

# ***Haida Gwaii***

## **AGENDA of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)**

**Location:** Gudangaay Tlaats'gaa Naay School and via TEAMS  
**Date:** April 25, 2023  
**Time:** 6:00 PM  
**Use TEAMS Link:** Link in email – Also available on the SD50 website

<b>Agenda</b>	<b>Action</b>	<b>Page</b>
<b>1. ACKNOWLEDGEMENT OF HAIDA TERRITORY</b>	Info	<b>3</b>
<b>2. CALL TO ORDER</b>	Info	<b>4</b>
<b>3. PUBLIC QUESTION PERIOD</b>	Info	<b>5</b>
<b>4. AGENDA</b>	Info	<b>6</b>
<b>5. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS</b>		
5.1 February 21, 2023 Regular Board Meeting Minutes	Action	7
5.2 April 25, 2023 In-Camera Rise and Report	Action	13
<b>6. REPORT ON ACTION FROM PREVIOUS MEETINGS</b>		
6.1 Learner Services Update	Info	14
<b>7. DELEGATIONS/PRESENTATIONS</b>		
7.1 Masset Schools Project Presentation	Info	27
<b>8. CHAIRPERSON REPORT</b>	Info	28
<b>9. SUPERINTENDENT REPORT</b>		
9.1 Superintendent's Update	Info	29
9.2 Student Trustee Update	Info	36
9.3 School Plans 2023-2024	Info	37
<b>10. INDIGENOUS EDUCATION</b>		
10.1 LEA – Equity Regional Session (Smithers)	Info	53
<b>11. STRATEGIC AND POLICY ISSUES</b>		
11.1 Calls to Action of the Truth and Reconciliation Commission	Info	54
11.2 BCSTA Update	Info	55

<b>11.3 BCPSEA Update</b>	Info	56
<b>12. OPERATIONS</b>		
<b>12.1</b> February and March 2023 Finance Vouchers & Trustee Expenditures	Action	57
<b>12.2</b> Budget Presentations Update	Info	74
<b>12.3</b> Summary of Operating Grant Comparison	Info	75
<b>12.4</b> 3 <sup>rd</sup> Quarter Operating Financial Update	Info	78
<b>12.5</b> Annual Facility Grant 23/24 spending plan	Info	80
<b>12.6</b> Capital Bylaws	Action	83
<b>12.7</b> School Closure Bylaw	Action	96
<b>12.8</b> School Disposal Process	Info	98
<b>12.9</b> DRAFT School Naming Policy	Action	99
<b>12.10</b> DRAFT Restraint Policy	Action	103
<b>12.11</b> School Calendars 2023-2026 Submission	Info	109
<b>12.12</b> Daycare Grant Approval	Info	111
<b>12.13</b> Feeding Futures	Info	112
<b>12.14</b> Ratify Signing Authority Poll Vote	Action	117
<b>12.15</b> Field Trip Applications	Action	
12.15.1 ALM Kayaking at Alliford Bay	Action	118
12.15.2 ALM Grey Bay Camping	Action	122
12.15.3 TAH Louise Island & Limestone	Action	126
12.15.4 GKNS Grad Trip to Gwaii Haanas	Action	130
12.15.5 TAH Seaweed Harvesting, J Kellar	Action	135
12.15.6 TAH Seaweed Harvesting, N Smith-Hanson	Action	139
<b>13. CORRESPONDENCE</b>		
<b>13.1</b> Student Transportation Via Water Vessel - SD50	Info	144
<b>13.2</b> Letter from the Deputy Minister Christina Zacharuk	Info	148
<b>14. QUESTION PERIOD</b>	Info	151
<b>15. ADJOURNMENT</b>	Info	152



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 1.0</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Acknowledgement of Haida Territory		
<b>Background/Discussion:</b>			
Acknowledgement that the School District No. 50 (Haida Gwaii) Regular Board Meeting is being held on the unceded and traditional territory of the Haida Nation.			
<b>Recommended Action:</b>			
Information.			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 2.0</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Call to Order		
<b>Background/Discussion:</b>			
Call to Order			
<b>Recommended Action:</b>			
Chairperson Moraes called the April 25, 2023 Regular Board Meeting to order at ____ hours.			
Presented by: Chairperson			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 3.0</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Public Question Period		
<b>Background/Discussion:</b>			
Call out for questions pertaining to the agenda for the April 25, 2023 Regular Board Meeting. (10 minutes total)			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 4.0</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Agenda		
<b>Background/Discussion:</b>			
April 25, 2023 Regular Board Meeting Agenda			
<b>Recommended Action:</b>			
Proceed with April 25, 2023 Agenda as presented.			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Approval of minutes of prior meeting		
<b>Background/Discussion:</b>			
Regular Board Meeting Minutes February 21, 2023.			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the the February 21, 2023 Regular Board Meeting Minutes as presented.			
Presented by: Chairperson			

**MINUTES OF THE REGULAR BOARD MEETING HELD  
AT PORT CLEMENTS ELEMENTARY SCHOOL and Via TEAMS  
TUESDAY, February 21, 2023**

**PRESENT WERE:** Dana Moraes, Chairperson  
Roeland Denooij, Vice-Chair  
Ashley Currie, Trustee  
Wilson Brown, Trustee (via Teams)  
Miranda Post, Trustee

**ALSO PRESENT:** Manu Madhok, Interim Superintendent  
Kevin Black, Secretary-Treasurer  
Maureen Benoit, Human Resources Manager  
Calida Erickson, Confidential Administrative Assistant

**MEMBERS OF THE PUBLIC (Via Teams):**

Tammy Gates	Ian Keir	Lao Peerless
Naveed Ali	Jacqui Ferraby	Julia Breese (in person)
Leighann Rodger	Ken Evans	Steve Goffic
Jenny Kellar	Sian Nalleweg	Joanne Yovanovich

**1. ACKNOWLEDGEMENT OF HAIDA TERRITORY**

Chairperson Moraes respectfully acknowledged that the meeting was held on the unceded and traditional territory of the Haida Nation.

**2. CALL TO ORDER**

Chairperson Moraes called the meeting to order at 1803 hours.

**3. PUBLIC QUESTION PERIOD**

The Board of Education of School District No. 50 (Haida Gwaii) invited members of the public to address agenda items during the Public Question Period.

- Is there a reason we aren't using CUPE staff for the gym floor maintenance?

A: Shipping delays last year prevented it from getting done as scheduled in summer 2022. The GKN gym floor will be done this summer by CUPE staff trained in this work.

**4. APPROVAL OF AGENDA**

Agenda and Additions reviewed by Trustees, February 21, 2023 Regular Board Meeting to proceed as presented.

**5. APPROVAL OF MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS**

5.1 – January 24, 2023 Regular Board Meeting Minutes

R23022101

MOTIONED BY: Vice-Chair Denooij  
SECONDED BY: Trustee Currie

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the January 24, 2023 Regular Board Meeting minutes as presented.

MOTION CARRIED

## 5.2 – February 21, 2023 In-Camera Rise and Report

R23022102

MOTIONED BY: Trustee Post

SECONDED BY: Vice-Chair Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) reported that property, personnel, and pupil matters were discussed at the February 21, 2023 In-Camera Meeting.

MOTION CARRIED

### 6. REPORT ON ACTION FROM PREVIOUS MEETINGS

#### 6.1 Letter to BC Ferries Follow-Up

Interim Superintendent Madhok reported that a letter was sent to BC Ferries regarding the cost of student travel, and a response was received. An article regarding this matter appeared in the Black Press. Interim Superintendent Madhok reported that he anticipates a meeting with BC Ferries happening in the next couple of weeks.

### 7. DELEGATIONS/PRESENTATIONS

#### 7.1 – Tahayghen/Gudangaay Tlaats'gaa Naay SD74 Team

Principal Ian Keir reported on the recent trip to SD 74 Gold/Trail, where he and a team from Tahayghen and GTN visited three K-12 amalgamated schools. Principal Keir reported that, Teresa Downs, Superintendent for SD74, was able to speak to them practically about the process of amalgamation. Principal Keir and his team reported that they were welcomed by the staff and students at the schools they visited, and were able to observe that an amalgamated school is a lot more than a physical move, and it is important to be patient with the process. The team also reported that the SD74 visit highlighted the importance of the closing and renaming process, and that a recurring theme was cultural connection being built into the school structure and the importance placed on the senior students having their own space within the schools.

Principal Keir also reported that the visit to SD74 highlighted the phenomenal work that is being done by educators on Haida Gwaii, and how much positivity there is in the happenings throughout SD50.

#### 7.2 – Student Mental Health

Haida Gwaii Teachers Association President, Tammy Gates, gave a report on SD50 student mental health. She presented data from the schools as attached and reported that:

- Counselling waitlists are unacceptably long due to shared counsellor resources throughout the district.
- Students are seen for counselling once every 3 weeks on average.
- Between 1/3 and 1/2 of students have been identified as needing counselling.
- It is difficult to recruit TOCs for TAH because of the high occurrence of bullying and violent incidents.
- 85% of SD50 teachers are struggling with mental health.

SD50 Trustees discussed the information presented and decided they would like to see further information to get a bigger picture of the mental health of SD50 students.

R23022103

MOTIONED BY: Vice-Chair Denooij

SECONDED BY: Trustee Post

THAT the Board of Education of School District No. 50 (Haida Gwaii) directs the

Interim Superintendent to provide a mental health report card at the next Regular Board Meeting on April 25, 2023.

**MOTION CARRIED**

**8. CHAIRPERSON REPORT**

Chairperson Moraes provided a verbal report on her recent and upcoming activities. Due to unforeseen circumstances, she was unable to attend the BCSTA Partner Meetings in early February. Chairperson Moraes reported that she has taken part in the SD50 budget process meetings and will be attending the BCSTA Indigenous Education Committee meetings taking place on February 23 & 24. Chairperson Moraes also attended a BCSTA Northwest Branch meeting, and reminded Trustees that the BCSTA AGM is taking place April 27-30.

Chairperson Moraes invited other Trustee to comment on their recent activities.

Vice-Chair Denooij reported that he attended the BCPSEA AGM in January where he learned a lot about the recent bargaining processes. He also reported that there will not be an in-person BCPSEA AGM next year.

Trustee Currie reported that she will be attending the upcoming BCSTA Provincial Council.

**9. SUPERINTENDENT REPORT**

**9.1 – Superintendent's Update**

Interim Superintendent Madhok presented the Superintendent's Report as attached.

**9.2 – Student Trustee Update**

Interim Superintendent Madhok reported that no students have come forward to sit as Student Trustees to-date this school year.

**10. INDIGENOUS EDUCATION**

**10.1 – Local Education Agreement**

No update this month.

**11. STRATEGIC AND POLICY ISSUES**

**11.1 – Truth and Reconciliation Calls to Action**

Trustee Post read Bill 41 Article 23.

**11.2 – BCSTA Update**

Provincial Council Meeting will be attended by Trustee Currie, February 24-25.

Indigenous Education Committee Meeting being attended by Chairperson Moraes, February 23-24.

**11.3 – BCPSEA update**

The BCPSEA AGM was attended by Secretary-Treasurer Black and Vice-Chair Denooij, January 26-27. There will be a BCPSEA Northwest Regional meeting on May 5 in Terrace.

**12. OPERATIONS**

**12.1 – January 2023 Financial Vouchers & Trustee Expenditures**

R23022104

MOTIONED BY: Trustee Brown

SECONDED BY: Trustee Currie

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2023 Financial Vouchers and Trustee Expenditures as presented.

MOTION CARRIED

12.2 – Amended Annual Budget

Secretary-Treasurer Black discussed the Amended Annual Budget as presented.

R23022105                      MOTIONED BY: Vice-Chair Denooij  
                                            SECONDED BY: Trustee Currie

THAT the Amended Annual Budget Bylaw for the fiscal year 2022/23 for School District No. 50 (Haida Gwaii) for the total budget amount of \$15,824,405 be given first reading.

MOTION CARRIED

R23022106                      MOTIONED BY: Trustee Brown  
                                            SECONDED BY: Vice-Chair Denooij

THAT the Amended Annual Budget Bylaw for the fiscal year 2022/23 for School District No. 50 (Haida Gwaii) for the total budget amount of \$15,824,405 be given second reading.

MOTION CARRIED

**The Board of Education of School District No. 50 (Haida Gwaii) unanimously agreed to give the 2022/23 Amended Annual Budget Bylaw a third and final reading at the February 21, 2023 Regular Board Meeting.**

R23022107                      MOTIONED BY: Vice-Chair Denooij  
                                            SECONDED BY: Trustee Post

THAT the Amended Annual Budget Bylaw for the fiscal year 2022/23 for School District No. 50 (Haida Gwaii) for the total budget amount of \$15,824,405 be given third reading and be adopted as policy.

MOTION CARRIED

12.3 – Masset Schools Update

Manager of Operations, Lao Peerless, gave a verbal presentation on Phase Two progress. An updated schedule is expected in mid-March.

12.4 – Enrollment Projections 2023/24

Secretary-Treasurer Black provided a verbal report on student enrollment estimates.

12.5 – Budget Plan 2023/24

Secretary-Treasurer Black discussed the Draft Budget process plan as presented.

12.6 – Draft School Calendars 2023-2026

Interim Superintendent Madhok presented the draft school calendars as attached.

R23022108                      MOTIONED BY: Vice-Chair Denooij  
                                            SECONDED BY: Trustee Post

THAT the Board of Education of School District No. 50 (Haida Gwaii) accepts the DRAFT School Calendars for 2023-2026 as presented pending no major revisions by March 17, 2023.

**MOTION CARRIED**

**12.7 – IT Update**

IT Manager, Steve Goffic, presented the IT Update as attached.

**13. CORRESPONDENCE**

**13.1 – Letter from GKNS Athletes Regarding Gym Floor**

It was discussed that the GKNS gym floor is scheduled to be re-finished in the summer of 2023. Received and filed.

**13.2 – DPAC Letter to SD50 Trustees**

SD 50 Trustees reviewed the letter from DPAC.

Vice-Chair Denooij reported that funding for future PACs is negatively affected when there are not PACs in place during the previous school year. Received and filed.

**14. PUBLIC QUESTION PERIOD**

The public brought forward questions regarding:

- Student Mental Health

**15. ADJOURNMENT**

Chairperson Moraes adjourned the February 21, 2023 Regular Board Meeting at 1951 hours.

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Chairperson

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Secretary-Treasurer





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	In-Camera Rise and Report		
<b>Background/Discussion:</b>			
April 25, 2023 In-Camera Rise and Report			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) reported that property, personnel, and pupil matters were discussed at the April 25, 2023 In-Camera meeting.			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 6.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Report on Action From Previous Meetings		
<b>Background/Discussion:</b>			
Learner Services Update. Follow up from the Student Mental Health discussion.			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



## **April 25<sup>th</sup>, 2023, Board of Education**

### **Response to February 21<sup>st</sup>, '23 Presentation on Student Mental Health by HGTA President**

Thanks to HGTA President Tammy Gates for her presentation at the Feb. 21<sup>st</sup>, 2023 SD 50 Board of Education public meeting. In speaking about the current concerns around mental health, Tammy used data that she obtained from conversations with teachers across the school district.

Raising the issue of student mental health and services is important given the pandemic's exacerbated impact on young people and the increasing challenge of providing consistent and reliable support, especially in rural and remote school districts. Following the HGTA presentation, the Board requested that the Superintendent prepare a response specific to mental health within SD 50 for the next Board meeting.

Clarity and context, specific to the data presented by the HGTA, are needed prior to discussing student mental health.

Within the HGTA presentation, there was mention of the number of SD 50 staff that may be struggling with stress, anxiety, and other mental health concerns. However, the issue of adult mental health is beyond the scope of this brief scan of student mental health data within the Haida Gwaii school district. SD 50 has an Employee and Family Assistance Program (EFAP) that we encourage staff to access as needed. In addition, there were some statistics related directly to additional supports provided to students through SD 50's Learner Services department that do not correlate to Mental Health.

SD 50, like all school districts in the province, provides a variety of support and staffing to students with exceptionalities and diverse learning needs. We are an inclusive school district and are proud of our Learner Services department and the many supports offered to students. **Having a designated exceptionality is not related in any way to a mental health concern.** We are fortunate to have a district school psychologist who is able to help provide the required psycho-educational assessments, which are a prerequisite to many Ministry designations. Our percentage of funded and non-funded student exceptionalities (Appendix A) align with that of other school districts across the province. It should be noted that our resource teachers, classroom teachers and contracted professionals are part of the cohesive support team required to ensure that children with Individual Education Plans receive the services needed. Although not specific to mental health concerns, I have asked Leighann Rodger, SD 50's District Principal of Early Childcare, to present on SD 50 Learner Services at the April 25<sup>th</sup> public Board meeting.

Like all BC school districts, SD 50 would benefit from enhanced and expanded services. However, our schools are offering excellent services, especially given the size of SD 50, to our students with exceptionalities and their families.

The February presentation also provided approximate counselling data that shared the number of students accessing in-person and TinyEYE counselling services and some counselling waitlist numbers. The numbers themselves were questioned by principals in terms of accuracy as it was made apparent by principals that the number of students accessing counselling changes from month to month, with much of our counselling needs being short-term based on an emerging student or family need. It should also be emphasized that counselling is not directly related to mental health, as we know that we have students struggling with components of mental health who are not accessing counselling support. Correlating counselling with mental health is problematic and should be avoided.

Although the HGTA presentation shared school-level data, as a general rule, given the small size of schools within SD 50 and our systemic focus on student dignity, ***we purposefully keep school-level data related to special needs and counselling masked.***

To help understand student mental health concerns within SD 50, we have accessed two key data sources, the BC Adolescent Health Surveys of 2013 and 2018 from the McCreary Centre and SD 50 Student Learning Survey data.

We have included SD 50-specific data from the McCreary Centre surveys to our trustees at their April 25<sup>th</sup> in-camera meeting, however, it is not included in this public report due to the very small size of the representative cohort from SD 50. The McCreary Centre has summarized data specific to five of the six districts from the Northwest Health Region Service delivery area, which can be accessed [HERE](#).

Staff from the McCreary Centre will join SD 50 principals at our April meeting to share regional trends and any key SD 50 data sets that require closer examination. At our April principals' meeting we will also be hearing from BC Foundry staff to learn more about Northern Health's school mental health program called PreVenture. Our school district will also be participating in McCreary Centre's 2023 BC Adolescent Health Survey. Our participation in this comprehensive survey every five years helps to provide an ongoing statistical overview of adolescent health on Haida Gwaii.

SD 50 students in grades 4, 7, 10, and 12 have participated in the Ministry of Education and Child Care's Student Learning Survey (SLS) for many years. The SLS has themed the survey questions into broad themes related to student perceptions, including mental health. Two questions in particular within the SLS are identified as related to student mental health. Those two questions are:

- Does school make you stressed or anxious?
- Do you feel good about yourself?

The following Appendices show 4 – 5 year data for each of the four grades for both questions:

- Appendix B – Grade 4
- Appendix C – Grade 7
- Appendix D – Grade 10
- Appendix E – Grade 12

Some of the observations from the student learning survey data include:

- In any given year, the small size of a particular SD 50 grade cohort can skew local data and should be followed up with additional school details before making conclusions.
- Grade 10 and 12 students in SD 50 and across the province have increased school-related stress and anxiety levels.
- School-related stress or anxiety does not correlate to self-worth in grades 10 and 12.
- SD 50 students are not statistically reporting greater mental health needs than other students across the province.

Our recent challenges with recruiting staff have placed stress on our schools, and unfortunately, this pattern looks to remain for the coming school year.

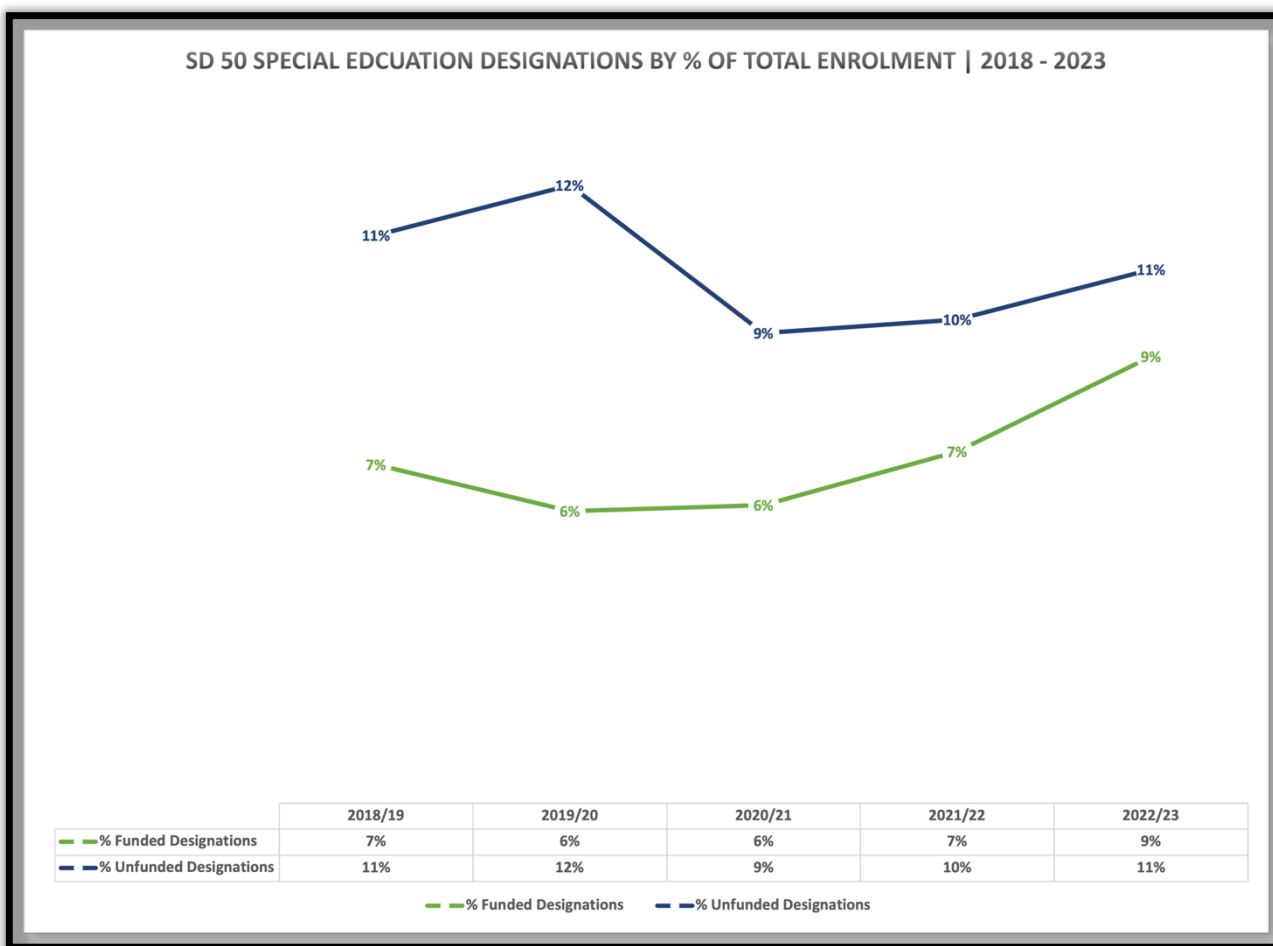
This quick scan of student level data related to mental health summary should not be interpreted as comprehensive or final but rather as adding to the start of a conversation on how to better serve SD 50 students and families.

Respectfully submitted to the SD 50 Board of Education,

**Manu Madhok**  
**Interim Superintendent**

# Appendix A

## SD 50 Special Education Designation Percentage as per Total Enrolment



### FUNDED DESIGNATIONS:

- Physically Dependent – A
- Deafblind – B
- Moderate to Profound Intellectual Disability – C
- Physical Disability or Chronic Health Impairment – D
- Visual Impairment – E
- Deaf or Hard of Hearing – F
- Autism Spectrum Disorder – G
- Intensive Behaviour Interventions or Serious Mental Illness - G

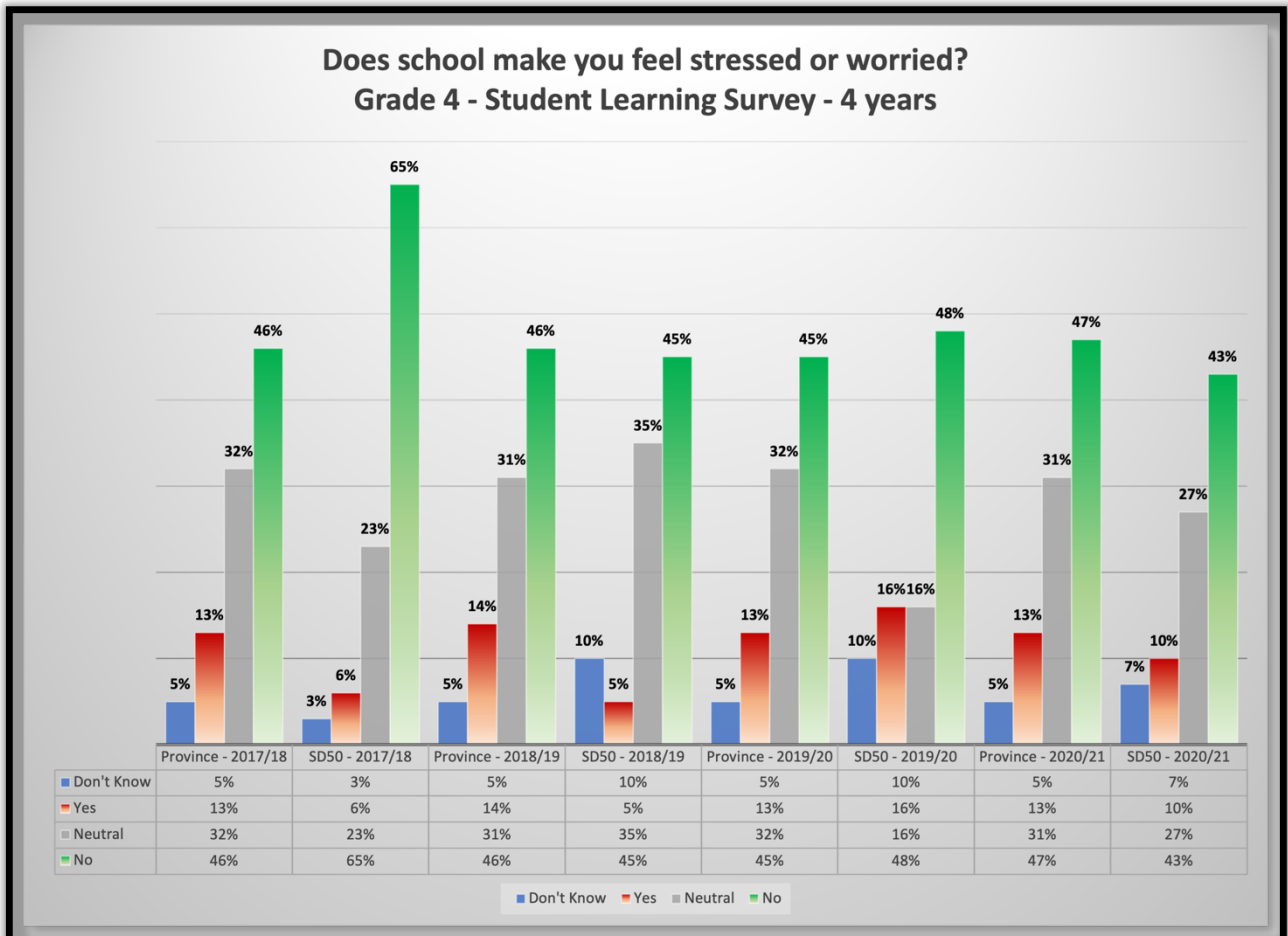
### UNFUNDED DESIGNATIONS:

- Mild Intellectual Disability – K
- Gifted – P
- Learning Disability – Q
- Moderate Behaviour Intervention – R

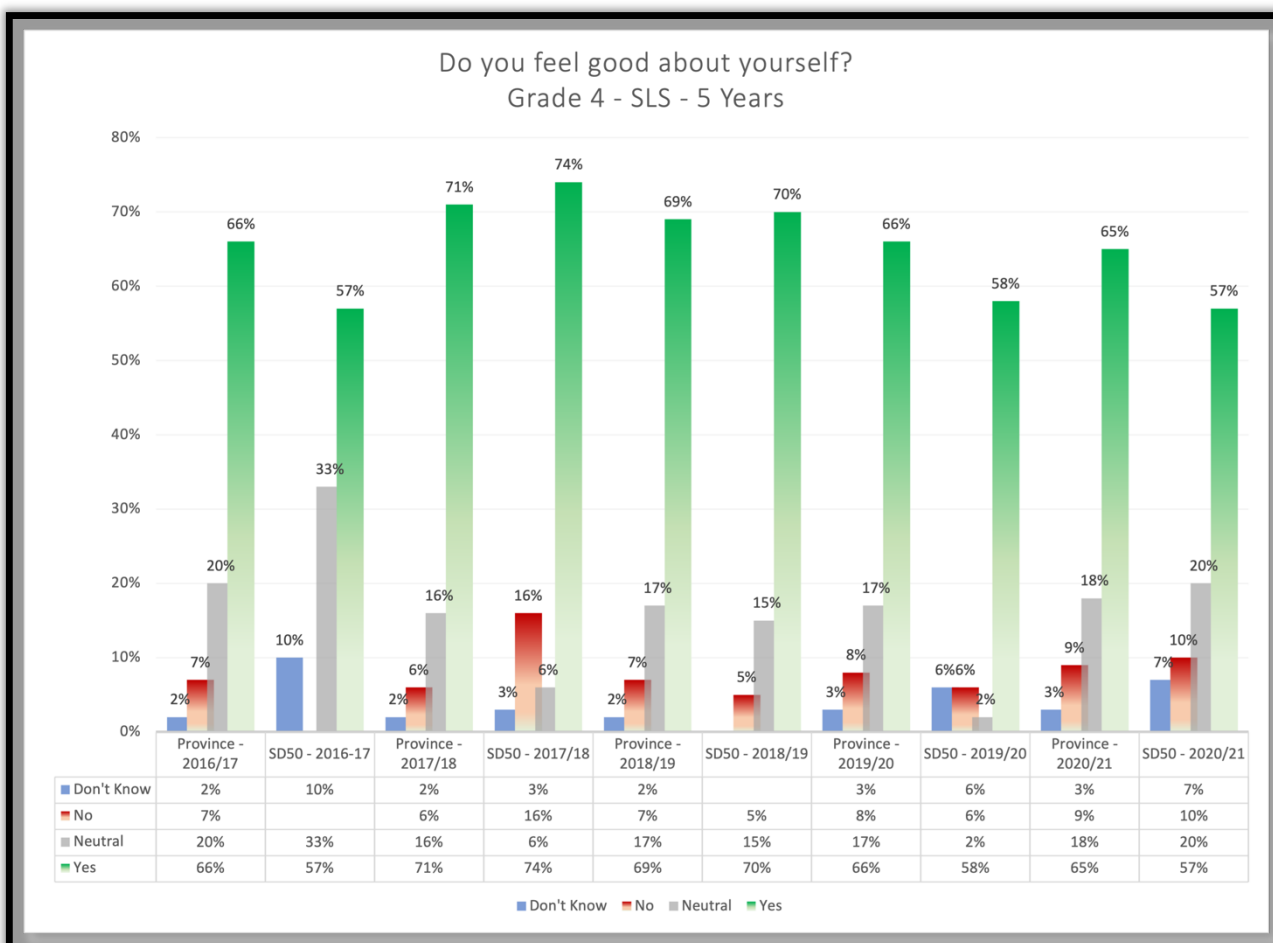
# Appendix B

## Student Learning Survey

### Grade 4 – Does school make you stressed or worried?



# **Student Learning Survey** **Grade 4 – Do you feel good about yourself?**

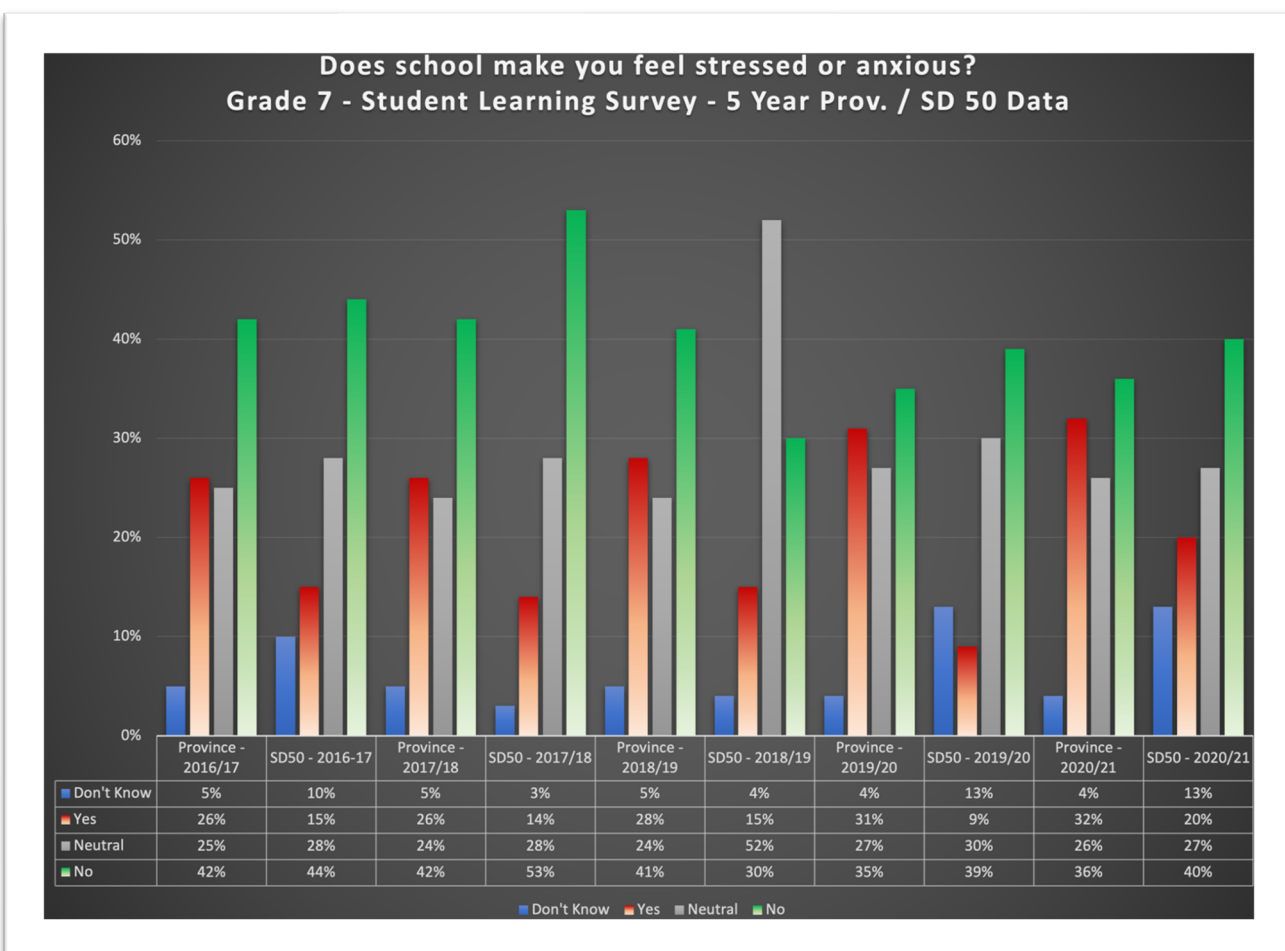




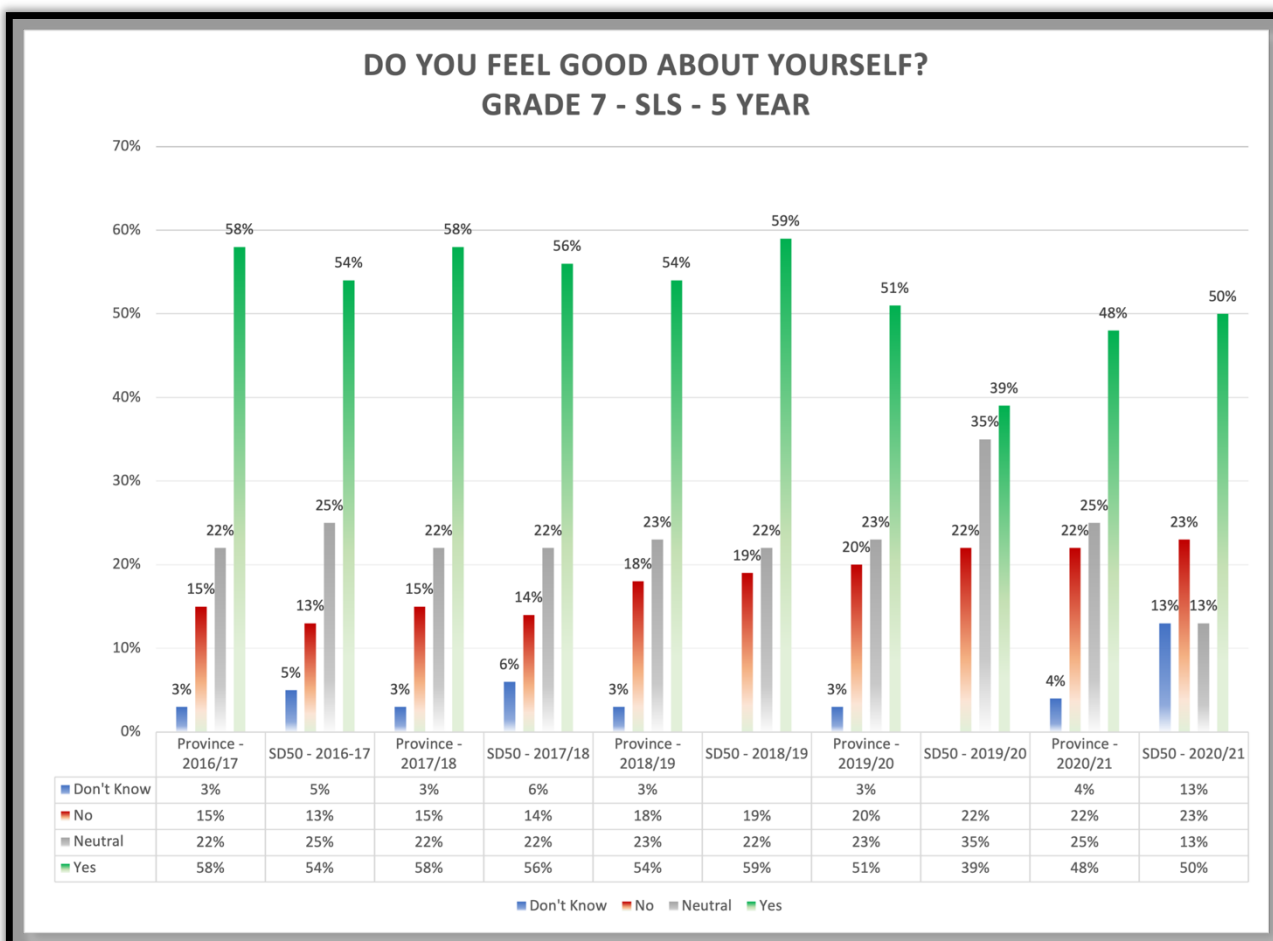
# Appendix C

## Student Learning Survey

### Grade 7 – Does school make you stressed or anxious?



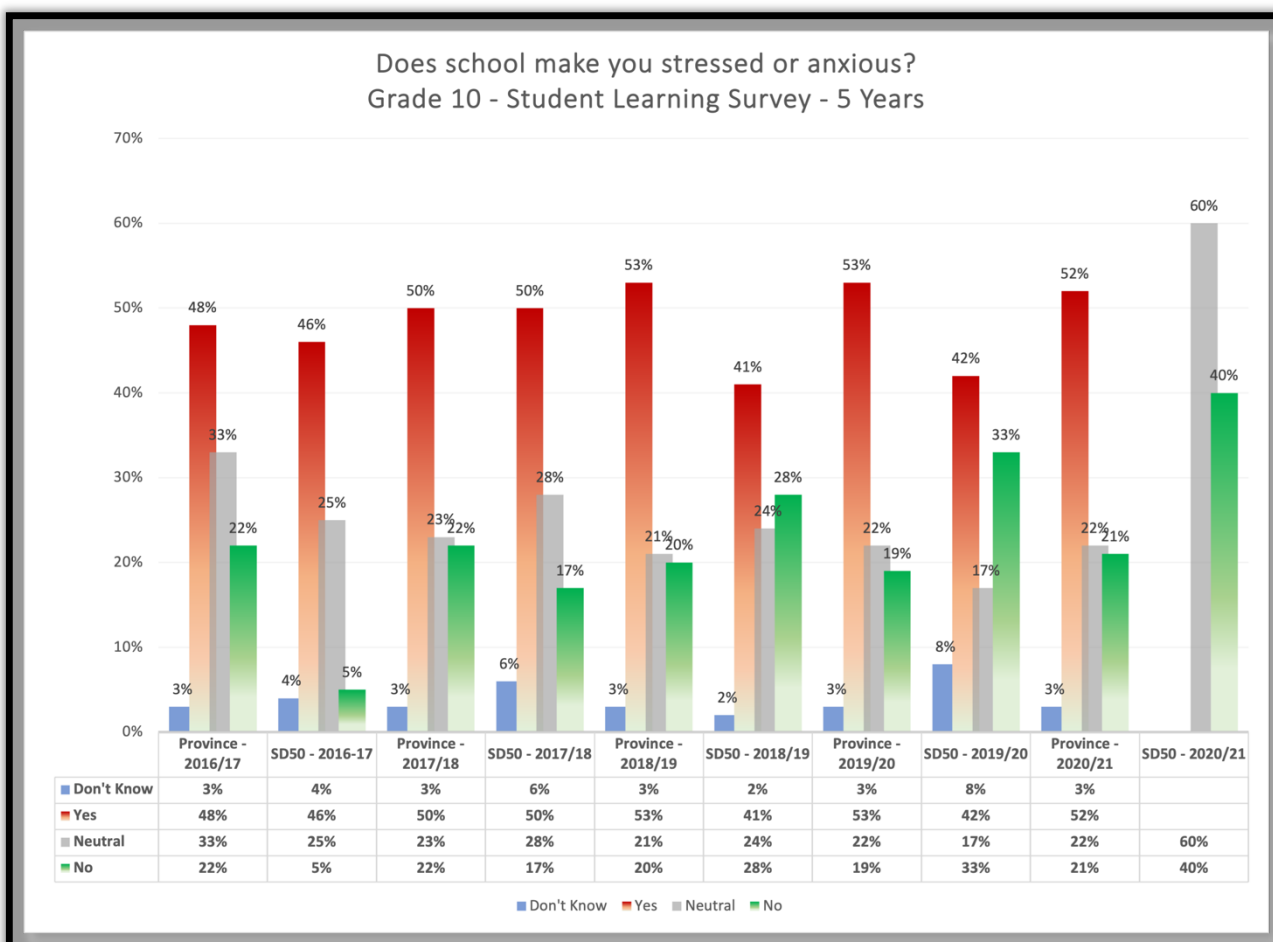
**Student Learning Survey**  
**Grade 7 – Do you feel good about yourself?**



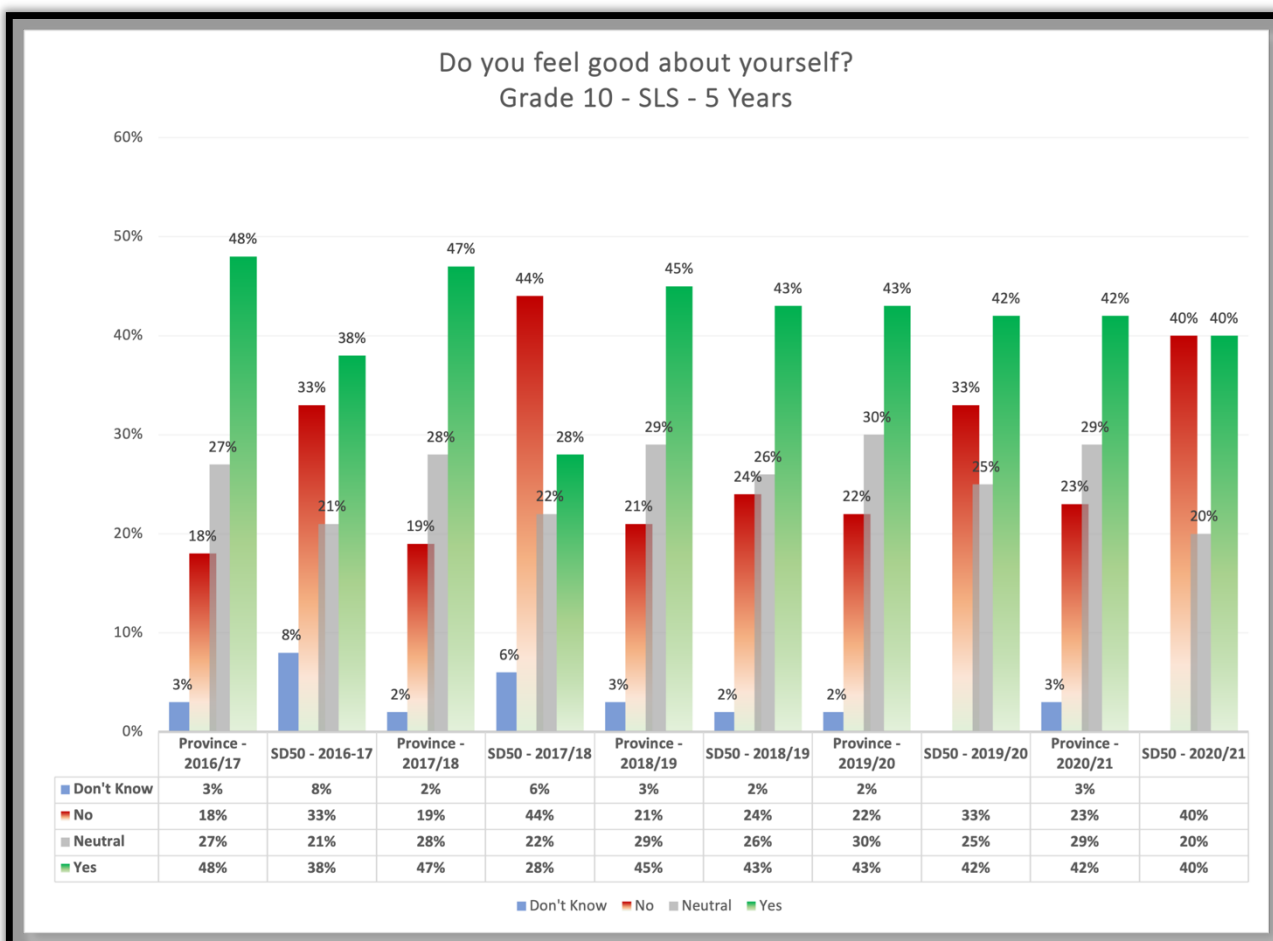
# Appendix D

## Student Learning Survey

### Grade 10 – Does school make you stressed or worried?



# **Student Learning Survey** **Grade 10 – Do you feel good about yourself?**

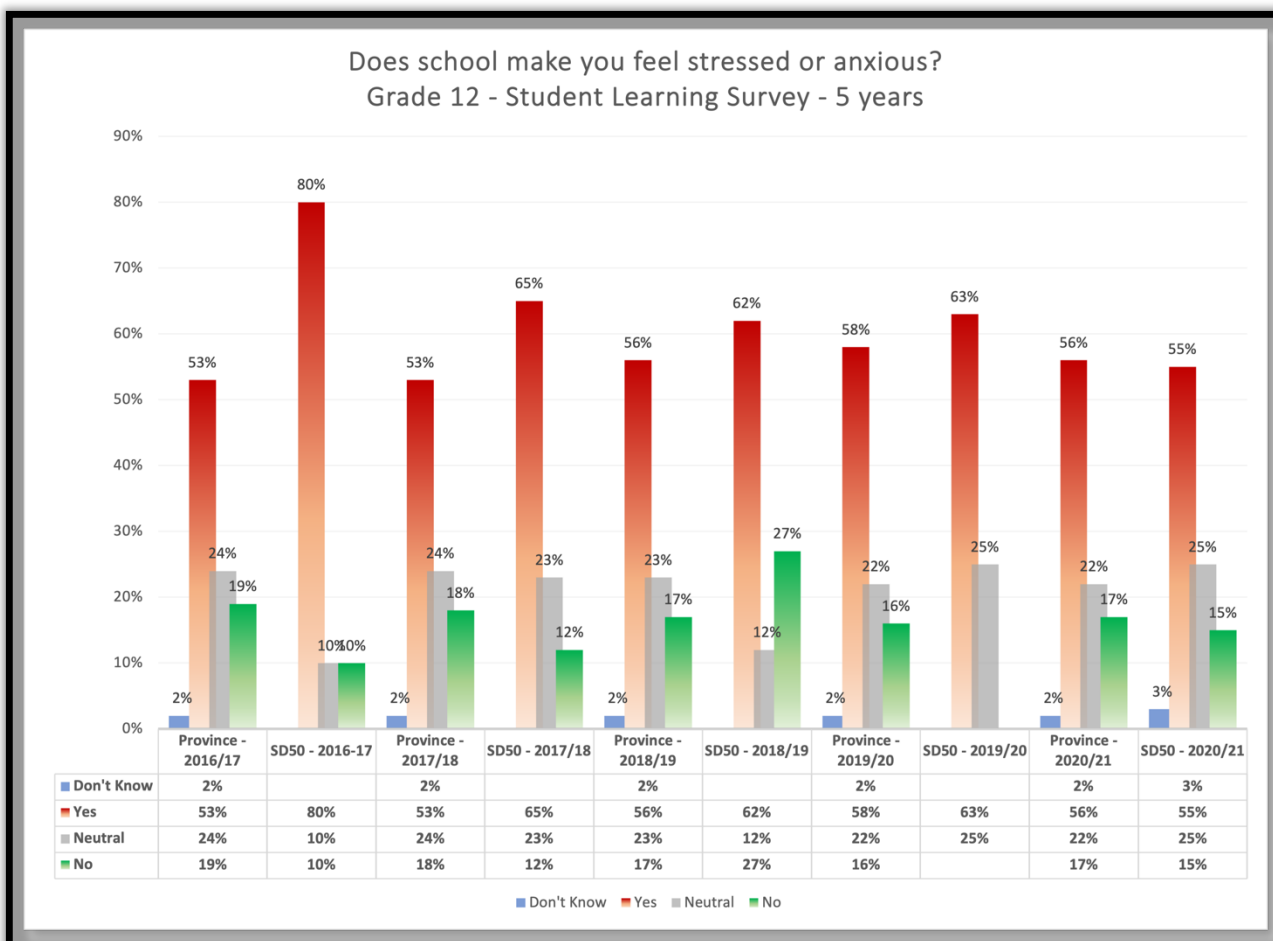


# Appendix E

## Student Learning Survey

### Grade 12 – Does school make you stressed or worried?

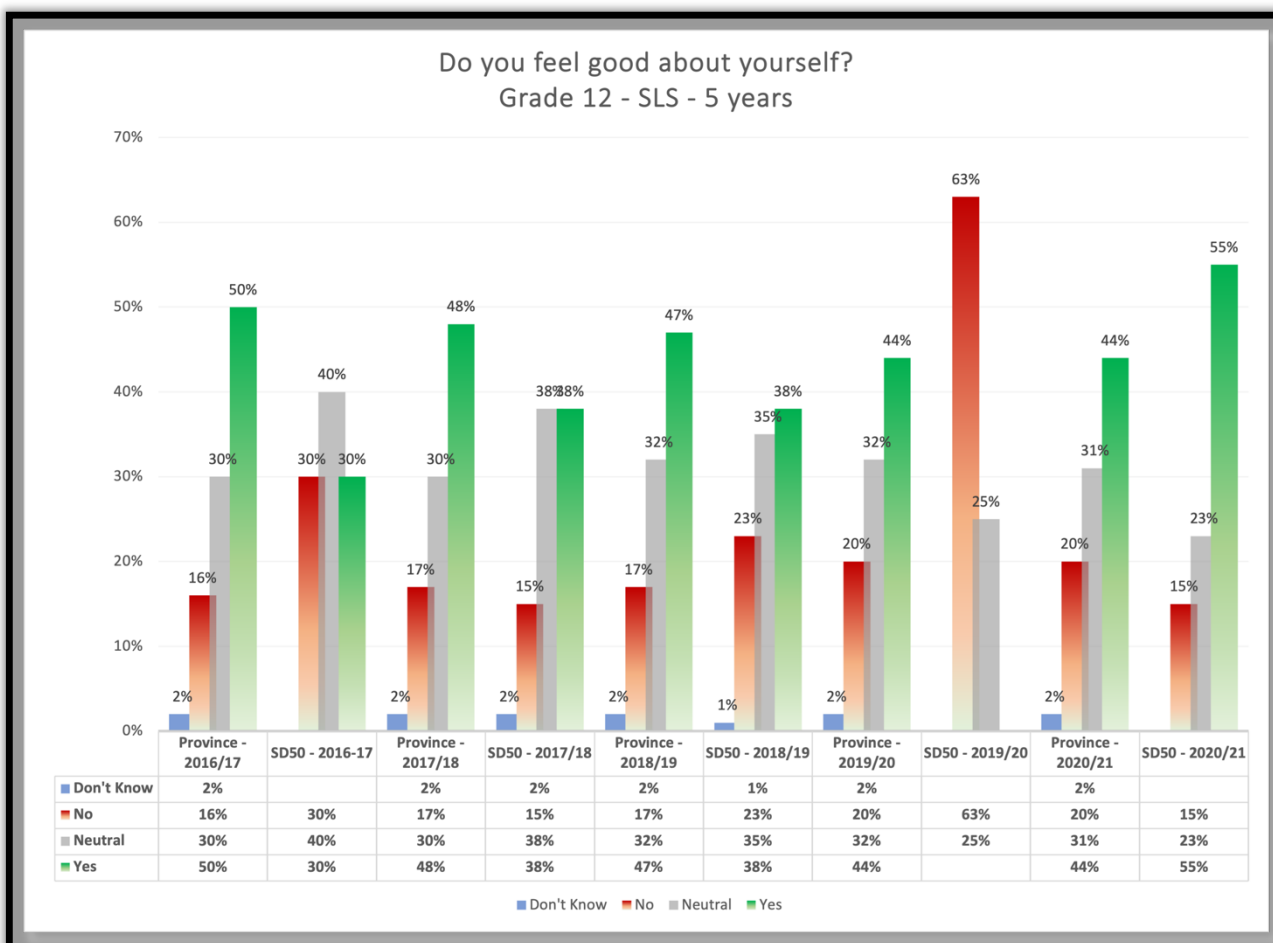
*\*The 2019-20 student learning survey was incomplete, so the data is limited to a much smaller grade 12 response group in SD 50 than usual.*



## Student Learning Survey

### Grade 12 – Do you feel good about yourself?

*\*The 2019-20 student learning survey was incomplete, so the data is limited to a much smaller grade 12 response group in SD 50 than usual.*





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 7.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Masset Schools Project Presentation		
<b>Background/Discussion:</b>			
Update on Masset Schools Project			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent; Rick Boates (Unitech)			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8.0</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Chairperson Report		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Superintendent's Update		
<b>Background/Discussion:</b>			
April 2023 Superintendent's Update			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



Xaayda kil uu Xaayda Gwaay.yaay sda iijii, xaayda kil t'alang gyaaging gyin GiiGanxan.nuu Xaayda Gwaay.yaay ad t'alangs sding gang ga.

**The Haida language comes from Haida Gwaii. When we speak Haida we become one with Haida Gwaii<sup>1</sup>**

## FEEDING FUTURES - SCHOOL FOOD PROGRAMS FUND

The Ministry of Education and Child Care recently [announced](#) a multi-year, \$214 million fund to increase food security for students. This new funding is part of the government's broader Feeding Futures School Food Programs Framework, which is a commitment to ensure students are properly fed for learning in order to enhance positive academic and healthy outcomes. Feeding Futures School Food Programs (FFSFP) funding addresses the top two barriers identified by schools in the province: sustainable and consistent food funding, and human resources.

Haida Gwaii School District will receive \$350,000 for the 2023 – 24 school year, with similar amounts anticipated for subsequent years.



## MASSET SCHOOLS PROJECT UPDATE

The [April 4, 2023](#) update on the Masset Schools Project has just been released. Parents are encouraged to visit the [SD50 Masset Schools Project page](#) to read the monthly updates, look at building drawings and read through minutes from previous Masset School meetings.



***A recent review of the construction timeline has resulted in SD 50 delaying the transition of K – 7 students to the new school until either the Winter or Spring break of the 2023 – 24 school year.***

## SD 50's DISTRICT WEBSITE



As we move towards making British Columbia more accessible and inclusive, per [B.C.'s Accessibility Plan](#), we are pleased to share that the SD50 website is now WCAG 2.1 (Web Content Accessibility Guidelines) compliant. When accessing our website users will see an accessibility icon in the lower left corner that, when clicked, provides a variety of adaptations to accommodate physical and hidden disabilities.

Thank you to our I.T. department for this important work!



## EMBRACE UNIQUE CULTURE & TERRITORY

### ENGLISH FIRST PEOPLES 10 - 12

Haaw'aa to Gudangaay Tlaats'gaa Naay English teacher **Naveed Ali** for contributing the following:

*On March 10, 2023, I had the absolute pleasure of learning alongside passionate and caring educators from other Northwestern Districts in the province at the FNEC English First Peoples 10-12 North West Regional Workshop upon the traditional and unceded territory of the Tsimshian (or Ts'msyen) peoples. The workshop occurred at the Northwest Trades and Employment Center in Terrace and was led by renown and knowledgeable educator **Jo Chrona**, who is a member of the Kitsumkalum First Nation in B.C. At the workshop, educators were provided with invaluable information and resources regarding the appropriate and respectful practices required to teach the EFP 10 - 12 Curriculum whilst maintaining the importance of maintaining the 9th Professional Standard as BC Educators. Information shared at this learning workshop also included pertinent knowledge regarding the Indigenous-Focused Graduation Requirement and the importance in upholding equitable and anti-racist pedagogies in the navigation of and learning within the courses that meet the requirement. Attendees were also involved within in-depth and insightful Q & A sessions with Jo that occurred throughout the workshop, which resolved many deep-seated queries brought forward by the dedicated folks present in the room. It was truly a day steeped in deepened learning and professional growth which I am grateful to have had the privilege to bear witness to and participate in. I would like to extend my deepest thanks to Jo Chrona, the Ts'msyen peoples for hosting me on their traditional and unceded territories, the First Nations Education Steering Committee and to SD50 for this life-changing learning experience. From the bottom of my heart, Haaw'aa!*



### SALMONIDS AND SCOTTISH TRADITIONS AT PCES



Students at Port Clements welcomed **Terry-Lynn Wood**, Hecate Strait Streamkeepers Education Coordinator, who helped students understand the importance of salmonids. Students worked on a visual art project that represented the life cycle of salmon.



Past teacher, past principal and now SD 50 substitute teacher, **Elizabeth Condrotte**, spent some time with PCES students introducing Scottish traditions, bagpipes and the similarities and differences between Haida culture and music traditions.



## SD 50 EQUITY SCAN – IMPORTANT LEARNING

In early April, **Joanne Yovanovich** and **Janine Wilson** represented SD 50 at a meeting of northern school districts looking at the [Equity Scan](#) process. Hawaa to Joanne and Janine for contributing the following.



*We had the pleasure of attending the Northern BC Equity Regional Session in Smithers facilitated by Joe Heslip, the Equity Project lead from the Ministry of Education and Child Care. We were one of six northern school districts participating.*

*A common point shared was ensuring and enhancing Indigenous Ancestral Knowledge and Indigenous ways of knowing in our curriculum, our buildings, our learning environments, our staff and our district plans. The school environment needs to feel like an extension of the community as our students are a part of the community. Students experience higher levels of achievement when they are personally known by name, and feel safe in their learning environment when they see their culture reflected and normalized in the day-to-day school experience.*

*Through discussion and reflection, we were reminded of the work of our predecessors and all they had left behind to assist in our education path. Our sacred places in the forests and the oceans, and our practicing of ceremonies are things that guide our work.*

*Similar to ourselves, other school districts, while sharing their equity work, shared how they had adapted and changed the Equity Template to meet the context of their school district and the communities they serve.*

*It was a powerful day of learning and we look forward to continuing the work using varied strategies and programs that are relevant to our communities.*



## GOOD MORNING TAHAYGHEN



Tahayghen staff and students begin every day with a morning circle. Just after the first bell of the day, everyone sits in a large circle in the library commons area. The circle begins with Haida drumming and singing, with each grade group having the honour of being responsible for the drumming and singing on each consecutive day, but no one is obligated to participate. Sometimes our older students will join the younger students to help lead the drumming and singing, and then on Thursdays, which is the grade 6/7 day, the entire school looks forward to a very well-practiced and excellent performance by our oldest students. On Fridays principal **Behn**

**Cochrane** and bus driver **Jim**

**Roberts**, have recently been performing an acoustic guitar song. Last Friday everyone enjoyed 'Stand By Me.'

After the performances, students and staff are introduced to a Xaada Kil word of the day with its sign language interpretation. Mr. Cochrane then makes the announcements which include acknowledgements, reminders, recess supervision reminders, hot lunch reminders, and then a chance for other adults or students to make any further announcements or for students to ask questions. The circle is wrapped up with Mr. Cochrane sharing two or three jokes, and then students are dismissed to their classrooms. What a great 15 – 20 minutes to begin everyone's day!



## WORKING TOGETHER





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## HAW'AA THEA!

**Thea Borserio**, SD 50's contracted Occupational Therapist, and also the daughter of two former SD 50 teachers, recently visited Haida Gwaii for her second visit of the school year. Thea has been working with our district on a contract basis for several years and provides occupational therapy expertise for students. In addition to supporting students at schools during this latest visit, we were able to use Thea's expertise during a visit to Gudangaay Tlaats'gaa Naay to view and discuss accessibility recommendations within the K – 12 project.

---

## GTN ENTREPRENEURSHIP CLASS PARTNERS WITH CARLETON UNIVERSITY



Seven students from Gudangaay Tlaats'gaa Naay along with Entrepreneurship teacher **Christine Cunningham**, will be travelling to Ottawa on April 21-26th in order to attend Carleton University's industrial design grad show. GTN and Carleton have been working collaboratively on design projects, business and entrepreneurship throughout the year and we have been invited to be a part of their final presentation. While in the Nation's Capital, students will have an opportunity to attend the grad show, take a university tour, attend guided tours of the Museum of History and Art and attend innovation seminars at the Carleton School of Business.

Carleton Graduate students were at Gudangaay Tlaats'gaa Naay in February working with students. (see photo)

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## NEW BREAKERS UNIFORMS COMING



The Gidgalang Kuuyas Naay Parent Advisory Council has recently been successful with a grant application that will help GKN student athletes be outfitted in new uniforms. Although the school has been slowly working on fundraising for uniforms since the school's official name changed, the work of the PAC will help immensely.

Specifically, the goal is to obtain home and away reversible uniforms specific to each sport. Although more details will be announced soon, we would like to extend our gratitude to **Jody Bisset, Sean Muise** and the entire GKN PAC for their advocacy and work in celebrating our athletes.

---

## HAW'AA JIM HART



Master Haida carver, **Jim Hart**, is helping to teach carving to Gudangaay Tlaats'gaa Naay students through a partnership between the school and [Haida Children & Family Services Society](#). Given the lack of adequate covered space for Jim and the students to work with, this prototype log roller is being used!





### **MASSET DAYCARE ANNOUNCEMENT**

Haida Gwaii School District is pleased to announce that the Ministry of Education and Childcare has approved our recent application for a 24-space daycare to be built onto our new K – 12 school in

Masset. This \$2.78 million project will help provide much-needed daycare spaces to Masset and Old Massett communities.

We look forward to sharing further details about the construction and possible timelines in the coming months, as we have just learned of the approval.



## **STUDENT WELL BEING**

### **GIDGALANG KUUYAS NAAY – TRAVEL CLUB**



GKN's Student Travel Club, organized and run by staff members **Megan Romas, Jenna Perry and Robert Vogstad** went to Rexton, New Brunswick right after Spring break. Students visited a Sugar Shack, had a cold dip in the Atlantic, and gained perspective about living on the other side

of the continent, and what they have at home for which they can be grateful. Gidgalang Kuuyas Naay hosts students from Rexton in May, and we look forward to sharing what is unique about Haida Gwaii.



### **ENGAGE SPORTS NORTH VISITS HAIDA GWAI**

[Engage Sports North](#) recently visited Haida Gwaii schools to engage our students in wheelchair sports. Engage Sports North is focused on inclusion and equity in physical literacy and sport, and we thank **Robert Stiles** for the excellent workshops.







## **GIDGALANG KUUYAS NAAY BASKETBALL ZONE CHAMPIONS**

Boys' Basketball had a great season! As Zone champs, the GKN team returned from Provincials with a 4-win, 1-loss record. The team's performance has them currently ranked #9 provincially. As a very small school, we are very proud of this performance from our student-athletes. We hope the lesson learned is that great things can be achieved with teamwork, hard work, and determination. Haawa to **Desi Collinson, Colin Greenough, Duane Alsop** and a slew of volunteers for their support.



## **STUDENT-LED CONFERENCES**



Many of our schools hosted student-led conferences in March and April. Student-led conferences allow students to take the lead in sharing their learning to date using examples of their work. These conferences are an excellent opportunity for parents and guardians to hear directly from students about their individual work, their classroom, and their school community.

Here is a note from the Agnes L. Mathers PAC thanking ALM staff for hosting the student-led conferences at their school.

Dear ALM Teachers + Staff 3/15/23  
A big haawa for hosting the student-led conferences last night. The welcome was warm, activities were engaging and the food was so tasty. The turn-out proves you organized a great event that brought families into the school—something we've missed! It was so wonderful to see the pride and comfort the students have at ALM. Thank you for all you do to make our school an enriching, safe, supportive place for Sandspit kids. Haawa again!  
Melissa Paugh + ALM PAC + PPAC

## **SK'AADGAA NAAY GREEN THUMBS**



The Sk'aadgaa Naay green house is a hub of activity as soil and gardening supplies have arrived!



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Student Trustee Update		
<b>Background/Discussion:</b>			
Student Trustees			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	School Plans		
<b>Background/Discussion:</b>			
School Plans 2023-2024			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



School District No. 50

**Haida Gwaii**

# **2023 – 2024 School Plan to Enhance Student Learning**



14 Park Street  
Port Clements, BC  
V0T 1R0  
250-557-4333

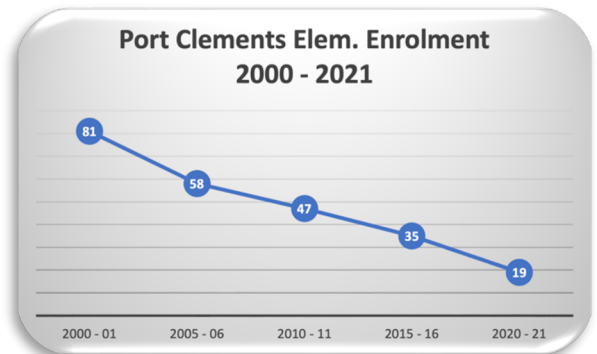
ABOUT US	3
CREATING OUR PLAN	3
EMBRACE UNIQUE CULTURE AND TERRITORY	4
STUDENT WELL BEING	5
WORKING TOGETHER	7

## About Us

Port Clements Elementary serves 21 students in grades K – 7, but also has a very active StrongStart serving 20 pre-schoolers three mornings per week. Just over 50% of our students self-identify as Indigenous and we recently enrolled 2 students from Columbia that speak no English.

Our students are served by the following staff:

- 1.0 FTE Classroom Teacher / Vice Principal
- 1.0 Classroom Teacher
- 0.8 SERT / Classroom Teacher
- 2 Education Assistants (40 hours / week)
- 1 Indigenous Resource Worker (5 hours / week)
- Administrative Assistant (30 hours / week)
- Library Clerk (5 hours / week)
- StrongStart Coordinator (12 hours / week)
- Food Coordinator (4 hours / week)



Similar to communities across Haida Gwaii, our school has experienced a decreasing enrolment for the last two decades.

## Creating Our Plan

Our school plan is aligned with the school district's [Strategic Plan](#) using feedback and data from a variety of stakeholders and data sets, including:

- Student Learning Survey (students and parents)
- Foundational Skills Assessment
- Miscellaneous student questionnaires
- Staff input
- Parent Advisory Council

This school plan is intended to orient our school into the future. A future in which incremental steps towards improving student success are intentional, communicated, meaningful, and grounded in best practices. The three goals addressed in this plan are intended to create better learning environments by building upon identified areas of growth.

Given how small our school is, student assessment data is limited in evaluating multiyear trends related to student achievement. However, our size also lets us track individual student performance which has been analyzed in creating this plan.



## Embrace Unique Culture and Territory

**GOAL 1** Utilize a variety of strategies to help our students embrace the unique culture and territory of Haida Gwaii and support our students in better understanding individual identity and heritage.

### Objectives:

- To recognize and validate local knowledge keepers and language teachers that are integral to our school in sharing Haida Language, culture, and traditions.
- To create equity for learners through conscious acts of reconciliation.
- Build relationships with role models on an ongoing basis.
- Produce, display, visit, and celebrate Indigenous cultural works.

### Strategies:

- Secure annual funding for Role Model visits.
- Before role model presentations, ensure students have relevant background information.
- Celebrate cultural learning during assemblies.
- Working with our Indigenous Resource Worker to facilitate cultural field trips and visits by local knowledge holders.
- Create opportunities to celebrate and share the heritage of all our students.
- Incorporate ethnic and cultural food into our school food program.
- Use strategies, such as Venn Diagrams, to examine cultural similarities and differences.
- Work with the school district to deal with specific challenges of bussing our students to cultural opportunities.
- Participation in Mount Moresby Adventure Camp annually.
- Continued participation in Fisheries and Oceans Canada Salmonid Program.



### How Will We Know

- Increased positive responses on Student Learning Survey.
- Increased positive responses from all grades on school generated survey.
- Collecting samples of student work and feedback related to student understanding of uniqueness of Haida Gwaii.
- Positive relationships with role models reflected through thank you cards, pictures, and reports.

## Student Well Being

<b>GOAL 2</b> Increase the number of students meeting grade-level expectations in literacy and numeracy.
----------------------------------------------------------------------------------------------------------

### LITERACY OBJECTIVE

To improve students' comprehension and application of logical thinking, which includes gathering all the information, assessing the facts and methodically deciding the best way to move forward.

To improve student writing, reading fluency and comprehension.

### Strategies

- Ensure that Port Clements School is on the list for 23 – 24 visits by Christine Fraser, SD50's Literacy consulting teacher.
- Promote our school-wide library program through a daily library time.
- Improve research skills through use of technology and library resources.
- Have intermediate students read daily announcements.
- Support research-based teaching specific to spelling instruction.
- Encourage participation in District Alder Reading program.
- Monthly celebration of books read by each student.
- Use the Fountas & Pinnell assessment to inform literacy interventions including learning assistance.

### How will we know:

- Examination of grade 4 & 7 Foundational Skills Assessment (FSA) written in the fall.
- Use of other literacy assessments, including Fountas and Pinnell.
- School wide writing samples, October and May, using the newly revised BC Performance Standards.
- Staff collaboration on individual student literacy / numeracy progress.

## NUMERACY OBJECTIVE

To improve students' critical thinking skills by focusing on number sense and problem-solving.

### Strategies:

- 100% of students that are identified with a weakness in Math are given extra support by Education Assistant, Special Education Resource Teacher, and/or classroom teacher.
- Grade 4-7 students do daily mad minutes to build numeracy fluency and confidence.
- Increase numerical fluency through various school (flashcards) and home (math games) strategies.
- Host a family game night with an emphasis on numeracy.

### How will we know:

- Work with district and staff to find and use a numeracy assessment suitable to all grades in September '23 and again in May '24.
- Examine numeracy performance standards twice a year and check in with students in K-7.
- Work with staff to examine numeracy reporting and alignment with numeracy assessment data.
- Monthly themes related to number sense and problem solving to be taught school wide.
- Check Provincial Standards in Numeracy at this [LINK](#) .



<b>GOAL 3</b> Focus on a school-wide approach to teaching British Columbia's Physical and Health curriculum.
--------------------------------------------------------------------------------------------------------------

**WELLNESS OBJECTIVE:**

Ensure a school-wide focus on the 'Big Ideas' contained in [BC's Physical and Health Curriculum](#) related to physical activity, healthy choices and learning about similarities and differences in individuals and groups and how that influences community health.

**Strategies:**

- Focus on school engagement and belonging through opportunities for staff, parent, and student-organized theme days, student clubs, and student leadership.
- Maintain broad student participation in school, district athletic, and other extra-curricular opportunities.
- Work as a staff to create monthly teaching themes related to the Physical and Health Curriculum.
- Involve local partners on topics related to healthy living (ex. internet safety, fitness, nutrition, personal health).

**How will we know:**

- Establish 2023 –2024 baseline data related to:
  - School Attendance
  - Attendance by parents at school events
  - Behaviour referrals
  - District Event participation
  - Participation in after-school programming offered by Haida Gwaii Recreation
  - Anecdotal observations by students and parents

## Working Together

Although we have not included a school goal related to the strategic goal of Working Together, our various strategies speak to the work of our school, district, and community partners team to ensure a coordinated approach to supporting student achievement.





# **2023 – 24 School Plan to Enhance Student Learning**



**Gidgalang Kuuyas  
Naay Secondary  
School**

Daajing Giids, BC  
V0T 1S0

250-559-8822

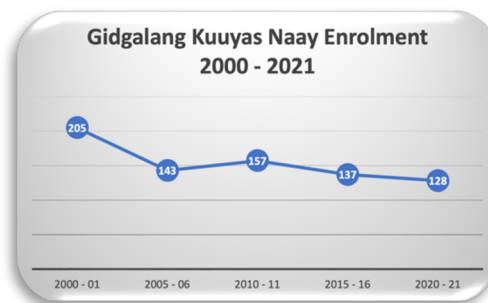
# TABLE OF CONTENTS

WORKING TOGETHER	3
GOAL 1:	4
STUDENT WELL BEING	4
GOAL 2:	6
GOAL 3:	6
GOAL 4:	6
GOAL 5:	7
GOAL 6:	7
EMBRACING UNIQUE CULTURE AND TERRITORY	7
GOAL 7:	8

## ABOUT US

*Gidgalang Kuuyas Naay Secondary is located in Daajing Giids, Haida Gwaii.*

- *We currently enrol 109 students, after seeing steady enrolment decline from 157 in 2010.*
- *We offer small class sizes for most subject and provide a good deal of support including:*
  - **9.286 FTE teachers**
  - **1 full time Learning Resource teacher**
  - **3 full time Educational Assistants**
  - **1 full time Indigenous Resource Worker**
- *We serve students from T'lell, Port Clements, Sandspit, Skidegate and Daajing Giids.*
- *Our Parent Advisory Council (<https://sd50.bc.ca/qkn-pac/>) is a strong advocate for school success and student well-being.*
- *For a small school, we have much to celebrate.*
  - *Our sports programs are strong! This year:*
    - *Girls' volleyball placed 2<sup>nd</sup> in the Zone Championships*
    - *9<sup>th</sup> place with 4 and 1 win/loss at the single A Boys' basketball Provincial tournament this year*
    - *Boys' Soccer Zone Champs*
    - *An incredible representation from our school on this years' North American Indigenous Games roster for volleyball*



## Working Together

The strategic goal of 'Working Together' is articulated in SD50's strategic plan and so Hawaa to our students, staff and parents who have passionately shared ideas specific to numeracy, literacy, mental health and wellness as all important priorities for our school to consider as we set goals for the coming school year.

Some of the initiatives we currently have in place to support student well-being, numeracy and literacy include:

- Academic Intervention (RTI)
- A full time Learning Resource Teacher



- Flexible scheduling including online, face to face, and blended course delivery models.

However, how do we know that we are being successful with programs already in place? Are our initiatives helping to close the achievement gap between non-Indigenous and Indigenous learners?



What are priorities that we can focus on that will impact student well-being and achievement?

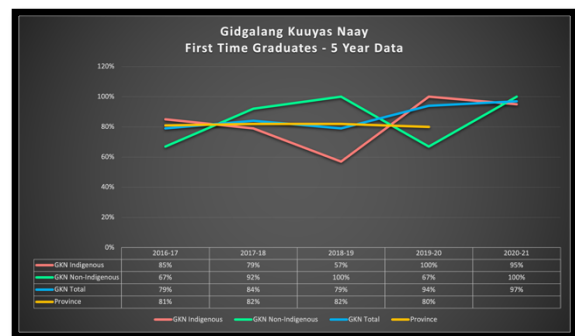
Although there continues to be an achievement gap between Indigenous and non-Indigenous learners, we are noticing that the achievement of Indigenous learners in our school is a growing area of strength. As an example, our school's first-time graduation data shows that we are slightly above similar provincial data, especially for our Indigenous students (see graph). It should be noted that due to the very small number of students in our school, data can be impacted

year to year by cohorts.

An area of strength for our school continues to be our commitment to the Response to Intervention (RTI) model that we implemented in 2016.

Students know our RTI time as 'Academic Intervention' which occurs once per week. During the weekly RTI block, staff support students with catching up, writing missing tests, and providing general support to struggling students. In an ideal RTI model, teachers collaborate weekly to discuss students and come up with sound academic interventions, commonly referred to as a 'Professional Learning Community.'

This has been challenging to put into place given our constraints with timetabling as a small school.

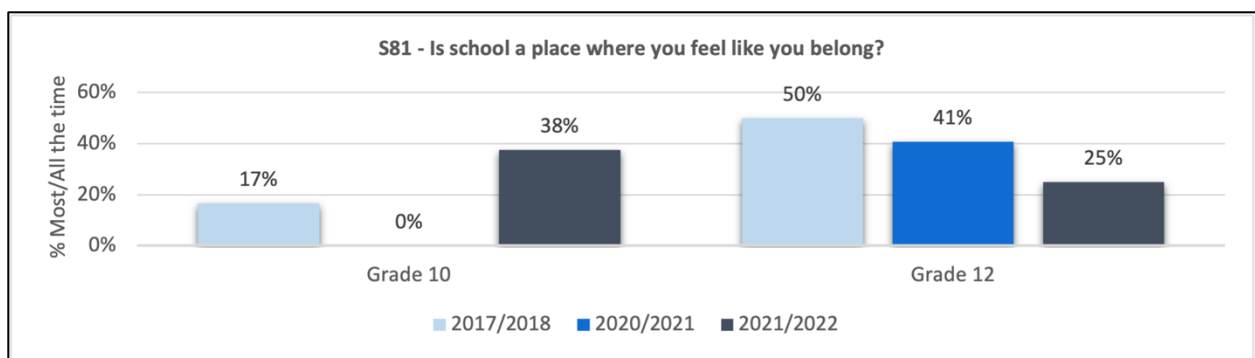
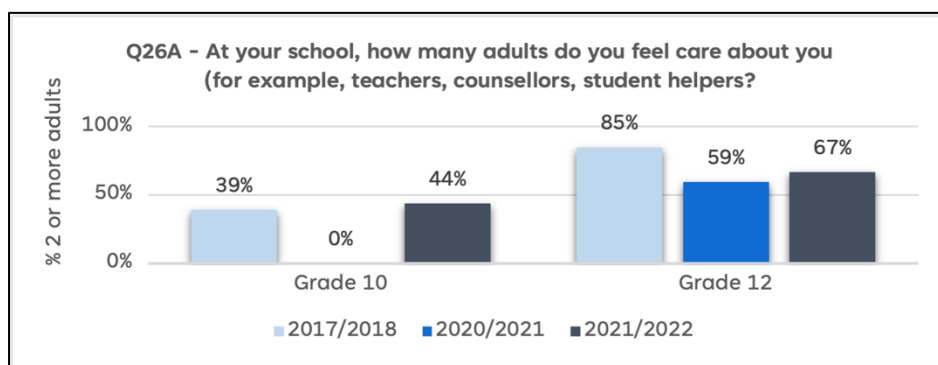
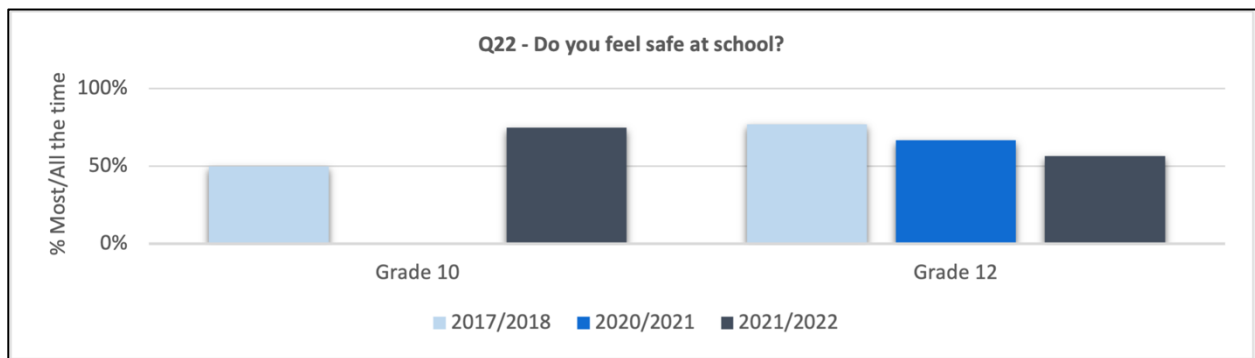
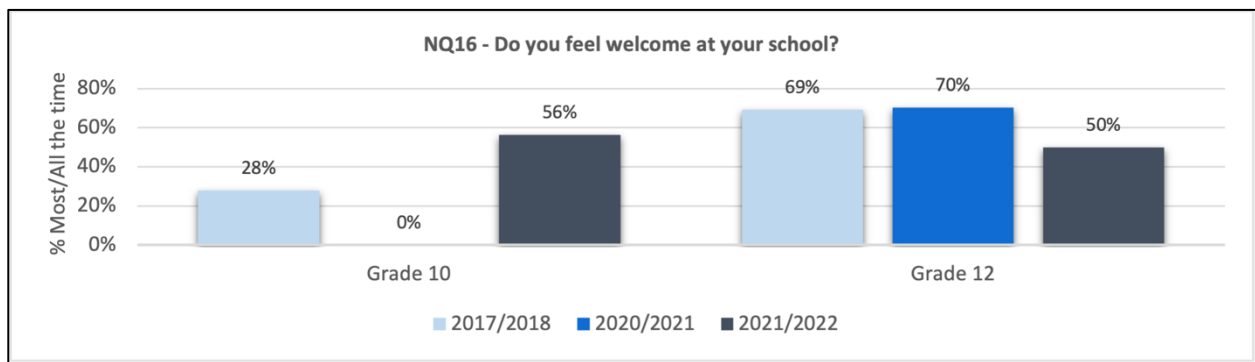


**GOAL 1:** Work with staff to see if a Professional Learning Community structure can be added to our timetable to assist with enhancing student achievement and well.

## Student Well Being

We have discussed a number of goals under 'Student Well Being' that will support both student learning and student mental health.

Here are some results from the last three years of the student learning survey focussing on how welcoming our school is, how safe students feel at school, how many adults students identify as caring about their well-being, and students sharing if feel like they belong at school:



Student responses specific to belonging by grade 10 and 12 students is concerning and deserves some attention. Given that our grade 10 and 12 cohort sizes are small, we have the opportunity to consider an all-students survey specific to wellness, mental health and engagement.

Goals that we would like to focus on in 2023 – 24 include:

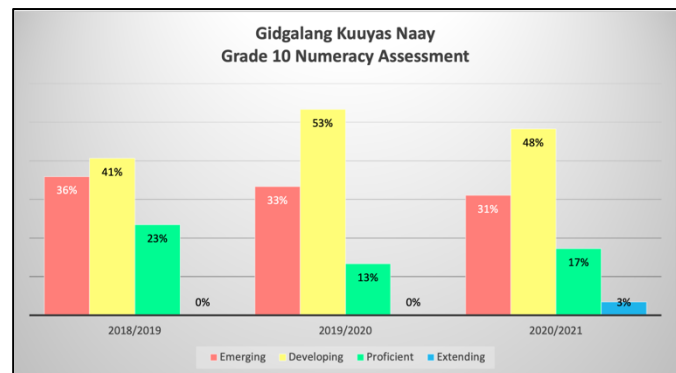
**GOAL 2:** Begin tracking access to programs that we assume promote wellness with greater accuracy (food programs, counselling programs).

**GOAL 3:** Develop a well-being survey to be administered to students once every term (or twice in a school year??) in order to obtain better student perspective and inform future decision making.

**GOAL 4:** Gidgalang Kuuyas Naay staff will contribute and help implement research-based strategies to help support student belonging and well-being.

Although we looked at both Literacy and Numeracy data as a staff, it was the Graduation Numeracy Assessment (GNA) data that arose as a priority for us to examine over the coming year. We discussed reasons for the gap in numeracy performance at length. Coming out of the pandemic, and with so few GNA seasons from which to draw conclusions, here are some staff hypotheses about why performance on the Grade 10 GNA is lower than we would like.

1. The GNA, similar to the Foundational Skills Assessment Numeracy, requires a degree of literacy that may impact student performance.
2. The GNA is not tied to a specific math course and consequently the timing of the assessment sessions can separate students from their experiences in math by some time, especially in our mostly semestered timetable.



3. "Math anxiety" and "test anxiety" is real in our students, and may keep students from being as successful as they could be.
4. The GNA is a "low stakes" assessment. Students do not invest as much in it as they used to invest in Provincial exams. Performance on the GNA does not affect grades at all.
5. Students should feel comfortable in their skills, but also should generally feel comfortable and at home in the school.

Given this look at the GNA data, we have created our final two goals for the coming school year:

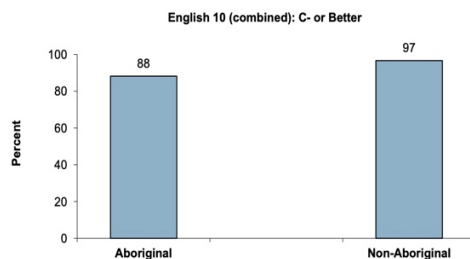
**GOAL 5:** Using the newly revised BC Performance Standards, we will implement a bi-annual literacy-based assessment to obtain information on grade 8 – 12 literacy data for our school.

**GOAL 6:** Purposefully engage students to write the GNA on several occasions, using the principals of a growth mind set, to determine if this will help with overall results.

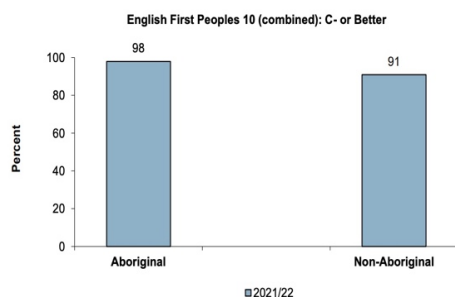
## Embracing Unique Culture and Territory

We implemented English First Peoples 10 (EFP10) as the only English option in our school in 2014. In 2016, we implemented EFP12 exclusively. Interestingly, the highest marks in EFP classes are still being achieved by non-Indigenous students. However, course completion rates for EFP courses (which count as graduation required courses, is higher for our Indigenous learners than our non-Indigenous learners.

Provincial Average for English 10:



District Average for EFP10:



We believe that when our Indigenous students see Indigenous authors prioritized in our English programs, they are more likely to feel successful in academic programs. We are interested in learning if similar initiatives will make a difference in other courses.

**GOAL 7:** Begin implementing units from Math and Science First Peoples Resources in order to be able to track changes to course completion rates.





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Local Education Agreement		
<b>Background/Discussion:</b>			
Local Education Agreement Update – Equity Gathering in Smithers			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Calls to Action of the Truth and Reconciliation Commission		
<b>Background/Discussion: Bill 41 – Declaration of Indigenous Rights: United Nations Declaration on the Rights of Indigenous Peoples Article 24</b>  <div style="margin-left: 40px;"><ol style="list-style-type: none"><li>1) Indigenous peoples have the right to their traditional medicines and to maintain their health practices, including the conservation of their vital medicinal plants, animals and minerals. Indigenous individuals also have the right to access, without any discrimination, to all social and health services.</li> <li>2) Indigenous individuals have an equal right to the enjoyment of the highest attainable standard of physical and mental health. States shall take the necessary steps with a view to achieving progressively the full realization of this right.</li></ol></div>			
Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	BCSTA Update		
<b>Background/Discussion:</b>			
BCSTA March & April 2023 Update			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	BCPSEA Update		
<b>Background/Discussion:</b>			
BCPSEA March & April 2023 Update			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	January 2023 Financial Vouchers		
<b>Background/Discussion:</b>			
February & March 2023 Financial Vouchers and Trustee Expenditures			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February 2023, and March 2023 Finance Vouchers and Trustee Expenditures as presented.			
Presented by: Chairperson			

## FINANCE VOUCHER

REGULAR BOARD MEETING

### BOARD MEETING:

### AGENDA ITEM:

#### Finance Voucher      February 28, 2023

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	February 28, 2023	\$ 48,921.30	
ePayments	February 28, 2023	\$955,113.07	
Quick Pays	February 28, 2023	\$416,151.41	
<b>TOTAL Accounts Payable.....</b>	<b>February 28, 2023</b>		<b>\$1,420,185.78</b>
Teachers	15-Feb	\$87,525.00	
AO/Exempt	15-Feb	\$33,700.00	
Teachers	28-Feb	\$133,182.84	
AO/Exempt	28-Feb	\$53,467.30	\$307,875.14
CUPE	11-Feb	\$90,219.11	
Casuals	11-Feb	\$37,622.16	
TOC's	11-Feb	\$8,446.77	
CUPE	25-Feb	\$69,072.78	
Casuals	25-Feb	\$27,545.89	
TOC's	25-Feb	\$7,927.00	
			\$240,833.71
<b>TOTAL Payroll.....</b>	<b>February 28, 2023</b>		<b>\$548,708.85</b>
<b>TOTAL A/P and Payroll</b>			<b>\$1,968,894.63</b>

### RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,968,894.63** for the month of February

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**CHEQUE REGISTER AS OF FEBRUARY 28, 2023**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
59798	02/02/2023	BC Hydro & Power Authority	\$ 66.32
59799	02/02/2023	Pitneyworks	\$ 664.45
59800	02/03/2023	Gabrielle Chisogne	\$ 90.00
59801	02/03/2023	Betty Hann	\$ 415.00
59802	02/08/2023	Charlisle Clothiers LTD.	\$ 42.54
59803	02/08/2023	Inlet Supply Ltd.	\$ 2,005.89
59804	02/08/2023	Leona Prince	\$ 1,500.00
59805	02/08/2023	Marchants School Sport Ltd.	\$ 491.78
59806	02/08/2023	Super Valu Store No. 43	\$ 1,658.95
59807	02/08/2023	Westpoint Automotive	\$ 727.80
59808	02/08/2023	Zonar Systems	\$ 84.00
59809	02/16/2023	Bird's Eye Contracting	\$ 9,240.00
59810	02/16/2023	Citywest Cable & Telephone Co.	\$ 89.55
59811	02/16/2023	IDN-Canada ULC.	\$ 92.41
59812	02/16/2023	Pearson Canada Inc. c/o T46254	\$ 5,859.17
59813	02/16/2023	Super Valu Store No. 43	\$ 3,660.22
59814	02/23/2023	BC Hydro & Power Authority	\$21,733.15
59815	02/23/2023	Greenbarn Potters Supply LTD.	\$ 40.60
59816	02/23/2023	London Life Insurance Company	\$ 459.47
<b>TOTALS</b>			<b>\$48,921.30</b>

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF FEBRUARY 28, 2023**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
02/02/2023	Haida Gwaii Consumers Co-operative	17882	\$ 2,298.60	9524
02/02/2023	Westkey Graphics Ltd.	17883	\$ 2,950.55	9524
02/02/2023	Gudangaay Tlaats'gaa Naay IN Trust	17886	\$ 62.50	9524
02/02/2023	Joan Moody	17890	\$ 429.57	9524
02/02/2023	Leighann Rodger	17894	\$ 47.20	9524
02/03/2023	Kristy Alsop	17884	\$ 75.00	9524
02/03/2023	Tianna Grosse	17885	\$ 230.00	9524
02/03/2023	Stephanie Hobbs	17887	\$ 90.00	9524
02/03/2023	Laura M. Holmes-Saltzman	17888	\$ 90.00	9524
02/03/2023	Alison Keery	17889	\$ 90.00	9524
02/03/2023	Isabella Perry-DeCock	17891	\$ 65.00	9524
02/03/2023	James Polk	17892	\$ 95.00	9524
02/03/2023	Stephen Querenjung	17893	\$ 590.00	9524
02/03/2023	Tara Sjolund	17895	\$ 350.00	9524
02/03/2023	Loretta Trautman	17896	\$ 340.00	9524
02/03/2023	James Warner	17897	\$ 195.00	9524
02/03/2023	Jennifer White	17898	\$ 130.00	9524
02/08/2023	Bandstra Transportation	17899	\$ 1,767.75	9528
02/08/2023	BC Air Filter LTD.	17900	\$ 9,565.78	9528
02/08/2023	Big Red Enterprises LTD.	17901	\$ 2,503.76	9528
02/08/2023	Bro-Dart LTD.	17902	\$ 35.82	9528
02/08/2023	Charlotte Island Tires LTD.	17903	\$ 285.00	9528
02/08/2023	City Centre Stores LTD.	17904	\$ 353.66	9528
02/08/2023	Coastal Propane Inc.	17905	\$ 82,186.44	9528
02/08/2023	Driftech Mechanical Services	17906	\$ 151.20	9528
02/08/2023	Fast Fuel Limited Partnership	17907	\$ 3,222.76	9528
02/08/2023	First Truck Center Vancouver	17908	\$ 1,506.38	9528
02/08/2023	Grand & Toy	17909	\$ 884.64	9528
02/08/2023	Haida Gwaii Consumers Co-operative	17911	\$ 259.89	9528
02/08/2023	Haida Gwaii Ties Contracting	17912	\$ 178.00	9528
02/08/2023	Lwm Services Inc.	17913	\$ 841.32	9528
02/08/2023	North Coast Regional District	17914	\$ 873.00	9528
02/08/2023	Ocean Dry Ent. Ltd Saanich Plumbin	17915	\$ 653.35	9528
02/08/2023	TELUS Custom Security Systems	17916	\$ 314.48	9528
02/08/2023	Tlc Automotive Services LTD.	17917	\$ 1,196.71	9528
02/08/2023	Xerox Canada Ltd.	17919	\$ 499.28	9528
02/08/2023	Calida Erickson	17920	\$ 124.49	9528
02/08/2023	Kimberley Forbes	17921	\$ 71.40	9528
02/08/2023	Tiffany Lavoie	17922	\$ 751.04	9528
02/08/2023	Marcia Malloy	17923	\$ 41.32	9528
02/08/2023	Kim Stewart	17924	\$ 22.00	9528
02/16/2023	Aaron-Mark Services	17925	\$ 4,715.23	9533
02/16/2023	Bayview Market	17926	\$ 96.40	9533
02/16/2023	BUNZL Cleaning & Hygiene	17927	\$ 18,357.75	9533
02/16/2023	Dell Canada Inc.	17928	\$ 497.87	9533
02/16/2023	Driftech Mechanical Services	17929	\$ 2,416.78	9533
02/16/2023	Fast Fuel Limited Partnership	17930	\$ 1,004.80	9533
02/16/2023	Family Services Of Greater Vancouv	17931	\$ 1,378.75	9533
02/16/2023	Haida Gwaii Consumers Co-operative	17932	\$ 15,652.07	9533
02/16/2023	Jack Litrell Photography	17933	\$ 532.50	9533
02/16/2023	Lin Haw International Co. Ltd.	17934	\$ 1,020.76	9533
02/16/2023	North Arm Transportation LTD	17935	\$ 6,017.03	9533
02/16/2023	Port Air Cargo	17936	\$ 236.25	9533



**SCHOOL DISTRICT NO. 50 Haida Gwaii**  
**QUICK PAY REGISTER AS OF FEBRUARY 28, 2023**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
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Chq Number	Chq Date Name	Inv Total
406547	February 2, 2023 Municipal Pension Plan	\$17,401.61
406784	February 13, 2023 Municipal Pension Plan	\$9,960.75
406543	February 2, 2023 Teachers' Pension Plan	\$1,604.28
406783	February 16, 2023 Teachers' Pension Plan	\$1,780.34
406782	February 13, 2023 Teachers' Pension Plan	\$105,703.28
333954	February 23, 2023 Canada Customs And Revenue Agency	\$35,010.00
285140	February 8, 2023 Canada Customs And Revenue Agency	\$83,036.84
285202	February 8, 2023 Canada Customs And Revenue Agency	\$49,653.67
280595	February 8, 2023 Canada Customs And Revenue Agency	\$28,499.77
333952	February 23, 2023 Canada Customs And Revenue Agency	\$13,480.00
285209	February 23, 2023 Canada Customs And Revenue Agency	\$28,080.63
242575	February 13, 2023 Canada Customs And Revenue Agency	\$474.40
285203	February 13, 2023 Canada Customs And Revenue Agency	\$2,014.10
280601	February 13, 2023 Canada Customs And Revenue Agency	\$4,767.71
368993	February 22, 2023 Pacific Blue Cross	\$12,598.71
368987	February 22, 2023 Pacific Blue Cross	\$5,150.63
406785	February 16, 2023 Municipal Pension Plan	\$16,934.69
<b>TOTALS</b>		<b>\$416,151.41</b>

## MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO**           **Kevin Black**  
                  Secretary-Treasurer

**FROM**       **Duane Alsop**  
                  Financial Services Manager

**SUBJECT:**   **Teachers Payroll for..... February**

**DATE**       **06-Mar-23**

Period Ending	Pay Period	Payroll Group	Net Amount
15-Feb	#1-2 adv	Teachers	\$ 87,525.00
15-Feb	#1-2 adv	AO/Exempt	\$ 33,700.00
28-Feb	#1-2	Teachers	\$ 133,182.84
28-Feb	#1-2	AO/Exempt	\$ 53,467.30
Total Net Pay			\$307,875.14

# MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO** Kevin Black  
Secretary-Treasurer

**FROM** Duane Alsop  
Financial Services Manager

**SUBJECT:** Non-Teachers Payroll for... February

**DATE** 06-Mar-23

Period Ending	Pay Period	Payroll Group	Net Amount
11-Feb	#2-4	CUPE	\$ 90,219.11
11-Feb	#2-4	Casuals	\$ 37,622.16
11-Feb	#2-4	TOC's	\$ 8,446.77
25-Feb	#2-5	CUPE	\$ 69,072.78
25-Feb	#2-5	Casuals	\$ 27,545.89
25-Feb	#2-5	TOC's	\$ 7,927.00
Total Net Pay			\$ 240,833.71

**TRUSTEE EXPENDITURE REPORT**

**AS OF February 28, 2023**

		February	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	8,434.11	51,189.41	72,414.00	21,224.59	71%
4-40-20000	GOV BENEFITS	656.61	3,992.37	4,372.00	379.63	91%
4-40-31200	PROFESSIONAL SERVICES-LEGAL		1,016.00	6,000.00	4,984.00	17%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	2,786.43	19,099.36	32,500.00	13,400.64	59%
4-40-37000	GOV DUES & FEES		6,991.51	9,185.00	2,193.49	76%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		0.00	15,000.00	15,000.00	0%
4-40-42025	ELECTIONS		10,753.77		(10,753.77)	0%
4-40-51000	GOV SUPPLIES		1,640.00	1,000.00	(640.00)	164%
4-40-59000	COMPUTER EQUIPMENT		11,827.72	8,000.00	(3,827.72)	148%

<b>Total</b>		<b>11,877.15</b>	<b>106,510.14</b>	<b>149,606.00</b>	<b>43,095.86</b>	<b>71%</b>
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## FINANCE VOUCHER

REGULAR BOARD MEETING

### BOARD MEETING:

April 12, 2022

### AGENDA ITEM:

#### Finance Voucher      March 31, 2023

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	March 31, 2023	\$128,137.54	
ePayments	March 31, 2023	\$877,948.68	
Quick Pays	March 31, 2023	\$459,441.42	
<b>TOTAL Accounts Payable.....</b>	<b>March 31, 2023</b>		<b>\$1,465,527.64</b>
Teachers	15-Mar	\$90,150.00	
AO/Exempt	15-Mar	\$33,700.00	
Teachers	31-Mar	\$135,362.19	
AO/Exempt	31-Mar	\$53,914.61	\$313,126.80
CUPE	11-Mar	\$66,095.95	
Casuals	11-Mar	\$29,593.32	
TOC's	11-Mar	\$9,336.17	
CUPE	25-Mar	\$47,465.81	
Casuals	25-Mar	\$17,963.53	
TOC's	25-Mar	\$5,969.26	
			\$176,424.04
<b>TOTAL Payroll.....</b>	<b>March 31, 2023</b>		<b>\$489,550.84</b>
<b>TOTAL A/P and Payroll</b>			<b>\$1,955,078.48</b>

### RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,955,078.48** for the month of March

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**CHEQUE REGISTER AS OF MARCH 31, 2023**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
59817	03/07/2023	CDW Canada Corp.	\$ 457.41
59818	03/07/2023	Faye Laidlaw	\$ 120.00
59819	03/07/2023	Minister Of Finance	\$ 120.43
59820	03/07/2023	School District No. 72 Campbel	\$ 27,493.59
59821	03/07/2023	Spee Dee	\$ 836.68
59822	03/07/2023	UPS Canada	\$ 29.31
59823	03/07/2023	Westpoint Automotive	\$ 27.91
59824	03/16/2023	BC Hydro & Power Authority	\$ 14,212.84
59825	03/16/2023	CDW Canada Corp.	\$ 896.17
59826	03/16/2023	IDN-Canada ULC.	\$ 51.48
59827	03/16/2023	Inlet Supply Ltd.	\$ 76.03
59828	03/16/2023	Pitney Bowes Leasing	\$ 67.87
59829	03/16/2023	Pitneyworks	\$ 28.72
59830	03/16/2023	UPS Canada	\$ 42.71
59831	03/16/2023	Voyageur Soap & Candle Company	\$ 69.40
59832	03/16/2023	Westpoint Automotive	\$ 631.44
59833	03/30/2023	CDW Canada Corp.	\$ 699.77
59834	03/30/2023	Citywest Cable & Telephone Co.	\$ 89.55
59835	03/30/2023	London Life Insurance Company	\$ 596.33
59836	03/30/2023	Masset in Motion	\$ 58,000.00
59837	03/30/2023	Dawn Moraes	\$ 100.00
59838	03/30/2023	Northern Laboratories (2010) L	\$ 349.65
59839	03/30/2023	Pitney Bowes Leasing	\$ 45.23
59840	03/30/2023	Receiver General	\$ 16,528.58
59841	03/30/2023	Super Valu Store No. 43	\$ 3,565.25
59842	03/30/2023	The Axe & Anchor	\$ 2,090.40
59843	03/30/2023	Westpoint Automotive	\$ 76.79
59844	03/30/2023	Vern Williams Jr.	\$ 700.00
59845	03/30/2023	Zonar Systems	\$ 84.00
59846	03/30/2023	Elizabeth Kellar	\$ 50.00
<b>TOTALS</b>			<b>\$ 128,137.54</b>

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**eREGISTER AS OF MARCH 31, 2023**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
03/07/2023	Apple Canada Inc. C3120	17980	\$ 9,094.02	9549
03/07/2023	Bandstra Transportation	17981	\$ 96.88	9549
03/07/2023	Clearbrook Hydroseeding LTD	17982	\$ 100.00	9549
03/07/2023	Eecol Electric Company	17983	\$ 1,478.08	9549
03/07/2023	Fast Fuel Limited Partnership	17984	\$ 3,970.20	9549
03/07/2023	Christine Fraser	17985	\$ 494.75	9549
03/07/2023	Haida Gwaii Consumers Co-operative	17986	\$ 5,158.22	9549
03/07/2023	Haida Gwaii Ties Contracting	17987	\$ 181.00	9549
03/07/2023	Isabel Creek Store	17988	\$ 233.38	9549
03/07/2023	MEC Canada Inc.	17989	\$ 62.94	9549
03/07/2023	Monk Office Supply LTD.	17990	\$ 100.80	9549
03/07/2023	Xerox Canada Ltd.	17991	\$ 26.60	9549
03/07/2023	Agnes L Mathers Principal's	17992	\$ 1,000.00	9549
03/07/2023	Ashley Currie	17993	\$ 1,745.27	9549
03/07/2023	Calida Erickson	17994	\$ 95.58	9549
03/07/2023	Kenneth Evans	17995	\$ 19.30	9549
03/07/2023	GidGalang Kuuyas Naay PIT	17996	\$ 2,200.00	9549
03/07/2023	Miranda Post	17997	\$ 360.48	9549
03/07/2023	Leighann Rodger	17998	\$ 78.40	9549
03/07/2023	Nadja Smith-Hanson	17999	\$ 896.73	9549
03/07/2023	Marcia Watkins	18000	\$ 125.00	9549
03/07/2023	Candace M Weir	18001	\$ 257.50	9549
03/16/2023	518387 BC Ltd.	18002	\$ 9,477.93	9556
03/16/2023	Aaron-Mark Services	18003	\$ 353.07	9556
03/16/2023	Apple Canada Inc. C3120	18004	\$ 2,849.16	9556
03/16/2023	Bayview Market	18005	\$ 220.95	9556
03/16/2023	Big Red Enterprises LTD.	18006	\$ 2,503.76	9556
03/16/2023	BUNZL Cleaning & Hygiene	18007	\$ 3,348.80	9556
03/16/2023	Charlotte Island Tires LTD.	18008	\$ 332.10	9556
03/16/2023	City Centre Stores LTD.	18009	\$ 271.85	9556
03/16/2023	Coastal Propane Inc.	18010	\$ 86,198.86	9556
03/16/2023	Driftech Mechanical Services	18011	\$ 2,334.03	9556
03/16/2023	Fast Fuel Limited Partnership	18012	\$ 1,253.29	9556
03/16/2023	Grand & Toy	18013	\$ 1,969.55	9556
03/16/2023	Haida Gwaii Consumers Co-operative	18015	\$ 6,775.95	9556
03/16/2023	J & F Distributors	18016	\$ 1,394.39	9556
03/16/2023	Jack Litrell Photography	18017	\$ 240.00	9556
03/16/2023	Lin Haw International Co. Ltd.	18018	\$ 1,023.36	9556
03/16/2023	Lwm Services Inc.	18019	\$ 18,852.91	9556
03/16/2023	Monk Office Supply LTD.	18020	\$ 806.47	9556
03/16/2023	North Arm Transportation LTD.	18021	\$ 10,404.37	9556
03/16/2023	North Coast Regional District	18022	\$ 70.00	9556
03/16/2023	Purolator Courier LTD.	18023	\$ 64.29	9556
03/16/2023	Rootham Services Group Inc.	18024	\$ 2,002.49	9556
03/16/2023	Strong Nations	18025	\$ 402.92	9556
03/16/2023	Telus Communications (Bc) Inc.	18026	\$ 1,834.89	9556
03/16/2023	TELUS Custom Security Systems	18027	\$ 314.48	9556
03/16/2023	TinyEYE Therapy Services	18028	\$ 5,867.30	9556
03/16/2023	Tlc Automotive Services LTD.	18029	\$ 2,166.93	9556
03/16/2023	Village Of Port Clements	18030	\$ 2,565.50	9556
03/16/2023	Xerox Canada Ltd.	18032	\$ 1,757.50	9556
03/16/2023	Zep Sales & Services of Canada	18033	\$ 6,866.05	9556
03/16/2023	SD 50 Board April Meeting Package - April 25, 2023	18034	\$ 228.75	9556

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF MARCH 31, 2023**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
03/16/2023	Jasmine Beachy	18035	\$ 457.47	9556
03/16/2023	Maureen Benoit	18036	\$ 159.30	9556
03/16/2023	Jacqueline Ferraby	18037	\$ 355.92	9556
03/16/2023	Gudangaay Tlaats'gaa Naay IN Trust	18038	\$ 11,567.80	9556
03/16/2023	Ian J. Keir	18039	\$ 770.82	9556
03/16/2023	Irene Klein	18040	\$ 29.50	9556
03/16/2023	Manu Madhok	18041	\$ 6,799.22	9556
03/16/2023	Marcia Malloy	18042	\$ 925.47	9556
03/16/2023	Jenna Perry	18043	\$ 150.89	9556
03/16/2023	Port Clements School Principal	18044	\$ 875.00	9556
03/16/2023	Stephen Querenjung	18045	\$ 12,044.44	9556
03/16/2023	Nadja Smith-Hanson	18046	\$ 1,500.00	9556
03/16/2023	Kyle Stonehouse	18047	\$ 346.50	9556
03/16/2023	Joanne Yovanovich	18048	\$ 288.40	9556
03/30/2023	518387 BC Ltd.	18049	\$ 3,360.47	9560
03/30/2023	AIG Insurance Company of Canada	18050	\$ 43.30	9560
03/30/2023	BC Principals & Vice Principals'	18051	\$ 755.44	9560
03/30/2023	BC School Sports	18052	\$ 100.00	9560
03/30/2023	BC Teachers' Federation	18053	\$ 6,612.10	9560
03/30/2023	BC Teachers' Federation	18054	\$ 7,628.45	9560
03/30/2023	City Centre Stores LTD.	18055	\$ 271.07	9560
03/30/2023	CUPE - Local 2020	18056	\$ 6,618.48	9560
03/30/2023	Desjardins Financial Security	18057	\$ 2,351.91	9560
03/30/2023	Driftech Mechanical Services	18058	\$ 175.59	9560
03/30/2023	Fast Fuel Limited Partnership	18059	\$ 2,152.65	9560
03/30/2023	Grand & Toy	18060	\$ 389.49	9560
03/30/2023	Haida Gwaii Consumers Co-operative	18061	\$ 4,386.46	9560
03/30/2023	Haida Gwaii Recreation Commission	18062	\$ 58,825.00	9560
03/30/2023	Haida Gwaii Teachers' Association	18063	\$ 2,936.49	9560
03/30/2023	Haida Gwaii PVPA Association	18064	\$ 227.48	9560
03/30/2023	Industrial Alliance	18065	\$ 111.54	9560
03/30/2023	Kone Inc.	18066	\$ 2,645.42	9560
03/30/2023	The Manufacturers Life Insurance C	18067	\$ 1,366.39	9560
03/30/2023	NHA - Corporate	18068	\$ 4,998.00	9560
03/30/2023	Rootham Services Group Inc.	18069	\$ 18,537.75	9560
03/30/2023	School Specialty Canada	18070	\$ 1,526.77	9560
03/30/2023	Unitech Construction Management Lt	18071	\$ 476,978.91	9560
03/30/2023	Village Of Masset	18072	\$ 489.00	9560
03/30/2023	Xerox Canada Ltd.	18073	\$ 856.37	9560
03/30/2023	Martin Aalders	18074	\$ 396.40	9560
03/30/2023	Administrative Officers Pro D	18075	\$ 1,400.00	9560
03/30/2023	Chris Bellamy	18076	\$ 23.60	9560
03/30/2023	Deavlan Bradley	18077	\$ 862.82	9560
03/30/2023	Caitlyn Charette	18078	\$ 46.02	9560
03/30/2023	GidGalang Kuuyas Naay PIT	18079	\$ 20,870.00	9560
03/30/2023	Joint Professional Development	18080	\$ 3,255.96	9560
03/30/2023	Dana Moraes	18081	\$ 358.79	9560
03/30/2023	Jenna Perry	18082	\$ 198.45	9560
03/30/2023	Port Clements School Principal	18083	\$ 664.74	9560
03/30/2023	Leighann Rodger	18084	\$ 1,484.23	9560
03/30/2023	Sandra Thomson	18085	\$ 41.00	9560
03/30/2023	Lisa Ann Waring	18086	\$ 159.99	9560
03/30/2023	SD 50 Regular Board Meeting Package - April 25, 2023	18087	\$ 84.17	9560



**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF MARCH 31, 2023**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
03/30/2023	Janine Wilson	18088	\$ 635.72	9560
03/31/2023	Robert Hadcock	18014	\$ 2,497.50	9556
03/31/2023	WEIGUM, Shirley	18031	\$ 1,827.00	9556
TOTALS			\$ 877,948.68	

**SCHOOL DISTRICT NO. 50 Haida Gwaii**  
**QUICK PAY REGISTER AS OF MARCH 31, 2023**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
397799	8-Mar-23	Canada Customs And Revenue Agency	\$74,653.45
451223	23-Mar-23	Canada Customs And Revenue Agency	\$36,060.00
366169	3-Mar-23	Canada Customs And Revenue Agency	\$46,538.26
397803	23-Mar-23	Canada Customs And Revenue Agency	\$32,457.95
397801	8-Mar-23	Canada Customs And Revenue Agency	\$34,607.17
451227	23-Mar-23	Canada Customs And Revenue Agency	\$13,480.00
285219	13-Mar-23	Canada Customs And Revenue Agency	\$4,348.86
397840	13-Mar-23	Canada Customs And Revenue Agency	\$2,311.13
409257	2-Mar-23	Municipal Pension Plan	\$25,606.40
410320	13-Mar-23	Municipal Pension Plan	\$7,749.65
410321	16-Mar-23	Municipal Pension Plan	\$19,020.34
411742	30-Mar-23	Municipal Pension Plan	\$19,236.45
410313	13-Mar-23	Teachers' Pension Plan	\$100,433.70
409256	2-Mar-23	Teachers' Pension Plan	\$2,436.63
410317	16-Mar-23	Teachers' Pension Plan	\$1,847.02
411741	30-Mar-23	Teachers' Pension Plan	\$2,004.63
397791	2-Mar-23	Pacific Blue Cross	\$6,374.22
397783	2-Mar-23	Pacific Blue Cross	\$8,133.01
453637	21-Mar-23	Telus	\$1,459.78
472290	29-Mar-23	Minister of Finance	\$13,676.94
366172	13-Mar-23	Canada Customs And Revenue Agency	\$7,005.83
<b>TOTALS</b>			<b>\$459,441.42</b>

# MEMORANDUM

SCHOOL  
DISTRICT NO. 50  
Haida Gwaii

**TO** Kevin Black  
Secretary-Treasurer

**FROM** Duane Alsop  
Assistant Secretary-Treasurer

**SUBJECT:** Teachers Payroll for..... March

**DATE** 05-Apr-23

Period Ending	Pay Period	Payroll Group	Net Amount
15-Mar	#1-3 ADV	Teachers	\$ 90,150.00
15-Mar	#1-3 ADV	AO/Exempt	\$ 33,700.00
31-Mar	#1-3	Teachers	\$ 135,362.19
31-Mar	#1-3	AO/Exempt	\$ 53,914.61
Total Net Pay			\$313,126.80

# MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO**           **Kevin Black**  
Secretary-Treasurer

**FROM**       **Duane Alsop**  
Assistant Secretary-Treasurer

**SUBJECT:**   **Non-Teachers Payroll for...   March**

**DATE**           **05-Apr-23**

Period Ending	Pay Period	Payroll Group	Net Amount
11-Mar	#2-6	CUPE	\$ 66,095.95
11-Mar	#2-6	Casuals	\$ 29,593.32
11-Mar	#2-6	TOC's	\$ 9,336.17
25-Mar	#2-7	CUPE	\$ 47,465.81
25-Mar	#2-7	Casuals	\$ 17,963.53
25-Mar	#2-7	TOC's	\$ 5,969.26
Total Net Pay			\$ 176,424.04

# TRUSTEE EXPENDITURE REPORT

AS OF March 31, 2023

		March	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	5,703.06	56,892.47	72,414.00	15,521.53	79%
4-40-20000	GOV BENEFITS	464.13	4,456.50	4,372.00	(84.50)	102%
4-40-31200	PROFESSIONAL SERVICES		1,016.00	6,000.00	4,984.00	17%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	4,426.26	23,525.62	32,500.00	8,974.38	72%
4-40-37000	GOV DUES & FEES		6,991.51	9,185.00	2,193.49	76%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		0.00	15,000.00	15,000.00	0%
4-40-42025	ELECTIONS		10,753.77		(10,753.77)	0%
4-40-51000	GOV SUPPLIES		1,640.00	1,000.00	(640.00)	164%
4-40-59000	COMPUTER EQUIPMENT		11,827.72	8,000.00	(3,827.72)	148%

<b>Total</b>	<b>10,593.45</b>	<b>117,103.59</b>	<b>149,606.00</b>	<b>32,502.41</b>	<b>78%</b>
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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Budget Presentations Update		
<b>Background/Discussion:</b>  Amended Annual Budget 2022-2023 – Verbal Update			
<b>Recommended Action:</b>  Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Operating Grant		
<b>Background/Discussion:</b>			
Summary of Operating Grant Comparison – Verbal Presentation			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			

SCHOOL DISTRICT NO. 50 (HAIDA GWAI)							
SUMMARY OF OPERATING GRANT COMPARISONS For Estimated 2023/24 & Interim 2022/23							
Estimated Grant for 2023/24				Interim Grant for 2022/23			
SEPTEMBER 2023 ENROLMENT COUNT				SEPTEMBER 2022 ENROLMENT COUNT			
463.00	school age	\$ 8,625	\$ 3,993,375	462.13	school age	\$ 7,885	\$ 3,643,856
5.00	homeschools	\$ 250	\$ 1,250	5.00	\$ -	\$ 250	\$ 1,250
Total Enrolment-Based Funding (September)			\$ 3,994,625	Total Enrolment-Based Funding (September)			\$ 3,645,106
SUPPLEMENTS				SUPPLEMENTS			
Level 1 Spec Needs	-	\$ 49,070	\$ -	Level 1 Spec Needs	1	\$ 44,850	\$ 44,850
Level 2 Spec Needs	24	\$ 23,280	\$ 558,720	Level 2 Spec Needs	27	\$ 21,280	\$ 574,560
Level 3 Spec Needs	12	\$ 11,760	\$ 141,120	Level 3 Spec Needs	13	\$ 10,750	\$ 139,750
Eng. Lang Learning	75	\$ 1,735	\$ 130,125	Eng. Lang Learning	75	\$ 1,585	\$ 118,875
Indigenous Ed	295	\$ 1,710	\$ 504,450	Indigenous Ed	297	\$ 1,565	\$ 464,805
Equity of Opportunity Supplement			\$ 32,908	Equity of Opportunity Supplement			\$ 28,329
Supplement for Unique Student Needs			\$ 1,367,323	Supplement for Unique Student Needs			\$ 1,371,169
SALARY DIFFERENTIAL			\$ 165,829	SALARY DIFFERENTIAL			\$ 162,565
UNIQUE GEO FACTORS			\$ 5,724,202	UNIQUE GEO FACTORS			\$ 5,492,638
FUNDING PROTECTION			\$ 20,769	FUNDING PROTECTION			\$ -
CURRICULUM & LEARNING SUPPORT FUND			\$ 10,000	CURRICULUM & LEARNING SUPPORT FUND			\$ 10,000
September Enrolment Count Total			\$ 11,282,748	September Enrolment Count Total			\$ 10,681,478
Highlights of updated 23/24 Estimated Operating Grant							
- Estimated overall grant is \$601,270 greater than 22/23 Interim operating grant.							
EIGHT areas to NOTE:							
1. September school age enrolment estimate stable September 23 estimated 463 September 2022 actual 462.13.							
2. School funding allocation increase to \$8,625 per FTE from \$7,885							
3. Supplment for Unique student needs:							
- funding increase for Level 1 now \$49,070 from \$44,850							
- funding increase for Level 2 now \$23,280 from \$21,280							
- funding increase for Level 3 now \$11,760 from \$10,750							
4. ELL funding increase to \$1,735 from \$1,585							
5. Indigenous Ed funding increase to \$1,710 from \$1,565							
6. Salary Differential slight increase of \$3,264							
7. Unique Geographic Factors increase to \$5,724,202 from \$5,492,638							
8. Funding Protection at \$20,769							



Estimated Operating Grants Overview - 2023/24 School Year

School District 50 (Haida Gwaii)

September 2023 Enrolment Count				
	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	463.0000	\$8,625	\$3,993,375	
Continuing Education	0.0000	\$8,625	\$0	
Alternate Schools	0.0000	\$8,625	\$0	
Online Learning	0.0000	\$6,960	\$0	
Home Schooling	5	\$250	\$1,250	
Course Challenges	0	\$270	\$0	
Total Enrolment-Based Funding (September)	463.0000			\$3,994,625
	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	0.8750	\$4,313	\$0	
4%+ Enrolment Decline		\$6,469	\$0	
Significant Cumulative Decline (7%+)	22.3750	\$4,313	\$0	
Supplement for Enrolment Decline				\$0
	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	0	\$49,070	\$0	
Level 2 Special Needs	24	\$23,280	\$558,720	
Level 3 Special Needs	12	\$11,760	\$141,120	
English Language Learning	75	\$1,735	\$130,125	
Indigenous Education	295	\$1,710	\$504,450	
Adult Education	0.0000	\$5,505	\$0	
Equity of Opportunity Supplement			\$32,908	
Supplement for Unique Student Needs				\$1,367,323
			Funding	
Variance from Provincial Average	\$3,201			
Estimated Number of Educators	25.722		\$82,336	
	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	463.0000	\$180.33	\$83,493	
Supplement for Salary Differential				\$165,829
Supplement for Unique Geographic Factors				\$5,724,202
Funding Protection				\$20,769
Curriculum and Learning Support Fund				\$10,000
September 2023 Enrolment Count, Total				\$11,282,748

July 2023 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$245	\$0	
Summer Learning Grade 8-9	0	\$245	\$0	
Summer Learning Grade 10-12	0	\$490	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	0	\$490	\$0	
Summer Learning, Total				\$0
February 2024 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$8,625	\$0	
Adult FTE - Continuing Education	0.0000	\$5,505	\$0	
K-Gr 9 School-Age FTE - Online Learning	0.0000	\$3,480	\$0	
Gr 10-12 School-Age FTE - Online Learning	0.0000	\$6,960	\$0	
Adult FTE - Online Learning	0.0000	\$5,505	\$0	
Level 1 Special Needs Enrolment Growth	0	\$24,535	\$0	
Level 2 Special Needs Enrolment Growth	0	\$11,640	\$0	
Level 3 Special Needs Enrolment Growth	0	\$5,880	\$0	
Newcomer Refugees	0.0000	\$4,313	\$0	
ELL Supplement - Newcomer Refugees	0	\$868	\$0	
February 2024 Enrolment Count, Total				\$0
May 2024 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$8,625	\$0	
Adult FTE - Continuing Education	0.0000	\$5,505	\$0	
K-Gr 9 School-Age FTE - Online Learning	0.0000	\$2,320	\$0	
Gr 10-12 School-Age FTE - Online Learning	0.0000	\$6,960	\$0	
Adult FTE - Online Learning	0.0000	\$5,505	\$0	
May 2024 Enrolment Count, Total				\$0

2023/24 Full-Year Estimated Total	\$11,282,748
Estimated 2023/24 Operating Grant from Indigenous Services Canada	\$3,844,097
Estimated 2023/24 Operating Grant from Ministry of Education	\$7,438,651



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.4</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	3 <sup>rd</sup> Quarter Operating Financial Update		
<b>Background/Discussion:</b>			
3 <sup>rd</sup> Quarter Operating Financial Update – Verbal Update			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary Treasurer			



**School District No. 50 (Haida Gwaii)**  
**3rd Quarter Operating**  
**Budget to Actual**  
**As at March 31, 2023**

**OUR MISSION**

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

20-Apr-23

AA	2022	2023			
BUDGET	JULY - MAR	JULY - MAR	% BUDGET	LEGEND	EXPECTING

**Salaries**

Teachers	3,257,554	2,306,189	2,160,951	66%	A	70%
Principals & Vice Principals	1,028,130	677,839	719,912	70%	A	75%
Education Assistants	648,888	361,248	389,693	60%	A	70%
Support staff	1,567,157	1,023,224	1,117,530	71%	A	72%
Other Professionals	705,199	554,562	487,819	69%	A	75%
Substitutes - Teachers	265,000	145,017	151,133	57%	A	70%
Substitutes - CUPE	189,014	149,426	155,420	82%	B	72%
<b>Total Salaries</b>	<b>7,660,942</b>	<b>5,217,505</b>	<b>5,182,458</b>	<b>68%</b>		

**Employee Benefits**

<b>1,770,346</b>	<b>1,104,322</b>	<b>1,099,422</b>	<b>62%</b>	<b>A</b>
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**Total Salaries & Benefits**

<b>9,431,288</b>	<b>6,321,827</b>	<b>6,281,880</b>	<b>67%</b>	<b>A</b>
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**Services & Supplies**

Services	654,548	258,690	334,770	51%	A	50%
Student Transportation	81,000	5,616	3,647	5%	C	7%
Prof. Development & Travel	445,930	166,565	325,300	73%	A	75%
Rentals & Leases	21,483	12,248	9,639	45%	A	50%
Dues & Fees	13,795	11,037	11,846	86%	B	85%
Insurance	34,814	27,385	38,428	110%	B	100%
Supplies	788,671	315,540	389,095	49%	A	50%
Utilities	612,057	441,547	489,473	80%	B	75%
<b>Total Services &amp; Supplies</b>	<b>2,652,298</b>	<b>1,238,628</b>	<b>1,602,198</b>	<b>60%</b>		

**Total Operating Expense**

<b>12,083,586</b>	<b>7,560,455</b>	<b>7,884,078</b>	<b>65%</b>	<b>A</b>
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**LEGEND**

- A = No concerns**
- B = Will continue to monitor**
- C = A large number of trips take place in May and June each year**



**Observations:**

Based on the above financial data and with nine months months into the fiscal year and seven months into the school year it is my conclusion that we are on track based on the amended annual budget presented to the Board.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.5</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Annual Facility Grant 2023/24		
<b>Background/Discussion:</b>			
Annual Facility Grant Spending Plan 2023-24 – Verbal Report			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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**ACTION SHEET**

**TO:** The Board of Education of School District No. 50 (Haida Gwaii)

**FROM:** Lao Peerless, Manager of Operations

**DATE:** April 7, 2023

**SUBJECT: 2023/2024 AFG**

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## Policy statement

The Annual Facility Grant is intended for annual facility projects required to maintain facility assets through their anticipated economic life and to prevent premature deterioration of these assets.

## Rationale or purpose of policy

The Annual Facility Grant was originally introduced as the 'Facilities Shareable Capital Allowance' in the 1988/89 school year. In recognition of the need for routine maintenance of school facilities, especially regarding roofs, this allowance was provided as part of school boards' operating budgets as a supplementary funding source for projects regularly required to extend the life of existing facilities.

Previously, these types of minor projects were funded only through the Ministry's capital envelope, and therefore subject to competing priorities for available provincial funding for the purpose of maintaining property eligible for capital funding support.

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## **2023-2024 Annual Facilities Grant Proposal**

<b>AMOUNT</b>	<b>SCHOOL</b>	<b>DESCRIPTION</b>
\$10,000	Tahayghen Elementary	Mechanical upgrades
\$400,000	Gudangaay Tlaats'gaa Naay	Amalgamation
\$40,000	District wide	Refinish gym floors
\$50,000	District wide	Repair and repaint siding
\$40,000	District wide	Finish upgrading lighting to LED
\$50,000	District wide	Information and Technology upgrades
\$30,000	Port Clements Elementary	Gymnasium plumbing upgrade
\$30,000	Gidgalang Kuuyas Naay	All accessible bathroom
\$31,730	District wide	Miscellaneous
<b>TOTAL =</b>	<b>\$681,730</b>	



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.6</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Capital Bylaw No. 2023/24 – CPSD50		
<b>Background/Discussion:</b> Capital Plan Bylaw No. 2023/24 – CPSD50			
<b>Recommended Action:</b>  1) THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the Capital Bylaw No. 2023/24-CPSD50 be given a first reading.  2) THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the Capital Bylaw No. 2023/24-CPSD50 be given a second reading.  3) The Board of Trustees unanimously agrees that Capital Bylaw No. 2023/24-CPSD50 be given third and final reading at the April 25, 2023 Regular Board Meeting.  4) THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the Capital Bylaw No. 2023/24-CPSD50 be given a third and final reading.			
Presented by: Secretary-Treasurer			



March 9, 2023

Ref: 288311

To: Secretary-Treasurer and Superintendent  
School District No. 50 (Haida Gwaii)

**Capital Plan Bylaw No. 2023/24-CPSD51-01**

**Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24**

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This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- **School Food Infrastructure Program (FIP)\***
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

**\*Note: The FIP is a new program commencing in fiscal year 2023/24. FIP project requests are required to be submitted as part of the capital plan submissions that are due on June 30, 2023. School districts will be advised of approved FIP projects in early fall via an amended 2023/24 Capital Plan Response letter. Further information regarding the scope of the program, program criteria, and eligible projects will be included in the 2024/25 Capital Plan Instructions.**

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

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Ministry of  
Education and Child Care

Capital Management Branch  
Resource Management Division

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2

Page 1 of 3



### **MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)**

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

#### **New projects for SEP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Port Clements Elementary	SEP - Interior Construction Upgrades	\$560,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Gidgalang Kuuyas Naay	SEP - Electrical Upgrades	\$200,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

**An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2023/24 fiscal year as listed above.**

**In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:**

**<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>**

**The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Nathan Whipp at [Nathan.Whipp@gov.bc.ca](mailto:Nathan.Whipp@gov.bc.ca) as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.**

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1<sup>st</sup>, 2023.

**NOTE: School districts' Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:**

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Francois Bertrand', is positioned above the printed name.

Francois Bertrand, Executive Director  
Capital Management Branch

pc: Damien Crowell, Director, Major Capital Projects, Capital Management Branch  
Geoff Croshaw, A/Director, Minor Capital Programs and Finance Unit, Capital Management Branch

## **ANNUAL PROGRAMS FUNDING AGREEMENT**

This Annual Programs Funding Agreement dated for reference the 9th day of March 2023, is in effect for the 2023/24 fiscal year period of April 1, 2023 to March 31, 2024.

BETWEEN: **His Majesty the King in Right of the Province of British Columbia**,  
represented by the Minister of Education and Child Care (the "Ministry")

OF THE FIRST PART

AND: **the Board of Education of School District No. 50 (Haida Gwaii)** (the "Board")

OF THE SECOND PART.

The parties agree as follows:

### **1. DEFINITIONS**

1.01 In this Agreement, unless the context otherwise requires:

"Agreement" means the Annual Programs Funding Agreement;

"Board" or "Board of Education" means a board of school trustees constituted under the *School Act* [RSBC 1996] c. 412 and any person designated by the Board to act with respect to a provision of this Agreement;

"Business Day" means a day, other than a Saturday or Sunday or Statutory Holiday, on which Provincial government offices are open for normal business in British Columbia;

"Capital Funding Grant" means a funding grant authorized by the Minister of Finance in accordance with section 56.1 of the *Financial Administration Act* [RSBC 1996] c. 138;

"Certificate of Approval" means the Certificate of Approval described in paragraph 3.04;

"Eligible Expenditure(s)" means those expenditure(s) areas more particularly described in paragraph 3.01;

"Event of Force Majeure" means invasion, rebellion, hostilities, sabotage, government regulations or controls, acts of God, strikes, lockouts or labour disputes that are a major disabling event or circumstance in relation to the normal operations of the party concerned as a whole that is beyond the reasonable control of the party directly affected and results in a material delay, interruption or failure by such party in carrying out its duties, covenants or obligations under this Agreement;

"Minister" means the Minister of Education and Child Care, and includes the Deputy Minister of Education and Child Care and any person designated by either of them to act with respect to a provision of this Agreement;

"Ministry" means the Ministry of Education and Child Care of the Province of British Columbia;

**2023/24 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)**

"Project" means the project(s) described in paragraph 3.01;

"Schools Protection Program" means the risk management program administered and delivered by the Risk Management Branch of the Ministry of Finance in conjunction with the Ministry of Education and Child Care, and includes the "Schools Protection Program Reference Manual" and all amendments and updates to the program and manual;

"Treasury Board" means the Treasury Board established under the *Financial Administration Act* [RSBC 1996] c. 138.

## **2. SCHEDULES**

2.01 The following Schedule(s) form an integral part of this Annual Programs Funding Agreement:

- A. Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts

## **3. PROVINCIAL FUNDING CONTRIBUTIONS AND OBLIGATIONS**

3.01 The Ministry will provide capital funding to the Board which is to be used for the purposes of the following Project:

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Port Clements Elementary	SEP - Interior Construction Upgrades	\$560,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Gidgalang Kuuyas Naay	SEP - Electrical Upgrades	\$200,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

3.02 The Ministry will, in no event, provide more than the amount listed above.

3.03 The Ministry will provide the capital funding in paragraph 3.01 in the form of a Capital Funding Grant.

3.04 Payment of a Capital Funding Grant is subject to the Ministry issuing a Certificate of Approval for the Project in paragraph 3.01 in accordance with Treasury Board policies and directives and to the following conditions:

- a) in no case may the Board make a draw against funds available under a Certificate of Approval, unless the draw is reimbursement for Eligible Expenditure(s) properly incurred by the Board in connection with the Project;
- b) the Ministry may modify or withhold a Capital Funding Grant and applicable Certificate of Approval, or any portion thereof, in the event the Board fails to observe, perform and comply with any provision of this Agreement or if, in the opinion of the Ministry, there has been a material change in the Project;
- c) the Board will comply with all applicable policies and directives of the Treasury Board respecting Capital Funding Grants.

3.05 Notwithstanding any other provision of this Agreement, the payment of funds by the Ministry to the Board, pursuant to this Agreement, is subject to the provisions of the *Financial Administration Act* ("the Act"), which makes that payment obligation subject to:

- a) there being sufficient monies available in an appropriation, as defined in the Act, to enable the Ministry, in any fiscal year or part thereof when any payment of money by the Ministry to the Board falls due pursuant to this Agreement, to make that payment;
- b) Treasury Board, as defined in the Act, not having controlled or limited, pursuant to the Act, expenditure(s) under any appropriation referred to in this subparagraph a).

#### **4. BOARD OBLIGATIONS**

4.01 The Board will:

- a) carry out the Project in a manner that ensures:
  - i) delivery within budget;
  - ii) completion by March 31, 2024;
  - iii) scope details are fully met upon completion;
  - iv) accrued cost-savings realized from completed capital projects as approved in this Agreement are reported to the Ministry and transferred into the school district's Minister-Restricted Capital account, unless otherwise agreed to in writing by the Ministry.
- b) comply with all policies and best practices related to Capital Project Procurement, as documented in the Capital Asset Management Framework and Capital Procurement Checklist published by the Ministry of Finance;
- c) procure the Project in accordance with the Capital Asset Management Framework;
- d) include in any contracts all standard insurance and indemnification clauses required by the Schools Protection Program;

- e) ensure all communication related to the Capital Project conforms to the “Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts” (provided as Schedule A). Note this protocol may be amended from time to time by the Ministry, with the most current version of the protocol being used.
- 4.02 Provide written notice to the Ministry of Education and Child Care immediately upon completion of each Project. (Note: the Ministry will be following up with school districts regarding delayed and/or incomplete projects in early January, at which time the Ministry may choose to reallocate associated funds depending on the status of the Project).
- 4.03 At the request of the Ministry, prepare additional reports relating to the Project.
- 4.04 Notify the Ministry immediately, in writing, should any Event of Force Majeure arise that could materially affect the scope, costs or schedule of the Project.
- 4.05 Indemnify and save harmless the Province of British Columbia and its employees and agents from and against any losses, claims, damages, actions, causes of action, costs and expenses that the Province of British Columbia or any of its employees or agents may sustain, incur, suffer or be put to at any time, either before or after this agreement ends, which are based upon, arise out of or occur, directly or indirectly, by reason of, any act or omission by the Board or by any of its agents, employees, officers, directors, or contractors with respect to the Project.
- 4.06 Purchase school buses through the Request for Standing Offer (RFSO) portal available through the Association of School Transportation Services of BC (ASTSBC).
- 4.07 Reserve two (2) percent of the Total Funding amount provided under the Bus Acquisition Program in paragraph 3.01 as fee payment for ASTSBC’s administration services. The ASTSBC will invoice the Board once buses have been ordered. This fee is included in the Capital Funding Grant and is not an additional cost to the Board.

## **5. EVENT OF FORCE MAJEURE**

- 5.01 In the Event of Force Majeure:
  - a) the Board will immediately notify the Ministry, in writing, describing the Event of Force Majeure.
  - b) within five (5) Business Days of being notified of the Event of Force Majeure, the Ministry will communicate with the Board to explore what steps are to be taken to mitigate the Event of Force Majeure, determine an appropriate course of action, and establish an estimated cost related to the Event of Force Majeure.
  - c) the course of action must be agreed to by the Ministry and the Board.
  - d) either party may request the assistance of an independent cost consultant appointed by mutual agreement of the parties.

- e) the Ministry will not approve any expenditure(s) incurred prior to the agreed course of action unless the costs were demonstrably incurred for the preservation of life and/or safety.

**6. PUBLIC ANNOUNCEMENTS**

- 6.01 Any public announcement relating to the Project will be in accordance with the “Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts” (provided as Schedule A).

**7. NOTICE**

- 7.01 Any notice or communication required or permitted to be given under this Agreement will be in writing and will be considered to have been sufficiently given if delivered by hand or electronic transmission to the physical address or electronic mail address of each party set out below:

- a) if to the Board:

School District No. 50 (Haida Gwaii)  
107 Third Ave, Daajing Giids, BC, V0T 1S0  
Attention: Kevin Black, Secretary-Treasurer  
Email: kblack@sd50.bc.ca

- b) if to the Ministry:

Ministry of Education and Child Care  
PO Box 9151 Stn Prov Govt, Victoria, BC, V8W 9H1  
Attention: Nathan Whipp  
Email: Nathan.Whipp@gov.bc.ca

- 7.02 Any such notice or communication will be considered to have been received:

- a) if delivered by hand during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day;
- b) if sent by electronic transmission during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day, provided that:
  - i) the receiving party has, by electronic transmission or by hand delivery, acknowledged to the notifying party that it has received such notice; or
  - ii) within twenty-four (24) hours after sending the notice, the notifying party has also sent a copy of such notice to the receiving party by hand delivery.

***2023/24 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)***

- 7.03 Delivery by mail will not be considered timely notice under this Agreement.
- 7.04 In the event a contact name changes for either the Ministry or for the Board, then parties must be notified within five (5) Business Days.



**2023/24 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)**

IN WITNESS WHEREOF the parties have executed this Agreement, in duplicate, as of the day and year first above written.

SIGNED on behalf of His Majesty the King )  
in Right of the Province of British Columbia )  
by a duly authorized designate of the )  
Minister of Education and Child Care )

\_\_\_\_\_  
Authorized Signatory (For the Minister of Education and  
Child Care)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date Signed (Month/Day/Year)

SIGNED on behalf of the Board )  
of Education of School District )  
No. 50 (Haida Gwaii) )  
by its duly authorized signatories )

\_\_\_\_\_  
Signatory (Secretary Treasurer)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date Signed (Month/Day/Year)

**SCHEDULE A**

**COMMUNICATIONS PROTOCOL AGREEMENT ON MINOR CAPITAL PROJECTS  
BETWEEN THE MINISTRY OF EDUCATION AND CHILD CARE (ECC) AND SCHOOL  
DISTRICTS**

**News Release**

Upon issuance of Capital Plan approvals and funding agreements to school districts, ECC will issue public news releases regarding minor capital projects. School district(s) may be requested to provide a quote from a designated representative for such news releases.

**Signage**

Significant, high-profile minor capital construction projects and/or initiatives approved in the ECC Capital Plan **may** be requested to be identified by signage prominently displayed at the site. ECC will notify a school district(s) if this is the case.

**If requested**, signs must conform to Government of B.C.'s Infrastructure Sign Specifications and be produced by Government Communications and Public Engagement (GCPE) graphics department. In addition to the BC logo, school districts and other funding partners will be identified with their logos on signage. Signs are to be installed as soon as possible after announcement of the project, and amended to include the amount of investment and date of completion after award of the contract and preferably before the start of work. The signs are to remain on the site until the work is completed and after any completion ceremonies where applicable. A digital picture of the sign is to be sent to GCPE after it has been installed. Cost of the sign is to be funded from the approved project budget. School districts are responsible for installing the signs.

The steps from signage design to installation are as follows:

1. Project is announced;
2. GCPE will have their graphics department create a construction sign;
3. GCPE graphics department will create and send the approved file to Kings Printer for print production;
4. Kings Printer will notify GCPE when the sign is ready;
5. GCPE will notify the school district(s) when the sign is ready to be ordered and provide them with the online requisition form: <http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>;
6. The school district(s) orders, pays and arranges for the sign to be installed. Signs are to be post mounted in a visible location;
7. School district(s) will notify GCPE when the sign is installed and send photo as confirmation.

**Official Ceremonies**

ECC will notify a school district(s) if an official ceremony **may** be held to commemorate the launch and/or ground-breaking for a project. The parties shall co-operate in the organization ceremonies, and messages and public statements for such events should be mutually agreed upon.

**Plaques**

ECC **may** request the district provide and install (upon completion of significant, high-profile construction projects and/or initiatives), a plaque bearing an appropriate inscription. The design, wording and specifications of such plaques must be approved by ECC. Cost of the plaque is to be funded from the approved project budget.

**CAPITAL BYLAW NO. 2023/24-CPSD50**  
**CAPITAL PLAN 2023/24**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No.50 (Haida Gwaii) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No.50 (Haida Gwaii) Capital Bylaw No.2023/24-CPSD50.

READ A FIRST TIME THE 25<sup>th</sup> DAY OF April 2023;  
READ A SECOND TIME THE 25<sup>th</sup> DAY OF April 2023;  
READ A THIRD TIME, PASSED THE 25<sup>th</sup> DAY OF April 2023.

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Board Chair

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No.50 (Haida Gwaii) Capital Bylaw No. 2023/24-CPSD50 adopted by the Board the 25<sup>th</sup> day of April 2023.

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Secretary-Treasurer



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.7</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	School Closure Bylaw		
<b>Background/Discussion:</b> <p style="margin-left: 40px;">School Closure Bylaw</p>			
<b>Recommended Action:</b> <ol style="list-style-type: none"> <li>1) THAT the Board of Education of School District No. 50 (Haida Gwaii) give a first reading to the School Closure Bylaw No. 23-01 – Tahayghen Elementary School at the April 25, 2023 Regular Board Meeting.</li> <li>2) THAT the Board of Education of School District No. 50 (Haida Gwaii) give a second reading to the School Closure Bylaw No. 23-01 – Tahayghen Elementary School at the April 25, 2023 Regular Board Meeting.</li> <li>3) The Board of Education of School District No. 50 (Haida Gwaii) unanimously agrees to give School Closure Bylaw No. 23-01 – Tahayghen Elementary School a third reading at the April 25, 2023 Regular Board Meeting.</li> <li>4) THAT the Board of Education of School District No. 50 (Haida Gwaii) give a third reading and adopt School Closure Bylaw No. 23-01 – Tahayghen Elementary School at the April 25, 2023 Regular Board Meeting.</li> </ol>			
Presented by: Secretary-Treasurer			

## SCHOOL CLOSURE BYLAW NO. 23-01 - TAHAYGHEN ELEMENTARY SCHOOL

A BYLAW of the Board of Education of School District No. 50 (Haida Gwaii) (called the "Board") to close a school.

WHEREAS, pursuant to Section 73 of the **School Act**, a board may, subject to the orders of the Minister of Education (hereinafter called the "Minister") open, close or reopen a school permanently or for a specified period of time;

AND WHEREAS, pursuant to **School Opening and Closure Order**, Ministerial Order 194/08, closing a school permanently means the closing, for a period exceeding 12 months, of a school building used for purposes of providing an educational program to students;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the board has developed and implemented a process that includes a public consultation process with respect to permanent school closures and made that policy available to the public;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the board has applied the above noted-policy;

NOW THEREFORE, the Board of Education of School District No. 50 (Haida Gwaii) hereby directs that Tahayghen Elementary School, Facility No. 50-50008 located at 2151 Tahayghen Drive, Masset, BC V0T 1M0, be closed effective June 30, 2024.

READ A FIRST TIME THE 25<sup>th</sup> DAY OF April, 2023;

READ A SECOND TIME THE 25<sup>th</sup> DAY OF April, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 25<sup>th</sup> DAY OF April, 2023.

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**Chairperson of the Board**

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**Secretary-Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) School Closure Bylaw 23-01 – Tahayghen Elementary School, adopted by the Board the 25<sup>th</sup> day of April 2023.

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**Secretary-Treasurer**



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAII**

<b><u>MEETING AGENDA ITEM # 12.8</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	School Disposal Process		
<b>Background/Discussion:</b>			
School Disposal Process – Verbal Presentation			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.9</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	DRAFT School Naming Policy		
<b>Background/Discussion:</b>			
DRAFT School Naming Policy			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) circulate the DRAFT School Naming Policy as presented.			
Presented by: Secretary-Treasurer			



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

**Proposed Policy #####: NAMING OF SCHOOL FACILITIES OR PARTS OF FACILITIES**  
**Date Passed: \_\_\_\_\_**

The Board recognizes that naming a school is an important process critical to creating a sense of community, a sense of belonging and creating an opportunity to honour the land on which it is located.

A school name also fosters a unique identity for families, students, and staff, and the process of finding a name must be a respectful and inclusive process.

The Board is honoured to take responsibility for the naming and renaming of schools, facilities, or parts of schools and facilities (library, gymnasium, band room, etc.).

The Board will follow the procedure outlined herein to name or rename school facilities. To ensure a facility name stands the test of time, it must reflect the spirit and intent of the Board's commitment to high standards and the wellness of the community.

Names may honour persons or places of historical or geographical prominence, represent the intent of the school, or reflect an educational value or interest. However, school facilities will not normally be named after living persons.

Although school facility names are the board's responsibility, it is important that the board follow a naming procedure that considers suggestions by a committee as per the procedures below.





## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### **Proposed Administrative Procedure: NAMING OF SCHOOL FACILITIES OR PARTS OF FACILITIES**

1. The Board will approve a school naming committee.
2. A scope of work will be developed for the committee, including the committee acting as a liaison between the school community and the Board in the naming process.
3. The committee will be comprised of appropriate individuals as determined by the Superintendent of Schools and/or Secretary-Treasurer and may include the following
  - a. A Haida representative(s) from the community undergoing the school naming.
  - b. Parent Advisory Council representative(s)
  - c. An administrator, teacher, and CUPE representative of the school community impacted.
  - d. Student representative(s)
  - e. Other as deemed appropriate to ensure an inclusive and respectful process
4. The committee shall present a maximum of three potential names with rationales to the board, with at least two possible names reflecting Haida culture.
5. When the facility is to be named after a person, the Committee, wherever possible, should seek the consent of family members or the closest surviving relative of the person for whom the facility is to be named.
6. When a Haida name is being considered, the local nation must be consulted, and local naming customs and protocols must be followed.
7. Name selection must occur at a public meeting of the Board of Education. The Board may seek further public feedback depending on the level of community consultation undertaken by the naming committee.



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### RENAMING

In addition to the above process, the following will also apply when considering the renaming of school facilities:

1. The Board will consider the renaming of a facility or part of a facility in limited circumstances that may include:
  - a. Where a local municipality or regional district renames a geographic reference associated with the school; or
  - b. Where the facility's name or part of the facility does not align with Board policies; or
  - c. Where the Board receives a request from the community that aligns with the Board's naming policy.
2. Where the Board considers renaming a school or facility, they will receive a report regarding any potential cost implications for consideration in their decision-making process.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.10</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	DRAFT Restraint Policy		
<b>Background/Discussion:</b>			
DRAFT Restraint Policy			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) circulate the DRAFT Restraint Policy as presented.			
Presented by: Interim Superintendent			



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

**Proposed Policy #####: PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS**

**Date Passed:** \_\_\_\_\_

### **PHILOSOPHY**

The Board of Education recognizes that it has a responsibility to maintain safe, orderly and caring school environments for all of its students and employees.

The Board believes that behaviour interventions for all students emphasize prevention and positive behaviour supports, and every effort is made to employ preventative actions that preclude the need for the use of physical restraint or seclusion.

The Board further believes that respect for student rights, maintaining student dignity and the safety of all involved is paramount.

The Board recognizes that the use of emergency physical restraint or seclusion procedures will be used in exceptional circumstances where a learner poses an immediate danger of serious harm to self or others.

Physical restraint and/or seclusion will be used with only the amount of force necessary to protect both the restrainer and the restrained and only by staff who have been trained in the safe use of physical restraint and guidelines for seclusion.

### **AUTHORITY**

The Board authorizes the Superintendent of Schools to establish administrative procedures that will guide the implementation of this policy pursuant to the Ministry of Education and Child Care Provincial Guidelines related to Physical Restraint and Seclusion in School Settings.



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### Proposed Administrative Procedure: PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS

It is expected that school personnel implement positive behaviour supports and interventions, behaviour plans, safety plans and other plans to prevent and de-escalate potentially unsafe situations.

Parents and students, where appropriate, are offered the opportunity to be consulted in the development of positive behaviour supports and interventions and safety plans. Behaviour interventions will address the underlying cause of potentially harmful behaviour, emphasize the development of plans supporting positive behaviour, and promote the rights of all students to be treated with dignity.

School staff who work directly with a student in situations where there is potential for imminent danger of serious physical harm to the student or others and where they may be required to respond to an individual whose behaviour is presenting a danger to self or others are expected to have been trained in the safe use of physical restraint and/or seclusion.

**Neither restraint nor seclusion are used as punishment, discipline, or to force compliance.**

**Physical restraint will be used only as a last resort. Last resort is defined as a circumstance where there is a high likelihood of immediate and substantial physical or bodily injury to self or others. Restraint should not be used as a regular strategy or intervention as part of a student's program. As such, these measures should not be listed as strategies or responses as part of plans.**

#### A. RESTRAINT

##### 1. Definition of Physical Restraint

- i. Physical restraint is immobilization through direct, temporary contact with the resisting student in a controlled manner for the purpose of preventing the student from injuring him/herself or others.
- ii. The intent of physical restraint is to stop unsafe behaviour and should be viewed as a temporary measure.
- iii. Physical restraint is not a form of behaviour modification, a punitive action, or motivated by anger or malice.

##### 2. When to Restrain

- i. Physical restraint may occur when other measures have been ineffective or are likely to be ineffective or when danger is immediate. Restraining the student will not jeopardize the safety and security of others.
- ii. Physical restraint will be used only in crisis situations when there is an imminent risk of harm to themselves or others.



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### 3. Process for Physical Restraint

- I. The procedures involve the four basic steps:
  - a. Physical restraint incident
  - b. Debriefing
  - c. Notification and written documentation
  - d. Follow-up
- II. Physical restraint should be conducted:
  - After a verbal warning to the student: the restrainer will explain what is going to be done before restraint occurs. The verbal warning will be controlled, unemotional and reassuring statements. They give a reason for the restraint and describe the necessary behaviour for ending the restraint;
  - With the least amount of physical force to protect the student and restrainer;
  - With the least amount of disturbance to others; • In the presence of another adult when possible; and,
  - With the assistance of other adults as needed.
- III. Debriefing should occur for the student who was restrained, the staff involved and any students who witnessed the restraint incident. The purpose of debriefing is to re-establish and maintain a safe learning environment.

### 4. Notification

- i. Notification of the restraint must be made immediately to principals/vice principals.
- ii. Notification of the restraint to the parents/guardians must be made by principals/vice principals as soon as possible or prior to the end of the school day.
- iii. The principals/vice principals will contact the Superintendent of Schools and the SD 50 Student Services Coordinator as soon as possible after an incident has occurred.
- iv. Written documentation and follow-up should occur within 24 hours of the incident:
  - Complete a '*Physical Restraint and/or Seclusion Form*'
  - Complete a '*Violent Incident Report Form*' if necessary
  - The Superintendent and/or the Student Services Coordinator may follow up to gather specifics of the incident and what may be done to make the use of physical restraint unnecessary.



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### B. SECLUSION

#### 1. Definition of Seclusion

- i. Seclusion is the involuntary confinement of a person alone in a room, enclosure or space which the person is physically prevented from leaving.
- ii. Behaviour strategies such as “time out” used for social reinforcement as part of a behaviour plan are not considered ‘seclusion.’
- iii. It is not seclusion if a learner has personally requested to be in a different/secluded location/space.

#### 2. Location of Seclusion

- i. Any space that is used for seclusion will not jeopardize the student’s health and safety.
- ii. The learner must be continuously visually observed by an adult who is physically present throughout the period of seclusion and ensures that all health and safety policies are followed.
- iii. One of the personnel present must be able to communicate with the student in the student’s primary language or mode of communication.

#### 3. Process

- a. The process for a seclusion incident mirrors the above process for a restraint incident.



SCHOOL DISTRICT NO. 50 HAIDA GWAI  
BOARD POLICY MANUAL

**Physical Restraint/Seclusion of a Student Incident Report Form**

Student Name: _____ Student Grade: _____ Employees Involved: _____	Date: _____  Witnesses: _____
--------------------------------------------------------------------------	-------------------------------------

<p style="text-align: center;"><b>Incident Details</b></p> <p>Time: _____ Location: _____</p> <p>What happened:</p> <p>Injury Y/N (if yes, complete School Protection Plan Incident Report or Worksafe BC Form) Description of injury:</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p style="text-align: center;"><b>Follow Up</b></p> <p>How were parents contacted: _____</p> <p>Date: _____ Time: _____</p> <p>Has this happened before? Y/N If so, when:</p> <p>Debriefing occurred Y/N Date: _____ Time: _____</p> <p>In attendance:</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Principal's Signature: \_\_\_\_\_  
**Cc: Parent/Guardian, Superintendent, Student Services Coordinator, Student Files**





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.11</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	School Calendars		
<b>Background/Discussion:</b>			
School Calendars 2023-2026 Submission			
<b>Recommended Action:</b>			
Information			
Presented by: Interim Superintendent			

**Subject:** FW: School Calendar

**Date:** Wednesday, April 19, 2023 at 12:43:17 PM Pacific Daylight Saving Time

**From:** Calida Erickson

**To:** Calida Erickson

Get [Outlook for iOS](#)

---

**From:** Carlson, Tracie ECC:EX <Tracie.Carlson@gov.bc.ca>

**Sent:** Monday, April 3, 2023 2:18:30 PM

**To:** Manu Madhok <mmadhok@sd50.bc.ca>

**Subject:** School Calendar

Hello Mr. Madhok,

Thank you for sending in SD 50's school calendars. Confirming receipt, and you will hear back from me in the next few weeks. Thanks again!

Kind regards,

Tracie Carlson  
Education Policy Branch  
250.415.3925



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.12</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Daycare Grant		
<b>Background/Discussion:</b>			
Daycare Grant Approval			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.13</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Feeding Futures		
<b>Background/Discussion:</b> School District No 50 (Haida Gwaii) will have \$350,000 towards this program.			
<b>Recommended Action:</b>  Information			
Presented by: Secretary-Treasurer			

## Feeding Futures School Food Programs Fund – Instructions to School Districts

April 4, 2023

The Ministry is allocating \$71.5 million per year in dedicated, multi-year funding to school districts to increase food security for students by expanding or creating school food programs.

This new funding is part of government's broader Feeding Futures School Food Programs Framework, which is a commitment to ensure students are properly fed for learning in order to enhance positive academic and healthy outcomes. Feeding Futures School Food Programs (FFSFP) funding addresses the top two barriers identified by schools in the province: sustainable and consistent food funding and human resources.

Funding is allocated in a similar manner to the Student and Family Affordability Fund (SFAF). This means it is proportional to preliminary September operating grants, with a floor funding level of \$350,000. This first year of funding is intentionally flexible to provide districts with time to develop a longer-term approach to delivering school food programs.

### School Year (SY) 23/24 Foundational Year

Districts will have the flexibility over the foundational year (SY 2023/24), to continue supports established with SFAF that increase student food security as longer-term food programming supports are put into place. Criteria will be adjusted over time; districts can expect standardized FFSFP spending criteria in place for SY 2025/26.

This new FFSFP funding may free up district operating funding that has been previously dedicated to school food program budgets to use for other non-educational supports (e.g., mental health).

### FFSFP spending criteria:

- Food
  - Must be towards the delivery of food programs to feed students who need it most (e.g., maintain current programs, increase number of students served, increase nutrition of food).
  - Spending may support Culinary Arts programs if the food produced by the program is provided to students in need.
  - Program delivery may include the procurement of third-party food service providers, or expansion of existing contracts.
  - Districts are encouraged to use nutritious and B.C. grown/produced food where possible.
  - Program delivery should be stigma-free, flexible, and respect student privacy.
- Staff
  - Flexibility to hire up to one School Food Coordinator FTE if needed or offset existing costs to a School Food Coordinator.
  - Functions of role may include coordination and/or delivery of the program (e.g., prepare food, build community connections, seek local partnerships and procurement opportunities, work with local First Nations and Indigenous partners).
- Other (for foundational year only)
  - Small appliances or equipment to prepare, store, cook and transport food from a school with a kitchen to another school (e.g., kitchen utensils, insulated containers, microwaves).
  - Continuity of SFAF supports that improve student food security (e.g., grocery store gift cards, food for weekends and school closures).

## Reporting

- Spending plans will be required in July 2023.
- A draft spending plan reporting template will be distributed shortly and will ask for budgeted **Spending on Food Security** including:
  - Utilization of third-party food service providers: caterers; food distributors; First Nations; and not-for-profit organizations or non-government organizations.
  - Food purchased and provided using district staff: food produced in BC; and other.
  - Other goods, services and/or programs to feed students that are within the policy direction.
  - Spending to provide food security supports.
  - Staffing costs to directly support the provision of food programs: Administration; Management/Professionals; Teachers; and Support Staff.
  - Operational spending targeted to food programs prior to the FFSFP funding announcement redirected to supporting educational programs.
  - There should be no space enhancement spending in this category.
  - Administration or overhead spending (e.g., equipment, non-food supplies) in this category must be minimal and limited to SY 2023/24 only to transition to longer-term sustainable programming.
- An interim report will be required in early spring 2024 to support Ministry understanding of spending patterns.
- Reporting will be required at the end of the school year, in addition to the reporting in the Annual Budget and audited Financial Statements for 2023/24. Reporting categories will mirror those in the Spending Plan.
- School districts will also be asked to report on decisions making processes regarding the funding:
  - What processes were used to identify students who could benefit from this funding, including those from diverse communities where equity is a consideration?
  - Did you engage with your Indigenous Education Council (IEC or local equivalent) to identify the needs of Indigenous students?
    - If so, who did you engage with and how?
    - If not, what other engagement with Indigenous peoples did you undertake?
  - How did you support First Nations students living on reserve/other First Nations students and other Indigenous students attending your schools with this funding?
    - Number of students
    - Amount of funding
    - Types of support

## Future Considerations

- Building the capacity in each district to work towards stigma-free access to nutritious food for any students who need it will take time.
- Each district's long-term delivery model of school food programs is expected to be stigma-free in addition to supplementing with coordination from the surrounding community.
- Community inclusion (e.g., non-profit organizations, corporate donors and parent advisory councils) will be an essential component of each district's long-term model. District Parent Advisory Councils should be included in the long-term planning process.
- The multi-year funding commitment supports districts to enter into long-term agreements (e.g., food service management companies, non-profit organizations, local catering companies and food suppliers/distributors).

## Feeding Futures School Food Programs Funding – Questions and Answers

April 4, 2023

### What is the purpose of the new school food programs funding?

- Budget 2023 commits \$214.5 million in operating funding over three years to make sure all students are fed and ready to learn, by expanding existing school food programs in districts and schools that already have them and creating new ones in districts and schools without.

### How much funding has been committed to school food programs in the 2023/24 school year?

- For the 2023/24 school year, Budget 2023 includes:
  - \$71.5 million for districts for targeted food funding and school food coordinators staffing,
  - \$5.0 million for capital enhancements required for school food programs.
- The allocation formula is consistent with the one-time Student and Family Affordability Fund (SFAF), but with the funding floor increased to \$350,000.

### Who qualifies for this funding?

- The 60 public school districts in B.C.
- The funding is expected to reach the 20% of the students who are facing food insecurity across the province.

### When will we know each district's allocation?

- District allocations are available [here](#).

### What can this money be used for?

- School districts will have the flexibility to use the funding provided in the 2023/24 school year to address the immediate need of feeding hungry students in a stigma and barrier-free manner.
- Funding can be used for food purchases and staffing up to one FTE for school food program coordination in their school district.
- Stable, on-going funding will help districts to enter into long-term agreements and partnerships with non-profit organizations, local catering companies and food suppliers/distributors.

### Can salaries at the school level be paid for under this funding? For example, staff to organize and provide food services (food bags etc.)?

- The intent is to directly support students, making sure all students are fed and ready to learn.
- There are reasonable exceptions though, like where there are additional staff required, such as kitchen staff to make and prepare the additional food and meals.
- However, the intent is not to allow for administrative overhead (e.g., reporting costs, HR costs, costs of paperwork, additional insurance, the consultation, engagement costs, etc.).

### Can the 2023/24 school year funding be used over multiple years? For example, if a district has an allocation of \$800,000 can they plan to spend \$200,000 per year on lunches for the next four years?

- No, this commitment provides multi-year funding to address the immediate need of student hunger in the province.
- There should be no need to hold back funding for future years as districts now have a commitment of on-going funding to plan for each year.

**Is CommunityLINK funding impacted in any way by new school food funding?**

- CommunityLINK is not changing at this time.
- Many districts use CommunityLINK funding for school food programs; you can expect funding to continue and, if food programs are already robust, districts can redirect this funding to other student supports.

**Are districts expected to offer universal food programs to students? What about weekend and holiday supports?**

- The funding is expected to reach the 20% of the students who are facing food insecurity across the province.
- Building the capacity in each school community to work towards stigma and barrier-free access to nutritious food for any students who need it, will take time.
- The delivery of food programs is expected to be stigma-free, considering models such as opt-in and pay-what-you-can, in addition to supplementing with coordination with the surrounding community.
- The support from community non-profit organizations, corporate donors and parent advisory councils will continue to play a vital role alongside schools to address student hunger for weekends and school closures (e.g., spring break).

**Can capital, for example fridges, or other equipment be purchased with this funding?**

- The intent of the funding is that it should be used to expand existing processes and practices where it can have the most impact, rather than in purchasing capital items and equipment.
- However, if a school district can justify that it needs to purchase equipment to allow food programs to be delivered at a school, then this is permissible in the first year of funding.
- Alternatively, capital investments to enhance food security can be supported through the Feeding Futures School Food Infrastructure Program (FIP), a \$5 million per year program to assist boards of education with creating, improving, or expanding the delivery of food programs.
- Districts will receive FIP instructions in April.

**Can we keep working with non-profit organizations or current community partners?**

- Yes, community inclusion is essential for a long-term model of feeding students; non-profit organizations, corporate donors and parent advisory councils will continue to play a vital role alongside schools to deliver school food programs.

**How do we start building a school food program in our district?**

- Please visit [www.gov.bc.ca/bcschoolfood](http://www.gov.bc.ca/bcschoolfood), which contains information on how to start and/or expand a school food program. Additional resources will continue to be added to the website as they are developed.

**Who do I contact if I have more questions?**

- Please reach out to your local school district or contact [ECC.schoolfood@gov.bc.ca](mailto:ECC.schoolfood@gov.bc.ca).





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.14</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Ratify Poll Vote		
<b>Background/Discussion:</b>			
Ratify Signing Authority Poll Vote			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) remove Moira Dubasov as a signer and add Manu Madhok as a signer for the Board of School Trustees CUPE 2020 account.			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.15.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Field Trip Applications		
<b>Background/Discussion:</b>			
ALM Kayaking at Alliford Bay			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Agnes L. Mathers kayaking at Alliford Bay field trip as submitted.			
Presented by: Interim Superintendent			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI/QUEEN CHARLOTTE)

FIELD TRIP APPLICATION

Kayaking 1/3

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Emmy O'Gorman, Martin Wood and Janet Gray	School: Agnes L. Mathers
Name of Field Trip (name of event, program / team, etc): kayaking at Alliford Bay	Dates of Field Trip: June 15, 2023
Number of Students Participating: 22	Number of Chaperones: 8
Names of staff Involved: Emmy O'Gorman, Janet Gray, Kim Forbes, Martin Wood, Kim Forbes, Lindsay Quaas, Cathy Baran (ITOC).	

Objectives of Field Trip (curriculum relatedness): Outdoor education and Social Responsibility

Names of Participating Students:	Attached on Final page
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Names of Chaperones: Emmy O'Gorman, Janet Gray, Kim Forbes, Martin Wood, Lindsay Quaas, Cathy Baran, Dennis Baran	
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Accommodations: N/A
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Travel Plans: Staff and volunteer drivers to Alliford Bay and return to ALM
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Safety Precautions: Appropriate equipment for kayaking (PFDs) valid 1 <sup>st</sup> aid tickets of organizers experienced instructors numerous chaperones cell phones vehicle ready for transportation Dry land training day in advance of kayaking with all students in the school
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Communication Plan:
Cell phone

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$200	Fundraising	\$450
Substitute Costs	\$450	Direct Cost to Students	
Accommodation		School Funds	
Food		Other (District)	
Other		Other	\$200
Estimated Total Cost	\$600	Estimated Total Income	\$600
Total Funds Raised to Date		\$650	

Kayaking  
213

Itinerary for Each Day	
Date:	Itinerary:
June 15	Depart ALM at 9am. Small groups of students will take turns kayaking with Cathy and Dennis Baran. All students return to school by 2:45pm.

Additional Information:


April 11, 2023


Applicant's Signature
 Date
Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date

Names of Participating Students:	
Saoirse Bateham	Kirileigh Houston
Trey Edinger	Caitlyn Glasman
Robert Houston	Brionna Mercer
Nora Bouwman	Lianna Olson
Lucas Kowalchuk	Serena Robinson
Adrianna Mercer- Mathers	Parker Braman
Roberta Polk	Isla Dorman
Lillian Houston	Nico Dorman
Stormy-River Versteegen	Avery Hennig
Zoey Feely	Leah Houston
Arlo Hennig	Chloe Sosick

Kayaking  
313



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.15.2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Field Trip Applications		
<b>Background/Discussion:</b>			
ALM Grey Bay Camping			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Agnes L. Mathers Grey Bay camping field trip as submitted.			
Presented by: Interim Superintendent			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI/QUEEN CHARLOTTE)

Grey Bay 1/3

## FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Emmy O'Gorman and Janet Gray	School: Agnes L. Mathers
Name of Field Trip (name of event, program / team, etc): Grey Bay Camping Trip	Dates of Field Trip: June 21-23, 2023
Number of Students Participating: 22	Number of Chaperones: 3
Names of staff Involved: Emmy O'Gorman, Janet Gray, Kim Forbes	

Objectives of Field Trip (curriculum relatedness):
Outdoor education and Social Responsibility

Names of Participating Students:	Attached on Final page
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Names of Chaperones:	
Emmy O'Gorman, Janet Gray, Kim Forbes	

Accommodations:
Tents

Travel Plans:
Take bus to Gray Bay and back to ALM

Safety Precautions:
Appropriate equipment for each activity
valid 1 <sup>st</sup> aid tickets of organizers
experienced instructors
numerous chaperones
cell phones
vehicle ready for transportation

Communication Plan:
Cell phone

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$1000	Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other (District)	\$1000
Other		Other	
Estimated Total Cost	\$1000	Estimated Total Income	\$1000
Total Funds Raised to Date			

Grey  
Bay  
2/3

Itinerary for Each Day	
Date:	Itinerary:
June 21	Depart ALM at 9am. Participate in beach seine with Salmon in the Classroom program. Set up camp. Beach activities.
June 22	Beach activities, hiking, scavenger hunt, etc.
June 23	Clean up. Return to school by 3pm

Additional Information:
If every student is attending the camp, then Martin Wood will be chaperoning as well. If there are students who are not attending, Martin Wood will be at the school with these students.

Applicant's Signature

Date

Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date



Names of Participating Students:	
Saoirse Bateham	Kirileigh Houston
Trey Edinger	Caitlyn Glasman
Robert Houston	Brionna Mercer
Nora Bouwman	Lianna Olson
Lucas Kowalchuk	Serena Robinson
Adrianna Mercer- Mathers	Parker Braman
Roberta Polk	Isla Dorman
Lillian Houston	Nico Dorman
Stormy-River Versteegen	Avery Hennig
Zoey Feely	Leah Houston
Arlo Hennig	Chloe Sosick

Grey  
Bay  
3/3



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.15.3</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Field Trip Applications		
<b>Background/Discussion:</b>			
TAH Louise Island & Limestone			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Tahayghen Louise Island & Limestone field trip as submitted.			
Presented by: Interim Superintendent			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Nadja Smith-Hanson	School: Tahayghen
Name of Field Trip (name of event, program / team, etc): Limestone Island	Dates of Field Trip: May 8, 9, 10, 11
Number of Students Participating (please attach list of names): 17	Number of Chaperones: 3
Names of Teachers Involved: Nadja Smith-Hanson	
Name(s) of Local Guide(s): Danny Robertson, Judy Hilgeman,	

Objectives of Field Trip (curriculum relatedness):
Science - Biology and Biodiversity
Outdoor land based connected Stewardship
STEM - Outdoor Science technology

Names of Chaperones:	
Nadja Smith-Hanson	
Kieran Wake	
Katie Wilmot	

Accommodations:
Beach Camp on Louise Island - Tent Platforms, Outhouse, fire pit

Travel Plans:
TO Louise Island : School Bus from Tahayghen to Skidegate Landing, Highlander Marine Services from Skidegate landing to Louise Island Camp
Return : Highlander Marine Services from Louise Island to Skidegate landing, Bus from Skidegate Landing to Tahayghen.

Safety Precautions:	
First Aid Kit	
Satellite Phone and Marine Radio	
Cell Phones for travel updates	

Field Trip Application


Communication Plan:	
Cell Phone updates until no service available	
Satellite phone and Marine Radio while at Louise Island	

Estimate of Expenses		Estimate of Income	
Transportation Costs	4000	Fundraising	
Substitute Costs	0	Direct Cost to Students	
Accommodation	0	School Funds	1000
Food	1000	Other (BCTEA)	4000
Other		Other	
Estimated Total Cost:	5000	Estimated Total Income	5000

Itinerary for Each Day	
Date:	Itinerary:
May 8	Travel to Louise Island
May 9-10	Louise Island to Limestone Island Activities
May 11	Return to Tahayghen

Additional Information:


  
 Applicant's Signature

April 17
   
 Date


  
 Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date



SCHOOL DISTRICT NO. 50 (HAIDA GWAI)  
BOARD POLICY MANUAL

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**Grade 7 Trip to Louise Island & East Limestone Island, May 8-11, 2023**

April 11, 2023

Dear Parents and Caregivers,

After having D'Leen from Laskeek Bay join our class for an afternoon of learning in March, we have been invited to visit Laskeek Bay Conservation site on East Limestone Island. We will be setting up our camp on Louise Island and spending three nights. We will have a **parent/caregiver information evening on April 27 at 7:00pm in our classroom.**

A detailed packing list will be sent home with students next week, however, students should begin asking around for:

- **warm sleeping bags, sleeping mats, dry bags and waterproof rain gear- as all students will need to come with them.**

We will also be asking around for 5 x 4-5 person tents, if you have one- **please contact me.**

If you are interested in joining us for the week, we do have space for 1-2 parents/caregivers to join us! Please reach out as soon as possible. The other chaperones are: Kieran Wake and Katie Willmot.

Please carefully go over the permission slip & return signed, as soon as possible.

As always, feel free to contact me with any questions you may have, email: [nsmith-hanson@sd50.bc.ca](mailto:nsmith-hanson@sd50.bc.ca) or (867) 334-0812.

The grade 7's, our chaperones and Laskeek Bay Conservation are excited to share this adventure!

Haw'aa!

Nadja Smith-Hanson



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.15.4</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Field Trip Applications		
<b>Background/Discussion:</b>			
GKNS Grad Trip to Gwaii Haanas			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Gidgalang <u>Kuuyas</u> Naay Grad field trip to Gwaii Haanas as submitted.			
Presented by: Interim Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**Policy 3500-3**

**FIELD TRIP APPLICATION**

Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)

Sponsor Teacher: James Warner	School: GKNSS
Name of Field Trip Grad Trip to Gwaii Haanas	Dates of Field Trip: May 12-15
Number of Students Participating (please attach list of names):	Number of Chaperones: James Warner, Rachel Fraser, Morex staff
Names of Teachers Involved: James Warner, Rachel Fraser	
Name(s) of Local Guide(s): Moresby Explorers	

Objectives of Field Trip (curriculum relatedness):
Grads fundraised all year and school tradition is to take one last opportunity to spend time together on an adventurous field trip. We have done the tours into Gwaii Haanas before, but it has been a few years.

Names of Chaperones:	
As above	

Accommodations:
Crescent Inlet Lodge
Rose Harbour Lodge

Travel Plans:
Students will meet at Skidegate Landing on May 12 <sup>th</sup> for an early morning sailing. They will be picked up by Morex and driven to Moresby Camp. Morex will take students and chaperones into Gwaii Haanas via Zodiac. They will stay one night at Crescent Inlet and the rest at Rose Harbour. Morex will take the school trip to sites in Gwaii Haanas weather and conditions permitting. Hotsprings, Taanu, SGang Gway.

**Safety Precautions:**

Moresby Explorers is a commercial touring company. Their staff are SVOP certified, have wilderness first aid, and are experienced working in the area.

There is emergency communication via VHF radio and In-Reach Satellite communications.

**Communication Plan:**

As above in case of emergency.

Morex communicates with it's office regarding changes to a planned itinerary, so that the trip is always tracked in case of a need.

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$13500 (all inclusive)	Fundraising	\$14300
Substitute Costs	\$800	Direct Cost to Students	\$0
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost:	\$14300	Estimated Total Income	\$14300

**Itinerary for Each Day**

Date:

Itinerary:

As above

Weather and ocean conditions dependent.

**Additional Information:**


  
Applicant's Signature

April 14, 23  
Date

  
Principal's Approval

Approval or Confirmation



\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

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## Student Name

18/04/2023

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Name
Almahamid, Mohammad
Bolduc, Guillaume
Bouwman, Owen
Clayton, Vivian
Collinson, Bree
Collison-Robertson, Kuuyas
Dennis, Jadelyn
Gladstone, Jaden
Gladstone, Jonah
Glasman, Logan
Greenough, William
Hamilton, Logan
Lozon, Kostin
Macleod, Bracken
Miyagi-Leonard, Kaede
Moraes, Kieran
Moraes-Pearson, Bryce
Pearson Russ, Lexi
Pryce, Isaiah
Ridley, Roselyn
Robinson, Justin
Ryland, Lilah
Sankey, C.J.
Sullivan, Sasha
Wrubel, Daymon



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.15.5</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Field Trip Applications		
<b>Background/Discussion:</b>			
TAH Seaweed Gathering, Jenny Kellar			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Tahayghen Seaweed Harvesting field trip as submitted.			
Presented by: Interim Superintendent			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)

Policy 3500-3

## FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)

Sponsor Teacher:

Jenny Kellar

School:

Tahayghen Elementary

Name of Field Trip (name of event, program /  
team, etc): Seaweed Harvesting

Dates of Field Trip:

May 25, 2023

Number of Students Participating (please  
attach list of names):  
27

Number of Chaperones:

5

Names of Teachers Involved:

Jenny Kellar

Zoe Fox

Kluane Buser-Rivet

Name(s) of Local Guide(s):

Rollie Williams

Jordan Williams

Kieran Wake

Mike Russ

Objectives of Field Trip (curriculum relatedness):

Land based education opportunity - To learn about traditional seaweed harvesting  
methods and octopus harvesting methods.

Students will gather seaweed to bring back to school. We will process and dry the  
seaweed at the school and share it with the other students.

Names of Chaperones:

Jenny Kellar

Indigenous Resource Worker (TBD)

Zoe Fox

Diane York (to be confirmed)

Kluane Buser-Rivet

Accommodations:

N/A

Travel Plans:

Parents will drop students at Cemetery Beach in Old Massett in the morning. Two boats  
will be used to shuttle students across the inlet to the Steps. One boat will stay with the  
students at the Steps while the other boat returns for remaining students. Once all  
students and chaperones have been transported across, both boats will remain with the  
group for the day. Students and chaperones will be transported back to Old Massett in  
the same manner at the end of the day. A bus will take students back to the school.

<b>Safety Precautions:</b>
Two boats with marine radios and experienced captains will transport students. Students and chaperones will all wear life jackets. School can provide these for students who do not have their own.
First Aid kits will be taken. Jenny Kellar and Kieran Wake have current Wilderness First Responder certifications.
There is cell service at the site.
Additional food and fresh water will be taken for students.
Students will wear rain gear and waterproof boots and weather appropriate clothing (their own or provided by the school).

<b>Communication Plan:</b>
There is cell service at the harvesting site. Any updates for parents will be communicated to the school and posted on the Tahayghen Facebook page.
A parent information session will be offered prior to the trip.

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$1300/day (boats) \$150 (bus)	Fundraising	
Substitute Costs	N/A	Direct Cost to Students	0
Accommodation	N/A	School Funds	0
Food	\$100	Other - HCFS	\$1300.00
Other		Other - LF2S	\$250.00
Estimated Total Cost:	\$1550	Estimated Total Income	\$1550.00

Itinerary for Each Day	
Date:	Itinerary:
May 25	Students dropped off in Old Massett in the morning. Boats will shuttle students across the inlet to the Steps beginning at 9:00 am. Students will harvest seaweed at the steps, then have lunch and play beach games at the adjacent beach. Students will return to Old Massett by boat in the afternoon, with the last group returning by 3:00pm..

<b>Additional Information:</b>
High Tide: 05:45    3 m, 9.9 ft
Low Tide: 12:55    0.7 m, 2.3 ft
High Tide: 19:28    2.5 m, 8.4 ft

  
Applicant's Signature

April 20/23  
Date

  
Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date

**Homeroom: DIV 2**

Kellar, J

Pupil #	Usual Name	Grade
2017805	Arens, Bella	06
1485050	Barton, Danny	06
2228479	Canney, Gage	04
1460863	Canney, King	05
1366364	Chutter, Makenna	05
1462352	Collison, Mackenzie	04
1361908	Cunningham, Claire	05
1445274	Currie, Kalina	05
1462358	Dix, Vanita	06
1462585	Edenshaw, Wijiiaa	05
1274718	Edgars, Payson	06
1387705	Hobbs, Peter	05
1485550	Jolley, Skonun	04
1386705	Jones, Memphis	06
1279972	Kallio, Gahl Kwagadaa	06
1358491	Keir, Emmett	05
1522884	Lawson, Alexis	06
2069426	Man, Alyssa	06
1442862	McLean, Desmond	04
2076158	Murphy, Huxley	05
2295269	Pardiac, Jack	04
2213176	Pardiac, James	05
1507507	Pennington, Eli	06
1366341	Reynolds, Oscar	05
2497818	Russ, Freja	04
2577963	Smith, Melody	06
2060279	Wallace, Mallory	04

Grade													
KF	01	02	03	04	05	06	07	08	09	10	11	12	Total
				7	10	10							27



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.15.6</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Field Trip Applications		
<b>Background/Discussion:</b>			
TAH Seaweed Gathering, Nadja Smith Hanson			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Tahayghen Seaweed Harvesting field trip as submitted.			
Presented by: Interim Superintendent			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)

Policy 3500-3

## FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)

Sponsor Teacher: Nadja Smith-Hanson	School: Tahayghen Elementary
Name of Field Trip (name of event, program / team, etc): Seaweed Harvesting	Dates of Field Trip: May 24, 2023
Number of Students Participating (please attach list of names): 27	Number of Chaperones: 3
Names of Teachers Involved: Nadja Smith-Hanson Cora Camire Katie Willmont	
Name(s) of Local Guide(s): Rollie Williams Jordan Williams Kieran Wake Mike Russ	

Objectives of Field Trip (curriculum relatedness):

Land based education opportunity - To learn about traditional seaweed harvesting methods and octopus harvesting methods.

Students will gather seaweed to bring back to school. We will process and dry the seaweed at the school and share it with the other students.

Names of Chaperones:	
Nadja Smith-Hanson	Indigenous Support Teacher (TBD)
Cora Camire	
Katie Willmont	

Accommodations:

N/A

Travel Plans:

Parents will drop students at Cemetery Beach in Old Massett in the morning. Two boats will be used to shuttle students across the inlet to the Steps. One boat will stay with the students at the Steps while the other boat returns for remaining students. Once all students and chaperones have been transported across, both boats will remain with the group for the day. Students and chaperones will be transported back to Old Massett in the same manner at the end of the day. A bus will take students back to the school.



<b>Safety Precautions:</b>
Two boats with marine radios and experienced captains will transport students. Students and chaperones will all wear life jackets. School can provide these for students who do not have their own.
First Aid kits will be taken. Jenny Kellar and Kieran Wake have current Wilderness First Responder certifications.
There is cell service at the site.
Additional food and fresh water will be taken for students.
Students will wear rain gear and waterproof boots and weather appropriate clothing (their own or provided by the school).

<b>Communication Plan:</b>
There is cell service at the harvesting site. Any updates for parents will be communicated to the school and posted on the Tahayghen Facebook page.
A parent information session will be offered prior to the trip.

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$1300/day (boats) \$150 (bus)	Fundraising	
Substitute Costs	N/A	Direct Cost to Students	0
Accommodation	N/A	School Funds	0
Food	\$100	Other - HCFS	\$1300.00
Other		Other - LF2S	\$250.00
Estimated Total Cost:	\$1550	Estimated Total Income	\$1550.00

Itinerary for Each Day	
Date:	Itinerary:
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<b>Additional Information:</b>
High Tide: 05:45    3 m, 9.9 ft
Low Tide: 12:55    0.7 m, 2.3 ft
High Tide: 19:28    2.5 m, 8.4 ft

  
Applicant's Signature

April 20  
Date

  
Principal's Approval

**Approval or Confirmation**

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 13.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Correspondence		
<b>Background/Discussion:</b>			
Student Transportation Via Water Vessel – SD50			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			



April 6, 2023

Ref: 288834

Manu Madhok  
Interim Superintendent of Schools  
SD 50 (Haida Gwaii)  
[mmadhok@sd50.bc.ca](mailto:mmadhok@sd50.bc.ca)

Kevin Black  
Secretary Treasurer  
SD 50 (Haida Gwaii)  
[kblack@sd50.bc.ca](mailto:kblack@sd50.bc.ca)

Dear Manu and Kevin,

I am contacting you regarding the recent [DM Bulletin](#) about student transportation via water vessel. You provided your contact information in response to the survey. As outlined, the parties to the BCTEA (Ministry of Education and Child Care, First Nations Education Steering Committee, and Indigenous Services Canada), and the Ministry of Transportation and Infrastructure (MOTI), are interested in developing a provincial inventory of school districts that transport students to/from school and/or school-organized extracurricular activities via water vessel. The information will be used to support further research and analysis.

I want you to know that FNEESC has contracted with Keith Miller and Joel Palmer to carry out the research and analysis. Joel will be contacting you via email in April to set up a meeting to discuss water transportation. Information they obtain from you will be shared with the BCTEA parties, MOTI and school districts.

.../2

If you have any questions about this topic, please contact Jane London at [Jane.London@gov.bc.ca](mailto:Jane.London@gov.bc.ca)

Sincerely,



Jonathan Foweraker  
Executive Director  
Funding and Financial Accountability Branch

pc: Joel Palmer, Palmer Management Consulting  
Keith Miller, Keith Miller Inc.

**Subject:** Re: Student Transportation Via Water Vessel - SD 50  
**Date:** Tuesday, April 18, 2023 at 11:49:17 AM Pacific Daylight Saving Time  
**From:** Calida Erickson  
**To:** Manu Madhok  
**Attachments:** image001.png

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**From:** Joel Palmer <palmer@palmermgmt.com>  
**Date:** Monday, April 17, 2023 at 4:47 PM  
**To:** Manu Madhok <mmadhok@sd50.bc.ca>, Kevin Black <kblack@sd50.bc.ca>  
**Cc:** 'Keith Miller' <kfpmiller@gmail.com>, Jonathan Foweraker <jonathan.foweraker@gov.bc.ca>, Caroline Ponsford <caroline.ponsford@gov.bc.ca>, Jane London <Jane.London@gov.bc.ca>, Christian Gonzalez Becerra <christiang@fnesc.ca>  
**Subject:** RE: Student Transportation Via Water Vessel - SD 50

## Caution:

This email originated from outside of School District 50. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kevin and Manu,  
I hope this finds you well. I believe you may have SD50 students who are transported by water to/from school. Specifically I'm thinking of Sandspit students, but there may be others.

Following on Jonathan's letter, Keith and I are conducting research on student transportation, including questions for Districts that have **any students (First Nation and/or non-First Nation students) who are transported to/from school by water.**

We are interested in the following:

- How many District students are transported by water each day?
- Is water transport by BC Ferries / private vessel / both / other?
- Does the water travel also include a school bus ride on one side of the water or both?
- What are the water travel distances to/from school for these students?
- What are the water travel times to/from school for these students? Total travel times to/from school?
- What are the approximate costs (per km, or annual) specifically for the water travel? And who pays these costs?

If rather than responding by email, you would prefer to meet with us to discuss in more detail, please respond with your availability over the next couple of weeks and I will set up a Teams invite.

With gratitude,

Joel Palmer  
236-562-4404  
[palmer@palmermgmt.com](mailto:palmer@palmermgmt.com)



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 13.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Correspondence		
<b>Background/Discussion:</b>			
Letter from Deputy Minister Christina Zacharuk			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			





April 12, 2023

Ref: 284139

Dana Moraes, Chair  
Board of Education  
School District No. 50 (Haida Gwaii)  
Email: [dmoraes@sd50.bc.ca](mailto:dmoraes@sd50.bc.ca)

Dear Ms. Moraes:

I am responding to a letter dated August 29, 2022, from Kevin Black, Secretary-Treasurer, requesting approval for the Haida Gwaii Board of Education to underspend its targeted Indigenous Education funding amount for the 2021/22 school year. As this is targeted funding under Section 106.4 of the *School Act*, Boards of Education must request permission from the Minister of Education and Child Care to underspend their target on an annual basis. As Deputy Minister of Education and Child Care, I am pleased to respond on the Minister's behalf.

Pursuant to Section 106.4(2) of the *School Act*, approval is granted for the Board to underspend its 2021/22 school year Indigenous Education target in an amount up to \$122,467. This variation of direction is granted on the condition that these funds will be brought forward and added to the 2022/23 school year Indigenous Education targeted amount to be expended on Indigenous Education programs. I encourage you to discuss your Indigenous Education targeted funding plans with the District Indigenous Education Council or equivalent, including the Nations and Métis Chartered communities whom you serve, to ensure respectful and meaningful engagement with Indigenous Peoples on the use of these funds.

Appendix to this letter contains statistics about your school district's Indigenous student outcomes. I hope we will see you build upon these achievements and strive for strong academic results for all your students in the current and subsequent school years.

If you have any questions or require further information regarding the financial reporting of Indigenous Education expenses, please contact Ian Aaron, Director, School District Financial Reporting, Resource Management Division, by phone at (250) 415-1073 or by email at [Ian.Aaron@gov.bc.ca](mailto:Ian.Aaron@gov.bc.ca).

If you have any questions or require further information regarding how the Ministry is supporting delivery of Indigenous Education programs, please contact Stephanie Sinitsin, A/Director, Indigenous Education, Learning Division, by phone at (250) 896-4603 or by email at [Stephanie.Sinitsin@gov.bc.ca](mailto:Stephanie.Sinitsin@gov.bc.ca).

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Ministry of Education and Child Care  
Office of the Deputy Minister

Mailing address:  
PO Box 9179 Stn Prov Govt  
Victoria BC V8W 9H8

Telephone: (250) 387-2026  
Facsimile: (250) 356-6007

Again, thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read "C.A. Zacharuk". The signature is fluid and cursive, with the first name "C.A." and the last name "Zacharuk" clearly distinguishable.

Christina Zacharuk  
Deputy Minister

pc: Mitch Stewart, Superintendent of Schools  
Kevin Black, Secretary-Treasurer  
Joanne Yovanovich, District Principal Indigenous Education  
Stephanie Sinitsin, A/Director, Indigenous Education, Learning Division, Ministry of Education  
Jonathan Foweraker, Executive Director, Resource Management Division, Ministry of Education  
Ian Aaron, Director, School District Financial Reporting, Resource Management Division



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 14.0</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 25, 2023
<b>Topic:</b>	Question Period		
<b>Background/Discussion:</b>			
Questions from the public pertaining to the agenda for the April 25, 2023 Regular Board Meeting.			
<b>Recommended Action:</b>			
Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM # 15.0			
Action:		Information:	X
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Adjournment		
<p><b>Background/Discussion:</b></p> <p>When the Board has completed the scheduled order of business and there is no further business to consider, the Chairperson will declare the meeting adjourned.</p>			
<p><b>Recommended Action:</b></p> <p>Chairperson Moraes adjourns the April 25, 2023 Regular Board Meeting of School District No. 50 (Haida Gwaii) at _____ hours.</p>			
Presented by: Chairperson			