

Haida Gwaii

AGENDA of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)

Location: District Administration Office, Daajing Giids
Date: November 8, 2022
Time: 6:00 PM
Use Google Meet code: Link in email – Also available on the SD50 website
Distribution List

| | |
|-----------------------------------|------------------------------------------------------|
| Board of Education | SD50 All staff |
| CUPE Local 2020 | Haida Gwaii Principals & Vice Principals Association |
| Haida Gwaii Teachers' Association | Old Massett Village Council |
| Skidegate Band Council | Skidegate Haida Immersion Program |
| Haida Gwaii Observer | School District No. 50 Website |
| Parent Advisory Councils | Village of Daajing Giids |
| Village of Port Clements | Village of Masset |
| Area D Director | Ernie Gladstone |
| Jennifer White | Jason Alsop |
| Erica Reid, Tasha Samuels | Student Trustees |

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**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 1.0</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Acknowledgement of Haida Territory | | |
| | | | |
| Background/Discussion: | | | |
| Acknowledgement that the School District No. 50 (Haida Gwaii) Regular Board Meeting is being held on the unceded and traditional territory of the Haida Nation. | | | |
| Recommended Action: | | | |
| Information. | | | |
| | | | |
| Presented by: Secretary-Treasurer | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 2.0</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Call to Order | | |
| | | | |
| Background/Discussion: | | | |
| Call to Order | | | |
| Recommended Action: | | | |
| Secretary-Treasurer Black called the November 8, 2022 Regular Board Meeting to order at ____ hours. | | | |
| Presented by: Secretary-Treasurer | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 2.1</u> | | | |
| Action: | | Information: | x |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Swearing in of New Trustees | | |
| | | | |
| Background/Discussion: | | | |
| Swearing in of New Trustees | | | |
| Recommended Action: | | | |
| Secretary-Treasurer Black to lead the swearing in ceremony for all Trustees physically present. | | | |
| | | | |
| Presented by: Secretary-Treasurer | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 2.2</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Annual Election of Board Chair | | |
| | | | |
| Background/Discussion: | | | |
| Annual election of Board Chair | | | |
| Recommended Action: | | | |
| Trustees to nominate Board Chair. | | | |
| | | | |
| Presented by: Secretary-Treasurer | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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|-----------------------------------------|-------------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 2.3</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Annual Election of Vice Chair | | |
| | | | |
| Background/Discussion: | | | |
| Annual Election of Vice-Chair. | | | |
| Recommended Action: | | | |
| Trustees to nominate Vice-Chair. | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 2.4</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | BCSTA Trustee Representative Appointment | | |
| | | | |
| Background/Discussion: | | | |
| BCSTA Trustee Representative Appointment. | | | |
| Recommended Action: | | | |
| Trustees to nominate BCTSA Representative. | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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|---------------------------------------------|-------------------------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 2.5</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | BCPSEA Trustee Representative Appointment | | |
| | | | |
| Background/Discussion: | | | |
| BCPSEA Trustee Representative Appointment. | | | |
| Recommended Action: | | | |
| Trustees to nominate BCPSEA Representative. | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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|-----------------------------------------------------------------------------------------------------------------------|------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 3.0</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Public Question Period | | |
| | | | |
| Background/Discussion: | | | |
| Call out for questions pertaining to the agenda for the November 8, 2022 Regular Board Meeting. (10 minutes total) | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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|-----------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 4.0</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Approval of Agenda | | |
| | | | |
| Background/Discussion: | | | |
| November 8, 2022 Regular Board Meeting Agenda | | | |
| Recommended Action: | | | |
| THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Regular Board Meeting Agenda as circulated. | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 5.1</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Approval of minutes of prior meeting | | |
| | | | |
| Background/Discussion: | | | |
| Regular Board Meeting Minutes, September 13, 2022. | | | |
| Recommended Action: | | | |
| THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the the September 13, 2022 Regular Board Meeting Minutes as presented. | | | |
| | | | |
| Presented by: Chairperson | | | |

**MINUTES OF THE REGULAR BOARD MEETING HELD AT THE
DISTRICT ADMINISTRATION OFFICE, DAAJING GIIDS
TUESDAY, September 13, 2022**

PRESENT WERE: Dana Moraes, Chairperson
Adeana Young, Vice Chairperson (via Teams)
-Trustee Young left the meeting at approximately Agenda Item 12.
Julia Breese, Trustee
Wilson Brown, Trustee (via Teams)
Roeland Denooij, Trustee

ALSO PRESENT: Manu Madhok, Interim Superintendent (via Teams)
Kevin Black, Secretary-Treasurer (via Teams)
Maureen Benoit, Human Resources Manager
Calida Erickson, Confidential Administrative Assistant

MEMBERS OF THE PUBLIC (via Teams):

Steve Goffic
Tammy Gates
Kaitlyn Bailey

Miranda Post
Ken Evans
Lao Peerless

Leighann Rodger
Russ Fleming
Tracy Morton

1. ACKNOWLEDGEMENT OF HAIDA TERRITORY

Chairperson Moraes respectfully acknowledged that the meeting was held on the unceded and traditional territory of the Haida Nation.

2. CALL TO ORDER

Chairperson Moraes called the meeting to order at 1804 hours.

3. PUBLIC QUESTION PERIOD

The Board of Education of School District No. 50 (Haida Gwaii) invited members of the public to address agenda items during the Public Question Period.

No questions.

4. APPROVAL OF AGENDA

R22091301

MOTIONED BY: Trustee Denooij

SECONDED BY: Trustee Young

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the September 13, 2022 Regular Board Meeting Agenda as circulated, including attachments and

amendments 9.1 Superintendent's Update, and 9.3 Framework for Enhancing Student Learning.

MOTION CARRIED

5. APPROVAL OF MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS

5.1 – June 14, 2022 Regular Board Meeting Minutes

R22091302 MOTIONED BY: Trustee Denooij
 SECONDED BY: Trustee Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the June 14, 2022 Regular Board Meeting minutes as presented.

MOTION CARRIED

5.2 – September 13, 2022 In-Camera Rise, and Report

R22091303 MOTIONED BY: Trustee Breese
 SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) reported that property, personnel, and pupil matters were discussed at the September 13, 2022 In-Camera Meeting.

MOTION CARRIED

6. REPORT ON ACTION FROM PREVIOUS MEETINGS

6.1– Accumulated Operating Surplus Policy DRAFT

R22091304 MOTIONED BY: Trustee Denooij
 SECONDED BY: Trustee Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) give Policy B.13 Accumulated Operating Surplus a first and second reading.

MOTION CARRIED

R22091305 MOTIONED BY: Trustee Breese
 SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) unanimously agreed that Policy B.13 Accumulated Operating Surplus be given a third and final reading at the September 13, 2022 Regular Meeting.

MOTION CARRIED

R22091306

MOTIONED BY: Trustee Denooij
SECONDED BY: Trustee Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) give Policy B.13 Accumulated Operating Surplus a third reading and be adopted as policy.

MOTION CARRIED

6.2 – Financial Planning and Reporting Policy DRAFT

R22091307

MOTIONED BY: Trustee Denooij
SECONDED BY: Trustee Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) give Policy B.1 Financial Planning and Reporting a first and second reading.

MOTION CARRIED

R22091308

MOTIONED BY: Trustee Breese
SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) unanimously agreed that Policy B.1 Financial Planning and Reporting be given a third and final reading at the September 13, 2022 Regular Meeting.

MOTION CARRIED

THAT the Board of Education of School District No. 50 (Haida Gwaii) give Policy B.1 Financial Planning and Reporting a third reading and be adopted as Policy.

MOTION CARRIED

7. DELEGATIONS/PRESENTATIONS

7.1 – No presentation this month.

8. CHAIRPERSON REPORT

Chairperson Moraes gave recognition of her time as Chairperson, and of the challenging times through this tenure. She noted that recently she attended a pancake breakfast at Sk'aadgaa Naay. She attended the Indigenous Education Committee over the summer, where there was a focus on defining knowledge keepers, and the importance of including Metis and Inuit individuals and communities when discussing indigenous issues in British Columbia.

She advised that she was recently reappointed as co-chair to the Indigenous Education Committee.

The Chairperson commented that this will be the last meeting with the current Trustee group and invited Trustees to comment.

Trustee Breese – Expressed recognition and gratitude for the positive professional relationship within the Board.

Trustee Denooij – Recognition of the Board's journey through the pandemic, including the entire District in delivering positive outcomes through COVID. Recognized the importance and opportunity of the Board to embody the values of our Haida Gwaii families and communities.

Trustee Brown – Recognition of the ability of the Board to learn and work together. Expressed appreciation for being involved in the education of Haida Gwaii's youth.

Trustee Young – Recognition of the diversity of the Board team. Haawa to all District staff and community.

9. SUPERINTENDENT REPORT

9.1 – Superintendent's Update

Interim Superintendent Madhok presented the Superintendent's Report as attached.

Expressed gratitude for the exceptional work of the Trustees through the pandemic times.

9.2 – Student Trustee Update

Interim Superintendent Madhok reported that the Student Trustees will be introduced at the November Board Meeting.

9.3 – Framework for Enhancing Student Learning (FESL)

Interim Superintendent Madhok presented on the FESL.

Trustee Roeland highlighted the negative feedback from Grade 12 students on mental health and life skills training.

10. INDIGENOUS EDUCATION

10.1 – Local Education Agreement

No update this month.

10.2 – Haida Education Counsel (HEC) Meeting Update (Oct 12)

Interim Superintendent Madhok took this opportunity to remind Trustees of the upcoming HEC Meeting on October 12, 2022.

11. STRATEGIC AND POLICY ISSUES

11.1 – Truth and Reconciliation Calls to Action

Trustee Breese read Bill 41 Article 19.

11.2 – Draft Strategic Plan

Interim Superintendent Madhok and Trustees presented the Draft Strategic Plan as attached.

R22091310

MOTIONED BY: Trustee Breese

SECONDED BY: Trustee Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) circulate the draft Strategic Plan as presented to stakeholders for feedback.

MOTION CARRIED

11.3 – Child Abuse Policy

Principal Leighann Rodger presented the draft changes to Child Abuse Policy H.2.

R22091311

MOTIONED BY: Trustee Brown

SECONDED BY: Trustee Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) circulate the updated H.2 Child Abuse Policy as presented to stakeholders for feedback.

MOTION CARRIED

11.4 – BCSTA Update

No update.

11.5 – BCPSEA update

No update.

12. OPERATIONS

12.1 – Audited Financial Statements 21-22

Secretary-Treasurer Black presented the Draft Audited Financial Statements for the year ended June 30, 2022.

R22091312

MOTIONED BY: Trustee Denooij

SECONDED BY: Trustee Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Audited Financial Statements for the year ended June 30, 2022 as presented.

MOTION CARRIED

12.2 – Financial Statement Discussion & Analysis

Secretary-Treasurer Black introduced the Ministry requirement for Financial Statement Discussion and Analysis of the Audited Financial Statements for 2021-2022 and opened the floor for question.

12.3 – June – August 2022 Financial Vouchers & Trustee Expenditures

R22091313

MOTIONED BY: Trustee Breese

SECONDED BY: Trustee Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the June, July and August 2022 Financial Vouchers and Trustee Expenditures as presented.

MOTION CARRIED

12.4 – Local Capital, Amalgamation Road

Secretary-Treasurer Black presented that the proposed Gudangaay Tlaats'gaa Naay access road is not part of the Ministry funded Amalgamation and Seismic project. The funds in question will be available for use if needed to complete the road project.

R22091314

MOTIONED BY: Trustee Denooij

SECONDED BY: Trustee Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) use Local Capital funds of \$300,000.00 to support creation of the road for the Gudangaay Tlaats'gaa Naay School Amalgamation and Seismic Update.

MOTION CARRIED

12.5 – Student & Family Affordability Fund

Interim Superintendent Madhok presented information on the Student & Family Affordability Fund introduced by the Ministry for the 2022-23 school year. School District No. 50 (Haida Gwaii) will receive approximately \$250,000 to be distributed to schools, \$25,000 will be held back for unforeseen circumstances. It was noted that this is one time funding.

12.6 – SD50 Auction

No auction this month.

12.7 – District Calendar Update

For information purposes the 2022-23 district calendar was presented as attached.

12.8 – Operations Report/Masset Schools

Manager of Operations, Lao Peerless, presented a verbal Operations and Masset Schools update. He noted that work was done at the following:

- Port Clements Elementary gym floor.
 - Outside lights were installed at Sk'aadgaa Naay Elementary for the bussing area.
- He advised of the work taking place at Gudangaay Tlaats'gaa Naay:
- Masset schools report updated monthly on website.
 - Amalgamation project has areas with soil issues, extra costs incurred to amend.
 - Site fencing is now installed around the tsunami tower.
 - Asbestos was discovered in the crawl space of Gudangaay Tlaats'gaa Naay, abatement was performed.
 - Work has started on the tsunami tower foundation.
 - Hydronic heating lines at Gudangaay Tlaats'gaa Naay replaced due to high lead content.
 - Move in date for the amalgamated school still projected as August 2023.

- Working on design of a potential daycare addition for the amalgamated school.
- Staffing issues/labour shortage have delayed some project completion.

The Manager of Operations praised and recognized the hard work of our district custodians.

Trustee Denooij brought forward questions about the transition from two schools into one.

12.9 – IT Report

IT Manager, Steve Goffic, presented the IT report as attached.

13. CORRESPONDENCE

13.1 – No correspondence to file.

14. PUBLIC QUESTION PERIOD

The public brought forward questions regarding:

- Are there plans to meet with the Tahayhgen school community regarding the impact of the amalgamation process?
- Could there be a presentation to the northern Parent Advisory Council about the Amalgamation project?

15. ADJOURNMENT

R22091315

MOTION BY: Trustee Breese

SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the September 13, 2022 Regular Board meeting at 1955 hours.

MOTION CARRIED

Chairperson

Secretary-Treasurer



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 6.1</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Report on Action from the Previous Meeting | | |
| | | | |
| Background/Discussion: | | | |
| DRAFT Strategic Plan | | | |
| Recommended Action: | | | |
| Update on DRAFT Strategic Plan presentations. | | | |
| | | | |
| Presented by: Interim Superintendent | | | |

Our Trustees, including our two newest trustees, have committed to beginning presentations with SD50 employees at regularly scheduled staff meetings over the first two weeks of November. In addition, they will be engaging with the District Parent Advisory Council on Nov. 24th to share and gather feedback on the Strategic Plan.

The Board of Education is committed to consulting broadly on this plan and is looking forward to engaging other community partners over the coming months. Please email mmadhok@sd50.bc.ca if you are interested in having the Board present on the draft SD50 Strategic Plan.

The dates of confirmed presentations are as follows:

- Nov. 2nd Gudangaay Tlaats'gaa Naay Secondary Staff
- Nov. 9th Gidgalang Kuuyas Naay Secondary Staff
- Nov. 14th Sk'aadgaa Naay Elementary Staff
- Nov. 15th Port Clements Elementary Staff
- Nov. 16th Tahayghen Elementary Staff
- Nov. 17th Agnes L. Mathers Elementary Staff & PAC
- Nov. 24th SD50 District Parent Advisory Council



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

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| <u>MEETING AGENDA ITEM # 6.2</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Report on Action from the Previous Meeting | | |
| | | | |
| Background/Discussion: | | | |
| Policy H.2 Child Abuse - DRAFT policy has been out for review for over 30 days. | | | |
| Recommended Action: | | | |
| THAT the Board of Education of School District No. 50 (Haida Gwaii) give Policy H.2 Child Abuse a first and second reading. The Board of Education must unanimously agree to give Policy H.2 a third reading. THAT the Board of Education of School District No. 50 (Haida Gwaii) give Policy H.2 Child Abuse a third reading and be adopted as policy. | | | |
| | | | |
| Presented by: Chairperson | | | |



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

POLICY H.2 (Formerly 4655)

CHILD ABUSE REPORTING

December 2010

POLICY

All School District employees have a legal and ethical duty to report suspected child abuse and neglect as detailed in the BC Handbook for Action of Child Abuse and Neglect (1998) and the *Child, Family and Community Services Act*.

It is the responsibility of employees to:

- identify and promptly report suspected child abuse and neglect to a Child Protection Social Worker
- collaborate with community agencies
- support students who have been abused or neglected

Instruction in child abuse prevention will be provided to all students as part of the Career and Personal Planning curriculum. Information and/or training will be provided to staff on an ongoing basis.

PROCEDURE

REPORTING CHILD ABUSE AND NEGLECT

When reporting suspected child abuse and neglect, all school district personnel are required to complete the Report of Suspected Child Abuse and Neglect form and to follow the guidelines for maintaining confidentiality and security of information.

Contact Numbers:

| | |
|---------------------------------------------|-----------------------|
| Ministry of Children and Family Development | 250 559 4403/626 5481 |
| Haida Child and Family Services | 250 559 7746/626 5257 |
| RCMP | 250 559 4421/626 3991 |
| Superintendent of Schools | 250 559 8471/626 9331 |

Glossary

Please refer to http://www.bced.gov.bc.ca/sco/resourcedocs/handbook_action_child_abuse.pdf for definitions of commonly used terminology.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Confidential

REPORT OF SUSPECTED CHILD ABUSE / NEGLECT

Name of School: _____

PERSON MAKING THE VERBAL REPORT

| | |
|------------------|--|
| Name | |
| Role or Position | |

STUDENT INFORMATION

| | |
|------------------------------------------------------------|---------------------------------------------------------------|
| Name | |
| Date of Birth (y / m / d) | |
| Grade | Male <input type="checkbox"/> Female <input type="checkbox"/> |
| Address | |
| Special needs, if any, including barriers to communication | |
| Siblings' names, ages and schools (if known) | |
| Parent / Guardian Name | |
| Address of Guardian (if different than student) | |

RECORD OF VERBAL REPORT – record the information from the student's disclosure (conversations, events, observations or circumstances) and the date you formulated the reason to believe that the child has been or possibly may be abused or neglected.

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RECORD OF REPORT TO MINISTRY FOR CHILDREN AND FAMILIES / HAIDA CHILD AND FAMILY

SERVICES – a child protection social worker must be contacted if you believe a child has been or is likely to be abused or neglected.

| | |
|----------------------------------------------------------------------------------------------------|--|
| Name of Person to whom you reported | |
| Position | |
| Date and Time of Verbal Report | |
| Information/direction from the Ministry for Children and Families/Haida Child and Family Services: | |
| | |
| | |
| | |

RECORD OF REPORT TO RCMP – police must be called if a child is in immediate danger or if a criminal offence has occurred or is occurring. Also, you must report your concerns to a child protection social worker.

| | |
|--------------------------------------|--|
| Name of Person to whom you reported | |
| Position | |
| Date and Time of Verbal Report | |
| Information/direction from the RCMP: | |
| | |
| | |
| | |



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

RECORD OF CONVERSATION WITH SUPERINTENDENT OF SCHOOLS – The Superintendent of Schools must be immediately notified when a report of suspected abuse by a school employee, contracted service provided or school volunteer is made to a child protection social worker and / or RCMP.

Date and Time of Verbal Report

Information/direction from Superintendent:

| |
|--|
| |
| |
| |

Signature _____

Name (please print) _____

Date _____

GUIDELINES FOR MAINTAINING CONFIDENTIALITY AND SECURITY OF YOUR NOTES

Place this document, any other notes, art work, journal entries, etc. in a sealed envelope. Do not share this information with anyone other than the child protection social worker, the police or as required by law. Sign your name and write the date diagonally across the seal of the envelope. Write the student's name in the top right hand corner of the envelope. Write CONFIDENTIAL under the student's name. Provide to your school Principal for storage in office files.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Policy H.2 Child Abuse Reporting

Date Passed: XXXX XX, XXXX

PURPOSE OF POLICY

The purpose of this policy is to support a comprehensive, coordinated, and collaborative approach for responding to child abuse and neglect by:

- Providing child abuse prevention programs to students;
- Providing school officials, employees, volunteers and contract service providers with training in recognizing signs of child abuse and neglect;
- Providing school officials, employees, volunteers and contract service providers with direction and training on their legal obligation to report child abuse and neglect to a Child Welfare Worker under the *Child, Family and Community Service Act*, to the police where the child is in immediate danger, and to school officials;
- Requiring school officials to investigate and/or report to the police allegations of child abuse involving current and former school district employees, volunteers or contract service providers;
- Establishing a child abuse/neglect reporting and investigation protocol with other responsible agencies, to identify the roles and responsibilities of school officials and personnel from other agencies, in responding to allegations of child abuse or neglect; and
- Providing assistance to victims of child abuse and neglect through referrals to other agencies, as appropriate.

AUTHORITY

The Board assigns the responsibility for the Implementation of the Child Protection policy to the Superintendent of Schools and authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

RECOGNIZING CHILD ABUSE AND NEGLECT

Child abuse can take physical, sexual, or emotional forms, or may take the form of parental neglect or instances where there is domestic violence by or towards a person with whom a child resides. The descriptions of physical abuse, emotional abuse, emotional harm (including severe anxiety and depression), sexual abuse, sexual exploitation, and neglect contained in the *BC Handbook for Action on Child Abuse and Neglect for Service Providers (2017)* (pages 23-25) (or later editions) should be applied for purposes of this policy.

REPORTING AND INVESTIGATION

The Board acknowledges that responses to reports of child abuse and neglect may involve Board of Education personnel, child welfare and law enforcement agencies.

The Board supports a coordinated and collaborative response to reports of child abuse and neglect between the School District, the Haida Gwaii RCMP, and the Ministry of Children and Family Development.

All school officials, employees, volunteers, and contract service providers must understand and respect their legal obligation to report child abuse and neglect to a child welfare worker in a timely manner where they have reason to believe that a child is in need of protection within the meaning of the *Child, Family and Community Service Act*. They also need to comply with their reporting obligations as identified in this policy and associated procedures.

As such, all employees of the school district will report cases of child abuse to the Ministry of Children and Family Development in accordance with the regulations as outlined in The BC Handbook For Action on Child Abuse and Neglect: For Service Providers

https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/public-safety/protecting-children/childabusepreventionhandbook_serviceprovider.pdf

School officials must also understand their role in coordinating with responsible agencies and in investigating allegations of child abuse against school employees, in accordance with this policy and associated procedures and the interagency child abuse/neglect protocol agreement.

RESPECTING THE RIGHTS OF ACCUSED INDIVIDUALS

The Board acknowledges that individuals under investigation regarding allegations of child abuse or neglect may have contractual or other legal rights during the investigative process. School District investigations will be conducted in a manner that is respectful of these rights.

TRAINING AND EDUCATIONAL PROGRAMS

The Board requires that school officials, employees, volunteers, and contract service providers receive training on how to recognize signs of child abuse or neglect, how to respond to reports of child abuse or neglect, and standards of conduct for employees, volunteers and service providers governing their interactions with students.

The Superintendent or designate will ensure that appropriate opportunities to receive and/or review training are made available to school officials, employees, volunteers, and contract service providers.

The Superintendent or designate will ensure that child abuse prevention programs are provided to students in accordance with the Ministry of Education's prescribed learning outcomes.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|--------------------------------------------|---------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 7.0</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Delegations/Presentations | | |
| | | | |
| Background/Discussion: | | | |
| Growing Innovation Grant – Leighann Rodger | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Leighann Rodger | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-----------------------------------------|--------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 8.0</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Chairperson Report | | |
| | | | |
| Background/Discussion: | | | |
| Verbal Report | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-----------------------------------------|-------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 9.1</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Superintendent's Update | | |
| | | | |
| Background/Discussion: | | | |
| November 2022 Superintendent's Update | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Interim Superintendent | | | |



Dii gii hla Xaayda kihlgii suu ga | Xaad kihlga dii ga hl suudii

Say it to me in Haida!

FAMILY AFFORDABILITY FUNDS

Hawaa / Haw'aa to our schools for creating and consulting on plans related to the Family Affordability Funding provided by the Ministry of Education & Child Care this school year. Schools have finalized their plans for this funding, and here is a glimpse at the use of these funds across our school communities:

School plans specifically include:

Gudangaay Tlaats'gaa Naay:

- *\$100 Co-op Gift Cards included in report cards*
- *No Yearbook Fee*
- *No fees for sports & field trips*
- *Supplement school lunch/ snack program*

Tahayghen:

- *Increase in food coordinator hours*
- *Supplement existing student meals program*

Port Clements:

- *Food gift cards for families*

Sk'aadgaa Naay:

- *Subsidize School Supplies for some families*
- *Increase food coordinator hours*
- *Supplement existing food programs*

Gidgalang Kuuyas Naay:

- *Subsidize School Supplies*
- *Support extra-curricular and field trips*
- *Subsidize existing food programs*

Agnes L. Mathers:

- *Weekly Fruit and Vegetable boxes will be provided to each family.*
- *Extra hours for the food coordinator to supplement the existing school meals/snacks program.*



SD50 DPAC

Thank you to the SD50 District Parent Advisory Committee for their organization this year and for inviting me to their first two meetings of the year. A big thank you to **Christina Stupka** for her work as the DPAC Chair over the last year, and congratulations to **Sean Muise** for accepting the position of DPAC Chair for the coming year. I have enjoyed meeting DPAC members and hope to support both Sk'aadgaa Naay and Gudangaay Tlaats'gaa Naay schools in getting their Parent Advisory Councils started this school year.



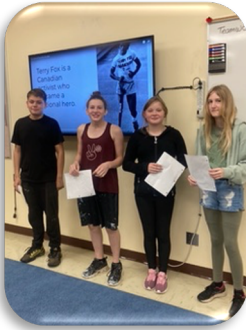


EMBRACE UNIQUE CULTURE & TERRITORY

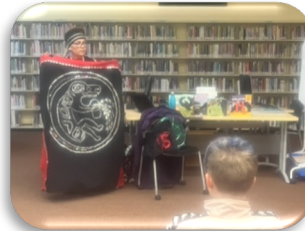


PORT CLEMENTS ELEMENTARY

EVERY CHILD MATTERS



Grade 7 students at Port Clements organized Orange Shirt day activities to remind all that Every Child Matters. As part of that day, the school welcomed Haida storyteller **Kung Jaadee** to share with our students and staff.



PLACE-BASED LEARNING

Like many SD50 schools, we are fortunate to have purchased a complete set of student rain gear and boots to ensure that we remove obstacles related to prioritizing outdoor education and healthy living. Although we didn't need the equipment on this beautiful Fall day, we are ready!



GIDGALANG KUUYAS NAAY

ORANGE SHIRT DAY,

Rheanna Ridley (sometimes goes by **Roselyn**) led the school in a food offering and organized some Haida Dances for us at the assembly afterward. **Marika Gladstone** danced Eagle while Rheanna danced Raven. **Kristy Alsop** and **Taylor Brown** helped them bring it all together. We are really proud of Rheanna for the leadership she showed!



SK'AADGAA NAAY



Des Wilson and **Nika Collison** came in and helped us practice the school song that Nika wrote about fourteen years ago. We were able to practice our singing and our dancing. If you are interested in looking at the lyrics that speak to 'happy, strong children happily learning together,' click [HERE](#).



WORKING TOGETHER

PORT CLEMENTS ELEMENTARY

HAWAA COMMUNITY PARTNERS

We endeavour to instill a sense of recognition and appreciation in our students for individuals or groups that contribute to our school community. We want to thank the following community partners:

**Bayview Market*

**SD50 Trustee Julia Breese*

**Local food program community resource person.*



GIDGALANG KUUYAS NAAY SEC.



HAWAA COACHES

Kudos to **Jo Halle**, **Russ Fleming**, **Colin Greenough**, **Megan Romas** and **Steve Q** for their coaching. There has been a lot of community volunteering as well. **Lee-al Nelson** continues to anchor our volleyball programs, along with **Calida Erickson** joining the girls' coaching squad, and **Sean Muise** has been an injection of energy into our soccer program.

As I write this, our team sports are all undefeated this season. Boys' soccer won zones and are off to Provincials, girls' volleyball is set to go to zones soon, and we have the fastest Junior runner in the zone for Cross Country running.

SK'AADGAA NAAY ELEM.



When **SK'aadgaa Naay Elem.** received a call that the local Co-op Grocery had oodles of excess milk, **Misty Surtees** was on it and filled up her car (yes...that is her trunk) to share the milk with students at the school and with the Skidegate Haida Immersion Program (SHIP) and daycare programs. **Thank you Co-op, and way to go Misty!**



STUDENT WELL-BEING

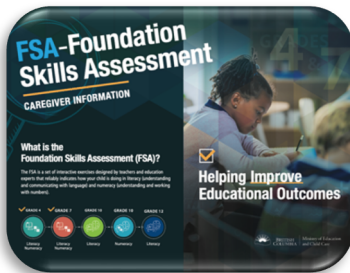
FEATURED PARTNER – TINY EYE THERAPY SERVICES



Like many school districts across British Columbia and Canada, we struggle to adequately recruit various specialized positions, such as speech-language therapists and mental health clinicians, to support our needs. For several years SD50 has partnered with [Tiny Eye](#), a Canadian company providing online speech therapy, occupational therapy, and mental health services to students worldwide.

Increasingly this has become a key partner in ensuring that SD50 students receive required services. A recently shared story of two students choosing to keep their appointment with their Tiny Eye therapist over attending their classroom Halloween party confirmed the importance of this service.

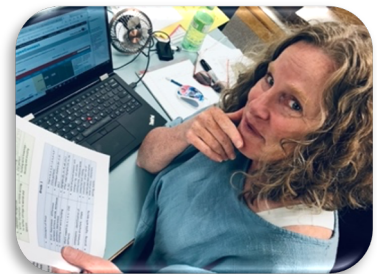
FOUNDATION SKILLS ASSESSMENT WRAPS UP



Thank you to principals and teachers who have helped to ensure that our grade 4 and 7 students completed their provincial [Foundational Skills Assessment](#). Provincial learning assessments are essential for our school district to regularly check on the learning progress of our students using a province-wide valid assessment. Results from the FSA allow schools to confirm knowledge of a student's learning journey and plan for interventions as needed. **Parents should expect results from the FSA to be sent home early in 2023.**

SD50 LEARNS WITH CHRISTINE FRASER

Christine Fraser will be on Haida Gwaii the week of Nov. 7th to work with teachers on Literacy strategies. Christine is an elementary literacy specialist with the Campbell River School District who is now entering her 3rd year working with Haida Gwaii teachers.





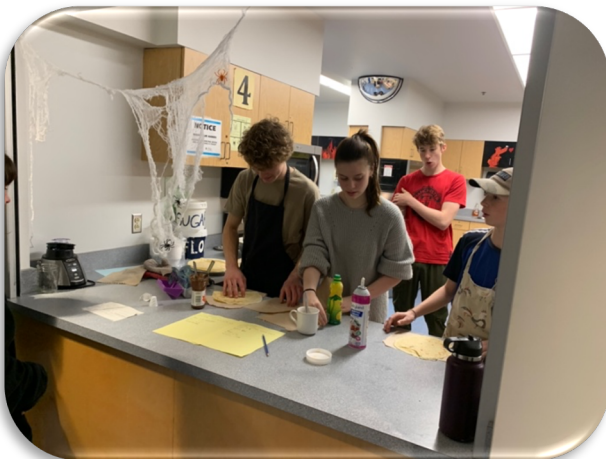
Haida Gwaii Schools Halloween Fun



Ms. Watkins' K/1 Class at Sk'aadga Naay Elem.



Creative pumpkins at Port Clements Elem.



Special Halloween crepes being created at Gidgalang K̓uuyas Naay Secondary!



Back in Black at Gidgalang K̓uuyas Naay!



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-----------------------------------------|------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 9.2</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Student Trustee Report | | |
| | | | |
| Background/Discussion: | | | |
| Introduction of Student Trustees. | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Interim Superintendent | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-------------------------------------------|---------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 10.1</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Local Education Agreement | | |
| | | | |
| Background/Discussion: | | | |
| Local Education Agreement – Verbal Update | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Secretary-Treasurer | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| <u>MEETING AGENDA ITEM # 11.1</u> | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------|------------------|
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Calls to Action of the Truth and Reconciliation Commission | | |
| Background/Discussion: Bill 41 – Declaration of Indigenous Rights: United Nations Declaration on the Rights of Indigenous Peoples Article 20 1. Indigenous peoples have the right to maintain and develop their political, economic, and social systems or institutions, to be secure in the enjoyment of their own means of subsistence and development, and to engage freely in all their traditional and other economic activities. 2. Indigenous peoples deprived of their means of subsistence and development are entitled to just and fair redress. | | | |
| Information. | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|------------------------------------------|--------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 11.2</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | BCSTA Update | | |
| | | | |
| Background/Discussion: | | | |
| BCSTA November 2022 Update | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|------------------------------------------|---------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 11.3</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | BCPSEA Update | | |
| | | | |
| Background/Discussion: | | | |
| BCPSEA November 2022 Update | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 12.1</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | September & October 2022 Financial Vouchers | | |
| | | | |
| Background/Discussion: | | | |
| September & October 2022 Financial Vouchers and Trustee Expenditures | | | |
| Recommended Action: | | | |
| THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the September and October 2022 Finance Vouchers and Trustee Expenditures as presented. | | | |
| Presented by: Chairperson | | | |

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

AGENDA ITEM:

Finance Voucher September 30, 2022

The list of accounts payable is attached for your information. The following is a summary of accounts.

| | | | |
|------------------------------------|---------------------------|--------------|-----------------------|
| A/P Cheques Computer Generated | September 30, 2022 | \$39,570.50 | |
| ePayments | September 30, 2022 | \$804,109.67 | |
| Quick Pays | September 30, 2022 | \$174,561.58 | |
| TOTAL Accounts Payable..... | September 30, 2022 | | \$1,018,241.75 |
| Teachers | Sept. 15 | \$88,100.00 | |
| AO/Exempt | Sept. 15 | \$30,800.00 | |
| Teachers | Sept. 29 | \$122,747.31 | |
| AO/Exempt | Sept. 29 | \$50,929.22 | \$292,576.53 |
| CUPE | 10-Sep | \$44,834.81 | |
| Casuals | 10-Sep | \$10,033.25 | |
| TOC's | 10-Sep | \$2,282.73 | |
| CUPE | 24-Sep | \$61,039.36 | |
| Casuals | 24-Sep | \$16,536.40 | |
| TOC's | 24-Sep | \$10,971.40 | |
| | | | \$145,697.95 |
| TOTAL Payroll..... | September 30, 2022 | | \$438,274.48 |
| TOTAL A/P and Payroll | | | \$1,456,516.23 |

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,456,516.23** for the month of September

SCHOOL DISTRICT NO. 50 HAIDA GWAI
CHEQUE REGISTER AS OF SEPTEMBER 30, 2022

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|--------------------------|-------------------|----------------------------------|---------------------|
| 59701 | 09/09/2022 | BC Hydro & Power Authority | \$ 469.61 |
| 59702 | 09/09/2022 | Citywest Cable & Telephone Co. | \$ 89.55 |
| 59703 | 09/09/2022 | Forbes Pharmacy | \$ 22.55 |
| 59704 | 09/09/2022 | Les Plan Educational Services | \$ 220.50 |
| 59705 | 09/09/2022 | Postage By Phone | \$ 1,000.00 |
| 59706 | 09/09/2022 | Zonar Systems | \$ 84.00 |
| 59707 | 09/09/2022 | Ian MacLean | \$ 200.00 |
| 59708 | 09/09/2022 | Collin Orchyk | \$ 1,515.43 |
| 59709 | 09/15/2022 | CDW Canada Corp. | \$ 332.42 |
| 59710 | 09/15/2022 | Greenbarn Potters Supply LTD. | \$ 2,343.92 |
| 59711 | 09/15/2022 | Westpoint Automotive | \$ 630.22 |
| 59712 | 09/22/2022 | BC Hydro & Power Authority | \$ 11,586.11 |
| 59713 | 09/22/2022 | Chief Matthews School | \$ 18,276.00 |
| 59714 | 09/22/2022 | Citywest Cable & Telephone Co. | \$ 89.55 |
| 59715 | 09/22/2022 | Evolve Communications Inc | \$ 68.95 |
| 59716 | 09/22/2022 | IXL Learning | \$ 1,300.00 |
| 59717 | 09/22/2022 | Northwest Zone Athletic Associ | \$ 293.00 |
| 59718 | 09/22/2022 | Pitney Bowes Leasing | \$ 45.23 |
| 59719 | 09/22/2022 | Popular Book Company (Canada) | \$ 62.33 |
| 59720 | 09/28/2022 | London Life Insurance Company | \$ 435.70 |
| 59721 | 09/28/2022 | Skidegate Haida Immersion Prog | \$ 400.00 |
| 59722 | 09/28/2022 | Super Valu Store No. 43 | \$ 105.43 |
| TOTALS | | | \$ 39,570.50 |

*** Evolve Cheque Stale-Dated/Void Cheque, Re-issued and cleared at \$0. Different Vendor paid under new name previously ***

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF SEPTEMBER 30, 2022

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|------------|------------------------------------|--------|---------------|---------|
| 09/09/2022 | Apple Canada Inc. C3120 | 17377 | \$ 9,728.95 | 9390 |
| 09/09/2022 | Arbutus Work Solutions | 17378 | \$ 499.00 | 9390 |
| 09/09/2022 | BC School Sports | 17379 | \$ 760.00 | 9390 |
| 09/09/2022 | Big Red Enterprises LTD. | 17380 | \$ 2,503.76 | 9390 |
| 09/09/2022 | City Centre Stores LTD. | 17381 | \$ 192.94 | 9390 |
| 09/09/2022 | Coastal Propane Inc. | 17382 | \$ 665.28 | 9390 |
| 09/09/2022 | Directdial.Com | 17383 | \$ 106.40 | 9390 |
| 09/09/2022 | Driftech Mechanical Services | 17384 | \$ 11,674.84 | 9390 |
| 09/09/2022 | Fast Fuel Limited Partnership | 17385 | \$ 670.93 | 9390 |
| 09/09/2022 | Family Services Of Greater Vancouv | 17386 | \$ 488.92 | 9390 |
| 09/09/2022 | Robert Hadcock | 17387 | \$ 750.00 | 9390 |
| 09/09/2022 | Haida Gwaii Consumers Co-operative | 17388 | \$ 5,484.15 | 9390 |
| 09/09/2022 | Haida Gwaii Ties Contracting | 17389 | \$ 158.50 | 9390 |
| 09/09/2022 | Lin Haw International Co. Ltd. | 17390 | \$ 1,635.07 | 9390 |
| 09/09/2022 | Marsh Canada Limited | 17391 | \$ 19,267.00 | 9390 |
| 09/09/2022 | MEC Mountain Equipment Company Ltd | 17392 | \$ 3,094.75 | 9390 |
| 09/09/2022 | North Coast Regional District | 17393 | \$ 70.00 | 9390 |
| 09/09/2022 | Orca Book Publishers | 17394 | \$ 684.04 | 9390 |
| 09/09/2022 | Purolator Courier LTD. | 17395 | \$ 259.94 | 9390 |
| 09/09/2022 | Rocky Point Engineering Ltd. | 17396 | \$ 3,045.00 | 9390 |
| 09/09/2022 | Rocky's Equipment Sales LTD. | 17397 | \$ 134.07 | 9390 |
| 09/09/2022 | Rootham Services Group Incl | 17398 | \$ 1,674.76 | 9390 |
| 09/09/2022 | School Specialty Canada | 17399 | \$ 227.30 | 9390 |
| 09/09/2022 | Schoolhouse Publications Inc. | 17400 | \$ 250.11 | 9390 |
| 09/09/2022 | Tlc Automotive Services LTD. | 17401 | \$ 1,594.37 | 9390 |
| 09/09/2022 | Uline | 17402 | \$ 686.32 | 9390 |
| 09/09/2022 | Utp Inc. Distribution Division | 17403 | \$ 281.53 | 9390 |
| 09/09/2022 | Xerox Canada Ltd. | 17404 | \$ 1,978.16 | 9390 |
| 09/09/2022 | Kevin Black | 17405 | \$ 1,139.96 | 9390 |
| 09/09/2022 | Steven Goffic | 17406 | \$ 704.29 | 9390 |
| 09/09/2022 | Colin Greenough | 17407 | \$ 24.45 | 9390 |
| 09/09/2022 | Dana Moraes | 17408 | \$ 400.00 | 9390 |
| 09/09/2022 | Lao Peerless | 17409 | \$ 1,180.00 | 9390 |
| 09/15/2022 | Aaron-Mark Services | 17410 | \$ 2,548.60 | 9396 |
| 09/15/2022 | Bandstra Transportation | 17411 | \$ 193.23 | 9396 |
| 09/15/2022 | Black Press Group Ltd. | 17412 | \$ 610.05 | 9396 |
| 09/15/2022 | Charlotte Island Tires LTD. | 17413 | \$ 716.32 | 9396 |
| 09/15/2022 | City Centre Stores LTD. | 17414 | \$ 468.68 | 9396 |
| 09/15/2022 | Grand & Toy | 17415 | \$ 657.38 | 9396 |
| 09/15/2022 | Haida Gwaii Consumers Co-operative | 17416 | \$ 1,040.96 | 9396 |
| 09/15/2022 | Isabel Creek Store | 17417 | \$ 151.44 | 9396 |
| 09/15/2022 | Orca Book Publishers | 17418 | \$ 684.05 | 9396 |
| 09/15/2022 | Powerschool Canada ULC | 17419 | \$ 1,751.95 | 9396 |
| 09/15/2022 | Rootham Services Group Incl | 17420 | \$ 472.50 | 9396 |
| 09/15/2022 | Schoolhouse Publications Inc. | 17421 | \$ 236.93 | 9396 |
| 09/15/2022 | Technical Safety BC | 17422 | \$ 73.00 | 9396 |
| 09/15/2022 | TELUS Custom Security Systems | 17423 | \$ 314.48 | 9396 |
| 09/15/2022 | Unitech Construction Management Lt | 17424 | \$ 626,518.72 | 9396 |
| 09/15/2022 | United Library Services | 17425 | \$ 118.48 | 9396 |

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF SEPTEMBER 30, 2022

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|------------|--------------------------------|--------|---------------|---------|
| 09/28/2022 | Jennifer Parser | 17477 | \$ 120.00 | 9408 |
| 09/28/2022 | Misty Surtees | 17478 | \$ 140.00 | 9408 |
| 09/28/2022 | Tahayghen Principal's IN Trust | 17479 | \$ 1,960.00 | 9408 |
| 09/29/2022 | Robert Hadcock | 17464 | \$ 2,497.50 | 9408 |
| 09/29/2022 | WEIGUM, Shirley | 17471 | \$ 1,827.00 | 9408 |
| TOTALS | | | \$ 804,109.67 | |

SCHOOL DISTRICT NO. 50 Haida Gwaii
QUICK PAY REGISTER AS OF SEPTEMBER 30, 2022

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|--------------------------|--------------|-----------------------------------|----------------------|
| 902390 | Sep 22, 2022 | Canada Customs And Revenue Agency | \$ 12,320.00 |
| 846822 | Sep 08, 2022 | Canada Customs And Revenue Agency | \$ 20,600.09 |
| 846828 | Sep 22, 2022 | Canada Customs And Revenue Agency | \$ 10,412.98 |
| 846835 | Sep 13, 2022 | Canada Customs And Revenue Agency | \$ 3,339.78 |
| 819161 | Sep 08, 2022 | Canada Customs And Revenue Agency | \$ 9,104.28 |
| 885673 | Sep 14, 2022 | Minister of Finance | \$ 23,130.68 |
| 395612 | Sep 28, 2022 | Municipal Pension Plan | \$ 11,463.68 |
| 394049 | Sep 15, 2022 | Municipal Pension Plan | \$ 6,577.59 |
| 394043 | Sep 13, 2022 | Municipal Pension Plan | \$ 7,334.10 |
| 392853 | Sep 02, 2022 | Municipal Pension Plan | \$ 5,425.81 |
| 395608 | Sep 28, 2022 | Teachers' Pension Plan | \$ 45.41 |
| 394036 | Sep 13, 2022 | Teachers' Pension Plan | \$ 18,404.98 |
| 902565 | Sep 22, 2022 | Canada Customs And Revenue Agency | \$ 35,240.00 |
| 919699 | Sep 26, 2022 | Pacific Blue Cross | \$ 11,162.20 |
| TOTALS | | | \$ 174,561.58 |

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Kevin Black**
Secretary-Treasurer

FROM **Duane Alsop**
Financial Services Manager

SUBJECT: **Teachers Payroll for..... September**

DATE **03-Oct-22**

| Period Ending | Pay Period | Payroll Group | Net Amount |
|---------------|------------|---------------|---------------|
| Sept. 15 | #1-9 Adv. | Teachers | \$ 88,100.00 |
| Sept. 15 | #1-9 Adv. | AO/Exempt | \$ 30,800.00 |
| Sept. 29 | #1-9 | Teachers | \$ 122,747.31 |
| Sept. 29 | #1-9 | AO/Exempt | \$ 50,929.22 |
| Total Net Pay | | | \$292,576.53 |

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Kevin Black**
Secretary-Treasurer

FROM **Duane Alsop**
Financial Services Manager

SUBJECT: **Non-Teachers Payroll for... September**

DATE 03-Oct-22

| Period Ending | Pay Period | Payroll Group | Net Amount |
|------------------|---------------|------------------|---------------|
| 10-Sep | #2-19 | CUPE | \$ 44,834.81 |
| 10-Sep | #2-19 | Casuals | \$ 10,033.25 |
| 10-Sep | #2-19 | TOC's | \$ 2,282.73 |
| 24-Sep | #2-20 | CUPE | \$ 61,039.36 |
| 24-Sep | #2-20 | Casuals | \$ 16,536.40 |
| 24-Sep | #2-20 | TOC's | \$ 10,971.40 |
| Total Net Pay | | | \$ 145,697.95 |

TRUSTEE EXPENDITURE REPORT
AS OF September 30, 2022

| | | Current | Year-To-Date | Budget | Available | % Spent |
|--------------|-----------------------------|------------------|------------------|-------------------|------------------|------------|
| 4-40-19000 | GOV HONORARIUM | 5,916.21 | 17,748.63 | 72,414.00 | 54,665.37 | 25% |
| 4-40-20000 | GOV BENEFITS | 436.30 | 1,392.07 | 4,372.00 | 2,979.93 | 32% |
| 4-40-31200 | PROFESSIONAL SERVICES-LEGAL | | 0.00 | 10,000.00 | 10,000.00 | 0% |
| 4-40-34000 | GOV TRAVEL, MEALS, MILEAGE | 465.33 | 677.09 | 32,500.00 | 31,822.91 | 2% |
| 4-40-37000 | GOV DUES & FEES | | 6,691.51 | 9,185.00 | 2,493.49 | 73% |
| 4-40-39000 | INSURANCE | | 0.00 | 1,135.00 | 1,135.00 | 0% |
| 4-40-42000 | OTHER CONTRACTS | | 0.00 | 5,000.00 | 5,000.00 | 0% |
| 4-40-42025 | ELECTIONS | | 1,165.90 | | (1,165.90) | 0% |
| 4-40-51000 | GOV SUPPLIES | | 0.00 | 1,000.00 | 1,000.00 | 0% |
| 4-40-59000 | COMPUTER EQUIPMENT | 9,431.71 | 11,797.23 | | (11,797.23) | 0% |
| Total | | 16,249.55 | 39,472.43 | 135,606.00 | 96,133.57 | 29% |

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

AGENDA ITEM:

Finance Voucher October 31, 2022

The list of accounts payable is attached for your information. The following is a summary of accounts.

| | | | |
|------------------------------------|-------------------------|--------------|-----------------------|
| A/P Cheques Computer Generated | October 31, 2022 | \$11,482.26 | |
| ePayments | October 31, 2022 | \$822,791.54 | |
| Quick Pays | October 31, 2022 | \$369,169.02 | |
| TOTAL Accounts Payable..... | | | \$1,203,442.82 |
| Teachers | 14-Oct | \$88,800.00 | |
| AO/Exempt | 14-Oct | \$30,800.00 | |
| Teachers | 31-Oct | \$134,628.83 | |
| AO/Exempt | 31-Oct | \$59,243.81 | \$313,472.64 |
| CUPE | 14-Oct | \$66,644.50 | |
| Casuals | 14-Oct | \$16,283.73 | |
| TOC's | 14-Oct | \$9,086.48 | |
| CUPE | 28-Oct | \$67,492.52 | |
| Casuals | 28-Oct | \$17,052.62 | |
| TOC's | 28-Oct | \$12,712.47 | |
| | | | \$189,272.32 |
| TOTAL Payroll..... | October 31, 2022 | | \$502,744.96 |
| TOTAL A/P and Payroll | | | \$1,706,187.78 |

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,706,187.78** for the month of October

SCHOOL DISTRICT NO. 50 HAIDA GWAI
CHEQUE REGISTER AS OF OCTOBER 31, 2022

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|--------------------------|-------------|--------------------------------|---------------------|
| 59723 | 10/20/2022 | BC Hydro & Power Authority | \$ 5,311.10 |
| 59724 | 10/20/2022 | CDW Canada Corp. | \$ 439.85 |
| 59725 | 10/20/2022 | Citywest Cable & Telephone Co. | \$ 89.55 |
| 59726 | 10/20/2022 | Forbes Pharmacy | \$ 36.70 |
| 59727 | 10/20/2022 | Pearson Canada Assessment Inc. | \$ 881.87 |
| 59728 | 10/20/2022 | Pitney Bowes Leasing | \$ 92.23 |
| 59729 | 10/20/2022 | Super Duper Publications | \$ 155.45 |
| 59730 | 10/20/2022 | Zonar Systems | \$ 84.00 |
| 59731 | 10/28/2022 | Tiffany Boyko | \$ 689.58 |
| 59732 | 10/28/2022 | Charlisle Clothiers LTD. | \$ 515.78 |
| 59733 | 10/28/2022 | Rebecca Gray, B.S.W, M.Ed. | \$ 250.00 |
| 59734 | 10/28/2022 | London Life Insurance Company | \$ 303.80 |
| 59735 | 10/28/2022 | Northwest Zone Athletic Associ | \$ 164.00 |
| 59736 | 10/28/2022 | School District No.91 Nechako | \$ 1,610.00 |
| 59737 | 10/28/2022 | Super Valu Store No. 43 | \$ 858.35 |
| TOTALS | | | \$ 11,482.26 |

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF OCTOBER 31, 2022

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|------------|------------------------------------|--------|--------------|---------|
| 10/20/2022 | Apple Canada Inc. C3120 | 17480 | \$ 259.11 | 9442 |
| 10/20/2022 | Arbutus Work Solutions | 17481 | \$ 465.00 | 9442 |
| 10/20/2022 | Bastion Trophies | 17482 | \$ 169.05 | 9442 |
| 10/20/2022 | BC School Sports | 17483 | \$ 760.00 | 9442 |
| 10/20/2022 | City Centre Stores LTD. | 17484 | \$ 1,724.26 | 9442 |
| 10/20/2022 | Full Moon Photo | 17485 | \$ 123.20 | 9442 |
| 10/20/2022 | Gore Creek Tech | 17486 | \$ 4,785.76 | 9442 |
| 10/20/2022 | Grand & Toy | 17487 | \$ 299.33 | 9442 |
| 10/20/2022 | Haida Gwaii Consumers Co-operative | 17489 | \$ 3,472.75 | 9442 |
| 10/20/2022 | Haida Gwaii Designs and Signs | 17490 | \$ 519.75 | 9442 |
| 10/20/2022 | Haida Gwaii Ties Contracting | 17491 | \$ 181.00 | 9442 |
| 10/20/2022 | Isabel Creek Store | 17492 | \$ 226.75 | 9442 |
| 10/20/2022 | NHA - Corporate | 17493 | \$ 4,998.00 | 9442 |
| 10/20/2022 | Open Door Adventures | 17494 | \$ 762.56 | 9442 |
| 10/20/2022 | School Specialty Canada | 17495 | \$ 66.52 | 9442 |
| 10/20/2022 | Telus Communications (Bc) Inc. | 17496 | \$ 1,796.84 | 9442 |
| 10/20/2022 | TELUS Custom Security Systems | 17497 | \$ 314.48 | 9442 |
| 10/20/2022 | TinyEYE Therapy Services | 17498 | \$ 1,575.50 | 9442 |
| 10/20/2022 | Tlc Automotive Services LTD. | 17499 | \$ 726.30 | 9442 |
| 10/20/2022 | Trade West Equipment Ltd. | 17500 | \$ 9,997.05 | 9442 |
| 10/20/2022 | Utp Inc. Distribution Division | 17501 | \$ 494.37 | 9442 |
| 10/20/2022 | Xerox Canada Ltd. | 17503 | \$ 2,833.58 | 9442 |
| 10/20/2022 | William Bedard | 17504 | \$ 24.90 | 9442 |
| 10/20/2022 | Kimberley Forbes | 17505 | \$ 15.34 | 9442 |
| 10/20/2022 | Claire Gauthier | 17506 | \$ 299.00 | 9442 |
| 10/20/2022 | Steven Goffic | 17507 | \$ 51.35 | 9442 |
| 10/20/2022 | Colin Greenough | 17508 | \$ 91.56 | 9442 |
| 10/20/2022 | Lorrie Joron | 17509 | \$ 862.50 | 9442 |
| 10/20/2022 | Irene Klein | 17510 | \$ 22.72 | 9442 |
| 10/20/2022 | Marcia Malloy | 17511 | \$ 90.00 | 9442 |
| 10/20/2022 | Merewyn Nicol | 17512 | \$ 133.84 | 9442 |
| 10/20/2022 | Jenna Perry | 17513 | \$ 263.94 | 9442 |
| 10/20/2022 | Tara Sjolund | 17514 | \$ 29.50 | 9442 |
| 10/20/2022 | Kim Stewart | 17515 | \$ 40.00 | 9442 |
| 10/20/2022 | Lisa Ann Waring | 17516 | \$ 781.73 | 9442 |
| 10/20/2022 | Calvin Westbrook | 17517 | \$ 194.45 | 9442 |
| 10/20/2022 | Nadine Whittle | 17518 | \$ 133.35 | 9442 |
| 10/20/2022 | Johanne S. Young | 17519 | \$ 273.18 | 9442 |
| 10/28/2022 | Aaron-Mark Services | 17520 | \$ 326.74 | 9449 |
| 10/28/2022 | Apple Canada Inc. C3120 | 17521 | \$ 1,230.88 | 9449 |
| 10/28/2022 | BC Principals & Vice Principals' | 17522 | \$ 755.44 | 9449 |
| 10/28/2022 | BC Teachers' Federation | 17523 | \$ 6,031.52 | 9449 |
| 10/28/2022 | BC Teachers' Federation | 17524 | \$ 6,953.96 | 9449 |
| 10/28/2022 | BUNZL Cleaning & Hygiene | 17525 | \$ 1,003.70 | 9449 |
| 10/28/2022 | City Centre Stores LTD. | 17526 | \$ 361.37 | 9449 |
| 10/28/2022 | Coastal Propane Inc. | 17527 | \$ 23,140.24 | 9449 |
| 10/28/2022 | CUPE - Local 2020 | 17528 | \$ 3,780.82 | 9449 |

SCHOOL DISTRICT NO. 50 Haida Gwaii
QUICK PAY REGISTER AS OF OCTOBER 31, 2022

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|--------------------------|--------------|-----------------------------------|----------------------|
| 989428 | Oct 21, 2022 | Canada Customs And Revenue Agency | \$ 35,520.00 |
| 929905 | Oct 06, 2022 | Canada Customs And Revenue Agency | \$ 56,784.67 |
| 992044 | Oct 21, 2022 | Canada Customs And Revenue Agency | \$ 26,360.16 |
| 989424 | Oct 21, 2022 | Canada Customs And Revenue Agency | \$ 12,320.00 |
| 929896 | Oct 06, 2022 | Canada Customs And Revenue Agency | \$ 15,815.50 |
| 929884 | Oct 06, 2022 | Canada Customs And Revenue Agency | \$ 23,968.53 |
| 902401 | Oct 06, 2022 | Canada Customs And Revenue Agency | \$ 16,080.74 |
| 902570 | Oct 13, 2022 | Canada Customs And Revenue Agency | \$ 1,017.18 |
| 929911 | Oct 13, 2022 | Canada Customs And Revenue Agency | \$ 4,588.59 |
| 929916 | Oct 13, 2022 | Canada Customs And Revenue Agency | \$ 1,664.81 |
| 396651 | Oct 12, 2022 | Municipal Pension Plan | \$ 16,423.48 |
| 398323 | Oct 27, 2022 | Municipal Pension Plan | \$ 17,216.56 |
| 396653 | Oct 12, 2022 | Municipal Pension Plan | \$ 7,334.11 |
| 396645 | Oct 12, 2022 | Teachers' Pension Plan | \$ 95,427.14 |
| 396649 | Oct 12, 2022 | Teachers' Pension Plan | \$ 1,929.93 |
| 398318 | Oct 27, 2022 | Teachers' Pension Plan | \$ 1,705.21 |
| 013456 | Oct 26, 2022 | Workers' Compensation Board | \$ 13,429.03 |
| 012917 | Oct 26, 2022 | Pacific Blue Cross | \$ 3,421.18 |
| 012910 | Oct 26, 2022 | Pacific Blue Cross | \$ 11,162.20 |
| TOTALS | | | \$ 362,169.02 |

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO Kevin Black
Secretary-Treasurer

FROM Duane Alsop
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... October

DATE 01-Nov-22

| Period Ending | Pay Period | Payroll Group | Net Amount |
|------------------|---------------|------------------|---------------|
| 14-Oct | #1-10 Adv. | Teachers | \$ 88,800.00 |
| 14-Oct | #1-10 Adv. | AO/Exempt | \$ 30,800.00 |
| 31-Oct | #1-10 | Teachers | \$ 134,628.83 |
| 31-Oct | #1-10 | AO/Exempt | \$ 59,243.81 |
| Total Net Pay | | | \$313,472.64 |

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Kevin Black**
Secretary-Treasurer

FROM **Duane Alsop**
Assistant Secretary-Treasurer

SUBJECT: **Non-Teachers Payroll for... October**

DATE 01-Nov-22

| Period Ending | Pay Period | Payroll Group | Net Amount |
|---------------|------------|---------------|---------------|
| 14-Oct | #2-21 | CUPE | \$ 66,644.50 |
| 14-Oct | #2-21 | Casuals | \$ 16,283.73 |
| 14-Oct | #2-21 | TOC's | \$ 9,086.48 |
| 28-Oct | #2-22 | CUPE | \$ 67,492.52 |
| 28-Oct | #2-22 | Casuals | \$ 17,052.62 |
| 28-Oct | #2-22 | TOC's | \$ 12,712.47 |
| Total Net Pay | | | \$ 189,272.32 |

TRUSTEE EXPENDITURE REPORT
AS OF October 31, 2022

| | | October | Year-To-Date | Budget | Available | % Spent |
|--------------|-----------------------------|------------------|------------------|-------------------|------------------|------------|
| 4-40-19000 | GOV HONORARIUM | 5,916.21 | 23,664.84 | 72,414.00 | 48,749.16 | 33% |
| 4-40-20000 | GOV BENEFITS | 436.31 | 1,828.38 | 4,372.00 | 2,543.62 | 42% |
| 4-40-31200 | PROFESSIONAL SERVICES-LEGAL | | 0.00 | 10,000.00 | 10,000.00 | 0% |
| 4-40-34000 | GOV TRAVEL, MEALS, MILEAGE | 319.61 | 996.70 | 32,500.00 | 31,503.30 | 3% |
| 4-40-37000 | GOV DUES & FEES | | 6,691.51 | 9,185.00 | 2,493.49 | 73% |
| 4-40-39000 | INSURANCE | | 0.00 | 1,135.00 | 1,135.00 | 0% |
| 4-40-42000 | OTHER CONTRACTS | | - | 5,000.00 | 5,000.00 | 0% |
| 4-40-42025 | ELECTIONS | 6,820.61 | 7,986.51 | | (7,986.51) | 0% |
| 4-40-51000 | GOV SUPPLIES | 928.39 | 928.39 | 1,000.00 | 71.61 | 93% |
| 4-40-59000 | COMPUTER EQUIPMENT | 30.49 | 11,827.72 | | (11,827.72) | 0% |
| Total | | 14,451.62 | 53,924.05 | 135,606.00 | 81,681.95 | 40% |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|------------------------------------------|------------------------------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 12.2</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | First Quarter Financial Operating Update | | |
| | | | |
| Background/Discussion: | | | |
| Financial update. | | | |
| Recommended Action: | | | |
| Information | | | |
| Presented by: Secretary-Treasurer | | | |



School District No. 50 (Haida Gwaii)
1st Quarter Operating
Budget to Actual
As at September 30, 2022

OUR MISSION

We honour reconciliation and the values of the people of Haida Gwaii, respecting Haida Laws, in support of success for every student.

02-Nov-22

| A | 2021 | 2022 | | | |
|--------|------------|------------|----------|--------|-----------|
| BUDGET | JULY - SEP | JULY - SEP | % BUDGET | LEGEND | EXPECTING |

Salaries

| | | | | | | |
|------------------------------|------------------|------------------|----------------|------------|---|-----|
| Teachers | 3,230,678 | 297,873 | 282,357 | 9% | A | 10% |
| Principals & Vice Principals | 981,103 | 259,580 | 238,761 | 24% | A | 25% |
| Education Assistants | 650,704 | 30,492 | 42,217 | 6% | A | 10% |
| Support staff | 1,485,628 | 270,061 | 265,102 | 18% | C | 15% |
| Other Professionals | 724,228 | 158,732 | 133,606 | 18% | A | 25% |
| Substitutes - Teachers | 265,000 | 6,353 | 15,600 | 6% | A | 10% |
| Substitutes - CUPE | 189,014 | 22,603 | 13,097 | 7% | A | 15% |
| Total Salaries | 7,526,355 | 1,045,694 | 990,740 | 13% | | |

Employee Benefits

| | | | | |
|------------------|----------------|----------------|------------|----------|
| 1,770,346 | 204,517 | 207,580 | 12% | A |
|------------------|----------------|----------------|------------|----------|

Total Salaries & Benefits

| | | | | |
|------------------|------------------|------------------|------------|----------|
| 9,296,701 | 1,250,211 | 1,198,320 | 13% | A |
|------------------|------------------|------------------|------------|----------|

Services & Supplies

| | | | | | | |
|----------------------------|---------|---------|---------|-----|---|-----|
| Services | 654,548 | 79,216 | 161,971 | 25% | C | 12% |
| Student Transportation | 81,000 | - | 438 | 1% | B | 21% |
| Prof. Development & Travel | 445,930 | 7,393 | 50,180 | 11% | A | 15% |
| Rentals & Leases | 21,483 | 10,980 | 9,085 | 42% | A | 51% |
| Dues & Fees | 13,795 | 9,727 | 9,117 | 66% | A | 70% |
| Insurance | 34,814 | 11,987 | 6,272 | 18% | A | 34% |
| Supplies | 788,671 | 153,075 | 80,340 | 10% | A | 20% |
| Utilities | 612,057 | 69,150 | 92,819 | 15% | C | 12% |

Total Services & Supplies

| | | | | |
|------------------|----------------|----------------|------------|--|
| 2,652,298 | 341,528 | 410,222 | 15% | |
|------------------|----------------|----------------|------------|--|

Total Operating Expense

| | | | | |
|-------------------|------------------|------------------|------------|----------|
| 11,948,999 | 1,591,739 | 1,608,542 | 13% | A |
|-------------------|------------------|------------------|------------|----------|

LEGEND

- A = No concerns
- B = A large number of trips take place in May and June each year
- C = Will continue to monitor



Observations:

Based on the above financial data and with three months into the fiscal year and one month into the school year it is my conclusion that we are on track based on the annual budget presented to the Board.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-------------------------------------------------------------------|---------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 12.3</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | SD50 Auction Update | | |
| | | | |
| Background/Discussion: No auction items this month. | | | |
| Recommended Action: Information | | | |
| Presented by: Secretary-Treasurer | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|------------------------------------------|-----------------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 12.4</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Masset Schools Update | | |
| | | | |
| Background/Discussion: | | | |
| Masset Schools Update | | | |
| Recommended Action: | | | |
| Information | | | |
| Presented by: Manager of Operations | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|--------------------------------------------|----------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 13.1</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Correspondence | | |
| | | | |
| Background/Discussion: | | | |
| Letter from North Coast Regional District. | | | |
| Recommended Action: | | | |
| Receive and file. | | | |
| Presented by: Chairperson | | | |

October 3, 2022

Board of Directors

School District 50

PO Box 69

107 3rd Avenue

Queen Charlotte, BC V0T 1S0

RECEIVED OCT. 07 2022

Re: Invitation to Review and Comment on the NCRD Draft Solid Waste Management Plan

This letter is an invitation to ask for your comments and feedback on the North Coast Regional District's (NCRD) 2022 Draft Solid Waste Management Plan (SWMP) that has recently been posted on the NCRD website here: https://www.ncrdbc.com/sites/default/files/docs/swmp-draft-forrelease-220912-full_0.pdf. We value your feedback and input and hope that you will give this strong consideration.

As required by the BC Environmental Management Act, the NCRD started the process of updating their 1997 SWMP in July 2021 with the formation of a Public and Technical Advisory Committee (PTAC). Sperling Hansen Associates (SHA) was hired in November 2021 to assist with the update and has thus far presented three technical memoranda to the PTAC and the Draft SWMP to the PTAC and the Board of Directors who provided their approval for public consultation on September 9, 2022.

A SWMP is important for the region as it will form the basis of policy, programs and bylaws for the diversion and disposal of household and commercial refuse in the region, and the financial planning for the required environmental protection and upgrades to the recycling depots, transfer stations and landfill. The proposed increased costs to operate and maintain the programs and facilities will be borne by the users and taxpayers in the region over the next five to ten years.

With the Draft SWMP available for review and comment, we are seeking input from you by letter, email or through public meetings at the following dates, times and places:

| Method | Location | Details |
|--------------|----------------|------------------------------------------------------------------------------------------|
| Mail | Address: | NCRD c/o Daniel Fish, CAO 14 – 342 3 rd Avenue Prince Rupert, BC V8J1L5 |
| Email | Email Address: | info@ncrdbc.com |
| | | |

| Method | Location | Details |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Public Meetings | | |
| October 24, 2022 3:30 pm – 6:00 pm | Haida Gwaii: Masset | Old Massett Community Hall 348 Eagle Avenue |
| October 25, 2022 3:30 pm – 6:00 pm | Haida Gwaii: Daajing Giids | Daajing Giids Community Hall Eric Ross Room 134 Bay Street |
| October 28, 2022 3:30 pm – 6:30 pm | Prince Rupert: | Prince Rupert Library 100 6 th Avenue |
| Virtual Meeting November 2, 2022 6:00 pm – 8:00 pm | Zoom Invitation: https://us06web.zoom.us/j/84287304958 | Invitation link included and will be broadly circulated to the public |

The project team will also be available to attend a meeting with you individually (staff, Council, Board of Directors, etc) virtually should you want an opportunity to ask questions during a regularly scheduled corporate meeting.

The attached three tables highlight the strategies being put forward for implementation as well as the estimated costs for the strategies and other capital upgrades, studies and new equipment required over the next five years. Cost recovery has not been included in the Five-Year Financial Plan at this time as this will require discussion amongst the financial managers and Board of Directors.

Once all of the comments and feedback are consolidated the Draft SWMP will be updated and then presented as the final SWMP for the PTAC and Board of Director's approval. Submission of the updated SWMP to the Ministry of Environment and Climate Change Strategy (ENV) is expected to occur upon Board of Director's approval in the spring of 2023.

Your input is invaluable and essential to this process, and we look forward to hearing from you by January 31, 2023. If you have any questions, please contact the undersigned at 250-624-2002 (ext.8) or toll free at 888-301-2002.

Sincerely,



Daniel Fish
 Chief Administrative Officer

Attachments: Tables 17, 18 and 19

Cc: Leonard Cook, Environmental Protection Officer, MECC



Table 1: Diversion Potential Summary

| Initiative | Waste Reduction, Reuse and Recycling | Diversion Potential (Tonnes) |
|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| A-1 | Improve the operational efficiency of the NCRD waste management system | N/A |
| A-2 | Continue monitoring solid waste management facilities and services | N/A |
| A-3 | Improve service delivery to rural and underserved communities in the Island and Mainland service areas | N/A |
| A-4 | Improve transportation of materials between service areas | N/A |
| A-5 | Develop cost recovery models | N/A |
| A-6 | Establish a permanent Island Solid Waste Advisory Committee | N/A |
| A-7 | Expand the list of prohibited wastes | N/A |
| A-8 | Update Bylaws | N/A |
| R-1 | Fund a Waste Reduction Coordinator | 483 |
| R-2 | Assist users and improve their participation in waste segregation and diversion programs | See R-1 |
| R-3 | Maximize compliance with new and existing stewardship programs | 400 |
| R-4 | Optimize recycling efficiencies by increasing diversion rates for residential materials or commercial generators that are below average | 100 |
| R-5 | Develop a strategy to reduce single-use items | 10 |
| R-6 | Develop a food waste reduction strategy | 900 |
| R-7 | Collect household hazardous waste (HHW) | 5 |
| R-8 | Encourage reuse such as thrift stores | 30 |
| R-9 | Work with local bicycle retailers for inclusion in the Tire Stewardship BC bicycle tire program | 1.8 |
| I-1 | Encourage initiatives for commercial organics diversion | 225 |
| I-2 | Enhance and enforce ICI solid waste source control | 375 |
| I-3 | Recover costs of ICI PPP processing | N/A |
| CRD-1 | Clean wood waste diversion and re-use | N/A |
| Total waste diversion potential | | 2,530 |



Table 2: Mainland Solid Waste Five Year Financial Plan

| ITEM | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|-----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE | | | | | | |
| Tax Requisition | \$ 265,040 | \$ 265,040 | \$ 265,040 | \$ 265,040 | \$ 265,040 | \$ 265,040 |
| Grants | \$ 1,177,240 | \$ 21,470 | \$ 21,470 | \$ 21,470 | \$ 21,470 | \$ 21,470 |
| Sale of Services | \$ 4,290 | \$ 4,290 | \$ 4,290 | \$ 4,290 | \$ 4,290 | \$ 4,290 |
| Commercial Charges | \$ 34,480 | \$ 34,480 | \$ 34,480 | \$ 34,480 | \$ 34,480 | \$ 34,480 |
| Processing | \$ 128,650 | \$ 128,650 | \$ 128,650 | \$ 128,650 | \$ 128,650 | \$ 128,650 |
| Interest/Investment Income | \$ 7,100 | \$ 7,100 | \$ 7,100 | \$ 7,100 | \$ 7,100 | \$ 7,100 |
| Loan (Debt) Proceeds | \$ 400,000 | | | | | |
| Recycling Agreements | \$ 29,610 | \$ 29,610 | \$ 29,610 | \$ 29,610 | \$ 29,610 | \$ 29,610 |
| Recycled Commodities Revenue | \$ 290,850 | \$ 290,850 | \$ 290,850 | \$ 290,850 | \$ 290,850 | \$ 290,850 |
| Rental and Lease Income | \$ 9,900 | \$ 9,900 | \$ 9,900 | \$ 9,900 | \$ 9,900 | \$ 9,900 |
| Transfer from Reserves | \$ 615,090 | \$ - | \$ - | \$ 30,000 | \$ - | \$ - |
| TOTAL | \$ 2,962,250 | \$ 791,390 | \$ 791,390 | \$ 821,390 | \$ 791,390 | \$ 791,390 |
| EXPENDITURES | | | | | | |
| Wages & Benefits | \$ 488,070 | \$ 554,440 | \$ 576,617 | \$ 599,682 | \$ 623,669 | \$ 648,616 |
| R-1 Fund a Waste Reduction Coordinator | | \$ 48,847 | \$ 48,721 | \$ 50,670 | \$ 52,697 | \$ 54,804 |
| Support Services | \$ 74,660 | \$ 82,946 | \$ 80,752 | \$ 83,982 | \$ 87,342 | \$ 90,835 |
| A-8 Update Bylaws & Website | | \$ 5,300 | | | | |
| Staff Expenses | \$ 6,600 | \$ 6,864 | \$ 7,139 | \$ 7,424 | \$ 7,721 | \$ 8,030 |
| Memberships & Professional Fees | \$ 15,000 | \$ 15,600 | \$ 16,224 | \$ 16,873 | \$ 17,548 | \$ 18,250 |
| Office Expenses | \$ 9,920 | \$ 10,317 | \$ 10,729 | \$ 11,159 | \$ 11,605 | \$ 12,069 |
| Freight/Transportation | \$ 55,300 | \$ 57,512 | \$ 59,812 | \$ 62,205 | \$ 64,693 | \$ 67,281 |
| Disposal/Tipping Charges | \$ 9,230 | \$ 9,599 | \$ 9,983 | \$ 10,382 | \$ 10,798 | \$ 11,230 |
| Materials Purchases | \$ 500 | \$ 520 | \$ 541 | \$ 562 | \$ 585 | \$ 608 |
| Shop Supplies and Small Tools | \$ 19,900 | \$ 20,696 | \$ 21,524 | \$ 22,385 | \$ 23,280 | \$ 24,211 |
| Facilities Repair & Maintenance | \$ 22,650 | \$ 23,556 | \$ 24,498 | \$ 25,478 | \$ 26,497 | \$ 27,557 |
| Facilities Operation | \$ - | \$ - | \$ - | \$ - | \$ 54,000 | \$ 56,160 |
| R-7 Collect HHW | | | | | \$ 54,000 | \$ 56,160 |
| Facilities Insurance | \$ 12,540 | \$ 13,042 | \$ 13,563 | \$ 14,106 | \$ 14,670 | \$ 15,257 |
| Monitoring & Lab Testing | \$ 6,650 | \$ 6,916 | \$ 7,193 | \$ 7,480 | \$ 7,780 | \$ 8,091 |
| Utilities | \$ 24,720 | \$ 25,709 | \$ 26,737 | \$ 27,807 | \$ 28,919 | \$ 30,076 |
| Legal | \$ 1,000 | \$ 1,040 | \$ 1,082 | \$ 1,125 | \$ 1,170 | \$ 1,217 |
| Advertising & Promotion | \$ 1,200 | \$ 1,248 | \$ 2,398 | \$ 2,494 | \$ 3,344 | \$ 3,477 |
| A-7 Expand List of Prohibited Waste | | | \$ 1,100 | \$ 1,144 | \$ 1,190 | \$ 1,237 |
| R-6 Develop a Food Waste Strategy | | | | | \$ 750 | \$ 780 |
| Vehicle Insurance | \$ 1,680 | \$ 1,747 | \$ 1,817 | \$ 1,890 | \$ 1,965 | \$ 2,044 |
| Vehicle Fuel/Lubricants | \$ 13,200 | \$ 13,992 | \$ 14,832 | \$ 15,721 | \$ 16,665 | \$ 17,665 |
| Vehicle Repair & Maintenance | \$ 55,500 | \$ 57,720 | \$ 60,029 | \$ 62,430 | \$ 64,927 | \$ 67,524 |
| Debt Payments | \$ 25,650 | \$ 25,650 | \$ 25,650 | \$ 25,650 | \$ 25,650 | \$ 25,650 |
| Transfer to Reserves (Capital/Planning) | \$ 77,970 | \$ 77,970 | \$ 77,970 | \$ 47,970 | \$ 77,970 | \$ 77,970 |
| Contribution to Reserves | \$ 4,130 | \$ 4,130 | \$ 4,130 | \$ 4,130 | \$ 4,130 | \$ 4,130 |
| TOTAL | \$ 926,070 | \$ 1,011,214 | \$ 1,043,220 | \$ 1,050,936 | \$ 1,174,927 | \$ 1,217,948 |
| NET | \$ 2,036,180 | \$ 219,824 | \$ 251,830 | \$ 229,546 | \$ 383,537 | \$ 426,558 |
| CAPITAL | | | | | | |
| Mainland Recycling-Building Renovation | \$ 2,036,180 | | | | | |
| R-3 Maximize Stewardship | | | | \$ 80 | | |
| R-7 Collect HHW | | | | | \$ 200 | |
| RM-4 Illegal Dumping Management | | \$ 231 | | | | |
| SWMP 5 Year Review | | | | | | \$ 15,000 |
| Organics Management Strategy | | \$ 20,000 | | | | |
| Waste Characterization Study | | | | | \$ 70,000 | |
| Baler | | | | \$ 30,000 | | |
| TOTAL | \$ 2,036,180 | \$ 20,231 | \$ - | \$ 30,080 | \$ 70,200 | \$ 15,000 |
| NET | \$ - | \$ 240,055 | \$ 251,830 | \$ 259,626 | \$ 453,737 | \$ 441,558 |



Table 3: Island Solid Waste Five Year Financial Plan

| ITEM | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|-----------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| REVENUE | | | | | | |
| Tipping Fees | \$ 108,630 | \$ 108,630 | \$ 108,630 | \$ 108,630 | \$ 108,630 | \$ 108,630 |
| User Fees - Collection Services | \$ 704,130 | \$ 704,130 | \$ 704,130 | \$ 704,130 | \$ 704,130 | \$ 704,130 |
| User Fees - Other | \$ 45,900 | \$ 45,900 | \$ 51,900 | \$ 51,900 | \$ 51,900 | \$ 51,900 |
| Tax Requisition | \$ 277,660 | \$ 287,112 | \$ 296,943 | \$ 307,166 | \$ 317,799 | \$ 328,857 |
| Early/Late Payment | -\$ 8,050 | -\$ 8,050 | -\$ 8,050 | -\$ 8,050 | -\$ 8,050 | -\$ 8,050 |
| Grants | \$ 50,000 | | | | | |
| Interest/Investment Income | \$ 6,020 | \$ 6,020 | \$ 6,020 | \$ 6,020 | \$ 6,020 | \$ 6,020 |
| Sundry Income | \$ 5,500 | \$ 5,500 | \$ 5,500 | \$ 5,500 | \$ 5,500 | \$ 5,500 |
| Loan Proceeds | \$ 250,000 | | | | | |
| Transfer from Reserves | \$ 65,280 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfer from COVID Reserve (310) | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| Recycled Commodities Revenue | \$ 48,300 | \$ 48,300 | \$ 48,300 | \$ 48,300 | \$ 48,300 | \$ 48,300 |
| TOTAL | \$ 1,554,350 | \$ 1,198,542 | \$ 1,214,373 | \$ 1,224,596 | \$ 1,235,229 | \$ 1,246,287 |
| EXPENDITURES | | | | | | |
| Wages & Benefits | \$ 530,790 | \$ 598,869 | \$ 622,823 | \$ 647,736 | \$ 673,646 | \$ 700,592 |
| R-1 Fund a Waste Reduction Coordinator | | \$ 46,847 | \$ 48,721 | \$ 50,670 | \$ 52,697 | \$ 54,804 |
| Support Services | \$ 98,450 | \$ 109,388 | \$ 106,484 | \$ 110,743 | \$ 115,173 | \$ 119,779 |
| A-6 Islands Solid Waste Advisory Committee | | | | | | |
| A-8 Update Bylaws & Website | | \$ 7,000 | | | | |
| Staff Expenses | \$ 7,000 | \$ 7,280 | \$ 7,571 | \$ 7,874 | \$ 8,189 | \$ 8,517 |
| Memberships & Professional Fees | \$ 25,510 | \$ 10,930 | \$ 61,368 | \$ 11,000 | \$ 11,440 | \$ 11,898 |
| Office Expenses | \$ 13,940 | \$ 14,498 | \$ 15,078 | \$ 15,681 | \$ 16,308 | \$ 16,960 |
| Freight/Transportation | \$ 25,200 | \$ 26,208 | \$ 27,256 | \$ 28,347 | \$ 29,480 | \$ 30,660 |
| Facilities Repair & Maintenance | \$ 18,250 | \$ 18,980 | \$ 19,739 | \$ 20,529 | \$ 21,350 | \$ 22,204 |
| Facilities Insurance | \$ 4,390 | \$ 4,566 | \$ 4,748 | \$ 4,938 | \$ 5,136 | \$ 5,341 |
| Permits & Licenses (315) | \$ 250 | \$ 260 | \$ 270 | \$ 281 | \$ 292 | \$ 304 |
| Monitoring & Lab Testing | \$ 10,830 | \$ 11,263 | \$ 11,714 | \$ 12,182 | \$ 12,670 | \$ 13,176 |
| Rent | \$ 56,380 | \$ 58,635 | \$ 60,981 | \$ 63,420 | \$ 65,957 | \$ 68,595 |
| Utilities | \$ 7,440 | \$ 7,738 | \$ 8,047 | \$ 8,369 | \$ 8,704 | \$ 9,052 |
| Legal | \$ 2,000 | \$ 2,080 | \$ 2,163 | \$ 2,250 | \$ 2,340 | \$ 2,433 |
| Advertising & Promotion | \$ 1,500 | \$ 1,560 | \$ 2,722 | \$ 2,831 | \$ 3,695 | \$ 3,842 |
| A-7 Expand List of Prohibited Waste | | | \$ 1,100 | \$ 1,144 | \$ 1,190 | \$ 1,237 |
| R-6 Develop a Food Waste Strategy | | | | | \$ 750 | \$ 780 |
| Vehicle Insurance | \$ 6,500 | \$ 6,760 | \$ 7,030 | \$ 7,312 | \$ 7,604 | \$ 7,908 |
| Vehicle Fuel/Lubricants | \$ 64,800 | \$ 68,688 | \$ 72,809 | \$ 77,178 | \$ 81,809 | \$ 86,717 |
| Vehicle Repair & Maintenance | \$ 49,000 | \$ 50,960 | \$ 52,998 | \$ 55,118 | \$ 57,323 | \$ 59,616 |
| Vehicle Lease (Loan) (313) | \$ 4,560 | \$ 26,330 | \$ 26,330 | \$ 26,330 | \$ 26,330 | \$ 26,330 |
| Contract Services | \$ 281,530 | \$ 266,306 | \$ 278,926 | \$ 281,279 | \$ 283,727 | \$ 297,147 |
| CRD-1 Clean Wood Waste Diversion and Re-Use | | | | | | |
| RM-1 Maintenance of Transfer Stations | | \$ 2,600 | \$ 2,600 | \$ 2,600 | \$ 2,600 | \$ 2,600 |
| RM-3 Problem Waste - Auto Hulks | | | | | | |
| RM-3 Problem Waste - Crushables | | | | | | |
| Transfer to Reserves | \$ 27,000 | \$ 27,000 | \$ 27,000 | \$ 27,000 | \$ 27,000 | \$ 27,000 |
| Contribution to Reserves | \$ 54,020 | \$ 74,020 | \$ 74,020 | \$ 74,020 | \$ 74,020 | \$ 74,020 |
| Problem Waste (Auto Hulks, Crushables, Scrap Metal) | | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| TOTAL | \$ 1,269,340 | \$ 1,392,318 | \$ 1,490,078 | \$ 1,484,418 | \$ 1,532,191 | \$ 1,592,091 |
| NET | \$ 285,010 | -\$ 193,776 | -\$ 275,706 | -\$ 259,821 | -\$ 296,962 | -\$ 345,804 |
| CAPITAL | | | | | | |
| Hauling (313) | \$ 250,000 | | | | | |
| Landfill (317) | \$ 35,000 | | | | | |
| R-3 Maximize Stewardship | | | | \$ 22,720 | | |
| RM-4 Illegal Dumping Management | | \$ 231 | | | | |
| OCC Bailer | | | \$ 30,000 | | | |
| Phase 5 Island Landfill Closure | | \$ 600,000 | | | | |
| Island Landfill DOCP Update | | | \$ 75,000 | | | |
| SWMP 5 Year Review | | | | | | \$ 10,000 |
| Organics Management Strategy | | \$ 20,000 | | | | |
| Waste Characterization Study | | | | | \$ 30,000 | |
| Roll Off Containers | | \$ 65,000 | | \$ 240,000 | | |
| ISW Pickup | | | | \$ 105,000 | | |
| TOTAL | \$ 285,000 | \$ 685,231 | \$ 105,000 | \$ 367,720 | \$ 30,000 | \$ 10,000 |
| NET | \$ 10 | -\$ 879,007 | -\$ 380,706 | -\$ 627,541 | -\$ 326,962 | -\$ 355,804 |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|--------------------------------------------------------------|----------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 13.2</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Correspondence | | |
| | | | |
| Background/Discussion: | | | |
| Letter from BC Hydro – BC Utilities Commission Public Notice | | | |
| Recommended Action: | | | |
| Receive and file. | | | |
| Presented by: Chairperson | | | |



RECEIVED OCT 31 2022

October 21, 2022

SCHOOL DISTRICT 50 QUEEN CHARLOTTE
SCHOOLS
PO BOX 69
QUEEN CHARLOTTE BC V0T 1S0

BC Utilities Commission Public Notice

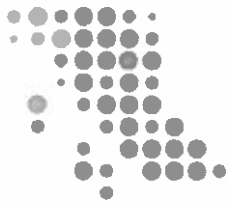
In April 2022, Gitga'at First Nation filed a complaint with the BC Utilities Commission (BCUC) concerning charges related to Remote Community Electrification Program fees.

The BCUC reviewed information submitted by Gitga'at First Nation and BC Hydro and has established a public hearing to review the matter further. We are sending all customers who reside in BC Hydro's Zone II Service area a copy of the public notice for this hearing, including a regulatory timetable and information on how you can get involved.

Thank you.

BC Hydro Customer Service

Enclosure: Copy of BCUC Order Number G-272-22



bcuc
British Columbia
Utilities Commission

Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
bcuc.com

P: 604.660.4700
TF: 1.800.663.1385
F: 604.660.1102

**ORDER NUMBER
G-272-22**

IN THE MATTER OF
the *Utilities Commission Act*, RSBC 1996, Chapter 473

and

British Columbia Hydro and Power Authority
Complaint filed by Gitga'at First Nation regarding Remote Community Electrification Program Fees

BEFORE:

C. M. Brewer, Panel Chair
A. K. Fung, KC, Commissioner
T. A. Loski, Commissioner

on September 28, 2022

ORDER

WHEREAS:

- A. On April 5, 2022, Gitga'at First Nation (GFN) filed a complaint with the British Columbia Utilities Commission (BCUC) concerning charges billed by British Columbia Hydro and Power Authority (BC Hydro) (Complaint);
- B. In the Complaint, GFN details that it is a remote community to which BC Hydro extended electrical service under the Province of British Columbia's Remote Community Electrification (RCE) Program, and that in addition to paying Zone II rates as set out in BC Hydro's Electric Tariff, GFN has been charged an annual charge of approximately \$85,000 in relation to an Electricity Service Agreement with BC Hydro, dated 2014 (Electricity Servicing Charge). GFN submits that the Electricity Servicing Charge violates section 63 of the *Utilities Commission Act*, as it is a term or condition of service that was not reviewed and approved by the BCUC;
- C. On August 30, 2022, the BCUC directed BC Hydro to file additional documents, including the signed Memorandum of Understanding between Canada, the Government of British Columbia and BC Hydro (Canada MOU), the signed Memorandum of Understanding between GFN and BC Hydro, all correspondence with GFN prior to the filing of the Complaint, and any other documents considered relevant to the Complaint (Additional Information);
- D. BC Hydro submitted the Additional Information on September 13, 2022; and
- E. The BCUC, after reviewing the Complaint and Additional Information, finds that a public hearing to review this matter is warranted.

NOW THEREFORE the BCUC orders as follows:

1. The Regulatory Timetable for the review of the Complaint is established as set out in Appendix A to this order. Parties who wish to actively participate in the proceeding are to register with the BCUC by completing a Request to Intervene Form, available on the BCUC's website under Get Involved, by the date established in the Regulatory Timetable and in accordance with the BCUC's Rules of Practice and Procedure attached to Order G-178-22.
2. BC Hydro is directed to provide a copy of this order and the public notice, attached as Appendix B to: (i) Indigenous Services Canada or such other Federal government department as may be responsible for the administration of the Canada MOU; (ii) the Acting Executive Director, Electricity Policy and Regulatory Branch of the BC Ministry of Energy, Mines and Low Carbon Innovation; (iii) registered interveners in the BC Hydro F2023 to F2025 Revenue Requirements Application proceeding; and (iv) Zone II customers, by no later than Friday, October 21, 2022.
3. BC Hydro is directed to provide to the BCUC, by Friday, October 21, 2022, a list of those who received notice of the Complaint, as directed in Directive 2 of this order.
4. BC Hydro is directed to post this order and the public notice in a clearly visible location on the homepage of its website, on or before Friday, October 21, 2022.
5. BC Hydro is directed to publish the public notice attached as Appendix B to this order, on all its current social media platforms, on or before Friday, October 21, 2022.
6. Letters of comment submitted in the Complaint must be in the Letter of Comment Form available on the BCUC's website at <https://www.bcuc.com/Forms/LetterOfComment>, or submitted by email to commission.secretary@bcuc.com.

DATED at the City of Vancouver, in the Province of British Columbia, this 29th day of September 2022.

BY ORDER

Original signed by:

C. M. Brewer
Commissioner

Attachment

British Columbia Hydro and Power Authority
Complaint filed by Gitga'at First Nation regarding Remote Community Electrification Program Fees

REGULATORY TIMETABLE

| Action | Date (2022/2023) |
|--------------------------------------------------------------------------------|-----------------------|
| Public Notice | Friday, October 21 |
| BC Hydro to provide confirmation of compliance with Public Notice requirements | Monday, October 24 |
| Intervener registration | Friday, November 4 |
| BCUC Information Request (IR) No. 1 to BC Hydro | Thursday, November 10 |
| BC Hydro response to BCUC IR No. 1 | Thursday, November 24 |
| BCUC IR No. 1 to GFN | Thursday, December 8 |
| GFN and Intervener IR No. 1 to BC Hydro | Thursday, December 15 |
| BC Hydro response to GFN and Intervener IR No. 1 | Thursday, January 5 |
| GFN response to BCUC IR No. 1 | Thursday, January 12 |
| Further process | To be determined |



bcuc
British Columbia
Utilities Commission

We want to hear from you

British Columbia Hydro and Power Authority Complaint filed by Gitga'at First Nation regarding Remote Community Electrification Program Fees

On April 5, 2022, Gitga'at First Nation (GFN) filed a complaint with the British Columbia Utilities Commission (BCUC) concerning an annual charge of approximately \$85,000, paid to BC Hydro in relation to its electricity service. GFN submits that the charge violates section 63 of the *Utilities Commission Act*.

HOW TO PARTICIPATE

- Submit a letter of comment
- Register as an interested party
- Request intervener status

IMPORTANT DATES

1. **Friday, November 4, 2022** – Deadline to register as an intervener with the BCUC

For more information about the Complaint, please visit the [Proceeding Webpage](#) on bcuc.com under "Our Work – Proceedings". To learn more about getting involved, please visit our website at www.bcuc.com/get-involved or contact us at the information below.

GET MORE INFORMATION

British Columbia Hydro and Power Authority



16th Floor, 333 Dunsmuir Street
Vancouver, BC V6B 5R3



E: bchydroregulatorygroup@bchydro.com



P: 604.623.3726

British Columbia Utilities Commission



Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3



E: Commission.Secretary@bcuc.com



P: 604.660.4700



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|----------------------------------------------------------------------------------------------------|-----------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 14.0</u> | | | |
| Action: | | Information: | X |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Question Period | | |
| | | | |
| Background/Discussion: | | | |
| Questions from the public pertaining to the agenda for the November 8, 2022 Regular Board Meeting. | | | |
| Recommended Action: | | | |
| Information | | | |
| | | | |
| Presented by: Chairperson | | | |



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------|------------------|
| <u>MEETING AGENDA ITEM # 15.0</u> | | | |
| Action: | X | Information: | |
| Meeting: | Regular | Meeting Date: | November 8, 2022 |
| Topic: | Adjournment | | |
| | | | |
| Background/Discussion: | | | |
| | | | |
| Recommended Action: | | | |
| THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the November 8, 2022 Regular Board Meeting at _____ hours. | | | |
| | | | |
| Presented by: Chairperson | | | |