

# *Haida Gwaii*

## AGENDA of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)

**Location:** Port Clements Elementary School and via TEAMS  
**Date:** February 20, 2024  
**Time:** 6:00 PM  
**Use TEAMS Link:** Link in email – Also available on the SD50 website

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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Acknowledgement of Haida Territory		
<b>Background/Discussion:</b>			
<p>Acknowledgement that the Haida Gwaii Board of Education School District No. 50 Regular Board Meeting is being held on the unceded and traditional territory of the Haida Nation.</p>			
<b>Recommended Action:</b>			
<p>Information</p>			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAII**

<b><u>MEETING AGENDA ITEM # 2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Call to Order		
<b>Background/Discussion:</b>			
Call to Order			
<b>Recommended Action:</b>			
Chair Moraes called the February 20, 2024 Regular Board Meeting to order at _____ hours			
Presented by: Chair			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Public Question Period		
<b>Background/Discussion:</b>			
<p>Call out for questions pertaining to the agenda for the February 20, 2024 Regular Board Meeting. (10 minutes total)</p>			
<b>Recommended Action:</b>			
<p>Information</p>			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 4</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Review of Agenda		
<b>Background/Discussion:</b>			
February 20, 2024 Regular Board Meeting Agenda			
<b>Recommended Action:</b>			
Review agenda items and amend if necessary.			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Approval of minutes of prior meeting		
<b>Background/Discussion:</b>			
Regular Board Meeting Minutes, January 16, 2024.			
<b>Recommended Action:</b>			
THAT the Haida Gwaii Board of Education School District No. 50 approve the the January 16, 2024 Regular Board Meeting Minutes as presented.			
Presented by: Chair			

**MINUTES OF THE REGULAR BOARD MEETING HELD  
VIA TEAMS  
TUESDAY, January 16, 2024**

**PRESENT WERE:** Dana Moraes, Chair  
Roeland Denooij, Vice-Chair  
Ashley Currie, Trustee  
Wilson Brown, Trustee  
Miranda Post, Trustee

**ALSO PRESENT:** Kevin Black, Secretary-Treasurer  
Maureen Benoit, Human Resources Manager  
Misty Surtees, Confidential Administrative Assistant  
Lief Morton, Student Trustee  
Arilyn May, Student Trustee  
Riley Duke, Student Trustee

**MEMBERS OF THE PUBLIC (Via Teams):**

Tammy Gates

Sian Nalleweg

Steve Goffic

**1. ACKNOWLEDGEMENT OF HAIDA TERRITORY**

Chair Moraes respectfully acknowledged that the meeting was held on the unceded and traditional territory of the Haida Nation.

**2. CALL TO ORDER**

Chair Moraes called the meeting to order at 1803 hours.

**3. PUBLIC QUESTION PERIOD**

The Board of Education of School District No. 50 (Haida Gwaii) invited members of the public to address agenda items during the Public Question Period.

- No questions
- No additions to agenda

**4. REVIEW OF AGENDA**

The January 16, 2024 Regular Board Meeting Agenda Package was reviewed and approved by Trustees.

**5. APPROVAL OF MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS**

**5.1 December 12, 2023 Regular Board Meeting Minutes**

R24011601

MOTION BY: Trustee Post

SECONDED BY: Trustee Brown

THAT the Haida Gwaii Board of Education of School District No. 50 approve the  
December 12, 2023 Regular Board Meeting minutes as presented.

MOTION CARRIED

**5.2 January 16, 2024 In-Camera Rise and Report**

R24011602

MOTION BY: Trustee Brown

SECONDED BY: Vice-Chair Denooij

THAT the Haida Gwaii Board of Education of School District No. 50 report that property, personnel, and pupil matters were discussed at the January 16, 2024 In-Camera Meeting.

MOTION CARRIED

**6. DELEGATIONS/PRESENTATIONS**

No delegations or presentations this month.

**7. CHAIR REPORT**

Chair Moraes welcomed everyone back from the break and reported that the next Indigenous Committee meeting will be held on February 8<sup>th</sup>. Trustee Brown shared that both the wrestling and basketball teams have performed well at off-island tournaments.

**8. SUPERINTENDENT REPORT**

**8.1 Superintendent's Update**

Secretary-Treasurer Black briefly reported on the Superintendent's Report as attached.

**8.2 Student Trustee's Update**

Student Trustees Duke, Morton & May provided a general update that included information on the Sr. boys' basketball off-island tournament, the high school wrestling tournament win in Prince George, the upcoming School lip-sync competition, the recent successful Clan Tournament, Jr. basketball games, and the Grade 8 class winners of the donation challenge at Winter Feast.

**9. INDIGENOUS EDUCATION**

Secretary-Treasurer Black reported that this item was covered in the 8.1 Superintendent's Report as attached.

**10. STRATEGIC AND POLICY ISSUES**

**10.1 Calls to Action of the Truth and Reconciliation**

Student Trustee Duke read Bill 41 Article 31.

**10.2 BCSTA Update**

Trustee Currie reported no update this month.

**10.3 BCPSEA Update**

Trustee Post reported that she and Human Resource Manager Benoit will attend the virtual BCPSEA AGM on January 25<sup>th</sup>.

**10.4 Transportation Assistance Policy**

Secretary-Treasurer Black presented the updated Transportation Assistance Policy, which was approved at the December 12, 2023 meeting. The policy has since been amended to include missing housekeeping items reflecting the per family maximums. Tlell to Port Clements area holds special consideration that was approved by the Board a few years ago.

R24011603

MOTION BY: Vice-Chair Denooij  
SECONDED BY: Trustee Brown

THAT the Haida Gwaii Board of Education of School District No. 50 to circulate the updated Transportation Assistance Policy.

MOTION CARRIED

**11. OPERATIONS**

**11.1 Operation Grant Summary**

Secretary-Treasurer Black reviewed the Summary as presented in the meeting agenda package. The overall budget is slightly higher due to increases in the student enrolment and special needs funding.

**11.2 Operations Update**

Secretary-Treasurer Black reported that the district is at the final phase of the Masset Schools Project and on budget. Additionally, the Daycare tenders have closed and are currently being reviewed. Once more information is available, it will be shared with the public.

**11.3 December 2023 Financial Vouchers & Trustee Expenditures**

R24011604

MOTION BY: Trustee Currie  
SECONDED BY: Vice-Chair Denooij

THAT the Haida Gwaii Board of Education of School District No. 50 receive and file the December 2023 Financial Vouchers and Trustee Expenditures as presented.

MOTION CARRIED

**12. CORRESPONDENCE**

No correspondence.

**13. PUBLIC QUESTION PERIOD**

No questions were brought forward.

**14. ADJOURNMENT**

Chair Moraes adjourned the January 16, 2024 Regular Board Meeting at 1825 hours.

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Chair

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Secretary-Treasurer



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	In-Camera Rise and Report		
<b>Background/Discussion:</b>			
February 20, 2024 In-Camera Rise and Report			
<b>Recommended Action:</b>			
THAT the Haida Gwaii Board of Education School District No. 50 reported that property, personnel, and pupil matters were discussed at the February 20, 2024 In-Camera meeting.			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 6.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Delegations/Presentations		
<b>Background/Discussion:</b>			
T'aalan St'ang (Rediscovery) Trip for SNES.			
<b>Recommended Action:</b>			
Information			
Presented by: Dave Wahl and Janine Wilson			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 7</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Chair Report		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Superintendent's Update		
<b>Background/Discussion:</b>			
February 2024 Superintendent's Update			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			

Sing.Gaay 'laa / Singaay 'láa

Welcome to SĠan T'aal Kung<sup>1</sup> (*Flounder Month*) | Táan Kungáas<sup>2</sup> (*Black Bear Month*)

There is much excitement and hard work going on to prepare for the 2024 Early Learning Forum, being held on Feb. 28<sup>th</sup>. We are pleased that [Joanne Schroeder](#), Director of BC's Compassionate Systems Leadership Network, will be this year's keynote speaker. Joanne will also be providing a parent presentation titled '*Compassion as a Foundation for Early Learning and Care*' on Feb. 27<sup>th</sup> from 7 – 8 pm. Please use the QR code to the left to join the presentation virtually.



Haawaa to the following, behind the scenes, hardworking individuals for putting together this excellent day of learning:

- Janine Wilson, SD50 Early Learning Coordinator
- Leighann Rodger, SD50 District Principal of Early Learning and Childcare
- Joanne Yovanovich, SD50 District Principal of Indigenous Education
- Jenna Inglis, CCRR Family Resource Coordinator
- Florine Lawrence, CCRR Interim Program Coordinator
- Haley Fields, CCRR

On Friday, January 26, Premier Eby and Minister Singh [announced](#) a suite of initiatives focused on keeping students safe, including restricting the use of cell phones in schools. The Ministry will work with school districts to ensure all schools have policies in place by the start of the next school year to restrict students' cell phone use in the classroom. In speaking to Haida Gwaii principals, all of our schools currently have policies restricting cell phones during instructional time.

The intention of the new requirement:

- to create consistency provincially
- to create space for focused learning and interpersonal connection in the classroom with fewer distractions and interruptions
- to support students with learning how to use cell phones responsibly and respectfully
- to help keep students safe from online threats and harmful impacts of social media

Thank you to **Steve Goffic** and **Ryan Brown**, our outstanding IT team, who have developed a web page specific to '[Resources for Internet Safety at Home](#).' Parents should also check out the [Digital Literacy Training](#) available to students and families.

Manu - Interim Superintendent



**FEB 28 2024** **EARLY LEARNING FORUM** **Sk'aadgaa Naay Elementary 9:00am-2:30pm**  
"Playful Minds, Promising Futures"

Doors Open: Meet and Mingle 9:00am  
SD50 Welcome Address 9:30am

**KEYNOTE SPEAKER: JOANNE SCHROEDER**  
10am-11am  
Compassionate Systems Leadership

Morning Workshops 11am-12pm	Afternoon Workshops 1-2:30pm
Joanne Schroeder Compassionate Systems Leadership: Keynote Expansion	Misty Surtees Wellness for the Body
Lorelee Parker VIRL Circle Time Fun: Storytime Toolkit	CCRR Team Felt tools for the classroom
Etchi Zaleski VIRL Circle Time Fun: Felt Stories	Cathy Baran It's all about perspective
	Jennifer Wissink Clay work

**Please RSVP by Feb 16th**  
Email: jwilson@sd50.bc.ca  
Subject: ELF 2024  
Include: AM and PM workshop choices

\*Please note: light morning snacks with coffee and tea will be provided as well as a catered lunch  
\*Once registered you will receive a confirmation email  
\*Preferences for workshops will try to be observed, but are not guaranteed

<sup>1</sup> Xaayda kil

<sup>2</sup> Xaad kil Haida Gwaii SD50 Regular Board Meeting - Feb 20, 2024

# EMBRACING UNIQUE CULTURE AND TERRITORY

## 2023 – 24 STRATEGIC OBJECTIVES

- Strengthen community connections as per Equity Scan.
- Support place-based learning in schools.
- Principals working with Dr. Sara Davidson
- Annual report to the Haida Education Council on all SD 50 Haida Language and Culture initiatives.
- Extension of Human Rights Special Hiring program to increase number of Indigenous leaders and role models in our system.

### HAAWAA / HÁW'AA FALLON

Both myself and Joanne received messages of gratitude in the last few weeks for **Fallon Crosby**, SD50's District Haida Language & Culture Curriculum Support Teacher, for the great work that she is doing in both schools. Agnes L Mathers sent along a wonderful video of students dancing in the gym, while Port Clements Elementary sent the message below:



*"PCES sends out a giant Hawaa for providing the opportunity to have Fallon Crosby in our school. Having a Haida language speaker as a resource is invaluable. Our primary class is enjoying learning numbers and colours in Haida. Storytime is another favourite. Students have retold the story of Raven and the Ancestral Human Beings and put a booklet together. Dancing and singing are always a hit. Students have a lot of fun with the rhythm and movement."*



### SALMON THRIVING AT AGNEL L. MATHERS

ALM recently had salmon delivered to the school, which have now hatched and are thriving. **Terri-Lynn Wood** has facilitated a couple of life cycle lessons, and the students have been able to demonstrate their continuing expertise in Salmon life cycle and health.



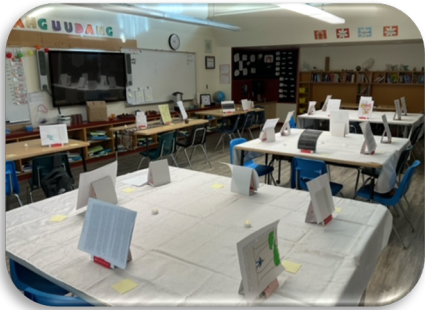
### HONOURING XAAYDA KIL\XAAD KIL PRONUNCIATION FILES

As mentioned in January, **Jaskwaan Bedard** and **Joanne Yovanovich** have initiated 10 expressions honouring Xaayda Kil and Xaad Kil. A weekly email to all SD50 staff sharing one of the 10 expressions, including an attached sound file is supporting our educators and students in practicing these expressions. The [sound files](#) are being placed on the SD50 website as they are shared, and parents and community members are encouraged and welcome to practice these expressions.



## STORY LAUNCH AT SK'AADGAA NAAY ELEMENTARY (Shared By Vanessa Wahl)

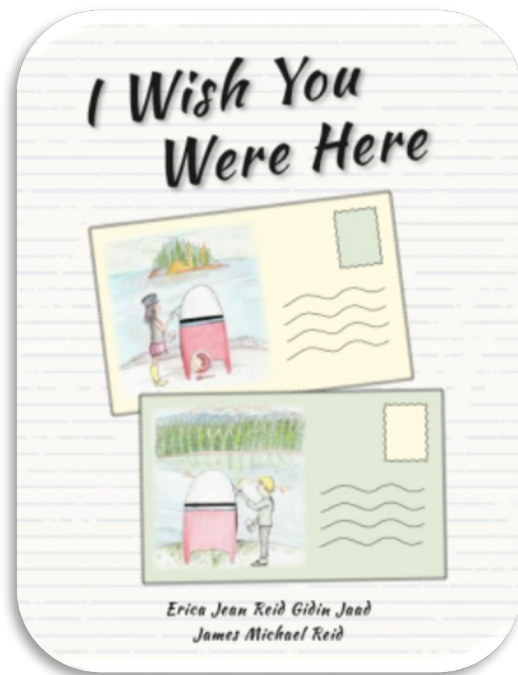
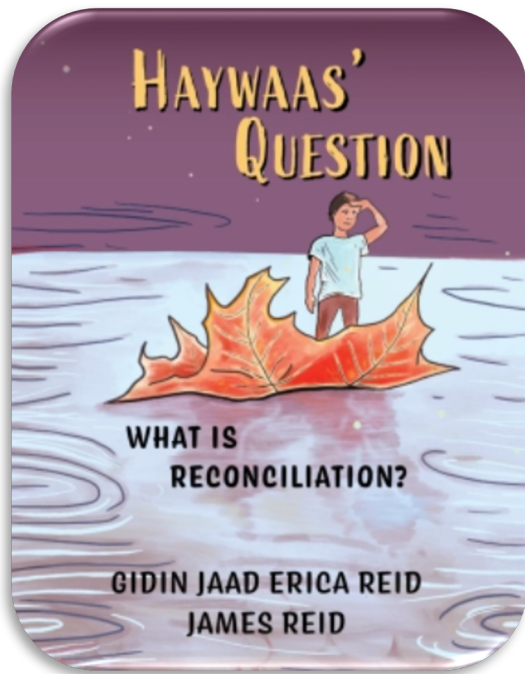
Students in grades 5/6 enjoyed their "story launch" event on February 7. Students had been working hard to complete a written short story. Students had also been learning about traditional oral storytelling and legends as part of a Language Arts unit.



**Gidin Jaad (Erica Reid)**, our school's Learning Resource teacher, taught the grade 5/6 class about **Nang King.aay 'uwans**, who was the last trained oral historian in the Haida Nation. She shared that he learned this skill from his father. Students were inspired and told their own oral story to their classmates. They also wrote amazing short stories that were shared during the story launch. Students enjoyed a variety of teas, hot chocolate and other treats while they read each other's stories.

## SD50 AUTHORS

I recently learned that SD50 teachers **James Reid** and **Gidin Jaad (Erica Reid)** have authored [two published children's books](#), ***I Wish You Were Here*** and ***Haywaas' Question: What is Reconciliation?*** Congratulations to these full-time educators and parents on this significant accomplishment!





# WORKING TOGETHER

## 2023 – 24 STRATEGIC OBJECTIVES

- *Strengthening Relationships*
- *Supporting Parent Learning with SD 50 DPAC*
- *Strengthen SD 50 Crisis Response Processes*
- *Support Student Voice*
- *Support a PAC at Each of Our Schools*
- *Adhere to Accessible BC Act*
- *Focus on Recruitment & Retention*

### COMMUNITY PARTNERS VISIT SK'AADGAA NAAY KINDERGARTEN (Shared By Martin Wood)



A local RCMP officer visited our class, and students thoroughly enjoyed talking about the roles of police. They viewed the police work truck while continuing with many questions and comments. Students role played various duties of police later that day. We also had a visit from a Stream to Sea worker who brought a fun life cycle craft showing all the stages and names from hatching to maturity. This is particularly exciting because our salmon eggs began hatching on Monday.



### ATHLETICS AT AGNEL L. MATHERS! (Shared By Behn Cochrane)

ALM students have been enjoying district sports this year. They have competed in Outdoor Soccer, Handball, Basketball, and most recently an excellent volleyball Playday. ALM would like to extend its biggest Haw'aa to the **SD50 Sports Committee** for being collaborative and innovative in meeting the needs of all island community schools.



### MMIW MARCH MASSET!

Grade 5-7 Tahayghen students joined Gudangaay Tlaats'gaa Naay students and community members in a Feb. 14<sup>th</sup> March to honour Missing and Murdered Indigenous Women and Girls. Haw'aa to **Myrna Bell-Wilson** for organizing this event.

## FEB. '24 STRATEGIC OBJECTIVE *SUPPORT STUDENT VOICE* UPDATE

Haawaa to Gidgalang Kuuyas Naay grade 12 students **Arilyn May**, **Riley Duke**, and **Lief Morton**, who have joined Board of Education meetings to provide both a student perspective to our public meetings as well as provide regular updates on student and school activities. These three will be joining other HS students and friends from the [McCreary Centre Society](#) for a week long 'Research Slam' exploring a variety of questions related to student experiences in our schools in early April.

## BEST WISHES TIFFANY

Congratulations to **Tiffany Lavoie** who began work with the new [Provincial School Outreach Program](#) as their new School Psychologist at the start of January. We are saddened to lose Tiffany as she has been an excellent resource for our educators and schools for many years. We have contracted **Louis-Phillipe Lafleur** to conduct a limited number of psycho-educational assessments from April 8-19<sup>th</sup>.

## MENTAL HEALTH STRATEGIC COACHING

Since the start of this school year, a small SD50 team, myself, **Joanne, Leighann** and **Deavlan** have been meeting with members of the [Kelty Mental Health school district coaching team](#), a division of BC Children's Hospital. The Kelty team works with several school districts to support an objective look at strategies/objectives related to mental health.

Following many discussions, we are now at a stage to more broadly share out possible objectives and plans for SD50 for the coming two years. The priorities and goals that have been identified as priorities for our School District include:



### Clarify and Communicate District Direction for Mental Health

- Goal:** *Create a district vision for mental health*
- Goal:** *Establish school district role in leading the development of a collaboration among community service providers.*

### Support Student Wellness

- Goal:** *Improve the district's ability to understand, communicate and make decisions based on data on student wellness.*
- Goal:** *Develop authentic student voice engagement processes.*
- Goal:** *Focus on engagement, school attendance and a sense of belonging.*

### Support Staff Wellness

- Goal:** *Make clear the 'WHY' behind the focus on Staff Wellness*
- Goal:** *Identify and use data-gathering tools to inform decisions regarding staff wellness that reflect the needs and the reality of Haida Gwaii.*
- Goal:** *Move data to action.*

# STUDENT WELL-BEING

## 2023 – 24 STRATEGIC OBJECTIVES

- *Development of SD 50 Literacy Framework*
- *Use Fountas & Pinnell Assessment to gather district literacy data for all grade 2 students*
- *Support Student Mental Health*
- *Support Numeracy Staff Development*
- *Sustain & Expand Early Learning / Childcare*
- *Ensure Safe, Welcoming and Inclusive Schools*
- *Technology supported learning*
- *Focus on Successful K-12 Project in Masset*

### LETTERS, NUMBERS AND FORTS (Shared By Martin Wood)

We visited the forest near our school. Children worked in teams on building a fort together. Students spontaneously brought letters to me using sticks to make a name and a number. Lots of joy and excitement as they watched their forts come together.



### WRESTLERS TO PROVINCIAL CHAMPIONSHIPS



As shared by principal Ian Keir at last week's Haida Education Council meeting, there is a large contingent of wrestlers, zone champions, both boys and girls, headed to the [provincial championships](#) the week of Feb. 19<sup>th</sup>. Congratulations to all students athletes and coaches. This type of athletic success does not happen without quality coaching, and so Haawaa/Haw'aa to Gudangaay Tlaats'gaa Naay coaches Joe Kalugin and Rob Brown and to Gidgalang Kuuyas Naay coaches **Joe Hallé**, **Gaëtan Lamarre**, and parent chaperone volunteers, **Alison Price** and **Sam Ismay**. Coach Hallé also wanted to recognize wrestlers **Payden Ismay** and **Austin Beachy** who are both excellent student leaders and finished at the top of their weight categories at the recent Zone tournament.

### POTTERY AT AGNES L. MATHERS (Shared By Behn Cochrane)

Our students have recently completed two pottery workshops. One with **Jenn Wissink** and one with **Amber Faktor**. Students made pottery mugs that they will use as their personal dish for any soups or food that require a bowl. Gwaii Trust and the ALM PAC funded the soup bowl pottery workshops.







**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Student Trustee Update		
<b>Background/Discussion:</b>			
Student Trustees' verbal report			
<b>Recommended Action:</b>			
Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Indigenous Education		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Calls to Action of the Truth and Reconciliation Commission		
<p><b>Background/Discussion:</b></p> <p>Bill 41 – Declaration of Indigenous Rights:</p> <p><b>United Nations Declaration on the Rights of Indigenous Peoples</b></p> <p><i>Article 32</i></p> <p>We call upon the federal government to amend the Criminal Code to allow trial judges, upon giving reasons, to depart from mandatory minimum sentences and restrictions on the use of conditional sentences.</p>			
Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	BCSTA Update		
<b>Background/Discussion:</b>			
BCSTA February 2024 Update			
<b>Recommended Action:</b>			
Information			
Presented by: Trustee Currie			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	BCPSEA Update		
<b>Background/Discussion:</b>			
BCPSEA February 2024 Update			
<b>Recommended Action:</b>			
Information			
Presented by: Trustee Post			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.4</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Section 2: Haida Culture, Expectations, Communications & Engagement		
<b>Background/Discussion:</b>			
<p>Introduction of Section 2: Haida Culture, Expectations, Communications &amp; Engagement from policy revision work with Anne Cooper.</p> <p>The Policy Revision Committee has completed most of the work on Section 2: Haida Culture, Expectations, Communications &amp; Engagement and brings the attached policies forward for review:</p> <ul style="list-style-type: none"> <li>2.1.1 Haida Language</li> <li>2.2 Recognition of the Passing of a Matriarch or Chief</li> <li>2.4 Student Engagement and Voice</li> <li>2.5 Addressing Concerns and Complaints</li> <li>2.7 Volunteers</li> </ul> <p>Policies 2.1 Truth and Reconciliation, 2.3 Discrimination/Violence Prevention/Safe Spaces and 2.8 Support for Child Care are being developed.</p> <p>Policy 2.6 Public Interest Disclosure was approved at the December 12, 2023 Regular Board meeting and will form part of this section of the Policy Manual.</p> <p>The Committee recommends that the Board repeal the current policy F.1 Cultural Committee.</p>			
<b>Recommended Action:</b>			
<p>THAT the Haida Gwaii Board of Education of School District No. 50 circulate the Draft Haida Culture, Expectations, Communications &amp; Engagement policies 2.1.1, 2.2, 2.4, 2.5 and 2.7 as presented for public feedback.</p>			
Presented by: Secretary-Treasurer			



Bylaws & policies, Approved    Bylaws & policies, Completed In-Committee

Bylaws and policies drafted for review in this meeting

## 2.0 Haida Culture, Expectations, Communications & Engagement

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2.1 Truth and Reconciliation *(To be developed)*

2.1.1 Haida Language *formerly F.2 Haida Language Orthography*

2.2 Recognition of the Passing of a Matriarch or Chief *formerly F.3 Chiefs Funeral Recognition*

2.3 Discrimination/Violence Prevention/Safe Spaces *formerly H12 Workplace Discrimination Bullying and Harassment (To be developed)*

2.4 Student Engagement and Voice *formerly D.14 Student Trustee Guidelines*

2.5 Addressing Concerns and Complaints *reference to Communication Protocol*

2.6 Public Interest Disclosure    Approved December 12, 2023    *Newly revised E.13/formerly E13 Whistleblower Protection*

2.7 Volunteers *formerly G.3 Volunteers & G.3.1 Volunteer Application & G.3.2 Volunteer Driver Application*

2.8 Support for Child Care *formerly G.5 Child Care Facility (To be developed)*

**We recommend that the Board repeal current policy:**

[F.1 Cultural Committee](#)



### POLICY 2.1.1 HAIDA LANGUAGE

The Board of Education believes strongly in the preservation and growth of the Xaad Kil / Xaayda Kil (Haida Language). The Board will show respect for the language by utilizing it within key documents, particularly the Strategic Plan.

All schools offering instruction in the Haida Language must make every effort to conform to the recognised orthography of the language as established by their local Haida Language Authority or Haida Language Society.

DRAFT



## POLICY 2.2 RECOGNITION OF THE PASSING OF A MATRIARCH OR CHIEF

The Board of Education recognises that the passing of a Matriarch or Chief (Haida) is a significant event for communities of Haida Gwaii. In recognition and respect Haida Gwaii schools may have the option, at the determination of the school Principal, in consultation with the Superintendent and the appropriate Band or Village Council, to close the school for one half day at the time of the funeral.

## POLICY 2.4 STUDENT ENGAGEMENT AND VOICE

The Board of Education values the importance of student leadership and the contribution our students make to the learning process. Therefore, the Board is committed to the annual selection of student representatives.

Student representatives shall have the same opportunities for participation in meetings of the Board and its committees; however, student representatives do not vote on matters before the Board.

### Guidelines

1. Students from GidGalang Kuuyas Naay Secondary School and Gudangaay Tlaats'gaa Naay Secondary School may serve as representatives to the Board.
2. The Chair of the Board and Superintendent can provide mentorship for student representatives.
3. The student representatives are encouraged to attend all regular meetings of the Board. Student representatives cannot attend closed meetings.
4. The student representatives will receive an acknowledgement as determined by the Board.

## POLICY 2.5 ADDRESSING CONCERNS AND COMPLAINTS

The Board of Education believes in the importance of employees, students, and parents working together to create a positive culture. Tll Yahda, making things right is an expectation, founded on acknowledging a conflict and working towards a mutually agreeable resolution.

The Board supports the practice that concerns or complaints about personnel, programs or procedures are addressed with mutual respect, administrative fairness and are dealt with at the point closest to where the matter first arises.

Those involved will discuss concerns or complaints constructively with the goal to resolving matters in a mutually satisfactory manner.

Unresolved matters, where the decision significantly affects the education, health or safety of the student, may be appealed to the Board of Education utilizing the Board's Appeal Bylaw. The Board acknowledges that employee decisions that do not significantly affect the education, health or safety of a student are within the final authority of the Superintendent as the Board of Education's chief executive officer.

The Board believes that staff should be protected from unnecessary, inappropriate or spiteful criticism. In the process of resolving a concern or complaint, hearsay and rumour will be discounted in favour of considering facts directly related to the matter.

The key principles for raising and addressing concerns and complaints include that:

- they are made, and dealt with, in a courteous and constructive manner;
- personnel have an opportunity to respond;
- complainants can submit relevant information and have an opportunity to be heard before the review of the complaint is finalized;
- complaints are handled in a timely, objective and fair manner; and
- complainants will be kept informed of the progress of their complaint.

This Policy is intended to articulate a fair, effective and transparent response for addressing concerns and complaints.

### **Processes for Addressing Concerns or Complaints**

1. No anonymous concerns or complaints shall be considered.



2. Every effort should be made to resolve the matter at the earliest possible stage. Persons receiving or hearing concerns or complaints should encourage the complainant to follow these processes.
3. Staff disputes are subject to grievance processes defined in the appropriate union collective agreement or individual contract.
4. When a specific process is provided in legislation, in an employee collective agreement, or elsewhere in Board policy those complaints shall be handled in the manner specified.
5. Any individual expressing a concern or a complaint may choose to be accompanied to any meetings by an advocate of their choosing.
6. The sequential steps to addressing a concern or complaint are:
  - 6.1. **Step 1** – Expression of concern or complaint, verbally or in writing, or in person to the individual responsible for the decision or action.
    - Step 1a** – Arrange a meeting to respectfully address the matter, focusing on the issues.
    - Step 1b** – Make a plan for a successful resolution.
  - 6.2. **Step 2** – If concern or complaint is not resolved, refer the matter to the immediate supervisor (school principal or manager).
    - Step 2a** – Attend a meeting to discuss the matter.
  - 6.3. **Step 3** – If the concern or complaint is not resolved at this level, the matter may be referred to a designate of the superintendent.
    - Step 3a** – Attend a meeting to discuss the matter.
  - 6.4. **Step 4** – If the matter is not resolved, the matter may be appealed to the Board. The Board Appeal Bylaw contains all the details regarding filing such an appeal.

## POLICY 2.7 VOLUNTEERS

The Board of Education recognizes the value and encourages the use of volunteers in schools.

In all cases, volunteers are expected to conduct themselves with Haida Law and Yahgudang / Yahguudang (respect).

Volunteers may be engaged as resource persons with relevant experience and expertise to share on a short-term basis to enhance the education program. In these cases, there is no opportunity to work unsupervised with any students and screening is generally not necessary.

Volunteers may also provide support services and directly or indirectly help teachers or groups of teachers to achieve educational objectives by providing non-instructional services, (e.g. team coaches, drivers, etc.) and may work more closely with students. In these cases, all volunteers are selected for suitability.

Principals have the authority to accept or deny volunteers and principals will screen volunteers in accordance with established procedures.

Any breach of conduct, by a volunteer, may result in their immediate removal from the school and/or activity.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.5</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Policy G.4 – Utilization of Properties by General Public		
<b>Background/Discussion:</b>			
Utilization of Properties by General Public review for feedback.			
<b>Recommended Action:</b>			
THAT the Haida Gwaii Board of Education School District No. 50 circulate the Draft Policy G.4 – Community Use of School Properties as presented for public feedback.			
Presented by: Interim Superintendent			

## **POLICY G4: COMMUNITY USE OF SCHOOL PROPERTIES**

**Date Amended:** Feb. 20, 2024

Under the School Act, the Board of Education (the “Board”) is obligated to provide facilities and grounds sufficient to conduct School Age education programs. The efficient operation of such programs is recognized as the primary purpose of all district facilities and grounds.

The Board recognizes, however, that all taxpayers contribute to the cost of constructing and maintaining local facilities and grounds, representing a major public investment. To further the educational, civic, recreational, and/or cultural interests of Haida Gwaii communities, the Board supports the responsible public use of District facilities provided it does not interfere with school programs or other Board initiatives and can only be allowed at no cost to the Board.

The Board reserves the right to enter into reciprocal agreements with Haida Gwaii municipalities with respect to site acquisition, development, operations, use and maintenance. In addition, the Board reserves the right to enter into agreements with those agencies respecting the cooperative use of facilities and grounds for providing community programs and services. Financial arrangements for such agreements will be negotiated separately between the Board and the participating agencies.

### **AUTHORITY**

The Board assigns the responsibility for the implementation of this policy to the Secretary-Treasurer and authorizes the Secretary-Treasurer to establish procedures that will guide this policy.



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**G.4 - Administrative Procedure: COMMUNITY USE OF SCHOOL PROPERTIES**

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**RATIONALE:**

Haida Gwaii School District endorses the community's use of schools on a cost-recovery basis for noncommercial, educational, recreational, and cultural programs. The District will develop and maintain procedures to ensure the community has reasonable access to schools when not required for district educational programs.

**PRIORITY:**

The use of District facilities and grounds shall be made based on the following priorities:

- #1: Regular school curricular and organized extracurricular activities that are authorized by the school.
- #2: District programs – all other District programs, services, and initiatives.
- #3: Negotiated Joint Use or Community Use Agreements
- #4: other external user groups

**APPLICATIONS:**

The *'Application for Rental-Use of School Facilities' form (G.4.2)* must be fully completed and approved. Approval can be through the school principal, Manager of Operations, and/or the Secretary-Treasurer. All approved applications will be forwarded to the attention of the Manager of Operations.

**1. GENERAL:**

- 1.1 Persons or organizations using District facilities must comply with all Municipal Fire Regulations and Bylaws, including seating capacity, exit and fire lane clearance, and parking regulations.
- 1.2 The use of tobacco, narcotics, or alcohol is not permitted on school properties. This includes alcohol sales, prizes or fundraisers.
- 1.3 All vandalism must be reported to a District employee on duty or the RCMP immediately.
- 1.4 User groups must provide their own liability insurance for sports-related events (i.e., floor hockey, basketball, soccer, badminton, etc.).
- 1.5 All facilities are "as is" and user groups must accept the said facilities at their own risk. Persons or organizations using District facilities shall agree to hold the District harmless from any and all liability resulting from bodily injury or damage to personal property by signing a Waiver of Liability in the form of the user agreement.
- 1.6 Haida Gwaii School District reserves the right to cancel a facility use agreement without incurring any obligation or liability. In the event of cancellation, lessees will be refunded any applicable rental fees.

**2. RESPONSIBILITY FOR DAMAGE**

- 2.1 The lessee will be held responsible for any damage, whether to persons or to property, including the exterior of all school buildings, grounds and fences.
- 2.2 All facilities must be left in a clean and tidy condition.





### 3. SUPERVISION

All groups using District facilities or playing fields shall provide adequate adult supervision to be responsible for the admission, actions, and behaviour of all participants and/or spectators. It is the responsibility of the supervisor(s) to confine participants and spectators to the area indicated in the terms of the agreement. The District reserves the right to evaluate supervision. The supervisor must:

- 3.1 Enforce all District procedures concerning the use of District facilities and playfields.
- 3.2 Supervise entrance and adjacent area to prevent unauthorized persons from entering the building.
- 3.3 Limit activities and participants to the area assigned to the group.
- 3.4 Ensure that specified days and times are adhered to as stated on the Community Use of Facilities Application Form.

### 4. HOURS OF ACCESS

School facilities shall be available to responsible organized groups after 5:00 p.m. on regular school days. Not in-session days and weekends will be at the discretion of the Principal, Operations Manager or Secretary-Treasurer. Facilities must be vacated by 10:00 pm. ***Any extensions of these times will only be approved by the Secretary-Treasurer.***

### 5. ACCESS TO BUILDINGS

- 5.1 Arrangements for building access should be made with the school's principal.
- 5.2 User groups should carry a copy of the user agreement, as district employees may ask to see the agreement before allowing entry into any facility. ***District employees unsure about a user agreement should contact the school principal, Manager of Operations, and/or Secretary-Treasurer.***
- 5.3 The District Office will handle summer rentals with the Manager of Operations and Secretary-Treasurer having jurisdiction over facilities use.

### 6. OTHER FACILITIES OR SPACES

- 6.1 Classroom rentals will be considered for meetings with teacher approval and agreement that the classroom will be returned to its original condition.
- 6.2 Requests for use of kitchen facilities, home economics rooms and kitchen equipment must be made at the time the application is submitted.
  - 6.2.1 Use of fryers, freezers, grills, and other equipment is prohibited.
  - 6.3.3 Use of refrigerators and stoves will be granted only with the permission of the Principal.
- 6.3 The use of any school equipment is at the sole discretion of the school's principal, who may specify the equipment to be used and an operator where applicable. A fee may also be charged.

## 7. FEES

### 7.1 **GROUP A:** *School/District Use, Joint/Community Use Agreement parties, HGTA, CUPE*

There will be NO USER FEES charged for the following activities, provided that the activity adheres to the time and area stated in the agreement. However, as stated above, damage deposit and/or custodial fees may be necessary, depending on the size and nature of the function.

School:

- All co-curricular and extra-curricular use of school space.
- Special community cultural or fundraising events co-sponsored by the student council and community organizations.
- Parent Advisory Committee (PAC): All PAC/DPAC meetings and other activities, including fairs, bazaars, etc.
- Haida Gwaii Teachers Association (HGTA): Regular meetings
- Canadian Union of Public Employees (CUPE): Regular meetings
- Haida Gwaii School District: All workshops, meetings, and in-service training.
- Joint/Community Use Agreements.
- Grad / Dry Grad Meetings

### 7.2 **GROUP B:** *Non-Profit Groups (ie. Service clubs, churches, non-registered groups)*

Although non-profit groups will not be charged, custodial fees may be applied depending on the size and nature and associated cleaning required. Custodial fees will be specifically mentioned in the use agreement and will be charged at a minimum of \$60/hour or applicable weekend call-out rates with a two-hour charge minimum if required.

### 7.3 **GROUP C:** *Commercial and Private Use (including Political Parties)*

Commercial or private functions **may** require custodial staff to be on duty at all times.

Clean-up of all functions will be carried out by District custodial staff when possible. Custodial time may be billed to the user at the current custodial rate, including overtime rates on weekends, in addition to the rental fees below:

- Classroom \$100.00 per use
- Cafeteria, Library, Small Gymnasium, or Commons \$120.00 per use
- Gymnasium \$200.00 per use

\*Additional fees for equipment, key deposits, table/chair rentals may be applied to groups B & C as needed.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.6</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Policy G.6.2 - Transportation Assistance - Road		
<b>Background/Discussion:</b>			
<ul style="list-style-type: none"> <li>• Correct language to what we have been following per family maximums.</li> <li>• Board approved a Tlell to Port Clements special consideration a few years back and wanted this captured in the policy.</li> </ul>			
<b>Recommended Action:</b>			
<p>THAT the Haida Gwaii Board of Education School District No. 50 approve the suggested Transportation Assistance policy revisions as presented.</p>			
Presented by: Secretary-Treasurer			



SCHOOL DISTRICT NO. 50 HAIDA GWAI  
BOARD POLICY MANUAL

Regulation G.6.2 – TRANSPORTATION ASSISTANCE - ROAD

Adopted: November 1999  
Last Revision: December 12, 2023

PROCEDURE

The following sets out the schedule of payment as approved by the Board for Road transportation.

Km	Number of Pupils				
	1	2	3	4	5
1	.69	1.15	1.61	2.07	2.53
2	.92	1.38	1.84	2.30	2.76
3	1.15	1.61	2.07	2.53	2.99
4	1.38	1.84	2.30	2.76	3.22
5	1.61	2.07	2.53	2.99	3.45
6	1.84	2.30	2.76	3.22	3.68
7	2.07	2.53	2.99	3.45	3.91
8	2.30	2.76	3.22	3.68	4.14
9	2.53	2.99	3.45	3.91	4.37
10	2.76	3.22	3.68	4.14	4.60
11	2.99	3.45	3.91	4.37	4.83
12	3.22	3.68	4.14	4.60	5.06
13	3.45	3.91	4.37	4.83	5.29
14	3.68	4.14	4.60	5.06	5.52
15	3.91	4.37	4.83	5.29	5.75

This formula is based on the following rates:  
46 cents per pupil; plus  
23 cents per km. per day to a maximum  
of \$15 per pupil per day per family.

Special Consideration:

Transportation of students from Sandspit to Alliford Bay shall accrue \$15 per day per family.  
Transportation of students from Tlell to Port Clements shall accrue \$15 per day per family.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAII**

<b><u>MEETING AGENDA ITEM # 11.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Amended Annual Budget 2023/24		
<b>Background/Discussion:</b>  Amended Annual Budget 2023-2024			
<b>Recommended Action:</b>  THAT the Amended Annual Budget Bylaw for the fiscal year 2023/24 for the Haida Gwaii School District No. 50 for the total budget amount of \$17,447,849 be given first reading.  THAT the Amended Annual Budget Bylaw for the fiscal year 2023/24 for the Haida Gwaii School District No. 50 for the total budget amount of 17,447,849 be given second reading.  <b>The Board of Education of School District No. 50 (Haida Gwaii) unanimously agrees to give the 2023/24 Amended Annual Budget Bylaw a third reading at the February 20, 2024 Regular Board Meeting.</b>  THAT the Amended Annual Budget Bylaw for the fiscal year 2023/24 for the Haida Gwaii School District No. 50 for the total budget amount of \$17,447,849 be given third reading and be adopted as policy.			
Presented by: Secretary-Treasurer			

**OUR MISSION**

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

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## AMENDED ANNUAL BUDGET 2023/2024

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FROM: Kevin Black

TO: Board of Education

DATE: February 20, 2024

ACTION: 2023/24 Amended Annual Budget

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Attached is the 2023/24 Amended Annual Budget Bylaw in the amount of \$17,447,849. This represents an increase from the 2023/24 Annual Budget of \$503,205.

The process involved in reviewing and modifying the Amended Annual Budget had the key theme of maintaining current services and programs.

	<b>Final School Age 2023-24</b>	<b>Estimated School Age 2023-24</b>	<b>FTE Difference</b>
<b>Standard Schools</b>	476.3125	463.000	13.3125

The Amended Annual Budget continues the Board's strategic priorities of:

1. Working Together
2. Student Well Being
3. Embracing Unique Culture & Territory

Outlined below is a detailed breakdown of the 2023/24 Amended Annual Budget and the accompanying Bylaw. The Amended Annual Budget is broken down into three main funds:

<b>Fund</b>	<b>Amended Annual Budget 2023/24</b>	<b>Annual Budget 2023/24</b>	<b>Increase (Decrease)</b>
Operating Fund	13,044,317	12,818,027	226,290
Special Purpose Fund	2,716,062	2,604,247	111,815
Capital Fund	1,547,470	1,522,370	25,100
Local Capital	140,000		140,000
<b>Total Fund</b>	<b>17,447,849</b>	<b>16,944,644</b>	<b>503,205</b>

## OUR MISSION

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

## **REVENUE**

The revenue changes are summarized in *Schedule 2A* of the Amended Annual Budget document. Overall, the revenue increase is \$318,729 compared to the Annual Budget. A large part of the overall increase is due to school age FTE of \$114,814 and Level 1-3 special needs funding increase of \$93,120, totaling \$207,934.

Based on current information, other operating grants include Pay Equity \$139,874, Transportation supplement \$149,851, labour settlement funding \$167,037 and a few other small grants. As in past years new Ministry grants will be included when they are announced.

### **Investment Revenue**

Interest revenue has increased due to Bank of Canada interest rate hikes.

### **Surplus Appropriations**

A reconciliation of our estimated surplus is detailed below:

Year	Description	Amount
23-24 Opening	Opening surplus balance	\$1,658,765
23-24	Amended Annual surplus reduction	(\$573,587)
23-24 Final	Total surplus June 30, 2024 (est)	\$1,085,178

Surplus historical timeline:

Surplus	2020	2021	2022	2023	2024
Opening	405,309	637,866	754,132	1,013,483	1,658,765
Surplus (Deficit) for the year	232,557	116,266	259,351	645,282	(573,587)
Closing	637,866	754,132	1,013,483	1,658,765	1,085,178

## **EXPENSES**

The expense changes are summarized in *Schedule 2B* of the Amended Annual Budget document. The changes can be categorized into four areas: Salaries, Employee Benefits, Services, and Supplies.

### **Staffing**

Staffing levels for teaching staff and support staff are planned to continue with minor adjustments so service levels will remain unchanged.

## OUR MISSION

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

### Salaries and Benefits

Salary and benefit accounts have been adjusted for wage increases and more detailed benefits costing.

	SN	GTN	PC	GKN	TAH	ALM	DIST	TOTAL HOURS	TOTALS
September Enrolment	156.0000	84.6875	16.0000	111.6250	84.0000	24.0000			476.3125
Estimated Enrolment	147.0000	77.0000	28.0000	111.0000	83.0000	19.0000			465.0000
Difference	9.0000	7.6875	- 12.0000	0.6250	1.0000	5.0000			11.3125
	FTE	FTE	FTE	FTE	FTE	FTE	FTE		FTE
Principal-Non-enrolling	1	1.7	0.4	1	0.4	0.36	1.0		5.86
Principal-Enrolling		0.3	0.6			0.24			1.14
Teacher Enrolling	9	6.416	1.4	8.429	6.229	1.4			32.874
Teacher Non-enrolling	0	0.3	0	0.857	0	0	2.3		3.457
Teacher Non-enrolling-CEF	0.2	1	0.4	1.0	0.6	0.4	1.2		4.8
Total Educators	9.2	7.716	1.8	10.286	6.829	1.8	3.5		41.131
Tch & P Enrolling:Pupil	17.3	13.2	8.0	13.2	13.5	14.6			14.0
Educator:Pupil	17.0	11.0	8.9	10.9	12.3	13.3			11.58
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	TOTAL HOURS	FTE
EA	155.0	107.5	40	92.5	92.5	45		532.5	15.2143
LIB	5.0	5.0	5.0	5.0	5.0	5.0		30.0	0.8571
IRW	27.5	27.5	5	27.5	27.5	5		120.0	3.4286
SS	8.0		12		20	20		60.0	1.7143
Admin Asst	35.0	35	30	35	35	30	27.5	227.5	6.5000
Records Clk		20		20				40.0	1.1429
DL Admin Asst				0				0.0	0.0000
MyEdBC				10				10.0	0.2857
FC	30	25	14	0	20	10		99.0	2.8286
Custodian	60	80		75	72.5		6.00	293.5	7.3375
Bus Driver							90.00	90.0	2.2500
Transportation Dispatcher							20.00	20.0	0.5000
Maintenance III							62.00	62.0	1.5500
Working Foreman							80.00	80.0	2.0000
IT Technician							37.50	37.5	0.9375
CYW - Support							35.00	35.0	1.0000
EL - Coordinator							35.00	35.0	1.0000
Accounting Clerk							25.00	25.0	0.7143
SDK	20							20.0	0.5714
Total CUPE Hrs	340.5	300.0	106.0	265.0	272.5	115.0	418.0	1817.0	49.8321
	SN	GTN	PC	GKN	TAH	ALM	DIST	TOTAL HOURS	TOTALS

### Services and Supplies

All services and supplies accounts have been reviewed and have been increased by \$5,353. The main increases are due to services and utilities budgets.

### SPECIAL PURPOSE FUND

Special Purpose Fund details are shown on *Schedule 3*. The total expenditure is \$2,716,062 which is an increase of \$111,815 from the Annual 2023/24. The main increases are due to surpluses from prior year to be expended,



## OUR MISSION

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

Grants included are the Operating Portion of the Annual Facility Grant, Learning Improvement Fund, Strong Start; Ready, Set, Learn, Official Languages in Education Protocol, Community LINK, Classroom Enhancement Fund – Staffing and Overhead, First Nation Student Transportation, Mental Health, Changing Results for Young Children, Seamless Day Kindergarten, Just B4, Early Care and Learning and Feeding Futures.

A new fund this year is the Feeding Futures fund of \$350,000 and we distributed the funds based on a formula using EDI data. This new fund was reported out at the December 2023 board meeting and is making a big impact in helping with staffing our school meal programs and purchasing food.

### **CAPITAL FUND**

Capital Fund details are shown on *Schedule 4*. The total revenue is in the amount of \$1,389,276 which relates to the amortization of revenue received from the Ministry for larger capital projects and a small amount of interest revenue. The expenditure of \$1,547,470 relates to the amortization of capital assets which is the method of accounting for the use of capital assets.

### **RECOMMENDATION:**

Section 68.4 of the *School Act* states,

**“The Board may not give a bylaw more than 2 reading at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all 3 readings at that meeting.”**

### **MOTION:**

THAT the Amended Annual Budget Bylaw for the fiscal year 2023/24 for School District No. 50 (Haida Gwaii) for the total budget amount of \$17,447,849 be given first reading.

THAT the Amended Annual Budget Bylaw for the fiscal year 2023/24 for School District No. 50 (Haida Gwaii) for the total budget amount of \$17,447,849 be given second reading.

THAT the Amended Annual Budget Bylaw for the fiscal year 2023/24 for School District No. 50 (Haida Gwaii) for the total budget amount of \$17,447,849 be given third reading passed and adopted.

Amended Annual Budget

## **School District No. 50 (Haida Gwaii)**

June 30, 2024

# School District No. 50 (Haida Gwaii)

June 30, 2024

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$17,447,849 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 20th DAY OF FEBRUARY, 2024;

READ A SECOND TIME THE 20th DAY OF FEBRUARY, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 20th DAY OF FEBRUARY, 2024;

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**Chairperson of the Board**

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**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw 2023/2024, adopted by the Board the 20th DAY OF FEBRUARY, 2024.

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**Secretary Treasurer**

# School District No. 50 (Haida Gwaii)

Statement 2

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	476,310	463,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>476,310</b>	<b>463,000</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education and Child Care	10,045,602	10,085,268
Other	130,964	223,347
Other Revenue	4,922,126	4,370,633
Rentals and Leases	40,000	45,000
Investment Income	48,100	32,000
Amortization of Deferred Capital Revenue	1,389,276	1,364,176
<b>Total Revenue</b>	<b>16,576,068</b>	<b>16,120,424</b>
<b>Expenses</b>		
Instruction	11,714,753	11,420,906
District Administration	1,115,100	1,028,155
Operations and Maintenance	3,791,725	3,763,332
Transportation and Housing	686,271	732,251
<b>Total Expense</b>	<b>17,307,849</b>	<b>16,944,644</b>
<b>Net Revenue (Expense)</b>	<b>(731,781)</b>	<b>(824,220)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>573,587</b>	<b>666,026</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(158,194)</b>	<b>(158,194)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(158,194)	(158,194)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(158,194)</b>	<b>(158,194)</b>

**School District No. 50 (Haida Gwaii)**

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	13,044,317	12,818,027
Special Purpose Funds - Total Expense	2,716,062	2,604,247
Capital Fund - Total Expense	1,547,470	1,522,370
Capital Fund - Tangible Capital Assets Purchased from Local Capital	140,000	
<b>Total Budget Bylaw Amount</b>	<b>17,447,849</b>	16,944,644

**Approved by the Board**

Signature of a person of the Board \_\_\_\_\_ Date \_\_\_\_\_

Signature of the Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Signature of the Secretary/Treasurer \_\_\_\_\_ Date \_\_\_\_\_

DRAFT

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Changes in Net Financial Assets (Debt)  
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(731,781)</u>	<u>(824,220)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Local Capital	(140,000)	
From Deferred Capital Revenue	(15,533,205)	(9,489,808)
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(15,673,205)</u>	<u>(9,489,808)</u>
Amortization of Tangible Capital Assets	1,547,470	1,522,370
<b>Total Effect of change in Tangible Capital Assets</b>	<u>(14,125,735)</u>	<u>(7,967,438)</u>
	<u>-</u>	<u>-</u>
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>(14,857,516)</u></u>	<u><u>(8,791,658)</u></u>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2024

	Operating Fund \$	Special Purpose Fund \$	Capital Fund \$	2024 Amended Annual Budget \$
<b>Accumulated Surplus (Deficit), beginning of year</b>	1,658,765	-	6,502,405	<b>8,161,170</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(573,587)		(158,194)	<b>(731,781)</b>
<b>Net Changes for the year</b>	<b>(573,587)</b>	-	<b>(158,194)</b>	<b>(731,781)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>1,085,178</b>	-	<b>6,344,211</b>	<b>7,429,389</b>



# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	7,729,540	7,881,021
Other	130,964	223,347
Other Revenue	4,522,126	3,970,633
Rentals and Leases	40,000	45,000
Investment Income	48,100	32,000
<b>Total Revenue</b>	<b>12,470,730</b>	<b>12,152,001</b>
<b>Expenses</b>		
Instruction	9,273,079	9,137,070
District Administration	1,115,100	1,028,155
Operations and Maintenance	2,204,363	2,201,070
Transportation and Housing	451,775	451,732
<b>Total Expense</b>	<b>13,044,317</b>	<b>12,818,027</b>
<b>Net Revenue (Expense)</b>	<b>(573,587)</b>	<b>(666,026)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>573,587</b>	<b>666,026</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	11,573,063	11,282,748
ISC/LEA Recovery	(4,328,453)	(3,844,097)
Other Ministry of Education and Child Care Grants		
Pay Equity	139,874	139,874
Student Transportation Fund	149,851	149,851
Support Staff Benefits Grant	10,874	10,874
FSA Scorer Grant	4,094	4,094
Labour Settlement Funding	167,037	137,677
Teacher Recruitment & Retention	13,200	
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>7,729,540</b>	<b>7,881,021</b>
<b>Provincial Grants - Other</b>	<b>130,964</b>	<b>223,347</b>
<b>Other Revenues</b>		
Funding from First Nations	4,328,453	3,844,097
Miscellaneous		
Miscellaneous	193,673	126,536
<b>Total Other Revenue</b>	<b>4,522,126</b>	<b>3,970,633</b>
<b>Rentals and Leases</b>	<b>40,000</b>	<b>45,000</b>
<b>Investment Income</b>	<b>48,100</b>	<b>32,000</b>
<b>Total Operating Revenue</b>	<b>12,470,730</b>	<b>12,152,001</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Schedule of Operating Expense by Object  
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	3,518,668	3,566,011
Principals and Vice Principals	1,197,601	1,067,754
Educational Assistants	739,586	695,836
Support Staff	1,708,312	1,714,431
Other Professionals	788,748	728,986
Substitutes	476,762	476,762
<b>Total Salaries</b>	<b>8,429,677</b>	<b>8,249,780</b>
<b>Employee Benefits</b>	<b>1,893,455</b>	<b>1,852,415</b>
<b>Total Salaries and Benefits</b>	<b>10,323,132</b>	<b>10,102,195</b>
<b>Services and Supplies</b>		
Services	700,239	696,703
Student Transportation	56,000	56,000
Professional Development and Travel	376,203	376,203
Rentals and Leases	11,483	11,483
Dues and Fees	15,400	15,400
Insurance	43,056	43,056
Supplies	793,954	792,137
Utilities	724,850	724,850
<b>Total Services and Supplies</b>	<b>2,721,185</b>	<b>2,715,832</b>
<b>Total Operating Expense</b>	<b>13,044,317</b>	<b>12,818,027</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	3,197,680	301,026	41,667	118,267		237,000	3,895,640
1.03 Career Programs							-
1.07 Library Services				36,480		1,000	37,480
1.08 Counselling	67,252			74,858			142,110
1.10 Special Education	33,538		658,127			98,000	789,665
1.30 English Language Learning	80,060		39,792				119,852
1.31 Indigenous Education	140,138			161,867		13,000	315,005
1.41 School Administration		896,575		294,956		26,000	1,217,531
<b>Total Function 1</b>	<b>3,518,668</b>	<b>1,197,601</b>	<b>739,586</b>	<b>686,428</b>	<b>-</b>	<b>375,000</b>	<b>6,517,283</b>
<b>4 District Administration</b>							
4.11 Educational Administration				10,575	152,704		163,279
4.40 School District Governance					86,000		86,000
4.41 Business Administration				55,761	364,084		419,845
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>66,336</b>	<b>602,788</b>	<b>-</b>	<b>669,124</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				14,100	134,123		148,223
5.50 Maintenance Operations				770,279		88,000	858,279
5.52 Maintenance of Grounds				19,620		1,762	21,382
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>803,999</b>	<b>134,123</b>	<b>89,762</b>	<b>1,027,884</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					51,837		51,837
7.70 Student Transportation				151,549		12,000	163,549
7.73 Housing							-
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>151,549</b>	<b>51,837</b>	<b>12,000</b>	<b>215,386</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>3,518,668</b>	<b>1,197,601</b>	<b>739,586</b>	<b>1,708,312</b>	<b>788,748</b>	<b>476,762</b>	<b>8,429,677</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	3,895,640	895,998	4,791,638	790,129	5,581,767	5,532,406
1.03 Career Programs	-		-		-	41,259
1.07 Library Services	37,480	8,620	46,100	7,102	53,202	53,190
1.08 Counselling	142,110	32,685	174,795	65,302	240,097	191,915
1.10 Special Education	789,665	181,623	971,288	126,104	1,097,392	1,072,166
1.30 English Language Learning	119,852	27,566	147,418	13,937	161,355	175,000
1.31 Indigenous Education	315,005	72,451	387,456	200,892	588,348	643,450
1.41 School Administration	1,217,531	280,032	1,497,563	53,355	1,550,918	1,427,684
<b>Total Function 1</b>	<b>6,517,283</b>	<b>1,498,975</b>	<b>8,016,258</b>	<b>1,256,821</b>	<b>9,273,079</b>	<b>9,137,070</b>
<b>4 District Administration</b>						
4.11 Educational Administration	163,279	37,554	200,833	48,850	249,683	247,183
4.40 School District Governance	86,000	6,450	92,450	67,500	159,950	157,800
4.41 Business Administration	419,845	96,565	516,410	189,057	705,467	623,172
<b>Total Function 4</b>	<b>669,124</b>	<b>140,569</b>	<b>809,693</b>	<b>305,407</b>	<b>1,115,100</b>	<b>1,028,155</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	148,223	32,609	180,832	62,391	243,223	240,116
5.50 Maintenance Operations	858,279	168,821	1,027,100	191,233	1,218,333	1,218,147
5.52 Maintenance of Grounds	21,382	2,942	24,324	33,000	57,324	57,324
5.56 Utilities	-		-	685,483	685,483	685,483
<b>Total Function 5</b>	<b>1,027,884</b>	<b>204,372</b>	<b>1,232,256</b>	<b>972,107</b>	<b>2,204,363</b>	<b>2,201,070</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	51,837	11,923	63,760	4,000	67,760	67,760
7.70 Student Transportation	163,549	37,616	201,165	174,000	375,165	375,122
7.73 Housing	-		-	8,850	8,850	8,850
<b>Total Function 7</b>	<b>215,386</b>	<b>49,539</b>	<b>264,925</b>	<b>186,850</b>	<b>451,775</b>	<b>451,732</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>8,429,677</b>	<b>1,893,455</b>	<b>10,323,132</b>	<b>2,721,185</b>	<b>13,044,317</b>	<b>12,818,027</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Special Purpose Revenue and Expense  
 Year Ended June 30, 2024

	<u>2024 Amended Annual Budget</u>	<u>2024 Annual Budget</u>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	2,316,062	2,204,247
Other Revenue	400,000	400,000
<b>Total Revenue</b>	<u>2,716,062</u>	<u>2,604,247</u>
<b>Expenses</b>		
Instruction	2,441,674	2,283,836
Operations and Maintenance	110,411	110,411
Transportation and Housing	163,977	210,000
<b>Total Expense</b>	<u>2,716,062</u>	<u>2,604,247</u>
<b>Budgeted Surplus (Deficit), for the year</b>	<u>-</u>	<u>-</u>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			2,563	448,637			4,889		
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	110,411	42,707			96,000	7,350	7,221	121,149	78,027
Other				400,000					
	110,411	42,707	-	400,000	96,000	7,350	7,221	121,149	78,027
<b>Less:</b> Allocated to Revenue	110,411	42,707	-	400,000	96,000	7,350	12,110	121,149	78,027
<b>Deferred Revenue, end of year</b>	-	-	<b>2,563</b>	<b>448,637</b>	-	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	110,411	42,707			96,000	7,350	12,110	121,149	78,027
Other Revenue				400,000					
	110,411	42,707	-	400,000	96,000	7,350	12,110	121,149	78,027
<b>Expenses</b>									
Salaries									
Teachers									
Principals and Vice Principals									
Educational Assistants		34,721						99,801	
Support Staff					73,000				
Other Professionals									63,437
Substitutes									
	-	34,721	-	-	73,000	-	-	99,801	63,437
Employee Benefits		7,986			16,790			21,348	14,590
Services and Supplies	110,411			400,000	6,210	7,350	12,110		
	110,411	42,707	-	400,000	96,000	7,350	12,110	121,149	78,027
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2024

	Classroom Enhancement Fund - Staffing	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		124,198		16,189	44,320	59,962	25,000		75,799
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	840,530	39,779	57,000	11,250	55,400		25,000	19,000	175,000
Other									
	840,530	39,779	57,000	11,250	55,400	-	25,000	19,000	175,000
<b>Less:</b> Allocated to Revenue	840,530	163,977	57,000	27,439	55,400	59,962	50,000	19,000	225,000
<b>Deferred Revenue, end of year</b>	-	-	-	-	<b>44,320</b>	-	-	-	<b>25,799</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	840,530	163,977	57,000	27,439	55,400	59,962	50,000	19,000	225,000
Other Revenue									
	840,530	163,977	57,000	27,439	55,400	59,962	50,000	19,000	225,000
<b>Expenses</b>									
Salaries									
Teachers	683,358								
Principals and Vice Principals									161,080
Educational Assistants									
Support Staff					38,537				
Other Professionals									
Substitutes				5,500					
	683,358	-	-	5,500	38,537	-	-	-	161,080
Employee Benefits	157,172			1,265	8,863				37,048
Services and Supplies		163,977	57,000	20,674	8,000	59,962	50,000	19,000	26,872
	840,530	163,977	57,000	27,439	55,400	59,962	50,000	19,000	225,000
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-



**School District No. 50 (Haida Gwaii)**

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	<b>Feeding Futures Fund</b>	<b>Second Count</b>	<b>Seamless Day Dth Contribution</b>	<b>TOTAL</b>
	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		198,645	9,328	<b>1,009,530</b>
<b>Add:</b> Restricted Grants				
Provincial Grants - Ministry of Education and Child Care	350,000			<b>2,035,824</b>
Other				<b>400,000</b>
	350,000	-	-	<b>2,435,824</b>
<b>Less:</b> Allocated to Revenue	350,000	-	-	<b>2,716,062</b>
<b>Deferred Revenue, end of year</b>	<b>-</b>	<b>198,645</b>	<b>9,328</b>	<b>729,292</b>
<b>Revenues</b>				
Provincial Grants - Ministry of Education and Child Care	350,000			<b>2,316,062</b>
Other Revenue				<b>400,000</b>
	350,000	-	-	<b>2,716,062</b>
<b>Expenses</b>				
Salaries				
Teachers				<b>683,358</b>
Principals and Vice Principals				<b>161,080</b>
Educational Assistants				<b>134,522</b>
Support Staff	100,000			<b>211,537</b>
Other Professionals				<b>63,437</b>
Substitutes				<b>5,500</b>
	100,000	-	-	<b>1,259,434</b>
Employee Benefits	23,000			<b>288,062</b>
Services and Supplies	227,000			<b>1,168,566</b>
	350,000	-	-	<b>2,716,062</b>
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Capital Revenue and Expense  
Year Ended June 30, 2024

	2024 Amended Annual Budget			2024 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Amortization of Deferred Capital Revenue	1,389,276		1,389,276	1,364,176
<b>Total Revenue</b>	<b>1,389,276</b>	<b>-</b>	<b>1,389,276</b>	<b>1,364,176</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,476,951		1,476,951	1,451,851
Transportation and Housing	70,519		70,519	70,519
<b>Total Expense</b>	<b>1,547,470</b>	<b>-</b>	<b>1,547,470</b>	<b>1,522,370</b>
<b>Net Revenue (Expense)</b>	<b>(158,194)</b>	<b>-</b>	<b>(158,194)</b>	<b>(158,194)</b>
<b>Net Transfers (to) from other funds</b>				
<b>Total Net Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	140,000	(140,000)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>140,000</b>	<b>(140,000)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(18,194)</b>	<b>(140,000)</b>	<b>(158,194)</b>	<b>(158,194)</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Operations Update		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.3</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	January 2024 Finance Vouchers & Trustee Expenditures		
<b>Background/Discussion:</b>			
January 2024 Financial Vouchers and Trustee Expenditures			
<b>Recommended Action:</b>			
THAT the Haida Gwaii Board of Education School District No. 50 receive and file the January 2024 Finance Vouchers and Trustee Expenditures as presented.			
Presented by: Secretary-Treasurer			

# FINANCE VOUCHER

REGULAR BOARD MEETING

**BOARD MEETING:**

**AGENDA ITEM:**

**Finance Voucher      January 31, 2024**

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	January 31, 2024	\$54,599.97	
ePayments	January 31, 2024	\$871,730.13	
Quick Pays	January 31, 2024	\$209,433.10	
<b>TOTAL Accounts Payable.....</b>	<b>January 31, 2024</b>		<b>\$1,135,763.20</b>
Teachers	15-Jan	\$102,450.00	
AO/Exempt	15-Jan	\$42,400.00	
Teachers	31-Jan	\$132,380.51	
AO/Exempt	31-Jan	\$70,134.92	\$347,365.43
CUPE	13-Jan	\$50,009.40	
Casuals	13-Jan	\$16,340.49	
TOC's	13-Jan	\$6,552.80	
CUPE	27-Jan	\$69,597.85	
Casuals	27-Jan	\$29,648.62	
TOC's	27-Jan	\$14,587.13	
			\$186,736.29
<b>TOTAL Payroll.....</b>	<b>January 31, 2024</b>		<b>\$534,101.72</b>
<b>TOTAL A/P and Payroll</b>			<b><u>\$1,669,864.92</u></b>

**RECOMMENDATION:**

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,669,864.92** for the month of January

**SCHOOL DISTRICT NO. 50 HAIDA GWAI  
CHEQUE REGISTER AS OF JANUARY 31, 2024**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
60031	01/11/2024	BC Hydro & Power Authority	\$ 2,000.00
60032	01/11/2024	Crisis Prevention Institute, I	\$ 225.00
60033	01/11/2024	Breanna Drover	\$ 800.00
60034	01/11/2024	Mike's Mechanical Ltd	\$ 2,652.69
60035	01/11/2024	Pitneyworks	\$ 44.43
60036	01/11/2024	VI Island Cleaning Supplies Lt	\$24,906.45
60037	01/11/2024	Westpoint Automotive	\$ 1,806.35
60038	01/15/2024	BC Hydro & Power Authority	\$ 1,240.77
60039	01/15/2024	Diane Brown	\$ 200.00
60040	01/15/2024	CDW Canada Corp.	\$ 866.32
60041	01/15/2024	Westpoint Automotive	\$ 71.67
60042	01/16/2024	Citywest Cable & Telephone Co.	\$ 89.55
60043	01/16/2024	Coastal Food Equipment	\$ 886.77
60044	01/16/2024	LibraryThing	\$ 72.00
60045	01/24/2024	0765198 BC LTD ZARRY WELDING	\$ 131.25
60046	01/24/2024	BC Hydro & Power Authority	\$ 7,883.54
60047	01/24/2024	Follett School Solutions, LLC	\$ 4,385.94
60048	01/24/2024	Forbes Pharmacy	\$ 336.52
60049	01/24/2024	Hill Top Enterprises	\$ 4,281.59
60050	01/24/2024	Pitney Bowes Leasing	\$ 78.83
60051	01/24/2024	Pitneyworks	\$ 226.60
60052	01/24/2024	Super Valu Store No. 43	\$ 1,238.70
60053	01/24/2024	T & M Seafood Ltd	\$ 175.00
<b>TOTALS</b>			<b>\$54,599.97</b>

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF JANUARY 31 2024**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
01/11/2024	518387 BC Ltd.	19098	\$ 2,032.80	9796
01/11/2024	A Z Cooper Consulting	19099	\$ 1,082.81	9796
01/11/2024	BC Teachers' Federation	19100	\$ 7,318.16	9796
01/11/2024	BC Teachers' Federation	19101	\$ 8,481.17	9796
01/11/2024	BCASBO	19102	\$ 735.00	9796
01/11/2024	Big Red Enterprises LTD.	19103	\$ 2,503.76	9796
01/11/2024	N. Harris Computer Corporation	19104	\$ 1,050.00	9796
01/11/2024	Charlotte Island Tires LTD.	19105	\$ 516.79	9796
01/11/2024	City Centre Stores LTD.	19106	\$ 2,158.86	9796
01/11/2024	CUPE - Local 2020	19107	\$ 5,740.63	9796
01/11/2024	Driftech Mechanical Services	19108	\$ 1,691.20	9796
01/11/2024	Fast Fuel Limited Partnership	19109	\$ 1,588.61	9796
01/11/2024	Getter Done Earth Moving Inc.	19110	\$ 1,575.00	9796
01/11/2024	Haida Gwaii Consumers Co-operative	19112	\$ 299.35	9796
01/11/2024	Haida Gwaii Designs and Signs	19113	\$ 189.00	9796
01/11/2024	Haida Gwaii Teachers' Association	19114	\$ 2,865.68	9796
01/11/2024	Haida Gwaii Ties Contracting	19115	\$ 233.00	9796
01/11/2024	Inlet Supply Ltd.	19116	\$ 784.05	9796
01/11/2024	North Arm Transportation LTD.	19117	\$ 12,022.30	9796
01/11/2024	North Coast Regional District	19118	\$ 35.00	9796
01/11/2024	Pebt, IN Trust	19119	\$ 13,457.74	9796
01/11/2024	Purolator Courier LTD.	19120	\$ 80.00	9796
01/11/2024	Rootham Services Group Inc.	19121	\$ 8,135.25	9796
01/11/2024	Tlc Automotive Services LTD.	19122	\$ 474.33	9796
01/11/2024	Williams Machinery LP	19124	\$ 653.69	9796
01/11/2024	Lynn Williamson	19125	\$ 836.00	9796
01/11/2024	Xerox Canada Ltd.	19126	\$ 540.33	9796
01/11/2024	Zep Sales & Services of Canada	19127	\$ 7,845.41	9796
01/11/2024	Dana Adams	19128	\$ 95.73	9796
01/11/2024	Maureen Benoit	19129	\$ 278.92	9796
01/11/2024	Cora Camire	19130	\$ 64.61	9796
01/11/2024	Colin Greenough	19131	\$ 44.80	9796
01/11/2024	Gudangaay Tlaats'gaa Naay IN Trust	19132	\$ 7,835.00	9796
01/11/2024	Lao Peerless	19133	\$ 648.96	9796
01/11/2024	Tahayghen Principal's IN Trust	19134	\$ 350.00	9796
01/15/2024	Aaron-Mark Services	19135	\$ 106.61	9799
01/15/2024	Fast Fuel Limited Partnership	19136	\$ 643.08	9799
01/15/2024	Family Services Of Greater Vancouv	19137	\$ 1,358.80	9799
01/15/2024	Grand & Toy	19138	\$ 246.59	9799
01/15/2024	Haida Gwaii Consumers Co-operative	19139	\$ 5,747.87	9799
01/15/2024	Lwm Services Inc.	19140	\$ 6,996.83	9799
01/15/2024	Port Air Cargo	19141	\$ 367.50	9799
01/15/2024	Sandy Alsop	19142	\$ 250.00	9799
01/15/2024	Telus Communications (Bc) Inc.	19143	\$ 1,758.80	9799
01/15/2024	Tlc Automotive Services LTD.	19144	\$ 112.90	9799
01/15/2024	Village Of Port Clements	19145	\$ 2,835.29	9799
01/15/2024	Xerox Canada Ltd.	19146	\$ 1,262.41	9799
01/15/2024	Haida Gwaii SD50 Regular Board Meeting - Feb 20, 2024	87		
01/15/2024	Duane Alsop	19147	\$ 10.00	9799

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF JANUARY 31 2024**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
01/15/2024	Mike Brin	19148	\$ 1,277.66	9799
01/15/2024	Behn Cochrane	19149	\$ 90.17	9799
01/15/2024	Allison Kozak	19150	\$ 40.43	9799
01/16/2024	Apple Canada Inc. C3120	19151	\$ 99.68	9800
01/16/2024	BC School Sports	19152	\$ 25.00	9800
01/16/2024	BCASBO	19153	\$ 735.00	9800
01/16/2024	Grand & Toy	19154	\$ 124.22	9800
01/16/2024	Haida Gwaii Consumers Co-operative	19155	\$ 2,484.61	9800
01/16/2024	Inlet Supply Ltd.	19156	\$ 312.89	9800
01/16/2024	TinyEYE Therapy Services	19157	\$ 2,916.00	9800
01/16/2024	Xerox Canada Ltd.	19158	\$ 199.91	9800
01/16/2024	Selena Adams	19159	\$ 6.28	9800
01/16/2024	Maureen Benoit	19160	\$ 1,272.10	9800
01/16/2024	Mike Brin	19161	\$ 35.12	9800
01/16/2024	Irene Klein	19162	\$ 10.24	9800
01/16/2024	Port Clements School Principal	19163	\$ 1,043.39	9800
01/16/2024	Daniel Schulbeck	19164	\$ 22.01	9800
01/24/2024	Coastal Propane Inc.	19165	\$ 44,234.77	9803
01/24/2024	Driftech Mechanical Services	19166	\$ 1,543.38	9803
01/24/2024	Fast Fuel Limited Partnership	19167	\$ 987.78	9803
01/24/2024	Getter Done Earth Moving Inc.	19168	\$ 1,575.00	9803
01/24/2024	Haida Gwaii Consumers Co-operative	19169	\$ 6,382.47	9803
01/24/2024	Haida Gwaii Designs and Signs	19170	\$ 3,588.20	9803
01/24/2024	Indigo Distribution & Support Cent	19171	\$ 189.60	9803
01/24/2024	J & F Distributors	19172	\$ 1,518.81	9803
01/24/2024	North Arm Transportation LTD.	19173	\$ 5,226.87	9803
01/24/2024	Rootham Services Group Inc.	19174	\$ 334.69	9803
01/24/2024	Tasha Samuels	19175	\$ 250.00	9803
01/24/2024	Telus	19176	\$ 1,535.74	9803
01/24/2024	The Shingle Bay Bistro	19177	\$ 376.00	9803
01/24/2024	Tlc Automotive Services LTD.	19178	\$ 332.36	9803
01/24/2024	Unitech Construction Management Lt	19179	\$647,559.86	9803
01/24/2024	Village Of Masset	19180	\$ 517.00	9803
01/24/2024	Xerox Canada Ltd.	19181	\$ 272.70	9803
01/24/2024	Dana Adams	19182	\$ 1,521.04	9803
01/24/2024	Josina Davis	19183	\$ 26.88	9803
01/24/2024	GidGalang Kuuyas Naay PIT	19184	\$ 9,110.00	9803
01/24/2024	Colin Greenough	19185	\$ 220.75	9803
01/24/2024	Gudangaay Tlaats'gaa Naay IN Trust	19186	\$ 2,400.00	9803
01/24/2024	Michelle Jones	19187	\$ 261.12	9803
01/24/2024	Ian J. Keir	19188	\$ 24.80	9803
01/24/2024	Irene Klein	19189	\$ 21.42	9803
01/24/2024	Tiffany Lavoie	19190	\$ 906.24	9803
01/24/2024	Joan Moody	19191	\$ 42.10	9803
01/24/2024	Kelsey Pelton	19192	\$ 57.89	9803
01/24/2024	Leighann Rodger	19193	\$ 353.16	9803
01/24/2024	Daniel Schulbeck	19194	\$ 220.21	9803
01/24/2024	Melissa Swain	19195	\$ 150.74	9803



**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF JANUARY 31 2024**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
01/24/2024	Calvin Westbrook	19196	\$ 144.64	9803
01/24/2024	Martin Wood	19197	\$ 55.10	9803
01/31/2024	Robert Hadcock	19111	\$ 2,497.50	9796
01/31/2024	WEIGUM, Shirley	19123	\$ 1,827.00	9796
01/31/2024	Aaron-Mark Services	19198	\$ 533.26	9809
01/31/2024	Association of School Transportati	19199	\$ 288.75	9809
01/31/2024	Fast Fuel Limited Partnership	19200	\$ 879.28	9809
01/31/2024	Full Moon Photo	19201	\$ 312.38	9809
01/31/2024	Haida Gwaii Consumers Co-operative	19202	\$ 756.31	9809
01/31/2024	Haida Gwaii Designs and Signs	19203	\$ 54.88	9809
01/31/2024	Moresby Explorers Ltd.	19204	\$ 1,260.00	9809
01/31/2024	North Coast Regional District	19205	\$ 32.50	9809
01/31/2024	TELUS Custom Security Systems	19206	\$ 314.48	9809
01/31/2024	Xerox Canada Ltd.	19207	\$ 864.44	9809
01/31/2024	Zep Sales & Services of Canada	19208	\$ 1,920.49	9809
01/31/2024	Naveed Ali	19209	\$ 345.94	9809
01/31/2024	William Bedard	19210	\$ 39.33	9809
01/31/2024	Maureen Benoit	19211	\$ 47.99	9809
01/31/2024	Steven Goffic	19212	\$ 481.28	9809
01/31/2024	Jonathan Halle	19213	\$ 104.10	9809
01/31/2024	Trisha Nalleweg	19214	\$ 27.65	9809
01/31/2024	William Pollard	19215	\$ 125.99	9809
01/31/2024	David Quinn	19216	\$ 64.51	9809
01/31/2024	Melissa Swain	19217	\$ 15.93	9809
01/31/2024	Tahayghen Principal's IN Trust	19218	\$ 140.00	9809
01/31/2024	Winnie Tsai	19219	\$ 219.49	9809
<b>TOTAL</b>			<b>\$871,730.13</b>	

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**QUICK PAY REGISTER AS OF JANUARY 31, 2024**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
370394	Jan 16, 2024	Canada Customs And Revenue Agency	\$ 40,980.00
301797	Jan 08, 2024	Canada Customs And Revenue Agency	\$ 31,584.45
370399	Jan 23, 2024	Canada Customs And Revenue Agency	\$ 16,960.00
344566	Jan 23, 2024	Canada Customs And Revenue Agency	\$ 23,850.60
261069	Jan 12, 2024	Canada Customs And Revenue Agency	\$ 7,767.76
301843	Jan 12, 2024	Canada Customs And Revenue Agency	\$ 5,540.51
282060	Jan 12, 2024	Canada Customs And Revenue Agency	\$ 1,703.40
436295	Jan 04, 2024	Teachers' Pension Plan	\$ 1,372.56
437256	Jan 18, 2024	Teachers' Pension Plan	\$ 1,392.71
436302	Jan 04, 2024	Municipal Pension Plan	\$ 18,201.14
437257	Jan 18, 2024	Municipal Pension Plan	\$ 14,840.69
345979	Jan 04, 2024	Pacific Blue Cross	\$ 5,785.39
345977	Jan 04, 2024	Pacific Blue Cross	\$ 12,716.24
389583	Jan 18, 2024	Workers' Compensation Board	\$ 26,737.65
<b>TOTALS</b>			<b>\$209,433.10</b>

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Kevin Black  
Secretary-Treasurer

**FROM** Duane Alsop  
Assistant Secretary-Treasurer

**SUBJECT:** Teachers Payroll for..... January

**DATE** 07-Feb-24

Period Ending	Pay Period	Payroll Group	Net Amount
15-Jan	#1-1 adv	Teachers	\$ 102,450.00
15-Jan	#1-1 adv	AO/Exempt	\$ 42,400.00
31-Jan	#1-1	Teachers	\$ 132,380.51
31-Jan	#1-1	AO/Exempt	\$ 70,134.92
<b>Total Net Pay</b>			<b>\$347,365.43</b>

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Kevin Black  
Secretary-Treasurer

**FROM** Duane Alsop  
Assistant Secretary-Treasurer

**SUBJECT:** Non-Teachers Payroll for... January

**DATE** 07-Feb-24

Period Ending	Pay Period	Payroll Group	Net Amount
13-Jan	#2-2	CUPE	\$ 50,009.40
13-Jan	#2-2	Casuals	\$ 16,340.49
13-Jan	#2-2	TOC's	\$ 6,552.80
27-Jan	#2-3	CUPE	\$ 69,597.85
27-Jan	#2-3	Casuals	\$ 29,648.62
27-Jan	#2-3	TOC's	\$ 14,587.13
<b>Total Net Pay</b>			<b>\$ 186,736.29</b>

**TRUSTEE EXPENDITURE REPORT**

AS OF January 31, 2024

		January	Year-To-Date	Annual Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	7,061.84	46,182.92	84,000.00	37,817.08	55%
4-40-20000	GOV BENEFITS	546.68	3,573.53	6,300.00	2,726.47	57%
4-40-31200	PROFESSIONAL SERVICES-LEGAL	1,047.75	6,468.07	6,000.00	(468.07)	108%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE		18,322.63	40,000.00	21,677.37	46%
4-40-37000	GOV DUES & FEES		9,062.15	8,000.00	(1,062.15)	113%
4-40-39000	INSURANCE		0.00	500.00	500.00	0%
4-40-42000	OTHER CONTRACTS		0.00	8,000.00	8,000.00	0%
4-40-42025	ELECTIONS		0.00	-	-	0%
4-40-51000	GOV SUPPLIES		813.39	2,000.00	1,186.61	41%
4-40-59000	COMPUTER EQUIPMENT		0.00	3,000.00	3,000.00	0%
<b>Total</b>		<b>8,656.27</b>	<b>84,422.69</b>	<b>157,800.00</b>	<b>73,377.31</b>	<b>53%</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.4</u></b>						
<b>Action:</b>		<b>Information:</b>	X			
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024			
<b>Topic:</b>	Enrollment Projections 2024/25					
<b>Background/Discussion:</b>						
<p>Enrollment Projections for the 2024-2025 School Year are due to the Ministry this month and the following projections have been collected from school principals.</p>						
	<b>ALM</b>	<b>PCES</b>	<b>SNES</b>	<b>GKN</b>	<b>K-12</b> <small>(Masset)</small>	<b>TOTAL</b>
<b>Sept. 2023</b>	24	16	156	112	Elem: 84 Sec: 85	<b>477</b>
<b>Projections for Sept. 2024</b>	20	19	150	124	Elem: 85 Sec: 92	<b>491</b>
<b>Recommended Action:</b>						
Information						
Presented by: Interim Superintendent						



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.5</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Budget Plan 2024/25		
<b>Background/Discussion:</b>			
Budget Plan for the 2024-2025 School Year			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			

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## DRAFT BUDGET PLANNING PROCESS 2024/2025 ANNUAL BUDGET

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<b>March 15</b>	Preliminary Operating Grant Information/Annual Budget Instructions released Request staffing models from schools for planning purposes.
<b>March 18-28</b>	Spring Break
<b>April 3</b>	5:30pm TEAMS budget process presentation. Provide updated Operating Grant comparison for 2032/2024 vs 2024/2025. Provide Revenue overview and analysis of expenses.
<b>May 1</b>	5:30pm TEAMS public consultation provide DRAFT of Operating revenue & update expenses review a status quo operating budget.
<b>May 8</b>	Audit & Finance Committee to meet VIA TEAMS at 12:00pm to go over a draft summary to be presented to the Board on May 15, 2024.
<b>May 14</b>	Regular Board Meeting: presentation of proposed 2024/2025 Preliminary Budget – First Reading.
<b>June 18</b>	Regular Board Meeting: presentation of proposed 2024/2025 Preliminary budget – Second & Final Readings & Approval.

### Notice to be put on our website:

<b>PLEASE NOTE:</b>	Representatives from stakeholder groups or members of the public will also have the opportunity to make a presentation to the Audit & Finance Committee in private if they so desire. Individuals or groups interested in making such a presentation should contact the Secretary-Treasurer via email at <a href="mailto:kblack@sd50.bc.ca">kblack@sd50.bc.ca</a> or by phone at (250) 559-8471 to arrange a meeting. The presentation should be supported by a written submission, which should be provided to the Secretary-Treasurer in advance.
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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.6</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	DRAFT School Calendars 2026-2027		
<b>Background/Discussion:</b>			
DRAFT School Calendars 2024-2027 for circulation.			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



# 2024 - 25 School Calendar

- Sept 2 Labour Day
- Sept 3 First ½ day of school
- Sept 20 Ministry Day
- Sept 30 National Day for Truth & Reconciliation
- Oct 14 Thanksgiving Day
- Oct 25 Pro-D Day
- Nov 1 Pro- D Day
- Nov 11 Remembrance Day
- Dec 23 – Jan 3 Winter Break
- Jan 22 Pro-D Day
- Feb 17 Family Day
- Feb 26 Pro-D Day
- March 17 – 28 Spring Break
- April 18 Good Friday
- April 21 Easter Monday
- May 2 Pro-D Day
- May 19 Victoria Day
- June 26 Last Day of School
- June 27 Administrative Day

179.5 Instructional Days  
 187 Days in Session  
 878 Instructional Hours Required - Elementary  
 952 Instructional Hours Required – High School

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
S	M	T	W	T	F	S
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OCTOBER 2024						
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NOVEMBER 2024						
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DECEMBER 2024						
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JANUARY 2025						
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MARCH 2025						
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MAY 2025						
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JUNE 2025						
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JULY 2025						
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Please send calendar feedback to 'SD50CalendarFeedback@sd50.bc.ca'



School District No. 50  
**Haida Gwaii**

# 2025 - 26 School Calendar

Sept	1	Labour Day
Sept	2	First ½ day of school
Sept	26	Ministry Day
Sept	30	National Day for Truth & Reconciliation
Oct	13	Thanksgiving Day
Oct	24	Pro-D Day
Nov	11	Remembrance Day
Nov	17	Pro- D Day
Dec 22 – Jan 2		Winter Break
Jan	28	Pro-D Day
Feb	16	Family Day
Feb	25	Pro-D Day
March 16 – 27		Spring Break
April	3	Good Friday
April	6	Easter Monday
May	1	Pro-D Day
May	18	Victoria Day
June	25	Last Day of School
June	26	Administrative Day

179.5 Instructional Days  
187 Days in Session  
878 Instructional Hours Required - Elementary  
952 Instructional Hours Required – High School

AUGUST 2025						
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SEPTEMBER 2025						
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OCTOBER 2025						
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DECEMBER 2025						
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JUNE 2026						
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Please send calendar feedback to 'SD50CalendarFeedback@sd50.bc.ca'



**2026 - 27**  
**DRAFT School Calendar**  
*Requires adding 6 minutes to school day for this school year.*

- Sept 7 Labour Day
- Sept 8 First ½ day of school
- Sept 25 Ministry Day
- Sept 30 National Day for Truth & Reconciliation
- Oct 12 Thanksgiving Day
- Oct 23 Pro-D Day
- Nov 11 Remembrance Day
- Nov 20 Pro- D Day
- Dec 21 – Jan 1 Winter Break
- Jan 15 Pro-D Day
- Feb 15 Family Day
- March 15-25 Spring Break
- March 26 Good Friday
- March 29 Easter Monday
- April 16 Pro-D Day
- May 10 Pro-D Day
- May 24 Victoria Day
- June 29 Last Full Day of School
- June 25 Administrative Day

175.5 Instructional Days  
183 Days in Session

880 Elementary Instructional Hours  
954 High School Instructional Hours

AUGUST 2026						
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MARCH 2027						
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MAY 2027						
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JUNE 2027						
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JULY 2027						
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Please send calendar feedback to 'SD50CalendarFeedback@sd50.bc.ca'



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.7</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Auction Items		
<b>Background/Discussion:</b>			
<p>SD50 Auction</p> <p>Haida Gwaii School District will have an item up for auction on February 21, 2024 and closing on March 6, 2024 at 3pm. Notice to the public: Once an item has been auctioned once and not successfully sold, it may be placed for sale on the website until sold.</p>			
<b>Recommended Action:</b>			
<p>Information</p>			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.8</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Jordan's Principle		
<b>Background/Discussion:</b>			
Jordan's Principle signing authority.			
<b>Recommended Action:</b>			
That the Haida Gwaii Board of Education approve Kevin Black and/or Duane Alsop as authorized signatories of the ISC Master Funding Agreement and Amendments as presented.			
Presented by: Secretary-Treasurer			

## Board of Directors Resolution

Date: February 20, 2024

Motion #: R24022010

That the Board of Education School District No.50-Haida Gwaii approve the allocation and direct deposit of funding from Indigenous Services Canada (ISC) to the Board of Education School District No.50-Haida Gwaii at Daajing Giids, through banking services at:

Northern Savings Credit Union  
110 Causeway Street  
P.O. Box 38  
Daajing Giids

### WHEREAS:

The undersigned, being all the Directors of (Insert name of Non-Profit/Agency/Other), approve this resolution.

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

---

Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

## Board of Directors Resolution

Date:

Motion #:

That the Board of Education School District No. 50- Haida Gwaii approves Kevin Black and/or Duane Alsop to sign the Indigenous Services Canada (ISC) Master Funding Agreement and amendments on behalf of Board of Education School District No. 50 – Haida Gwaii for the Fiscal Year 2023-2024.

### **WHEREAS:**

The undersigned, being all the Directors of Board of Education School District No.50 – Haida Gwaii, approve this resolution.

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)

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Signature

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(Name - Please Print)





PLEASE READ THE INSTRUCTIONS BEFORE COMPLETING THE FORM

## DIRECT DEPOSIT REQUEST EXTERNAL APPLICANTS

**Privacy Statement**

The collection, use and disclosure of your personal information is required for your participation in the Direct Deposit Initiative and authorized by program specific legislation. We will collect, use, disclose and protect your personal information in accordance with the *Privacy Act* for payment purposes and uses judged to be consistent with that purpose. In some cases, information may be disclosed without your consent pursuant to subsection 8(2) of the *Privacy Act*. Should you decide not to provide the personal information requested, we will not be able to provide you with the service, program or funding requested. The personal information collected under this initiative is referenced in Personal Information Bank PSU 931. You have the right to access personal information that we hold about you and to request correction of erroneous personal information about you. Should you wish to do so, please write to the Director of Access to Information and Privacy at the following address: Access to Information and Privacy, 10 Wellington Street, 18 Floor, Section A, Ottawa, ON K1A 0H4. You may also write by email at aadnc.atip-airp.aandc@canada.ca. To inquire about applicable legislative authority or to withdraw participation from this program, please contact your Regional Office or Public Enquiries at 1-800-567-9604. If you require clarification about this *Privacy Act* Statement, please contact our Access to Information and Privacy Office at 1-819 997-8277. Please note that you have a right to file a complaint to the Office of the Privacy Commissioner of Canada regarding our handling of your personal information. To do so, please contact the Privacy Commissioner at 1-800-282-1376.

<input type="radio"/> New	<input type="radio"/> Change *	<input type="radio"/> Cancellation	<input type="radio"/> Exempt	Exception Number:
<p>* When you request one of these changes, <b>DO NOT</b> close your present deposit account until you receive your payment in accordance with that change.</p>				<input type="checkbox"/> General Account <input type="checkbox"/> Trust Funds Account (TFMS) <input type="checkbox"/> Specific Claims

1. Registered Name on the Account (Maximum 44 characters)

**School District No 50 General Operating**

2a. Business No. (Federal) <small>(Required only for certain entities. See requirements/Instructions Button)</small> <b>10796 1575</b>	2b. Social Insurance Number (SIN) <small>(Required only for certain entities. See requirements/Instructions Button)</small> or
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3. Street Address, Apartment Number, Rural Route or Postal Box

**107 3rd Avenue; P.O. Box 69**

4. City/Town <b>Daajing Giids</b>	5. Province/Territory <b>BC - British Columbia</b>	6. Postal Code <b>V0T 1S0</b>
7. Contact Person <b>Duane Alsop</b>	8. Title <b>Assistant Secretary Treasurer</b>	
9. Email Address (for payment notification) <b>dalsop@sd50.bc.ca</b>		10. Telephone Number <b>(250) 559-8471</b>

- Banking information is applicable **ONLY** to this business address.
- Banking information is applicable to **OTHER** business addresses, extra page is included.

**I certify that the above information is accurate and complete and that I have signing authority for the provided account. I authorize the Receiver General for Canada to deposit the payment(s) directly into the provided account until further notice.**

Applicant  
**School District No. 50 - Haida Gwaii**

Signature <b>X</b>	Date (YYYYMMDD) <b>2024-02-07</b>
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Government of Canada - Regional Contact





IMPORTANT

Please attach a VOIDED cheque or an attestation from the bank with your request form.

Return the completed form in a secure envelope to the officer who provided it to you or to: Manager, Corporate Accounting, Government of Canada, 10 Wellington, Room 1139, Ottawa, ON. K1A 0H4.

An amount of \$2.01 will be deposited in your account in order to confirm the banking information.

Please confirm the reception of the deposit at the following address: aadnc.depotdirect-directdeposit.aandc@canada.ca.

Until your completed form has been processed, you will continue to be paid by cheque. For more information, see above button the "View Instructions".

Mrs. Anyone 1234 Any Street Any Town, Prov., Postal Code	000000
PAY to the order of	DATE
<i>"Void"</i> <i>« Nul »</i>	\$
	DOLLARS
	SIGNATURE
000	00000000
	0000000

Corporate Accounting Use Only

Vendor Number

Date (YYYYMMDD)

By Name

Received in Corporate Accounting

Entered in Standard Payment System (SPS)

- 40 CIRNAC  40 ISC
- 46 CIRNAC  47 ISC
- 78 CANNOR

Entered in SAP

Approved in Standard Payment System (SPS)

- 40 CIRNAC  40 ISC
- 46 CIRNAC  47 ISC
- 78 CANNOR

Test Initiated

Test confirmed by Vendor

Confirmed in Standard Payment System (SPS)

- 40 CIRNAC  40 ISC
- 46 CIRNAC  47 ISC
- 78 CANNOR

Enable in SAP



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Correspondence		
<b>Background/Discussion:</b>			
General Update			
<b>Recommended Action:</b>			
Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 13</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Question Period		
<b>Background/Discussion:</b>			
Questions from the public pertaining to the agenda for the February 20, 2024 Regular Board Meeting.			
<b>Recommended Action:</b>			
Information			
Presented by: Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 14</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 20, 2024
<b>Topic:</b>	Adjournment		
<b>Background/Discussion:</b>  When the Board has completed the scheduled order of business and there is no further business to consider, the Chair will declare the meeting adjourned.			
<b>Recommended Action:</b>  Information			
Presented by: Chair			