

Haida Gwaii

ADDITIONS & ATTACHMENTS of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)

Location: Port Clements Elementary School
Date: March 8, 2022
Time: 6:00 PM
Use TEAMS link: Link in email – Also available on the SD50 website

Distribution List:

Board of Education	SD50 All staff
CUPE Local 2020	Haida Gwaii Principals & Vice Principals Association
Haida Gwaii Teachers' Association	Old Massett Village Council
Skidegate Band Council	Skidegate Haida Immersion Program
Haida Gwaii Observer	School District No. 50 Website
Parent Advisory Councils	Village of Queen Charlotte
Village of Port Clements	Village of Masset
Area D Director	Ernie Gladstone
Jennifer White	Jason Alsop
Erica Reid, Tasha Samuels	Student Trustees

ADDITIONS & ATTACHMENTS:

- 12.9 – February 2022 Financial Vouchers
- 12.10 – High Risk Field Trip Application – Gidgalang Kuuyas Naay Secondary, Surf Trip
- 12.11 – High Risk Field Trip Application – Gudangaay Tlaats'gaa Naay Secondary, Ski Trip



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM #12.9</u>			
Action:	X	Information:	
Meeting:	Regular	Meeting Date:	March 8, 2022
Topic:	February 2022 Financial Vouchers		
Background/Discussion:			
Recommended Action: THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February 2022 finance vouchers and trustee expenditures as presented.			
Presented by: Secretary-Treasurer			

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

AGENDA ITEM:

Finance Voucher February 28, 2022

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	February 28, 2022	\$ 34,049.20	
ePayments	February 28, 2022	\$217,610.01	
Quick Pays	February 28, 2022	\$395,906.06	
TOTAL Accounts Payable.....	February 28, 2022		\$647,565.27
Teachers	15-Feb	\$97,330.00	
AO/Exempt	15-Feb	\$38,800.00	
Teachers	28-Feb	\$127,671.00	
AO/Exempt	28-Feb	\$50,723.41	\$314,524.41
CUPE	12-Feb	\$63,802.50	
Casuals	12-Feb	\$21,497.95	
TOC's	12-Feb	\$7,785.22	
CUPE	26-Feb	\$63,495.48	
Casuals	26-Feb	\$23,640.70	
TOC's	26-Feb	\$11,147.38	
			\$191,369.23
TOTAL Payroll.....	February 28, 2022		\$505,893.64
TOTAL A/P and Payroll			<u>\$1,153,458.91</u>

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,153,458.91** for the month of February

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Kevin Black**
Secretary-Treasurer

FROM **Duane Alsop**
Financial Services Manager

SUBJECT: **Teachers Payroll for..... February**

DATE 07-Mar-22

Period Ending	Pay Period	Payroll Group	Net Amount
15-Feb	PP#1-2Adv	Teachers	\$ 97,330.00
15-Feb	PP#1-2Adv	AO/Exempt	\$ 38,800.00
28-Feb	PP#1-2	Teachers	\$ 127,671.00
28-Feb	PP#1-2	AO/Exempt	\$ 50,723.41
Total Net Pay			\$314,524.41

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Kevin Black**
Secretary-Treasurer

FROM **Duane Alsop**
Financial Services Manager

SUBJECT: **Non-Teachers Payroll for... February**

DATE 07-Mar-22

Period Ending	Pay Period	Payroll Group	Net Amount
12-Feb	PP #2-4	CUPE	\$ 63,802.50
12-Feb	PP #2-4	Casuals	\$ 21,497.95
12-Feb	PP #2-4	TOC's	\$ 7,785.22
26-Feb	PP #2-5	CUPE	\$ 63,495.48
26-Feb	PP #2-5	Casuals	\$ 23,640.70
26-Feb	PP #2-5	TOC's	\$ 11,147.38
Total Net Pay			\$ 191,369.23

SCHOOL DISTRICT NO. 50 HAIDA GWAI
CHEQUE REGISTER AS OF FEBRUARY 28, 2022

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
59528	02/04/2022	BCASBO	\$ 735.00
59529	02/04/2022	Sara Davidson	\$ 300.00
59530	02/04/2022	Vancouver School Board	\$ 200.00
59531	02/04/2022	Terry Wallace	\$ 26.25
59532	02/04/2022	Zonar Systems	\$ 273.96
59533	02/10/2022	BC Hydro & Power Authority	\$ 74.88
59534	02/10/2022	CDW Canada Corp.	\$ 1,292.85
59535	02/10/2022	City Centre Stores LTD.	\$ 1,388.04
59536	02/10/2022	Super Valu Store No. 43	\$ 1,128.15
59537	02/17/2022	BC Hydro & Power Authority	\$24,867.42
59538	02/17/2022	Brad Blois	\$ 559.00
59539	02/17/2022	Caledonia Secondary School	\$ 300.00
59540	02/17/2022	City Centre Stores LTD.	\$ 148.86
59541	02/17/2022	JAMF Software, LLC	\$ 87.50
59542	02/17/2022	Alison Keery	\$ 1,015.00
59543	02/17/2022	London Life Insurance Company	\$ 452.79
59544	02/17/2022	Super Valu Store No. 43	\$ 203.50
59545	02/17/2022	Zonar Systems	\$ 84.00
59546	02/25/2022	Chown Enterprises Inc.	\$ 210.00
59547	02/25/2022	Gather	\$ 345.00
59548	02/25/2022	HoneyBeach Candles	\$ 105.00
59549	02/25/2022	Karen Dhanwant	\$ 252.00
TOTAL			\$34,049.20

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF FEBRUARY 28, 2022

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
02/04/2022	Harmonie Blais	16578	\$ 1,000.00	9220
02/04/2022	Grand & Toy	16579	\$ 172.97	9220
02/04/2022	Haida Gwaii Consumers Co-operative	16581	\$ 1,033.72	9220
02/04/2022	Haida Gwaii Ties Contracting	16582	\$ 279.50	9220
02/04/2022	Indigo Distribution & Support Cent	16583	\$ 2,978.49	9220
02/04/2022	J & F Distributors	16584	\$ 3,044.33	9220
02/04/2022	Office Essentials	16585	\$ 199.36	9220
02/04/2022	Purolator Courier LTD.	16586	\$ 47.19	9220
02/04/2022	Dena Russ	16587	\$ 330.00	9220
02/04/2022	Telus	16588	\$ 1,431.53	9220
02/04/2022	Western Campus Resources	16590	\$ 52.36	9220
02/04/2022	Xerox Canada Ltd.	16591	\$ 1,076.78	9220
02/04/2022	Crystal Fraser	16592	\$ 171.10	9220
02/04/2022	Lao Peerless	16593	\$ 1,729.00	9220
02/04/2022	Leighann Rodger	16594	\$ 1,050.00	9220
02/04/2022	Frank Russ	16595	\$ 116.82	9220
02/10/2022	518387 BC Ltd.	16596	\$ 4,751.25	9224
02/10/2022	Aaron-Mark Services	16597	\$ 1,293.09	9224
02/10/2022	Air Liquide Canada Inc.	16598	\$ 58.33	9224
02/10/2022	Arbutus Work Solutions	16599	\$ 499.00	9224
02/10/2022	BC School Sports	16600	\$ 25.00	9224
02/10/2022	Big Red Enterprises LTD.	16601	\$ 2,315.20	9224
02/10/2022	Coastal Propane Inc.	16602	\$ 39,393.93	9224
02/10/2022	Fast Fuel Limited Partnership	16603	\$ 2,987.55	9224
02/10/2022	Family Services Of Greater Vancouv	16604	\$ 1,457.56	9224
02/10/2022	Grand & Toy	16605	\$ 1,033.88	9224
02/10/2022	Haida Gwaii Consumers Co-operative	16606	\$ 623.61	9224
02/10/2022	J & F Distributors	16607	\$ 9.91	9224
02/10/2022	Jack Litrell Photography	16608	\$ 350.00	9224
02/10/2022	North Arm Transportation LTD.	16609	\$ 6,394.57	9224
02/10/2022	North Coast Regional District	16610	\$ 622.40	9224
02/10/2022	North Coast Supply Co. LTD.	16611	\$ 98.65	9224
02/10/2022	Port Air Cargo	16612	\$ 257.25	9224
02/10/2022	Spectrum Educational Supplies LTD.	16613	\$ 919.18	9224
02/10/2022	TELUS Custom Security Systems	16614	\$ 314.48	9224
02/10/2022	The Master Group Inc.	16615	\$ 300.99	9224
02/10/2022	Ticker's Hauling & Storage	16616	\$ 157.50	9224
02/10/2022	Tlc Automotive Services LTD.	16617	\$ 513.71	9224
02/10/2022	Unitech Construction Management Lt	16618	\$ 5,698.39	9224
02/10/2022	Village Of Masset	16619	\$ 1,885.30	9224
02/10/2022	Village Of Port Clements	16620	\$ 1,717.21	9224
02/10/2022	Village Of Queen Charlotte	16621	\$ 2,428.02	9224
02/10/2022	Wolseley Canada Inc.	16622	\$ 116.37	9224
02/10/2022	Xerox Canada Ltd.	16623	\$ 183.73	9224
02/10/2022	Russ Fleming	16624	\$ 222.42	9224
02/10/2022	Irene Klein	16625	\$ 10.44	9224
02/10/2022	Emily O'Gorman	16626	\$ 450.00	9224

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF FEBRUARY 28, 2022

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
02/22/2022	Christine Vogan	16674	\$ 261.61	9233
02/22/2022	Jennifer White	16675	\$ 261.61	9233
02/22/2022	Terry-Lynn Wood	16676	\$ 109.26	9233
02/25/2022	Rootham Services Group Incl	16677	\$ 3,186.66	9237
02/25/2022	School Specialty Canada	16678	\$ 531.28	9237
02/25/2022	Telus	16679	\$ 1,486.78	9237
02/25/2022	TinyEYE Therapy Services	16680	\$ 4,176.70	9237
02/25/2022	Kelsey Pelton	16681	\$ 48.00	9237
02/25/2022	Leighann Rodger	16682	\$ 660.35	9237
02/25/2022	Misty Surtees	16683	\$ 49.50	9237
02/25/2022	Janine Wilson	16684	\$ 231.97	9237
02/28/2022	Robert Hadcock	16580	\$ 2,317.08	9220
02/28/2022	WEIGUM, Shirley	16589	\$ 1,774.50	9220
TOTAL			\$217,610.01	

SCHOOL DISTRICT NO. 50 Haida Gwaii
QUICK PAY REGISTER AS OF FEBRUARY 28, 2022

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
210052	Feb 08, 2022	Canada Customs And Revenue Agency	\$ 75,946.19
188873	Feb 08, 2022	Canada Customs And Revenue Agency	\$ 27,289.05
210037	Feb 08, 2022	Canada Customs And Revenue Agency	\$ 38,324.44
240570	Feb 23, 2022	Canada Customs And Revenue Agency	\$ 15,520.00
240727	Feb 23, 2022	Canada Customs And Revenue Agency	\$ 25,381.83
188881	Feb 11, 2022	Canada Customs And Revenue Agency	\$ 4,066.87
136744	Feb 11, 2022	Canada Customs And Revenue Agency	\$ 2,049.64
210023	Feb 11, 2022	Canada Customs And Revenue Agency	\$ 1,664.81
375768	Feb 18, 2022	Municipal Pension Plan	\$ 17,054.77
375060	Feb 11, 2022	Municipal Pension Plan	\$ 7,077.14
374694	Feb 03, 2022	Municipal Pension Plan	\$ 17,751.41
FEB22COVID	Feb 10, 2022	Mascon Cable Systems	\$ 101.90
240607	Feb 11, 2022	Pacific Blue Cross	\$ 11,400.01
240598	Feb 11, 2022	Pacific Blue Cross	\$ 4,257.93
375767	Feb 18, 2022	Teachers' Pension Plan	\$ 1,916.14
375057	Feb 11, 2022	Teachers' Pension Plan	\$106,491.82
374693	Feb 03, 2022	Teachers' Pension Plan	\$ 680.11
240566	Feb 23, 2022	Canada Customs And Revenue Agency	\$ 38,932.00
TOTALS			\$395,906.06

TRUSTEE EXPENDITURE REPORT AS OF February 28, 2022						
		February	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	5,916.21	47,329.68	72,414.00	25,084.32	65%
4-40-20000	GOV BENEFITS	436.30	3,461.67	4,372.00	910.33	79%
4-40-31200	PROFESSIONAL SERVICES-LEGAL		1,489.99	10,000.00	8,510.01	15%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	-492.00	15,745.10	32,500.00	16,754.90	48%
4-40-37000	GOV DUES & FEES		6,715.43	9,185.00	2,469.57	73%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		5,975.35	5,000.00	(975.35)	120%
4-40-42025	ELECTIONS		0.00		-	0%
4-40-51000	GOV SUPPLIES		300.18	1,000.00	699.82	30%
4-40-59000	COMPUTER EQUIPMENT		0.00		-	0%
Total		5,860.51	81,017.40	135,606.00	54,588.60	60%



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 12.10</u>			
Action:	X	Information:	
Meeting:	Regular	Meeting Date:	March 8, 2022
Topic:	High Risk Field Trip Application – Gidgalang Kuuyas Naay Secondary		
Background/Discussion:			
Field Trip Application attached for further review			
Recommended Action:			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Gidgalang Kuuyas Naay's high risk field trip, Physics Class Wave Analysis surf.			
Presented by: Superintendent			



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools
(a copy will be returned to you as confirmation)

Sponsor Teacher: Stephen Querengesser	School: GidGalang Kuuyas Naay Secondary
Name of Field Trip Physics Class Wave Analysis	Dates of Field Trip: March 10, 2022
Number of Students Participating Five	Number of Chaperones: 1 + instructor
Names of Teachers Involved: Stephen Querengesser	
Name(s) of Local Guide(s): Michael McQuade	

Objectives of Field Trip (curriculum relatedness):
To complete in field measurements of waves as related to the Physics 11 and 12 curriculum
To experience first-hand the physics involved in surfing.
To solve amplitude, wavelength, period and frequency real life problems

Names of Chaperones:	
Stephen Querengesser	

Accommodations:
N/A

Travel Plans:
Travel in personal vehicle to North Beach Surf Shop. Get suited up, Head out to appropriate surfing spot on North Beach as chosen by Surfing Instructor that is appropriate for the weather and skill of the participants.
Two trucks will be at the beach in the case that emergency transportation is needed.

Safety Precautions:
Surfing instructor with appropriate training will be in the water with us.
Chaperone (myself) will be in the water. I held my National Lifeguard certification for a number of years before moving here, and worked at a youth camp as a lifeguard, and waterskiing instructor. I am also a strong swimmer and surfer.

Communication Plan:
If emergency arises, Deavlan will be contacted immediately.

Estimate of Expenses		Estimate of Income	
Transportation Costs	n/A	Fundraising	400
Substitute Costs	school	Direct Cost to Students	
Accommodation	n/A	School Funds	substitute
Food	n/A	Other	
Other	400	Other	
Estimated Total Cost:	400	Estimated Total Income	400

Itinerary for Each Day	
Date:	Itinerary:
March 10	8:30am depart GKNS. 10:00am arrive at Northbeach Surf Shop. Get Suited up. Surfing / lunch at the beach 11:00am to 3:00pm. 3:00pm Wrap up and head for home Arrive at GKNS 5:00pm.

Additional Information:
Participant List: Mohammad Almahamid, Jonah Gladstone, Leif Morton, Justin Robinson, Mackenzie Jones



 Applicant's Signature

 Date

 Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 12.11</u>			
Action:	X	Information:	
Meeting:	Regular	Meeting Date:	March 8, 2022
Topic:	High Risk Field Trip Application – Gudangaay Tlaats'gaa Naay Secondary		
Background/Discussion:			
Field Trip Application attached for further review.			
Recommended Action:			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Gudangaay Tlaats'gaa Naay Secondary Ski trip.			
Presented by: Superintendent			



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAII)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Calvin Westbrook	School: GTNSS
Name of Field Trip (name of event, program / team, etc): GTN Ski Trip	Dates of Field Trip: March 29-April 3, 2022
Number of Students Participating (please attach list of names): 11 students (Grade 11/12)	Number of Chaperones: 2
Names of Teachers Involved: Calvin Westbrook	
Name(s) of Local Guide(s): Katie Wilmot	

Objectives of Field Trip (curriculum relatedness):
To provide the senior students of GTNSS with an opportunity to learn the sport of skiing or snowboarding.

Names of Chaperones:	
Calvin Westbrook	
Katie Wilmot	

Accommodations:
Sunshine Inn – Smithers

Travel Plans:
BC Ferries, Prince Rupert School District 15 passenger van.

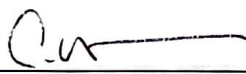
Safety Precautions:
Cal is Wilderness Medical Associates - Wilderness First Responder (80 hour) certified. He is an experienced skier and regularly takes groups of 10-15 students on field trips.

Communication Plan:
Cell Phone, InReach (Cal's).

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$2000	Fundraising	\$2000
Substitute Costs	\$0 (In School Coverage)	Direct Cost to Students	\$1100 (\$100 each)
Accommodation	\$2000	School Funds	\$1500
Food	\$2000	Gwaii Trust	\$3250
Other		Other	
Estimated Total Cost:	\$6000	Estimated Total Income	\$7,850

Itinerary for Each Day	
Date:	Itinerary:
March 29	BC Ferry to Prince Rupert and drive to Smithers -
March 30	Skiing at Hudson Bay Mountain -Smithers
March 31	Skiing at Hudson Bay Mountain -Smithers
April 1	Skiing at Hudson Bay Mountain -Smithers
April 2	Skiing at Hudson Bay Mountain -Smithers
April 3	Drive to Prince Rupert - Ferry to Skidegate

Additional Information:


 Applicant's Signature

March 7, 2022
 Date


 Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date