

# ***Haida Gwaii***

## **AGENDA of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)**

**Location:** District Administration Office, Daajing Giids  
**Date:** June 18, 2024  
**Time:** 6:00 PM  
**Use TEAMS Link:** Link in email – Also available @ [www.sd50.bc.ca](http://www.sd50.bc.ca)

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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Acknowledgement of Haida Territory		
<b>Background/Discussion:</b>  <p style="text-align: center;">Acknowledgement that the Haida Gwaii Board of Education School District No. 50 Regular Board Meeting is being held on the unceded and traditional territory of the Haida Nation.</p>			
<b>Recommended Action:</b>  <p style="text-align: center;">Information</p>			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Call to Order		
<b>Background/Discussion:</b>			
Call to Order			
<b>Recommended Action:</b>			
Chair Moraes calls the June 18, 2024 Regular Board Meeting at ____ hours.			
Presented by: Chair			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Public Question Period		
<b>Background/Discussion:</b>  Call out for questions pertaining to the agenda for the June 18, 2024 Regular Board Meeting. (10 minutes total)			
<b>Recommended Action:</b>  Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 4</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Review of Agenda		
<b>Background/Discussion:</b>			
June 18, 2024 Regular Board Meeting Agenda			
<b>Recommended Action:</b>			
Review agenda items and amend if necessary.			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Approval of minutes of prior meeting		
<b>Background/Discussion:</b>			
Regular Board Meeting Minutes, May 14, 2024.			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the May 14, 2024, Regular Board Meeting Minutes as presented.			
Presented by: Chair			

**MINUTES OF THE REGULAR BOARD MEETING HELD  
AT AGNES L. MATHERS ELEMENTARY SCHOOL and Via TEAMS  
TUESDAY, May 14, 2024**

**PRESENT WERE:** Dana Moraes, Chair  
Miranda Post, Trustee (via TEAMS)  
Ashley Currie, Trustee (via TEAMS)  
Wilson Brown, Trustee (via TEAMS)

**ALSO PRESENT:** Manu Madhok, Interim Superintendent (via TEAMS)  
Kevin Black, Secretary-Treasurer  
Maureen Benoit, Human Resources Manager  
Misty Surtees, Confidential Administrative Assistant (via TEAMS)

**ABSENT WAS:** Roeland Denooij, Vice-Chair

**MEMBERS OF THE PUBLIC (Via Teams):**

Lao Peerless	Tammy Gates (via TEAMS)	Lief Morton
Steve Goffic (via TEAMS)	Sian Nalleweg	Riley Duke

**1. ACKNOWLEDGEMENT OF HAIDA TERRITORY**

Chair Moraes respectfully acknowledged that the meeting was held on the unceded and traditional territory of the Haida Nation.

**2. CALL TO ORDER**

Chair Moraes called the meeting to order at 1717 hours.

**3. PUBLIC QUESTION PERIOD**

THAT the Haida Gwaii Board of Education of School District No. 50 invited members of the public to address agenda items during the Public Question Period.

No questions were brought forward.

**4. REVIEW OF AGENDA**

The May 14, 2024 Regular Board Meeting Agenda was reviewed and approved by Trustees with the following additional attachments:

- 8.1 – Superintendent's Update
- 9 – Haida Education Committee (HEC) May Meeting Agenda
- 10.6 – Agnes L. Mathers School Plan
- GidGalang Kuuyas Naay Secondary School Plan
- Port Clements Elementary School Plan

**5. APPROVAL OF MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS**

5.1 April 16, 2024 Regular Board Meeting Minutes

R24051401

MOTION BY: Trustee Post  
SECONDED BY: Trustee Currie

THAT the Haida Gwaii Board of Education of School District No. 50 approve the April 16, 2024 Regular Board Meeting minutes as amended.

-Trustee Post noted a correction, this has now been amended.

MOTION CARRIED

5.2 May 14, 2024 In-Camera Rise and Report

R24051402

MOTION BY: Trustee Currie

SECONDED BY: Trustee Brown

THAT the Haida Gwaii Board of Education of School District No. 50 reported that property, personnel, and pupil matters were discussed at the May 14, 2024 In-Camera Meeting.

MOTION CARRIED

**6. DELEGATIONS/PRESENTATIONS**

None.

**7. CHAIR REPORT**

Chair Moraes having been out of country last month reported briefly on having sent some correspondence to the Indigenous Education Committee (IEC) and confirmed that she will be attending a 2-day IEC planning meeting in August. Attended a Policy and Audit meeting and has been focusing on policy work.

**8. SUPERINTENDENT REPORT**

**8.1 Superintendent's Update**

Interim Superintendent Madhok presented the May 2024 Superintendent's Report as attached. This month's report included four school plans. Principal Keir and Vice-Chair Westbrook are working on their plan for Daaxiigan Sk'adáa Née and will be submitted prior to the June meeting. All school plans are in alignment with the district's strategic plan. Interim Superintendent Madhok was grateful for the unique opportunities offered to our students through the district's various partnerships and offered a big thank you to staff for their hard work organizing amazing field trips to our students.

**8.2 Student Trustee Update**

Lief Morton and Riley Duke reported on various sporting competitions and athletic accomplishments. Member of Parliament Taylor Bachrach and Council of the Haida Nation President Jason Alsop are planning a visit to Gidgalang Kuuyas Naay Secondary. Staff and students have been working with Skidegate Haida Immersion Program to adjudicate dogwood graduates.

**9. INDIGENOUS EDUCATION**

9.1 Haida Education Committee May Meeting Agenda was circulated as an attachment to the agenda.

**10. STRATEGIC AND POLICY ISSUES**

**10.1 Truth and Reconciliation Calls to Action**

Student Trustee Lief Morton read Bill 41 Article 34.

**10.2 BCSTA Update**

Trustee Currie reported attending the Annual General Meeting alongside Vice-Chair Denooij and Secretary-Treasurer Black. Presentation on Artificial Intelligence (AI) was informative. Trustee Currie noted it will be interesting to see the movement with new technology arising for students.

### 10.3 BCPSEA Update

Trustee Post reported attending the BCSTA Leadership training on May 11th. Connections with Trustees from various areas up North and many similarities were noted.

Resources to be shared regarding education, policy, equity and inclusion.

### 10.4 – Section 2: Haida Culture, Expectations, Communications & Engagement

Interim Superintendent Madhok presented the draft policy manual Section 2: Haida Culture, Expectations, Communications & Engagement which was circulated for feedback for thirty days.

R24051403

MOTION BY: Trustee Currie

SECONDED BY: Trustee Post

THAT the Haida Gwaii Board of Education School District No. 50 approve Section 2 - Haida Culture, Expectations, Communications & Engagement as circulated and repeal the current policy F.1 Cultural Committee.

MOTION CARRIED

### 10.5 Cell Phone Restrictions in Schools

The Province has announced restrictions on cell phone use in school. This draft will be supported in the language of the school codes of conduct and should be circulated for public for feedback. The policy will be brought to the to the Board for approval in June.

R24051404

MOTION BY: Trustee Currie

SECONDED BY: Trustee Brown

THAT the Haida Gwaii Board of Education of School District No. 50 circulate the Draft Policy Restrictions on Student Use of Personal Digital Devices as presented for public feedback.

MOTION CARRIED

### 10.6 School Plan Updates

Thank you to Principals and staff to get plans to the Board. Sk'aadga Naay Elementary, Agnes L. Mathers Elementary, Port Clements Elementary and Gidgalang Kuuyas Naay Secondary School Plans were shared. Daaxiigan Sk'adáa Née school plan will be available at the June 18, 2024 Regular Board Meeting.

## 11. OPERATIONS

### 11.1 2024-2025 Preliminary Budget First Reading

Secretary-Treasurer Black presented the 2024-2025 Preliminary Budget and the process undertaken to get to this point. The Secretary-Treasurer recommended that the Board accept the budget as presented and present a motion for first reading. Second and third reading and adoption will take place at the June Regular Board meeting.

R24051405

MOTION BY: Trustee Brown  
SECONDED BY: Trustee Currie

THAT the Annual Budget Bylaw for the fiscal year 2024-2025 for Haida Gwaii Board of Education of School District No. 50 for the total budget amount of \$18,861,546 be given first reading.

MOTION CARRIED

#### 11.2 Annual Facilities Grant Spending Plan

Secretary-Treasurer Black gave a verbal update on the annual budget planning progress for the 2024-2025 school year as included in the agenda package.

Manager of Operations Peerless provided a brief breakdown of the proposed projects and the allocation of funds as outlined in the memo included in the agenda package.

#### 11.3 Operations Update

Manager of Operations Peerless provided an update on the progress at Daaxiigan Sk'adáa Née which included a description of the open house held last month. Form work has been completed on the daycare project, there are many summer projects planned such as HVACs, boilers systems etc.

#### 11.4. April 2024 Finance Vouchers & Trustee Expenditures

R24051406

MOTION BY: Trustee Post  
SECONDED BY: Trustee Currie

THAT the Haida Gwaii Board of Education of School District No.50 receive and file the April 2024 Finance Vouchers and Trustee Expenditures as presented.

MOTION CARRIED

#### 11.5 2025-2026 Five Year Capital Plan Proposal

Manager of Operations Peerless presented the 2025-2026 Five Year Capital Plan listing the District's capital projects that will be submitted for inclusion in the Ministry's capital plan. Information Technology (IT) Manager Goffic, spoke of the IT proposed projects to secure data retention and decommissioning facility as well as server room upgrades.

R24051407

MOTION BY: Trustee Post  
SECONDED BY: Trustee Currie

THAT the Haida Gwaii Board of Education of School District No. 50 adopt the 2025/2026 Five Year Capital Plan Proposal as submitted.

MOTION CARRIED

#### 11.6 Field Trip Applications

The following field trips have been approved by the Superintendent since April 16, 2024:

- Gudangaay Tlaats'gaa Naay

Trip to Yaan

May 17 2024

• <b>Gidgalang Kuuyas Naay</b>	Traditional Halibut Hook Testing	May 2024
• <b>Tahayghen</b>	K'aayxada Camp	May 13 – 17, '24
• <b>Tahayghen</b>	Grade 7 Boat Trip	June 13 '24
• <b>Tahayghen</b>	Grade 7 Hiellen Camp	May 19 – 24 '24
• <b>Gudangaay Tlaats'gaa Naay</b>	K'aayxada Camp	May 20 – 26, '24
• <b>Gidgalang Kuuyas Naay</b>	Kayaking – Semester 2	
• <b>Gidgalang Kuuyas Naay</b>	Grade 12 Rediscovery	June 2024
• <b>Gudangaay Tlaats'gaa Naay</b>	Horse Camp	May '24
• <b>Gudangaay Tlaats'gaa Naay</b>	Coast Day – Seaweed Gather	May 8 '24
• <b>Sk'aadgaa Naay</b>	K'aayxada Camp	June 10 – 14, '24
• <b>Sk'aadgaa Naay</b>	T'aalan Sit'ang	June 16 – 19, '24

## 12. CORRESPONDENCE

No correspondence

## 13. PUBLIC QUESTION PERIOD

10-Dollar Daycare  
Daycare Funding  
Gym Improvement Costs  
Exempt Board Staff at Daaxiigan Sk'adáa Née  
School Plans

## 14. ADJOURNMENT

Chair Moraes adjourned the May 14, 2024 Regular Board Meeting at 1822 hours.

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Chairperson

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Secretary-Treasurer





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	In-Camera Rise and Report		
<b>Background/Discussion:</b>			
June 18, 2024, In-Camera Rise, and Report			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) reported that property, personnel, and pupil matters were discussed at the June 18, 2024 In-Camera meeting.			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 6</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Delegations/Presentations		
<b>Background/Discussion:</b>			
<div>1. Jenn Wissink &amp; Leighann Rodger PreVenture Youth Mental Health Presentation to commence after 7PM</div> <div>2. Daaxiigan Sk'adáa Née Update</div>			
<b>Recommended Action:</b>			
Presented by: Interim-Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 7</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Chair Report		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Superintendent's Update		
<b>Background/Discussion:</b>			
June 2024 Superintendent's Update to be circulated with Additions and Attachments Package on June 17, 2024.			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	After School Sports & Arts Initiative		
<b>Background/Discussion:</b>			
See briefing note			
<b>Recommended Action:</b>			
See suggested Board Motion for consideration			
Presented by: Interim Superintendent			

# After School Sports and Arts Initiative

## Briefing Note

Haida Gwaii School District has been receiving funding from the Ministry of Tourism, Arts, Culture and Sport for nearly a decade to implement After School Sports and Arts Initiatives (ASSAI). We have partnered with Haida Gwaii Recreation to implement this programming. The objective of the ASSAI funding is:

*To develop and deliver after-school programming in sports, physical activity, arts and culture for students in kindergarten to grade 8 who faced barriers to participation, including financial, geographical, transportation, cultural, family circumstances, disabilities and diverse abilities, behavioural or other vulnerability factors as determined by the school district.*

HG Rec has done an outstanding job of delivering a variety of programming under this program over the last several years. We receive just under \$120 K annually for this program, with Haida Gwaii Recreation retaining a \$ 10,000 administrative fee. The intent of the funding is to prioritize those communities that would most benefit from the programming, and currently, on Haida Gwaii, using a variety of data, including the 2023-24 Social Service Index by school, we would conclude that Port Clements ('Wáan Kún), Masset and Old Massett (Gaw Tlagée) continue to be the communities we should prioritize for ASSAI programming.

We typically renew our ASSAI agreement with Haida Gwaii Recreation every three years and this cycle would seem ideal in reviewing the equity priority for ASSAI programming.

### **Suggested Board Motion:**

***Given the intent of the After School Sports and Arts Initiative funding to increase access and reduce barriers to students from kindergarten to grade 8 in identified communities by the School District, we support our ASSAI funding to be prioritized to youth in the communities of Port Clements ('Wáan Kún), Masset and Old Massett (Gaw Tlagée). We also support a review of the ASSAI funding using community equity criteria during the school district's renewal of contract with Haida Gwaii Recreation, approximately every three years.***



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.3</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Strategic Objectives		
<b>Background/Discussion:</b>			
Strategic Objectives to be circulated with Additions and Attachments Package on June 17, 2024.			
<b>Recommended Action:</b>			
THAT the Board of Education of School District no. 50 (Haida Gwaii) approve the Strategic Objectives as presented			
Presented by: Interim Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.4</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Student Representative Update		
<b>Background/Discussion:</b>			
Student Trustees' Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Chair			



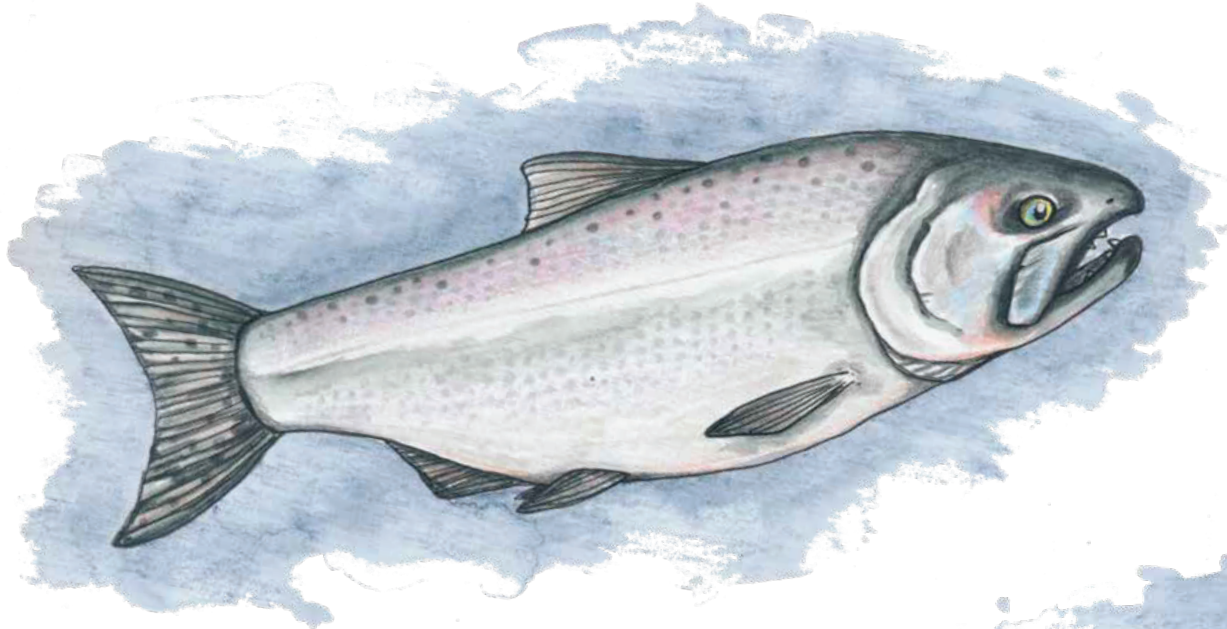


**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

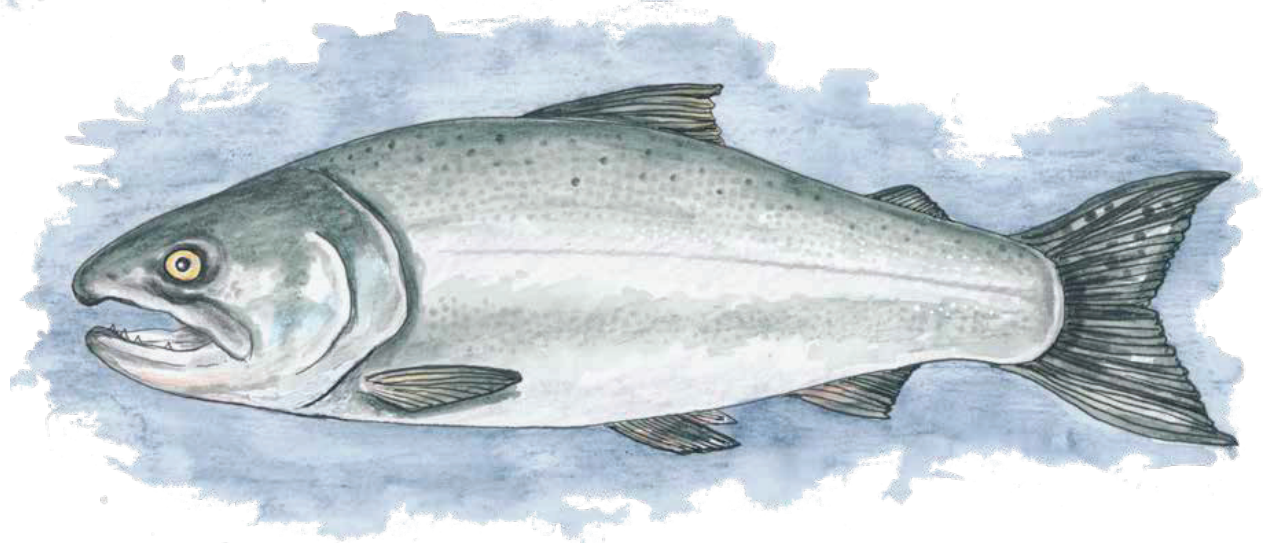
<b><u>MEETING AGENDA ITEM # 9</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Indigenous Education		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			

# Tsíin Chiina

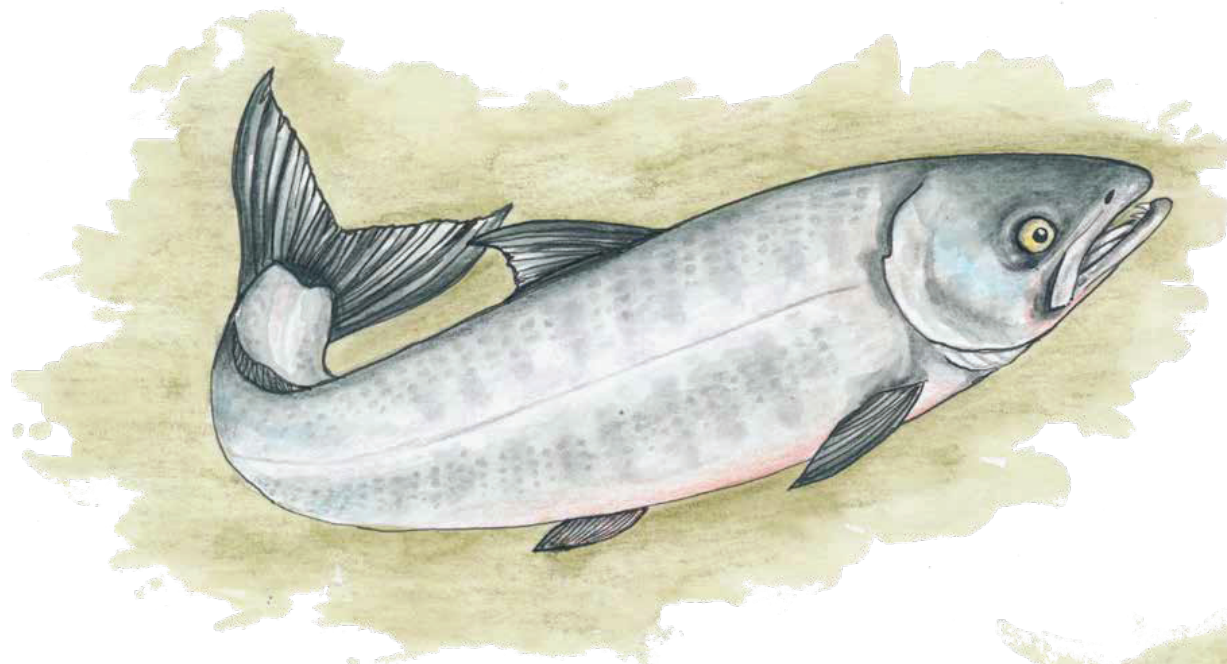
## Salmon



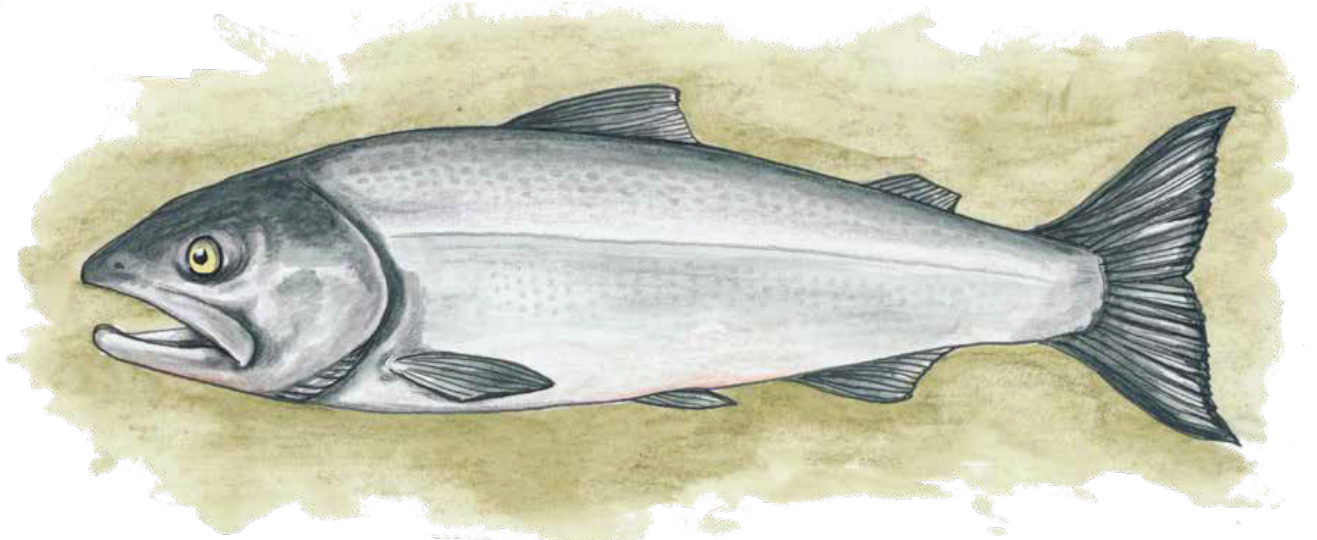
Táaw'un Taaḡun  
Spring salmon



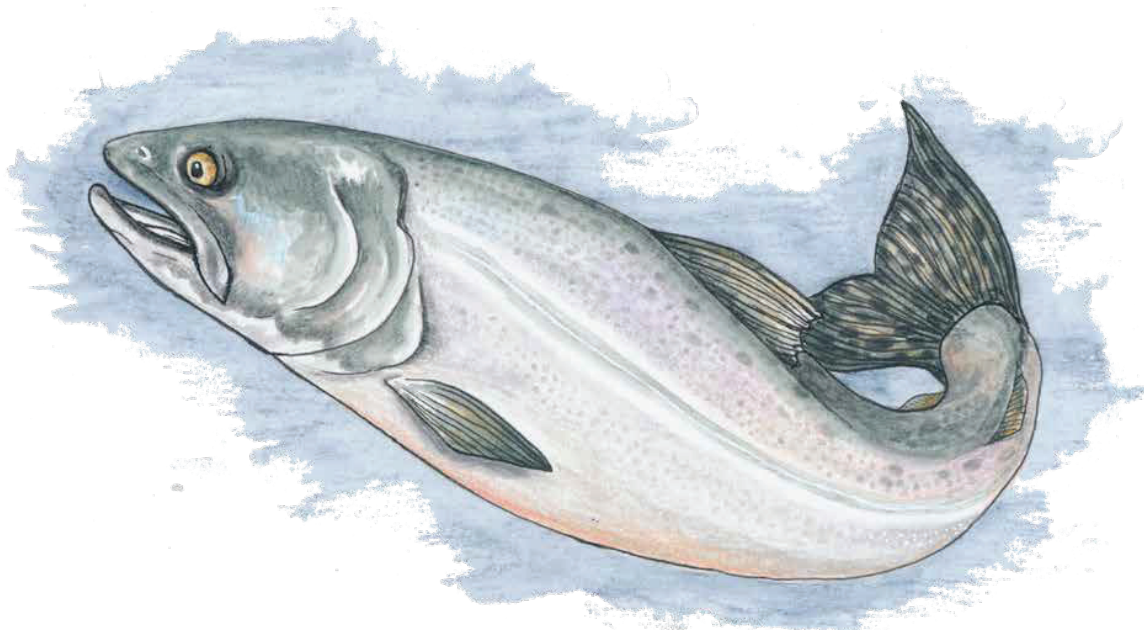
Táayii Táay.yii  
Coho salmon



Sk'aga Sk'aagii  
Chum salmon



SGwaagaan Taaxid  
Sockeye salmon



Ts'at'áan Ts'iit'an  
Pink Salmon







**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 10.1</u>			
Action:		Information:	X
Meeting:	Regular	Meeting Date:	June 18, 2024
Topic:	Calls to Action of the Truth and Reconciliation Commission		
<b>Background/Discussion:</b> Bill 41 – Declaration of Indigenous Rights: <b>United Nations Declaration on the Rights of Indigenous Peoples</b>  <i>Article 35</i>  We call upon the federal government to eliminate barriers to the creation of additional Aboriginal healing lodges within the federal correctional system.			
<b>Recommended Action:</b>  Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	BCSTA Update		
<b>Background/Discussion:</b>  <div style="text-align: center; margin-top: 20px;">BCSTA June 2024 Update</div>			
<b>Recommended Action:</b>  <div style="text-align: center; margin-top: 20px;">Information</div>			
Presented by: Trustee Currie			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	BCPSEA Update		
<b>Background/Discussion:</b>  <div style="text-align: center;">BCPSEA June 2024 Update</div>			
<b>Recommended Action:</b>  <div style="text-align: center;">Information</div>			
Presented by: Trustee Post			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 10.4</u>			
Action:	X	Information:	
Meeting:	Regular	Meeting Date:	June 18, 2024
Topic:	Section 3: Students, Instruction & School Operations		
<b>Background/Discussion:</b>  The Policy Renovation Committee has completed the work on Section 3: Students, Instruction & School Operations and brings the attached policies forward for review: 3.1 Graduation 3.2 Allergic Reaction – Anaphylaxis 3.3 Physical Restraint and Seclusion Of Students Note: 3.4 Use of Personal Digital Devices was brought forward to the Board at the May 14, 2024 and will be covered under agenda item 10.5.  Two policies have been updated, D. 7 Sexual Orientation and D. 1 Student Code of Conduct and are recommended for inclusion within the new Section 2 due to their broad applicability.  Several policies are recommended for repeal and content to be established as an administrative procedure. Other existing policies that offer little guidance are recommended for repeal outright. (See Agenda Package for lists)  Any other current remaining policies will be addressed in section 4 of the policy manual.			
<b>Recommended Action:</b>  THAT the Haida Gwaii Board of Education of School District No. 50 circulate the Draft Policy Section 3: Students instruction & School Operations and Draft Policies 2.3 District Code of Conduct and 2.3.2 Sexual Orientation, Gender Identity and Gender Expression as presented for public feedback.  THAT the Haida Gwaii Board of Education of School District No. 50 repeal and establish as administrative procedures policies: C.4, D.1.1, D.4, D.4.1, D.4.2, H.1, H.1.1, H.2, H.3, H.5, H.5.1, H.5.2, H.10.1, H.11 and H.11.1  THAT the Haida Gwaii Board of Education of School District No. 50 repeal policies: C.1, C.2, C.3, C.5, C.6, D.6, D.6.1, D.8, D.10, D.10.1, D.11, D.13.			
Presented by: Interim Superintendent			



Bylaws & policies, Approved

Bylaws & policies, Completed In-Committee

Bylaws and policies drafted for review in this meeting

## 1.0 Board Governance

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### 1.1 Vision, Mission and Values

### 1.2 Authority and Role of the Board and Trustees

#### 1.2.1 Role of the Chair and Vice-Chair

#### 1.2.2 Delegation of Authority

#### 1.2.3 Board Committees

- Also included is a Terms of Reference for the Policy Committee

### 1.3 Code of Conduct

### 1.4 Conflict of Interest

### 1.5 Policy Development

### 1.6 Trustee Remuneration

## 2.0 Haida Culture, Expectations, Communications & Engagement

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### 2.1 Truth and Reconciliation

#### 2.1.1 Haida Language

### 2.2 Recognition of the Passing of a of a Matriarch or Haida Chief

### 2.3 District Code of Conduct

#### 2.3.1 Safe Learning and Working Environments

#### 2.3.2 Sexual Orientation, Gender Identity and Gender Expression

### 2.4 Student Engagement and Voice

### 2.5 Addressing Concerns and Complaints

### 2.6 Public Interest Disclosure

### 2.7 Volunteers

### 2.8 Use of Board Property for Child Care

### 2.9 Community Use Of School Properties

- Also included is an Administrative Procedure



## **3.0 Section 3.0 Students Instruction and School Operations**

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3.1 Graduation

3.2 Allergic Reaction – Anaphylaxis

3.3 Physical Restraint and Seclusion Of Students

3.4 Use of Personal Digital Devices



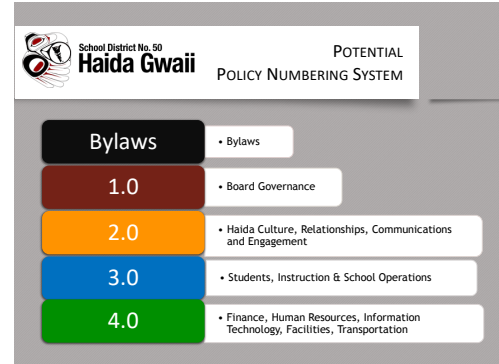
## 3.0 Students, Instruction & School Operations

### A. Section 3.0 Analysis and Initial Organization

The Board may recall our tentative organization for the overall policy manual, as summarized herein. Section 3.00 content is to be considered at this meeting.

All current policies in Section C, D and H have been reviewed and those that would be suitable for Section 3.00 Students, Instruction & School Operations have been identified.

Two policies have been updated. D.7 Sexual Orientation and D.1 Student Code of Conduct and are recommended for inclusion within new Section 2.0 due to their broad applicability



### B. Section 3.0 Students, Instruction and School Operations

These policies would constitute Section 3.0

- 3.1 Graduation *formerly D.5 Graduation*
- 3.2 Allergic Reaction – Anaphylaxis *formerly H.4 Allergic Reaction Anaphylaxis*
- 3.3 Physical Restraint and Seclusion Of Students *formerly H.13 Physical Restraint and Seclusion Of Students*

### C. Policies recommended for repeal –content to be established as an Administrative Procedure

The policies and related procedures and forms below are recommended to be updated and published as Administrative Procedures. In each case, rather than offering a large, overarching direction, as other Board policies have accomplished, these current documents have a narrow focus; describing, processes and actions to take in specific instances.

#### C.4 Locally Recommended Learning Resources *[primarily related to Challenge]*

##### D.1.1 Student Suspensions

##### D.4 Field Trips

##### D.4.1 Student Activity Parent Request Form

##### D.4.2 Higher Risk Field Trip Form

##### H.1 Student Injury and First Aid

##### H.1.1 First Air Medical Room Supplies

##### H.2 Child Abuse Reporting

##### H.3 – Suicide Intervention

##### H.5 Administration of Prescribed Medication to Students

##### H.5.1 Request and Release for Administration of Medication

##### H.5.2 Administration of Prescribed Medication to Students Form

##### H.10.1 Violent Incident Report

##### H.11 Threat and Risk Assessment

##### H.11.1 Student Threat Assessment, Screening and Reporting

## D. Policies that offer little guidance and are recommended to be repealed outright:

These are informed by Ministry of Education and Child Care policy and Ministerial orders and other Ministry resources documents, as noted, as a hyperlink.

Current Policy	MECC Policy, or other resource	Comment
C.1 Learning Assistance	<a href="#">A Manual of Policies, Procedures and Guidelines</a>	The manual describes all programs and services to support students in significant detail including the provision of learning assistance.
C.2 Board Authority Authorized Courses	<a href="#">Board/Authority Authorized Courses Ministry policy provides sufficient guidance on this matter</a>	Ministry policy, updated in 2023, provides sufficient guidance on this matter
C.3 Locally Developed Courses	<a href="#">website links to C.2 above,</a>	Appears to have been superseded by C.2 years ago, should be formally repealed
C.5 Strong Start Early Learning Centres	<a href="#">StrongStart BC Early Learning Centre</a>	Ministry policy, updated in 2012, provides sufficient guidance on this matter
C.6 French Immersion	<a href="#">French Immersion</a>	Ministry policy, updated in 2022, provides sufficient guidance on this matter should the district offer French Immersion programming.
D.6 District Scholarship and Award	<a href="#">District/Authority Scholarships and B.C. Graduation Program Handbook of Procedures</a>	Ministry policy, published in 2023, provides sufficient guidance on this matter. The handbook offers extensive information.
D.6.1 Application for District Scholarship Award	“	“
D.8 Student Records	<a href="#">Permanent Student Record Instructions</a>	Ministry instructions, updated in 2024, provides sufficient guidance on this matter
D.10 Challenge for Credit	<a href="#">Earning Credit through Equivalency, Challenge, External Credentials, Post Secondary Credit and Independent Directed Studies</a>	Ministry policy, updated in 2022, provides sufficient guidance on this matter
D.10.1 Challenge for Credit Process for Approval	“	“
D.11 Equivalency Policy	<a href="#">Earning Credit through Equivalency, Challenge, External Credentials, Post Secondary Credit and Independent Directed Studies</a>	Ministry policy, updated in 2022, provides sufficient guidance on this matter
D.13 Student Work Experience	<a href="#">Ministry-Authorized Work Experience Courses and Workplace Safety Policy and Career-Life Connections and WorkSafeBC Coverage</a>	Ministry policy, updated in 2019, provides sufficient guidance on this matter

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E. Policies that are no longer current and are recommended to be repealed outright:

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C.7 District Sports Program

- The budget provisions described within this policy will flow from budget deliberations on an annual basis

C.9 Electronic Technology Systems Use

- Covered in the Privacy Management Plan through Administrative Procedures

D.9 Student Exit Survey and D.9.1 Student Exit Survey Form

- Any data gathering processes will flow from the strategic plan in terms of strategies and actions

D.12 Substance Abuse

- Content within policy supported by provincial guidance and supports



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## POLICY 3.1 GRADUATION

It is the view of the Board of Education that graduation marks a significant transition in a young person's life, and that it also represents the culmination of over a decade of work and effort to achieve prescribed goals and outcomes of a formal academic educational programme. In an effort to recognise this achievement and maintain reasonable and consistent expectations, the Board has established the following guidelines:

### Guidelines

#### 1. Definitions

- 1.1. 'Graduation' shall exclusively describe the process of completing and leaving grade twelve; other terms such as 'celebration', 'completion', or 'transition' may be used to mark other significant milestones such as Kindergarten, Grade Seven, or middle years.
- 1.2. The terms 'Graduation Ceremony' or 'Graduation Exercise' describes the event in which students are recognised for completing their grade twelve year. This is separate from other events such as dinners, dances, or socials, which are generally not part of the school's formal programme.

#### 2. Eligibility

- 2.1. All students will be passing all subjects effective June 1st to be considered for participation in their graduation ceremony.
- 2.2. All students on a 'Dogwood' diploma programme are expected to have all coursework at least 90% completed by June 1st of their graduation year. A student with a course or courses with less than this amount completed will not participate in graduation ceremonies with their peers.
- 2.3. The Principal will make a determination as to whether or not this has been accomplished.
- 2.4. Parents of students with significant graduation complications or deficits will be notified in writing by November of their graduating school year.
- 2.5. Students on an 'Evergreen' school completion programme will be expected to complete their programming in a similar fashion to dogwood students.
- 2.6. No student shall be excluded from graduation exercises because of the inability to pay fees.
- 2.7. No student shall participate in more than one graduation ceremony.



3. Ceremony

- 3.1. Graduation Ceremonies shall generally take place in the last two weeks of June.
- 3.2. While students and parents will have considerable input into the scope and nature of the ceremony, the ceremony itself is a school function and as such is under the auspices of the Principal and their designate.
- 3.3. Graduation Exercise Ceremonies will occur at school district facilities.
- 3.4. Graduation Exercises, and any other ceremony or celebration that occurs with the sanction of the school or District shall follow all policies and expectations of the Board and the school.

4. Appeals

- 4.1. Appeals may be made to the Superintendent of Schools.

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**POLICY 3.2 ALLERGIC REACTION – ANAPHYLAXIS**

The Board of Education recognizes the right of children and staff to learn and to work in a safe environment. As a result, the Board will take steps to alter the environment to accommodate children and staff who are susceptible to anaphylaxis in the school setting. While it is impossible for the Board to ensure an allergen-free environment, the Board is committed to making schools as safe as possible for children and staff.

Ensuring the safety of the anaphylactic children in a school setting depends on the cooperation of the entire school community. All schools and school district buildings will be scent-considerate workplaces as part of this process. Employees or students that wear strong perfumes or scents will be asked to reduce or eliminate the use of these products.

"Anaphylaxis – sometimes called "allergic shock" or "generalized allergic reaction" – is a severe allergic reaction that can be fatal since a reaction can develop within seconds of exposure. Common causes are food, latex, insect stings, medication and exercise.

**Guidelines**

1. While the Board cannot guarantee an allergen-free environment, the Board will take reasonable steps to provide an allergy-safe and allergy-aware environment for students with life-threatening allergies.
  - 1.1. The district will ensure a general awareness plan regarding allergies and anaphylaxis is provided to staff.
2. All schools must implement the steps outlined in Administrative Procedures on anaphylaxis, which include:
  - 2.1. A process for identifying anaphylactic students.
  - 2.2. A process for keeping a record with information relating to the specific allergies for each identified anaphylactic student to form part of the student's Permanent Student Record.
  - 2.3. A process for establishing an emergency procedure plan, to be reviewed annually, for each identified anaphylactic student to form part of the student's student record.
  - 2.4. An education for anaphylactic students and their parents to encourage the use by anaphylactic students of Medic-Alert identification.
  - 2.5. Procedures for storage and administering medications, including procedures for obtaining preauthorization from both the student's physician and the student's parents, for employees to administer medication to an anaphylactic student; and,



2.5.1. For students who have not been identified as anaphylactic, the standard emergency procedure is to call emergency; school staff should not administer medication to unidentified students.

2.6. A process for principals to monitor and report information about anaphylactic incidents to the board in aggregate form.

DRAFT



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### POLICY 3.3 PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS

The Board of Education recognizes that it has a responsibility to maintain safe, orderly and caring school environments for all of its students and employees.

The Board believes that behaviour interventions for all students emphasize prevention and positive behaviour supports, and every effort is made to employ preventative actions that preclude the need for the use of physical restraint or seclusion.

The Board further believes that respect for student rights, maintaining student dignity and the safety of all involved is paramount.

The Board recognizes that the use of emergency physical restraint or seclusion procedures will be used in exceptional circumstances where a learner poses an immediate danger of serious harm to self or others. Physical restraint and/or seclusion will be used with only the amount of force necessary to protect both the restrainer and the restrained and only by staff who have been trained in the safe use of physical restraint and guidelines for seclusion.

The Board authorizes the Superintendent of Schools to establish administrative procedures that will guide the implementation of this policy pursuant to the Ministry of Education and Child Care Provincial Guidelines related to Physical Restraint and Seclusion in School Settings.



## POLICY 2.3 DISTRICT CODE OF CONDUCT

Guided by the Board of Education vision “A compassionate, inclusive education community that promotes, respects and nurtures Haida culture, dignity, respect, reciprocity, resilience, and personal success for all students.”

The Board is committed to work toward the success of every student in the District.

The Board acknowledges that Haida law is integral to the district code of conduct:

<u>K</u> ’uláagang <b>Laa guu ga <u>K</u>anhllns</b>	=	Responsibility
Yahgudang <b>Yahguudang</b>	=	Respect for All Beings
Isda ‘isgyaan dīi ga ‘isdii <b>Isda ad diigii isda</b>	=	Giving and Receiving
Giid Tll’juus <b>Giig Tll’juus</b>	=	Balance
Gin ‘Wáadluwaan gud áhl kwáagiid <b>Gina ‘Waadluxan gud ad kwaagid</b>	=	Interconnectedness
Tll yahda <b>Tll yahda</b>	=	Making Things Right
Iitl’ Táawee Úu Ítl’ Xíilaang/ <b>Id L’aa Ga Taagaay Id Gan Xila Ga</b>	=	Our Food is our Medicine
Gin K’adangáa <u>G</u> íi uu t’l’a Kyáanaanangaa <b>Gina K’aadang.nga gii uu TllK’anguudang</b>	=	Seeking wise counsel

All members of the school community are expected to comply with the purpose and spirit of the BC Human Rights Code, including respectful practices towards all people regardless of Indigenous identity, race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.



It is a shared responsibility to model appropriate conduct while attending any school or District related activity, at any location. Specifically:

- Students have a responsibility to respect the rights and dignity of others and to become actively and productively involved in their own academic learning and social growth.
- Staff are responsible for establishing a supportive, safe and respectful school climate
- Principals have the responsibility to manage student conduct in order to preserve student and staff safety, to avoid disruption of, or interference with, the rights of other students in order to maintain a positive school climate and proper administration and operation of the school. This includes taking all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of the code of conduct.
- Parents/guardians and visitors are responsible for supporting a positive learning atmosphere, knowing, supporting and abiding by school policies and procedures, and encouraging children to respect this code of conduct.

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**POLICY 2.3.2 SEXUAL ORIENTATION, GENDER IDENTITY AND GENDER EXPRESSION**

The Board is committed to establishing and maintaining safe, inclusive, and welcoming learning and working environments for all members of the school community regardless of sexual orientation, gender identity, and gender expression.

Lesbian, gay, bisexual, transgender, two-spirit, queer, intersex, asexual, those questioning their sexual orientation or gender identity or expression and more (LGBT2SQIA+) students, employees and families are welcomed and included in all aspects of education and school life and treated with respect and dignity.

Guidelines

1. Any language or behaviour that degrades, denigrates, labels, stereotypes, incites hatred, prejudice, discrimination, harassment towards students or employees on the basis of their real or perceived sexual orientation or gender identification is not acceptable. Accordingly, inappropriate behaviour will be addressed in a rational, educational, and progressive disciplinary manner by each school's administration.
2. Schools are expected to communicate, through their Codes of Conduct, the appropriate expectations regarding acceptable and unacceptable behaviour.
3. The District will support the inclusion of (LGBT2SQIA+) issues in professional development.
4. Schools are encouraged to support age-appropriate activities that promote an understanding of the (LGBT2SQIA+) community and the impact of discrimination.
5. Schools will ensure resources are allocated to materials that positively reflect the diversity of our community.

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Legislative References: Canadian Human Rights Act; Canadian Charter of Rights and Freedoms; 1  
British Columbia Human Rights Code

Collective Agreement References: Nil

Date of Adoption: March 2010 ;

Date of Revision: April 2013

Haida Gwaii SD50 Regular Board Meeting-June 18, 2024



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.5</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Policy Restrictions on Student Use of Personal Digital Data		
<b>Background/Discussion:</b>			
<p>Reference Premier's Jan 26 '24 announcement regarding cell phone use in schools. Provincial Standards for Codes of Conduct Order has been amended, effective July 1, 2024, to require all boards of education to have statements restricting student use of digital devices.</p>			
<b>Recommended Action:</b>			
<p>THAT the Haida Gwaii Board of Education School District No. 50 approve the suggested Restrictions on Student Use of Personal Digital Data policy as presented.</p>			
<p>Presented by: Interim Superintendent</p>			

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### POLICY 3.4 STUDENT USE OF PERSONAL DIGITAL DEVICES

The Board expects a learning environment with limited distractions and the responsible use of digital technology during instructional hours. This policy is consistent with current published research and evidence recognizing the negative impacts of cell phones and social media on student mental health and academic performance.

The district will develop restrictions, programming, and procedures for student use of digital devices at school to promote online safety and focused learning environments.

#### Guidelines

1. “*Personal Digital Device*” means any personal electronic device, such as a cell phone or tablet, that can be used to communicate or access the Internet.
2. All students will have access to school/district-owned technology at an age-appropriate level that supports learning, the development of digital technology skills, and digital citizenship.
3. As outlined in an Individual Education Plan (IEP), schools will exempt specific students from restrictions on the use of personal digital devices when:
  - 3.1. They are needed to support student accessibility and accommodation needs;
  - 3.2. They are needed for full inclusion in a specific learning activity to help ensure equity to support learning outcomes.
  - 3.3. A personal digital device is needed for students’ medical and health needs.
4. Using personal cell phones and other digital devices, including smart watches or other smart communication technology, are not permitted in elementary schools during the school day.
5. The use of personal cell phones and other digital devices, including smart watches or other smart communication technology, is not permitted during instructional times<sup>1</sup> in secondary schools but may be used during non-instructional times including before class, during breaks, lunchtime, and after school. At the *teacher’s discretion*, an

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<sup>1</sup> Instructional time includes not only regular classroom settings but also assemblies, guest speakers, field trips, and other events organized by teachers or administrators.



exemption may be made when using such devices to support a specific curricular objective, which is part of instructional planning.

6. Digital devices are not to be taken into test or examination settings unless students have been permitted to do so by the teacher administering the test or exam for educational and/or medical reasons.
7. Students must not use cell phones, video or audio recording devices, or other digital devices at any time in settings such as change rooms, washrooms, or private counselling rooms that could potentially violate a person's reasonable expectation of privacy.
8. The security and storage of personal digital devices are the sole responsibility of their owners/users. The district assumes no responsibility for such devices' safety, security, loss, repair, or replacement.
9. All schools are expected to incorporate the intent of this policy into their codes of conduct.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.6</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	School Plans		
<b>Background/Discussion:</b>  <p style="text-align: center;">Daaxiigan Sk'adáa Née School Plans to be circulated with Additions and Attachments Package on June 17, 2024.</p>			
<b>Recommended Action:</b>  <p style="text-align: center;">Information</p>			
Presented by: Interim Superintendent			

**MEETING AGENDA ITEM # 11.1**

<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	2024-2025 Preliminary Budget Second and Final Reading		

**Background/Discussion:**

2024-2025 Annual Budget Bylaw

Recommendation from the Secretary-Treasurer that the Board accept the budget as presented and present a motion for second and third reading and adoption to take place on June 18, 2024 Board meeting.

**Recommended Action:**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Annual Budget for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C, 1996, c. 412 as amended from time to time (called the "Act").

THAT the Annual Budget Bylaw for the fiscal year 2024/25 for School District Haida Gwaii (No. 50) for the total budget amount of \$18,861,546 be given second reading.

THAT the Annual Budget Bylaw for the fiscal year 2024/25 for School District Haida Gwaii (No. 50) for the total budget amount of \$18,861,546 be given third reading and adopted.

Presented by: Secretary-Treasurer





## ANNUAL BUDGET 2024/2025

FROM: Kevin Black

TO: Board of Education

DATE: June 18, 2024

ACTION: 2024/25 Annual Budget

Attached is the 2024/25 Annual Budget Bylaw in the amount of \$18,861,546. This represents an increase from the 2024/25 Amended Annual Budget of \$1,413,697.

The process involved in reviewing and modifying the Annual Budget had the key theme of maintaining current services and programs.

	<b>Final School Age 2023-24</b>	<b>Estimated School Age 2024-25</b>	<b>FTE Difference</b>
<b>Standard Schools</b>	476.3125	491.000	14.6875

The Annual Budget continues the Board's strategic priorities of:

1. Working Together
2. Student Well Being
3. Embracing Unique Culture & Territory

Outlined below is a detailed breakdown of the 2024/25 Annual Budget and the accompanying Bylaw. The Annual Budget is broken down into three main funds:

<b>Fund</b>	<b>Annual Budget 2024/25</b>	<b>Amended Annual Budget 2023/24</b>	<b>Increase (Decrease)</b>
Operating Fund	13,608,315	13,044,317	563,998
Special Purpose Fund	2,725,935	2,716,062	9,873
Capital Fund	1,877,296	1,547,470	329,826
Local Capital	650,000	140,000	510,000
<b>Total Fund</b>	<b>18,861,546</b>	<b>17,447,849</b>	<b>1,413,697</b>



## REVENUE

The revenue changes are summarized in *Schedule 2A* of the Annual Budget document. Overall, the revenue increase is \$547,283 compared to the Amended Annual Budget. A small part of the overall increase is due to labour settlement funding for both HGTA and CUPE Local 2020 for general wage increases (GWI) of 2% to 1% cost of living adjustment (COLA). The district does have an estimated increase in FTE at 14.6875.

Based on current information, other operating grants include Pay Equity \$139,874, Transportation supplement \$149,851, and a few other small grants. As in past years new Ministry grants will be included when they are announced.

## Investment Revenue

Interest revenue has increased due to Bank of Canada interest rate hikes and increased interest earning strategies.

## Surplus Appropriations

A reconciliation of our estimated surplus is detailed below:

Year	Description	Amount
24-25 Opening	(EST) Opening surplus balance	\$1,085,178
24-25	Annual surplus reduction	(\$590,302)
24-25 Final	Total surplus June 30, 2025 (EST)	\$494,876

Surplus historical timeline:

Surplus				est	est
	2021	2022	2023	2024	2025
Opening	637,866	754,132	1,013,483	1,658,765	1,085,178
Surplus (Deficit) for the year	116,266	259,351	645,282	(573,587)	(590,302)
Closing	754,132	1,013,483	1,658,765	1,085,178	494,876

As per Board policy B.13 Accumulated Operating Surplus (AOS)

## 3. TARGET BALANCES

The target balance for the Unrestricted Accumulated Operating Surplus is established in the range of 2-4 percent of operating expenses as approved in the Preliminary Annual Budget.

For 2024-2025 the range is based on \$13,608,315:

- 2% = \$272,166
- 4% = \$544,333



**BOARD OF EDUCATION  
School District Haida Gwaii (No. 50)**

"Everything is connected"

**OUR MISSION**

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

**EXPENSES**

The expense changes are summarized in *Schedule 2B* of the Annual Budget document. The changes can be categorized into four areas: Salaries, Employee Benefits, Services, and Supplies.

**Staffing**

Staffing levels for teaching staff and support staff are planned to continue with minor adjustments so service levels will remain unchanged.



**BOARD OF EDUCATION**  
**School District Haida Gwaii (No. 50)**

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**Salaries and Benefits**

Salary and benefit accounts have been adjusted for wage increases and more detailed benefits costing.

	SN	DSN	PC	GKN	ALM	DIST	TOTAL HOURS	TOTALS
September Enrolment	156.0000	168.6875	16.0000	111.6250	24.0000			476.3125
Estimated Enrolment 24/25	150.0000	178.0000	19.0000	124.0000	20.0000			491.0000
Difference	- 6.0000	9.3125	3.0000	12.3750	- 4.0000			14.6875
	FTE	FTE	FTE	FTE	FTE	FTE		FTE
Principal-Non-enrolling	1.00	1.70	0.30	1.00	0.60	2.00		6.60
Principal-Enrolling	-	0.30	0.70	-	0.40			1.40
Teacher Enrolling	9.00	12.40	1.40	8.29	1.40			32.49
Teacher Non-enrolling	-	1.00	-	0.86	-	3.00		4.86
Teacher Non-enrolling-CEF	0.20	1.00	0.40	1.00	0.40	1.20		4.20
Total Educators	9.20	14.40	1.80	10.14	1.80	4.20		41.543
Tch & P Enrolling:Pupil	16.67	14.02	9.05	14.97	11.11			14.06
Educator:Pupil	16.30	12.36	10.56	12.23	11.11			11.47
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	TOTAL HOURS	FTE
EA	155.0	200	40	92.5	45		532.5	15.2143
LIB	5.0	10.0	5.0	5.0	5.0		30.0	0.8571
IRW	27.5	55	5	27.5	5		120.0	3.4286
SS	8.0	20	12		20		60.0	1.7143
Admin Asst	35.0	70	30	35	30	27.5	227.5	6.5000
Records Clk		20		20			40.0	1.1429
DL Admin Asst				0			0.0	0.0000
MyEdBC				10			10.0	0.2857
FC	30	45	14	20	10		119.0	3.4000
Custodian	60	112.5		75		6.00	253.5	6.3375
Bus Driver						119.50	119.5	2.9875
Transportation Dispatcher						20.00	20.0	0.5000
Maintenance III						62.00	62.0	1.5500
Working Foreman						105.00	105.0	2.6250
IT Technician						37.50	37.5	0.9375
CYW - Support						35.00	35.0	1.0000
EL - Coordinator						35.00	35.0	1.0000
Accounting Clerk						25.00	25.0	0.7143
SDK	20						20.0	0.5714
Total CUPE Hrs	340.5	532.5	106.0	285.0	115.0	472.5	1851.5	50.7661
	SN	DSN	PC	GKN	ALM	DIST	TOTAL HOURS	TOTALS

**Services and Supplies**

All services and supplies accounts have been reviewed and have been increased by \$225,492. The main increase is due to Professional Development and Travel at \$160,000 and Services at \$57,648.

**SPECIAL PURPOSE FUND**

Special Purpose Fund details are shown on *Schedule 3*. The total expenditure is \$2,725,935 which is an increase of \$9,873 from the Amended Annual 2023/24. Special Purpose Fund Grants included are the Operating Portion of the Annual Facility Grant,



Learning Improvement Fund, Strong Start; Ready-Set-Learn, Official Languages in Education Protocol, Community LINK, Classroom Enhancement Fund – Staffing and Overhead, First Nation Student Transportation, Mental Health, Changing Results for Young Children, Seamless Day Kindergarten, Just B4, Early Care and Learning and Feeding Futures.

## **LOCAL CAPITAL FUND**

Local Capital includes the Board's portion of any proceeds from the disposition of capital assets, transfers from operating funds and interest earned on Local Capital funds restricted for the purchase of tangible capital assets. Transfers from operating funds to Local Capital must be made only for specific initiatives that have a clear linkage to Boards' strategic goals, or that address capital assets investment, or that meet the specified needs of the school district.

<b>Local Capital</b>				<b>est</b>	<b>est</b>
	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>
<b>Opening</b>	805,794	1,419,783	1,270,359	1,362,371	1,212,371
<b>Surplus (Deficit) for the year</b>	613,989	(149,424)	92,012	(150,000)	(650,000)
<b>Closing</b>	1,419,783	1,270,359	1,362,371	1,212,371	562,371

A motion for the \$650,000 is noted below.

The breakdown for the estimated spending is:

1.	Daycare – Daaxiigan Sk'adáa Née	\$530,000
2.	Furniture & Equipment - Daaxiigan Sk'adáa Née	50,000
3.	Building renos/upgrades – District	70,000
	<b>Total</b>	<b>\$650,000</b>

## **CAPITAL FUND**

Capital Fund details are shown on *Schedule 4*. The total revenue is in the amount of \$1,703,497 which relates to the amortization of revenue received from the Ministry for larger capital projects and a small amount of interest revenue. The expenditure of \$1,877,296 relates to the amortization of capital assets which is the method of accounting for the use of capital assets.



**BOARD OF EDUCATION  
School District Haida Gwaii (No. 50)**

"Everything is connected"

**OUR MISSION**

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

**RECOMMENDATION:**

That the Board accept the budget as presented and recommend a motion for second and third reading and adoption.

That the Board accept the Local Capital Plan as presented and recommend a motion for approval.

**BUDGET 2024/25 MOTION:**

THAT the Annual Budget Bylaw for the fiscal year 2024/25 for School District No. 50 (Haida Gwaii) for the total budget amount of \$18,861,546 be given second reading.

THAT the Annual Budget Bylaw for the fiscal year 2024/25 for School District No. 50 (Haida Gwaii) for the total budget amount of \$18,861,546 be given third reading passed and adopted.

**LOCAL CAPITAL MOTION**

THAT the Board of Education of School District Haida Gwaii (No. 50) use Local Capital funds of up to \$650,000 for the 2024/25 school year.

Annual Budget

## **School District No. 50 (Haida Gwaii)**

June 30, 2025

# School District No. 50 (Haida Gwaii)

June 30, 2025

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.



## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$18,861,546 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2024/2025.

READ A FIRST TIME THE 14th DAY OF MAY, 2024;

READ A SECOND TIME THE 18th DAY OF JUNE, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 18th DAY OF JUNE, 2024;

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**Chairperson of the Board**

---

**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Annual Budget Bylaw 2024/2025, adopted by the Board the 18th DAY OF JUNE, 2024.

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**Secretary Treasurer**

# School District No. 50 (Haida Gwaii)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	491,000	476,310
<b>Total Ministry Operating Grant Funded FTE's</b>	491,000	476,310
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education and Child Care	10,264,531	10,045,602
Other	130,964	130,964
Other Revenue	5,228,453	4,922,126
Rentals and Leases	40,000	40,000
Investment Income	80,000	48,100
Amortization of Deferred Capital Revenue	1,703,497	1,389,276
<b>Total Revenue</b>	17,447,445	16,576,068
<b>Expenses</b>		
Instruction	12,154,328	11,714,753
District Administration	1,247,819	1,115,100
Operations and Maintenance	4,154,017	3,791,725
Transportation and Housing	655,382	686,271
<b>Total Expense</b>	18,211,546	17,307,849
<b>Net Revenue (Expense)</b>	(764,101)	(731,781)
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	590,302	573,587
<b>Budgeted Surplus (Deficit), for the year</b>	(173,799)	(158,194)
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(173,799)	(158,194)
<b>Budgeted Surplus (Deficit), for the year</b>	(173,799)	(158,194)

School District No. 50 (Haida Gwaii)

Annual Budget - Revenue and Expense  
Year Ended June 30, 2025

Statement 2

	2025 Annual Budget	2024 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	13,608,315	13,044,317
Special Purpose Funds - Total Expense	2,725,935	2,716,062
Capital Fund - Total Expense	1,877,296	1,547,470
Capital Fund - Tangible Capital Assets Purchased from Local Capital	650,000	140,000
<b>Total Budget Bylaw Amount</b>	<b>18,861,546</b>	<b>17,447,849</b>

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT

**School District No. 50 (Haida Gwaii)**  
Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2025

Statement 4

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(764,101)</b>	<b>(731,781)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Local Capital	<b>(650,000)</b>	(140,000)
From Deferred Capital Revenue	<b>(8,448,578)</b>	(15,533,205)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(9,098,578)</b>	(15,673,205)
Amortization of Tangible Capital Assets	<b>1,877,296</b>	1,547,470
<b>Total Effect of change in Tangible Capital Assets</b>	<b>(7,221,282)</b>	(14,125,735)
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(7,985,383)</b>	<b>(14,857,516)</b>

# School District No. 50 (Haida Gwaii)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget \$	2024 Amended Annual Budget \$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	8,138,596	7,729,540
Other	130,964	130,964
Other Revenue	4,628,453	4,522,126
Rentals and Leases	40,000	40,000
Investment Income	80,000	48,100
<b>Total Revenue</b>	<b>13,018,013</b>	<b>12,470,730</b>
<b>Expenses</b>		
Instruction	9,653,804	9,273,079
District Administration	1,247,819	1,115,100
Operations and Maintenance	2,234,809	2,204,363
Transportation and Housing	471,883	451,775
<b>Total Expense</b>	<b>13,608,315</b>	<b>13,044,317</b>
<b>Net Revenue (Expense)</b>	<b>(590,302)</b>	<b>(573,587)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>590,302</b>	<b>573,587</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 50 (Haida Gwaii)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	12,162,356	11,573,063
ISC/LEA Recovery	(4,328,453)	(4,328,453)
Other Ministry of Education and Child Care Grants		
Pay Equity	139,874	139,874
Student Transportation Fund	149,851	149,851
Support Staff Benefits Grant	10,874	10,874
FSA Scorer Grant	4,094	4,094
Labour Settlement Funding		167,037
Teacher Recruitment & Retention		13,200
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>8,138,596</b>	<b>7,729,540</b>
<b>Provincial Grants - Other</b>	<b>130,964</b>	<b>130,964</b>
<b>Other Revenues</b>		
Funding from First Nations	4,328,453	4,328,453
Miscellaneous		
Miscellaneous	300,000	193,673
<b>Total Other Revenue</b>	<b>4,628,453</b>	<b>4,522,126</b>
<b>Rentals and Leases</b>	<b>40,000</b>	<b>40,000</b>
<b>Investment Income</b>	<b>80,000</b>	<b>48,100</b>
<b>Total Operating Revenue</b>	<b>13,018,013</b>	<b>12,470,730</b>

# School District No. 50 (Haida Gwaii)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	3,695,693	3,518,668
Principals and Vice Principals	1,087,279	1,197,601
Educational Assistants	761,083	739,586
Support Staff	1,758,413	1,708,312
Other Professionals	902,122	788,748
Substitutes	500,602	476,762
<b>Total Salaries</b>	<b>8,705,192</b>	<b>8,429,677</b>
<b>Employee Benefits</b>	<b>1,956,446</b>	<b>1,893,455</b>
<b>Total Salaries and Benefits</b>	<b>10,661,638</b>	<b>10,323,132</b>
<b>Services and Supplies</b>		
Services	757,887	700,239
Student Transportation	56,000	56,000
Professional Development and Travel	536,203	376,203
Rentals and Leases	11,483	11,483
Dues and Fees	15,400	15,400
Insurance	50,900	43,056
Supplies	793,954	793,954
Utilities	724,850	724,850
<b>Total Services and Supplies</b>	<b>2,946,677</b>	<b>2,721,185</b>
<b>Total Operating Expense</b>	<b>13,608,315</b>	<b>13,044,317</b>

# School District No. 50 (Haida Gwaii)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	3,346,211	248,977	42,878	121,776		249,840	4,009,682
1.07 Library Services	19,095			37,574		1,000	57,669
1.08 Counselling	69,242			77,102		2,000	148,344
1.10 Inclusive Education	34,567		677,257			101,000	812,824
1.30 English Language Learning	82,489		40,948			2,000	125,437
1.31 Indigenous Education	144,089			166,712		15,000	325,801
1.41 School Administration		838,302		303,806		28,000	1,170,108
<b>Total Function 1</b>	<b>3,695,693</b>	<b>1,087,279</b>	<b>761,083</b>	<b>706,970</b>	<b>-</b>	<b>398,840</b>	<b>6,649,865</b>
<b>4 District Administration</b>							
4.11 Educational Administration				10,894	243,734		254,628
4.40 School District Governance					86,000		86,000
4.41 Business Administration				57,440	378,958		436,398
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>68,334</b>	<b>708,692</b>	<b>-</b>	<b>777,026</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				15,252	140,073		155,325
5.50 Maintenance Operations				784,614		88,000	872,614
5.52 Maintenance of Grounds				20,118		1,762	21,880
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>819,984</b>	<b>140,073</b>	<b>89,762</b>	<b>1,049,819</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					53,357		53,357
7.70 Student Transportation				163,125		12,000	175,125
7.73 Housing							-
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>163,125</b>	<b>53,357</b>	<b>12,000</b>	<b>228,482</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>3,695,693</b>	<b>1,087,279</b>	<b>761,083</b>	<b>1,758,413</b>	<b>902,122</b>	<b>500,602</b>	<b>8,705,192</b>



# School District No. 50 (Haida Gwaii)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	4,009,682	922,227	4,931,909	1,008,954	5,940,863	5,581,767
1.07 Library Services	57,669	13,264	70,933	7,102	78,035	53,202
1.08 Counselling	148,344	34,119	182,463	65,302	247,765	240,097
1.10 Inclusive Education	812,824	186,950	999,774	126,104	1,125,878	1,097,392
1.30 English Language Learning	125,437	28,851	154,288	13,937	168,225	161,355
1.31 Indigenous Education	325,801	74,934	400,735	199,715	600,450	588,348
1.41 School Administration	1,170,108	269,125	1,439,233	53,355	1,492,588	1,550,918
<b>Total Function 1</b>	<b>6,649,865</b>	<b>1,529,470</b>	<b>8,179,335</b>	<b>1,474,469</b>	<b>9,653,804</b>	<b>9,273,079</b>
<b>4 District Administration</b>						
4.11 Educational Administration	254,628	58,564	313,192	48,850	362,042	249,683
4.40 School District Governance	86,000	6,450	92,450	67,500	159,950	159,950
4.41 Business Administration	436,398	100,372	536,770	189,057	725,827	705,467
<b>Total Function 4</b>	<b>777,026</b>	<b>165,386</b>	<b>942,412</b>	<b>305,407</b>	<b>1,247,819</b>	<b>1,115,100</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	155,325	34,012	189,337	66,235	255,572	243,223
5.50 Maintenance Operations	872,614	171,975	1,044,589	191,233	1,235,822	1,218,333
5.52 Maintenance of Grounds	21,880	3,052	24,932	33,000	57,932	57,324
5.56 Utilities	-	-	-	685,483	685,483	685,483
<b>Total Function 5</b>	<b>1,049,819</b>	<b>209,039</b>	<b>1,258,858</b>	<b>975,951</b>	<b>2,234,809</b>	<b>2,204,363</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	53,357	12,272	65,629	4,000	69,629	67,760
7.70 Student Transportation	175,125	40,279	215,404	178,000	393,404	375,165
7.73 Housing	-	-	-	8,850	8,850	8,850
<b>Total Function 7</b>	<b>228,482</b>	<b>52,551</b>	<b>281,033</b>	<b>190,850</b>	<b>471,883</b>	<b>451,775</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>8,705,192</b>	<b>1,956,446</b>	<b>10,661,638</b>	<b>2,946,677</b>	<b>13,608,315</b>	<b>13,044,317</b>

# School District No. 50 (Haida Gwaii)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2025

	2025 Annual Budget \$	2024 Amended Annual Budget \$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	2,125,935	2,316,062
Other Revenue	600,000	400,000
<b>Total Revenue</b>	<b>2,725,935</b>	<b>2,716,062</b>
<b>Expenses</b>		
Instruction	2,500,524	2,441,674
Operations and Maintenance	110,411	110,411
Transportation and Housing	115,000	163,977
<b>Total Expense</b>	<b>2,725,935</b>	<b>2,716,062</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

School District No. 50 (Haida Gwaii)

Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2025

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year			2,563	440,000					
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	110,411	43,065			96,000	7,350	5,555	122,812	79,588
Other				600,000					
	110,411	43,065	-	600,000	96,000	7,350	5,555	122,812	79,588
Less: Allocated to Revenue	110,411	43,065	2,563	600,000	96,000	7,350	5,555	122,812	79,588
Deferred Revenue, end of year	-	-	-	440,000	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	110,411	43,065	2,563		96,000	7,350	5,555	122,812	79,588
Other Revenue				600,000					
	110,411	43,065	2,563	600,000	96,000	7,350	5,555	122,812	79,588
Expenses									
Salaries									
Teachers									
Educational Assistants		35,012						99,847	
Support Staff					72,764				
Other Professionals									64,706
Substitutes									
	-	35,012	-	-	72,764	-	-	99,847	64,706
Employee Benefits		8,053			16,736			22,965	14,882
Services and Supplies	110,411		2,563	600,000	6,500	7,350	5,555		
	110,411	43,065	2,563	600,000	96,000	7,350	5,555	122,812	79,588
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

# School District No. 50 (Haida Gwaii)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	Classroom Enhancement Fund - Staffing	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	JUST B4	SEY2KT (Early Years to Kindergarten)	Feeding Futures Fund	Second Count
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		115,000		18,000	80,000	50,000	15,000	80,000	198,645
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	857,341		57,000	11,250		25,000		350,000	
Other									
	857,341	-	57,000	11,250	-	25,000	-	350,000	-
<b>Less:</b> Allocated to Revenue	857,341	115,000	57,000	29,250	80,000	75,000	15,000	430,000	-
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	-	-	-	<b>198,645</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	857,341	115,000	57,000	29,250	80,000	75,000	15,000	430,000	
Other Revenue									
	857,341	115,000	57,000	29,250	80,000	75,000	15,000	430,000	-
<b>Expenses</b>									
Salaries									
Teachers	697,025								
Educational Assistants									
Support Staff					58,537			150,000	
Other Professionals									
Substitutes				7,500					
	697,025	-	-	7,500	58,537	-	-	150,000	-
Employee Benefits	160,316			1,725	13,463			34,500	
Services and Supplies		115,000	57,000	20,025	8,000	75,000	15,000	245,500	
	857,341	115,000	57,000	29,250	80,000	75,000	15,000	430,000	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

School District No. 50 (Haida Gwaii)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	TOTAL
	\$
Deferred Revenue, beginning of year	999,208
Add: Restricted Grants	
Provincial Grants - Ministry of Education and Child Care	1,765,372
Other	600,000
	2,365,372
Less: Allocated to Revenue	2,725,935
Deferred Revenue, end of year	638,645
Revenues	
Provincial Grants - Ministry of Education and Child Care	2,125,935
Other Revenue	600,000
	2,725,935
Expenses	
Salaries	
Teachers	697,025
Educational Assistants	134,859
Support Staff	281,301
Other Professionals	64,706
Substitutes	7,500
	1,185,391
Employee Benefits	272,640
Services and Supplies	1,267,904
	2,725,935
Net Revenue (Expense)	-

# School District No. 50 (Haida Gwaii)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget			2024 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Amortization of Deferred Capital Revenue	1,703,497		<b>1,703,497</b>	1,389,276
<b>Total Revenue</b>	<b>1,703,497</b>	-	<b>1,703,497</b>	1,389,276
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,808,797		<b>1,808,797</b>	1,476,951
Transportation and Housing	68,499		<b>68,499</b>	70,519
<b>Total Expense</b>	<b>1,877,296</b>	-	<b>1,877,296</b>	1,547,470
<b>Net Revenue (Expense)</b>	<b>(173,799)</b>	-	<b>(173,799)</b>	(158,194)
<b>Net Transfers (to) from other funds</b>				
<b>Total Net Transfers</b>	-	-	-	-
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	650,000	(650,000)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>650,000</b>	<b>(650,000)</b>	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>476,201</b>	<b>(650,000)</b>	<b>(173,799)</b>	(158,194)



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 11.2**

<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Local Capital		

**Background/Discussion:**

The breakdown for the estimated spending is:

1.	Daycare – Daaxiigan Sk'adáa Née	\$530,000
2.	Furniture & Equipment - Daaxiigan Sk'adáa Née	50,000
3.	Building renos/upgrades – District	<u>70,000</u>
	Total	\$650,000

**Recommended Action:**

THAT the Board of Education of School District Haida Gwaii (No. 50) use Local Capital funds of up to \$650,000.00 for the 2024/2025 school year.

Presented by: Secretary-Treasurer



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.3</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	May 2024 Finance Vouchers & Trustee Expenditures		
<b>Background/Discussion:</b>			
May 2024 Financial Vouchers and Trustee Expenditures			
<b>Recommended Action:</b>			
THAT the Haida Gwaii Board of Education School District No. 50 receive and file the May 2024 Finance Vouchers and Trustee Expenditures as presented.			
Presented by: Secretary-Treasurer			



## FINANCE VOUCHER

REGULAR BOARD MEETING

### BOARD MEETING:

### AGENDA ITEM:

#### Finance Voucher      May 31, 2024

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	May 31, 2024	\$129,311.04	
ePayments	May 31, 2024	\$1,272,735.91	
Quick Pays	May 31, 2024	\$451,318.94	
<b>TOTAL Accounts Payable.....</b>	<b>May 31, 2024</b>		<b>\$1,853,365.89</b>
Teachers	15-May	\$101,810.00	
AO/Exempt	15-May	\$45,900.00	
Teachers	31-May	\$132,504.68	
AO/Exempt	31-May	\$64,211.22	\$344,425.90
CUPE	04-May	\$62,411.38	
Casuals	04-May	\$42,177.19	
TOC's	04-May	\$13,200.71	
CUPE	18-May	\$65,999.54	
Casuals	18-May	\$44,579.82	
TOC's	18-May	\$16,087.09	
			\$244,455.73
<b>TOTAL Payroll.....</b>	<b>May 31, 2024</b>		<b>\$588,881.63</b>
<b>TOTAL A/P and Payroll</b>			<b>\$2,442,247.52</b>

### RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$2,442,247.52** for the month of May

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**CHEQUE REGISTER AS OF MAY 31, 2024**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
60112	05/07/2024	Jennifer Bailey	\$ 666.67
60113	05/07/2024	Carrie Carty	\$ 750.00
60114	05/07/2024	Follett School Solutions, LLC	\$ 734.72
60115	05/07/2024	Haida Gwaii Auto INC	\$ 26,320.00
60116	05/07/2024	Hill Top Enterprises	\$ 8,129.00
60117	05/07/2024	MARLENE LIDDLE	\$ 1,005.00
60118	05/17/2024	BC Hydro & Power Authority	\$ 1,320.21
60119	05/17/2024	CDW Canada Corp.	\$ 1,104.36
60120	05/17/2024	Charlisle Clothiers LTD.	\$ 2,423.66
60121	05/17/2024	Citywest Cable & Telephone Co.	\$ 89.55
60122	05/17/2024	Dejah Busch	\$ 500.00
60123	05/17/2024	Old Massett Village Council	\$ 35,544.28
60124	05/17/2024	Jaalen Edenshaw	\$ 500.00
60125	05/17/2024	Northern Shores Lodging & Cate	\$ 739.20
60126	05/17/2024	Stuck on Designs	\$ 1,322.91
60127	05/17/2024	Super Valu Store No. 43	\$ 3,319.12
60128	05/17/2024	Work Safe BC	\$ 13,810.55
60129	05/17/2024	Westpoint Automotive	\$ 1,127.11
60130	05/29/2024	Jennifer Bailey	\$ 483.33
60131	05/29/2024	BC Hydro & Power Authority	\$ 18,707.05
60132	05/29/2024	Canadian Home Education Resour	\$ 355.22
60133	05/29/2024	MARLENE LIDDLE	\$ 210.00
60134	05/29/2024	Northern Food Equipment	\$ 5,422.49
60135	05/29/2024	Petty Cash	\$ 266.55
60136	05/29/2024	The Prophet Corp. c/o T56180C	\$ 931.78
60137	05/29/2024	WC Learning Network Society	\$ 3,396.75
60138	05/29/2024	Yellow Pages Digital & Media S	\$ 31.53
60139	05/29/2024	William NC Yovanovich	\$ 100.00
<b>TOTALS</b>			<b>\$ 129,311.04</b>

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**eREGISTER AS OF MAY 31, 2024**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
05/07/2024	518387 BC Ltd.	19614	\$ 6,352.50	9873
05/07/2024	Aaron-Mark Services	19615	\$ 272.09	9873
05/07/2024	Bandstra Transportation	19616	\$ 58.57	9873
05/07/2024	BC Air Filter LTD.	19617	\$ 1,603.84	9873
05/07/2024	Big Red Enterprises LTD.	19618	\$ 2,650.67	9873
05/07/2024	City Centre Stores LTD.	19619	\$ 7,179.60	9873
05/07/2024	Coastal Propane Inc.	19620	\$ 104,242.96	9873
05/07/2024	Driftech Mechanical Services	19621	\$ 2,724.96	9873
05/07/2024	Fast Fuel Limited Partnership	19622	\$ 1,652.99	9873
05/07/2024	First Truck Center Inc.	19623	\$ 12,167.63	9873
05/07/2024	Haida Gwaii Consumers Co-operative	19624	\$ 5,210.99	9873
05/07/2024	Haida Gwaii Ties Contracting	19625	\$ 175.00	9873
05/07/2024	Indigo Distribution & Support Cent	19626	\$ 185.47	9873
05/07/2024	Inlet Supply Ltd.	19627	\$ 314.11	9873
05/07/2024	Isabel Creek Store	19628	\$ 65.72	9873
05/07/2024	Minister of Finance	19629	\$ 6,270.00	9873
05/07/2024	Rocky Point Engineering Ltd.	19630	\$ 2,921.46	9873
05/07/2024	School Specialty Canada	19631	\$ 71.06	9873
05/07/2024	Sportfactor Inc.	19632	\$ 35.67	9873
05/07/2024	The Shingle Bay Bistro	19633	\$ 402.00	9873
05/07/2024	Tlc Automotive Services LTD.	19634	\$ 1,543.92	9873
05/07/2024	Vernon Teach And Learn	19635	\$ 80.59	9873
05/07/2024	Williams Food Equipment Co. Ltd.	19636	\$ 342.33	9873
05/07/2024	Xerox Canada Ltd.	19637	\$ 761.62	9873
05/07/2024	Behn Cochrane	19638	\$ 154.72	9873
05/07/2024	Jacqueline Ferraby	19639	\$ 289.28	9873
05/07/2024	Marjorie Fregin	19640	\$ 73.49	9873
05/07/2024	Janet D. Gray	19641	\$ 42.50	9873
05/07/2024	Colin Greenough	19642	\$ 51.20	9873
05/07/2024	Irene Klein	19643	\$ 124.80	9873
05/07/2024	Claudette L Lavoie	19644	\$ 67.90	9873
05/07/2024	R. David McLean	19645	\$ 17.09	9873
05/07/2024	Erin Reid	19646	\$ 9,035.52	9873
05/07/2024	Megan Romas	19647	\$ 97.28	9873
05/07/2024	Tara Sjolund	19648	\$ 87.04	9873
05/07/2024	Jackie Taylor	19649	\$ 475.00	9873
05/07/2024	Robert Vogstad	19650	\$ 10.24	9873
05/07/2024	Janine Wilson	19651	\$ 258.00	9873
05/17/2024	A Z Cooper Consulting	19652	\$ 1,837.50	9884
05/17/2024	Aaron-Mark Services	19653	\$ 17.91	9884
05/17/2024	Bandstra Transportation	19654	\$ 80.22	9884
05/17/2024	Bayview Market	19655	\$ 594.61	9884
05/17/2024	Charlotte Island Tires LTD.	19656	\$ 2,925.30	9884
05/17/2024	City Centre Stores LTD.	19657	\$ 310.76	9884
05/17/2024	CUPE Local 2020 Pro D	19658	\$ 100.00	9884
05/17/2024	EMCO Corporation	19659	\$ 421.82	9884
05/17/2024	Fast Fuel Limited Partnership	19660	\$ 2,073.49	9884
05/17/2024	Haida Gwaii Consumers Co-operative	19663	\$ 9,832.06	9884
05/17/2024	K'aayxada Adventure Camp	19664	\$ 500.00	9884
05/17/2024	Lucket Wenman & Associates	19665	\$ 1,028.76	9884
05/17/2024	North Arm Transportation LTD.	19666	\$ 2,129.27	9884
05/17/2024	Open Door Adventures	19667	\$ 125.74	9884
05/17/2024	Pebt, IN Trust	19668	\$ 35,192.18	9884
05/17/2024	Rocky's Equipment Sales LTD.	19669	\$ 20.95	9884
05/17/2024	Telus Communications (BC) Inc.	19670	\$ 107.02	9884

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**eREGISTER AS OF MAY 31, 2024**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
05/17/2024	ADT Security Services Canada Inc	19671	\$ 314.48	9884
05/17/2024	The Shingle Bay Bistro	19672	\$ 424.00	9884
05/17/2024	Wintergreen Learning Materials	19675	\$ 173.45	9884
05/17/2024	Xerox Canada Ltd.	19676	\$ 1,847.62	9884
05/17/2024	Duane Alsop	19677	\$ 600.00	9884
05/17/2024	Maureen Benoit	19678	\$ 101.45	9884
05/17/2024	Mike Brin	19679	\$ 124.35	9884
05/17/2024	Behn Cochrane	19680	\$ 903.00	9884
05/17/2024	Kimberley Forbes	19681	\$ 94.72	9884
05/17/2024	GidGalang Kuuyas Naay PIT	19682	\$ 422.51	9884
05/17/2024	Jonathan Halle	19683	\$ 706.90	9884
05/17/2024	Ian J. Keir	19684	\$ 157.97	9884
05/17/2024	Debi Laughlin	19685	\$ 980.57	9884
05/17/2024	Claudette L Lavoie	19686	\$ 726.56	9884
05/17/2024	Marcia Malloy	19687	\$ 167.99	9884
05/17/2024	Joan Moody	19688	\$ 129.99	9884
05/17/2024	Ross Parnell	19689	\$ 200.00	9884
05/17/2024	Lao Peerless	19690	\$ 1,781.76	9884
05/17/2024	Sophie Peerless	19691	\$ 85.69	9884
05/17/2024	Port Clements School Principal	19692	\$ 1,720.21	9884
05/17/2024	Stephen Querenjung	19693	\$ 143.29	9884
05/17/2024	David Quinn	19694	\$ 82.84	9884
05/17/2024	James Roberts	19695	\$ 33.00	9884
05/17/2024	Geraldine Russ	19696	\$ 57.60	9884
05/17/2024	Tara Sjolund	19697	\$ 259.84	9884
05/17/2024	Jackie Taylor	19698	\$ 202.11	9884
05/29/2024	Aaron-Mark Services	19699	\$ 20.70	9887
05/29/2024	Apple Canada Inc. C3120	19700	\$ 8,428.35	9887
05/29/2024	April Chapman	19701	\$ 2,500.00	9887
05/29/2024	City Centre Stores LTD.	19702	\$ 3,312.20	9887
05/29/2024	Climate Action Secretariat	19703	\$ 21,367.50	9887
05/29/2024	Coastal Propane Inc.	19704	\$ 44,123.42	9887
05/29/2024	Fast Fuel Limited Partnership	19705	\$ 998.67	9887
05/29/2024	Christine Fraser	19706	\$ 596.33	9887
05/29/2024	Haida Gwaii Consumers Co-operative	19707	\$ 3,899.51	9887
05/29/2024	Haida Gwaii Designs and Signs	19708	\$ 11.20	9887
05/29/2024	Isabel Creek Store	19709	\$ 635.17	9887
05/29/2024	Reuben Morigeau	19710	\$ 160.00	9887
05/29/2024	Sandy Alsop	19711	\$ 360.00	9887
05/29/2024	Telus	19712	\$ 1,651.10	9887
05/29/2024	Telus Communications (Bc) Inc.	19713	\$ 1,635.96	9887
05/29/2024	TinyEYE Therapy Services	19714	\$ 2,855.25	9887
05/29/2024	Unitech Construction Management Lt	19715	\$ 902,683.21	9887
05/29/2024	Village Of Masset	19716	\$ 517.00	9887
05/29/2024	Village Of Port Clements	19717	\$ 546.60	9887
05/29/2024	Xerox Canada Ltd.	19718	\$ 156.95	9887
05/29/2024	Zep Sales & Services of Canada	19719	\$ 14,442.59	9887
05/29/2024	Sarah Anderson	19720	\$ 16.78	9887
05/29/2024	Steven Goffic	19721	\$ 78.40	9887
05/29/2024	Colin Greenough	19722	\$ 42.53	9887
05/29/2024	Gudangaay Tlaats'gaa Naay IN Trust	19723	\$ 13,194.08	9887
05/29/2024	Jonathan Halle	19724	\$ 268.77	9887
05/29/2024	Ian J. Keir	19725	\$ 333.38	9887
05/29/2024	Marcia Malloy	19726	\$ 45.92	9887
05/29/2024	Tihana Patek	19727	\$ 272.64	9887

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF MAY 31, 2024**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
05/29/2024	Port Clements School Principal	19728	\$ 665.23	9887
05/29/2024	Erica Reid	19729	\$ 204.85	9887
05/29/2024	Tara Sjolund	19730	\$ 68.00	9887
05/29/2024	Nadja Smith-Hanson	19731	\$ 300.00	9887
05/29/2024	Misty Surtees	19732	\$ 42.24	9887
05/29/2024	Winnie Tsai	19733	\$ 24.59	9887
05/29/2024	David Wahl	19734	\$ 214.38	9887
05/29/2024	Lisa Ann Waring	19735	\$ 1,061.09	9887
05/29/2024	Calvin Westbrook	19736	\$ 2,867.52	9887
05/31/2024	Robert Hadcock	19662	\$ 2,497.50	9884
05/31/2024	WEIGUM, Shirley	19674	\$ 1,827.00	9884
TOTALS			\$ 1,272,735.91	

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**QUICK PAY REGISTER AS OF MAY 31, 2024**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
699110	May 02, 2024	Canada Customs And Revenue Agency	\$ 77,614.63
740686	May 23, 2024	Canada Customs And Revenue Agency	\$ 40,724.00
682455	May 08, 2024	Canada Customs And Revenue Agency	\$ 33,961.53
699124	May 08, 2024	Canada Customs And Revenue Agency	\$ 44,929.81
729164	May 23, 2024	Canada Customs And Revenue Agency	\$ 34,300.45
740689	May 23, 2024	Canada Customs And Revenue Agency	\$ 18,360.00
699155	May 13, 2024	Canada Customs And Revenue Agency	\$ 1,794.47
645101	May 13, 2024	Canada Customs And Revenue Agency	\$ 1,063.60
682281	May 13, 2024	Canada Customs And Revenue Agency	\$ 5,525.21
447420	May 09, 2024	Municipal Pension Plan	\$ 20,542.44
447759	May 13, 2024	Municipal Pension Plan	\$ 9,840.93
448872	May 23, 2024	Municipal Pension Plan	\$ 23,593.49
447416	May 09, 2024	Teachers' Pension Plan	\$ 2,396.29
447757	May 13, 2024	Teachers' Pension Plan	\$116,097.13
448866	May 23, 2024	Teachers' Pension Plan	\$ 1,919.30
699159	May 01, 2024	Pacific Blue Cross	\$ 5,785.39
699172	May 01, 2024	Pacific Blue Cross	\$ 12,870.27
<b>TOTALS</b>			<b>\$451,318.94</b>

# MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO** Kevin Black  
Secretary-Treasurer

**FROM** Duane Alsop  
Assistant Secretary-Treasurer

**SUBJECT:** Teachers Payroll for..... May

**DATE** 05-Jun-24

Period Ending	Pay Period	Payroll Group	Net Amount
15-May	PP#1-5 Adv	Teachers	\$ 101,810.00
15-May	PP#1-5 Adv	AO/Exempt	\$ 45,900.00
31-May	PP#1-5	Teachers	\$ 132,504.68
31-May	PP#1-5	AO/Exempt	\$ 64,211.22
Total Net Pay			\$344,425.90

## MEMORANDUM

SCHOOL  
DISTRICT NO. 50  
Haida Gwaii

**TO** Kevin Black  
Secretary-Treasurer

**FROM** Duane Alsop  
Assistant Secretary-Treasurer

**SUBJECT:** Non-Teachers Payroll for... May

**DATE** 05-Jun-24

Period Ending	Pay Period	Payroll Group	Net Amount
04-May	PP#2-10	CUPE	\$ 62,411.38
04-May	PP#2-10	Casuals	\$ 42,177.19
04-May	PP#2-10	TOC's	\$ 13,200.71
18-May	PP#2-11	CUPE	\$ 65,999.54
18-May	PP#2-11	Casuals	\$ 44,579.82
18-May	PP#2-11	TOC's	\$ 16,087.09
Total Net Pay			\$ 244,455.73



**TRUSTEE EXPENDITURE REPORT**

**AS OF May 31, 2024**

		May	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	7,061.84	74,430.28	84,000.00	9,569.72	89%
4-40-20000	GOV BENEFITS	546.68	5,760.25	6,300.00	539.75	91%
4-40-31200	PROFESSIONAL SERVICES-LEGAL	1,778.00	20,922.30	6,000.00	(14,922.30)	349%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	4,109.25	31,080.90	40,000.00	8,919.10	78%
4-40-37000	GOV DUES & FEES		10,460.04	8,000.00	(2,460.04)	131%
4-40-39000	INSURANCE		0.00	500.00	500.00	0%
4-40-42000	OTHER CONTRACTS		0.00	8,000.00	8,000.00	0%
4-40-42025	ELECTIONS		0.00	-	-	0%
4-40-51000	GOV SUPPLIES		813.39	2,000.00	1,186.61	41%
4-40-59000	COMPUTER EQUIPMENT		0.00	3,000.00	3,000.00	0%

<b>Total</b>		<b>13,495.77</b>	<b>143,467.16</b>	<b>157,800.00</b>	<b>14,332.84</b>	<b>91%</b>
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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.4</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Operations Update		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Correspondence		
<b>Background/Discussion:</b>			
None			
<b>Recommended Action:</b>			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 13</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Question Period		
<b>Background/Discussion:</b>  Questions from the public pertaining to the agenda for the June 18, 2024 Regular Board Meeting.			
<b>Recommended Action:</b>  Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 14</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	June 18, 2024
<b>Topic:</b>	Adjournment		
<b>Background/Discussion:</b>  When the Board has completed the scheduled order of business and there is no further business to consider, the Chair will declare the meeting adjourned.			
<b>Recommended Action:</b>  Information			
Presented by: Chair			