

# ***Haida Gwaii***

## **AGENDA of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)**

**Location:** Via Teams  
**Date:** May 31, 2022  
**Time:** 6:00 PM  
**Use Google Meet code:** Link in email – Also available on the SD50 website  
**Distribution List**

Board of Education	SD50 All staff
CUPE Local 2020	Haida Gwaii Principals & Vice Principals Association
Haida Gwaii Teachers' Association	Old Massett Village Council
Skidegate Band Council	Skidegate Haida Immersion Program
Haida Gwaii Observer	School District No. 50 Website
Parent Advisory Councils	Village of Queen Charlotte
Village of Port Clements	Village of Masset
Area D Director	Ernie Gladstone
Jennifer White	Jason Alsop
Erica Reid, Tasha Samuels	Student Trustees

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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Acknowledgement of Haida Territory		
<b>Background/Discussion:</b>			
Acknowledgment that the School District No. 50 (Haida Gwaii) Regular Board Meeting is being held on the unceded and traditional territory of the Haida Nation.			
<b>Recommended Action:</b>			
Information.			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Call to Order		
<b>Background/Discussion:</b>  Call to Order			
<b>Recommended Action:</b>  Chairperson Moraes calls the May 31, 2022 Regular Board Meeting at ____ hours.			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Public Question Period		
<b>Background/Discussion:</b>  Call out for questions pertaining to the agenda for the May 31, 2022, Regular Board Meeting. (10 minutes total)			
<b>Recommended Action:</b>  Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 4</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Approval of Agenda		
<b>Background/Discussion:</b>			
May 31, 2022 Regular Board Meeting Agenda			
<b>Recommended Action:</b>			
THAT the Board of Education of School District no. 50 (Haida Gwaii) approve the Regular Board Meeting Agenda as circulated.			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Approval of minutes of prior meeting		
<b>Background/Discussion:</b>			
Regular Board Meeting Minutes, April 12, 2022.			
<b>Recommended Action:</b>			
THAT the Board of Education of School District no. 50 (Haida Gwaii) approve the April 12, 2022, Regular Board Meeting Minutes as presented.			
Presented by: Chairperson			

**MINUTES OF THE REGULAR BOARD MEETING HELD AT  
AGNES L. MATHERS ELEMENTARY SCHOOL and VIA TEAMS  
TUESDAY, APRIL 12, 2022**

**PRESENT WERE:** Adeana Young, Acting Chairperson  
Dana Moraes, Chairperson  
Julia Breese, Trustee  
Wilson Brown, Trustee  
Roeland Denooij, Trustee

**ALSO PRESENT:** Kevin Black, Secretary-Treasurer  
Maureen Benoit, Human Resources Manager  
Kristina Russ, Confidential Administrative Assistant

**ABSENT WAS:** M. Stewart, Superintendent of Schools

**MEMBERS OF THE PUBLIC:**

Lauren Field  
Behn Cochrane

Peter Houston

Kim Forbes

**TEAMS:**

Steve Goffic  
Lao Peerless  
Erica Reid

Kuuyas Collison-Robertson  
Sian Nalleweg  
Christine Cunningham

Chantal Davis  
Tammy Gates

**1. ACKNOWLEDGEMENT OF HAIDA TERRITORY**

Acting Chairperson Young respectfully acknowledged that the meeting was being held on the unceded and traditional territory of the Haida Nation.

**2. CALL TO ORDER**

Acting Chairperson Young called the meeting to order at 1802 hours.

**3. PUBLIC QUESTION PERIOD**

The Board of Education of School District No. 50 (Haida Gwaii) invited members of the public to address agenda items during the Public Question Period.

Questions were asked on the following items:

- Students at Ferry Landing following off-island ferry trips
- School bus route cancellation
- Bus driver shortage
- Crosswalks



#### 4. APPROVAL OF AGENDA

R22041201

MOTION BY: Trustee Breese

SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Regular Board Meeting Agenda with the following additions and attachments:

- Attachment to agenda item 11.5 Trustee Election Bylaw
- Attachment to agenda item 12.6: Third Quarter Operating Grant Comparison
- Addition: 12.13 High Risk Field Trip Application – Gudangaay Tlaats'gaa Naay Secondary, Visit to Yaan
- Attachment: Correspondence Letter re: Busing

MOTION CARRIED

#### 5. APPROVAL OF MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS

5.1 – March 8, 2022, Regular Board Meeting Minutes

R22041202

MOTION BY: Chairperson Moraes

SECONDED BY: Trustee Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the March 8, 2022, Regular Board Meeting minutes as presented.

MOTION CARRIED

5.2 – April 12, 2022, In-Camera Rise, and Report

R22041203

MOTION BY: Chairperson Moraes

SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) reported that personnel, and student matters were discussed at the April 12, 2022, In-Camera Meeting.

MOTION CARRIED

#### 6. REPORT ON ACTION FROM PREVIOUS MEETINGS

#### 6.1– Permanent Tribute

Deferred to the May 2022 Regular Board Meeting.

#### 6.2 – Proof of Vaccine Procedure Update

Secretary-Treasurer provided an update on the implementation of the School District's Proof Of Vaccination Procedure.

#### 6.3 – After School Child Care Update

Trustee Denooij discussed the possibility of providing after school child care for students from K to Grade 7. Secretary-Treasurer Black reported on the status of after school child care in the district.

Action: Bring costing back to the Board at the next meeting for review.

Action: Investigate options to collaborate with other organizations to provide this service.

#### 6.4 – Ministry School Calendar Draft 2022/23

Secretary-Treasurer Black reported that School District No. 50's 2022-23 Ministry School Calendar with the addition of the National Truth and Reconciliation non-instructional day meets the Ministry's requirements for instructional minutes.

R22041204

MOTION BY: Trustee Breese

SECONDED BY: Trustee Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the 2022-23 Ministry School Calendar as circulated

MOTION CARRIED

### 7. **DELEGATIONS/PRESENTATIONS**

7.1 – Gudangaay Tlaats'gaa Naay Secondary School Teacher, Ms. Cunningham, presented on behalf of the Athletics Club.

### 8. **CHAIRPERSON REPORT**

Chairperson Moraes thanked Acting Chairperson Young for stepping into the Chairperson role for the duration of the meeting.

### 9. **SUPERINTENDENT REPORT**

9.1 – Student Trustee Report

Student Trustee Kuuyas Collison-Robertson shared a brief update on current events at GidGalang Kuuyas Naay in sports, academics, end of term and Grad planning.

Chantal Davis reported that Gudangaay Tlaats'gaa Naay Student Council is planning an Easter egg hunt as well as welcoming visiting students from Carleton University.

## **10. INDIGENOUS EDUCATION**

### **10.1 – Indigenous Education Update**

No update this month

## **11. STRATEGIC AND POLICY ISSUES**

### **11.1 – Truth and Reconciliation Calls to Action**

Trustees Denooij and Chairperson Moraes read Bill 41 Article 16.

### **11.2 – Strategic Plan Update**

Chairperson Moraes reported that Trustees are planning the next steps toward completion of the Strategic Plan.

### **11.3 – BCSTA Update**

The Board will be travelling to the BCSTA AGM being held in Vancouver on April 21-24, 2022. Acting Chairperson Young reminded Trustees to register for the online voting and that nominations are open for the BSTA Board of Directors. Acting Chairperson Young offered to let her name stand for one of the director positions.

### **11.4 – BCPSEA update**

No update.

### **11.5 – Trustee Election Bylaw**

Secretary-Treasurer Black provided information on the Trustee Election Bylaw.

R22041205

MOTION BY: Trustee Denooij

SECONDED BY: Chairperson Moraes

THAT the Trustee Election Bylaw No. 3 of the Board of Education of School District No. 50 (Haida Gwaii) be given second reading at this meeting.

MOTION CARRIED

## **12. OPERATIONS**

### **12.1 – SD50 Auction**

Secretary-Treasurer Black informed the Board that there will not be an auction this month.

## 12.2 – March 2022 Financial Vouchers

R22041206

MOTION BY: Chairperson Moraes

SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the March 2022 Financial Vouchers and Trustee Expenditures as presented.

MOTION CARRIED

## 12.3 – Masset Schools Update

Manager of Operations Peerless reported that work is needed on the Port Clements Elementary School gym floor rendering the gym unavailable for use until further notice. Manager of Operations Peerless also provided an update on the progress of the Masset School Amalgamation project and informed the Board that he will be meeting with Student Council on this next week.

Secretary-Treasurer Black mentioned that there are monthly updates on the School District website outlining the progress of the project.

Action: To include in our discussion staffing and transitioning Tahayghen students to Gudangaay Tlaats'gaa Naay Secondary School.

## 12.4 – Seamless Day Project Update

Secretary-Treasurer Black provided an update on the Seamless Day Program at Sk'aadgaa Naay Elementary School. The program is running with low attendance at this time, but the District anticipates participation to increase.

## 12.5 – Summary of Operating Grant Comparison

Secretary-Treasurer Black presented the Summary of Operating Grant Comparison included in the agenda package. Secretary-Treasurer Black gave a brief explanation of funding protection and how it affects the budget.

## 12.6 – Third Quarter Operating Financial Update

Secretary-Treasurer Black shared the Third Quarter Operating Financial Update as circulated in the additions to the agenda.

## 12.7 – Lunch Program

Trustee Denooij discussed the possibility of the district offering more extensive lunch programs in our schools

R22041207

MOTION BY: Trustee Denooij

SECONDED BY: Chairperson Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) direct senior staff to review the the current meal programs offered in our schools and report back to the Board and include the cost analysis of running full-day per lunch programs in all schools.

MOTION CARRIED

#### 12.8 – IT Manager Report

Secretary-Treasurer Black presented Information Technology Manager Steve Goffic's IT Update as included in the meeting agenda package.

#### 12.9 – High Risk Field Trip Application – Sk'aadgaa Naay Elementary School

R22041208

MOTION BY: Trustee Breese

SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Sk'aadgaa Naay Elementary School's high risk field trip application to Mount Moresby Adventure Camp.

MOTION CARRIED

#### 12.10 – High Risk Field Trip Application – GidGalang Kuuyas Naay Secondary School

R22041209

MOTION BY: Trustee Denooij

SECONDED BY: Trustee Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve GidGalang Kuuyas Naay Secondary School's high risk field trip application to Mount Moresby Adventure Camp.

MOTION CARRIED

#### 12.11 – Budget Plan Process

Secretary-Treasurer Black reviewed the Budget Plan Process included in the meeting agenda package.

R22041210

MOTION BY: Trustee Denooij

SECONDED BY: Chairperson Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) extend the duration of the meeting by 10 minutes.

MOTION CARRIED

#### 12.12 – Annual Facilities Grant

Secretary-Treasurer Black and Manager of Operations Peerless presented the rationale and details of the 2022-23 Annual Facilities Grant Proposal as included in the meeting agenda package.

#### 12.13 – High Risk Field Trip Application – Gudangaay Tlaatsgaa Naay Secondary

R22041211

MOTION BY: Trustee Denooij

SECONDED BY: Chairperson Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Gudangaay Tlaats'gaa Naay Secondary School's high risk field trip application to visit Yaan.

MOTION CARRIED

### 13. CORRESPONDENCE

Letter from parents, Christina Stupka and Sean O'Donohue regarding busing from Port Clements to Masset was received and filed.

### 14. PUBLIC QUESTION PERIOD

The public brought forward questions regarding:

- Provision of a copy of the LEA
- Transparency during budget process
- Student Transportation on BC Ferries
- Special Education opportunities through food programs
- Earth Day participation

Action: Post the Earth Day information on the District website

## 15. ADJOURNMENT

R22041212

MOTION BY: Chairperson Moraes  
SECONDED BY: Trustee Denooij

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourn the Regular Board meeting at 2021 hours.

MOTION CARRIED

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Chairperson

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Secretary-Treasurer



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 5.2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	In-Camera Rise and Report		
<b>Background/Discussion:</b>			
May 31, 2022, In-Camera Rise, and Report			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) reported that property, personnel, and pupil matters were discussed at the May 31, 2022, In-Camera meeting.			
Presented by: Secretary-Treasurer			





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 6.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Report on Action from the Previous Meeting		
<b>Background/Discussion:</b>			
After-School Care			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			

**School District No. 50 (Haida Gwaii)**  
**Estimated costs - before & after school care**

ALM					
	Hours	S&B	Per Day	Days/Yr	Total Cost
Support staff AM	2	\$ 38	\$ 76	180	\$ 13,658
Support staff PM	2.5	\$ 38	\$ 95	180	\$ 17,073
Supplies			\$ 12	180	\$ 2,160
Total Cost					\$ 32,891

Breakeven - ALM					
Total Cost					\$ 32,891
MCFD grants - EST					\$ 4,311
Cost less Grant					\$ 28,580
Estimated students					\$ 6
Per Student/Year					\$ 4,763
Per Student/Month					\$ 476
Per Student/Day					\$ 26

PCES					
	Hours	S&B	Per Day	Days/Yr	Total Cost
Support staff AM	2	\$ 38	\$ 76	180	\$ 13,658
Support staff PM	2.5	\$ 38	\$ 95	180	\$ 17,073
Supplies			\$ 12	180	\$ 2,160
Total Cost					\$ 32,891

Breakeven - PCES					
Total Cost					\$ 32,891
MCFD grants - EST					\$ 4,311
Cost less grant					\$ 28,580
Estimated students					\$ 6
Per Student/Year					\$ 4,763
Per Student/Month					\$ 476
Per Student/Day					\$ 26

SNES					
	Hours	S&B	Per Day	Days/Yr	Total Cost
Support staff AM	2	\$ 38	\$ 76	180	\$ 13,658
Support staff PM	2.5	\$ 38	\$ 95	180	\$ 17,073
Supplies			\$ 24	180	\$ 4,320
Total Cost					\$ 35,051

Breakeven - SNES					
Total Cost					\$ 35,051
MCFD grants- EST					\$ 10,292
Cost less grant					\$ 24,760
Estimated students					\$ 12
Per Student/Year					\$ 2,063
Per Student/Month					\$ 206
Per Student/Day					\$ 11

TAHAYGHEN					
	Hours	S&B	Per Day	Days/Yr	Total Cost
Support staff AM	2	\$ 38	\$ 76	180	\$ 13,658
Support staff PM	2.5	\$ 38	\$ 95	180	\$ 17,073
Supplies			\$ 24	180	\$ 4,320
Total Cost					\$ 35,051

Breakeven - TAHAYGHEN					
Total Cost					\$ 35,051
MCFD grant - EST					\$ 10,292
Cost less grant					\$ 24,760
Estimated students					\$ 12
Per Student/Year					\$ 2,063
Per Student/Month					\$ 206
Per Student/Day					\$ 11

DISTRICT					
	Hours	S&B	Per Day	Days/Yr	Total Cost
Support staff AM	8	\$ 38	\$ 304	180	\$ 54,634
Support staff PM	10	\$ 38	\$ 379	180	\$ 68,292
Supplies			\$ 72	180	\$ 12,960
MCFD grant - EST					\$ 2,921
Total Yearly Cost					\$ 132,965



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 6.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Report on Action from the Previous Meeting		
<b>Background/Discussion:</b>			
Food Program report to be distributed at the meeting			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 7.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Delegations/Presentations		
<b>Background/Discussion:</b> <ul style="list-style-type: none"> <li>- Video Presentation by the students at Agnes L. Mathers Elementary School.</li> </ul> <b>Video one - Land acknowledgment</b> <b>Video two – Drumming and singing</b> <b>Video three – ALM Life is montage</b>			
<b>Recommended Action:</b>			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 8</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Chairperson Report		
<b>Background/Discussion:</b>			
Verbal Report			
<b>Recommended Action:</b>			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Superintendent's Update		
<b>Background/Discussion:</b>			
May 2022 Superintendent's Update			
<b>Recommended Action:</b>			
Presented by: Acting Superintendent			

# April/May 28, 2022 Update

Acting Superintendent/Principal of Indigenous  
Education



Joanne Yovanovich



Haawa Janine Wilson & Kelsey Pelton for sharing photos.

# Highlights

It has been a busy transition for all of us as we reorganize our workloads to accommodate Superintendent Stewart's medical leave and ensure his work commitments are fulfilled. We also have an increase of illness. Many staff and students have been off sick with COVID, and other illnesses as our communities adjust to new health mandates and requirements.

**Functional School Closure:** We seem to be reviewing this document frequently. So far, we have been able to remain open, as all schools continuously juggle and share staff to remain open.

**Early Learning:** Seamless Day Program opened in April with students attending the after school program. During the last PALS session students and families made their own drums. There is a photo of the drums included in this update. We have also received notice that we have been approved funding for: Changing Results for Young Children (CR4YC), Seamless Day Kindergarten - Sk'aadgaa Naay Elementary, JUST B4 - 1 new site will be able to offer this program following the Strong Start program. Exciting news for fall programs.

**Equity In Action:** We have hosted 4 Gatherings and have another planned before school ends. The group has shared stories and knowledge. We are considering how and what will be included in surveys for students & parents. We hope to have our top questions for the survey before the end of this school year. The work has proven to be triggering for participants. At our last gathering we were reminded to be mindful of the process and that this will continue to be emotional work. We are very grateful to those who participate in these gatherings and participate in this work.

**Mental Health:** Many staff have participated in Mental Health First Aid training and other topics like Mind Up. Each school also has a wellness committee who meet together and discuss wellness strategies and supplies for their building. We now have a staff member who is certified to train other staff, in Mental Health First Aid.



**Indigenous Provincial Grad Requirement:** Our district is in a good position as we already offer Indigenous courses and likely do not have to adjust anything at this point to meet the new grad requirements.

**IT:** Discussed and implemented new security measures to provide improved security for the district and its systems. We also discussed new website assets as a result of consultation with DPAC.

**School Sports & Field Trips:** Our district wide sporting events & play days were rescheduled and are happening face to face which is a very welcome change. Students and staff are once again enjoying badminton, chess, soccer, camping, basketball and track & field as we move into our last month of this school year.





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Student Trustee Report		
<b>Background/Discussion:</b>  Verbal Report			
<b>Recommended Action:</b>  Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Local Education Agreement		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>			
Information			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 11.1</u>			
Action:		Information:	X
Meeting:	Regular	Meeting Date:	May 31, 2022
Topic:	Calls to Action of the Truth and Reconciliation Commission		
<b>Background/Discussion:</b> Bill 41 – Declaration of Indigenous Rights: <b>United Nations Declaration on the Rights of Indigenous Peoples</b> <i>Article 17</i>  1. Indigenous individuals and peoples have the right to enjoy fully all rights established under applicable international and domestic labour law.  2. States shall in consultation and cooperation with indigenous peoples take specific measures to protect indigenous children from economic exploitation and from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development, taking into account their special vulnerability and the importance of education for their empowerment.  3. Indigenous individuals have the right not to be subjected to any discriminatory conditions of labour and, inter alia, employment or salary.			
<b>Recommended Action:</b>  Information			
Presented by: Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	BCSTA Update		
<b>Background/Discussion:</b>			
BCSTA May 2022 Update			
<b>Recommended Action:</b>			
Information			
Presented by: Vice-Chairperson			

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.3</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	BCPSEA Update		
<b>Background/Discussion:</b>			
BCPSEA May 2022 Update			
<b>Recommended Action:</b>			
Information			
Presented by: Vice-Chairperson			

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.4</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Trustee Election Bylaw		
<b>Background/Discussion:</b>			
Third Reading of the Trustee Election Bylaw			
<b>Recommended Action:</b>			
THAT the Trustee Election Bylaw No. 3 of the Board of Education of School District No. 50 (Haida Gwaii) be given third and final reading at this meeting.			
Presented by: Secretary-Treasurer			



# BOARD OF EDUCATION SCHOOL DISTRICT NO. 50 (HAIDA GWAI)

## School District No. 50 (Haida Gwaii) Trustee Election By-Law

**By- Law No. 3**

**DATE: April 27, 2010**

This By-Law is to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

### **PREAMBLE**

Under the *School Act*, the Board of Education may, by by-law, determine various procedures and requirements to be applied to trustee elections.

In School District No. 50 under section 37 of the *School Act*, trustee elections in the following trustee electoral areas are all the responsibility of the School Board:

Trustee electoral area		Number of Trustees
Area 1	<b>Old Massett:</b> including Masset IR #1 and IR #28	One
Area 2	<b>North:</b> including the Village of Masset and Tow Hill	One
Area 3	<b>Central:</b> including the Village of Port Clements, Tlell, and Lawn Hill	One
Area 4	<b>Skidegate</b>	One
Area 5	<b>South:</b> including the Village of Queen Charlotte, Miller Creek, and Moresby Island	One

### **1. DEFINITIONS**

The terms used shall have the meanings assigned by the School Act and the Municipal Act, except as the context indicates otherwise.

"By-Election" means a trustee election to fill a vacancy on the school board.

"Election" means a trustee election.

"Board" or "School Board" means the Board of Education of School District No. 50 (Haida Gwaii).

"Chief Election Officer" means the person appointed by the school board for each general election or by-election.





## **BOARD OF EDUCATION SCHOOL DISTRICT NO. 50 (HAIDA GWAII)**

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### **2. APPLICATION**

This by-law applies to both general elections and by-elections and to those trustee elections carried out by other authorities, except as otherwise indicated.

### **3. ORDER OF NAMES ON THE BALLOT**

The order of names of candidates on the ballot will be determined by lot in accordance with sections 46 (4) of the *School Act* and section 107 of the *Local Government Act*.

### **4. RESOLUTION OF TIE VOTES AFTER A JUDICIAL RECOUNT**

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 141 of the *Local Government Act*.

### **5. APPLICATION TO ELECTIONS CONDUCTED BY OTHER AUTHORITIES**

- (a) The Board authorizes the Secretary-Treasurer to enter into an agreement with a local government under section 38 (4) of the *School Act*, under which the local government conducts all or part of a trustee election for the school board, or conducts all or part of a trustee election in conjunction with a local government election.
- (b) The Board does not adopt any local government by-law to change the minimum number of nominators and the minimum number of qualified nominators for a trustee candidate is two (2).

### **6. ELECTIONS CONDUCTED BY THE SCHOOL BOARD**

#### **6.1 Mandatory Advance Voting Opportunities**

As required by section 97 (2) of the *Local Government Act* and the *School Act*, the mandatory advance voting opportunities are established as follows:

- (a) on the tenth day before general voting day; and no other advance voting opportunity will be held except as established by the Chief Election Officer.

#### **6.2 Additional Advance Voting Opportunities**

As authorized under section 98 of the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities.

#### **6.3 Additional General Voting Opportunities**

As authorized by section 96 (1) of the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in section 96 (2) of the *Local Government Act*, for such voting opportunities.



## **BOARD OF EDUCATION SCHOOL DISTRICT NO. 50 (HAIDA GWAII)**

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### **6.4 Special Voting Opportunities**

In order to give electors who may otherwise be unable to vote an opportunity to do so, the School Board authorizes the Chief Election Officer to establish the location, date and voting hours for one or more special voting opportunities for each election, within the limits set out in section 99 (4) of the *Local Government Act*.

## **7. PUBLIC ACCESS TO ELECTION DOCUMENTS**

### **7.1 Posting of Nomination Documents**

- (a) The Board authorizes posting of nomination documents of trustee candidates on the website of School District No. 50 until thirty (30) days after declaration of the election results.
- (b) The Board authorizes but does not require the Chief Election Officer to post nomination documents of trustee candidates for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen Charlotte Regional District, until such time as established by the bylaws of the relevant local government.

### **7.2 Posting of Campaign Financing Disclosure Statements**

- (a) The Board authorizes posting of trustee candidates' campaign financing disclosure statements and declarations and supplementary statements and declarations on the website of School District No. 50 until one (1) year from general voting day.
- (b) The Board authorizes but does not require the Chief Election Officer to post campaign financing disclosure statements for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen Charlotte Regional District, until such time as established by the bylaws of the relevant local government.

## **8. CHIEF ELECTION OFFICER**

### **8.1 Appointment**

The Board shall appoint a Chief Election Officer by March 1 of an election year. In the event a By-Election is required, the Board shall appoint a Chief Election Officer in sufficient time to comply with By-Election requirements.

### **8.2 Election By-Law Advice**

The Chief Election Officer shall advise the Board as soon as practicable of any modifications to this By-Law that are required or advisable by change in statute or circumstance.



## **BYLAW No. 3.1**

### **TRUSTEE ELECTION BYLAW**

**DATE: MAY 31, 2022**

This Bylaw is to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

#### **PREAMBLE**

Under the *School Act*, the Board of Education may, by bylaw, determine various procedures and requirements to be applied to trustee elections. [The Board of Education of School District No. 50 in an open meeting of the Board, enacts as follows:](#)

In School District No. 50 ~~under section 37 of the~~, [in accordance with the \*School Act\*](#), trustee elections in the following trustee electoral areas are all the responsibility of the School Board:

Trustee electoral area		Number of Trustees
<b>Area 1</b>	<b>Old Massett:</b> including Masset IR #1 and IR #28	One
<b>Area 2</b>	<b>North:</b> including the Village of Masset and Tow Hill	One
<b>Area 3</b>	<b>Central:</b> including the Village of Port Clements, Tlell, and Lawn Hill	One
<b>Area 4</b>	<b>Skidegate</b>	One
<b>Area 5</b>	<b>South:</b> including the Village of Queen Charlotte, Miller Creek, and Moresby Island	One

#### **1. DEFINITIONS**

The terms used [in this bylaw](#) shall have the meanings assigned by the *School Act* and the ~~Municipal Act-Local Government Act~~, and the [Local Elections Campaign Financing Act](#) except as the context indicates otherwise.

"By-Election" means a trustee election to fill a vacancy on the school board [in any of the circumstances described in the \*School Act\*](#).

"Board" or "School Board" means the Board of Education of School District No. 50 (Haida Gwaii).

"Chief Election Officer" means the person appointed by the school board for each general election or by-election.

"Election" means a trustee election.



## **2. APPLICATION**

This bylaw applies to both general elections and by-elections and to those trustee elections carried out by other authorities, except as otherwise indicated.

## **3. ORDER OF NAMES ON THE BALLOT**

The order of names of candidates on the ballot will be determined by lot ~~in accordance with sections 46 (4) of the *School Act* and section 107 of the *Local Government Act*.~~

## **4. RESOLUTION OF TIE VOTES AFTER A JUDICIAL RECOUNT**

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with ~~section 141 of the *Local Government Act*.~~

## **5. APPLICATION TO ELECTIONS CONDUCTED BY OTHER AUTHORITIES**

(a) The Board ~~authorizes~~ directs the Secretary-Treasurer to enter into an agreement with a local government under section 38 (4) of the *School Act*, under which the local government conducts all or part of a trustee election for the school board, or conducts all or part of a trustee election in conjunction with a local government election.

(b) The Board does not adopt any local government bylaw to change the minimum number of nominators and the minimum number of qualified nominators for a trustee candidate is two (2).

## **6. ELECTIONS CONDUCTED BY THE SCHOOL BOARD**

### **6.1. MANDATORY ADVANCE VOTING OPPORTUNITIES**

As required by ~~section 97 (2) of the *Local Government Act*, the mandatory~~ an advance voting opportunities ~~are established as follows~~ will be held ~~on the tenth day before general voting day.~~

~~(a) On the tenth day before general voting day, and no other advance voting opportunity will be held except as established by the Chief Election Officer.~~

### **6.2. ADDITIONAL ADVANCE VOTING OPPORTUNITIES**

As authorized under ~~section 98~~ the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities.

### **6.3. ADDITIONAL GENERAL VOTING OPPORTUNITIES**

As authorized by ~~section 96 (1) of the *Local Government Act*~~, the School Board authorizes the Chief Election Officer to establish additional voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in ~~section 96 (2) of the *Local Government Act* for such voting opportunities.~~

### **6.4. SPECIAL VOTING OPPORTUNITIES**

In order to give electors who may otherwise be unable to vote an opportunity to do so, the School Board authorizes the Chief Election Officer to establish the location, date and



voting hours for one or more special voting opportunities for each election, within the limits set out in ~~section 99 (4) of~~ the *Local Government Act*.

## **7. PUBLIC ACCESS TO ELECTION DOCUMENTS**

### **7.1. POSTING OF NOMINATION DOCUMENTS**

(a) The Board authorizes **public access to** ~~posting of~~ nomination documents of trustee candidates on the website of School District No. 50 until thirty (30) days after declaration of the election results.

(b) The Board authorizes but does not require the Chief Election Officer to post nomination documents of trustee candidates for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen Charlotte Regional District, until such time as established by the bylaws of the relevant local government.

### **7.2. POSTING OF CAMPAIGN FINANCING DISCLOSURE STATEMENTS**

(a) In accordance with the *Local Elections Campaign Financing Act*, the Board will make available to the public for inspection, without charge, during the regular office hours of the Board's head office, the trustee candidates' campaign financing disclosure statements and supplementary reports, other than a mailing address or residential address of a significant contributor, by internet access or the on the website of School District No. 50, until 5 years after general voting day for the election to which the trustee's campaign financial disclosure statements and supplementary reports relate. ~~The Board authorizes posting of trustee candidates' campaign financing disclosure statements and declarations and supplementary statements and declarations on the website of School District No. 50 until one (1) year from general voting day.~~

(b) The Board authorizes but does not require the Chief Election Officer to post campaign financing disclosure statements for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen Charlotte Regional District, until such time as established by the bylaws of the relevant local government.

## **8. CHIEF ELECTION OFFICER **APPOINTMENT****

The Board shall appoint a Chief Election Officer by March 1 of an election year. In the event a By-Election is required, the Board shall appoint a Chief Election Officer in sufficient time to comply with By-Election requirements.

### **~~Election Bylaw Advice~~**

~~The Chief Election Officer shall advise the Board as soon as practicable of any modifications to this Bylaw that are required or advisable by change in statute or circumstance.~~



## **9. REPEAL**

School District No. 91 (Nechako Lakes) Trustee Elections Bylaw No. 3 is hereby repealed.

READ A FIRST TIME THIS 8<sup>TH</sup> DAY OF MARCH 2022

READ A SECOND TIME THIS 12<sup>TH</sup> DAY OF APRIL 2022

READ A THIRD TIME AND ADOPTED THIS 31<sup>st</sup> DAY OF MAY, 2022

## **BYLAW No. 3.1**

### **TRUSTEE ELECTION BYLAW**

**DATE: MAY 31, 2022**

This Bylaw is to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

#### **PREAMBLE**

Under the *School Act*, the Board of Education may, by bylaw, determine various procedures and requirements to be applied to trustee elections. The Board of Education of School District No. 50 in an open meeting of the Board, enacts as follows:

In School District No. 50, in accordance with the *School Act*, trustee elections in the following trustee electoral areas are all the responsibility of the School Board:

Trustee electoral area		Number of Trustees
<b>Area 1</b>	<b>Old Massett:</b> including Masset IR #1 and IR #28	One
<b>Area 2</b>	<b>North:</b> including the Village of Masset and Tow Hill	One
<b>Area 3</b>	<b>Central:</b> including the Village of Port Clements, Tlell, and Lawn Hill	One
<b>Area 4</b>	<b>Skidegate</b>	One
<b>Area 5</b>	<b>South:</b> including the Village of Queen Charlotte, Miller Creek, and Moresby Island	One

#### **1. DEFINITIONS**

The terms used in this bylaw shall have the meanings assigned by the *School Act* and the *Local Government Act*, and the *Local Elections Campaign Financing Act* except as the context indicates otherwise.

"By-Election" means a trustee election to fill a vacancy on the school board in any of the circumstances described in the *School Act*.

"Board" or "School Board" means the Board of Education of School District No. 50 (Haida Gwaii).

"Chief Election Officer" means the person appointed by the school board for each general election or by-election.

"Election" means a trustee election.



## **2. APPLICATION**

This bylaw applies to both general elections and by-elections and to those trustee elections carried out by other authorities, except as otherwise indicated.

## **3. ORDER OF NAMES ON THE BALLOT**

The order of names of candidates on the ballot will be determined by lot the *School Act* and the *Local Government Act*.

## **4. RESOLUTION OF TIE VOTES AFTER A JUDICIAL RECOUNT**

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with the *Local Government Act*.

## **5. APPLICATION TO ELECTIONS CONDUCTED BY OTHER AUTHORITIES**

(a) The Board directs the Secretary-Treasurer to enter into an agreement with a local government under section 38 (4) of the *School Act*, under which the local government conducts all or part of a trustee election for the school board, or conducts all or part of a trustee election in conjunction with a local government election.

(b) The Board does not adopt any local government bylaw to change the minimum number of nominators and the minimum number of qualified nominators for a trustee candidate is two (2).

## **6. ELECTIONS CONDUCTED BY THE SCHOOL BOARD**

### **6.1. MANDATORY ADVANCE VOTING OPPORTUNITIES**

As required by the *Local Government Act*, an advance voting opportunity will be held on the tenth day before general voting day.

### **6.2. ADDITIONAL ADVANCE VOTING OPPORTUNITIES**

As authorized under the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities.

### **6.3. ADDITIONAL GENERAL VOTING OPPORTUNITIES**

As authorized by the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in the *Local Government Act* for such voting opportunities.

### **6.4. SPECIAL VOTING OPPORTUNITIES**

In order to give electors who may otherwise be unable to vote an opportunity to do so, the School Board authorizes the Chief Election Officer to establish the location, date and voting hours for one or more special voting opportunities for each election, within the limits set out in the *Local Government Act*.





**7. PUBLIC ACCESS TO ELECTION DOCUMENTS**

**7.1. POSTING OF NOMINATION DOCUMENTS**

(a) The Board authorizes public access to nomination documents of trustee candidates on the website of School District No. 50 until thirty (30) days after declaration of the election results.

(b) The Board authorizes but does not require the Chief Election Officer to post nomination documents of trustee candidates for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen Charlotte Regional District, until such time as established by the bylaws of the relevant local government.

**7.2. POSTING OF CAMPAIGN FINANCING DISCLOSURE STATEMENTS**

(a) In accordance with the *Local Elections Campaign Financing Act*, the Board will make available to the public for inspection, without charge, during the regular office hours of the Board's head office, the trustee candidates' campaign financing disclosure statements and supplementary reports, other than a mailing address or residential address of a significant contributor, by internet access or the on the website of School District No. 50, until 5 years after general voting day for the election to which the trustee's campaign financial disclosure statements and supplementary reports relate.

(b) The Board authorizes but does not require the Chief Election Officer to post campaign financing disclosure statements for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen Charlotte Regional District, until such time as established by the bylaws of the relevant local government.

**8. CHIEF ELECTION OFFICER APPOINTMENT**

The Board shall appoint a Chief Election Officer by March 1 of an election year. In the event a By-Election is required, the Board shall appoint a Chief Election Officer in sufficient time to comply with By-Election requirements.

**9. REPEAL**

School District No. 91 (Nechako Lakes) Trustee Elections Bylaw No. 3 is hereby repealed.

READ A FIRST TIME THIS 8<sup>TH</sup> DAY OF MARCH 2022

READ A SECOND TIME THIS 12<sup>TH</sup> DAY OF APRIL 2022

READ A THIRD TIME AND ADOPTED THIS 31<sup>ST</sup> DAY OF MAY 2022



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM #11.5</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Regular Board Meeting Dates 2022-2023		
<b>Background/Discussion:</b>			
<ul style="list-style-type: none"><li>1. 2022-2023 Regular Board Meeting Dates<ul style="list-style-type: none"><li>a. In-person meetings and virtual</li><li>b. Review the month-by-month meeting dates</li></ul></li><li>2. Update the 2022-2023 District Calendar with the Regular Board Meeting dates</li></ul>			
<b>Recommended Action:</b>			
The Board receive and file the proposed 2022-23 Regular Board Meeting Schedule.			
Presented by: Secretary-Treasurer			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)

## SCHEDULE OF BOARD MEETINGS 2022 – 2023

<b>REGULAR BOARD MEETINGS</b>	
<b>TIME: 1800 hours</b>	
<b>Locations As Indicated</b>	
SEPTEMBER 13	Queen Charlotte/Daajing Giids Election period starts September 15
OCTOBER	No meeting
NOVEMBER 8	Queen Charlotte/Daajing Giids (Swearing and Inauguration Mtg.) TBA
DECEMBER 6	Virtual
JANUARY 24	Virtual
FEBRUARY 21	Port Clements
MARCH	SPRING BREAK IS MARCH 20-31
APRIL 25	Agnes L. Mathers
MAY 30	Virtual
JUNE 20	Queen Charlotte/Daajing Giids



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM #11.6</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Accumulated Operating Surplus Policy		
<b>Background/Discussion:</b>  New policy			
<b>Recommended Action:</b>  THAT the Board of Education School District No. 50 (Haida Gwaii) circulate the draft Accumulated Operating Surplus Policy to stakeholders for feedback.			
Presented by: Secretary-Treasurer			



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### Policy B.13 Accumulated Operating Surplus (AOS)

**Date Passed:** June 2018

**Date Amended:** XXX, XXXX

#### PREAMBLE

The Haida Gwaii Board of Education is responsible for ensuring the district is protected financially from extraordinary circumstances which could negatively impact school district operations and education of students.

#### PURPOSE

The purpose of the Policy is to provide guidance with respect to how the Board of Education will manage the Accumulated Operating Surplus. The Policy outlines:

1. Public participation;
2. Eligible restrictions of Accumulated Operating Surplus by Category;
3. Target balances;
4. Local capital; and
5. Approval process and public reporting

#### DEFINITIONS

- **Accumulated Operating Surplus** means the accumulated excess of Operating Revenues over Operating Expenses less Inter-Fund Transfers from current and prior years.
- **Inter-Fund Transfer** means a transfer between the school district's Operating Fund and Capital Fund.
- **Internally Restricted Operating Surplus** means a portion of an Accumulated Operating Surplus that has been set aside through a Board motion for specified use in future years.
- **Local Capital** is comprised of previous years' available operating surpluses, which are transferred to Local Capital with Board approval;

revenues from sale of capital assets; and investment income earned on these funds.

- **Unrestricted Operating Surplus (Contingency):** means the accumulated Operating Surplus built up in the School District's Operating Fund that has not been designated for specific uses.

## **1. PUBLIC PARTICIPATION**

Prior to approval of the Preliminary Annual Budget, the Board will engage with the local community, education partners and local First Nations and Métis Nation BC on the accumulation, and all proposed uses of Accumulated Operating Surplus.

Engagement with education partners can be addressed through the budget development consultation process and will be posted on the district's website with information on when, where and how the local community, local First Nations and Métis Nation BC can provide feedback on and be involved in the budget/surplus process including through the School District's Haida Education Council.

## **2. ELIGIBLE RESTRICTIONS OF ACCUMULATED OPERATING SURPLUS BY CATEGORY**

The Accumulated Operating Surplus may be subject to internal restrictions for use in future years. Restrictions can be made for items that are identified by the Board of Education, have defined timelines, and must be directly related to the Board of Education strategic plan and priorities, or meet the specified needs of the school district. Internal restriction will be approved by separate Board motion, and should be classified under the following categories:

1. Restrict due to the nature of constraints on the funds; such as
  - Contractual obligations (e.g., professional development)
  - Unspent Targeted Grant funds; or
  - School Generated funds

2. Restricted for anticipated unusual expenses identified by the Board of Education. This includes one-time expenses such as:
  - Specified short-term, variable staffing needs;
  - Equipment loss and breakage reserves;
  - Implementation of specified new initiatives; or
  - Impact of specified emerging events (e.g., COVID-19)
3. Restrictions for operations that span multiple school years, such as;
  - Revenue are not received in the same school year in which expenses are incurred;
  - Unspent school block funds;
  - Unspent Holdback funding from Ministry of Education; or
  - Designated funds to support future obligations, programs or services.
4. Restricted for transfer to Local Capital through a Board motion to create a reserve fund for:
  - Significant investments in technology, furniture and equipment, and fleet, that align with the Board of Education strategic plan and priorities;
  - School district contributions to capital construction projects not funded by the Ministry of Education and Child Care; or
  - Capital Assets funded by the school district
5. Restricted for future capital projects:
  - To satisfy Ministry requirements to contribute to major capital projects

#### 6. Unrestricted Operating Surplus (Contingency)

Boards should consider maintaining reasonable unrestricted operating surplus to support effective planning that includes risk mitigation. From time to time, boards may require emergency funds, or contingency funds for unexpected increases in expenses and/or decreases in anticipated revenues. In these situations, boards

need to have access to enough funds to continue to provide educational services and maintain regular operations without implementing one-time service cuts.

Budgeted annual operating expenses should be reflective of actual estimated costs or, where applicable, contractual expenditure requirements. Unrestricted operating surplus includes funds that may be used for budgets beyond the next two fiscal years. Examples of the use of unrestricted operating surplus funds include the following situations.

- **Major Emergent Operating Issues** – a school district may be faced with major non-recurring costs related to emergency events or situations (e.g., severe inclement weather, forest fires, etc.). These situations cannot be anticipated and budgeted for, and it may not be feasible to absorb the cost of such events in other budget areas in any given year.
- **For One-Time and Intermittent Projects** – a school district may be required to undertake one-time and/or intermittent projects that are large (in terms of cost). If these projects are funded from annual per-pupil based Provincial Operating grants this may cause fluctuations or reductions in educational service levels; therefore, it is not prudent to fund these projects from current annual per-pupil based Operating grants from the ministry.

## 7. Accumulated Deficits

Under section 156(12) of the School Act, a board must not incur a deficit of any kind unless the board has the approval of the minister or meets criteria prescribed by order of the minister. The criteria for incurring a deficit is prescribed in section 3 of the Accounting Practices Ministerial Order.

Consistent with this primary and secondary legislation, under ministry policy, a request to incur an accumulated operating deficit will only be approved if it is submitted by the board chair, or on a motion from the board and only if the board can explain why the accumulated deficit has been incurred.

The board must not have a history of multi-year accumulated deficits, must have retired any previous accumulated deficits as required by the ministry, and must:

- indicate the nature of the accumulated deficit;
- demonstrate how the accumulated deficit will be repaid (generally within one to 3 years);
- indicate the percentage that the accumulated operating deficit is under budgeted expenditures;
- have appropriated, to the current year, all accumulated operating surplus from prior years; and



- submit a deficit retirement plan

### **3. TARGET BALANCES**

The target balance for the Unrestricted Accumulated Operating Surplus is established in the range of 2-4 percent of operating expenses as approved in the Preliminary Annual Budget.

### **4. LOCAL CAPITAL**

Local Capital includes the board's portion of any proceeds from the disposition of capital assets, transfers from operating funds and interest earned on Local Capital funds restricted for the purchase of tangible capital assets. Transfers from operating funds to Local Capital must be made only for specific initiatives that have a clear linkage to boards' strategic goals, or that address capital assets investment, or that meet the specified needs of the school district.

If these transferred funds are not linked to strategic goals, or they have not been used within the timelines identified for the relevant initiative, the Ministry may require boards to use these Local Capital funds for other capital project priorities.

### **5. APPROVAL PROCESS AND PUBLIC REPORTING**

Prior to bringing forward the Preliminary Annual Budget, the Amended Annual Budget, or the Audited Year End Financial Statements for approval by the Board of Education, the Secretary-Treasurer will present a report to the Finance and Audit Committee that includes utilization of the Accumulated Operating Surplus and Local Capital.

The Board of Education will approve recommendations for utilization of Accumulated Operating Surplus or transfers to Local Capital by way of a motion. The motion will include the purpose, timeline, and amount to be restricted.

The districts Financial Statement Discussion and Analysis (FSD&A) will include the accumulated surplus schedule with the details related to the purpose, timeline, and reason for the surplus allocation.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM #11.7</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Financial Planning and Reporting Policy		
<b>Background/Discussion:</b> <p style="margin-left: 40px;">New policy</p>			
<b>Recommended Action:</b> <p style="margin-left: 40px;">THAT the Board of Education School District No. 50 (Haida Gwaii) circulate the draft Financial Planning and Reporting Policy to stakeholders for feedback.</p>			
Presented by: Secretary-Treasurer			



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### Policy B.17 Financial Planning and Reporting (FPAR)

**Date Passed:** XXXX XX, XXXX

The Board believes that establishing strategic priorities and associated operational plans will enhance student educational outcomes. The Board also believes that aligning funding and resources to those strategic priorities, and engaging in multiyear financial planning, are crucial for the effective operation of the school district and provision of quality educational programs and learning environments for students and staff. This policy responds to the Ministry of Education requirement for financial planning, as stipulated within Ministry policies.

The Board will develop, implement and provide to the Ministry of Education a *Financial Plan* spanning three years. This *Financial Plan* will outline financial strategies to address long-term financial goals, including how funding and resources will be used to support the strategic plans and operational needs of the district. Prominent among these strategic plans and operational needs will be enhancing student educational outcomes.

The Board represents the community and will be open and transparent on the resource allocations, along with seeking community input on those allocations. To support meaningful engagement and promote transparency, materials and reports will be developed in a manner that will enhance readers' understanding of the school district's financial position and changes to its financial position.

Management is responsible to the Board for outlining performance measures to evaluate achievement of the objectives and the risks inherent in the *Financial Plan*. Management is also responsible for establishing internal controls over spending and providing regular financial reporting.

#### Financial Plan Principles

1. The Board commits to develop the *Financial Plan* in a consultative and open manner with appropriate engagement of schools, staff and education partners. In addition, the engagement of local First Nations and Métis Nation BC will be sought.
2. The Board will establish an engagement process to receive input from staff, education partner groups, local First Nations and Métis Nation BC, and the community on the strategic objectives, resource priorities and allocation options.

3. When developing the *Financial Plan*, the Board will ensure that information and engagement opportunities are provided throughout the process. Specific dates and times will be published about key opportunities for staff, education partner groups, local First Nations and Métis Nation BC, and the community to receive information, provide input and raise questions.
4. Throughout the fiscal year, management will provide regular financial reporting. This reporting will compare actual and forecasted expenditures to the budget plan and progress to the achievement of the operational plans.
5. Management will produce a Financial Statement Discussion and Analysis report to assist readers in understanding the financial position, financial performance and cash flows presented in the financial statements. This report is one element of the robust annual school district financial reporting framework established by the Ministry of Education to address the reporting requirements, as specified in the *School Act* and to align with the *Budget Transparency and Accountability Act*.
6. The Board will amend the budget plan as conditions change and will formally approve an annual budget plan by June 30 and amended budget plan by February 28.
7. Twice annually, the management will report on the alignment of resources with strategic goals.
8. The Board will report annually to education partner groups, local First Nations and Métis Nation BC, and the community on the progress towards meeting Board objectives as outlined in the *Financial Plan*.
9. The Board will evaluate the financial and budget planning processes on an annual basis, identifying lessons learned and revisions for future consideration.

#### Authority

The Board authorizes the Secretary-Treasurer to develop and implement all procedures required for the development and monitoring of budgets for approval by the Board.

#### Responsibilities for Managing the Budget

The Secretary-Treasurer is delegated responsibility for the overall management of the educational and operational programs that are supported by the annual budgets. The Secretary-Treasurer is specifically responsible for the financial management of the budget, and all financial reports for approval by the Board.

Legal Reference: Section 156, [School Act](#)



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Budget Survey Results		
<b>Background/Discussion:</b> Budget Survey Results			
<b>Recommended Action:</b> Information			
Presented by: Secretary-Treasurer			

**1. Are there any programs, services, activities or district initiatives we should maintain as a high priority as we develop the budget?**

Field trips

I love the digital education that is happening and opening doors to opportunities; given our limited resources on Haida Gwaii I feel it's important to keep developing this.

Transportation: Extracurricular programs have taken a hit due to lack of available bussing.  
Face to face counselling - virtual is not ideal.

Foods - lunch programming for all schools

Athletics

Affordable On & Off-island transportation for youth (work with BC ferries for free travel for students?)

District participation in off island sporting events. We need to win the outstanding school award for athletics again.

\*\*\*\*\* ratio of teachers to children

PLEASE stop using a district average for class size and actually LOOK at the large classes at Sk'aadgaa Naay compared to those at the other elementary schools. Year after year after year (need I go on?!) classes at SNES are in the high 20s and low 30s whereas other schools have classes below 10 kids. How is that maintaining proper attention and instruction for all children not to mention physical spacing for desks and personal gear?

Racism workshops for staff Aboriginal projects for the Haida classes in high school

MMAC, Coast Days at GTN, after school sports, lunch program at GTN being every day, Tahayghen lunch program, ceramics and woodworking

LRT, school counselling service, psych Ed assessment, teacher evaluation

Student transportation for activities, daily food programming, provide additional funding/support for arts - students lack worldly culture and knowledge.

the Haida language program with Haida speakers teaching it.

- access to mental health support
- outdoor ed ie MMAC opportunities
- a variety of after school programs

Sports

Transportation!, more outdoor learning

Haida Language Programs

Pediatric OT

Lunch program

Special needs inclusion, after school programs, busses

Haida classes, field trips, sex ed

After school care, healthy food

My children really like working from the iPads

Strong start  
Weekly hot lunch  
PALS

Food programs

I would like to see Hot Lunch being offered at SNES every day, or at least much more frequently! There was a time when it was offered 3 times a week, and we were so thankful for that! My kids absolutely love hot lunch, they look forward to it, and I know they enjoy it much more than a packed lunch from home. Please consider making this a priority!

Hot lunch  
After school programming

Hot lunches

Hot lunch

Hot lunch

After school programs, seeing the ASSAI program return to the south end.

Hot lunch is amazing!

I would like to see more days added to the lunch program. Having a meal prepared at school also reduces waist from food items that don't last the day and removed the need for packaging causing trash unnecessarily

Hot lunch program to be offered more in the week! And if possible on Monday Tuesday due to the ferry not coming in until Monday and some parents don't shop until Tuesday so cupboards are bare until shop time!

Hot lunch everyday

Mental health, my child has changed immensely before to after Covid. Confidence is not there anymore. Needing programs/ activities to build confidence. Haawa.

Breakfast things. My child refuses breakfast at home

Hot lunch

Hot lunch daily!!!!

- 5x a week hot lunches
- Send kids home with a snack pack for the weekends.
- add microwaves in the classrooms. Being on an island can be challenging for making lunches, and a microwave would benefit my kids "we dont always have bread.

Hot lunch 3 times a week

Haida language, art, culture and the real history of Indigenous people and the formation of Canada; they should be outside more, harvesting and growing food, learning on the land even for academics. Budget for more field trips. Have more resources for support workers.

- )5 days a week hot lunch program
- )family dinners

Daily hot lunch

Hot lunch program more than once a week.

Programs including Haida community and education on Haida culture.

Less programs involving technology and more involving being outside in nature

money for mentorship for new teachers, especially new principals who step into a position with no prior training. This job is especially demanding if the person also has to teach a mixed grade of students. Who in this district is responsible for observing, helping and writing reports on these administrators. That person also needs to be skilled in knowing how to help, offer suggestions and insist that these new teachers spend time in the classrooms of experienced staff.

Accessibility to extracurricular activities

Student services, counselling, in service to support teaching the science of reading and enhance teaching of reading skills



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## Sports

Outdoor education, meal programs, Haida culture and language, supports for vulnerable students, Mental health services! And more things to lead kids into the right pathway into post secondary.

Counseling, Sports, Haida language and cultural activities

Mental health resources for all students.

Local and traditional foods being served for lunch. Especially deer, various types of fish and seafoods, wild harvested plants and berries. Haida mentors.

Haida language

Foods programs

Music, arts, sports

Technology. Our kids need to learn as much tech as they can. We don't know when a pandemic might hit us again and we need to access learning virtually.

Hot lunch and breakfast

Mental wellness and technology.

More hours for Educations Assistants, inclusive of all classrooms, Local Food to School (breakfast and hot lunch programs), Wellness for Educators and Support Staff, Seamless Kindergarten with all District Strong Starts open five days a week, inclusive, District Art Fair, Mount Moresby Camp.

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**2. Are there any programs, services, activities or district initiatives you would like us to consider adding as we develop the budget?**

Traditional food programs as well as traditional food fixtures (smoke house, fire pit)

E-Sports would be cool but not at the expense of any other programmes ... Also, I miss year books.. I love looking back at my school memories and I regret that my kids won't have that opportunity.

Perhaps also incentivize and offer driver training to existing staff to fill temporary gaps in driver shortages to reduce the number of bus cancellations

Tlell bus to Port Clements Elementary School.

District sports committee/athletics coordinator  
Support for new student projects, innovations, etc

I think we need better incentives or compensation for district staff to attend/chaperone/coach the sports teams.

More access to Speech and Language services, more counselling, more access to Occupational Therapy, more Psych Assessments every year - our kids have such diverse needs and they can't simply be placed on the wait list for a few years - some families are taking their kids to private help as the wait is too long.

same as above

After school sports such as Ultimate Frisbee, artistic activities such as theatre, ceramics, etc. especially for those who don't enjoy sports. One idea might be a D&D club.

Collaboration time for teachers to develop programs, half day per week.

Daily food programming - regular part time food coordinator positions for schools. Transportation assistance for special needs students. Bussing system requires reconfiguration to benefit students.

adding a breakfast option at school for students

- lunch program for ALL students
- outdoor education
- more cultural opportunities for students on the land
- Haida Immersion or Language opportunities for ALL
- better partnership with CHN/Band council for language and cultural initiatives
- sports (both on and off-island opportunities)

Preparing and teaching students responsibility for themselves and their surroundings.

More soccer and hot lunch at the high school

Haida Immersion

After School Program Hot Lunch 5 days a week

More available pediatric OT services

Cafeteria for full time lunches

After school programs, hot lunches 5 days a week

Climate change awareness and reducing dependency on fossil fuels (maybe this is already being done?)

Roots of Empathy

More hot lunch days

After school care, and/or programs would be so amazing to see.

More hot lunch days!

More hot lunches

I would like consideration of a French immersion program to be discussed again. The loss of this program was a loss to opportunities for our children. Haida Language teachers noted that the skills in learning French helped support the acquisition of Haida.

Before and after school care

I would like to see a different approach to gym: offering mental health and food education over team sports. More yoga, Thai chi, relaxation techniques and maybe less competition spots for children who do not thrive this way

More female driven activities - dance, art etc.

LGBTQ bathroom

The biggest change I noticed that was brought back after 5-10 years is Volleyball!!! Sports are so important for making friends, building confidence!! Haawa

Local Food gathering

After school programs

Daily hot lunch

Music class

Art

Inclusive space for non-gender specific children for changing rooms, bathrooms etc

Maybe incorporating a cooking program for the kids and families. Then families can spend quality time together plus bring home a nutrition meal.

I feel that good security is one of the biggest set backs our community faces. Maybe there's a way that the school can tap into bulk items "grocery bulk program?". Large food orders can be ordered at lower costs for families? I.e. Turkey's?

Special occasions, ham, and turkeys are becoming out of reach. Sad times right now.

I feel it's important to put together a resource pamphlet with services.

More days to the hot lunch program

Increase SOJL presence/celebration, mental health, anti-racism. Professional development should be focused on understanding historic and contemporary Haida culture,

-Family cooking programs.

This might be a far fetched consideration? A day care would benefit the community. Every school, and employment should have a child care program for staff and offer the extra spots to the public. I've seen this before in the cities, example "Victoria High school has this program".

Road safety (crossing guards, maybe?) at bus stops. Perhaps an investment in lighted signs, especially in winter months when it is dark, to encourage traffic to slow down.

Hot lunch program more than once a week

Teacher education on the use of technology and the negative effects of long term use

Early literacy programs that are structured, fun, engaging, creative and basically hands on and worksheet free!! Also each school should be able to have a dedicated music teacher who maybe travels from school to school on a weekly basis teaching song, rhythm, recorder and ukelele and such, from early primary to end of grade 7. Many districts in the north have such programs and they have become very successful over the years.

A debate club

Sports

Meal programs offered daily. Using food to teach. Outdoor education. Sports and arts funding. Travel funding for sports teams.

Gardening programs

Class trips to T'aalan Stl'aang

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Skills training that academically struggling students can take to boost self esteem and employability.

More music, more art. More emotional competency. Mandatory Classes on reconciliation in Highschool. Haida immersion. More elders and knowledge keepers. More time on the land. Allow Haida people to develop the curriculum. Especially in regards to history. Connect with the Haida nation to see what types of things you can do to prepare students for success - on island. They have so many job postings, if you truly care about the success of our children and youth you will understand what I'm saying. If you're in it just for a job and that sounds like too much work, then it's time to move on. We are now in a time of reconciliation- what does that mean to school district 50? What is the plan for hiring more Haida staff? And integrating the parts of the Truth and Reconciliation 94 calls to action that relate to education? The way it is right now, our children are still basically in Indian Day School. It was very very hard to send my children back to school this year after the kids were being unburied at residential schools in B.C. . what has changed? My children will still have a majority non haida people teaching them throughout their schooling years. This is unacceptable in this day and age. I would keep my kids home and teach them myself if I could do it on top of my job that I need in order for us to survive. Because of this, it's still mandatory to send them.

Haida language

Setting menus. Food prep. Communicating menu to students/ staff. The students have a real opportunity to learn big life skills through lunch programs

Swimming

No

Five day a week hot lunch

Adding things seems impossible based on the budget.

More inclusive professional development opportunities, big gap in HGTF and Support Staff funds for development, yet we WORK TOGETHER. Future Green opportunities-partner with Gwaii Trust? Skidegate band council? for Electric Vehicle charging stations, Hepa Filters in all classrooms, UV Lights for disinfecting rooms.

**3. Are there any programs, services, activities or district initiatives you would like us to consider eliminating or reducing as we develop the budget?**

N/a

Sadly no, I want it all and don't have a constructive idea for this.

Why are there high school buses leaving Port Clements going to both ends of the Island?

No.

Board Staff - perhaps my data is wrong but over the last decade, teaching staff has decreased yet board staff has increased. Really?

Nothing comes to mind

Eliminate teacher iPads and replace them with teacher laptops. The iPads are impracticable and don't assist teacher lesson preparation and student reporting.

Require certified psychologist for students and mental health supports by certified people. teacher support / counsellor positions are greatly undersubscribed and lack knowledge for the budget used.

-maintenance of rentals at district housing for staff who already have their own houses  
-bussing (perhaps larger vans, etc, instead, or a local rideshare program?)

No

unknown

No

N/a

None come to mind.

No

No

No

Unsure of what programs are in place

More EA time for high school students and less for small elementary schools. Some of our elementary schools with very small numbers have sooooo much EA time. Is anyone keeping a record of how these EA's are being used?

Curricular time

Education is underfunded imo. So no cuts. Creative funding initiatives are required.

Including Haida people in cultural sharing, elders and role models.

No

No

Unknown

Inefficiencies in Administration at District Management level. Duplication of job descriptions and changing of job descriptions for more pay. We are a small district of less than 500 children.

4. Are there any other efficiency measures or cost-saving ideas we should consider as we develop the budget?

N/a

One high school mid-island.

What does the superintendent do? Should they take a more hands on roll in the school? Alleviate some of the pressure from the stressed admin?

TURN OFF THE LIGHTS IN THE SCHOOLS OVERNIGHT. Turn DOWN the heat overnight and on weekends. I arrive at school first most days and every single morning there are lights left on in the school. That's gotta add up in cost. Or lightbulbs! Or both :)

I can't think of anything

Review your technology dept (repetitive issues & costly errors)

is the heating system adjusted to be cost efficient?

- solar panels, small roof windmills, etc or, rooftop gardens for energy efficiency
- recycling program to align with the climate change movement
- pairing with other local agencies to off-set costs, etc (ie vans, gardeners, caterers, etc)
- incentives for biking, walking, ridesharing to school

Solar, LED lighting, joint programs with external organizations

no

I can't think of any at this time

N/a

None come to mind.

No

Working with businesses on how to cost save when purchasing items for hot lunches



No

For hit lunch -see how much many parents are willing to pay per week to help support it and to balance out those families who cannot afford it to help augment government funds brought to the program

Keep pro-d days to local professional deliveries

Sandspit needs to have it's own permanent part time maintenance person who does not have to travel from other side. This would save a lot of money as many dollars are spent on travel in this area.

Nope

Find more funding. 4 day school weeks with a child care program on the fifth day? The four instructional days would be longer say 9-4:30. Professional development days grouped together instead of spread out over the school year. Bussing...I see a lot of mostly empty busses driving around. Amalgamate schools? Meal program that families contribute to? Find more funding.

If there isn't enough money to cover after school programs, bringing in Haida elders and mentors, bussing services for land based education, and meals everyday of the week then please reevaluate the salaries of the people in the top positions and give that money to the kids.

What do you use the money on you receive to teach status card children.

Amalgamate Port with the new school in Masset.

Selling all of the board housing. I see the budget includes heating for housing. This seems like it is taking needed funds from schools. If the houses aren't making enough money to cover their costs, should they be owned by the district?

Amalgamating schools with low enrolment

Unnecessary travel to work sites,

## 5. Rank the following in priority order

Extra supports in the classroom; Hot lunch programs; Extra curricular; After school programs; Bussing; Low class sizes;

Low class sizes; After school programs; Hot lunch programs; Extra curricular; Extra supports in the classroom; Bussing;

Extra supports in the classroom; Low class sizes; Bussing; Hot lunch programs; Extra curricular; After school programs;

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Extra curricular; Extra supports in the classroom; After school programs; Hot lunch programs; Bussing; Low class sizes;

Extra supports in the classroom; Hot lunch programs; After school programs; Bussing; Extra curricular; Low class sizes;

**6. What other information would you like us to know that will help us establish this year's budget?**

My kids don't bus which is the only reason I put busing at the bottom.

School district staff who are participating in extra curricular, coaching and/or off-island travel should be supported. Idea: discretionary days in lieu.

Could we have 1 central high school?

Look back over the last two decades at class sizes in all 4 elementary schools. Look at how many large classes SNES has endured. Look at how few teachers our school has in relationship to how many kids we serve. How is this equitable?

implement the proposals that were submitted for the Early Leavers funds for the Haida classes in high school.

It's hard to rank the ideas above when all of them are important. Extra help in the classroom has been extremely important for my kids but right now they're doing ok so I put it lower than I might have otherwise.

-encouraging parental input, or participating more in PAC may increase community engagement

N/a

Thank you for seeking input!

I would like to see a better set up for Trans youth in the school. Using the “teacher” facility is fine for temporary measure but does not set a healthy base point ongoing.

Higher focus on good food daily helps to build our children's minds. More arts/music allows for greater self expression of children

High Schools on Island doing an amazing job of extra curricular activities. These programs are vital for our kids to be able to flourish and huge thanks to both high school staff for putting out. out

Doing things in Haida class that actually teach you Haida and not just work sheets

Nope

Students first.

My son will go to school next year, he currently goes to strong start.

Require that your EA's have proper training. Require teachers to take some Pro D days to learn newest research around LD, mental health and life outcomes.

Meet with Haida nation

Nothing

None

As a long term staff member, the demands of the job are getting more and more intense. With a declining budget, how do we keep doing more? This is unfair to the staff.

## 7. Feedback - What other information would you like us to know that will help us establish this year's budget?

**NO RESPONSES**



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	2022-2023 Preliminary Budget Update		
<b>Background/Discussion:</b> <ul style="list-style-type: none"><li>- 2022-2023 Preliminary Budget Update to be discussed at the meeting</li></ul>			
<b>Recommended Action:</b> <p style="text-align: center; margin-top: 20px;">Information</p>			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.3</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	April 2022 Finance Vouchers		
<b>Background/Discussion:</b>			
Finance Vouchers			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50(Haida Gwaii) receive and file the April 2022 finance vouchers and trustee expenditures as presented.			
Presented by: Secretary-Treasurer			

## FINANCE VOUCHER

REGULAR BOARD MEETING

### BOARD MEETING:

### AGENDA ITEM:

#### Finance Voucher      April 30, 2022

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	April 30, 2022	\$	26,017.32	
ePayments	April 30, 2022	\$	202,456.14	
Quick Pays	April 30, 2022	\$	423,563.62	
<b>TOTAL Accounts Payable.....</b>	<b>April 30, 2022</b>			<b>\$652,037.08</b>
Teachers	15-Apr		\$90,670.00	
AO/Exempt	15-Apr		\$38,800.00	
Teachers	30-Apr		\$119,928.18	
AO/Exempt	30-Apr		\$55,089.47	\$304,487.65
CUPE	09-Apr		\$60,542.07	
Casuals	09-Apr		\$24,684.43	
TOC's	09-Apr		\$8,667.87	
CUPE	23-Apr		\$63,349.25	
Casuals	23-Apr		\$26,342.47	
TOC's	23-Apr		\$10,566.43	
				\$194,152.52
<b>TOTAL Payroll.....</b>	<b>April 30, 2022</b>			<b>\$498,640.17</b>
<b>TOTAL A/P and Payroll</b>				<b>\$1,150,677.25</b>

### RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,150,677.25** for the month of April

**SCHOOL DISTRICT NO. 50 HAIDA GWAIH  
CHEQUE REGISTER AS OF APRIL 30, 2022**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
59590	04/14/2022	Brad Blois	\$ 455.00
59591	04/14/2022	Charlisle Clothiers LTD.	\$ 109.60
59592	04/14/2022	City Centre Stores LTD.	\$ 1,109.29
59593	04/14/2022	Forbes Pharmacy	\$ 205.29
59594	04/14/2022	Rachelle & Adam MacMullin	\$ 390.00
59595	04/14/2022	Receiver General	\$ 7,669.98
59596	04/14/2022	Celina Sullivan	\$ 845.00
59597	04/14/2022	Super Valu Store No. 43	\$ 677.38
59598	04/14/2022	Westpoint Automotive	\$ 9.98
59599	04/14/2022	Lynn Williamson	\$ 689.00
59600	04/14/2022	Zonar Systems	\$ 84.00
59601	04/27/2022	BC Hydro & Power Authority	\$11,862.55
59602	04/27/2022	Citywest Cable & Telephone Co.	\$ 89.55
59603	04/27/2022	Kone Inc.	\$ 1,080.45
59604	04/27/2022	London Life Insurance Company	\$ 470.06
59605	04/27/2022	Westpoint Automotive	\$ 270.19
<b>TOTALS</b>			<b>\$26,017.32</b>

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF APRIL 30, 2022**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
04/14/2022	A Z Cooper Consulting	16808	\$ 2,165.63	9273
04/14/2022	Aaron-Mark Services	16809	\$ 105.93	9273
04/14/2022	Arbutus Work Solutions	16810	\$ 499.00	9273
04/14/2022	Bandstra Transportation	16811	\$ 147.22	9273
04/14/2022	Bro-Dart LTD.	16812	\$ 244.35	9273
04/14/2022	L.I.G Foods Ltd-dba Causeway Masse	16813	\$ 106.48	9273
04/14/2022	Coastal Propane Inc.	16814	\$ 21,234.43	9273
04/14/2022	EMCO Corporation	16815	\$ 1,202.01	9273
04/14/2022	Fast Fuel Limited Partnership	16816	\$ 1,409.82	9273
04/14/2022	First Truck Center Vancouver	16817	\$ 61.82	9273
04/14/2022	Christine Fraser	16818	\$ 1,595.82	9273
04/14/2022	Family Services Of Greater Vancouv	16819	\$ 709.80	9273
04/14/2022	Grand & Toy	16820	\$ 80.41	9273
04/14/2022	Haida Gwaii Consumers Co-operative	16822	\$ 4,420.17	9273
04/14/2022	Haida Gwaii Recreation Commission	16823	\$ 52,500.00	9273
04/14/2022	Haida Gwaii Ties Contracting	16824	\$ 170.50	9273
04/14/2022	Harris & Company	16825	\$ 253.33	9273
04/14/2022	Nelson Education LTD.	16826	\$ 6,677.46	9273
04/14/2022	Port Air Cargo	16827	\$ 147.00	9273
04/14/2022	Queen Charlotte Electronics	16828	\$ 399.95	9273
04/14/2022	Rootham Services Group Incl	16829	\$ 501.72	9273
04/14/2022	School Specialty Canada	16830	\$ 11.74	9273
04/14/2022	Strong Nations	16831	\$ 858.32	9273
04/14/2022	TinyEYE Therapy Services	16832	\$ 5,073.60	9273
04/14/2022	Tlc Automotive Services LTD.	16833	\$ 311.36	9273
04/14/2022	Xerox Canada Ltd.	16835	\$ 2,767.71	9273
04/14/2022	Zep Sales & Services of Canada	16836	\$ 997.49	9273
04/14/2022	Martin Aalders	16837	\$ 396.48	9273
04/14/2022	Ryan Brown	16838	\$ 534.36	9273
04/14/2022	Talia Campos	16839	\$ 154.58	9273
04/14/2022	Sarah Finnie	16840	\$ 5,548.37	9273
04/14/2022	Steven Goffic	16841	\$ 156.79	9273
04/14/2022	Janet D. Gray	16842	\$ 84.25	9273
04/14/2022	Gudangaay Tlaats'gaa Naay IN Trust	16843	\$ 700.00	9273
04/14/2022	Jennifer Kellar	16844	\$ 990.79	9273
04/14/2022	Kelsey Pelton	16845	\$ 57.07	9273
04/14/2022	Jenna Perry	16846	\$ 378.00	9273
04/14/2022	Port Clements School Principal	16847	\$ 1,608.17	9273
04/14/2022	James M. Reid	16848	\$ 1,712.30	9273
04/14/2022	Lisa Ann Waring	16849	\$ 868.79	9273
04/14/2022	Joanne Yovanovich	16850	\$ 59.95	9273
04/27/2022	Aaron-Mark Services	16851	\$ 1,251.75	9278
04/27/2022	BC Principals & Vice Principals'	16852	\$ 755.44	9278
04/27/2022	BC Teachers' Federation	16853	\$ 6,844.38	9278

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF APRIL 30, 2022**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
04/27/2022	BC Teachers' Federation	16854	\$ 7,679.89	9278
04/27/2022	Big Red Enterprises LTD.	16855	\$ 2,315.20	9278
04/27/2022	CUPE - Local 2020	16856	\$ 3,242.31	9278
04/27/2022	Desjardins Financial Security	16857	\$ 2,602.20	9278
04/27/2022	Fast Fuel Limited Partnership	16858	\$ 1,016.77	9278
04/27/2022	Haida Gwaii Consumers Co-operative	16859	\$ 6,023.44	9278
04/27/2022	Haida Gwaii Teachers' Association	16860	\$ 2,768.15	9278
04/27/2022	Haida Gwaii PVPA Association	16861	\$ 215.66	9278
04/27/2022	Industrial Alliance	16862	\$ 64.74	9278
04/27/2022	The Manufacturers Life Insurance C	16863	\$ 1,362.75	9278
04/27/2022	North Arm Transportation LTD.	16864	\$ 14,136.13	9278
04/27/2022	Pacific Blue Cross	16865	\$ 833.20	9278
04/27/2022	Pebt, IN Trust	16866	\$ 12,770.66	9278
04/27/2022	SSQ INSURANCE COMPANY	16867	\$ 44.70	9278
04/27/2022	Technical Safety BC	16868	\$ 584.00	9278
04/27/2022	Telus	16869	\$ 1,478.52	9278
04/27/2022	Telus Communications (Bc) Inc.	16870	\$ 1,791.70	9278
04/27/2022	TELUS Custom Security Systems	16871	\$ 314.48	9278
04/27/2022	Tlc Automotive Services LTD.	16872	\$ 294.07	9278
04/27/2022	Martin Aalders	16873	\$ 450.88	9278
04/27/2022	Administrative Officers Pro D	16874	\$ 1,367.86	9278
04/27/2022	Duane Alsop	16875	\$ 670.78	9278
04/27/2022	Kevin Black	16876	\$ 541.68	9278
04/27/2022	Canadian Western Trust	16877	\$ 2,076.71	9278
04/27/2022	Sarah Finnie	16878	\$ 97.43	9278
04/27/2022	Jessie Fletcher	16879	\$ 59.00	9278
04/27/2022	Crystal Fraser	16880	\$ 182.78	9278
04/27/2022	Joint Professional Development	16881	\$ 3,374.44	9278
04/27/2022	Emily O'Gorman	16882	\$ 481.00	9278
04/27/2022	Jenna Perry	16883	\$ 34.90	9278
04/27/2022	James M. Reid	16884	\$ 116.55	9278
04/27/2022	Daniel Schulbeck	16885	\$ 2,362.68	9278
04/27/2022	Calvin Westbrook	16886	\$ 284.76	9278
04/29/2022	Robert Hadcock	16821	\$ 2,317.08	9273
04/29/2022	WEIGUM, Shirley	16834	\$ 1,744.50	9273
<b>TOTAL</b>			<b>\$202,456.14</b>	

**SCHOOL DISTRICT NO. 50 Haida Gwaii**  
**QUICK PAY REGISTER AS OF APRIL 30, 2022**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
428811	Apr 21, 2022	Canada Customs And Revenue Agency	\$ 36,268.00
389873	Apr 07, 2022	Canada Customs And Revenue Agency	\$ 75,178.01
389861	Apr 07, 2022	Canada Customs And Revenue Agency	\$ 38,324.44
389887	Apr 21, 2022	Canada Customs And Revenue Agency	\$ 8,366.68
346416	Apr 07, 2022	Canada Customs And Revenue Agency	\$ 28,203.92
431605	Apr 21, 2022	Canada Customs And Revenue Agency	\$ 26,180.51
346420	Apr 13, 2022	Canada Customs And Revenue Agency	\$ 6,037.65
316964	Apr 13, 2022	Canada Customs And Revenue Agency	\$ 6,839.66
389879	Apr 13, 2022	Canada Customs And Revenue Agency	\$ 1,664.88
382063	Apr 27, 2022	Municipal Pension Plan	\$ 17,920.76
380788	Apr 13, 2022	Municipal Pension Plan	\$ 7,077.14
380789	Apr 13, 2022	Municipal Pension Plan	\$ 5,646.30
382060	Apr 27, 2022	Teachers' Pension Plan	\$ 1,916.54
380779	Apr 13, 2022	Teachers' Pension Plan	\$105,396.13
380781	Apr 13, 2022	Teachers' Pension Plan	\$ 59.67
APR22COVID	Apr 05, 2022	Mascon Cable Systems	\$ 91.95
445010	Apr 19, 2022	Workers' Compensation Board	\$ 26,823.78
407941	Apr 06, 2022	Pacific Blue Cross	\$ 11,497.51
407945	Apr 06, 2022	Pacific Blue Cross	\$ 4,550.09
428809	Apr 21, 2022	Canada Customs And Revenue Agency	\$ 15,520.00
<b>TOTAL</b>			<b>\$423,563.62</b>

## MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO**           **Kevin Black**  
Secretary-Treasurer

**FROM**       **Duane Alsop**  
Financial Services Manager

**SUBJECT:**   **Teachers Payroll for..... April**

**DATE**       **04-May-22**

Period Ending	Pay Period	Payroll Group	Net Amount
15-Apr	PP#1-4Adv	Teachers	\$ 90,670.00
15-Apr	PP#1-4Adv	AO/Exempt	\$ 38,800.00
30-Apr	PP#1-4	Teachers	\$ 119,928.18
30-Apr	PP#1-4	AO/Exempt	\$ 55,089.47
Total Net Pay			\$304,487.65

# MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO**           **Kevin Black**  
Secretary-Treasurer

**FROM**       **Duane Alsop**  
Financial Services Manager

**SUBJECT:**   **Non-Teachers Payroll for... April**

**DATE**       04-May-22

Period Ending	Pay Period	Payroll Group	Net Amount
09-Apr	PP #2-8	CUPE	\$ 60,542.07
09-Apr	PP #2-8	Casuals	\$ 24,684.43
09-Apr	PP #2-8	TOC's	\$ 8,667.87
23-Apr	PP #2-9	CUPE	\$ 63,349.25
23-Apr	PP #2-9	Casuals	\$ 26,342.47
23-Apr	PP #2-9	TOC's	\$ 10,566.43
Total Net Pay			\$ 194,152.52



**TRUSTEE EXPENDITURE REPORT**  
**AS OF April 30, 2022**

		April	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	5,916.21	59,162.10	72,414.00	13,251.90	82%
4-40-20000	GOV BENEFITS	436.30	4,334.31	4,372.00	37.69	99%
4-40-31200	PROFESSIONAL SERVICES-LEGAL	2,341.14	4,912.79	10,000.00	5,087.21	49%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	3,909.07	19,654.17	32,500.00	12,845.83	60%
4-40-37000	GOV DUES & FEES		6,715.43	9,185.00	2,469.57	73%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		5,975.35	5,000.00	(975.35)	120%
4-40-42025	ELECTIONS		355.60		(355.60)	0%
4-40-51000	GOV SUPPLIES		300.18	1,000.00	699.82	30%
4-40-59000	COMPUTER EQUIPMENT		0.00		-	0%
<b>Total</b>		<b>12,602.72</b>	<b>101,409.93</b>	<b>135,606.00</b>	<b>34,196.07</b>	<b>75%</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.5</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Capital Bylaw No. 2022/23 – CPSD50		
<b>Background/Discussion:</b> Capital Plan Bylaw No. 2022/23 – CPSD50			
<b>Recommended Action:</b>  See Bylaw for motion			
Presented by: Secretary-Treasurer			

## **ANNUAL PROGRAMS FUNDING AGREEMENT**

This Annual Programs Funding Agreement dated for reference the 15th day of March 2022, is in effect for the 2022/23 fiscal year period of April 1, 2022 to March 31, 2023.

**BETWEEN: Her Majesty the Queen in Right of the Province of British Columbia,**  
represented by the Minister of Education (the "Ministry")

OF THE FIRST PART

**AND: the Board of Education of School District No. 50 (Haida Gwaii)** (the "Board")

OF THE SECOND PART.

The parties agree as follows:

### **1. DEFINITIONS**

1.01 In this Agreement, unless the context otherwise requires:

"Agreement" means the Annual Programs Funding Agreement;

"Board" or "Board of Education" means a board of school trustees constituted under the *School Act* [RSBC 1996] c. 412 and any person designated by the Board to act with respect to a provision of this Agreement;

"Business Day" means a day, other than a Saturday or Sunday or Statutory Holiday, on which Provincial government offices are open for normal business in British Columbia;

"Capital Funding Grant" means a funding grant authorized by the Minister of Finance in accordance with section 56.1 of the *Financial Administration Act* [RSBC1996] c. 138;

"Certificate of Approval" means the Certificate of Approval described in paragraph 3.04;

"Eligible Expenditure(s)" means those expenditure(s) areas more particularly described in paragraph 3.01;

"Event of Force Majeure" means invasion, rebellion, hostilities, sabotage, government regulations or controls, acts of God, strikes, lockouts or labour disputes that are a major disabling event or circumstance in relation to the normal operations of the party concerned as a whole that is beyond the reasonable control of the party directly affected and results in a material delay, interruption or failure by such party in carrying out its duties, covenants or obligations under this Agreement;

"Minister" means the Minister of Education, and includes the Deputy Minister of Education and any person designated by either of them to act with respect to a provision of this Agreement;

"Ministry" means the Ministry of Education of the Province of British Columbia;

"Project" means the project(s) described in paragraph 3.01;

"Schools Protection Program" means the risk management program administered and delivered by the Risk Management Branch of the Ministry of Finance in conjunction with the Ministry of Education, and includes the "Schools Protection Program Reference Manual" and all amendments and updates to the program and manual;

"Treasury Board" means the Treasury Board established under the *Financial Administration Act* [RSBC 1996] c. 138.

## **2. SCHEDULES**

2.01 The following Schedule(s) form an integral part of this Annual Programs Funding Agreement:

- A. Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and School Districts

## **3. PROVINCIAL FUNDING CONTRIBUTIONS AND OBLIGATIONS**

3.01 The Ministry will provide capital funding to the Board which is to be used for the purposes of the following Project:

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Gudangaay Tlaats'Gaa Naay	SEP - HVAC Upgrades	\$250,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Gidgalang Kuuyas Naay	SEP - HVAC Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Gudangaay Tlaats'Gaa Naay	SEP - Interior Renovations	\$365,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Gudangaay Tlaats'Gaa Naay	CNCP - HVAC Upgrades	\$250,000	Proceed to design, tender & construction. To be completed by March 31, 2023.
Port Clements Elementary	PEP - New - Universally Accessible Playground Equipment	\$165,000	Proceed to design, tender & construction. To be completed by March 31, 2023.

3.02 The Ministry will, in no event, provide more than the amount listed above.

3.03 The Ministry will provide the capital funding in paragraph 3.01 in the form of a Capital Funding Grant.

- 3.04 Payment of a Capital Funding Grant is subject to the Ministry issuing a Certificate of Approval for the Project in paragraph 3.01 in accordance with Treasury Board policies and directives and to the following conditions:
- a) in no case may the Board make a draw against funds available under a Certificate of Approval, unless the draw is reimbursement for Eligible Expenditure(s) properly incurred by the Board in connection with the Project;
  - b) the Ministry may modify or withhold a Capital Funding Grant and applicable Certificate of Approval, or any portion thereof, in the event the Board fails to observe, perform and comply with any provision of this Agreement or if, in the opinion of the Ministry, there has been a material change in the Project;
  - c) the Board will comply with all applicable policies and directives of the Treasury Board respecting Capital Funding Grants.
- 3.05 Notwithstanding any other provision of this Agreement, the payment of funds by the Ministry to the Board, pursuant to this Agreement, is subject to the provisions of the *Financial Administration Act* ("the Act"), which makes that payment obligation subject to:
- a) there being sufficient monies available in an appropriation, as defined in the Act, to enable the Ministry, in any fiscal year or part thereof when any payment of money by the Ministry to the Board falls due pursuant to this Agreement, to make that payment;
  - b) Treasury Board, as defined in the Act, not having controlled or limited, pursuant to the Act, expenditure(s) under any appropriation referred to in this subparagraph a).

#### **4. BOARD OBLIGATIONS**

- 4.01 The Board will:
- a) carry out the Project in a manner that ensures:
    - i) delivery within budget;
    - ii) completion by March 31, 2023;
    - iii) scope details are fully met upon completion;
    - iv) accrued cost-savings realized from completed capital projects as approved in this Agreement are reported to the Ministry and transferred into the school district's Minister-Restricted Capital account, unless otherwise agreed to in writing by the Ministry.
  - b) comply with all policies and best practices related to Capital Project Procurement, as documented in the Capital Asset Management Framework and Capital Procurement Checklist published by the Ministry of Finance;
  - c) procure the Project in accordance with the Capital Asset Management Framework;

- d) include in any contracts all standard insurance and indemnification clauses required by the Schools Protection Program;
  - e) ensure all communication related to the Capital Project conforms to the “Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and School Districts” (provided as Schedule A). Note this protocol may be amended from time to time by the Ministry, with the most current version of the protocol being used.
- 4.02 Provide written notice to the Ministry of Education immediately upon completion of each Project. (Note: the Ministry will be following up with school districts regarding delayed and/or incomplete projects in early January, at which time the Ministry may choose to reallocate associated funds depending on the status of the Project).
- 4.03 At the request of the Ministry, prepare additional reports relating to the Project.
- 4.04 Notify the Ministry immediately, in writing, should any Event of Force Majeure arise that could materially affect the scope, costs or schedule of the Project.
- 4.05 Indemnify and save harmless the Province of British Columbia and its employees and agents from and against any losses, claims, damages, actions, causes of action, costs and expenses that the Province of British Columbia or any of its employees or agents may sustain, incur, suffer or be put to at any time, either before or after this agreement ends, which are based upon, arise out of or occur, directly or indirectly, by reason of, any act or omission by the Board or by any of its agents, employees, officers, directors, or contractors with respect to the Project.
- 4.06 Purchase school buses through the Request for Standing Offer (RFSO) portal available through the Association of School Transportation Services of BC (ASTSBC).
- 4.07 Reserve two (2) percent of the Total Funding amount provided under the Bus Acquisition Program in paragraph 3.01 as fee payment for ASTSBC’s administration services. The ASTSBC will invoice the Board once buses have been ordered. This fee is included in the Capital Funding Grant and is not an additional cost to the Board.

## **5. EVENT OF FORCE MAJEURE**

- 5.01 In the Event of Force Majeure:
- a) the Board will immediately notify the Ministry, in writing, describing the Event of Force Majeure.
  - b) within five (5) Business Days of being notified of the Event of Force Majeure, the Ministry will communicate with the Board to explore what steps are to be taken to mitigate the Event of Force Majeure, determine an appropriate course of action, and establish an estimated cost related to the Event of Force Majeure.
  - c) the course of action must be agreed to by the Ministry and the Board.

- d) either party may request the assistance of an independent cost consultant appointed by mutual agreement of the parties.
- e) the Ministry will not approve any expenditure(s) incurred prior to the agreed course of action unless the costs were demonstrably incurred for the preservation of life and/or safety.

## **6. PUBLIC ANNOUNCEMENTS**

- 6.01 Any public announcement relating to the Project will be in accordance with the “Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and School Districts” (provided as Schedule A).

## **7. NOTICE**

- 7.01 Any notice or communication required or permitted to be given under this Agreement will be in writing and will be considered to have been sufficiently given if delivered by hand or electronic transmission to the physical address or electronic mail address of each party set out below:

- a) if to the Board:

School District No. 50 (Haida Gwaii)  
PO Box 69, Queen Charlotte City, BC, V0T 1S0  
Attention: Kevin Black, Secretary-Treasurer  
Email: kblack@sd50.bc.ca

- b) if to the Ministry:

Ministry of Education  
PO Box 9151 Stn Prov Govt, Victoria, BC, V8W 9H1  
Attention: Mary-Anne North  
Email: Mary-Anne.North@gov.bc.ca

- 7.02 Any such notice or communication will be considered to have been received:

- a) if delivered by hand during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day;
- b) if sent by electronic transmission during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day, provided that:
  - i) the receiving party has, by electronic transmission or by hand delivery, acknowledged to the notifying party that it has received such notice; or

- ii) within twenty-four (24) hours after sending the notice, the notifying party has also sent a copy of such notice to the receiving party by hand delivery.

7.03 Delivery by mail will not be considered timely notice under this Agreement.

7.04 In the event a contact name changes for either the Ministry or for the Board, then parties must be notified within five (5) Business Days.



IN WITNESS WHEREOF the parties have executed this Agreement, in duplicate, as of the day and year first above written.

SIGNED on behalf of Her Majesty the Queen                   )  
in Right of the Province of British Columbia                   )  
by a duly authorized designate of the                   )  
Minister of Education                   )

\_\_\_\_\_  
Authorized Signatory (For the Minister of Education)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date Signed (Month/Day/Year)

SIGNED on behalf of **the Board**                   )  
**of Education of School District**                   )  
**No. 50 (Haida Gwaii)** by its duly                   )  
authorized signatories                   )

\_\_\_\_\_  
Signatory (Secretary Treasurer)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date Signed (Month/Day/Year)

## **SCHEDULE A**

### **COMMUNICATIONS PROTOCOL AGREEMENT ON MINOR CAPITAL PROJECTS BETWEEN THE MINISTRY OF EDUCATION (EDUC) AND SCHOOL DISTRICTS**

#### **News Release**

Upon issuance of Capital Plan approvals and funding agreements to school districts, EDUC will issue public news releases regarding minor capital projects. School district(s) may be requested to provide a quote from a designated representative for such news releases.

#### **Signage**

Significant, high-profile minor capital construction projects and/or initiatives approved in the EDUC Capital Plan **may** be requested to be identified by signage prominently displayed at the site. EDUC will notify a school district(s) if this is the case.

**If requested**, signs must conform to Government of B.C.'s Infrastructure Sign Specifications and be produced by Government Communications and Public Engagement (GCPE) graphics department. In addition to the BC logo, school districts and other funding partners will be identified with their logos on signage. Signs are to be installed as soon as possible after announcement of the project, and amended to include the amount of investment and date of completion after award of the contract and preferably before the start of work. The signs are to remain on the site until the work is completed and after any completion ceremonies where applicable. A digital picture of the sign is to be sent to GCPE after it has been installed. Cost of the sign is to be funded from the approved project budget. School districts are responsible for installing the signs.

The steps from signage design to installation are as follows:

1. Project is announced;
2. GCPE will have their graphics department create a construction sign;
3. GCPE graphics department will create and send the approved file to Queens Printer for print production;
4. Queens Printer will notify GCPE when the sign is ready;
5. GCPE will notify the school district(s) when the sign is ready to be ordered and provide them with the online requisition form: <http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>;
6. The school district(s) orders, pays and arranges for the sign to be installed. Signs are to be post mounted in a visible location;
7. School district(s) will notify GCPE when the sign is installed and send photo as confirmation.

#### **Official Ceremonies**

EDUC will notify a school district(s) if an official ceremony **may** be held to commemorate the launch and/or ground-breaking for a project. The parties shall co-operate in the organization ceremonies, and messages and public statements for such events should be mutually agreed upon.

#### **Plaques**

EDUC **may** request the district provide and install (upon completion of significant, high-profile construction projects and/or initiatives), a plaque bearing an appropriate inscription. The design, wording and specifications of such plaques must be approved by EDUC. Cost of the plaque is to be funded from the approved project budget.

**CAPITAL BYLAW NO. 2022/23-CPSD50**  
**CAPITAL PLAN 2022/23**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No.50 (Haida Gwaii) (hereinafter called the “Board”) has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 15, 2022, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No.50 (Haida Gwaii) Capital Bylaw No.2022/23-CPSD50.

READ A FIRST TIME THE 31<sup>st</sup> DAY OF May 2022;  
READ A SECOND TIME THE 31<sup>st</sup> DAY OF May 2022;  
READ A THIRD TIME, PASSED THE 31<sup>st</sup> DAY OF May 2022.

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Board Chair

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No.50 (Haida Gwaii) Capital Bylaw No. 2022/23-CPSD50 adopted by the Board the 31<sup>st</sup> day of May 2022.

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Secretary-Treasurer



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.5</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	SD50 Auction update		
<b>Background/Discussion:</b>  No auction items for May 2022.			
<b>Recommended Action:</b>          			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.6</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	2023-2024 Five Year Capital Plan		
<b>Background/Discussion:</b> 2023-2024 Five Year Capital Plan			
<b>Recommended Action:</b>  THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the 2023-2024 Five-Year Capital Plan as submitted.			
Presented by: Secretary-Treasurer			



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**ACTION SHEET**

**TO:** The Board of Education of School District No. 50 (Haida Gwaii)

**FROM:** Lao Peerless, Manager of Operations

**DATE:** May 31, 2022

**SUBJECT:** **2023/2024 Five Year Capital Plan Submission Proposal 12.1**

**Five-Year Capital Plan Submissions**

Annual Five-Year Capital Plan submissions from boards of education are used by the Ministry to determine which priority capital projects may be included in the Ministry's Capital Plan for the following fiscal year. The capital plan submissions also provide the Ministry with important insight into future year capital priorities, which can be used for longer term government planning and the determination of potential future capital funding requirements for the public education system.

**5 Year Capital Plan 2022-2023 Proposal**

\$750,000	<b>Tahayghen Elementary</b>	Full or partial demolition
\$4,100,000	<b>Agnes L. Mathers Elementary</b>	Seismic upgrade to the gym to meet current code
\$3,800,000	<b>Port Clements Elementary</b>	Seismic upgrade to the gym to meet current code
\$250,000	<b>All Schools</b>	Server room air conditioning and halon fire suppression system
\$180,000	<b>Port Clements Elementary</b>	Upgrade phone system
\$200,000	<b>Gidgalang Kuuyas Naay</b>	Upgrade intercom system
\$560,000	<b>Port Clements Elementary</b>	Gym floor replacement

## **School District 50 (Haida Gwaii) process for project selection**

The Manager of Operations requests Principals, Vice-Principals, IT Manager, and the Secretary-Treasurer to list all projects that they would like to see accomplished.

The district also utilizes the VFA Facility Condition Index (FCI) Assessment services which provides objective and defensible data needed to understand the current conditions of district facilities. This then helps the district prioritize facilities budgets and apply/secure necessary funding. This system will also tell which capital items are nearing their “end of life”

The district then prioritizes according to what projects fit into the Ministry of Educations funding programs and which projects are key to keep facilities functioning at peak efficiency.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 12.7.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Port Clements Elementary School Higher Risk Field Trip		
<b>Background/Discussion:</b>  Port Clements Elementary School Higher Risk Field Trip – Yakoun Float Trip			
<b>Recommended Action:</b>  THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Port Clements Elementary School's Yakoun Float Trip Field Trip as submitted.			
Presented by: Secretary-Treasurer			





BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)

Sponsor Teacher: <b>BELLAMY</b>	School: <b>PORT CLEMENTIS</b>
Name of Field Trip (name of event, program / team, etc): <b>YAKOWN FLOAT TRIP</b>	Dates of Field Trip: <b>JUNE 22/2022</b>
Number of Students Participating (please attach list of names): <b>3</b>	Number of Chaperones: <b>2</b>
Names of Teachers Involved: <b>BELLAMY, BEACHY</b>	
Name(s) of Local Guide(s): <b>BELLAMY</b>	

Objectives of Field Trip (curriculum relatedness):  
**GRADUATION FIELD TRIP - THE GRADE 7S WILL FLOAT THE YAKOWN RIVER FROM 4K ON OLD YAK TO THE 6 MILE BRIDGE (3 HOURS) IN ONE PERSON INFLATABLE RAFTS**

Names of Chaperones:	
<b>CHRIS BELLAMY</b>	
<b>COLLEEN BEACHY</b>	

Accommodations:
-----------------

Travel Plans: <b>DRIVE FROM PORT SCHOOL TO RECOVERY SITE → DROP 1 VEHICLE → DRIVE TO UPSTREAM LAUNCH SITE → FLOAT THE RIVER → RECOVERY VEHICLE BACK TO LAUNCH SITE → DRIVE BACK TO SCHOOL</b>
---

Safety Precautions: <b>THE YAKOWN IS TYPICALLY VERY SHALLOW THROUGHOUT THE SUMMER. STUDENTS WILL WEAR LIFE JACKETS. WE WILL BE BRINGING FIRST AID KIT PLUS THROW ROPE</b>
---

Communication Plan:
<b>SAT PHONE</b>

Field Trip Application

- 1 -


Estimate of Expenses		Estimate of Income	
Transportation Costs		Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost:	0	Estimated Total Income	0

Itinerary for Each Day	
Date:	Itinerary:
JUNE 22	0900 FINAL PREP AT SCHOOL
	1000 ARRIVE AT RIVER, SHUTTLE
	VEHICLES START FLOAT
	1300 EXIT THE RIVER, HEAD TO PORT
	1330 CLEAN EQUIPMENT

Additional Information:
CHRIS BELLAMY IS CERTIFIED IN SWIFT WATER RESCUE AND IS A FIRST RESPONDER/WILDERNESS FIRST AID ATTENDANT

  
Applicant's Signature

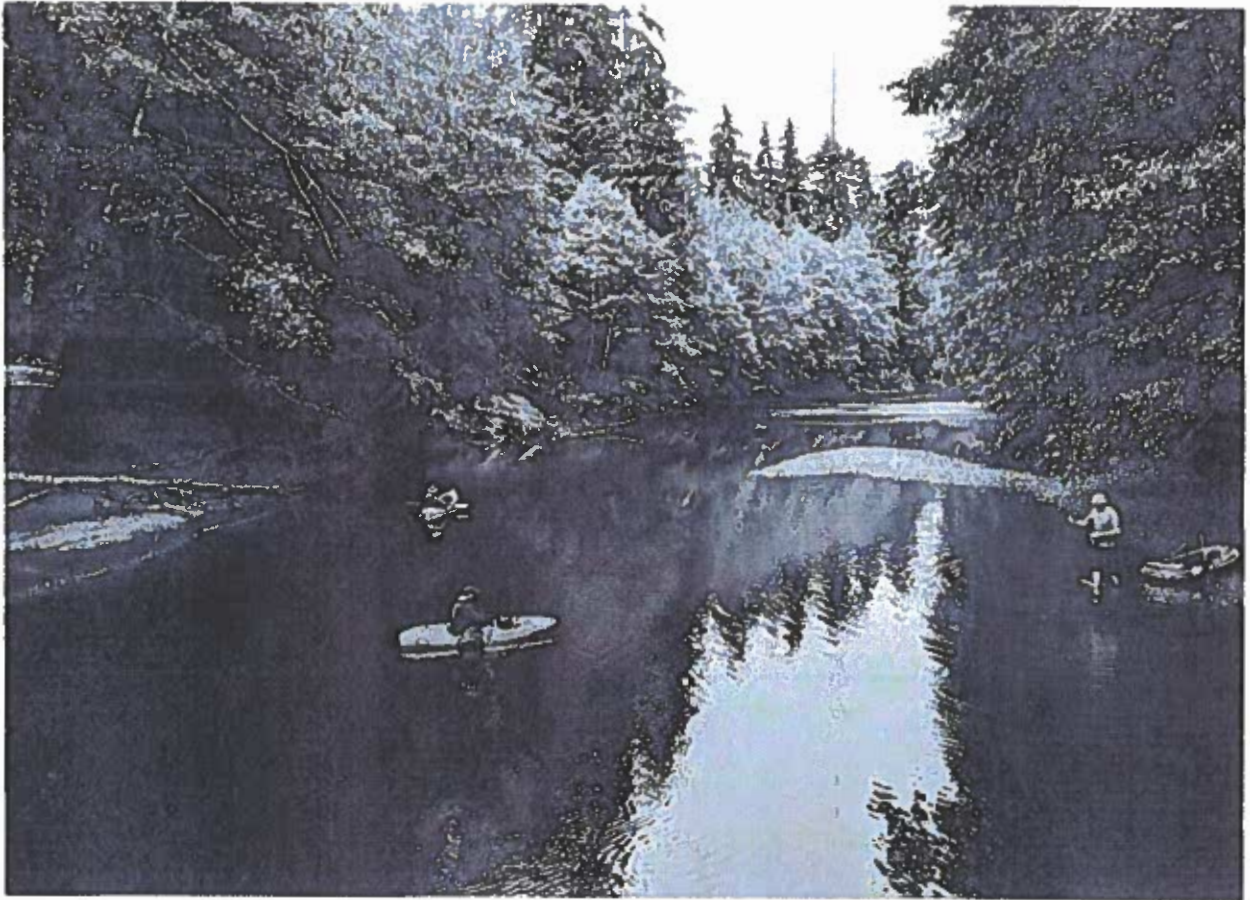
MAY 16  
Date

  
Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date



THE YAKOUN USUALLY HAS JUST ENOUGH  
WATER TO FLOAT A RAFT





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 12.7.2</u>			
Action:	X	Information:	
Meeting:	Regular Board	Meeting Date:	May 31, 2022
Topic:	Field Trips Applications - Ratification of Poll Votes		
<b>Background/Discussion:</b> <ul style="list-style-type: none"><li>- GidGalang Kuuyas Naay Secondary School's Higher Risk Field Trip – Rock Climbing (June 2022)</li><li>- Gudangaay Tlaats'gaa Naay Secondary School's Higher Risk Field Trip – Mountain View Horse Camp (June 2-6, 2022)</li></ul>			
<b>Recommended Action:</b> <p>THAT the Board of Education of School District No. 50 (Haida Gwaii) approve GidGalang Kuuyas Naay Secondary School's Rock Climbing Field Trip and Gudangaay Tlaats'gaa Naay Secondary School's Mountain View Horse Camp Field Trip applications as submitted.</p>			
Presented by: Secretary-Treasurer			



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)

Sponsor Teacher: JOE HALLÉ

School: GKNSS

Name of Field Trip (name of event, program /  
team, etc): ROCK CLIMBING

Dates of Field Trip: JUNE 01 (WEATHER PERMITTING) OR OTHER

Number of Students Participating (please  
attach list of names): 6

Number of Chaperones: 2

Names of Teachers Involved: JOE HALLÉ, KRIS OLSEN, EMMA O'BRIEN

Name(s) of Local Guide(s): BRYAN McDONALD, OLIVIA POOLEY

Objectives of Field Trip (curriculum relatedness):

Collaboration and teamwork in an outdoor setting, being familiar with outdoor ed equipment for potential life-long use. Implementing problem solving skills and applying knowledge to stay safe and promote healthy life choices.

Names of Chaperones: JOE

KRIS

BRYAN

EMMA

Accommodations: N/A

Travel Plans: bus or p.v. from school, in conjunction with Joe's 11/12 class. Bouldering half the day at Morex. Top rope 1/2 day at Pineapple rock.

Safety Precautions: Harnesses, helmets, proper footwear, ropes, belay devices, carabiners, anchors, will be provided. Knots will be practiced before hand and tested throughout. Thorough training will take place beforehand. WFR will be onsite.

Communication Plan: VHF RADIO, cell phone,




Estimate of Expenses		Estimate of Income	
Transportation Costs	300	Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	300
Food		Other	
Other		Other	
Estimated Total Cost:	300	Estimated Total Income	300

Itinerary for Each Day	
Date:	Itinerary:
June 1	Leave school on vehicle, or bus, take ferry Drop off at Norex, spend morning climbing. Afternoon go to pineapple rock. take 5:20 back to Graham. Parents pick up

  
Applicant's Signature

Feb 23, 2022  
Date

  
Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)

Policy 3500-3

## FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)

Sponsor Teacher:

Kim Madore

School:

Gudangaay Tlaats'gaa Naay Secondary

Name of Field Trip (name of event, program /  
team, etc): Mountain View Horse Camp

Dates of Field Trip:

June 2-6

Number of Students Participating (please  
attach list of names): 10

Number of Chaperones: 3

Names of Teachers Involved:

Kim Madore

Calvin Westbrook

Courtenay Hudebine

Name(s) of Local Guide(s):

Mountain View Adventures (MVA) – Tanja Landry

Objectives of Field Trip (curriculum relatedness):

Confidence building, impulse control, trust in self and others, communication skills

Names of Chaperones:

Cal Westbrook

Kim Madore

CJ Hudebine

Accommodations:

The Steenhoff's – Principal of BVCS in Smithers

Travel Plans:

Use of Mount Moresby Adventure camp Bus and BC Ferries

Safety Precautions:

4 adults, helmets provided by MVA, on location instruction and demos

Wilderness First Responder (80 Hour First Aid) – Cal Westbrook.

Communication Plan:
Cell Phones

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$1000	Fundraising	\$1000
Substitute Costs	N/A	Direct Cost to Students	\$1000
Accommodation	\$0	School Funds	
Food	\$1000	Other (Gwaii Trust)	\$2500
Other (MVA)	\$1800	Other	
Estimated Total Cost:	\$3800	Estimated Total Income	\$4500

Itinerary for Each Day	
Date:	Itinerary:
June 2	6:00 Meet at GTN for 10pm ferry
June 3	5:00 arrive PR Lunch in Terrace 2:00 - Smithers Settle in - dinner & movie/swimming
June 4	7:30 breakfast 9:00 MVA - catching, halter brushing and tacking up lessons and execution 11:30 - lunch 12:00 - mount up, ring lesson, trail ride 3:00 - untack and turnout 5:00 - dinner & evening activity
June 5	9:00 - breakfast 11:00 - leave Smithers 1:00 - Lunch in Terrace 5:00 - check into Ferry in PR
June 6	6:00 - ferry docks in SKG 8:30 - back at GTN

  
Applicant's Signature

April 29, 2022  
Date

  
Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date





SCHOOL DISTRICT NO. 50 (HAIDA GWAI)  
BOARD POLICY MANUAL

POLICY 3500-2

HIGHER RISK FIELD TRIP  
PERMISSION FORM

Revised: April 2010  
September

2008

Name of School: Gudangaay Tlaats'gaa Naay Secondary School Date: April 29 2022  
The information below pertains to a school sponsored student activity:

Description of Activity: Mountview Adventure Camp – Horse Camp

Location: Smithers, BC

Dates of Activity: June 2-6

Departure Time: 6.00 pm June 2, 2022

Anticipated Return Time: 8:30 am June 6, 2022

Method of Transportation: MMVA Van and BC Ferries

Participant Travel Fee: \$100

Sponsor: Kim Madore

Teacher/Employees Involved: Kim Madore, Calvin Westbrook, Courtenay Hudebine

Name of Student: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

BC Care Card #: \_\_\_\_\_

Special Medical Concerns/Information: \_\_\_\_\_

In the event of an emergency when a family member cannot be contacted at home, please try to reach one of the following emergency contacts:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

I have read and I am informed about the proposed field trip, Mountainview Adventure (name of trip) in Smithers BC (place of trip) on June 2-6 (dates). This permission form comes with a detailed itinerary, names of adult supervisors, pertinent phone numbers, and safety information. I have been invited to an informational meeting with all concerned to review all aspects of this field trip.

I request that my child participate in this field trip. The ratio of students to adult supervisors is 10:3

The following statement must be signed by the parent/guardian for students participating in Higher Risk Field Trips.

I am aware and understand that participation in the Higher Risk Field Trip described above involves certain inherent risks, dangers and hazards which may result in serious personal injury, or death or other loss or damage to property. I release and agree to indemnify and hold harmless the Board of Education of School District No. 50 (Haida Gwaii), its employees and its agents (the Releases), from any loss, claim or demand for any and all negligence arising as a result of the Student's involvement or participation in the Higher Risk Field Trip except where such negligence is caused by the Releases.

I understand and accept that the Board and its employees and agents may at anytime cancel the Higher Risk Field Trip for appropriate reasons including travel advisories. Accordingly I agree to waive any and all claims against the Board, its employees and agents for any monetary loss arising from the cancellation of the Higher Risk Field Trip.

I understand that during the Higher Risk Field Trip the Student may incur additional unforeseen financial expenses required for reasons of safety and I agree to waive and reimburse for any and all claims against the Board, its employees and agents for any such expenses that are reasonably required.



## SCHOOL DISTRICT NO. 50 (HAIDA GWAI)

### BOARD POLICY MANUAL

Both my son/daughter and I understand that \_\_\_\_\_ (school name) conduct policy as outlined in the school agenda applies on all field trips. Any prohibited behaviours such as physical or mental intimidation of staff or fellow students, outright defiance or illegal activities may result in suspension from school. Students engaging in these behaviours are liable to be sent home at their family's expense.

#### II. Student Expectations

1. Obey instructions/directions of the supervisor;
2. Understand that it is a privilege to travel on behalf of the school and school district and, for disregard of travel rules, the privilege may be withdrawn;
3. Conduct themselves in a manner that will bring credit to their parents/guardians, their supervisors, their school and the district;
4. Return completed Parent Request Forms and travel fee in advance of the trip;
5. Cooperate with their classroom teachers and staff and complete assignments;
6. Ride on school arranged transportation, unless arrangements have been made with the supervisor and the principal prior to the travel;
7. Be in the company of one or more "buddies" at all times;
8. Assist in any clean-up at the activity site or during related activities;
9. Obtain express permission of the supervisor prior to participation in any unscheduled/unplanned activity;
10. Comply with criteria specific to the activity as outlined by the school and supervisor in the planning stages. I.e.: Attendance to school & associated meetings, curfews optional activities, access of funds, sportsmanlike conduct in practices and events;
11. Attend school if it is in session, up until the time of departure and immediately upon return, unless excused by the supervisor.
12. Each participating student shall have in their possession any necessary personal identification (photo id, student card, passport, etc.).

Further, the consumption of alcoholic beverages or the use of illegal substances will result in the immediate withdrawal of participation in the activity, and associated privileges to travel and the return home of the student as soon as convenient at the expense of the parent/guardian.

If in the opinion of the supervisor and principal there are any other serious misconduct the student may be suspended and returned home at the expense of the parent/guardian including behaviours such as physical or mental intimidation.

I have read and understood the information above and request that my son/daughter be included in this activity.

Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

\_\_\_\_\_  
Date

Any questions regarding this activity? Please do not hesitate to contact the undersigned.

Principal Name: IAN KEIR Principal Signature: [Signature]

May 6/2022  
Date



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 13.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Correspondence		
<b>Background/Discussion:</b> Online Learning Agreement Notice of Renewal			
<b>Recommended Action:</b>  Information			
Presented by: Chairperson			



May 19, 2022

Ref: 281198

Mitchell Stewart, Superintendent  
Board of Education  
School District 50 Haida Gwaii  
**Email: [mstewart@sd50.bc.ca](mailto:mstewart@sd50.bc.ca)**

Deavlan Bradley, Principal  
Gidgalang Kuuyas Naay Secondary  
**Email: [dbradley@sd50.bc.ca](mailto:dbradley@sd50.bc.ca)**

Dear Superintendent/School Administrator,

The Board of Education of School District No. 50 (the “Board”) and Her Majesty the Queen in right of the Province of British Columbia, represented by the then Minister of Education and now the Minister of Education and Child Care (the “Ministry”) previously entered into an Online Learning Agreement for the 2021-22 school year (the “Agreement”). Pursuant to section 3.01 of the Agreement, the Ministry is providing notice in writing that the Agreement is renewed for the 2022-23 school year.

The Term of the Agreement as renewed will run from July 1, 2022 to June 30, 2023, and all other terms and conditions of the Agreement will remain in full force and effect. All interim online learning policies will remain in effect for the duration of the renewed Agreement.

If your board intends to close one or more of your online learning schools, please let our branch know so that we can update our records. If you have any questions, please contact the Online Learning Team at [EDUC.OnlineLearning@gov.bc.ca](mailto:EDUC.OnlineLearning@gov.bc.ca).

Sincerely,

Eleanor Liddy  
Assistant Deputy Minister  
Services & Technology Division  
Ministry of Education and Child Care

PC: Sophia Palahicky, Executive Director, Online Learning and Educational Resources



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 14</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Question Period		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>			
<b>Presented by:</b> Chairperson			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 15</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	May 31, 2022
<b>Topic:</b>	Adjournment		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>  THAT the Board of Education of School District No. 50(Haida Gwaii) adjourns the May 31, 2022 Regular Board Meeting at ____hours.			
Presented by: Chairperson			