

Haida Gwaii

ADDITIONS & ATTACHMENTS of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)

Location: Agnes L. Mathers Elementary School
Date: April 12, 2022
Time: 6:00 PM
Use TEAMS link: Link in email – Also available on the SD50 website

Distribution List:

Board of Education	SD50 All staff
CUPE Local 2020	Haida Gwaii Principals & Vice Principals Association
Haida Gwaii Teachers' Association	Old Massett Village Council
Skidegate Band Council	Skidegate Haida Immersion Program
Haida Gwaii Observer	School District No. 50 Website
Parent Advisory Councils	Village of Queen Charlotte
Village of Port Clements	Village of Masset
Area D Director	Ernie Gladstone
Jennifer White	Jason Alsop
Erica Reid, Tasha Samuels	Student Trustees

ADDITIONS & ATTACHMENTS:

- 11.5 – Trustee Election Bylaw - Amended (Attachment)
- 12.6 – Third Quarter Operating Financial Update (Attachment)
- 12.13 – High Risk Field Trip Application – Gudangaay Tlaats'gaa Naay Secondary,
Visit to Yaan with CHN (Addition)



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 11.5</u>			
Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 12, 2022
Topic:	Trustee Election Bylaw		
Background/Discussion:			
Attachment			
Recommended Action:			
To be added to agenda item 11.5 Trustee Election Bylaw			
Presented by: Secretary-Treasurer			

BYLAW No. 3
TRUSTEE ELECTION BYLAW

DATE: XXXX XX, XXXX

This Bylaw is to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

PREAMBLE

Under the *School Act*, the Board of Education may, by bylaw, determine various procedures and requirements to be applied to trustee elections. The Board of Education of School District No. 50 in an open meeting of the Board, enacts as follows:

In School District No. 50, in accordance with the *School Act*, trustee elections in the following trustee electoral areas are all the responsibility of the School Board:

Trustee electoral area		Number of Trustees
Area 1	Old Massett: including Masset IR #1 and IR #28	One
Area 2	North: including the Village of Masset and Tow Hill	One
Area 3	Central: including the Village of Port Clements, Tlell, and Lawn Hill	One
Area 4	Skidegate	One
Area 5	South: including the Village of Queen Charlotte, Miller Creek, and Moresby Island	One

1. DEFINITIONS

The terms used in this bylaw shall have the meanings assigned by the *School Act* and the *Local Government Act*, and the *Local Elections Campaign Financing Act* except as the context indicates otherwise.

"By-Election" means a trustee election to fill a vacancy on the school board in any of the circumstances described in the *School Act*.

"Board" or "School Board" means the Board of Education of School District No. 50 (Haida Gwaii).

"Chief Election Officer" means the person appointed by the school board for each general election or by-election.

"Election" means a trustee election.



2. APPLICATION

This bylaw applies to both general elections and by-elections and to those trustee elections carried out by other authorities, except as otherwise indicated.

3. ORDER OF NAMES ON THE BALLOT

The order of names of candidates on the ballot will be determined by lot the *School Act* and the *Local Government Act*.

4. RESOLUTION OF TIE VOTES AFTER A JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with the *Local Government Act*.

5. APPLICATION TO ELECTIONS CONDUCTED BY OTHER AUTHORITIES

(a) The Board directs the Secretary-Treasurer to enter into an agreement with a local government under section 38 (4) of the *School Act*, under which the local government conducts all or part of a trustee election for the school board, or conducts all or part of a trustee election in conjunction with a local government election.

(b) The Board does not adopt any local government bylaw to change the minimum number of nominators and the minimum number of qualified nominators for a trustee candidate is two (2).

6. ELECTIONS CONDUCTED BY THE SCHOOL BOARD

6.1. MANDATORY ADVANCE VOTING OPPORTUNITIES

As required by the *Local Government Act*, an advance voting opportunity will be held on the tenth day before general voting day.

6.2. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

As authorized under the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities.

6.3. ADDITIONAL GENERAL VOTING OPPORTUNITIES

As authorized by the *Local Government Act*, the School Board authorizes the Chief Election Officer to establish additional voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in the *Local Government Act* for such voting opportunities.

6.4. SPECIAL VOTING OPPORTUNITIES

In order to give electors who may otherwise be unable to vote an opportunity to do so, the School Board authorizes the Chief Election Officer to establish the location, date and voting hours for one or more special voting opportunities for each election, within the limits set out in the *Local Government Act*.



7. PUBLIC ACCESS TO ELECTION DOCUMENTS

7.1. POSTING OF NOMINATION DOCUMENTS

(a) The Board authorizes public access to nomination documents of trustee candidates on the website of School District No. 50 until thirty (30) days after declaration of the election results.

(b) The Board authorizes but does not require the Chief Election Officer to post nomination documents of trustee candidates for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the Skeena-Queen-Charlotte **North Coast** Regional District, until such time as established by the bylaws of the relevant local government.

7.2. POSTING OF CAMPAIGN FINANCING DISCLOSURE STATEMENTS

(a) In accordance with the *Local Elections Campaign Financing Act*, the Board will make available to the public for inspection, without charge, during the regular office hours of the Board's head office, the trustee candidates' campaign financing disclosure statements and supplementary reports, other than a mailing address or residential address of a significant contributor, by internet access or ~~the~~ on the website of School District No. 50, until **five** (5) years after general voting day for the election to which the trustee's campaign financial disclosure statements and supplementary reports relate.

(b) The Board authorizes but does not require the Chief Election Officer to post campaign financing disclosure statements for public access on any or all of websites of the Village of Queen Charlotte, the Village of Port Clements, the Village of Masset, and the ~~Skeena-Queen-Charlotte~~ **North Coast** Regional District until such time as established by the bylaws of the relevant local government.

8. CHIEF ELECTION OFFICER APPOINTMENT

The Board shall appoint a Chief Election Officer by March 1 of an election year. In the event a By-Election is required, the Board shall appoint a Chief Election Officer in sufficient time to comply with By-Election requirements.

READ A FIRST TIME THIS 8TH DAY OF MARCH 2022

READ A SECOND TIME THIS 12TH DAY OF APRIL 2022

READ A THIRD TIME AND ADOPTED THIS xxTH DAY OF xxxx, 2022



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 12.6</u>			
Action:		Information:	X
Meeting:	Regular	Meeting Date:	April 12, 2022
Topic:	Third Quarter Operating Financial Update		
Background/Discussion:			
Attachment			
Recommended Action:			
To be added to agenda item 12.6 Third Quarter Operating Financial Update			
Presented by: Secretary-Treasurer			



School District No. 50 (Haida Gwaii)
3rd Quarter Operating Budget to Actual
As at March 31, 2022

11-Apr-22

AA	2021	2022			
BUDGET	JULY - MAR	JULY - MAR	% BUDGET	LEGEND	EXPECTING

Salaries

Teachers	3,076,542	2,105,099	2,306,189	75%	C	70%
Principals & Vice Principals	940,548	758,660	677,839	72%	A	75%
Education Assistants	650,704	301,620	361,248	56%	A	70%
Support staff	1,485,628	1,031,179	1,023,224	69%	A	72%
Other Professionals	725,892	540,363	554,562	76%	C	75%
Substitutes - Teachers	194,139	143,867	145,017	75%	C	70%
Substitutes - CUPE	220,275	127,670	149,426	68%	A	72%
Total Salaries	7,293,728	5,008,458	5,217,505	72%		

Employee Benefits

1,714,531	1,057,775	1,104,322	64%	A
------------------	------------------	------------------	------------	----------

Total Salaries & Benefits

9,008,259	6,066,233	6,321,827	70%	A
------------------	------------------	------------------	------------	----------

Services & Supplies

Services	644,798	260,204	258,690	40%	A	40%
Student Transportation	81,000	26,381	5,616	7%	B	21%
Prof. Development & Travel	445,930	169,548	166,565	37%	C	36%
Rentals & Leases	21,483	17,973	12,248	57%	A	75%
Dues & Fees	13,795	12,877	11,037	80%	A	90%
Insurance	34,814	30,632	27,385	79%	A	88%
Supplies	757,549	416,309	315,540	42%	A	50%
Utilities	587,402	341,001	441,547	75%	C	65%

Total Services & Supplies

2,586,771	1,274,925	1,238,628	48%	
------------------	------------------	------------------	------------	--

Total Operating Expense

11,595,030	7,341,158	7,560,455	65%	A
-------------------	------------------	------------------	------------	----------

LEGEND

A = No concerns

B = A large number of trips take place in May and June each year

C = Will continue to monitor

Observations:

Based on the above financial data and with nine months into the fiscal year and seven months into the school year it is my conclusion that we are on track based on the amended annual budget presented to the Board.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 12.13</u>			
Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 12, 2022
Topic:	High Risk Field Trip Application – Gudangaay Tlaats'gaa Naay Secondary		
Background/Discussion: Field Trip Application attached for further review.			
Recommended Action: THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Gudangaay Tlaats'gaa Naay Secondary, Visit to Yaan (April 20, 2022) High Risk Field Trip Application.			
Presented by: Secretary-Treasurer			



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Naveed Ali and Cal Westbrook	School: Gudangaay Tlaats'gaa Naay Secondary
Name of Field Trip (name of event, program / team, etc): Visit to Yaan with CHN	Dates of Field Trip: April 20 th , 2022
Number of Students Participating (please attach list of names):	Number of Chaperones: 2 (Naveed Ali and Cal Westbrook)
Names of Teachers Involved: Naveed Ali and Cal Westbrook	
Name(s) of Local Guide(s): Len Arens (CHN Guide)	

Objectives of Field Trip (curriculum relatedness):
The objective of this field trip is to showcase to our Grade 11 learners the importance of the connection to place and land within First Peoples Texts upon the traditional unceded territory of the Haida Nation. Resources such as the film "Sgaawaay K'uuna (Edge of the Knife)" will be utilized to display these connections.

Names of Chaperones:	
Naveed Ali	Cal Westbrook

Accommodations:

Travel Plans:
Students will travel to Yaan by boat.

Safety Precautions:
Cal Westbrook has his Wilderness First Responder (80 hour) First Aid Certificate
Cal Westbrook will be carrying an "In Reach" system
Naveed Ali and Cal Westbrook will be carrying cellphones throughout the trip.

Communication Plan:
Naveed Ali and Cal Westbrook will be carrying cellphones throughout the trip which

will be used to contact the principal or emergency contacts.

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$500	Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost:	\$500	Estimated Total Income	

Itinerary for Each Day	
Date:	Itinerary:
April 20, 2022	Visit to Yaan with CHN. Return is on the same day.

Additional Information:


Applicant's Signature

April 8, 2020

Date

Principal's Approval

Approval or Confirmation

Superintendent of Schools

Date