

AP 4.7

TRANSPORTATION ASSISTANCE

A. RATIONALE

Haida Gwaii includes small, rural and remote communities where distance, geography, and limited public transportation can create barriers to regular school attendance. In some areas, it is not feasible or cost-effective to provide a regular school bus route for a small number of students living beyond the established walk limits.

Transportation assistance supports equitable access to education by helping to reduce financial and logistical barriers for families who must transport their children to school. This procedure clarifies eligibility, application, and payment processes so that assistance is administered in a consistent, transparent, and fiscally responsible manner.

B. PURPOSE

The Board recognizes that not all areas within the school district are served by regular bus routes. Where families reside beyond the established walk limit of 2.3 km and must arrange transportation for their children, the Board may provide transportation assistance payments to help offset the cost of student travel to and from school.

C. POLICY AND GOVERNANCE

- Transportation assistance is provided in accordance with Board-approved regulations governing eligibility criteria and payment schedules.
- Assistance is intended only for families who meet the Board's eligibility criteria and is not a substitute for public or school bus transportation where available.

D. ELIGIBILITY CRITERIA

To qualify for transportation assistance, parents/guardians must meet one of the following conditions:

- The student's residence is at least 2.3 km from the nearest bus stop and/or school.
- The student is severely disabled and qualifies under special circumstances as defined by the School Act.

E. APPLICATION PROCESS

1. Parents/guardians must submit a written application using the standard forms provided by the Board Office or available through district communication channels.
2. Applications are accepted annually. Information about application timelines and procedures will be communicated to schools and made available to families upon request.
3. Applications will be reviewed to determine eligibility based on Board criteria.

F. PAYMENT STRUCTURE AND VERIFICATION

1. Payments are based on the number of days the student is in attendance, as confirmed by the school.
2. If two or more students from the same family are enrolled in the transportation assistance program, payment will be based on the student with the highest number of attendance days within the family.

G. SCHEDULE OF PAYMENTS FOR ROAD TRANSPORTATION

The following table outlines the Board-approved payment schedule, based on the number of pupils transported and the kilometers traveled per day:

Km	1 Pupil	2 Pupils	3 Pupils	4 Pupils	5 Pupils
1	0.69	1.15	1.61	2.07	2.53
2	0.92	1.38	1.84	2.30	2.76
3	1.15	1.61	2.07	2.53	2.99
4	1.38	1.84	2.30	2.76	3.22
5	1.61	2.07	2.53	2.99	3.45
6	1.84	2.30	2.76	3.22	3.68
7	2.07	2.53	2.99	3.45	3.91
8	2.30	2.76	3.22	3.68	4.14
9	2.53	2.99	3.45	3.91	4.37
10	2.76	3.22	3.68	4.14	4.60
11	2.99	3.45	3.91	4.37	4.83
12	3.22	3.68	4.14	4.60	5.06
13	3.45	3.91	4.37	4.83	5.29
14	3.68	4.14	4.60	5.06	5.52
15	3.91	4.37	4.83	5.29	5.75

This formula is based on the following rates:

- \$0.46 per pupil
- \$0.23 per km per day, up to a maximum of \$15 per day per family

H. SPECIAL CONSIDERATIONS

- Families transporting students from Sandspit to Alliford Bay shall receive \$15 per day per family.
- Families transporting students from Tlell to Port Clements shall receive \$15 per day per family.
- Rates for special program transportation will be determined on an individual basis.

I. COMPLIANCE AND REVIEW

- All payments and eligibility determinations must comply with Board regulations and financial policies.
- The Transportation Assistance Procedure will be reviewed every five years to ensure alignment with best practices and student transportation needs.

Associated

G6.1.1

Transportation Assistance Application

FORM 4.7 Transportation Assistance Application

Application for Transportation Assistance**School Year:** _____

The Board recognizes that not all areas of the School District are served by regular bus transportation routes. Further, that families are located outside the established walk limit (2.3 km for all students) and therefore the Board recognize payment of assistance to families who provide student transportation from their residences to a school.

Transportation payments will be governed by regulations set by the Board governing both the schedule of payments to be utilized and the criteria to be used in determining payment.

PERSONAL INFORMATION:

Start date for assistance: _____

Name of Parent/Guardian: _____

Street Address: _____

PO Box: _____

Telephone Number: _____

STUDENT(S) TO BE TRANSPORTED: *Please list the names, ages, grades and school attended***MILEAGE:**

Distance from pupil's home to:	School attended	km
	Nearest Bus Stop	km
Daily KMs travelled:		

Please make sure to complete all KMs when submitting this form. If necessary, please clock this distance with your own vehicle.

Please return this form to:

School District No. 50 (Haida Gwaii)
PO Box 69 Dajijing Giids, BC
V0T 1S0
Phone (250) 559 8471
Fax (250) 559 8849

School District use only: Rate per day: _____ District Approval: _____