

**MINUTES OF THE REGULAR BOARD MEETING HELD AT PORT CLEMENTS ELEMENTARY SCHOOL
ON TUESDAY, JANUARY 29, 2019**

PRESENT WERE: Roeland Denooij, Chair
Dana Moraes, Vice Chair
Patrick Moores, Trustee
Wilson Brown, Trustee
Julia Breese, Trustee (via teleconference)

ALSO PRESENT: Joanne Yovanovich, Interim Superintendent of Schools
Shelley Sansome, Secretary Treasurer
Piet Langstraat, Special Advisor
Colleen Bradley, Confidential Administrative Assistant / note-taker

MEMBERS OF THE PUBLIC:

Stephen Querengesser	Leighann Rodger	Duncan White
Miro Querengesser	Jenny White	Lao Peerless
Tracy Hageman	Dave Reynolds	Debra Brown
Dejah Busch	Reg Davidson	Pauline Jones
Tara Sjolund	Johanne Young	Maureen Lagroix

1. CALL TO ORDER

Chairperson Denooij called the meeting to order at 18:08 hours and acknowledged that the meeting was taking place on unceded territory of the Haida Nation.

2. APPROVAL OF AGENDA

R19012901 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the agenda as circulated with the following amendments:

- 6.5 Delete Exempt Reports
- 8.7 Add 2019/2020 School Calendar
- 8.8 Add Recruitment of Superintendent
- 7.9 Add Minute Distribution
- 8.9 Add Agnes L. Mathers Parent Advisory Council's Letter

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

At 17:12 hours, raising a point of personal privilege, Trustee Patrick Moores announced he was resigning from his position of School Trustee effective immediately.

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETING

- 3.1 November 27, 2018 Regular Board meeting minutes
- 3.2 December 18, 2019 Regular Board meeting minutes
- 3.3 January 29, 2019 In-Camera Rise and Report

R19012902 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the November 27, 2018 Regular Board meeting minutes.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

R19012903 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the December 18, 2018 Regular Board meeting minutes.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

4. REPORT ON ACTION FROM PREVIOUS MEETING

- 4.1 Draft Revised Personal Property Policy

R19012904 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve revisions to the Personal Property policy as presented.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

- 4.2 Draft Revised Field Trip Policy

R19012905 THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Interim Superintendent of Schools to recommend revisions to the Field Trip Policy to improve the application process and clarify the number of chaperones required.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

- 4.3 Draft Revised Board Procedures Policy

R19012906 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve revisions to the Board Procedures policy as presented.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

4.4 H.12 Workplace Discrimination, Bullying & Harassment Policy

R19012907 THAT the Board of Education of School District No. 50 (Haida Gwaii) replace the current Policy 1250 Harassment with policy H.12 Workplace Discrimination, Bullying & Harassment as submitted with the removal of gender specific language.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

R19012908 THAT the Board of Education of School District No. 50 (Haida Gwaii) include gender neutral terminology for all future policy revisions and new policies.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

4.5 Student Suspension Policy

R19012909 THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Interim Superintendent of Schools to recommend revisions to the Student Suspension policy to be less prescriptive.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

4.6 Student Trustee

The Interim Superintendent of Schools informed the Board of Education of School District No. 50 (Haida Gwaii) that student trustees was a topic discussed with Principals at their last meeting. Principals will develop their respective plans to appoint a student trustee in the spring to be effective September 2019.

4.7 Communication Strategy Protocol

Trustee Breese and Trustee Moraes reported to the Board of Education of School District No. 50 (Haida Gwaii) that they created a draft communication protocol document and recommend it as a framework. A few highlights include: a process for trustees when communicating with news media, correspondence on social media and on websites, providing accurate information, transparency and cultural sensitivity. The Trustees requested arranging a working meeting with the entire Board to review and subsequently present to the public.

R19012910 THAT the Board of Education of School District No. 50 (Haida Gwaii) set a date for a working meeting to create a Communication Strategy for the Board.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

5. DELEGATIONS / PRESENTATIONS

5.1 Piet Langstraat, Special Advisor Role and Responsibility

Mr. Langstraat introduced himself and thanked everyone he's met for a warm welcome and to acknowledge we gather on unceded Haida territory. Mr. Langstraat spoke of his personal life, his background, why he made education his career, and of the many educational positions he has held throughout his educational career. He stated that he retired from the Victoria School District in July 2018 and the Ministry of Education requested he work with Haida Gwaii to advise the Board to share his experiences and knowledge.

6. REPORTS

6.1 Report from Chair

Chairperson Denooij informed the Board of Education of School District No. 50 (Haida Gwaii) that he contacted the Ministry of Education for assistance and is excited to work with Mr. Langstraat. Chairperson Denooij attended the BC School Trustees' Association (BCSTA) and the BC Public Schools Employers' Association (BCPSEA) conferences. He attended Parent Advisory Council meetings at both Sk'aadgaa Naay Elementary School and Gidgalang Kuuyas Naay Secondary, and has had discussions with parents about various concerns.

6.2 Trustee Reports

Trustee Breese attended the BC School Trustees' Association (BCSTA) and the BC Public Schools Employers' Association (BCPSEA) conferences. Trustee Breese met with the Principal of Tahayghen Elementary School Verena Gibbs, to discuss the Sexual Orientation and Gender Identity (SOGI) Committee having an open house in the Spring of 2019. Principal Gibbs has been invited to give a presentation to the Board about Sexual Orientation and Gender Identity (SOGI) at the regular board meeting in April 2019.

Trustee Moraes has been working with Trustee Breese on the Communication Strategy Protocol and with former Trustee Moores regarding contracts. She attended the Parent Advisory Council meeting at Gidgalang Kuuyas Naay Secondary and offered to screen the *Edge of the Knife* for students and staff. She attended the Early Learning Forum Professional Development day on February 1st and the Youth Outdoor Education professional development that was held at the Haida House.

Trustee Brown has been supporting student sports at Gudangaay Tlaats'gaa Naay Secondary and has attended a Parent Advisory Council meeting.

6.3 Superintendent of Schools Report

The Interim Superintendent of Schools attended the First Nation Education Steering Committee regional session, a Principal meeting, the Reading Recovery meeting, budget meetings, personnel meetings, and Food to School meetings. She also attended the Sk'aadgaa Naay Elementary and Tahayghen Elementary "Cops and Computers" Program, the Principals' Learning session, the District Parent Advisory Council meeting and Early Learning Forum planning meetings.

6.4 Secretary Treasurer Report

The Secretary Treasurer submitted a written report that is included in the meeting package.

6.5 Exempt Reports – deleted from agenda.

6.6 Principal Reports

R19012911 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2019 Principal reports.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

6.7 December 2018 Trustee Expenditure Report

R19012912 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the December 2018 Trustee Expenditure Report.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

7. STRATEGIC AND POLICY ISSUES

7.1 Truth and Reconciliation Commission

7.1.1 Haida Immersion Program

R19012913 THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Interim Superintendent of Schools to explore and report back the feasibility of beginning a Haida Immersion Program for September 2019.

MOVED: Trustee Breese

SECOND: Trustee Brown

MOTION CARRIED

7.2 School Bus Cameras

R19012914 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the use of cameras on school busses pending approval from the Haida Gwaii District Parent Advisory Council.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

7.3 Funding Model Review

R19012915 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file correspondence received from Honorable Rob Fleming dated January 3, 2019 regarding the Funding Model Review.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

7.4 BC School Trustees' Association Leadership Series

Conferences will be taking place in several communities on different dates. There is a conference in Prince Rupert on March 4th and March 5th, 2019.

R19012916 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve travel for two Trustees to participate in the BC School Trustees' Association Leadership Series.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

7.5 Trustee Portfolios

R19012917 THAT the Board of Education of School District No. 50 (Haida Gwaii) remove former Trustee Patrick Moores from the Labour Management portfolio and appoint Trustee Julia Breese.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

R19012918 THAT the Board of Education of School District No. 50 (Haida Gwaii) remove Trustee Julia Breese from the Professional Development portfolio and appoint Trustee Dana Moraes.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

7.6 2019 Premier's Awards for Excellence in Education

R19012919 THAT the Board of Education of School District No. 50 (Haida Gwaii) direct The Interim Superintendent of Schools to obtain names from Principals and supervisors to nominate staff for the 2019 Premier's Award for Excellence and report to the Board at the February 2019 Regular Board meeting.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

7.7 Electronic Attendance at Board Meetings

This technology is currently not available to use at Gidgalang Kuuyas Naay Secondary.

R19012920 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the use of Google Meet for members of the public to electronically attend regular Board meetings.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

7.8 Official Languages in Education Program

R19012921 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Chair Denooij to sign a joint letter with the Council of the Haida Nation President Jason Alsop addressed to Honorable Rob Fleming requesting similar funding to support Haida language that is received through the Official Languages in Education Program to support French instruction.

MOVED: Trustee Moraes

SECOND: Trustee Brown

MOTION CARRIED

7.9 Minute Distribution

This item is addressed in the revised Board Meeting Procedures policy.

8. OPERATIONAL ISSUES

8.1 December 2018 Finance Vouchers

R19012922 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the December 2018 Financial Vouchers.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

8.2 Bus Incident: Update

The Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) that the Royal Canadian Mounted Police (RCMP) have concluded their investigation into damage to a window on a school bus with students on the bus. The RCMP have determined a firearm was not used in this incident. Further enquiries regarding this incident can be directed to Manager of Operations Lao Peerless.

R19012923 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the bus incident update.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

8.3 2019/2020 Amended Budget

The Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) of highlights from the 2018/2019 budget that resulted from staff and public input and proceeded to present the Amended 2018/2019 Budget.

R19012924 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Amended Annual Budget Bylaw 2018/2019 be given first reading.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

R19012925 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Amended Annual Budget Bylaw 2018/2019 be given second reading.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

R19012926 THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to authorize the Secretary Treasurer to read the Amended Bylaw 2018/2019 a third time at the same Board meeting.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

R19012927 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Amended Annual Budget Bylaw 2018/2019 be given a third and final reading.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

8.4 Family Services Employee Assistance Program Renewal

R19012928 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the Family Services Employee Assistance Program Renewal.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

8.5 Budget Consultation

R19012929 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file information regarding the 2019/2020 the Budget Consultation.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

8.6 Community Engagement Facilitator

The Interim Superintendent of Schools presented to the Board of Education of School District No. 50 (Haida Gwaii) recommendations regarding how to proceed with community engagement to move Tahayghen Elementary into Gudangaay Tlaats'gaa Naay Secondary.

R19012930 THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Interim Superintendent of Schools to establish a committee to support the design and reconfiguration of Gudangaay Tlaats'gaa Naay Secondary to a kindergarten to grade 12 school. The committee is to include the Interim Superintendent, Secretary Treasurer, Maintenance Supervisor, Principals of Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary, two Elders, two parents, two teachers two support members and two students.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

8.7 2019/2020 School Calendar

R10012931 THAT the Board of Education of School District No. 50 (Haida Gwaii) circulate the 2019/2020 School Calendar to stakeholders for input for the next board meeting.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

8.8 Recruitment of Superintendent

The Board of Education of School District No. 50 (Haida Gwaii) discussed the recruitment of the Superintendent of Schools. The Board will initiate a process to create a candidate profile by receiving input from community and staff as to what they are seeking in the administrative leadership. The Board will use this candidate profile to generate a job posting, circulate the posting, shortlist and interview in April 2019. Mr. Langstraat will assist the Board with this process. Joanne Yovanovich is willing to fulfil the role of Interim Superintendent of Schools for the remainder of the school year.

R10012931 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the proposed timeline for the recruitment of Superintendent of Schools.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

8.9 Agnes L Mathers Elementary School Parent Advisory Council Letter

A letter received from the Agnes L. Mathers Elementary Parent Advisory Council (ALM PAC) will be published on the District's website subsequent to the Interim Superintendent of Schools drafting a response. ALM PAC are requesting additional support staff be allocated to Agnes L Mathers Elementary.

9. QUESTIONS AND INQUIREIES RELATING TO THE BOARD MEETING

- Recruitment of Superintendent of Schools;
- Recruitment process for all district vacancies;
- Haida Language and Culture Bursary;
- Haida Language Program;
- Bullying and harassment;
- Masset School amalgamation;
- Gudangaay Tlaats'gaa Naay heating issues.

10. ADJOURNMENT

The meeting adjourned at 2042 hours.

Memo

To: Board of Education SD50 (Haida Gwaii)

From: Piet Langstraat, Special Advisor

Date: February 17, 2019

Re: Public Meeting Items

There are a number of items I would like to share and discuss with the Board of Education.

1. January 29, 2019 Board Meeting

At the Board of Education Meeting held January 29, 2019 a number of concerns were expressed by the public. Subsequent to the meeting I committed to following up on those concerns. Below are my findings.

A. Concerns Regarding the Chair of the Board

I. Release of In-Camera Information

It was alleged that Mr. Roeland Denooij illegally shared information regarding the recruitment of a new Superintendent emanating from an in-camera meeting of the Board of Education. Mr. Denooij did become aware of information regarding the hiring process for the Superintendent. However, at the time Mr Denooij was neither an elected trustee nor an employee of School District 50. As a member of the public Mr Denooij was not bound by the policies of the School District. While it is concerning that in-camera information was shared with the public the fault lies with the individual or individuals who shared this information, not with Mr Denooij for receiving it.

II. Inappropriate Signing of a Contract

It was alleged that Mr. Denooij signed a contract prior to being sworn in as a trustee and Board Chair. Mr. Denooij was sworn in the morning of November 13, 2018. The swearing in ceremony was witnessed by Maureen Benoit, Lao Peerless, Janet Rigg and Shelley Sansome. Attached, for the information of the Board of Education, is a copy of Mr. Denooij's Oath of Office.

I could find no record of Mr Denooij signing a contract prior to the morning of November 13, 2018. I believe the contract in question is a contract with Pacific Ropes Contracting Ltd. for the cladding of Gudangaay Tlaats'gaa Naay Secondary School. This contract was signed by Joanne Yovanovich, Interim Superintendent;

Shelley Sansome, Secretary Treasurer; and Lao Peerless, Manager of Operations Attached, for the information of the Board of Education, is a copy of the signing page of the contract.

B. Concerns Regarding School District 50 Haida Gwaii

I. Personnel Questions

There were a number of concerns raised regarding the hiring practices of the District. While I am unable to publicly comment on the circumstances of individual employees, I would like to take this opportunity to share some pertinent information.

In 2011 the District made application for a BC Human Rights Special Program For Employment Equity "...for priority hiring of candidates of Haida Ancestry who possess the necessary qualifications over other applicants until such time as the percentage of Haida staff in the District is equal to the percentage of Haida Students in the District."

The Special Program was in effect from April 1, 2011 – April 1, 2016. There were a number of reports written regarding the Special Program. These reports are attached for the information of the Board of Education.

It is my opinion that the Board of Education should work with its education partners to make application to this or a similar program in order to allow for the priority hiring of individuals of Haida ancestry to continue.

II. Superintendent Hiring

In August of 2018, then Board Chair Harmony Williams requested a poll vote on the following two motions:

- a. That the Board of Education of School District 50 (Haida Gwaii) appoint Joanne Yovanovich to the interim position of Superintendent of Schools until the position is filled.
- b. That the Board of Education of School District 50 (Haida Gwaii) advertise in all appropriate locations for the position of Superintendent of Schools for the Haida Gwaii School District beginning August 7, 2018 and closing September 1, 2018.

Both of these motions were approved by the Board of Education. The Board undertook a recruitment campaign and solicited nine applications for the position. At that time, the Board determined to postpone the process until such time a new board was elected. I am pleased that Joanne Yovanovich has agreed to remain in the position of Interim Superintendent while the Board of Education undertakes a second search for a permanent Superintendent. As the Board is aware, I am undertaking a consultation process to gather input into the Desirable Attributes of a Superintendent. This input will be an integral part of the recruiting and hiring process for a Superintendent. I look forward to working with the Board throughout this process.

2. Amalgamation of Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary Schools

At the public meeting of April 24, 2018 the Board of Education passed the following motion:

That the Haida Gwaii Board of Education of SD 50 (Haida Gwaii) approve to begin the process to amalgamate Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary.

The District has made application to the Ministry of Education for funding to support this project. The letter requesting funding is attached for the information of the Board of Education. There is a need for additional, timely consultation regarding the plans for the amalgamation of the two schools. This consultation should include students, staff, parents and community members. To that end, I plan to work with the interim Superintendent to organize a series of in-person and online opportunities for input to be undertaken throughout the month of April, 2019.

3. Strategic Planning/Learning Framework

Board Policy 1.0 Aims states in part:

Strategic Planning

The Haida Gwaii School Board is an ever-changing governance team. Setting team governance goals is an essential part of successful governance.

I am seeking a time, preferably two days in succession, during the weeks of April 1 – 5, April 22 – 25, or May 27 – 31 to engage the Board of Education in a Strategic Planning process. Trustees are encouraged to consult their calendars to determine which dates may be most suitable. During the week of April 1 – 5, along with senior District staff, I will be working with principals to begin to develop a Learning Framework that will both examine learning needs in the District and develop plans for addressing those needs.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 (HAIDA GWAI)**

OATH OF OFFICE

I, Roeland Denooij do solemnly affirm that:

- ❖ I am qualified to hold office as a Trustee in the Haida Gwaii School District and meet the Trustee qualification requirements set out in the *School Act*;
- ❖ I have not, by myself or any other person, knowingly contravened the *School Act* respecting vote buying, intimidation or other election offenses in relation to my election as a Trustee;
- ❖ I will abide by the *School Act* and I will faithfully perform the duties of my office, and will not allow any private interest to influence my conduct in public matters;
- ❖ I will comply with the requirements of the *School Act* that relate to conflict of interest and, in particular, I will comply with the requirements relating to disclosure of pecuniary and indirect pecuniary interest in a matter.


Signature of Trustee Roeland Denooij

13 B RD
Declared before me this 13th day of November, 2018.


Shelley Sansome, Secretary Treasurer

ARTICLE A-8 SUCCESSION

8.1 The Contract shall enure to the benefit of and be binding upon the parties hereto, their respective heirs, legal representatives, successors, and assigns.

In witness whereof the parties hereto have executed this Agreement by the hands of their duly authorized representatives.

SIGNED AND DELIVERED
in the presence of:

WITNESS

OWNER


signature

School District No 50 (Haida Gwaii)
name of owner


signature

Lao Peerless
name of person signing

Shelley Sansome, Secretary Treasurer
name and title of person signing


signature


signature

Lao Peerless
name of person signing

J. Yovanovitch, Interim Superintendent
name and title of person signing

WITNESS

CONTRACTOR


signature

PACIFIC ROPES CONTRACTING LTD
name of Contractor


signature

Jemina Zagiel
name of person signing

Tim Zagiel, Managing Director
name and title of person signing

signature

signature

name of person signing

name and title of person signing

- N.B. Where legal jurisdiction, local practice or Owner or Contractor requirement calls for:
- (a) proof of authority to execute this document, attach such proof of authority in the form of a certified copy of a resolution naming the representative(s) authorized to sign the Agreement for and on behalf of the corporation or partnership; or
 - (b) the affixing of a corporate seal, this Agreement should be properly sealed.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAI**

107 Third Avenue, PO Box 69
Village of Queen Charlotte BC V0T 1S0
Tel: (250)559-8471 Fax: (250)559-8849
www.sd50.bc.ca

May 2, 2016

Mr. Bernd Walter
Acting Chair
BC Human Rights
Suite 1170, 605 Robson Street
Vancouver, BC V6B 5J3

Dear Mr. Walter:

School District No. 50 (Haida Gwaii) was granted Special Program approval with an expiry date of April 1, 2016. The District is dedicated to excellence in public education for all students. The District implemented the special program effective April 1, 2011 for priority hiring of candidates of Haida ancestry who possess the necessary qualifications over other applicants until such time as the percentage of Haida staff in the District is equal to the percentage of Haida students in the District.

The data collected regarding the impact of the Program on District recruitment for the 2015/2016 school year is as follows:

- 34 temporary positions: 10 teaching, 24 support staff, 0 exempt;
- 1 continuing positions: 0 teaching, 1 support staff, 0 exempt;
- 13 Aboriginals hired, 22 non-Aboriginals hired;
- 23 positions filled with internal candidates with seniority, 13 external applicants hired.

Candidates of Haida ancestry were successful in attaining four temporary teaching positions, one continuing support staff position, and eight temporary support staff positions.

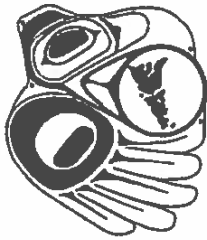
Please contact me at 250-559-8471, extension 103 or ssansome@sd50.bc.ca if further information regarding the status of our Special Program is required.

Kind regards,

COPY

Shelley Sansome
Secretary Treasurer

Copy: Angus Wilson, Superintendent of Schools
Joanne Yovanovich, Principal of Aboriginal Education



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAI**

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July 16, 2015

Mr. Bernd Walter
Acting Chair
BC Human Rights
Suite 1170, 605 Robson Street
Vancouver, BC V6B 5J3

Dear Mr. Walter:

School District No. 50 (Haida Gwaii) was granted Special Program approval with an expiry date of April 1, 2016. The District is dedicated to excellence in public education for all students. The District implemented the special program effective April 1, 2011 for priority hiring of candidates of Haida ancestry who possess the necessary qualifications over other applicants until such time as the percentage of Haida staff in the District is equal to the percentage of Haida students in the District.

The data collected regarding the impact of the Program on District recruitment for the 2014/2015 school year is as follows:

- 23 temporary positions: 14 teaching, 9 support staff, 0 exempt;
- 3 continuing positions: 0 teaching, 3 support staff, 0 exempt;
- 10 Aboriginals hired, 16 non-Aboriginals hired;
- 16 positions filled with internal candidates with seniority, 10 external applicants hired.

Candidates of Haida ancestry were successful in attaining four temporary teaching positions, three continuing support staff positions and three temporary support staff positions.

Please contact me at 250-559-8471, extension 103 or ssansome@sd50.bc.ca if further information regarding the status of our Special Program is required.

Kind regards,

COPY
Shelley Sansome
Secretary Treasurer

Copy: Angus Wilson, Superintendent of Schools
Joanne Yovanovich, Principal of Aboriginal Education



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAI**

107 Third Avenue, PO Box 69
Village of Queen Charlotte BC V0T 1S0
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www.sd50.bc.ca

April 3, 2014

Mr. Bernd Walter
Acting Chair
BC Human Rights
Suite 1170, 605 Robson Street
Vancouver, BC V6B 5J3

Dear Mr. Walter:

School District No. 50 (Haida Gwaii) was granted Special Program approval with an expiry date of April 1, 2016. The District is dedicated to excellence in public education for all students. The District implemented the special program effective April 1, 2011 for priority hiring of candidates of Haida ancestry who possess the necessary qualifications over other applicants until such time as the percentage of Haida staff in the District is equal to the percentage of Haida students in the District.

The data collected regarding the impact of the Program on District recruitment for the 2013/2014 school year thus far is as follows:

- 32 temporary positions: 10 teaching, 11 support staff, 1 contract;
- 15 Aboriginals hired, 17 non-Aboriginals hired;
- 18 positions filled with internal candidates with seniority;
- 14 positions filled with external candidates:
 - 8 candidates Aboriginal;
 - 6 candidates non-Aboriginal;
 - 4 teaching positions;
 - 2 Food Coordinator positions.

Candidates of Haida ancestry were successful in attaining the temporary positions for which they applied. Non-Haida applicants were successful in the competitions where they held the greatest seniority or no applications from Haida candidates were received, such was the case in the four teaching and two Food Coordinator positions.

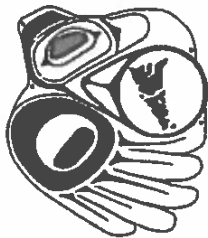
Please contact me at 250-559-8471, extension 103 or ssansome@sd50.bc.ca if further information regarding the status of our Special Program is required.

Kind regards,

COPY

Shelley Sansome
Director of Human Resources

Copy: Angus Wilson, Superintendent of Schools
Joanne Yovanovich, Principal of Aboriginal Education



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SCHOOL DISTRICT NO. 50
HAIDA GWAI**

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October 17, 2013

Mr. Bernd Walter
Acting Chair
BC Human Rights
Suite 1170, 605 Robson Street
Vancouver, BC V6B 5J3

Dear Mr. Walter:

Re: Special Program Approval

School District No. 50 (Haida Gwaii) was granted Special Program approval, which expires April 1, 2016. The District is dedicated to excellence in public education for all students. The Haida Education Council commits the district to work with Haida leaders to improve educational outcomes among Haida students. As a result of this commitment, the District implemented a special program effective April 1, 2011 for priority hiring of candidates of Haida ancestry who possess the necessary qualifications over other applicants until such time as the percentage of Haida staff in the District is equal to the percentage of Haida students in the District.

The data collected regarding the impact of the Program on District recruitment is as follows:

2011/2012 School Year

- 42% of temporary appointments were assigned to Haida applicants;
- 40% of continuing appointments were assigned to Haida applicants;
- 34% of support staff appointments were assigned to Haida applicants;
- 29% of teaching appointments were assigned to Haida applicants;
- 0% of exempt appointments were assigned to Haida applicants.

2012/2013 School Year

- 55% of temporary appointments were assigned to Haida applicants;
- 17% of continuing appointments were assigned to Haida applicants;
- 66% of support staff appointments were assigned to Haida applicants;
- 22% of teaching appointments were assigned to Haida applicants;
- 0% of exempt staff were assigned to Haida applicants (no appointments).

Contributing factors to the percentage of Haida appointments are the low numbers of applications we receive from qualified applicants, as well as the number of employees with seniority who also apply to vacancies.

Future consideration will be given to data collection to include the number of applications received from Haida applicants, as well as the identification between external and internal job postings.

Student Achievement

Academic achievement and grade-to-grade transitions for Aboriginal students has improved and is virtually the same as non-Aboriginal students. However, the Aboriginal six-year completion rate for male students continues to be significantly below non-Aboriginal students' rates.

Although improvements have been made, greater efforts are needed to ensure that Haida students succeed at a rate comparable to that of other students in the Haida Gwaii School District.

The district seeks to develop strategies that will enhance this Special Program by:

- Increasing the capacity of the District to respond to the learning and cultural needs of Haida students;
- Increasing the number of applications received from Haida candidates;
- Providing quality programs, services, and resources to help create learning opportunities for Haida students that support improved academic achievement and identity building;
- Providing curriculum that facilitates learning about contemporary and traditional Haida culture, history, and perspectives among all students, and that also contributes to the education of school district staff, teachers and elected trustees; and
- Developing and implementing strategies that facilitate increased participation by Haida parents, students, communities and organizations in working to support academic success.

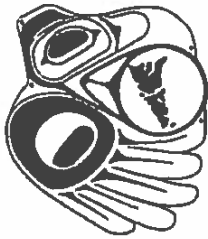
Please contact me at 250-559-8471, extension 103 or ssansome@sd50.bc.ca if further information regarding the status of our Special Program is required.

Kind regards,

COPY

Shelley Sansome
Director of Human Resources

Copy: Members of the Haida Education Council



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAI**

107 Third Avenue, PO Box 69
Village of Queen Charlotte BC V0T 1S0
Tel: (250)559-8471 Fax: (250)559-8849
www.sd50.bc.ca

June 29, 2018

Reg Bawa, Assistant Deputy Minister and EFO
Resource Management and Executive Financial Office Division
Ministry of Education
PO Box 9151 Stn Prov Govt
Victoria, BC V8W 9H1

Dear Reg:

Tahayghen Elementary School is located in Masset, BC and was built in 1970 for 450 kindergarten to Grade 7 students. This school's enrolment is currently 62 students and is drawing disproportionately on district resources due to its large size, very poor condition (0.7 FCI rating in 2015), and low enrolment. Gudangaay Tlaats'gaa Naay Secondary School is 0.4 kilometre distance from Tahayghen Elementary and has capacity for 350 students, current enrolment is 93.

The Haida Gwaii Board of Education aims to provide the best quality education for each student with the resources we have available. The board has passed a motion to amalgamate Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary schools effective September 2020 to maximize services and programs. The board is seeking Ministry funding to construct a new school that our students can be justly proud. If a new school is not possible at this time, the alternative is to seek financial support to renovate Gudangaay Tlaats'gaa Naay Secondary to make space for the Tahayghen elementary students.

Savings are estimated to be \$300,000 per annum with the elimination of utility, photocopying and telephone expenses, in addition to non-instructional staff efficiencies. Future capital costs, particularly seismic upgrades are another component for consideration that are not included in the \$300,000 savings. We anticipate the recent seismic assessment to increase Tahayghen's seismic risk rating from medium to high which heightens our urgency to move these students given the number of earthquakes experienced in Haida Gwaii over the past several years.

As you can imagine, it is very difficult for a board to make the decision to close a school. 65% of the students enrolled at Tahayghen Elementary self identify as Indigenous. The challenges facing Indigenous students, families and communities are complex. These challenges have been formed by the impact of history, legislation, and former government policies. The district has taken significant steps toward improving education for Indigenous students and engaging all students in learning Haida language, as well as about culture, experiences, and perspectives of Indigenous peoples to move toward reconciliation. However, during our consultation process we heard from a number of Indigenous stakeholders who believe closure of the school does not support reconciliation efforts and does not develop relationships founded on mutual respect and

understanding. It is important to the Board to address these concerns by creating a safe, welcoming space for students that represent the culture and traditions of the Haida Nation.

The Haida Gwaii School District has a small annual budget that is expended each year to support the improvement of student achievement that combines academic, social, cultural, and emotional wellness. The District is able to contribute \$1 million towards the amalgamation of Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary Schools, resulting in a \$1.5 million shortfall for a renovation budget and \$20 million shortfall to build a new school.

The amalgamation of Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary is the Board's priority in our five-year capital plan, thus we're contacting you to seek your support for this project. The long-term savings will have significant positive impacts on our ability to continue to provide diverse programs and services; however, the district requires financial support to ensure the students are not surrounded by construction for the next five years, the community is agreeable to the design of this project, and that it acknowledges and celebrates the Haida Nation's beliefs, values, culture and language.

Please contact me at (250) 559-8471, extension 103 if you have any questions regarding this initiative. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shelley', with a long horizontal line extending to the right.

Shelley Sansome
Secretary Treasurer

Copy: Joel Palmer, Executive Director, Capital Management Branch
Rosa Cutler, Capital Planning Officer
Board of Education No. 50 (Haida Gwaii)
Dawna Day, Superintendent of Schools



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

POLICY D.1.1 (Formerly 4300)

Policy: STUDENT DISCIPLINE – SUSPENSIONS

November 1999

October 2002

May 2003

February 2008

February 2010

January 2014

January 2019

POLICY

In dealing with student behaviour of a nature serious enough to warrant suspension, principals will be guided by the following.

PROCEDURE

Under the authority of Section 85 of the *School Act*, the Board of Education provides regulations governing student suspensions. *The Principal or designate will make decisions regarding suspensions according to the established school code of conduct.* The Principal or if so authorized by the Principal, the Vice Principal of a school shall under authority of the School Act implement these procedures:

1. Student suspensions will be reserved for cases where:
 - a. A student is wilfully disobedient to a teacher or any other employee of the Board of Education, or person carrying out responsibilities approved by the Board of Education or
 - b. The behaviour of a student has a harmful effect on the student or others.
2. Upon suspension, the Principal shall forthwith report the circumstance and the duration of the suspension to the parent or guardian. This is to be done by a phone call or other immediate notification, and a letter copied to the Superintendent of Schools. In addition, the parent should be contacted by phone or in person if at all possible. In any case, it is the responsibility of the Principal to see that immediate contact is made with the parent or guardian.
3. Student suspensions not exceeding five days may be imposed and lifted by the Principal.
4. Student suspensions in excess of five days are referred to the Board of Education for review and disposition.
5. *The Principal may provide assignments to a suspended student and may condition the removal of the suspension on the Principal's assessment of the student's work in relation to these assignments. In the event the suspension is brought before the Board of Education, such conditions are a matter for review by the Board.*
6. Suspensions in excess of five days of length may occur due to reasons including, but not exclusive to, the use or possession of drugs and alcohol, serious threats, use of weapons, or ongoing chronic behaviours.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

7. In cases of student suspension in excess of five days, the school will notify the Superintendent of Schools, arrangements through the Superintendent of Schools will result in a determination of whether the suspension is a District Suspension or Board of Education Suspension. As outlined below, the District will assign the Superintendent or designate to conduct a suspension hearing. The hearing will involve the Superintendent or designate, a principal, the student, parent and/or advocate at the meeting. In the case of aboriginal on reserve students, the appropriate Education Administrator will be informed and invited to attend.

The parent may bring an advocate if they desire. The most severe incidents will be dealt with by the Board of Education as outlined below. Board of Education suspension hearing involve two trustees, the student and parent/guardian and/or advocate, the Principal and the Superintendent of Schools or Designate. In addition, the parent or guardian shall have the right to representation of their choosing. Additional parties may be included as requested and agreed upon by those concerned. The Superintendent or Designate will chair the meeting.

- a. Background information on the student, details of the suspension incident, progress on the home assignments along with perceptions of the home and school on the best direction for the student will be reviewed.
 - b. The case will be further reviewed by trustees and the Superintendent or Designate with the home and school excused.
 - c. Recommendations of the Committee will be shared with the home and school to be implemented immediately.
 - d. Both the home and school will be informed that should they find the recommendations unacceptable, they have the right to request a Special Board Meeting. In the meantime both sides are obligated by the recommendations.
 - e. A decision of a board as outlined in Section 11 of the School Act may be appealed to a superintendent of achievement. The Superintendent of Schools and trustees will assist with this process.
 - f. A written record of the suspension hearing will be sent to the parent or guardian and the Principal.
 - g. Recommendations of the Committee go forward to the in-camera session of the next Regular board Meeting.
8. Notwithstanding the wording of procedure 7, the Principal or Superintendent may refuse to offer a program to students sixteen years of age or older for refusal to comply with the code of conduct or failure to apply him/herself to school work.



SCHOOL DISTRICT NO. 50 HAIDA GWAI
BOARD POLICY MANUAL

Procedural Guidelines

Below is table representing possible school responses to various inappropriate actions. Please note that this is not prescriptive, and considerable interpretation is left to the judgment of the school principal.

In School	Out of School (1-2 Days)	Out of School (3-5 days)	District Suspension 5+	Board of Ed Suspension 5+
Disruptive Behaviours	Chronic Behaviours	Chronic Behaviours	Drug or Alcohol use	Use of Weapon
Attendance/Tardiness	Bullying	Fighting	Minor Drug/Alcohol Possession	Drug/Alcohol Trafficking
Minor Bullying/Teasing	Defiance	Chronic Bullying	Progressive Discipline	Major Violation of School Safety
Academic Issues	Minor pushing/safety issues	Weapon Possession		



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

POLICY D.4 (Formerly 3500)

FIELD TRIPS

Date Passed: November 1999

Date Amended: September 2008, June 2015

Jan 2019

It is recognized by the Board of Education that field trips are extra-curricular and that teachers and chaperones are donating their time for the benefit of students. Sponsoring or chaperoning field trips is not mandatory. However, any field trip must include an SD50 employee as a chaperone.

PROCEDURE

A. APPROVALS

1. Principal Approved Field Trips

ON-ISLAND

- (a) The trip does not take students off Haida Gwaii;
- (b) The trip does not involve students in overnight absences;
- (c) No fee is charged to students except as approved under POLICY 2115 STUDENT FEES;
- (d) Parent request forms are mandatory for each student, prior to the proposed trip, except for walking field trips;
- (e) Use of private vehicles must meet requirements of Board policy #4420;
- (f) The Superintendent of Schools is notified of the trips requiring parent consent forms;
- (g) Substitute costs are charged to the school's field trip budget or other appropriate school budget;
- (h) The number of such trips is at the discretion of the school principal and is limited to his/her budget.
- (i) Chaperone to student ratio for Principal Approved field trips shall be equivalent to requirements for a classroom.

OFF-ISLAND OR OVERNIGHT

- (a) These trips may involve students being absent overnight; and/or a student use fee above those approved under the Schedule of Student Charges;



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

- (b) The trip does not take the students out of District for more than five (5) school days;
- (c) and (f) above
- (d) Parent request forms are mandatory for each student prior to the proposed trip;
- (e) Substitute costs are charged to the school's field trip budget or other appropriate school budget;
- (f) All funding come from fund raising activities, student fees and/or school based budgets;
- (g) The number of such trips is at the discretion of the school principal and is limited by his/her budgets;
- (h) Chaperone to student ratio for Principal Approved field trips shall be 1 chaperone for every ten students.

2. Superintendent Approved Field Trips

- (a) Trips that take students out of Province and/or out of District for more than five (5) days require Board approval;
- (b) Parent request forms are mandatory for each student prior to the proposed trip;
- (c) High Risk Field Trips that occur with experienced staff and are of an ongoing or repeat nature. These include annual ski trips, regular kayak sessions, or other events that recur with frequency with the same staff.
- (d) Final approval may be granted by the Superintendent of Schools upon submission of a detailed itinerary and list of participants.
- (e) Chaperone to student ratio for Superintendent Approved field trips shall be one chaperone for every eight students.

3. Board of Education Approved Field Trips

- (a) All new field trips of higher risk must be approved by the Board of Education. These include ski trips, kayaking trips, out of country, etc. that are undertaken as new activities or with wholly new staff supervising them. Please see Principal for further information.

B. RESPONSIBILITIES

1. Sponsor Teachers/Coaches/Supervisors

- (a) Shall provide the principal with objectives; itinerary, participants, budget and a source of funds;
- (b) Shall make it clear to participants that it is a privilege to travel on behalf of the school and school district and, for disregard of travel rules, the privilege may be withdrawn;



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

- (c) Shall ensure that all participants have met participant criteria set by the school;
- (d) Shall make necessary contacts with others involved in the field trip to ensure the best possible activity;
- (e) Shall ensure that travel consent forms have been completed and filed with the principal;
- (f) Shall collect user fees and deposit with school secretary directing distribution of receipts to Principal or District Sports Chairperson for District Sports activities;
- (g) Shall ensure that procedures are in place to deal with any participant having medical alert status;
- (h) Shall provide participants and parents/guardians with a trip itinerary. This should include one or more phone numbers, through which the supervisor might be reached in an emergency;
- (i) Shall advise participants, in advance, of the expectations regarding their behaviour and outline the consequences of inappropriate behaviour;
- (j) Shall ensure that transportation of students is in keeping with Board Policy #4420;
- (k) Shall be considered to be on supervision throughout a field trip and are expected to provide reasonable supervision. Reasonable supervision is that which would be provided by a careful and prudent parent;
- (l) Shall ensure adequate supervision for the duration of the field trip. For overnight field trips ensure male supervision for male students and female supervision for female students. If this is not possible, special arrangements must be approved by the principal and parent/guardian;
- (m) Shall have a procedure for contacting parents/guardians should the need arise.
- (n) Shall try to have students move about in groups of two (2) or more, when on their own;
- (o) Shall, if billeting, try to arrange for pairs to be accommodated;
- (p) Understand it is the responsibility of the teacher(s) in charge of the field trip to organize adequate supervision. These teacher(s) may not relinquish responsibility, but they may schedule specific times when they are free of supervision duties and able to pursue meeting individual or personal needs.
- (q) Shall abstain from the consumption of alcohol, marijuana or any illegal substance for the duration of the field trip. This includes cases in which students are billeted.
- (r) Ensure that participants leave the field trip site in a clean and orderly condition;
- (s) Be courteous in informing those involved of cancellations or changes in itinerary;
- (t) Shall provide a report to the principal.
- (u) Chaperone to student ratio for Board of Education Approved field trips shall be one chaperone for every eight students.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

2. Student Expectations

- A. Obey instructions/directions of the supervisor;
- B. Understand that it is a privilege to travel on behalf of the school and school district and, for disregard of travel rules, the privilege may be withdrawn;
- C. Conduct themselves in a manner that will bring credit to their parents/guardians, their supervisors, their school and the district;
- D. Return completed Parent Request Forms and travel fee in advance of the trip;
- E. Cooperate with their classroom teachers and staff and complete assignments;
- F. Ride on school arranged transportation, unless arrangements have been made with the supervisor and the principal prior to the travel;
- G. Be in the company of one or more "buddies" at all times;
- H. Assist in any clean-up at the activity site or during related activities;
- I. Obtain express permission of the supervisor prior to participation in any unscheduled/unplanned activity;
- J. Comply with criteria specific to the activity as outlined by the school and supervisor in the planning stages. I.e.: Attendance to school & associated meetings, curfews optional activities, access of funds, sportsmanlike conduct in practices and events;
- K. Attend school if it is in session, up until the time of departure and immediately upon return, unless excused by the supervisor.
- L. Each participating student shall have in their possession any necessary personal identification (photo id, student card, passport, etc.).

Further, the consumption of alcoholic beverages or the use of illegal substances will result in the immediate withdrawal of participation in the activity, and associated privileges to travel and the return home of the student as soon as convenient at the expense of the parent/guardian.

If in the opinion of the supervisor and principal there are any other serious misconduct the student may be suspended and returned home at the expense of the parent/guardian including behaviours such as physical or mental intimidation.

C. APPLICATION PROCESS

1. Application Process

(a) The sponsoring teacher/coach shall make application to the principal of the school for a field trip, applications must include proposed itinerary, budget, list of participants, supervisors and safety plan;

(b) Upon approval the principal shall make formal application to the Superintendent of Schools where applicable;

(c) Field trip proposals needing Superintendent approval or Board of Education approval shall be filed with sufficient lead time to accommodate this process;

(d) A report on each field trip must be filed with the principal or Superintendent of Schools according to the level of the approval.

D. FUNDING FOR PROVINCIAL EVENTS



SCHOOL DISTRICT NO. 50 HAIDA GWAII BOARD POLICY MANUAL

1. Teams or individuals attending a provincial, national or international competition will receive funding support for air travel costs through the District Office to a maximum of \$10,000.00 per competition.
2. In order to qualify for funding, teams or individuals must have qualified for the provincial competition. A report of the qualification process for each event must be included in the application to the Board of Education for funding.
3. It is expected that each school will have in its Code of Conduct specific policies and procedures related to student eligibility regarding field trips and provincial events.

Please find the following on SD50's website under **Employee Resources > Commonly Requested Forms** below the Field Trips section:

Form 3500-1 Parent Request Form Student Activity

Form 3500-2 Higher Risk Field Trip Parent Permission Student Activity

Form 3500-3 Field Trip Information Template

From: **Shelley Sansome** ssansome@sd50.bc.ca
Subject: **Re: Haida Language Funding**
Date: **February 2, 2019 at 1:14 PM**
To: **Jason Alsop** gaagwiis@haidanation.com



Hi Jason:

School District No. 50 is honoured to call Haida Gwaii home. We benefit from our close relationship to its culture, its resources, and its rich history.

The Official Languages in Education Program (OLEP) provides financial support to the Haida Gwaii School District (SD50) for French language instruction. This program is based on agreements between the federal government and BC. The Ministry of Education provides SD50 an additional \$43,912 per annum for French instruction to be used for resources, cultural activities, learning assistance, professional development, etc. Attached is the French Funding Guide for additional details regarding the OLEP program. The Haida Gwaii Board of Education resolved to send a letter to the federal and BC government requesting our district receive matching or improved funding to which we receive through the OLEP grant to support Haida language instruction initiatives.

We're grateful for the accomplishments our former Board achieved to see that Haida language and culture are at the heart of all we do in SD50. Our newly elected Board intends to continue to reflect the values and traditions of the Haida Nation. For this reason, the SD50 Board would like to collaborate with the Council of the Haida Nation to write and sign a joint letter to gain funding to support our common goal to preserve and honour the Haida language.

Please let me know if any additional information is needed to help you make a decision on this request. Enjoy the rest of your weekend!

Kind regards,
Shelley Sansome
Secretary Treasurer
Haida Gwaii School District
250-559-8471, ext 103
www.sd50.bc.ca

On Feb 1, 2019, at 5:03 PM, Shelley Sansome <ssansome@sd50.bc.ca> wrote:

Thanks Jason. I'll send additional info no later than Monday morning.

Sent from my iPhone

On Feb 1, 2019, at 4:32 PM, Jason Alsop <gaagwiis@haidanation.com> wrote:

Haawa Shelley, we'll discuss at our executive meeting on Monday.

Any more information or context you can provide would be useful.

It may be require a meeting with the chair.

Haawa,

Jason

From: Shelley Sansome <ssansome@sd50.bc.ca>
Sent: January 31, 2019 6:31:17 PM
To: Jason Alsop
Cc: Kaisha Richardson
Subject: Haida Language Funding

Hi Jason

I don't think I've run into you since the election, so congratulations on your new appointment!

I'm writing to inform you the Haida Gwaii School District receives just under \$45 000/annum to support French instruction in our

schools through the Ministry's Official Languages in Education grant. The Haida Gwaii Board of Education would like our Chair to sign a joint letter with the Council of the Haida Nation to request matching or improved funding for Haida language given Haida is one of the two official languages of Haida Gwaii. Would you be willing to sign a joint letter with Chair Roeland Denooij? If so, I can draft something for your consideration. Please advise.

Kind regards,
Shelley Sansome
Secretary Treasurer
Haida Gwaii School District
250-559-8471, ext 103
www.sd50.bc.ca



1318_funding_guide.pdf

Amended Annual Budget

School District No. 50 (Haida Gwaii)

June 30, 2019

School District No. 50 (Haida Gwaii)

June 30, 2019

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

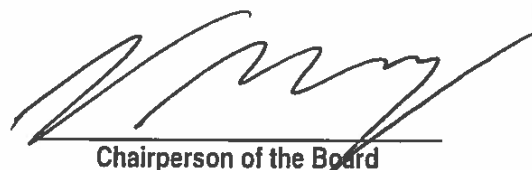
A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$12,991,429 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 29th DAY OF JANUARY, 2019;

READ A SECOND TIME THE 29th DAY OF JANUARY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 29th DAY OF JANUARY, 2019;



Chairperson of the Board

(Corporate Seal)



Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw 2018/2019, adopted by the Board the 29th DAY OF JANUARY, 2019.



Secretary Treasurer

School District No. 50 (Haida Gwaii)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	10,477,341	10,190,312
Special Purpose Funds - Total Expense	1,442,271	1,280,418
Capital Fund - Total Expense	1,071,817	1,071,942
Total Budget Bylaw Amount	12,991,429	12,542,672

Approved by the Board


Signature of the Chairperson of the Board of Education

Jan 31, 2019
Date Signed


Signature of the Superintendent

Jan. 31/19
Date Signed


Signature of the Secretary Treasurer

Jan. 31/19
Date Signed

School District No. 50 (Haida Gwaii)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2019

	2019 Amended Annual Budget \$	2019 Annual Budget \$
Surplus (Deficit) for the year	(270,738)	110,558
Effect of change in Tangible Capital Assets		
Amortization of Tangible Capital Assets	1,071,817	1,071,942
Total Effect of change in Tangible Capital Assets	1,071,817	1,071,942
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	801,079	1,182,500

School District No. 50 (Haida Gwaii)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2019

	Operating Fund	Special Purpose Fund	Capital Fund	2019 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	366,221	-	6,897,402	7,263,623
Changes for the year				
Net Revenue (Expense) for the year	(44,456)		(226,282)	(270,738)
Interfund Transfers				
Local Capital	(200,000)		200,000	-
Net Changes for the year	(244,456)	-	(26,282)	(270,738)
Budgeted Accumulated Surplus (Deficit), end of year	121,765	-	6,871,120	6,992,885

School District No. 50 (Haida Gwaii)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	6,013,868	6,112,695
Other	96,996	96,996
Other Revenue	4,245,010	4,245,010
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
Total Revenue	10,432,885	10,531,712
Expenses		
Instruction	7,248,595	6,947,496
District Administration	1,046,085	822,171
Operations and Maintenance	1,670,307	1,832,141
Transportation and Housing	512,354	588,504
Total Expense	10,477,341	10,190,312
Net Revenue (Expense)	(44,456)	341,400
Budgeted Prior Year Surplus Appropriation	244,456	
Net Transfers (to) from other funds		
Local Capital	(200,000)	(341,400)
Total Net Transfers	(200,000)	(341,400)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 50 (Haida Gwaii)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	9,587,266	9,633,966
DISC/LEA Recovery	(3,863,123)	(3,810,996)
Other Ministry of Education Grants		
Pay Equity	139,874	139,874
Transportation Supplement	149,851	149,851
Total Provincial Grants - Ministry of Education	6,013,868	6,112,695
Provincial Grants - Other	96,996	96,996
Other Revenues		
LEA/Direct Funding from First Nations	4,028,181	4,028,181
Miscellaneous		
Miscellaneous	216,829	216,829
Total Other Revenue	4,245,010	4,245,010
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
Total Operating Revenue	10,432,885	10,531,712

School District No. 50 (Haida Gwaii)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Salaries		
Teachers	2,639,311	2,582,913
Principals and Vice Principals	689,213	741,143
Educational Assistants	600,967	447,176
Support Staff	1,257,004	1,471,783
Other Professionals	747,718	519,188
Substitutes	457,464	494,731
Total Salaries	6,391,677	6,256,934
Employee Benefits	1,435,612	1,432,683
Total Salaries and Benefits	7,827,289	7,689,617
Services and Supplies		
Services	676,247	671,255
Student Transportation	47,213	71,653
Professional Development and Travel	407,089	325,425
Rentals and Leases	123,851	23,733
Dues and Fees	12,848	12,673
Insurance	65,567	65,567
Supplies	701,747	699,927
Utilities	615,490	630,462
Total Services and Supplies	2,650,052	2,500,695
Total Operating Expense	10,477,341	10,190,312

School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2019

Schedule 2C

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	2,352,539	215,416	163,144			205,293	2,936,392
1.03 Career Programs	96,205						96,205
1.07 Library Services		1,058		34,805		1,621	37,484
1.08 Counselling				60,378			60,378
1.10 Special Education	79,062	26,017	437,823			128,275	671,177
1.30 English Language Learning				147,234			-
1.31 Aboriginal Education	111,505	446,722		288,054		6,408	265,147
1.41 School Administration						19,938	754,714
Total Function 1	2,639,311	689,213	600,967	530,471	-	361,535	4,821,497
4 District Administration							
4.11 Educational Administration					322,405		322,405
4.40 School District Governance				61,148			61,148
4.41 Business Administration					301,584		301,584
Total Function 4	-	-	-	61,148	623,989	-	685,137
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					92,239		92,239
5.50 Maintenance Operations				523,572		85,454	609,026
5.52 Maintenance of Grounds				16,460			16,460
5.56 Utilities							-
Total Function 5	-	-	-	540,032	92,239	85,454	717,725
7 Transportation and Housing							
7.41 Transportation and Housing Administration					31,490		31,490
7.70 Student Transportation				113,833		10,475	124,308
7.73 Housing				11,520			11,520
Total Function 7	-	-	-	125,353	31,490	10,475	167,318
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	2,639,311	689,213	600,967	1,257,004	747,718	457,464	6,391,677

School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2019

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2019 Amended Annual Budget \$	2019 Annual Budget \$
1 Instruction						
1.02 Regular Instruction	2,936,392	690,094	3,626,486	1,096,675	4,723,161	4,411,672
1.03 Career Programs	96,205	22,661	118,866		118,866	99,910
1.07 Library Services	37,484	8,632	46,116	20,317	66,433	79,728
1.08 Counselling	60,378	12,913	73,291	5,302	78,593	82,096
1.10 Special Education	671,177	148,988	820,165	96,371	916,536	847,707
1.30 English Language Learning	-	-	-	-	-	-
1.31 Aboriginal Education	265,147	62,368	327,515	26,725	354,240	381,300
1.41 School Administration	754,714	170,544	925,258	65,508	990,766	1,045,083
Total Function 1	4,821,497	1,116,200	5,937,697	1,310,898	7,248,595	6,947,496
4 District Administration						
4.11 Educational Administration	322,405	67,344	389,749	34,465	424,214	228,128
4.40 School District Governance	61,148	6,266	67,414	76,874	144,288	139,856
4.41 Business Administration	301,584	68,348	369,932	107,651	477,583	454,187
Total Function 4	685,137	141,958	827,095	218,990	1,046,085	822,171
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	92,239	22,756	114,995	40,965	155,960	139,183
5.50 Maintenance Operations	609,026	122,008	731,034	196,258	927,292	1,082,270
5.52 Maintenance of Grounds	16,460	2,610	19,070	11,621	30,691	31,283
5.56 Utilities	-	-	-	556,364	556,364	579,405
Total Function 5	717,725	147,374	865,099	805,208	1,670,307	1,832,141
7 Transportation and Housing						
7.41 Transportation and Housing Administration	31,490	6,716	38,206	4,200	42,406	51,742
7.70 Student Transportation	124,308	20,802	145,110	290,774	435,884	501,653
7.73 Housing	11,520	2,562	14,082	19,982	34,064	35,109
Total Function 7	167,318	30,080	197,398	314,956	512,354	588,504
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	6,391,677	1,435,612	7,827,289	2,650,052	10,477,341	10,190,312

School District No. 50 (Haida Gwaii)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	1,142,271	980,418
Other Revenue	300,000	300,000
Total Revenue	1,442,271	1,280,418
Expenses		
Instruction	1,331,881	1,170,028
District Administration	110,390	110,390
Total Expense	1,442,271	1,280,418
Budgeted Surplus (Deficit), for the year	-	-

School District No. 50 (Haida Gwaii)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

Schedule 3A

Deferred Revenue, beginning of year

Add: Restricted Grants
Provincial Grants - Ministry of Education
Other

Less: Allocated to Revenue
Deferred Revenue, end of year

Revenues
Provincial Grants - Ministry of Education
Other Revenue

Expenses
Salaries
Teachers
Educational Assistants
Support Staff
Other Professionals

Employee Benefits
Services and Supplies

Net Revenue (Expense)

Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
\$	\$	\$	\$	\$	\$	\$	\$	\$
110,390	37,339	5,197	290,223					24,069
110,390	37,339	-	300,000	96,000	9,800	43,912	107,951	79,977
110,390	37,339	-	300,000	96,000	9,800	43,912	107,951	79,977
-	-	5,197	290,223	-	-	-	-	79,977
110,390	37,339	-	300,000	96,000	9,800	43,912	107,951	79,977
110,390	37,339	-	300,000	96,000	9,800	43,912	107,951	79,977
-	-	-	-	68,633	-	33,374	57,809	-
-	31,738	-	-	68,633	-	33,374	57,809	61,500
110,390	5,601	-	300,000	15,692	-	8,038	10,379	14,145
110,390	37,339	-	300,000	11,675	9,800	2,500	39,763	4,332
-	-	-	-	96,000	9,800	43,912	107,951	79,977
-	-	-	-	-	-	-	-	-

School District No. 50 (Haida Gwaii)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

Schedule 3A

	Classroom Enhancement Fund - Staffing and Remedies	Second Count	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	1,235	146,924	467,648
Add: Restricted Grants			
Provincial Grants - Ministry of Education	656,902		1,142,271
Other	656,902	-	1,442,271
Less: Allocated to Revenue	656,902	-	1,442,271
Deferred Revenue, end of year	1,235	146,924	467,648
Revenues			
Provincial Grants - Ministry of Education	656,902		1,142,271
Other Revenue	656,902	-	1,442,271
Expenses			
Salaries			
Teachers	512,930		546,304
Educational Assistants			89,547
Support Staff			68,633
Other Professionals			61,500
	512,930	-	765,984
Employee Benefits	143,972		197,827
Services and Supplies			478,360
	656,902	-	1,442,271
Net Revenue (Expense)	-	-	-

School District No. 50 (Haida Gwaii)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget			2019 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Other Revenue		15,978	15,978	11,543
Amortization of Deferred Capital Revenue	829,557		829,557	829,557
Total Revenue	829,557	15,978	845,535	841,100
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,071,817		1,071,817	1,071,942
Total Expense	1,071,817	-	1,071,817	1,071,942
Net Revenue (Expense)	(242,260)	15,978	(226,282)	(230,842)
Net Transfers (to) from other funds				
Local Capital		200,000	200,000	341,400
Total Net Transfers	-	200,000	200,000	341,400
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	-	-	-	-
Total Other Adjustments to Fund Balances	-	-	-	-
Budgeted Surplus (Deficit), for the year	(242,260)	215,978	(26,282)	110,558

SCHOOL CALENDAR FORM - GENERAL

DISTRICT AND SCHOOL INFORMATION

School District:

050 - Haida Gwaii

Select School District from drop-down menu

Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	05050001	Gudangaay Tlaats'gaa Naay	0	No	Yes
2	05050002	Port Clements Elementary	0	Yes	No
3	05050004	Agnes L Mathers Elementary Secondar	0	Yes	No
4	05050008	Tahayghen Elementary	0	Yes	No
5	05050011	Sk'aadgaa Naay Elementary	0	Yes	No
6	05050012	Gidgalang Kuuyas Naay	0	No	Yes
7					
8					
9					
10					
11					
12					
13					
14					
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36					
37					
38					
39					

SD #50, Haida Gwaii Tentative Calendar 2019-2020

Month	Days in Session GKNSS and all Elementary Schools	Days in Session GTNSS
September	20	20
October	22	22
November	20	20
December	15	15
January	20	20
February	19	19
March	10	10
April	20	20
May	20	20
June	22	22
Total	188	188

Month	Days of Instruction GKNSS and all Elementary Schools	Day of Instruction GTNSS
September	19	19
October	21	21
November	19	19
December	14	14
January	20	19
February	18	18
March	10	10
April	20	20
May	19	19
June	21	21
Total	181	180

Month	Non-Instructional Days GKNSS and all Elementary Schools	Non-Instructional Days GTNSS
September	1- September 20	1- September 20
October	1- October 25	1- October 25
November	1- November 1	1- November 1
December	1- December 20	1- December 20
January	0	1- January 24 (Turnaround Day)
February	1- February 28	1- February 28
March	0	0
April	0	0
May	1- May 15	1- May 15
June	1- June 26	1- June 26
Total	7	8

School	Hours
GKNSS	960 (952 required) 320 minutes per day
GTNSS	960 (952 required) 319 minutes per day
Elementary Schools	880 (878 required) 292 minutes per day

Principals' Meetings
August 28
October 2
November 6
December 11
January 8
February 5
March 4
April 1
May 6
June 3

Special Events (this list is tentative and not all inclusive at this point)
September 26- Outdoor Soccer- Port Clements
September 30- Orange Shirt Day
October 18- Great BC Shakeout
November 21- Floor Hockey- SNES
January 30- Basketball- GTNSS/TAH
February 20- Alder Reading Gala- Port Clements
February 27- Pink Shirt Day
March 10- Chess Tournament- Port Clements
April 3- European Handball- ALM
April 23- Badminton- GTNSS/TAH
May 7- Cross Country- Misty Meadows (hosted by SNES)
May 28- Track and Field- SNES

SCHOOL CALENDAR FORM - GENERAL

2019/2020 CALENDAR

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Instructional Non-Instructional Vacation Period Statutory Holiday



Ministry of Education

SCHOOL DISTRICT NO. 50 (HAIDA GWAI) 2019/2020 CALENDAR

SEPTEMBER 3 Schools Open 20 Professional Development Day 25 Board Meeting - Location TBA 26 Outdoor Soccer Play Day – PCES+ 30 Orange Shirt Day	OCTOBER 2 PVP Meeting - MBO 10:00am 14 Thanksgiving, No School ++ 18 Great BC ShakeOut++ 25 Pro D - Non-Instructional Day ++ 31 Halloween	NOVEMBER 1 Non-Instructional Day (Ministry Day) ++ 6 PVP Meeting - QCDO - 10:00am 8 Remembrance Day Assembly++ 11 Remembrance Day - No School ++ 21 Floor Hockey – SNES+			
DECEMBER 4 PVP Meeting - MBO 10:00am 20 Pro D - Non-Instructional Day ++ 23 Winter Vacation Begins++	JANUARY 6 Schools Reopen After Winter Break++ 8 PVP Meeting - QCDO 10:00am 23 Principal Professional Learning Community Day 24 Non Instructional Day- GTNSS only (Turnaround Day) 30 Basketball -TAH/GTN+	FEBRUARY 5 PVP Meeting MBO - 10:00am 14 Valentine's Day 17 Family Day - No School ++ 20 Alder Reading Gala – Port++ 27 Pink Shirt Day++ 28 Professional Development Day/Early Learning Forum ++			
MARCH 4 PVP Meeting - QCDO 10:00am 10 Chess Tournament – PCES+ 18 Spring Vacation Begins++ 30 Schools Reopen after Spring Vacation++	APRIL 1 PVP Meeting - MBO 10:00am 3 European Handball- ALM+ 10 Good Friday - No School ++ 13 Easter Monday – No School ++ 23 Badminton - TAH/GTN+ 30 Arts Festival++	MAY 6 PVP Meeting - QCDO 10:00am 7 Cross Country Meet - Misty Meadows+ 15 Professional Development Day ++ 18 Victoria Day - No School ++ 28 Track and Field Meet-SNES+			
JUNE 3 PVP Meeting - Port 10:00am 21 National Aboriginal Day++ 25 Last Day of School++ 26 Administrative Day, Schools Closed++	HEC Meetings TBA	<table> <tr> <td> Non-Instructional Days Sep 20- Pro D Oct 25- Pro D Nov 01- Ministry Day Dec 20- Pro D Jan 24- Non Instructional (GTNSS only) Feb 28 – Pro D/ELF May 15- Pro D Jun 26- Administrative Day </td><td> PVP Meetings Aug 28 QCDO Oct 2 MBO Nov 6 QCDO Dec 4 MBO Jan 8 QCDO Feb 5 MBO Mar 4 QCDO Apr 1 MBO May 6 QCDO Jun 3 Port </td><td> Board Meetings TBA </td></tr> </table>	Non-Instructional Days Sep 20- Pro D Oct 25- Pro D Nov 01- Ministry Day Dec 20- Pro D Jan 24- Non Instructional (GTNSS only) Feb 28 – Pro D/ELF May 15- Pro D Jun 26- Administrative Day	PVP Meetings Aug 28 QCDO Oct 2 MBO Nov 6 QCDO Dec 4 MBO Jan 8 QCDO Feb 5 MBO Mar 4 QCDO Apr 1 MBO May 6 QCDO Jun 3 Port	Board Meetings TBA
Non-Instructional Days Sep 20- Pro D Oct 25- Pro D Nov 01- Ministry Day Dec 20- Pro D Jan 24- Non Instructional (GTNSS only) Feb 28 – Pro D/ELF May 15- Pro D Jun 26- Administrative Day	PVP Meetings Aug 28 QCDO Oct 2 MBO Nov 6 QCDO Dec 4 MBO Jan 8 QCDO Feb 5 MBO Mar 4 QCDO Apr 1 MBO May 6 QCDO Jun 3 Port	Board Meetings TBA			

Updated January 25, 2019

+ All Elementary Schools

++ All Schools



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAII**

107 Third Avenue, PO Box 69
Village of Queen Charlotte BC V0T 1S0
Tel: (250)559-8471 Fax: (250)559-8849
www.sd50.bc.ca

Feb12, 2019

Claire Gauthier
Sandspit, BC
V0T 1T0

Re: Agnes L. Mathers School Parent Advisory Council
claire.childcenter@hotmail.com

Dear ALM PAC, Claire,

We are in receipt of your letter Dec 16/18. I have been directed to respond on behalf of the Board of Education.

The overall student decline in the District has affected all of our schools and staffing. This year enrolment at Agnes L Mathers is 31 students with 2.4 Full Time Equivalent teaching staff, 0.5 Principal, and a full time Educational Assistant (28 hrs/week)

As School District 50 staffing and funding is directly tied to student enrolment ALM meets those guidelines. These same concerns have been echoed to the Ministry of Education. As well the Local CUPE Union was approached last weekend to request a Letter of Understanding to support extra Education Assistant hours. Unfortunately, CUPE was not in favour and did not sign an agreement. At this time, we are not in the position to add extra time to any of our schools.

We all continue to work hard to offer an educational system that meets the needs of our Students and Community.

Sincerely,

Joanne Yovanovich
Interim Superintendent
cc.

Trustee R. Denooij
Trustee J. Breese
Trustee W. Brown
Trustee D. Moraes

**BCSTA Indigenous Education Committee
Report to Board of Directors on Board
Work Plan
February 2019**

Background (from Terms of Reference):

During our 2018 AGM, the Association adopted a number of motions related to Indigenous Education in British Columbia (see attached). By achieving the specified goal(s) in each motion, BCSTA would be providing new and improved options for not just Indigenous children but for all youth across all B.C. school districts.

Purpose (from Terms of Reference):

The Indigenous Education Committee has been tasked to 1) review motions adopted at the 2018 AGM related to student focused initiatives, 2) make recommendations to the Board of Directors as to how the Association might best achieve the specific desired outcomes, 3) make any additional recommendations to the Board of Directors regarding additional issues or initiatives related to the specified motion goals, and 4) produce a summary report to the Board of Directors regarding the work of the Group and its recommendations by no later than the February Regular Board Meeting.

Membership:

- Co-Chair: Cyndi Gerlach (SD44 – North Vancouver || Metro Branch)
- Co-Chair: Rick McKamey (SD 75 – Mission || Fraser Valley Branch)
- Erin Evans (SD60 – North Peace || Northern Interior Branch)
- Larry Ransom (SD 70 – Alberni || Vancouver Island Branch)
- Alvin Azak (SD 92 - Nisga'a || North West Branch)
- Frank Johnston (SD 49 – North Coast || Northern Interior Branch)
- Rebecca Barley (SD 48 Sea to Sky || South Coast Branch)
- Nancy Rempel (SD 74 Gold Trail || Thompson Okanagan Branch)
- Tim Bennett (BCSTA Board of Directors)
- Matt Taylor (BCSTA Staff)

Motions Referred to Committee with recommendations:

MOTION FROM AGM	DISCUSSIONS AND RECOMMENDATIONS
12. Aboriginal Enrolment Audit – Aboriginal Education Programs That BCSTA advocate to the Ministry of Education for	<ul style="list-style-type: none">• The committee discussed concerns being experienced by some districts regarding the inconsistencies of how the ministry counts nominal role students.• The committee does not know if there have been other improvements with regards to Aboriginal Student Enrolment Audit requirements.

<p>increased flexibility in the Aboriginal Student Enrolment Audit requirements and timelines to accommodate for the different local challenges districts face in supporting Indigenous learners within their communities.</p>	<ul style="list-style-type: none"> • The Committee recognizes that a letter was sent to the Ministry and acknowledgement of receipt has been received by BCSTA. The committee is not recommending a follow up letter at this time. • Recommendations: <ul style="list-style-type: none"> ○ That the Board refer this motion back to the Indigenous Education Committee to do some additional follow-up with Districts to understand the scope of the concern and gather specific challenges. The Committee will provide an update to the Board of Directors before December 31st, 2019. ○ That BCSTA Board continue to engage with the Ministry of Education regarding increased flexibility for enrollment audits in terms of requirements and timelines. ○ That the BCSTA Board continue to advocate to the Ministry to recognize and celebrate district innovation that enhances student learning and that districts are not being penalized for teaching indigenous programs to non-indigenous students.
<p>16. Support for Aboriginal Students</p> <p>That BCSTA request the Ministry of Education, the Ministry of Health, the Ministry of Finance and the Ministry of Social Development and Poverty Reduction ensure that additional resources are provided to school districts to fully meet the recommendations of the Truth and Reconciliation Commission's Calls to Action and the United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP) that pertain to the K-12 Education.</p>	<ul style="list-style-type: none"> • The Committee recognizes that a letter was sent to the Ministry and acknowledgement of receipt has been received by BCSTA. The committee is not recommending a follow up letter at this time. • The committee recognizes that no additional funds have been provided at this time. • Recommendations: <ul style="list-style-type: none"> ○ That the Board refer this matter to Trustees who are sitting on the BC Funding Model Review Working Groups to advocate for this funding is included in the new funding formula. ○ That this motion be presented again to the K-12 Working group for opportunities for joint collaboration and advocacy.

<p>24. Indigenous Language Development</p> <p>That BCSTA request that the Ministry of Education work with the federal government to provide additional funding to support BC boards of education with the development of their Indigenous language curriculum.</p>	<ul style="list-style-type: none"> • The Committee recognizes that a letter was sent to the Ministry and acknowledgement of receipt has been received by BCSTA. The committee is not recommending a follow up letter at this time. • The committee recognizes that no additional funds have been provided at this time. • The committee recognizes that since this motion passed the BCTEA was signed which includes some funding to support students on reserve but not for Indigenous students living off reserve. • The committee will be bringing forward a motion to the 2019 AGM asking BC Government to at minimum match the \$14,000,000 that the Federal Government has invested into First Nation Schools for Indigenous languages. • Recommendations: <ul style="list-style-type: none"> ○ That BCSTA work with FNEC and other educational partner groups for joint advocacy efforts with regards to Indigenous language curriculum. ○ That BCSTA urge CSBA to advocate the Federal Government for additional funding to support Indigenous language curriculum for students living off reserve and attending BC public schools.
<p>29. Letters of Permission for Indigenous Language Instructors</p> <p>That BCSTA request the Ministry of Education fast-track letters of permission for local Indigenous language speakers whom school districts wish to employ as instructors.</p>	<ul style="list-style-type: none"> • The committee discussed concerns in the past that lead to this motion being tabled at AGM. • The committee does not have data as to whether there has been an improvement regarding time frames for letters of permission. • The Committee recognizes that a letter was sent to the Ministry and acknowledgement of receipt has been received by BCSTA. The committee is not recommending a follow up letter at this time. • Recommendations: <ul style="list-style-type: none"> ○ That the Board refer this motion back to the Indigenous Education Committee to do some additional follow-up with Districts to understand the scope of the concern and gather specific challenges. The Committee will provide an update to the Board of Directors before December 31st, 2019.

	<ul style="list-style-type: none"> ○ That BCSTA respond to provide assistance to member boards if they hear of districts struggling to get letters of permission for local Indigenous language speakers.
<p>32. Equity in Indigenous Funding</p> <p>That BCSTA advocate to Indigenous Services Canada to request that Indigenous bands receive an amount in education dollars that matches the average student full-time equivalent (FTE) education</p>	<ul style="list-style-type: none"> • The committee recognizes that a letter was sent to the Ministry and acknowledgement of receipt has been received by BCSTA. The committee is not recommending a follow up letter at this time. • The committee recognizes that this motion was passed before BCTEA was signed. • Recommendations: <ul style="list-style-type: none"> ○ No recommendations at this time
<p>34. Jordan's Principle</p> <p>That BCSTA request the Ministry of Education work with the Ministry of Indigenous Relations and Reconciliation to promote and support the application of Jordan's Principle to ensure that jurisdictional disputes regarding services do not impact access by BC Indigenous children to services such as mental health, special education, dental, physical and occupational therapy, speech therapy, medical equipment and physiotherapy.</p>	<ul style="list-style-type: none"> • The committee discussed concerns in the past that lead to this motion being tabled at AGM. • The Committee recognizes that a letter was sent to the Ministry and acknowledgement of receipt has been received by BCSTA. The committee is not recommending a follow up letter at this time. • Recommendations: <ul style="list-style-type: none"> ○ That the Board refer this motion back to the Indigenous Education Committee to do some additional follow-up with Districts to understand the scope of the concern and gather specific challenges. The Committee will provide an update to the Board of Directors before December 31st, 2019.

Other matters for the Board of Directors' Consideration:

- That the Board of Directors to develop a one-page document that will be sent to individuals who are appointed to committees. This one-page document will include mandate of committee, contact information for the committee Chair or Co-Chairs and

process and timeline for submitting expenses. The Committee also hopes that BCSTA staff forward a copy of this one-pager to District's Executive Assistants.

- That the Board President ensure that future Indigenous Education Committee appointments maintain a mix of Indigenous and Non-Indigenous trustees and strive for representatives from all member branches.
- The Committee recognizes that half the committee is turning over following the 2019 AGM. The Committee would like to encourage the President to consult with Committee Co-Chairs prior to finalizing appointments.



British Columbia
School Trustees
Association

BCSTA Provincial Council Business Meeting

Saturday, February 9, 2019 8:45am – 3:00pm
Location: SFU Wosk Centre for Dialog, Vancouver

PROPOSED AGENDA

- | | |
|--|--------|
| 1. Adoption of Provincial Council Rules of Order | Motion |
| 2. Oral Report by Legislative Committee on Review of Motions | |
| 3. Adoption of Proposed Agenda | Motion |
| 4. Approval of minutes of December 01, 2018 | Motion |
| 5. Oral Reports | |
| 5.1 President's Report | Motion |
| 5.2 Chief Executive Officer's Report | Motion |
| 5.3 BCSTA Standing Committee Reports: | Motion |
| ▪ Professional Learning Committee | |
| ▪ Indigenous Education Committee | |
| 5.4 CSBA Report | Motion |
| 6. Written Reports | Motion |
| 6.1 Minutes of the meetings of the Board of Directors held on 2018-10-26. | |
| 6.2 Minutes of the meetings of the Finance and Audit Committee held on 2018-11-29. | |
| 6.3 Minutes of the meetings of the Legislative Committee held on 2018-10-24. | |
| 7. Tracking Report | Motion |
| 7.1 Provincial Council Resolution Tracking from February 2018 to December 2018 | |
| 7.2 Annual General Meeting Resolution Tracking from April 2018 | |
| 8. Action Items | |
| 8.1 BCSTA Draft 2019/2020 Budget | Motion |
| 9. Motions to Provincial Council | |
| None at this time. | |
| 10. Late Motions | Motion |
| 10.1 <i>To be determined on day of meeting</i> | |
| 11. Adjournment | Motion |



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Date: February 1, 2019

Title: New Joint First Nation Student Transportation Plan Submission Requirements

As communicated in the Week of January 14, 2019 DM Bulletin, transportation is a key commitment in the new *BC Tripartite Education Agreement: Supporting First Nation Student Success* (BCTEA) to ensure that First Nation Students living on-reserve get to and from BC Public Schools. As part of this commitment Boards of Education (Boards) and First Nations are required to develop a Joint First Nation Student Transportation Plan (Joint Plans) to address students' transportation needs.

The Parties to BCTEA have been working since December 2018 to finalize a template Joint First Nation Student Transportation Plan and related instructions. The Parties' work has involved establishing guiding principles, criteria and expectations to guide Boards and First Nations in developing their Joint Plans and to support the BCTEA Parties in evaluating the merits of these Plans. Submission requirements have been finalized and relevant documents are listed below:

1. [Guiding Principles for Developing Joint First Nation Student Transportation Plans \(Guiding Principles\)](#);
2. [Submission Requirements](#); and
3. [Transportation Service Worksheet](#).

Boards and First Nations were encouraged several times over the fall of 2018 and winter 2019 to work together to determine First Nation Student transportation needs and to begin the collaborative process to develop a Joint Plan. The BCTEA Parties recognize that some Boards and First Nations may have developed a Joint Plan through this early collaborative process. If the Joint Plan contains the same information outlined in the Submission Requirements and Transportation Service Worksheets, and aligns with the Guiding Principles, please submit it in the current state. If not, please use the Transportation Service Worksheet to complete development of a Joint Plan for submission. Note that the Transportation Service Worksheet is preferred for consistency and expedient review. Signed Joint Plans are due to the Ministry by March 8, 2019. Please send them to educ.srsd@gov.bc.ca.

It is recognized that some Boards and First Nations may have existing Local Education Agreements (LEAs) that address transportation. The Boards and First Nations may agree the existing transportation arrangements meet the needs of First Nation Students and these Submission Requirements, or that the First Nation Student Transportation Plan process requires amendments to their LEA.

The Joint Plans will be reviewed by the tripartite Joint First Nation Student Transportation Committee (Joint Committee) comprised of representatives of BC, Canada and FNESC. Decisions of the Joint Committee will be communicated to Boards and First Nations by April 12, 2019. Joint Plans will be supported by a First Nation Student Transportation Fund comprised at the outset of existing federal funding equivalent to the Student Location Factor of the Operating Grants Manual and the provincial Student Transportation Fund. The Fund will be paid by the Government of Canada and administered by the Ministry.



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Please note that the focus is on operating costs associated with First Nation Student transportation needs and services. If transportation capital implications are identified by the Board and First Nation in their planning process, please clearly outline them in a separate document for further consideration by the Joint Committee. Further information will be forthcoming regarding transportation plans for Treaty First Nations and block-funded First Nations. The Parties encourage these groups to continue with the planning processes.

If you have any questions about the attached Submission Requirements or related materials, please contact Caroline Ponsford at caroline.ponsford@gov.bc.ca.

Sincerely,

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First Nations Education Steering Committee



Indigenous Services Canada



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A: GUIDING PRINCIPLES FOR DEVELOPING JOINT FIRST NATION STUDENT TRANSPORTATION PLANS

The following guiding principles apply to the development of Joint First Nation Student Transportation Plans by Boards of Education and First Nations:

1. The Board of Education and First Nation will identify transportation needs and services to get all First Nation students enrolled in BC public schools to and from those schools, respecting parental choice of where to enroll their child to attend school.
2. Safety is paramount in all planning and decisions:
 - a) there will be a safety protocol in place to address safety issues for the First Nations (e.g. weather conditions; wildlife), and
 - b) shelters will be made available where needed.
3. Transportation will be available for extracurricular activities and sports/sporting events.
4. There will be no walk limits (i.e. drivers need to go into the community or catchment area to pick up and drop off children).
5. The shortest ride possible will be implemented.
6. Wherever possible, there will be no highway pickups or drop offs.
7. A communications protocol will be established and agreed upon to ensure effective and timely communications to address issues that arise (e.g. travel disruption due to inclement weather) and method of preferred communication (e.g. radio/satellite communication).
8. Drivers will receive adequate professional development related to customer service, student management, etc. as required.
9. Criminal record checks will be required for bus/water taxi employees (including school district staff and non-school district staff).
10. Changes to the joint plan may only be made by written agreement, with timely notice to parents.

There will be an annual joint review and assessment of the joint plan for effectiveness and to identify any improvements.





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B. JOINT FIRST NATION STUDENT TRANSPORTATION PLAN SUBMISSION REQUIREMENTS

Boards of Education and First Nations will work together to jointly develop Joint First Nation Student Transportation Plans (Joint Plans) for First Nation Students living on-reserve to attend BC Public Schools. Joint Plans must be aligned with the [Guiding Principles for Developing Joint First Nation Student Transportation Plans](#).

Boards and First Nations will work together to identify and develop transportation services and/or strategies which best meets the transportation needs of First Nation Students attending BC Public School(s). These strategies may include agreement for First Nation Students to walk to nearby BC Public School(s), be driven by parents or transported by school bus, water transportation, or other means. Transportation to extracurricular activities also need to be addressed.

To receive targeted funding from the First Nation Student Transportation Fund, each Board and First Nation is required to provide a [Transportation Service Worksheet](#) that summarizes information on First Nation Student riders. The transportation service can be provided by the Board of Education or First Nation. Two Transportation Service Worksheets (including sample worksheets) are provided:

1. *when agreement is reached* on the services provided between the Board of Education and First Nation, use [Worksheet A](#); and
2. *when agreement has not been reached* with the First Nation regarding the service provided to some or all of their students, use [Worksheet B](#).

WORKSHEET A - AGREEMENT HAS BEEN REACHED BY BOARD AND FIRST NATION ON TRANSPORTATION SERVICES BEING PROVIDED TO FIRST NATION STUDENTS

Step 1 - Complete submission only for First Nation Students where there is agreement between the Board and First Nation for transportation services being provided.

Identify the First Nation Students attending a BC Public School and the number of Students for which transportation services (including walking) are agreed to and being provided.

Step 2 - Specify transportation services provided to those First Nations Students

First Nation Students may independently walk to a BC Public School, which may include participation in a walking school bus, or the use of crossing guards. In some instances, parents may be provided transportation assistance to drive First Nation Students to a BC Public School or nearest bus stop. Most likely, the majority of First Nation Students will ride a bus to a BC Public School on existing routes or routes specifically to transport First Nation Students living on-reserve to nearby BC Public Schools. In some instances, isolated First Nation Students may require water transportation or ferry service, often in conjunction with a school bus to be transported to a BC Public School. First Nation Students with special needs may have unique transportation needs to be addressed.



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First Nation Students should be organized by BC Public Schools they choose to attend and grouped into categories (i.e. students that walk to school, receive transportation assistance, or are transported by school bus and/or water transportation to each school(s)). For each BC Public School and transportation service, please indicate the average distance to school, and the number of First Nation Students served.

Step 3 – Estimate the cost of transportation services

For First Nation Students walking to a BC Public School or receiving transportation assistance, the cost estimate for each school should be provided. Where First Nation Students are transported by school bus (and/or ferry), the aggregated cost for all students on each bus route or ferry service must be estimated.

Please note that the focus is on *operating costs* associated with First Nation Student transportation services. The Joint Committee will assess the Joint Plans to verify the accuracy of reported costs for efficiency and reasonableness. If transportation capital implications are identified, please clearly outline them in a separate document for further consideration by the Joint Committee.

Step 4 - Provide supplemental information on the transportation services levels currently being provided to First Nation Students.

Please provide a description of the current transportation service levels, if any, being provided to First Nation Students, including, where applicable:

- Transportation service policies and requirements
- Number of bus routes/runs
- Distance travelled and ride time on the bus and/or ferry
- Pick-up and drop-off times for transportation service
- Transportation assistance
- Supervision on buses
- Transportation for participation in extracurricular activities

This baseline will be used by the Joint Committee to assess how the Joint Plans will improve services to First Nation Students on a go-forward basis. In order to meet First Nation Student transportation needs, existing Board transportation policies may not apply.

Step 5 - Board and First Nation approval and sign-off of Joint Plan

The Joint Plan is signed by the Board Chair and the Chief of the First Nation, or their delegate, indicating agreement on transportation services to be provided to First Nation Students.



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WORKSHEET B - AGREEMENT HAS NOT BEEN REACHED BY BOARD AND FIRST NATION ON TRANSPORTATION SERVICE BEING PROVIDED TO SOME OR ALL FIRST NATION STUDENTS

Where there is no agreement between the Board of Education and the First Nation on the services being provided to some or all First Nation Students, in comparison to the service needs identified by the First Nation, the Board and First Nation are required to submit Worksheet B. If there is agreement on services being provided to some First Nation Students, Worksheet A will also be submitted.

Step 1 - Complete submission for ALL First Nation Students where there is no agreement between the Board and First Nation on transportation services being provided to those First Nation Students.

Identify the First Nation Students attending a BC Public School and the number of Students for which transportation services (including walking) have not been agreed to between the Board and the First Nation.

Step 2 - Describe the current level of service provided to First Nations Students

First Nation Students should be grouped into the type of transportation service being provided or requested, which may include bus and/or ferry service, transportation assistance or other transportation services.

Describe the current level of service, if any, provided by the Board and/or the First Nation to transport these First Nation Students to BC Public Schools, and outline any gaps in transportation service levels identified by the First Nation and being provided by the Board and/or First Nation, which may include:

- Transportation services operated by First Nations transporting students to BC Public Schools which may be the operational and/or funding responsibility of the Board;
- Excessive or unsafe walking distances to schools or bus stops along busy roads or exposure to wildlife, or adverse weather conditions;
- Inadequate transportation service provided by the Board resulting in long bus ride times for students, early pick-up times for students, late arrival at school, crowding or inadequate access to extracurricular activities; or
- Affordability for parents to transport First Nation Students to BC Public Schools or bus stops.

Step 3 - Describe the proposed or desired level of service requested by the First Nation and area(s) of disagreement

Describe the level of service requested by the First Nation to transport First Nation Students to BC Public Schools.

Clearly set out the area(s) of disagreement between the Board and the First Nation regarding transportation services for First Nation Students.



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Step 4 - Estimate the cost of current and proposed or desired transportation services

Boards and First Nations are required to identify the current cost of transportation services provided to transport First Nation Students living on-reserve to BC Public school(s).

As well, Boards and First Nations are required to identify and estimate the additional costs required to provide the transportation service that bridges the gap between the current service levels and the proposed or desired services identified by the First Nation, consistent with the categories above in Step 2.

These transportation costs may include the following:

- Students walking to school may include the cost of a walking school bus or crossing guards;
- Transportation assistance related to parents and/or guardians driving students to school or bus stops based on funding per kilometre and distance to school or bus stop;
- Bus service cost based on total cost of delivering service for specific route/run (example, driver costs, fuel, insurance, vehicle maintenance, supervision, central administration):
 - Cost of bus service provided by Board of Education prorated based on First Nations Students (/passenger kilometres to total students (/passenger kilometres).
 - Cost of service operated by First Nations prorated based on First Nation Students being transported to First Nation and BC Public Schools, including those bused to First Nation schools on reserve and/or reciprocal tuition students being bused to First Nation schools on reserve;
- Ferry Service cost based on total cost of service prorated by First Nation Students to total passengers or cost of specific school ferry trips; and
- Include Other service costs related to unique costs of transporting First Nation Students to BC Public Schools and/or extra-curricular activities.

Please note that the focus is on *operating* costs associated with student transportation services. If transportation capital implications are identified, please clearly outline them in a separate document for further consideration by the Joint Committee.

Step 5 - Board and First Nation confirmation

Ideally, the submission is signed by the Board Chair and Chief of the First Nation, or their delegate, to confirm the current transportation services and related costs for transporting First Nations Students to BC Public School(s) and setting out a clear articulation of outstanding area(s) of agreement for consideration by the Joint Committee.

Worksheet A - Transportation Services: Agreement Reached **Example Only**

Refer to the Submission Requirements for more detailed instructions on each of the steps.
NOTE: The transportation service can be provided by the Board of Education or First Nation.

School District: Complete one list per First Nation based on First Nation Students organized by school (or transportation service)
First Nation:

STEP 1		
Transportation Service Proposed to First Nation Students		
Number of First Nation Students	Agreement	No Agreement
56	56	0

STEP 2 - Specify Transportation Services									
School Attending		Number of First Nation Students Served				STEP 3			
Name	Location	Average Distance from First Nation Community to School (KMs)	3a Walk	3b Parental Transportation Assistance	3c Specific Bus or Ferry Route	3c School Bus Run	3d Ferry	3e Special Needs	3f Other
School A	Location A	1.5	20	5					
School B	Location B	0.5	14	5					
School C	Location C	20			Board A	15			
School D	Location D	5			Board B	5			
School E	Location E	3			First Nation A	10			
School F	Location F	12			Location A		15		
School G	Location G							1	
School H	Location H								10
Total Students			34	10	0	30	15	1	0
Total Estimated Cost of Agreed Services									\$

STEP 4
Provide supplemental information here (or in a separate document) on the transportation services levels currently being provided to First Nation Students.

STEP 5
Joint approval and sign-off indicating agreement on transportation services that are to be provided to First Nation Students:

Chief of the First Nation (or delegate)

Board Chair

Notes for STEP 3 - Total Cost of Transportation (annualized cost)

- 3a. Walk may include cost of walking school bus (including a supervisor), crossing guards
- 3b. Parental Transportation Assistance based on funding per kilometre and average distance to school or bus stop
- 3c. Bus Route cost based on total cost of delivering service for specific route/run (example, driver costs, fuel, insurance, vehicle maintenance, supervision, central administration) prorated based on First Nations Students/passenger kilometres to total students/passenger kilometres).
- 3d. Ferry cost based on total cost of service prorated by First Nation Students to total passengers or cost of specific school ferry runs.
- 3e. Special needs students accommodated on regular school buses are costed as part of the bus service cost. Special needs students requiring customized transportation needs, such as special vehicles, are costed in 3e.
- 3f. Other
- 3g. Transportation assistance, taxi or bus transportation cost for transporting students to extracurricular activities.



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI

ACTION SHEET

TO: The Haida Gwaii Board of Education

DATE: February 26, 2019

SUBJECT: By-Election

FROM: Shelley Sansome, Secretary Treasurer

DISCUSSION

Section 36(3) of the School Act states by-elections are to be held "within 30 days after a vacancy occurs for which an election is to be held, the board must do the following: (a) in the case of a trustee election required to be conducted by the board, appoint a chief election officer;..."

RECOMMENDATION

THAT the Board of Education of School District No. 50 (Haida Gwaii) appoint Duncan White as the Chief Election Officer for the upcoming by-election effective February 27, 2019.

Email Login (<https://login.microsoftonline.com/>) | MyEd Login (<https://www.myschool.ca/aspnet/login.do>) | Work Orders (<https://support.sd50.bc.ca/>) | Time Sheets (<https://sdsweb.sd50.bc.ca/sds/eserve/login.xsp>) | Video Meeting (<https://meet.google.com/>)

School District #50 | Home | GMail

([HTTPS://SD50.BC.CA/](https://sd50.bc.ca/))

[HOME \(HTTPS://SD50.BC.CA/\)](https://sd50.bc.ca/) [BOARD \(HTTPS://SD50.BC.CA/BOARD/\)](https://sd50.bc.ca/board/) [INDIGENOUS EDUCATION \(HTTPS://SD50.BC.CA/ABORIGINAL-EDUCATION/\)](https://sd50.bc.ca/aboriginal-education/)

[STUDENT & PARENTS \(HTTPS://SD50.BC.CA/STUDENTS/\)](https://sd50.bc.ca/students/) [BUSING \(HTTPS://SD50.BC.CA/BUSING-SCHEDULE/\)](https://sd50.bc.ca/busing-schedule/) [SCHOOLS \(HTTPS://SD50.BC.CA/SCHOOLS/\)](https://sd50.bc.ca/schools/)

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[CALENDAR \(HTTPS://SD50.BC.CA/CALENDAR/\)](https://sd50.bc.ca/calendar/) [CONTACT \(HTTPS://SD50.BC.CA/CONTACT-US/\)](https://sd50.bc.ca/contact-us/)

[Click here to learn how to join a video conference meeting.](#)

[Click Here](#)

Approved motions

2018 / 2019 Approved Motions

Show entries

Search

Date	Approved Motions	Action
December 13, 2018	Sample approved motion, nothing to see here.. Just keeeep typing away	Sample action, this is the stuff we did with it.
December 14, 2018	Another sample motion, stuff stuff	second action, things happening here
December 18, 2018	More motion stuff happening	3rd action taken
December 19, 2018	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas nibh lectus, aliquam at massa porta, mollis consectetur elit. Nam vel finibus arcu. Vestibulum viverra massa urna, commodo varius justo elementum at. Vestibulum condimentum odio fells, nec lacinia ligula elementum sit amet. Curabitur est lectus, euismod in enim pellentesque, placerat lacinia orci. Nunc viverra vehicula pharetra. Lorem ipsum dolor sit amet, consectetur adipiscing elit.	More action happening here

Showing 1 to 4 of 4 entries

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HOME

Home (<https://sd50.bc.ca/>)
Board of Trustees
(<https://sd50.bc.ca/board/>)
Schools (<https://sd50.bc.ca/schools/>)
Employee Resources
(<https://sd50.bc.ca/employees/>)
Employment Opportunities
(<https://sd50.bc.ca/employment-opportunities/>)
District Calendar
(<https://sd50.bc.ca/calendar/>)
Contact SD50 (<https://sd50.bc.ca/contact-us/>)



BOARD

Board Of Education
(<https://sd50.bc.ca/board/>)
Policy Manual
(<https://sd50.bc.ca/board/policy-manual/>)
Strategic Planning (<https://sd50.bc.ca/wp-content/uploads/2012/11/Strategic-Plan-2016-2.2-copy.pdf>)
Board Meeting Schedule 2018/2019
(<https://sd50.bc.ca/wp-content/uploads/2018/11/20182019-Regular-Board-Meeting-Schedule-.pdf>)
Board Meeting Agendas and Minutes
(<https://sd50.bc.ca/board/meeting-minutes/>)
Budgets and Financial Statements
(<https://sd50.bc.ca/board/financial/>)
BCSTA Provincial Council
(<http://www.bcsta.org>)

SCHOOLS

Agnes L. Mathers Elementary
(<https://alm.sd50.bc.ca/>)
Gudangaay Tlaats'gaa Naay Secondary
(<https://sd50.bc.ca/gtru/>)
Port Clements Elementary
(<https://pces.sd50.bc.ca/>)
GidGalang Kuuyas Naay Secondary
(<https://gknss.sd50.bc.ca/>)
Sk'aadgaa Naay Elementary
(<https://sd50.bc.ca/snes/>)
Tahayghen Elementary
(<https://sd50.bc.ca/tahayghen-elementary/>)



 **School District No. 50**
PO Box 69
107 - 3rd Avenue
Queen Charlotte BC V0T 1S0
 **Tel.: 250-558-8471**
Fax: 250-558-8848
Toll: 888-771-3131

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

February 26, 2019

AGENDA ITEM:

Finance Voucher January 31, 2019

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	January 31, 2019	\$37,761.83	
ePayments	January 31, 2019	\$343,215.82	
Quick Pays	January 31, 2019	\$180,784.85	
			<hr/>
TOTAL Accounts Payable.....	January 31, 2019		\$561,762.50
Teachers	15-Jan	\$80,750.00	
AO/Exempt	15-Jan	\$29,650.00	
Teachers	31-Jan	\$104,301.16	
AO/Exempt	31-Jan	\$38,213.34	\$252,914.50
CUPE	5-Jan	\$31,982.41	
Casuals	5-Jan	\$7,000.38	
TOC's	5-Jan	\$172.94	
CUPE	19-Jan	\$57,929.55	
Casuals	19-Jan	\$20,578.12	
TOC's	19-Jan	\$9,314.51	
			<hr/>
			\$126,977.91
			<hr/>
TOTAL Payroll.....	January 31, 2019		\$379,892.41
			<hr/>
TOTAL A/P and Payroll			\$941,654.91

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$941,654.91** for the month of January

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF JANUARY 31, 2019

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
58142	1/10/2019	Canada Revenue Agency	\$ 695.65
58143	1/10/2019	Receiver General	\$ 224.95
58144	1/10/2019	Great-West Life	\$ 783.37
58145	1/10/2019	Great West Life	\$ 1,020.94
58146	1/10/2019	Kal Tire	\$ 9,880.23
58147	1/10/2019	London Life Insurance Company	\$ 560.84
58148	1/10/2019	Staples Desjardins Card Service	\$ 933.28
58149	1/10/2019	William Yovanovich	\$ 400.00
58150	1/10/2019	Zonar Systems	\$ 63.00
58151	1/10/2019	Petty Cash	\$ 234.21
58152	1/10/2019	Shelley Sansome	\$ 118.20
58153	1/17/2019	Jay Bellis	\$ 100.00
58154	1/17/2019	Cheryl Bennett	\$ 145.80
58155	1/17/2019	Shelley Crack	\$ 62.50
58156	1/17/2019	V'ni Dansi	\$ 100.00
58157	1/17/2019	Minister Of Finance	\$ 67.20
58158	1/17/2019	Postage Solutions Inc.	\$ 56.64
58159	1/17/2019	Quality Saw & Knife Ltd.	\$ 103.81
58160	1/17/2019	Stuck on Designs	\$ 97.19
58161	1/17/2019	Super Valu Store No. 43	\$ 105.24
58162	1/17/2019	Shelley Sansome	\$ 302.71
58163	1/24/2019	City Centre Stores LTD.	\$ 15.97
58164	1/24/2019	Elite Sprinkler Systems Ltd.	\$ 383.25
58165	1/24/2019	Kone Inc.	\$ 1,680.00
58166	1/24/2019	NHA - Corporate	\$ 4,700.00
58167	1/24/2019	Southern Healthy Communities T	\$ 286.89
58168	1/24/2019	Starfall Education	\$ 75.00
58169	1/24/2019	Super Valu Store No. 43	\$ 549.52
58170	1/24/2019	Telus Commuications Company	\$ 1,387.68
58171	1/24/2019	Terrace Carpet Centre Ltd.	\$ 5,989.76
58172	1/24/2019	Westpoint Automotive	\$ 304.78
58173	1/31/2019	City Centre Stores LTD.	\$ 34.80
58174	1/31/2019	Jack Litrell Photography	\$ 165.00
58175	1/31/2019	Kiku Dhanwant	\$ 298.97
58176	1/31/2019	Northern Food Equipment	\$ 3,920.81
58177	1/31/2019	Pearson Canada Assessment Inc.	\$ 485.14
58178	1/31/2019	Sandy Alsop	\$ 175.00
58179	1/31/2019	Staples Desjardins Card Servic	\$ 239.50
58180	1/31/2019	Super Valu Store No. 43	\$ 406.66
58181	1/31/2019	UPS Canada	\$ 22.86
58182	1/31/2019	Westpoint Automotive	\$ 55.00
58183	1/31/2019	Diane York	\$ 150.00
58184	1/31/2019	Zonar Systems	\$ 63.00
58185	1/31/2019	Shelley Sansome	\$ 316.48
TOTALS			\$ 37,761.83

SCHOOL DISTRICT NO. 50
eREGISTER AS OF JANUARY 31, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
1/10/2019	Aaron-Mark Services	12551	\$ 237.03	8273
1/10/2019	BC Principals & Vice Principals' Association	12552	\$ 647.52	8273
1/10/2019	BC Teachers' Federation	12553	\$ 6,181.27	8273
1/10/2019	BC Teachers' Federation	12554	\$ 5,629.30	8273
1/10/2019	Charlotte Island Tires LTD.	12555	\$ 50.00	8273
1/10/2019	Coastal Propane Inc.	12556	\$ 19,539.29	8273
1/10/2019	CUPE - Local 2020	12557	\$ 3,634.40	8273
1/10/2019	Alicia Embree	12558	\$ 1,800.00	8273
1/10/2019	Fast Fuel Limited Partnership	12559	\$ 198.51	8273
1/10/2019	Gwaii Taxi & Tours	12560	\$ 1,470.00	8273
1/10/2019	Haida Gwaii Consumers Co-operative	12562	\$ 745.50	8273
1/10/2019	Haida Gwaii Teachers' Association	12563	\$ 2,356.19	8273
1/10/2019	Hecate 'Junk It'	12564	\$ 551.25	8273
1/10/2019	Haida Gwaii PVPA Association	12565	\$ 133.88	8273
1/10/2019	Industrial Alliance	12566	\$ 64.74	8273
1/10/2019	Morneau Shepell Ltd.	12567	\$ 1,336.46	8273
1/10/2019	Pacific Ropes	12568	\$ 33,130.49	8273
1/10/2019	ROYAL CANADIAN LEGION BC/YUKON	12569	\$ 275.00	8273
1/10/2019	Sandspit Community Society	12570	\$ 2,058.00	8273
1/10/2019	SSQ INSURANCE COMPANY	12571	\$ 48.00	8273
1/10/2019	Administrative Officers Pro D	12573	\$ 1,200.00	8273
1/10/2019	Noel J Bellis	12574	\$ 260.90	8273
1/10/2019	Canadian Western Trust	12575	\$ 4,625.00	8273
1/10/2019	Monika Edinger	12576	\$ 8.64	8273
1/10/2019	Joint Professional Development	12577	\$ 2,869.21	8273
1/10/2019	Lao Peerless	12578	\$ 1,394.15	8273
1/17/2019	Andrew Sheret LTD	12579	\$ 3,715.05	8279
1/17/2019	BC School Sports	12580	\$ 105.00	8279
1/17/2019	BC School Superintendents' Ass.	12581	\$ 888.12	8279
1/17/2019	L.I.G Foods Ltd-dba Causeway Masset	12582	\$ 136.34	8279
1/17/2019	Dave's Backhoe Service	12583	\$ 7,358.40	8279
1/17/2019	Driftech Mechanical Services	12584	\$ 2,539.74	8279
1/17/2019	Haida Gwaii Consumers Co-operative	12585	\$ 1,644.88	8279
1/17/2019	Imperial Data Supply Corp	12586	\$ 502.88	8279
1/17/2019	Indigo Books & Music Inc.	12587	\$ 217.12	8279
1/17/2019	Insight Canada Inc.	12588	\$ 135.27	8279
1/17/2019	Kms Tools And Equipment	12589	\$ 301.23	8279
1/17/2019	Northern Industrial Sales	12590	\$ 619.99	8279
1/17/2019	Tlc Automotive Services LTD.	12591	\$ 253.06	8279
1/17/2019	Wolseley Mechanical Group	12592	\$ 1,040.50	8279
1/17/2019	Xerox Canada Ltd.	12593	\$ 2,313.98	8279
1/17/2019	Talia Campos	12594	\$ 133.37	8279
1/17/2019	Dawna Day	12595	\$ 851.63	8279
1/17/2019	Verena Gibbs	12596	\$ 192.53	8279
1/17/2019	Steven Goffic	12597	\$ 683.64	8279
1/17/2019	Gudangaay Tlaats'gaa Naay IN Trust	12598	\$ 1,000.00	8279
1/17/2019	Irene Klein	12599	\$ 9.18	8279

SCHOOL DISTRICT NO. 50
eREGISTER AS OF JANUARY 31, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
1/17/2019	Allison Kozak	12600	\$ 124.20	8279
1/17/2019	R. David McLean	12601	\$ 232.05	8279
1/17/2019	Emily O'Gorman	12602	\$ 13.81	8279
1/17/2019	Port Clements School Principal's in Trust	12603	\$ 460.06	8279
1/17/2019	Peter Reynolds	12604	\$ 158.46	8279
1/17/2019	James Roberts	12605	\$ 22.00	8279
1/17/2019	Tahayghen Principal's IN Trust	12606	\$ 125.00	8279
1/17/2019	Joanne Yovanovich	12607	\$ 343.14	8279
1/24/2019	A.M. Leisure Activist Group	12608	\$ 1,926.69	8285
1/24/2019	Aaron-Mark Services	12609	\$ 67.25	8285
1/24/2019	Air Liquide Canada Inc.	12610	\$ 49.30	8285
1/24/2019	Apple Canada Inc. C3120	12611	\$ 3,525.03	8285
1/24/2019	BC School Sports	12612	\$ 50.00	8285
1/24/2019	Big Red Enterprises LTD.	12613	\$ 2,155.41	8285
1/24/2019	Black Press Ltd.	12614	\$ 1,019.95	8285
1/24/2019	L.I.G Foods Ltd-dba Causeway Masset	12615	\$ 10.68	8285
1/24/2019	Charlotte Island Tires LTD.	12616	\$ 486.88	8285
1/24/2019	Coastal Propane Inc.	12617	\$ 48,358.86	8285
1/24/2019	Fast Fuel Limited Partnership	12618	\$ 2,788.18	8285
1/24/2019	Family Services Of Greater Vancouver	12619	\$ 3,379.16	8285
1/24/2019	Full Moon Photo	12620	\$ 210.00	8285
1/24/2019	Graydon Security Systems	12621	\$ 314.48	8285
1/24/2019	Gwaii Taxi & Tours	12622	\$ 138.60	8285
1/24/2019	Haida Gwaii Consumers Co-operative	12623	\$ 150.89	8285
1/24/2019	Haida Gwaii Recreation Commission	12624	\$ 52,500.00	8285
1/24/2019	Haida Gwaii Trader.com	12625	\$ 84.00	8285
1/24/2019	Harris & Company	12626	\$ 3,412.29	8285
1/24/2019	Indigo Books & Music Inc.	12627	\$ 441.00	8285
1/24/2019	Insight Canada Inc.	12628	\$ 759.36	8285
1/24/2019	Koffman Kalef	12629	\$ 2,587.60	8285
1/24/2019	Nelson Education LTD.	12630	\$ 140.07	8285
1/24/2019	North Arm Transportation LTD.	12631	\$ 8,481.83	8285
1/24/2019	North Coast Regional District	12632	\$ 60.00	8285
1/24/2019	North Coast Supply Co. LTD.	12633	\$ 314.94	8285
1/24/2019	Port Air Cargo	12634	\$ 441.00	8285
1/24/2019	Pebt, IN Trust	12635	\$ 10,524.32	8285
1/24/2019	Purolator Courier LTD.	12636	\$ 231.67	8285
1/24/2019	Rocky's Equipment Sales LTD.	12637	\$ 433.44	8285
1/24/2019	Sinclair Supply Ltd.	12638	\$ 396.68	8285
1/24/2019	Technical Safety BC	12639	\$ 2,483.00	8285
1/24/2019	Village Of Masset	12640	\$ 400.00	8285
1/24/2019	Village Of Port Clements	12641	\$ 1,693.36	8285
1/24/2019	Westkey Graphics Ltd.	12642	\$ 516.81	8285
1/24/2019	Wintergreen Learning Materials	12643	\$ 470.51	8285
1/24/2019	Xerox Canada Ltd.	12644	\$ 45.59	8285
1/24/2019	Amanda Bedard	12645	\$ 317.52	8285
1/24/2019	Jessie Fletcher	12646	\$ 150.00	8285

SCHOOL DISTRICT NO. 50
eREGISTER AS OF JANUARY 31, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
1/24/2019	Verena Gibbs	12647	\$ 122.04	8285
1/24/2019	Marylynn A. Hunt	12648	\$ 40.00	8285
1/24/2019	Patrick Moores	12649	\$ 688.55	8285
1/24/2019	Sophie Peerless	12650	\$ 86.41	8285
1/24/2019	Sandra Thomson	12651	\$ 93.56	8285
1/24/2019	Vanessa Wahl	12652	\$ 149.08	8285
1/24/2019	Meghan Wallace	12653	\$ 240.00	8285
1/24/2019	Marcia Watkins	12654	\$ 292.56	8285
1/31/2019	Robert Hadcock	12561	\$ 2,278.33	8273
1/31/2019	WEIGUM, Shirley	12572	\$ 1,827.00	8273
1/31/2019	518387 BC Ltd.	12655	\$ 2,567.25	8292
1/31/2019	Apple Canada Inc. C3120	12656	\$ 5,028.73	8292
1/31/2019	Bandstra Transportation	12657	\$ 193.00	8292
1/31/2019	BC School Superintendents' Ass.	12658	\$ 787.50	8292
1/31/2019	Black Press Ltd.	12659	\$ 220.00	8292
1/31/2019	L.I.G Foods Ltd-dba Causeway Masset	12660	\$ 136.33	8292
1/31/2019	Fast Fuel Limited Partnership	12661	\$ 1,717.87	8292
1/31/2019	First Truck Center Vancouver	12662	\$ 88.94	8292
1/31/2019	Grand & Toy	12663	\$ 1,019.63	8292
1/31/2019	Haida Gwaii Consumers Co-operative	12664	\$ 2,049.54	8292
1/31/2019	Kms Tools And Equipment	12665	\$ 73.86	8292
1/31/2019	Mount Moresby Adventure Camp	12666	\$ 25,000.00	8292
1/31/2019	North Arm Transportation LTD.	12667	\$ 3,670.76	8292
1/31/2019	Queen Charlotte Electronics	12668	\$ 217.67	8292
1/31/2019	Tlc Automotive Services LTD.	12669	\$ 144.30	8292
1/31/2019	Village Of Queen Charlotte	12670	\$ 2,392.02	8292
1/31/2019	Westkey Graphics Ltd.	12671	\$ 257.33	8292
1/31/2019	Xerox Canada Ltd.	12672	\$ 1,136.49	8292
1/31/2019	Zep Sales & Services of Canada	12673	\$ 20,066.89	8292
1/31/2019	Verena Gibbs	12674	\$ 48.60	8292
1/31/2019	Gudangaay Tlaats'gaa Naay IN Trust	12675	\$ 81.25	8292
1/31/2019	Tiffany Lavoie	12676	\$ 931.82	8292
1/31/2019	GidGalang Kuuyas Naay PIT	12677	\$ 600.00	8292
1/31/2019	Tahayghen Principal's IN Trust	12678	\$ 805.00	8292
1/31/2019	Joanne Yovanovich	12679	\$ 81.80	8292
TOTALS			\$ 343,215.82	

SCHOOL DISTRICT NO. 50
QUICK PAY REGISTER AS OF JANUARY 31, 2019

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
603628	1/24/2019	Canada Customs And Revenue	\$ 39,060.00
640645 14	1/2/2019	Telus	\$ 1,265.09
4000030860 400	1/2/2019	BC Hydro & Power Authority	\$ 11,961.39
630561	1/9/2019	Canada Customs And Revenue	\$ 20,074.05
278904	1/11/2019	Municipal Pension Plan	\$ 15,296.54
278903	1/11/2019	Teachers' Pension Plan	\$ 1,664.07
622347	1/14/2019	Canada Customs And Revenue	\$ 235.40
620498	1/14/2019	Canada Customs And Revenue	\$ 3,968.37
630846	1/14/2019	Canada Customs And Revenue	\$ 3,641.78
637497	1/14/2019	MINISTER OF FINANCE	\$ 2,737.50
637235	1/14/2019	MINISTER OF FINANCE	\$ 2,700.00
637332	1/15/2019	Pacific Blue Cross	\$ 11,347.50
637656	1/15/2019	Pacific Blue Cross	\$ 3,588.24
612090	1/18/2019	Workers' Compensation Board	\$ 13,097.90
610445	1/21/2019	Telus Communications (Bc)	\$ 1,791.80
629748	1/22/2019	Collabria MasterCard	\$ 24,467.45
603470	1/24/2019	Canada Customs And Revenue	\$ 5,100.00
630248	1/24/2019	Canada Customs And Revenue	\$ 9,071.60
279957	1/25/2019	Municipal Pension Plan	\$ 8,022.36
609548	1/25/2019	Telus	\$ 1,211.81
803355	1/31/2019	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 180,784.85

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... January

DATE 20-Feb-19

Period Ending	Pay Period	Payroll Group	Net Amount
15-Jan	PP#1-1Adv	Teachers	\$ 80,750.00
15-Jan	PP#1-1Adv	AO/Exempt	\$ 29,650.00
31-Jan	PP#1-1	Teachers	\$ 104,301.16
31-Jan	PP#1-1	AO/Exempt	\$ 38,213.34
Total Net Pay			\$252,914.50

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... January

DATE 20-Feb-19

Period Ending	Pay Period	Payroll Group	Net Amount
5-Jan	PP #2-1	CUPE	\$ 31,982.41
5-Jan	PP #2-1	Casuals	\$ 7,000.38
5-Jan	PP #2-1	TOC's	\$ 172.94
19-Jan	PP #2-2	CUPE	\$ 57,929.55
19-Jan	PP #2-2	Casuals	\$ 20,578.12
19-Jan	PP #2-2	TOC's	\$ 9,314.51
Total Net Pay			\$ 126,977.91

TRUSTEE EXPENDITURE REPORT AS OF January 31, 2019						
		January	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	5,322.25	32,456.05	61,148.00	28,691.95	53%
4-40-20000	GOV BENEFITS	320.59	827.75	6,266.00	5,438.25	13%
4-40-31200	PROFESSIONAL SERVICES-LEGAL		3,387.64	3,388.00	0.36	100%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	10,601.87	31,689.31	35,014.00	3,324.69	91%
4-40-37000	GOV DUES & FEES		7,055.97	8,822.00	1,766.03	80%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		7,557.38		(7,557.38)	0%
4-40-42025	ELECTIONS		8,611.24	20,000.00	11,388.76	43%
4-40-51000	GOV SUPPLIES	157.03	538.81	1,000.00	461.19	54%
4-40-59000	COMPUTER EQUIPMENT	1,895.01	9,410.09	7,515.00	(1,895.09)	125%
Total		18,296.75	101,534.24	144,288.00	42,753.76	70%

Trustee Report July to June 2019

SWING TIME
DISTRIBUTORS LTD.
PARK & PLAYGROUND EQUIPMENT

BLUEIMP
Play Strong.

Made in Canada



**SD 50 Haida Gwaii
Box 69
Queen Charlotte City, BC
V0T 1S0
Attn Lao Peerless**





Quotation

1485 Norton Court
North Vancouver B.C. V7G 2E5
Ph: 604 990 9187 / 1 800 816 6949
info@swingtimedistributors.com

Date	Estimate #
2019-01-29	7421

Name / Address		Ship To	
SD 50 Haida Gwaii Box 69 Queen Charlotte City, BC V0T 1S0 Attn Lao Peerless		SD 50 Haida Gwaii Box 69 Queen Charlotte City, BC V0T 1S0 Attn Lao Peerless	
Terms	FOB	Project	
Net 30	Med Hat		

Qty	Item	Description	Price	Total
1	MP-04945-1	Blue Imp Mega Play Structure	62,626.00	62,626.00
1	DX-101	Genesis Regular 3.9m (12'10")	15,560.00	15,560.00
1	DX-2100F	Dynamo Apollo Large with Floor	23,690.00	23,690.00
1	S3103	3-Leg End Swing - 6 Unit, 3.0m (10') high -5 Belt Seats and 1 Accessible Seat	5,233.00	5,233.00
	CSA Discount	CSA Discount	-2,613.27	-2,613.27
1	Shipping	Shipping to Prince Rupert	6,980.00	6,980.00
1	Zip75	BCI Burke 75' Zip Line	21,697.00	21,697.00
		GST	5.00%	6,789.30
		PST	7.00%	9,505.02
			Tax	\$16,294.32
			Total	\$149,467.05

Signature _____

GST/HST No. 133959643





Note: Colours shown may not accurately reflect actual colours.

BLUEIMP
Play Strong.

Tahayghen Elementary

layout # A05824-C1
J05185





Note: Colours shown may not accurately reflect actual colours.

BLUE IMP
Play Strong.

Tahayghen Elementary
layout # A05824-C1
J05185





Note: Colours shown may not accurately reflect actual colours

BLUEIMP
Play Strong.

Tahayghen Elementary
layout # A05824-C1
J05185





BLUE IMP SPECIFICATIONS: MEGAPLAY FORMAT



The ultimate in strength and style, our MegaPlay format features heavy-duty round posts and spacious decks, making it an excellent choice for high-use applications. Features our exclusive IMPut system, the only authentic direct-bolt connection system in the industry. Components bolt directly into factory-drilled posts for efficient, hassle-free installation and an ultra-secure connection. Ideal for community builds or supervised installations.

Features:

- heavy-duty support posts, 127mm O.D. x 3mm (5" O.D. x 11ga), constructed of galvanized Allied Flo-Coat steel tubing
- direct-bolt, clampless, tamper-resistant IMPut connection system with pre-drilled mounting holes for easy installation
- cast aluminum fittings and post caps
- stainless steel, tamper-resistant hardware
- heavy-duty, vinyl-coated perforated steel platforms
- high performance, UV-resistant polyester powder coating

GENERAL SPECIFICATIONS

Support Posts: in-line galvanized Allied Flo-Coat steel with triple layer protection for maximum strength and corrosion resistance; lifetime warranty.

Steel Components & Rails: in-line galvanized Allied Flo-Coat steel tubing with triple layer protection for maximum strength and corrosion resistance.

Stainless Steel Slides: bedway constructed of 1.65mm (16ga) stainless steel. Durable, vandal-resistant, static-free (cochlear-implant friendly) and 100% recyclable. 20-year warranty.

Hardware: corrosion-resistant, tamper-resistant steel for durability and safety.

Rails & Connection Pipes: 33mm (1 5/16") O.D. steel tubing for strength and easy gripping.

Finish: high performance, solvent-free super durable polyester powder coating for maximum UV and humidity resistance as well as colour and gloss retention in weather extremes. Life expectancy is three times longer than comparable coatings.

Platforms, Ramps, Stairs and Stepping Saucers: one-piece perforated steel plate with a heavy-duty vinyl coating for durability and resilience; 8mm (5/16") perforations minimize moisture and ice retention.

Plastic Panels: 19mm (3/4") thick high-density UV-stabilized food-grade extruded polyethylene sheet.

Plastic Slides: molded from medium-density, UV-inhibited food-grade polyethylene resin. Double-walled with an average wall thickness of 8mm (5/16").

All Blue Imp products meet or exceed the current CAN/CSA Z614, ASTM F1487 and CPSC standards.



1-800-661-1462 • www.blueimp.com

Blue Imp Recreational Products of Canada
Div. of S.F. Scott Manufacturing Ltd., est.1917



BLUE IMP SUPERIOR WARRANTY

As Canada's longest-standing playground manufacturer, family-owned and operated for four generations, we are here to serve our customers for the long haul. Our reputation is built on an unwavering commitment to quality products, backed by the best warranty in the industry along with superior customer service and family pride.

LIFETIME WARRANTY

On all stainless steel hardware and steel support posts against structural failure due to corrosion or deterioration.

20-YEAR WARRANTY

On all stainless steel components against structural failure due to defective materials or workmanship.

15-YEAR WARRANTY

On all steel and aluminum components against structural failure due to defective materials or workmanship.

10-YEAR WARRANTY

On plastic and vinyl-coated components against structural failure due to defective materials or workmanship. On cable/rope components against breakage. On GFRC (glass fibre reinforced concrete) products against structural failure due to defective materials or workmanship (does not include hairline cracks or colour variations).

5-YEAR WARRANTY

On composite recycled plastic/wood against defective materials other than normal wear and tear. On bearings against defective materials or workmanship.

2-YEAR WARRANTY

On all acrylic components and Music Outdoors products against defective materials or workmanship.



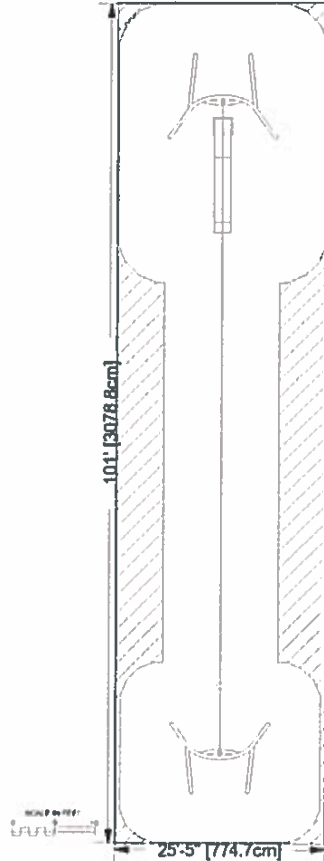
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Blue Imp Recreational Products of Canada
Div. of S.F. Scott Manufacturing Ltd., est.1917



Made in Canada
with pride

Burke



ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS	1	PROVIDED	NEED	0
NUMBER OF ELEVATED PLAY EVENTS	1	PROVIDED	NEED	0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP	1	PROVIDED	NEED	0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM	1	PROVIDED	NEED	0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM	1	PROVIDED	NEED	0
NUMBER OF GROUND LEVEL PLAY EVENTS	1	PROVIDED	NEED	0
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS	1	PROVIDED	NEED	0

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

1971 SQ. FT.

PERIMETER

256 FT.

STRUCTURE SIZE

101' 0" x 25' 5"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES.

☐ 6-23 MONTH OLDS

☐ 2-5 YEAR OLDS

☒ 5-12 YEAR OLDS

☐ 13+ YEAR OLDS



NSF
NSF

NSF
NSF



The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of CAN/CSA Z814.
To verify product certification,
visit www.ipema.org.

The specs requirements shown
here are to CSA standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.

Burke



ITEM	COMP	DESCRIPTION
1	550-0180	ZIPVENTURE 75 FT

Burke



For critical fall height, consult with manufacturer.

The protective surfacing for this design must accommodate the critical fall height.



BURKE GENERATIONS WARRANTY®

The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of invoice.

We stand behind our products.

In addition, the following products are warranted, under normal use and service from the date of invoice as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Voltage®, Nucleus®, Little Buddies® and ELEVATE®/ACTIVATE®) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreKconnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Voltage®, Intensity®, Nucleus®, Little Buddies® and ELEVATE®/ACTIVATE®).
- Twenty-five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on main structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRc products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on swing seats and hangers; Kid Koaster® Trolleys and other moving parts against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble™ cables and raillets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defect.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-8070.

01/2019

BCIBURKE.COM

Burke

800.266.1250

DNA

project managers
planners
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F 604 984 0627

January 23, 2019

**School District No. 50
Haida Gwaii**

Attn: Lao Peerless, Maintenance & Transportation Supervisor

RE: Seismic Mitigation Program – SD 50 Top Three Priority Schools

As directed, we hereby assemble information on three seismic upgrade projects that reflect the top priorities for School District 50. The Seismic Risk Assessments have been completed by David Nairne and Associates Ltd. and received Technical Review Board (TRB) approval.

Each proposed school seismic upgrade is detailed in the following:

- Seismic Project Request Fact Sheet, SPRFS (attached),
- Seismic Risk Assessments (on file with the Ministry).

This detailed information may be summarized as follows:

School:	Gudangaay Tlaats'gaa Naay (G. M. Dawson)	Agnes L. Mathers	Port Clements	Totals
Risk:	H1	H1	H2	
Construction Costs	\$3,098,154	\$1,613,948	\$1,412,368	\$6,124,470
Soft Costs	\$951,374	\$554,507	\$502,690	\$2,008,571
Estimate Project Cost	\$4,049,528	\$2,168,455	\$1,915,058	\$8,133,041
Risk Reserve	\$688,420	\$542,114	\$478,765	\$1,709,299
Maximum Cost	\$4,737,948	\$2,710,569	\$2,393,823	\$9,842,340

Sincerely,

David Nairne + Associates Ltd



Andrew Mill, PEng, StructEng, CP, FEC
Director, Buildings Group

Attachments: Gudangaay Tlaats'gaa Naay (G. M. Dawson) SPRFS
Agnes L. Mathers Elementary Jr. Sec. SPRFS
Port Clements Elementary SPRFS



SEISMIC PROJECT REQUEST FACT SHEET

**SCHOOL DISTRICT No. 50
(Haida Gwaii)**

**Gudangaay Tlaats'gaa Naay Secondary
School (George M. Dawson)**

Seismic Mitigation Project Type:

Seismic Upgrade

Seismic Project Request Fact Sheet

Table C – Seismic Upgrade of an Existing School

Proposed Project Information							School Information													
School District Project Priority Ranking:							Grade Configuration of Existing School:													
<ul style="list-style-type: none"> 1 							<ul style="list-style-type: none"> Grades 8 – 12 													
<u>Seismic Upgrade Project</u> Project Budget Estimate (Maximum): <ul style="list-style-type: none"> \$4,737,948 Anticipated Project Start Date: <ul style="list-style-type: none"> 03/19 Anticipated School Occupancy Date: <ul style="list-style-type: none"> 03/21 							Nominal Capacity of Existing School: <ul style="list-style-type: none"> 350 													
<u>Seismic Project Identification Report (SPIR) Completion:</u> <ul style="list-style-type: none"> No If YES, provide date: <ul style="list-style-type: none"> NA If YES, provide Cost Estimate: <ul style="list-style-type: none"> NA 							Operating Capacity of Existing School: <ul style="list-style-type: none"> 													
Seismic Risk Assessment (SRA) Completion: <ul style="list-style-type: none"> YES If YES, provide date: <ul style="list-style-type: none"> July/2018 							Utilization of Existing School: <ul style="list-style-type: none"> 26% 92/350 													
Seismic Risk: <table border="1" data-bbox="324 1270 824 1371"> <thead> <tr> <th>Seismic Risk Rating</th> <th>H1</th> <th>H2</th> <th>H3</th> <th>M</th> <th>L</th> </tr> </thead> <tbody> <tr> <td>No. of Blocks</td> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table>							Seismic Risk Rating	H1	H2	H3	M	L	No. of Blocks	3	0	0	0	1	Number of Classrooms in Existing School: <ul style="list-style-type: none"> 8 (incl. Science room) 	
Seismic Risk Rating	H1	H2	H3	M	L															
No. of Blocks	3	0	0	0	1															
							Number of Portable Classrooms On-Site <ul style="list-style-type: none"> 0 													
							Facility Condition Index of Existing School: <ul style="list-style-type: none"> 													

Project Rationale

Gudangaay Tlaats'gaa Naay Secondary School is a high priority project for the Haida Gwaii School District (SD50) because it is a H1 seismic risk school.

An exterior building envelope upgrade including new cladding has just been completed. The School District incorporated a plywood sheathing below the cladding with an engineered nailing pattern provided by David Nairne + Associates. Incorporating the engineered plywood into the recent wall envelope upgrade significantly reduces the cost of the proposed seismic upgrade; this is reflected in the attached cost estimate.

This Project Request Factsheet is being forwarded to the Ministry as a priority project to proceed with the recommended option of seismically upgrading the existing facility.

Gudangaay Tlaats'gaa Naay Secondary School is located in Masset, BC. The single-storey school has a total area of 4,035 m². The school was built in 1969 and is split into four blocks. Blocks 2, 3 and 4 are wood frame construction and Block 1 is concrete construction.

Seismic Risk Assessments (SRA's) were completed in June 2018 for the school by David Nairne + Associates. Three of the school's four blocks were found to have high seismic risk. Block 2, 3 and 4 have been identified as high risk (High 1). The results have been peer reviewed by the Technical Review Board (TRB).

Options

The only option presented for this school is a seismic upgrade.

As the cost of a replacement facility would much more expensive, it is not reasonable to explore that option. The costs identified herein are within the benchmark estimates established by the Technical Review Board in 2018.

Option 1 – Seismic Upgrade (Recommended Option)

- Area:

Existing school area:	4,035 m ²
New addition area:	0 m ²
Total after addition:	4,035 m ²

- Recommended Option Rationale:

As this is a relatively typical and manageable seismic upgrade to three blocks (1805 m²) with 2230 m² not requiring a seismic upgrade, upgrading the three blocks is the reasonable option for this school. This option is reinforced by the seismic works already completed as described below.

- Scope of Work Description:

Seismic upgrade conceptual scope would be provided at the SPIR / PDR stage for this project.

It is anticipated that the seismic upgrade of the school will include reinforcing walls to be shear walls to resist lateral movements, upgrading roof diaphragm to distribute loads to the shear walls, and anchoring the foundation.

An exterior building envelope upgrade including new cladding has just been completed. The School District incorporated a plywood sheathing below the cladding with an engineered nailing pattern provided by David Nairne + Associates. Incorporating the engineered plywood into the recent wall envelope upgrade significantly reduces the cost of the proposed seismic upgrade; this is reflected in the attached cost estimate.

- Municipal Requirements:

Building Permit and Consultation

Seismic Project Request Fact Sheet

- **Project Budget:**

Block	Description	Year Built	Risk	Floor Area	Construct Type	Unit Rate	Est. cost
Block 1	Gymnasium	1969	L	2230	11	\$ -	\$ -
Block 2	Library Block	1969	H1	375	22	\$ 1,462	\$ 548,339
Block 3	Classrooms (East)	1969	H1	915	22	\$ 1,462	\$ 1,337,947
Block 4	Classrooms (West)	1969	H1	515	22	\$ 1,462	\$ 753,052
	OFC's			1805		\$ 25	\$ 45,125
	Phasing Construction (10%)		7%				\$ 132,040
	Construction Contingency		10%				\$ 281,650
TOTAL CONSTRUCTION							\$ 3,098,154
	PDR/SPIR's						\$ 102,000
	Fees (Engineering and Architecture)		16%				\$ 495,705
	Municipal Fees						\$ 50,000
	Project Management		3.5%				\$ 108,000
	SD Moving Costs						\$ 25,000
	Temporary Accommodations						\$ -
	GST/PST (4.4%)						\$ 170,670
ESTIMATED PROJECT COST							\$ 4,049,528
	Risk Reserves						
	Unknown & Unforeseen Conditions		5%				\$ 202,476
	Unknown & Municipal/Code Upgrades		5%				\$ 202,476
	Escalation		7%				\$ 283,467
Total Risk Reserve Including Escalation							\$ 688,420
MAXIMUM ESTIMATED PROJECT COST							\$ 4,737,948

Seismic Project Request Fact Sheet

Surrounding School Analysis

Gudangaay Tlaats'gaa Naay Secondary School (George M. Dawson) is the only secondary school in the Masset region. The school has a highly successful industrial arts program that is key to the community.

Other

Supporting Documentation

- SRA's by David Nairne + Associates for Blocks 1 through 4 (Reports: REPORT NO. SRA-50-001-1, REPORT NO. SRA-50-001-2, REPORT NO. SRA-50-001-3 and REPORT NO. SRA-50-001-4)



SEISMIC PROJECT REQUEST FACT SHEET

**SCHOOL DISTRICT No. 50
(Haida Gwaii)**

**Agnes L. Mathers Elementary Jr. Sec.
School**

Seismic Mitigation Project Type:

Seismic Upgrade

Seismic Project Request Fact Sheet

Table C – Seismic Upgrade of an Existing School

Proposed Project Information							School Information													
School District Project Priority Ranking:							Grade Configuration of Existing School:													
<ul style="list-style-type: none"> 1 							<ul style="list-style-type: none"> Grades K-9 													
<u>Seismic Upgrade Project</u> Project Budget Estimate (Maximum): <ul style="list-style-type: none"> \$2,701,569 Anticipated Project Start Date: <ul style="list-style-type: none"> 03/19 Anticipated School Occupancy Date: <ul style="list-style-type: none"> 03/21 							Nominal Capacity of Existing School: <ul style="list-style-type: none"> 84 													
<u>Seismic Project Identification Report (SPIR) Completion:</u> <ul style="list-style-type: none"> No If YES, provide date: <ul style="list-style-type: none"> NA If YES, provide Cost Estimate: <ul style="list-style-type: none"> NA 							Operating Capacity of Existing School: <ul style="list-style-type: none"> 													
Seismic Risk Assessment (SRA) Completion: <ul style="list-style-type: none"> YES If YES, provide date: <ul style="list-style-type: none"> June/2018 							Utilization of Existing School: <ul style="list-style-type: none"> 37% 31/84 													
Seismic Risk: <table border="1" data-bbox="324 1270 824 1369"> <thead> <tr> <th>Seismic Risk Rating</th> <th>H1</th> <th>H2</th> <th>H3</th> <th>M</th> <th>L</th> </tr> </thead> <tbody> <tr> <td>No. of Blocks</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table>							Seismic Risk Rating	H1	H2	H3	M	L	No. of Blocks	1	0	0	0	1	Number of Classrooms in Existing School: <ul style="list-style-type: none"> 5 Elementary 1 Kindergarten 	
Seismic Risk Rating	H1	H2	H3	M	L															
No. of Blocks	1	0	0	0	1															
							Number of Portable Classrooms On-Site <ul style="list-style-type: none"> 0 													
							Facility Condition Index of Existing School: <ul style="list-style-type: none"> 													

Project Rationale

The Agnes L. Mathers Elementary School is a high priority project for the Haida Gwaii School District (SD50) because it is a H1 seismic risk school.

This Project Request Factsheet is being forwarded to the Ministry as a priority project to proceed with the recommended option of seismically upgrading the existing facility.

Agnes L. Mathers Elementary School is located in Sandspit, BC. The single-storey school has a total area of approximately 1720 m². The 730 sq.m. gymnasium was built in 1975 and is wood frame construction.

Seismic Risk Assessments (SRA's) were completed in June 2018 for the school by David Nairne + Associates. The Gymnasium (block 1) has been identified as high risk (High 1). The results have been peer reviewed by the Technical Review Board (TRB).

Options

The only option presented for this school is a seismic upgrade.

As the cost of a replacement facility would much more expensive, it is not reasonable to explore that option. The costs identified herein are within the benchmark estimates established by the Technical Review Board in 2018.

Option 1 – Seismic Upgrade (Recommended Option)

- Area:

Existing school area:	1730 m ²
New addition area:	0 m ²
Total after addition:	1730 m ²

- Recommended Option Rationale:

As this is a relatively typical and manageable seismic upgrade to the gym block only (730 m²) with 1000 m² (approx..) not requiring a seismic upgrade, upgrading the gym block is the reasonable option for this school.

- Scope of Work Description:

Seismic upgrade conceptual scope would be provided at the SPIR / PDR stage for this project.

It is anticipated that the seismic upgrade of the school will include reinforcing walls to be shear walls to resist lateral movements, upgrading roof diaphragm to distribute loads to the shear walls, and anchoring the foundation.

- Municipal Requirements:

Building Permit and Consultation

Seismic Project Request Fact Sheet

- **Project Budget:**

SD50 -A. L. Mathers Elementary School - SRA Seismic Project Cost Estimate							
Block	Description	Year Built	Risk	Floor Area	Construct Type	Unit Rate	Est. cost
Block 1	Gymnasium	1975	H1	730	22	\$ 1,823	\$ 1,330,734
Block 2	Classrooms	2000 +/-	L	1000	22	\$ -	\$ -
	OFC's			1730		\$ 25	\$ 43,250
	Phasing Construction (10%)		7%				\$ 93,151
	Construction Contingency		10%				\$ 146,713
TOTAL CONSTRUCTION							\$ 1,613,848
	PDR/SPIR's						\$ 65,000
	Fees (Engineering and Architecture)		16%				\$ 258,216
	Municipal Fees						\$ 50,000
	Project Management		4%				\$ 65,000
	SD Moving Costs						\$ 25,000
	Temporary Accommodations						\$ -
	GST/PST (4.4%)						\$ 91,391
ESTIMATED PROJECT COST							\$ 2,168,455
	Risk Reserves						
	Unknown & Unforeseen Conditions		10%				\$ 216,845
	Unknown & Municipal/Code Upgrades		5%				\$ 108,423
	Escalation		10%				\$ 216,845
Total Risk Reserve Including Escalation							\$ 542,114
MAXIMUM ESTIMATED PROJECT COST							\$ 2,710,569

Seismic Project Request Fact Sheet

Surrounding School Analysis

The Agnes L. Mathers Elementary School is the only elementary school in Sandspit.

Other

Supporting Documentation

- SRA's by David Nairne + Associates for Block 1 (Report: REPORT NO. SRA-50-004-1)



SEISMIC PROJECT REQUEST FACT SHEET

**SCHOOL DISTRICT No. 50
(Haida Gwaii)**

Port Clements Elementary

Seismic Mitigation Project Type:

Seismic Upgrade

Seismic Project Request Fact Sheet

Table C – Seismic Upgrade of an Existing School

Proposed Project Information							School Information													
School District Project Priority Ranking: <ul style="list-style-type: none"> 1 							Grade Configuration of Existing School: <ul style="list-style-type: none"> Grades K-7 													
Seismic Upgrade Project Project Budget Estimate (Maximum): <ul style="list-style-type: none"> \$2,393,823 Anticipated Project Start Date: <ul style="list-style-type: none"> 03/19 Anticipated School Occupancy Date: <ul style="list-style-type: none"> 03/21 							Nominal Capacity of Existing School: <ul style="list-style-type: none"> 84 													
Seismic Project Identification Report (SPIR) Completion: <ul style="list-style-type: none"> No If YES, provide date: <ul style="list-style-type: none"> NA If YES, provide Cost Estimate: <ul style="list-style-type: none"> NA 							Operating Capacity of Existing School: <ul style="list-style-type: none"> 													
Seismic Risk Assessment (SRA) Completion: <ul style="list-style-type: none"> YES If YES, provide date: <ul style="list-style-type: none"> July/2018 							Utilization of Existing School: <ul style="list-style-type: none"> 27% 23/84 													
Seismic Risk: <table border="1" data-bbox="326 1270 828 1371"> <thead> <tr> <th>Seismic Risk Rating</th> <th>H1</th> <th>H2</th> <th>H3</th> <th>M</th> <th>L</th> </tr> </thead> <tbody> <tr> <td>No. of Blocks</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table>							Seismic Risk Rating	H1	H2	H3	M	L	No. of Blocks	0	1	0	0	1	Number of Classrooms in Existing School: <ul style="list-style-type: none"> 4 Elementary 1 Kindergarten 	
Seismic Risk Rating	H1	H2	H3	M	L															
No. of Blocks	0	1	0	0	1															
							Number of Portable Classrooms On-Site <ul style="list-style-type: none"> 0 													
							Facility Condition Index of Existing School: <ul style="list-style-type: none"> 													

Project Rationale

Port Clements Elementary School is a high priority project for the Haida Gwaii School District (SD50) because it is a H2 seismic risk school.

This Project Request Factsheet is being forwarded to the Ministry as a priority project to proceed with the recommended option of seismically upgrading the existing facility.

Port Clements Elementary School is located in Port Clements, BC. The single-storey school has a total area of approximately 1290 m². The 670 m² gymnasium (Block 1) was built in 1972 and is wood frame construction.

Seismic Risk Assessments (SRA's) were completed in June 2018 for the school by David Nairne + Associates. The gymnasium has been identified as high risk (High 2). The results have been peer reviewed by the Technical Review Board (TRB).

Options

The only option presented for this school is a seismic upgrade.

As the cost of a replacement facility would much more expensive, it is not reasonable to explore that option. The costs identified herein are within the benchmark estimates established by the Technical Review Board in 2018.

Option 1 – Seismic Upgrade (Recommended Option)

- Area:

Existing school area:	1290 m ²
New addition area:	0 m ²
Total after addition:	1290 m ²

- Recommended Option Rationale:

As this is a relatively typical and manageable seismic upgrade to the gym block (670 m²) with 620 m² not requiring a seismic upgrade, upgrading the gym is the reasonable option for this school.

- Scope of Work Description:

Seismic upgrade conceptual scope would be provided at the SPIR / PDR stage for this project.

It is anticipated that the seismic upgrade of the school will include reinforcing walls to be shear walls to resist lateral movements, upgrading roof diaphragm to distribute loads to the shear walls, and anchoring the foundation.

- Municipal Requirements:

Building Permit and Consultation

Seismic Project Request Fact Sheet

- **Project Budget:**

SD50 -Port Clements Elementary School - SRA Seismic Project Cost Estimate							
Block	Description	Year Built	Risk	Floor Area	Construct Type	Unit Rate	Est. cost
Block 1	Gymnasium	1972	H2	670	22A	\$ 1,746	\$ 1,169,833
Block 2	Classrooms	2010 +/-	L	620	22A	0	
	OFC's			1290		\$ 25	\$ 32,250
	Phasing Construction (10%)		7%				\$ 81,888
	Construction Contingency		10%				\$ 128,397
TOTAL CONSTRUCTION							\$ 1,412,368
	PDR/SPIR's						\$ 65,000
	Fees (Engineering and Architecture)		16%				\$ 225,979
	Municipal Fees						\$ 50,000
	Project Management		4%				\$ 56,000
	SD Moving Costs						\$ 25,000
	Temporary Accommodations						\$ -
	GST/PST (4.4%)						\$ 80,711
ESTIMATED PROJECT COST							\$ 1,915,058
	Risk Reserves						
	Unknown & Unforeseen Conditions		10%				\$ 191,506
	Unknown & Municipal/Code Upgrades		5%				\$ 95,753
	Escalation		10%				\$ 191,506
Total Risk Reserve Including Escalation							\$ 478,765
MAXIMUM ESTIMATED PROJECT COST							\$ 2,393,823

Seismic Project Request Fact Sheet

Surrounding School Analysis

Port Clements Elementary School is the only elementary school in Port Clements.

Other

Supporting Documentation

- SRA's by David Nairne + Associates for Block 1 (Report: REPORT NO. SRA-50-002-1)

LEGAL BULLETIN

LEGAL BULLETIN: PROVINCIAL CANNABIS LEGISLATION

January 21, 2019

This Bulletin highlights information and considerations for school districts arising from the provincial [Cannabis Control and Licensing Act](#) and [Cannabis Control Regulation](#). This Bulletin focuses on matters relating to students and visitors to school property. Information about cannabis use by employees is available through the BC Public School Employers Association ("BCPSEA").

Regulating Cannabis Use

With the legalization of cannabis use in Canada, provincial legislation has also been enacted regulating cannabis within British Columbia.

Federal legislation now permits consumption and distribution of cannabis subject to specific rules, including restrictions that may be imposed under provincial legislation.

The federal legislation allows for the sale of dried or fresh cannabis or cannabis oils, subject to restrictions specified in federal and provincial law. Cannabis edible products and concentrates are not currently legal for sale; these products are expected to become legal for sale under federal legislation later in 2019. Health Canada has launched "a 60-day public consultation on draft regulations addressing additional cannabis products, namely edible cannabis, cannabis extracts and cannabis topicals."¹ Those wishing to participate in the consultation process have until February 20, 2019 to submit their feedback to Health Canada.²

The new *Cannabis Control and Licensing Act* and *Cannabis Control Regulation* in British Columbia include provisions restricting cannabis consumption, smoking or vaping in certain places, including on school property.

General Prohibition for Minors

The new legislation provides that a minor (anyone under the age of 19) must not possess, consume, produce, supply, sell, purchase or attempt to purchase cannabis. The legislation also prohibits minors from possessing cannabis accessories. This general prohibition is subject only to an exception for individuals who are

¹Health Canada Backgrounder: Consultation on the strict regulation of additional cannabis products:
<https://www.canada.ca/en/health-canada/news/2018/12/backgrounder-consultation-on-the-strict-regulation-of-additional-cannabis-products.html>

² Information about the consultation process is available online at: <https://www.canada.ca/en/health-canada/programs/consultation-strict-regulation-edible-cannabis-extracts-topicals.html>

authorized to possess cannabis for medical use pursuant to federal legislation. Any potential medical use on school property is further regulated under provincial legislation, as explained below.

Public Places and Workplaces

Cannabis smoking or vaping is prohibited indoors in any public place, and in specified areas including workplaces and apartment common areas. These restrictions also apply within a six-metre distance of a doorway, window or air intake of those places. Employers are vicariously liable under the legislation for workplace contraventions.

Outdoor smoking or vaping is also prohibited in areas such as public skating rinks, sports fields, swimming pools, playgrounds or skate parks, public parks, outdoor areas established by local government for purposes of community recreation, health board property, bus stops, train stations, taxi stands, ferry docks, or similar places for passenger loading or unloading.

Cannabis consumption of any kind is also restricted for vehicles or boats for any persons while the vehicle or boat is in operation.

School Property³

The legislation also includes specific provisions regarding school property. Use of cannabis contrary to these provisions constitutes an offence.

Consumption Prohibited

Consumption of cannabis of any kind is prohibited on school property and on any sidewalk or boulevard that abuts school property and a road, subject only to certain exceptions under the *Cannabis Control Regulation* (please see below).

Medical Cannabis Exceptions

The *Regulation* provides for certain exceptions for consumption (but not smoking or vaping) of medical cannabis.

The exceptions for consumption apply only if a school employee or student has valid proof of authority to possess medical cannabis, and if the person's health care practitioner has directed daily consumption of cannabis at intervals that overlap with regular school hours or school activities or events.

In the case of a student who has valid proof of authority to possess medical cannabis, there are further requirements. The student's parent must have notified the school's principal, superintendent or education

³ Section 60 of the *Cannabis Control and Licensing Act* defines "school property" as "property that is (a) in whole or in part, owned or leased by, or operated under the authority of, an education authority, and (b) used for the purposes of delivering educational programs or other learning programs".

authority⁴ of the student's authority to possess medical cannabis, and, the proof of authority to possess medical cannabis is on file with the school principal, superintendent or education authority.

It must be noted that the school property related exceptions regarding medical cannabis use apply only to consumption of cannabis. Smoking or vaping on school property is not permissible as part of these exceptions.

Further, it is important to recognize that the exceptions above deal only with the issue of illegality under the Act. As in the past, schools will continue to need to exercise due diligence in dealing with any requests involving medical cannabis use to ensure safety of students, staff and others in the school community. If a request for accommodation is made, it is important to obtain information to review what impairment may result from the proposed use and whether it can be accommodated in the circumstances. As these are complex issues, boards are encouraged to seek legal advice to assist in making these determinations based on the specific facts in each case.

Finally, there is an exception for members of the public consuming cannabis on sidewalks or boulevards abutting school property if they have valid proof of authority to possess medical cannabis. This exception applies only to consumption. Smoking or vaping is not permitted in any circumstances on school property or on adjacent sidewalks or boulevards.

Penalties

The penalties for violating the legislation are: for a first offence, a fine of up to \$5,000 or three months' imprisonment or both; and on a subsequent offence, a fine of up to \$10,000 or six months' imprisonment or both.

Vicarious Liability

The legislation also contains vicarious liability provisions which impose liability on a superintendent of schools or school principal for violations.

If a person consumes cannabis at school in contravention of the legislation, the superintendent and principal of the school are each deemed to have contravened the legislation and each are liable for the contravention. However, there is a defence to a charge if the superintendent or principal demonstrates "having taken reasonable steps to prevent the contravention".

What are reasonable steps in any circumstance will likely be fact-based, but in general we would expect reasonable steps to include ensuring that members of the school community are aware of the prohibitions against cannabis use on school property and demonstrating that appropriate supervision is in place. Boards may wish to review their applicable policies/codes of conduct, and any other notices or communications provided in this regard. For example, policies regarding substance use, student discipline, use or rentals of school property by external groups, and school codes of conduct may include provisions to be reviewed to ensure that they align with the current legislation. Boards should also consider how they communicate the legislative restrictions and Board expectations surrounding cannabis in rental agreements, notices or other communications involving use of school property by outside groups.

⁴ The *Cannabis Control and Licensing Act* defines "education authority" as (a) a board of education or francophone education authority under the School Act, or (b) an authority under the *Independent School Act*"

Schools will already be familiar with similar vicarious liability provisions that apply to tobacco use on school property. The *Tobacco and Vapour Products Control Act* prohibits smoking, including e-cigarette use, or otherwise using tobacco in or on school property. Under that legislation, a contravention by any person involves vicarious liability for the board of education, superintendent, and school principal. There is also a defence to a charge of vicarious liability under that legislation, if the person exercised reasonable care and diligence to prevent the contravention.

Employee Substance Use

Legalization of cannabis does not change the existing expectations about school employees' responsibilities to ensure that they are fit for duty. It may be timely however for boards to review their policies with regard to substance use. A substance use policy serves as a reminder to employees about issues including fitness for duty, restrictions on illicit drug use while at work, and recognition of human rights principles with regard to employees with substance use disorders. BCPSEA has published a toolkit for school districts to assist with policy considerations, including some template policy text on this topic.

Resources

Federal Cannabis Act:

- <https://laws-lois.justice.gc.ca/eng/acts/C-24.5/FullText.html>

Provincial Cannabis Control and Licensing Act:

- http://www.bclaws.ca/civix/document/id/complete/statreg/18029#division_d1e6370

Provincial and Cannabis Control Regulation

- http://www.bclaws.ca/civix/document/id/complete/statreg/204_2018

Provincial Government Cannabis Resource:

- <https://www2.gov.bc.ca/gov/content/safety/public-safety/cannabis>

BCPSEA's Impairing Substances Toolkit:

- <http://www.bcpsea.bc.ca/documents/Publications-LegislativeUpdate/2018/00-Impairing%20Substances%20Toolkit%20October%202018.pdf>

Please contact BCSTA Legal Counsel, [Audrey Ackah](#), for further information about this matter.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAII)**

*emailed
Feb 11/10*

Policy 3500-3

FIELD TRIP APPLICATION

**Please complete this application and forward to the Superintendent of Schools
(a copy will be returned to you as confirmation)**

Sponsor Teacher: Stephen Querengesser	School: GidGalang Kuuyas Naay Secondary
Name of Field Trip: GKNS Ski Trip	Dates of Field Trip: Feb 28 – Mar 5, 2019
Number of Students Participating: ~35	Number of Chaperones: ~10
Names of Teachers Involved: Stephen Querengesser, Emmy O'Gorman, Norman Wagner, Heather Kolankowski	
Name(s) of Local Guide(s): Shames Mountain and Hudson Bay Mountain	

Objectives of Field Trip (curriculum relatedness):
<i>See the Gwaii Trust values that we are meeting below:</i>
<i>(iv.) promoting the well being of the community, (v.) fostering the spirit of cooperation, cultural understanding and trust by promoting the concept of islands as community, and</i>
<i>(viii.) assisting in the promotion of education and artistic expression in the Community</i>

Names of Chaperones:	
Stephen Querengesser	Merewyn Nicol
Emmy O'Gorman	Norman Wagner
Pete Katinic	Ernie Gladstone
Curby Holdershaw	Duncan White
Heather Kolankowski	Mike (Heather's husband)

Accommodations:
Aspen Inn

Travel Plans:
Ferry, three trucks and 4 rental vans with snow tires
See attached itinerary for more info

Safety Precautions:
See attached

Communication Plan:
See attached

Estimate of Expenses		Estimate of Income	
Transportation Costs	3500	Fundraising	
Substitute Costs	700	Direct Cost to Students	10400
Accommodation	3300	School Funds	600
Food	2000	Gwaii Trust	4000
Other	5300	Other	
Estimated Total Cost:	15000	Estimated Total Income	15000

Itinerary for Each Day	
Date:	Itinerary:
February 28	Ferry to Prince Rupert
March 1	Drive to Shames and Ski. Dinner in Terrace. Drive to Smithers.
March 2	Ski Hudson Bay Mountain.
March 3	Ski Hudson Bay Mountain.
March 4	Ski Hudson Bay Mountain. Drive to Prince Rupert
March 5	Arrive in Skidegate ... go to school. see attached itinerary for more detail

Additional Information:

Applicant's Signature

Jan 31, 2019
Date


Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date

2019 GKNS Ski Trip Detailed Itinerary

Thursday, February 28

Arrive at Ferry 8:00pm

- Ferry phone number is 250-559-8326 ext 2
- Students sleep in one general area.
 - No noise or movement by 11:30pm

Friday, March 1

- Drive to Shames Mountain and Ski till 3pm
- Drive to Terrace for Dinner
- Drive to Smithers
- Stay at the Aspen Inn (250-847-4551)
 - Curfew at 10:30pm, Lights out at 11:00pm

Saturday, March 2

- Depart for Mountain at 7:15am
- Breakfast on the hill.
- Ski Hudson Bay Mountain in Smithers 1-250-847-2058
 - Leave mountain 3:30pm
- Arrive Smithers @4:30pm
 - Dinner in town
 - Go to the BV Aquatic Centre
- Curfew @ 11:00 pm, Lights out at 11:30pm

Sunday, March 3

- Depart for Mountain at 7:15am
- Breakfast on the hill.
- Ski Hudson Bay Mountain in Smithers 1-250-847-2058
 - Leave mountain 3:30pm
- Arrive Smithers @4:30pm
 - Dinner in town
- Curfew @ 10:30 pm, Lights out at 11pm

Monday, March 4

- Depart for Mountain at 7:15am
- Breakfast on Mountain
- Ski Hudson Bay Mountain in Smithers 1-250-847-2058
- Leave mountain 2:00pm and leave Smithers @3:00pm
- Dinner en route to ferry
 - Catch Ferry at 9pm from Prince Rupert

Tuesday, March 5

- Arrive in Skidegate at 6:30am
 - Parents arrange pick up at ferry.

Emergency Phone number – Stephen Querengesser (250) 637-1232

2019 GKNS Ski Trip Emergency Plan

Organizational Strategies

- Clear expectations for behavior, timeliness, and safety (ferry/bus/hotel/free-time/ski hill)
- Attendance check at each vehicle departure
- Attendance check at bed-time
- Room condition checks each morning at hotel
- Lessons required for all students on the hill
- Buddy system for free-time/ski hill
- Attendance checks at lunch/departure at ski-hill

Equipment / Resources

- School First Aid Kit with Chaperones
- Cell phones (numbers below)
- Tow-rope, jumper cables, emergency toolkit, flares, etc.
- Three 4-WD Trucks, winter tread tires

Expertise

- 10 teachers/parents with Ski/Snowboard expertise

Events considered

Vehicle / Ferry Breakdown / Accident

- ensure safety of participants
- diagnose/attempt local repair
- call for tow/repair/dive service
- seek appropriate alt. transport
- contact school administration

Injury / Illness

- ensure safety of participants
- administer local first aid
- seek medical assistance
- contact school administration (*if serious*)
- contact parent/guardian/spouse
- seek appropriate alt. transport/accommodation, if required

Missed Ferry

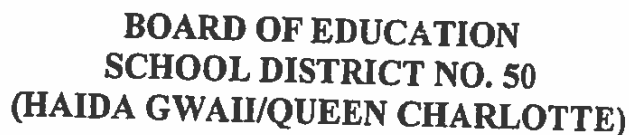
- seek appropriate alt. transport/accommodation
- contact school administration
- contact parents/guardians/spouses

Serious Student Misbehavior

- ensure safety of other participants
- contact school administration
- contact parent/guardian
- seek appropriate alt. transport home at parent expense (*if required*)

Phone Numbers

- | | |
|--------------|--|
| 250-559-8822 | Deavlan Bradley, <i>Principal GKNS</i> |
| 250-637-1232 | Stephen Querengesser (cell) - <i>messages checked periodically</i> |
| 250-847-4551 | Aspen Inn |
| 250-635-3773 | Shames Mountain |
| 866-665-4299 | Hudson Bay Mountain |



emailed
Feb. 11/19

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Jenny Parser	School: Agnes L. Mathers School
Name of Field Trip (name of event, program / team, etc): Swim/Ski Trip	Dates of Field Trip: Feb 26 - Mar 4 2019
Number of Students Participating: 16	Number of Chaperones: 4
Names of Teachers Involved: Jenny Parser	

Objectives of Field Trip (curriculum relatedness):
Ski + swim lessons - not available in
Holiday Gwaii.

[illegible]

Names of Chaperones:	
Jenny Parger	Bill Rieger
Claire Dorman	Kim Forbes (Cape Staff)

Accommodations:
Black Rooster (2 nights); Sandman (3 night) ferry (1 night)

Travel Plans:
Ferry - Sandspit - Skidegate - Prince Rupert
personal vehicles to Alliford Bay Terrace
Car rental (7 seater) from PR to Terrace

Safety Precautions:

cell phone

1st aid kit

level 1 1st aid attendant (Bill Rieger - coast guard)

Communication Plan:

Communication through Mr. Bedard to parents checking by phone if any problems.

Estimate of Expenses		Estimate of Income	
Transportation Costs	11682.70	Fundraising	10000
Substitute Costs	N/A	Direct Cost to Students	N/A
Accommodation	3773	School Funds	N/A
Food	4500	Other (Gwaii Trust)	\$5000
Other Ski/Swim	2357.84	Other	
Estimated Total Cost	12314.54	Estimated Total Income	15000
Total Funds Raised to Date		\$7329.46	

We have 77300 so far. Coffee hours, silent and lottery tickets, valentine, car wash & all planned activities. We will most likely have more.

Itinerary for Each Day	
Date:	Itinerary:
Feb 26	at 6:45 am • leave Al M + Allford Bay to catch the 7:15 ferry
Feb 27	• overnight at Black Rooster in Prince Rupert • group swim lessons at the community pool
Feb 28	• group hike (Butze Rapids Park + Trail) • group swim lessons • head to Suttons Terrace • overnight @ Sandman Inn; swimming
March 1	• ski lessons @ Shamer; swimming in evening
March 2	• ski lessons; swimming
March 3	• ski lessons; head back to P.R. to board ferry (overnight on ferry in cabins)

Additional Information:

* would like to take group bowling and movie,
but will see if funds are sufficient.


Applicant's Signature

Jan 31/2019
Date


Principal's Approval

Approval or Confirmation

Superintendent of Schools

Date



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI/QUEEN CHARLOTTE)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Ian Keir/Jacqui Ferraby	School: Gudangaay Tlaat's gaa Naay Secondary
Name of Field Trip: Post Secondary Institution Tour	Dates of Field Trip: March 10-16, 2019
Number of Students Participating: 18	Number of Chaperones: 3
Names of Teachers Involved: Jacqui Ferraby	

Objectives of Field Trip (curriculum relatedness):
This tour is designed to assist students with post secondary interest and goals and to support their transition into the post secondary education atmosphere. Many different vocations are reviewed; Institution representatives present pertinent information to students while touring and familiarizing themselves with the campus &/or institutions.

Names of Participating Students:	
See attached list	

Names of Chaperones:	
Jacqui Ferraby	
Midori Campo	
Parent or TBD	

Accommodations:
Best Western Inner Harbour, Victoria; Best Western Uptown, Vancouver

Travel Plans: Travel into Vancouver by Air, ferry to Victoria
Visiting Camosun College, VIU and UVIC
Travelling to Vancouver to visit a number of different Post-Secondary Institutions as described on itinerary below.


Safety Precautions:
Students are directed to the field trip policy
and must adhere to procedures – travel in groups of minimum of two; hotel room curfew of 9:00pm nightly. Sit down breakfast and dinner discussion each day as a group.

Communication Plan:
Chaperones have cell phone communication available throughout the trip. Students will be required to check in when in groups at predetermined times if split.
Itineraries are reviewed each morning as a group and all participants are given copies.

Estimate of Expenses		Estimate of Income	
Transportation Costs	16278.00	Fundraising -	0
Substitute Costs	900.00	Direct Cost- Students 200ea	3600.00
Accommodation	6267.50	School Funds	1100.00
Food(21x30x5)	3150.00	Gwaii Trust - 750.00 ea	13500.00
Other – parking etc.	200.00	Other-Youth Connection	
Estimated Total Cost:	26795.50	Estimated Total Income	18200.00

Itinerary for Each Day	
Date:	Itinerary:
March 10	Travel to Vancouver, pick up rental vehicles, ferry to Victoria for start
March 11	Camosun College Lansdowne, UVIC and VIU
March 12	Travel to Vancouver, Institutions as determined in February
March 13/14	SFU, UBC, VCC etc...
March 15	- Travel home.

Additional Information:


Jan 22/2019

Applicant's Signature

Date

Principal's Approval

Approval or Confirmation	
_____	_____
Superintendent of Schools	Date



British Columbia
School Trustees
Association

February 13, 2019

The Honourable Ahmed D. Hussen MP
Minister of Immigration, Refugees and Citizenship Canada
House of Commons
Ottawa, Ontario K1A0A6

RE: Eligibility for settlement services to unserved students and families

Dear Minister Hussen,

While Canada is recognized as a world leader in the acceptance and treatment of refugees, I would like to bring to your attention one specific concern where we need to do more for school-age children and their families.

At present, a large number of refugee children who attend school in Canada are ineligible to receive support services provided by federally funded settlement workers. Since 2014, the children of temporary residents, refugee claimants (yet to be processed), and immigrant parents (yet to become Canadian citizens) are ineligible to receive such services. This means some of the neediest children in schools across our country do not receive the services they need to be successful, both at school and in the community. Certainly this service gap is a significant barrier to the ultimate educational success of these children and their families here in Canada.

The total of unserved refugee children in the B.C. school system is likely far greater than you may have imagined. The following examples from school districts in the greater Vancouver region alone illustrate my point:

- | | |
|-----------------------------|---------------|
| - Burnaby School District | 501 students |
| - Langley School District | 824 students |
| - Richmond School District | 968 students |
| - Surrey School District | 3409 students |
| - Vancouver School District | 3057 students |

The number of unserved refugee students in these five school districts alone totals over 8000 individuals who are in our schools but not receiving needed services. This number also represents more than 50% of the refugee student population currently enrolled in these school districts. If we truly want these students and their families to be successful here in Canada, we need to provide the supports and services necessary for this to happen.

I believe we share a common goal of compassion and support for refugees. Your government has taken a leadership role on both the national and international stages regarding the humanitarian treatment of refugees and the implementation of successful resettlement programs. This identified service gap is one that I am sure you and your fellow members of parliament will want to address as soon as possible. A change in federal policy combined with an extremely small increase in program budget would allow all refugee children attending Canadian schools to receive appropriate support from settlement workers.

Please join with us continuing to improve the success of our refugee settlement programs. This small change will make a significant difference in the lives of thousands of school-age refugee children. A change that will ultimately serve them, their families and all of Canada well in the years to come.

Thank you for considering our request, and please do not hesitate to contact me for further information or discussion at any time.

A handwritten signature in black ink, appearing to read 'G B Swan', written in a cursive style.

Gordon Swan - President
BC School Trustees Association (BCSTA)

Cc The Honourable Justin Trudeau - Prime Minister
 The Honourable Rob Fleming – BC Minister of Education
 BCSTA member Boards of Education



British Columbia
School Trustees
Association

February 13, 2019

Robert Oliphant MP
Chair - Standing Committee on Citizenship and Immigration
House of Commons
Ottawa, Ontario K1A0A6

RE: Eligibility for settlement services to unserved students and families

Dear Mr. Robert Oliphant,

While Canada is recognized as a world leader in the acceptance and treatment of refugees, I would like to bring to your attention one specific concern where we need to do more for school-age children and their families.

At present, a large number of refugee children who attend school in Canada are ineligible to receive support services provided by federally funded settlement workers. Since 2014, the children of temporary residents, refugee claimants (yet to be processed), and immigrant parents (yet to become Canadian citizens) are ineligible to receive such services. This means some of the neediest children in schools across our country do not receive the services they need to be successful, both at school and in the community. Certainly this service gap is a significant barrier to the ultimate educational success of these children and their families here in Canada.

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Gordon Swan - President
BC School Trustees Association (BCSTA)

Cc The Honourable Justin Trudeau - Prime Minister
 The Honourable Rob Fleming – BC Minister of Education
 BCSTA member Boards of Education



British Columbia
School Trustees
Association

February 14, 2019

The Honourable Rob Fleming

Minister of Education

PO Box 9045, Stn Prov Govt

Victoria, BC V8V 9E2

RE: Input to upcoming changes to the provincial Graduation Program

Dear Minister Fleming,

The membership of BCSTA feels great concern over the manner in which the decision was made and enacted to add the graduation assessment into the graduation years requirements. As a result, BCSTA member Boards of Education passed the following resolution at our most recent Provincial Council meeting this past weekend:

The BCSTA advocate to the Minister of Education and Ministry of Education requesting that:

- 1. The new graduation assessments mandated by the Minister not act as a barrier to the continued advancement of the learning transformation;*
- 2. That any assessments enacted as a result of this decision place the needs of the learners first, and provide a broad and nuanced picture of student learning; and*
- 3. That BCSTA engage with the Ministry of Education regarding the potential use of assessment data, and continue to advocate against the release of assessment data that can be used to rank schools and/or districts.*

I believe that the underlying sentiment to the above motion is our common and strongly held belief that the current learning transformation initiative being implemented across the province is paramount to the future success of our K-12 education system.

This does not mean that BCSTA opposes student assessments; nor does it mean that we are against appropriate accountabilities within the sector. The focus for us in passing this important motion is ensuring that any new student assessment tied to graduation do not inadvertently impede transformation or aid ill-founded attempts to rank students, schools or school districts. We understand and appreciate that both you and Premier John Horgan are opposed to this potentially negative outcome as well.

In September 2015, the Advisory Group on Provincial Assessment (AGPA) released its final report 'The Graduation Learning Years' with the full support of twelve sector partner groups, including BCSTA. The report did an excellent job of both identifying the proper purposes of assessment in the graduation years and providing recommendations as to how provincial assessments should be implemented in support of improved student outcomes.

BCSTA continues to support the findings and recommendations put forward by AGPA, and suggest that these should form the basis under which any new graduation focused assessments are implemented.

BCSTA is highly supportive of the work of the Ministry of Education toward ensuring we maintain one of the strongest and most relevant K-12 public education systems in the world. Our goal is to work cooperatively with you and your staff through the transformation process and help to ensure that the needs of students remain our shared priority.

Thank you for your consideration of our member motion. I look forward to further discussions on how we might jointly maintain the appropriate balance between learner focused assessment and system accountability. In the meantime, let us keep the spirit of AGPA alive in whatever changes are initiated in the coming months.

Sincerely,



Gordon Swan
President
BC School Trustees Association

cc: Scott MacDonald, *Deputy Minister of Education*
BCSTA Member Boards of Education



By the NUMBERS

Public School Enrolment in B.C.

The Ministry of Education uses data from the 1701 data collection process to determine official student enrolment numbers in each district and for the province as a whole. Measuring student enrolment allows the Ministry to identify regional and provincial trends and to plan more effectively.

Student Enrolment is on the Rise

As you can see from Figure 1, enrolment in B.C.'s public school systems continues to grow. There are approximately 5,400 more full time equivalent students (FTEs) enrolled in our public schools in 2018/19 than there were in 2017/18, marking the fourth year in a row that enrolment has increased. Since 2014/15, more than 20,000 FTEs have entered our province's public schools.

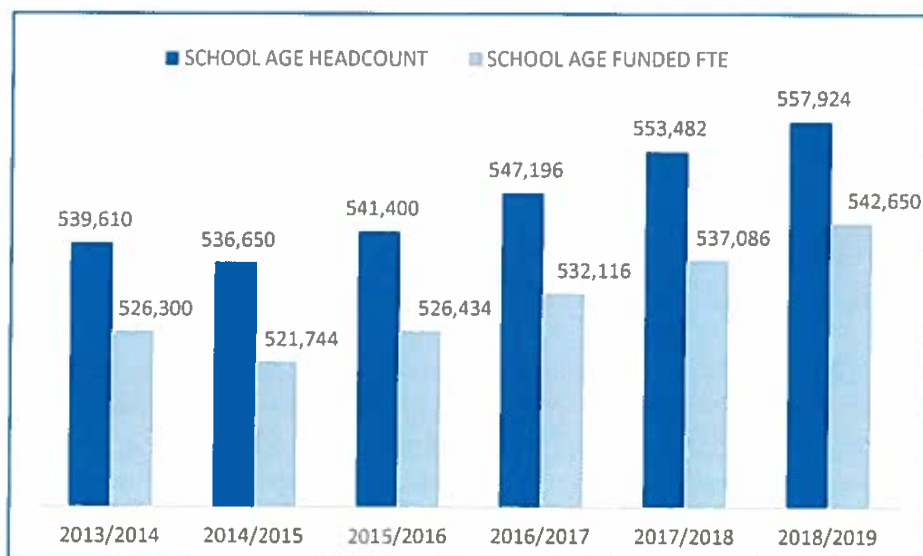


Figure 1: School Age Enrolment Trends, B.C. Public Schools

Note: adult students are not included in this report, so these numbers will not reconcile with reports online that include adult students.

School Age Student Headcount vs. School Age Funded FTE

The Ministry counts and reports students by headcount and funded full time equivalents (FTEs). Headcount represents the total number of kids in the system. It usually gives a higher number of students relative to the number of funded FTEs, for two reasons: 1) headcounts will include international students, who will generally not be included in funded FTE counts; and 2) headcount will also give a larger count for part time students. For example, a student taking one course would receive .125 funded FTE while counting by headcount the student would still be counted as 1.



Regional Variations

Figure 2 shows the changes in school-age funded FTE enrolments for 2018/19 by school district. As you can see, the rate at which enrolment increased varied from district to district, and in some districts it actually declined.

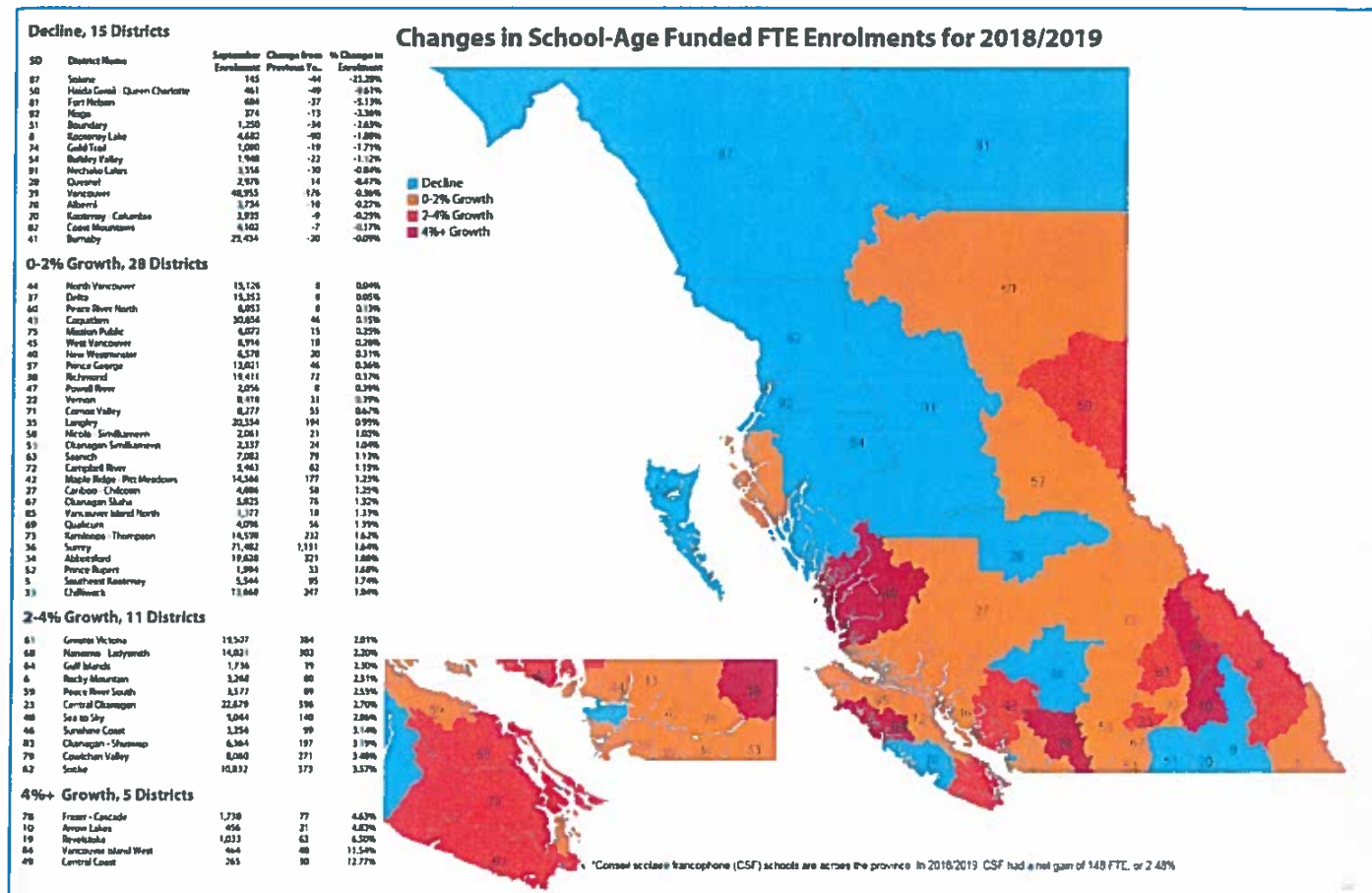


Figure 2: Changes in Growth Across the Province (School Age Funded FTE)

In terms of percentage increase, the fastest growing districts are ones that had very small student populations to begin with, such as Central Coast and Vancouver Island West. In terms of actual numbers of new students enrolled, Surrey once again led the province with 1,151 new funded FTE students. Central Okanagan (+596 funded FTE) and Greater Victoria (+384 funded FTE) showed significant growth as well.



Reasons for Enrolment Growth

As you can see from Figure 3, the number of students enrolled in B.C. public schools increased from 537,086 in 2017/18 to 542,650 in 2018/19. Four key drivers were responsible for this change in enrolment:

1. Demographics: 39,974 students graduated from the B.C. public school system during the 2017/18 school year while 39,171 additional students entered in Kindergarten at the start of the 2018/19 school year (net enrolment decrease = 803 students).
2. Migration: 5,509 additional students entered the B.C. public school system from other provinces or countries.
3. Transition: 1,055 additional students entered the B.C. public school system after all transfers between public and independent schools in the province were accounted for.
4. Retention: 197 fewer Full Time Equivalent Students were in the system in 2018/19 vs. 2017/18 as a result of no longer having a full course load.

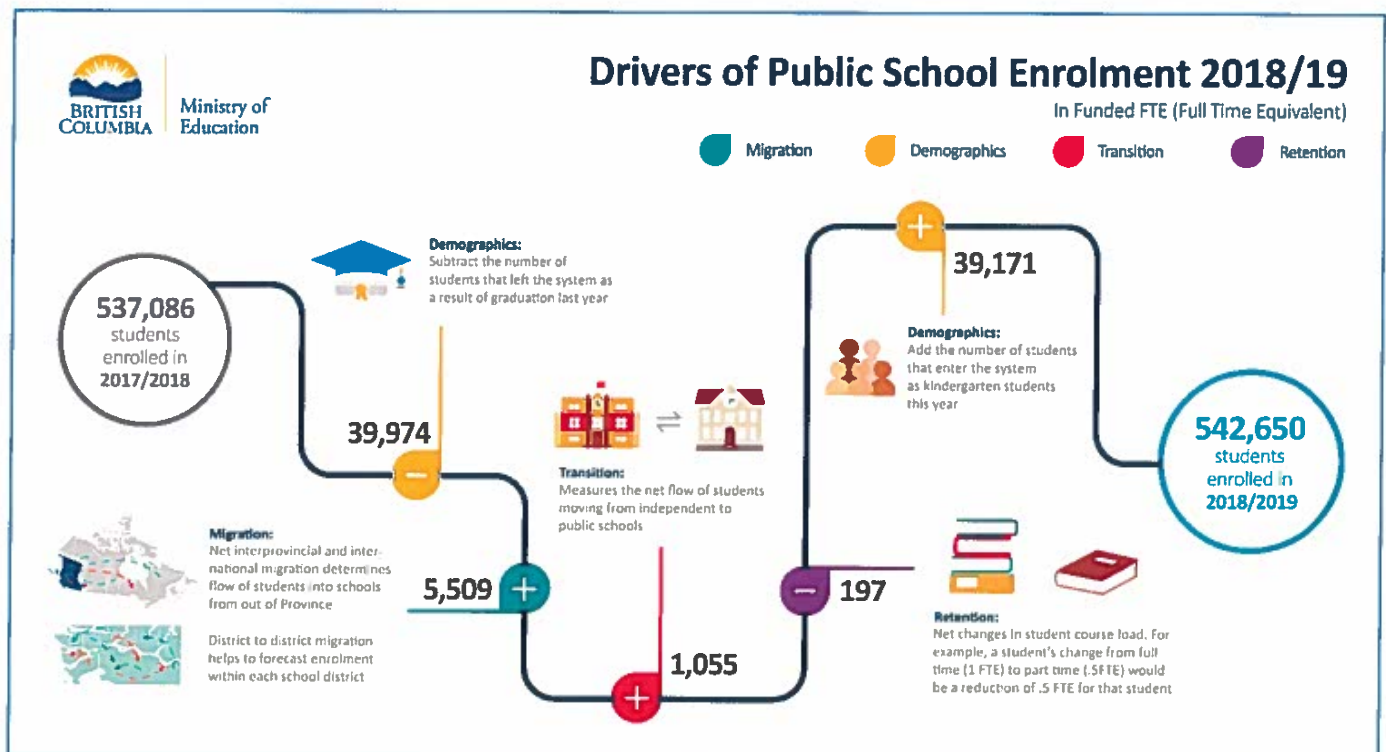


Figure 3: Drivers of Enrolment Growth (School Age Funded FTE)

Please contact EDUC.AnalysisandReporting@gov.bc.ca if you have any questions or comments about the 2018/19 enrolment results





CFLC BC Regional Liaison Officer/1/19

6 February 2019

Verena Gibbs
Tahayghen Elementary School
PO Box 290
Masset, BC
V0T 1M0

Dear Ms. Gibbs

I am writing to inform you that you have been nominated by one of your employees, who is also a serving Canadian Forces Reservist, to receive an award in recognition of your ongoing support of his service to Canada. Your employee, Master Corporal Chris Bellamy, is a Reservist with 4 Canadian Ranger Patrol Group in Haida Gwaii and he nominated you and School District 50 to receive an award in the Best Practices in Employer Support: Educational Institutes category. In part, the nomination read:

"M/Cpl Bellamy nominated his employer in recognition of the outstanding support he has received as a Canadian Ranger. Principal Verena Gibbs, and his employer, School District 50, have demonstrated consistent and flexible support for all of his Ranger activities, many of which are initiated at short notice. Despite this, over the last six years, his employers have always granted him leave to attend multiple training courses and short notice search and rescue operations which are crucial to the local community. Principal Gibbs has also been especially supportive of M/Cpl Bellamy's efforts to incorporate his Ranger training into the classroom within the School District. This has given the member the opportunity to teach students crucial skills that have aided with community emergency preparedness overall. Without the ongoing support of SD50, none of these accomplishments would have been possible."

The British Columbia Canadian Forces Liaison Council is proud to advise you that that your firm has been selected to receive the Provincial Award for the Best Practices in Employer Support Educational Institutes. A formal award ceremony is planned in Vancouver at the Vancouver Garrison Officers' Mess in the Seaforth Armoury on Tuesday, 26 February 2019 beginning at 1 pm. You are cordially invited to attend the ceremony to receive your award from the senior Reservist in Canada, Major General Paul Bury, Chief of Reserves and Employer Support. Also ideally in attendance will be your employee, Master Corporal Chris Bellamy, along with the Commanding Officer of 4 Canadian Ranger Patrol Group.

The Seaforth Armoury is located at 1650 Burrard Street in Vancouver and parking is available in the Major-General BM Hoffmeister Building parkade accessed off of 1st Avenue next to the

entrance to the Molson Brewery. Once there, wayfinding signs will direct you to the Officers' Mess for the ceremony.

Following the ceremony, there will be opportunities to speak with invited press representatives about the award and to meet other corporate and education institution award recipients at a reception to be held in the Officers' Mess.

While I realize that in your case, this event will require travel from Haida Gwaii, CFLC will be able to cover the costs of the flight and travel expenses to allow you to attend. If you are able to attend the award ceremony, please contact the event organizer, Commander Bryan Price at bryanp@direct.ca, and he will work to coordinate any travel details as required. If you are unable to attend the ceremony in Vancouver, we will look at other options to present the award on Haida Gwaii at a future date to be determined

I hope that you will be able to travel to Vancouver and I very much look forward to the opportunity to meet with you at the awards ceremony and recognize your outstanding efforts in support of the Canadian Armed Forces Reserves.



W. Scott Raesler
Colonel
Regional Liaison Officer
CFLC BC Provincial Council