

Apple iCloud – Term of Use Protocol for Staff and Students

Apple (iCloud) is a globally used collection of secure, online, “cloud computing” tools that provide SD50 staff and students with a set of tools for digital productivity, file storage, collaboration and communication.

SD50 provides access to and manages Apple ID accounts for staff and students in the district. These applications are different from public Apple IDs these accounts are managed by the district, do not present users with advertising or scan student or staff information for advertising, and allow for more strict filtering and application control by SD50 system administrators.

Apple for Education tools store data outside of Canada and are subject to section 30.1 of the British Columbia Freedom of Information and Protection of Privacy Act (FIPPA). As such, consent is required for the use of:

- Pages – Word processor
- Keynote – Presentation
- Numbers– spreadsheets
- iCloud – Storage
- Notes – Keeps notes
- Reminders – Reminder app
- FaceTime – Video Call
- Messages – Text Message

The Apple Privacy Policy and Apple School Manager Agreement state that Apple will not share any SD50 iCloud information with any 3rd party, except under legal obligation as mentioned in this document below. Therefore, SD50 cannot guarantee protection of secret disclosures of information to a foreign authority as a consequence of foreign laws.

Consent

Before a teacher instructs a student to use one of the non-Canadian hosted tools identified above as storing data outside of Canada, a consent letter must be signed. The SD50 iCloud consent letter is found here: <https://sd50.bc.ca/wp-content/uploads/2019/05/Student-FOIPPA-.docx>

Personal Information for Account Creation

The iCloud platform allows SD50 to set up, manage and delete all our own staff and student accounts. To create an SD50 iCloud account, the following pieces of personal information are shared with Apple’s servers: First and Last name; The is password stored on Microsoft azure AD.

Acceptable Use of iCloud

The use of iCloud by SD50 staff and students is bound by the SD50 (C.9 – Electronic Technology Systems policy). As an overview, this document states that users will conduct themselves in a courteous, ethical and responsible manner while using all district technology resources, including the SD50 iCloud platform.

As part of providing access to iCloud, schools must share the following appropriate use guidelines:

- Apple is an educational tool. Any personal information stored in your account may be subject to access by school staff as well as being subject to the Apple terms-of-use.
- Sending email or sharing documents to individuals outside of the District may expose the information in that email to 3rd parties beyond the intended recipient (for example, if the recipient uses a non-Canadian based email system, your email may be subject to foreign privacy laws). You should always use caution whenever sending personal information to 3rd parties via email.
- Understand that Apple tools are hosted outside of Canada. When using these tools, students should avoid including personal information. Teachers instructing students to include personal information in these tools are required to request the completion of a consent form prior to use.

Access to iCloud by SD50 System Administrators

All activities conducted on the SD50 Apple iCloud platform are not private, and may be monitored or reviewed at any time, and without prior notice.

Access to SD50 iCloud by Apple

As per the Apple Terms of Service and Privacy documents, all the personal account information and any content created or uploaded into the SD50 iCloud platform is owned by SD50 and will not be shared or sold to third party organizations.

However, as outlined in their privacy policy, Apple does maintain the ability to access and share personal or content data on the SD50 iCloud platform under the following circumstances:

- Apple has obtained additional consent from the user to share personal information
- SD50 grants Apple explicit permission for troubleshooting purposes
- For legal reasons, Apple will share personal information with companies, organizations or individuals outside of Microsoft if they have a good faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:
 - meet any applicable law, regulation, legal process or enforceable governmental request.
 - enforce applicable Terms of Service, including investigation of potential violations.
 - detect, prevent, or otherwise address fraud, security or technical issues.
 - protect against harm to the rights, property or safety of Apple, their users or the public as required or permitted by law.

Apple Term of Use and Privacy

The full Apple Term of Use and Privacy Statements can be found here:

https://www.apple.com/education/docs/Data_and_Privacy_Overview_for_Schools.pdf

<https://www.apple.com/legal/education/apple-school-manager/ASM-CA-EN.pdf>