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## **DRAFT BUDGET PLANNING PROCESS**

### **2023/2024 ANNUAL BUDGET**

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<b>March 6</b>	Budget Drivers Survey Opens. Survey closes on March 17.
<b>March 15</b>	Preliminary Operating Grant Information/Annual Budget Instructions released Request staffing models from schools for planning purposes.
<b>March 20-31</b>	Spring Break
<b>April 12</b>	5:30pm TEAMS budget process presentation. Provide updated Operating Grant comparison for 2022/2023 vs 2023/2024. Provide Revenue overview and analysis of expenses. Review results of Budget Drivers Survey.
<b>May 10</b>	5:30pm TEAMS public consultation provide DRAFT of Operating revenue & update expenses review a status quo operating budget.
<b>May 18</b>	Audit & Finance Committee to meet VIA TEAMS at 12:00pm to go over draft summary to be presented to the Board on May 30, 2023.
<b>May 30</b>	Regular Board Meeting: presentation of proposed 2023/2024 Preliminary Budget – First Reading.
<b>June 20</b>	Regular Board Meeting: presentation of proposed 2023/2024 Preliminary budget – Second & Final Readings & Approval.

#### **Notice to be put on our website:**

<b>PLEASE NOTE:</b>	Representatives from stakeholder groups or members of the public will also have the opportunity to make a presentation to the Audit & Finance Committee in private if they so desire. Individuals or groups interested in making such a presentation should contact the Secretary-Treasurer via email at <a href="mailto:kblack@sd50.bc.ca">kblack@sd50.bc.ca</a> or by phone at (250) 559-8471 to arrange a meeting. The presentation should be supported by a written submission, which should be provided to the Secretary-Treasurer in advance.
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