



Port Clements Elementary School
 P.O. Box 288
 Port Clements, B.C. V0T 1R0
 Phone: (250) 557-4333
 Fax: (250) 557-4406
 Email: portoffice@sd50.bc.ca

PCES Restart Plan (K-7)

PCES has developed its Re-Start Plan in collaboration with the Ministry of Education, Provincial Health Officer, and School District 50. This plan is fluid and will be updated as needed using the most current information. This plan will be flexible and respond to changes in stages as laid out by the Province of British Columbia.

STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
Learning Group Size <ul style="list-style-type: none"> Elementary: N/A Middle: N/A Secondary: N/A 	Learning Group Size <ul style="list-style-type: none"> Elementary: 60 Middle: 60 Secondary: 120 	Learning Group Size <ul style="list-style-type: none"> Elementary: 30 Middle: 30 Secondary: 60 	Learning Group Size <ul style="list-style-type: none"> Elementary: 30 Middle: 30 Secondary: 30 	Learning Group Size <ul style="list-style-type: none"> Elementary: 0 Middle: 0 Secondary: 0
DENSITY TARGETS: <ul style="list-style-type: none"> Not applicable 	DENSITY TARGETS: <ul style="list-style-type: none"> Not applicable 	DENSITY TARGETS: <ul style="list-style-type: none"> 50% for all schools 	DENSITY TARGETS: <ul style="list-style-type: none"> 25% for all schools 	DENSITY TARGETS: <ul style="list-style-type: none"> 0% for all schools
IN-CLASS INSTRUCTION: Full-time all students, all grades	IN-CLASS INSTRUCTION: Full-time instruction for all students for the maximum instructional time possible within cohort limits. Self-directed learning supplements in-class instruction, if required.	IN-CLASS INSTRUCTION: Full-time instruction for: <ul style="list-style-type: none"> children of essential service workers students with disabilities/diverse abilities students who require additional supports In-class instruction for all other students for the maximum time possible within cohort limits. Self-directed and remote learning supplements in-class instruction.	IN-CLASS INSTRUCTION: Full-time instruction for: <ul style="list-style-type: none"> children of essential service workers students with disabilities/diverse abilities students who require additional supports Remote learning for all other students	IN-CLASS INSTRUCTION: Suspend in-class for all students

Supporting Documents

SD 50 SafeWork Instructions - <https://sd50.bc.ca/wp-content/uploads/2020/08/Covid-Safe-Work-Instruction-Stage-2-Draft.pdf>

BC Schools Re-start Plan -

<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-covid-19-health-safety-guidelines.pdf>

Pandemic Response Plan - <https://sd50.bc.ca/wp-content/uploads/2020/08/SD50-Pandemic-Response-Plan.pdf>

Exposure Control Plan - <https://sd50.bc.ca/wp-content/uploads/2020/08/SD50-COVID-19-Exposure-Control-Plan.pdf>

Cohorts/ Learning Groups

- a. The whole school and all staff will comprise one cohort. A cohort is a group of students and staff who stay together all year with minimized contact (no hugs or high fives) but do not need to maintain 2m at all times or wear a mask around each other. Personal preference will be respected. Our school will comprise 1 cohort. The school's total cohort group is approximately 25 people.
- b. There are a few staff who visit other schools during the week and who are outside of our school's cohort. Traveling staff will be accommodated by working in their own space and maintaining a 2m distance. If a 2m distance cannot be maintained the visiting staff member will wear a mask/face shield.

Students Returning

- a. All students will be returning to school on **Monday, September 14th**
 - i. Students and families will perform the Daily Health Check before arriving at school.
- b. Students will enter/exit the school from the front doors. Parents will remain outside
 - i. Students will use purple butterflies on the sidewalk for lining up to enter the school
 - ii. All students will wash their hands at the outdoor sink before entering the school
 - iii. Arrows will mark the floor for traffic patterns to minimize contact
 - iv. Students will head to their classrooms to put away their things
 - v. Indoor shoes will be worn inside the school
 - vi. Students will be spending more time outdoors. Please send appropriate outdoor clothing.

Communication to Families

- a. PCES will use email and the school's Facebook page to provide information to parents. To those who don't have tech capability the administration will call parents directly.
- b. The school district website is also a great place to find up to date and accurate information.

- c. PCES will be providing mini videos to communicate how the school works and the in-classroom precautions that have been implemented.

Daily Health Check

- a. A copy of the daily health check questions will go home to every family.

Daily Health Check

Daily Health Check			
1. Symptoms of Illness*	Does your child have any of the following symptoms?	CIRCLE ONE	
	Fever	YES	NO
	Chills	YES	NO
	Cough or worsening of chronic cough	YES	NO
	Shortness of breath	YES	NO
	Sore throat	YES	NO
	Runny nose / stuffy nose	YES	NO
	Loss of sense of smell or taste	YES	NO
	Headache	YES	NO
	Fatigue	YES	NO
	Diarrhea	YES	NO
	Loss of appetite	YES	NO
	Nausea and vomiting	YES	NO
	Muscle aches	YES	NO
	Conjunctivitis (pink eye)	YES	NO
	Dizziness, confusion	YES	NO
	Abdominal pain	YES	NO
	Skin rashes or discoloration of fingers or toes	YES	NO
2. International Travel	Have you or anyone in your household returned from travel outside Canada in the last 14 days?	YES	NO
3. Confirmed Contact	Are you or is anyone in your household a confirmed contact of a person confirmed to have COVID-19?	YES	NO

*Check BCCDC’s [Symptoms of COVID-19](#) regularly to ensure the list is up to date.

If you answered “YES” to any of the questions and the symptoms are not related to a pre-existing condition (e.g. allergies) your child should **NOT** come to school.

If they are experiencing any symptoms of illness, contact a health-care provider for further assessment. This includes 8- 1-1, or a primary care provider like a physician or nurse practitioner.

If you answered “YES” to questions 2 or 3, use the [COVID-19 Self-Assessment Tool](#) to determine if you should be tested for COVID-19.

- b. The health check will need to be completed by families/students before coming to school everyday.
- c. Health questions should be directed to a Health Authority by calling 811 or, by calling the Northern Health COVID Hotline at **1 (844) 645-7811**.
- d. COVID-19 Self-Assessment Tool <https://bc.thrive.health>
- e. BCCDC List of Symptoms <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms>

School Premises

- a. The playground will be open. Playgrounds will not be sanitized. Students will be expected to minimize contact. Hand washing will happen before students head out for recess and when they return from recess.
- b. The gymnasium will be open. Students are asked to come in active wear to minimize the use of change rooms.
- c. All classrooms will be used.
- d. An isolation area will be created in the front reception area for students who become ill as school. Updated contact information will be very important for contacting families in the event that a student becomes unwell.
- e. Washrooms will be limited to one person at a time.

Access to Port Clements Elementary School

- a. There will be a limited access for visitors.
- b. Visitors will have to make an appointment to visit the school [Tel:\(250\)557-4333](tel:(250)557-4333)
- c. All visitors will enter through the main doors of the school
 - i. Access will not be permitted through the Village of Port Clements doors

Cleaning/ Hygiene

- a. Additional cleanings will happen during the day.
- b. All high traffic surfaces will be wiped down twice a day.
- c. Students/staff will be required to wash their hands frequently.

When Student Should Perform Hand Hygiene:	When Staff Should Perform Hand Hygiene:
<ul style="list-style-type: none">▪ When they arrive at school.▪ Before and after any breaks (e.g., recess, lunch).▪ Before and after eating and drinking (excluding drinks kept at a student's desk or locker).▪ Before and after using an indoor learning space used by multiple cohorts (e.g. the gym, music room, science lab, etc.).▪ After using the toilet.▪ After sneezing or coughing into hands.▪ Whenever hands are visibly dirty.	<ul style="list-style-type: none">▪ When they arrive at school.▪ Before and after any breaks (e.g. recess, lunch). Before and after eating and drinking.▪ Before and after handling food or assisting students with eating.▪ Before and after giving medication to a student or self.▪ After using the toilet.▪ After contact with body fluids (i.e., runny noses, spit, vomit, blood).▪ After cleaning tasks.▪ After removing gloves.▪ After handling garbage.▪ Whenever hands are visibly dirty.

- d. Soap will be available for all classroom sinks.
- e. Hand washing signs are posted above every sink in the school to remind students and staff of frequent handwashing protocols.
- f. Wipes and hand sanitizer will be located in the following high traffic areas: office, front entrance, and staffroom.

Food/Water

- a. The hot lunch program will continue once a week with individual portions made for each student
- b. Healthy snacks will also be provided in individual portions.
- c. Students are NOT allowed to share food.
- d. Water fountain will remain closed.
- e. All students are required to bring full water bottles to school everyday.

PPE (Personal Protective Equipment). i.e. masks/shields

The provincial COVID-19 document [Healthy and Safety Guidelines for K-12](https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-covid-19-health-safety-guidelines.pdf) <https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-covid-19-health-safety-guidelines.pdf> states under PPE: Staff moving from cohort to cohort must wear a mask/shield. The first aid attendant is required to wear a mask when assisting a staff member or student. Staff and students will be supplied with masks.

Continuity of Supports: Students with Diverse Abilities/Disabilities Requiring Extra Support

- a. SRT will continue to communicate with parents of students with IEP's. This may be in person, by phone, E-mail, and/or virtually.
- b. SRT will continue to provide individual or small group support as needed with appropriate physical distancing. More in-class support will be encouraged
- c. Specific plans may need to be made with students who require more one-to-one support with close proximity
- d. EA support will stay within Learning groups whenever possible
- e. If necessary and appropriate, some specialized instruction will occur virtually
- f. If a student is unable to attend in-person for health reasons, technology may be provided to families, if needed to meet learning outcomes and/or IEP goals and objectives
- g. Goals/objective may need to be revised to reflect the current situation ie: social goals
- h. If learning from home, students may have peer and teacher contact using technology and online resources where appropriate
- i. Counsellor will also connect with families as needed, information will be sent out with contact info. and resources for families

Note: If a medical professional determines that a student cannot attend school due to their health risks, the school district will work with the family to review alternative learning options for the student.

In the event of illness

Students:

- a. If students are showing symptoms such as: fever, cough, difficulty breathing, sore throat and sneezing, they will wait in the medical room
- b. Parents will be called to come and pick up the student
- c. Students will wear a mask while waiting to be picked up, if they are able to tolerate it
- d. Thoroughly clean the space once the student has been picked up and ensure that everyone who may have had contact with the student washes their hands thoroughly
- e. Only one staff member should monitor and provide care for the student while they wait to go home. Staff should wear a mask if they are not able to maintain physical distance.

Staff:

- a. Staff and students should not attend work/school if they are not well or exhibit any of the listed symptoms (fever, cough, difficulty breathing, sore throat and sneezing). If showing symptoms of COVID-19, staff needs to go home immediately and stay home until they have been assessed by a health care provider. If staff have been in contact with someone who has been diagnosed with COVID-19, then staff need to self-isolate for 14 days or until staff have contacted your health care professional and been given the OK to return to work.
- b. The 811 health line can be called for further information.
- c. If someone in your household has symptoms, you do not need to stay home, as long as you do not have any symptoms yourself.
- d. If there is a confirmed case of COVID-19 in your family, you DO need to self-isolate for 14 days.

Haaw.aa,

Sarah Finnie

Principal
Port Clements Elementary School
sfinnie@sd50.bc.ca
(250)557-4333