

POLICY COMMITTEE TERMS OF REFERENCE

PURPOSE

The Policy Committee's role is to enhance the effectiveness of Board governance by considering new policy and the need for revisions and amendments to existing policy.

GOALS

The Policy Committee will:

- identify the need for new policies;
- identify policies that would benefit from revisions or repeal;
- identify where minor amendments would be beneficial to existing policy; and
- identify areas for engagement with representative groups regarding policy.

NATURE OF COMMITTEE	Standing Committee of the Board
MEMBERSHIP	School District No. 50 Trustees (5) Superintendent or designate Secretary-Treasurer or designate
CHAIR	A Trustee will serve as Chair
APPOINTMENT	Committee of the Whole, all Trustees are members
SECRETARIAT	Executive Assistant to the Superintendent
MEETINGS	Meetings will be scheduled as needed due to workload. Agendas with supporting materials will be circulated to the committee one week in advance of each meeting
QUORUM	Two (2) Trustees and the Superintendent or Secretary-Treasurer (or their designates)

REPORTING MECHANISM

A high-level summary of all meetings will be provided to the Board. The Committee may make recommendations to the Board.
