

**MINUTES OF THE REGULAR BOARD MEETING HELD AT PORT CLEMENTS ELEMENTARY
SCHOOL AND VIA GOOGLE MEET ON TUESDAY, APRIL 23rd, 2019**

PRESENT WERE: Roeland Denooij, Chair
Dana Moraes, Vice Chair
Julia Breese, Trustee
Wilson Brown, Trustee
Adeana Young, Trustee

ALSO PRESENT: Joanne Yovanovich, Interim Superintendent
Shelley Sansome, Secretary Treasurer
Piet Langstraat, Special Advisor (via Google Meet)

ABSENT WAS: Colleen Bradley, Confidential Administrative Assistant

MEMBERS OF THE PUBLIC:

Elizabeth Condrotte
Daniel Schulbeck
Mr. Young

Google Meet:

Ken Evans
Steve Goffic
Lao Peerless
Jason Thompson

1. ACKNOWLEDGEMENT OF HAIDA TERRITORY

Chairperson Denooij acknowledged the meeting was being held on the unceded territory of the Haida Nation.

2. CALL TO ORDER

Chairperson Denooij called the meeting to order at 1802 hours.

Innovative Project: Plastic to Fuel Machine

Gudangaay Tlaats'gaa Naay Secondary Teacher Daniel Schulbeck presented his project that was successful attaining funding through the district's Innovative Projects grant to purchase a machine that transforms plastics to fuel.

3. PUBLIC QUESTION PERIOD

No questions were raised.

4. APPROVAL OF AGENDA

R19042301 MOTION BY DANA MORAES
SECONDED BY JULIA BREESE

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the agenda as circulated.

MOTION CARRIED

5. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS

5.1 April 2, 2019 Regular Board meeting minutes

R19042302 MOTION BY DANA MORAES
SECONDED BY JULIA BREESE

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the April 2, 2019 minutes as presented.

MOTION CARRIED

5.2 April 02, 2019 In-Camera Rise and Report

Interim Superintendent Yovanovich reported that personnel, property and student matters were discussed at the April 23, 2019 In-Camera meeting.

6. REPORT ON ACTION FROM PREVIOUS MEETING

6.1 BC Human Rights Tribunal Special Program Application

Interim Superintendent Yovanovich informed the Board of Education of School District No. 50 (Haida Gwaii) that a special program application to the BC Human Rights Tribunal is in progress.

6.2 Official Languages in Educational Program (OLEP)

Interim Superintendent Yovanovich informed the Board of Education of School District No. 50 (Haida Gwaii) that a meeting with the President of the Council of the Haida Nation Gaagwiis/Jason Alsop is pending.

6.3 Financial Health and Budgeting Learning Opportunity

The Board of Education of School District No. 50 (Haida Gwaii) discussed professional learning opportunities and meeting dates available. The Secretary Treasurer will circulate an email to confirm schedules.

7. DELEGATIONS/PRESENTATIONS

7.1 Professional Development – S. Querengesser, HGTA President

Unable to present.

8. CHAIRPERSON REPORT

Chairperson Denooij reported on the following activities performed by the Board of Education of School District No. 50 (Haida Gwaii) during the month of April 2019:

- Vice Chair Moraes attending a working session to prepare the 2019/2020 budget, a public preliminary budget meeting and is attending the BCSTA Annual General Meeting this week.
- Trustee Breese attended a community engagement meeting regarding the consolidation of Tahayghen Elementary and Gudangaa Tlaats'gaa Naay Secondary, a teleconference with the BC Public Schools Employers' Association regarding collective bargaining, a working session with Principals to plan for the 2019/20 budget, a working session with Trustees and senior staff to prepare the draft budget, a Principal and Exempt staff planning meeting, a public preliminary budget meeting, and is attending the BCSTA Annual General Meeting this week.
- Chair Denooij attended a meeting with the Haida Gwaii Principals' Association, a working session with Principals to plan for the 2019/20 budget, a working session with Trustees and senior staff to prepare the draft budget, two public preliminary budget meeting, ongoing discussions with Special Advisor Langstraat regarding hiring a Superintendent, and is attending the BCSTA Annual General Meeting this week.
- Trustee Brown attended meetings with Council of the Haida Nation President Jason Alsop.

8.1 Special Advisor Report

MOTION BY DANA MORAES

SECONDED BY WILSON BROWN

THAT the Board of Education of School District No. 50 (Haida Gwaii) accept the Interim Superintendent recommendation to request the Minister of Education extend Special Advisor Piet Langstraat's appointment to the district for as long as possible.

MOTION CARRIED

8.2 March 2019 Trustee Expenditure Report

R19042304 MOTION BY JULIA BREESE

SECONDED BY DANA MORAES

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the March 2019 Trustee Expenditure Report.

MOTION CARRIED

9. STRATEGIC AND POLICY ISSUES

9.1 Truth and Reconciliation Commission

9.2 Transportation Policy

The Board of Education of School District No. 50 (Haida Gwaii) discussed the following points regarding transportation policies:

- Change walking distance maximum to 2.3 km for kindergarten to grade 7 students and 4 km distance for students in grades 8 to 12;
- Clarify distances and definitions for interpretation purposes;
- A family request for transportation assistance;
- Link or merge policies with similar content and place in the same section in the manual.

R19042305 MOTION BY JULIA BREESE
SECONDED BY DANA MORAES

THAT the Board of Education of School District No. 50 (Haida Gwaii) direct staff to draft amendments to the Transportation Policies to present at the May 2019 Board meeting.

MOTION CARRIED

The Secretary Treasurer will inform the Board of Education of School District No. 50 (Haida Gwaii) of what communication was held with families regarding impacts resulting from changes made to student transportation.

9.3 Masset Schools Consolidation Update

The Board of Education of School District No. 50 (Haida Gwaii) discussed stakeholder engagement meetings and shared input they've heard thus far. New information will be added to the website as it arises and old information will be removed. A discussion ensued regarding consultation and accommodation definitions with knowledge shared by the Council of the Haida Nation.

9.4 Early Initiative Mental Health Grant

Interim Superintendent Yovanovich informed the Board of Education of School District No. 50 (Haida Gwaii) that the district has been awarded an Early Initiative Mental Health grant in the amount of \$37,000 to be spent by June 30, 2019.

10. OPERATIONAL ISSUES

10.1 March 2019 Finance Vouchers

R19042306 MOTION BY DANA MORAES
SECONDED BY JULIA BREESE

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the March 2019 Financial Vouchers.

MOTION CARRIED

10.2 Joint First Nations Transportation Plans

Interim Superintendent Yovanovich informed the Board of Education of School District No. 50 (Haida Gwaii) that the district is working with Skidegate Band Council and Old Massett Village Council to develop student transportation agreements.

10.3 2019 / 2020 Preliminary Budget

R19042307 MOTION BY DANA MORAES
SECONDED BY JULIA BREESE

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Annual Budget bylaw for fiscal year 2019/2020 in the amount of \$13,213639 be given first reading.

MOTION CARRIED
ABSTENTION WILSON BROWN

10.4 Field Trip Applications

10.4.1 Sk'aadGaa Naay Elementary – Mount Moresby Camp

R19042308 MOTION BY DANA MORAES
SECONDED BY JULIA BREESE

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Sk'aadgaa Naay Elementary School's field trip application to travel to Mount Moresby Adventure Camp.

MOTION CARRIED

10.4.2 GidGalang Kuuyas Naay Secondary - Grad Trip 2019

R19042309 MOTION BY DANA MORAES
SECONDED BY ADEANA YOUNG

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Gidgalang Kuuyaas Naay Secondary School's 2019 Graduation field trip application.

MOTION CARRIED

10.5 Ratify External Funding Poll Vote

R19042310 MOTION BY WILSON BROWN

SECONDED BY JULIA BREESE

THAT the Board of Education of School District No. 50 (Haida Gwaii) ratify the poll vote to approve Gudangaay Tlaats'gaa Naay Secondary School to accept a \$2,500 donation by North Arm Transportation Ltd to purchase sport jerseys and print the company logo on these jerseys.

MOTION CARRIED

11. CORRESPONDENCE

11.1 Village of Queen Charlotte Correspondence

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a letter dated April 8, 2019 from the Village of Queen Charlotte regarding an application for a non-medical cannabis retail store license.

11.2 BCEdAccess Society

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a letter from the BCEdAccess Society.

12. QUESTIONS AND INQUIRIES RELATING TO THE BOARD MEETING:

The Board of Education of Schools District No. 50 (Haida Gwaii) and members of the public held a question and answer period. The following agenda items were discussed:

- Budget process;
- Chief Matthews expansion;
- Student trustee opportunity to increase student voice.

13. ADJOURNMENT

R19042311 MOTION BY JULIA BREESE

SECONDED BY DANA MORAES

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 1733 hours.

MOTION CARRIED

Chairperson

Secretary Treasurer

**MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF EDUCATION HELD
AT PORT CLEMENTS ELEMENTARY SCHOOL ON APRIL 23, 2019**

PRESENT WERE: Roeland Denooij, Chairperson
Dana Moraes, Vice Chairperson
Wilson Brown, Trustee
Julia Breese, Trustee
Adeana Young, Trustee

ALSO PRESENT: Joanne Yovanovich, Interim Superintendent of Schools
Shelley Sansome, Secretary Treasurer
Piet Langstraat, Special Advisor (via Google Meet)

1. Call to Order

Chair Denooij called the meeting to order at 1607 hours.

2. Swearing In New Trustee

Secretary Treasurer Sansome led the swearing-in ceremony. Trustee Young pledged and signed the oath of office in addition to the Trustee Code of Ethics.

3. Adjournment

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Inaugural Board meeting at 1609 hours.

Secretary Treasurer

Chairperson



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

POLICY G.6 Transportation of students - School busses

Date Passed: October 1999

Date Approved: November, 1999

Date Amended: May 22, 2018

Preamble:

Transportation to and from school is the responsibility of parents/guardians. However, the Haida Gwaii School District #50 may provide transportation for students to attend school and other school related functions under certain circumstances as permitted by Sections 83 and 85 of the BC School Act.

Definitions:

- i. Eligible Rider: A student who is registered to be bussed to school on a daily basis
- ii. Courtesy Rider: a student who may ride the bus on occasion with prior approval

1.0 Provisions of Transportation School Busses:

1.1 Where there are sufficient students to justify the service and where road conditions are suitable for school buses, school bus transportation may be provided for students who:

- i. reside within the School District boundary;
- ii. live a considerable distance from the nearest school.

1.2 If the Board determines that school bus transportation is not practical, transportation assistance may be available as per SD 50 Policy D.3 *Transportation Assistance*.

1.2 Rider Eligibility:

- i. A student must be registered annually as an eligible or courtesy rider in order to ride a school bus.
- ii. A student may be considered to be eligible for transportation to and from school if his or her home address is at least 2.3 km from the school.
- iii. Chaperones (with cleared Vulnerable Sector Checks), for school related special events or field trips are also eligible to ride the bus under the direction of the Principal.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

1.2.1 Students with Special Needs

Students with special needs, are eligible for transportation or transportation assistance regardless of eligibility as approved by the Transportation Supervisor.

2.0 Administrative Procedures

2.1 The Superintendent:

- i. is responsible for all matters pertaining to the transportation of students on busses in our district.
- ii. may place video surveillance equipment and other monitoring devices on busses pending required consultation.
- iii. may reduce the limit in 1.2
 - ii. limit where special circumstances apply.
 - iii. will inform the board in matters that involve:
 - a. a permanent change to the ridership in the amount of the lowest ridership on a single route,
 - b. a change in the number of busses/routes available
 - c. Board level suspensions of riders

2.2 Courtesy Riders:

- i. Requests for courtesy rider transportation must be made in writing to the Transportation Supervisor
- ii. The criteria for approving courtesy rider requests will be based on:
 - a. Available space
 - b. Age of student
 - c. Distance from the school
 - d. Safety

In the event of long term ill health or temporary handicap, the Transportation Supervisor may determine that the student is eligible to become a regular rider on the bus.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

- iii. Bus schedules, routes, and pick up/drop off locations will not be adjusted for courtesy riders.
- iv. Courtesy ridership is subject to cancellation at any time.

2.3 Bus Routes

2.3.1 Transportation Supervisor:

- i. Is responsible for setting Bus routes
- ii. will review all school bus routes annually to ensure the continued application of the conditions stipulated by this Policy.
- iii. may deem it necessary to change school bus routes during the current school year. Parents or guardians of students who would be affected by the change shall be notified in writing at least two (2) weeks prior to any such change taking effect.
- iv. reviews written applications from parents/guardians who wish to seek an adjustment or an addition to a route based on the following criteria:
 - a. Safety of the students affected
 - b. Cost of providing the service
 - c. The number of students directly affected must be more than four (4)
 - d. Space limitations of the particular bus route
 - e. Implications for other students on the affected route
 - f. Road conditions of proposed route or extension, and,
 - g. Younger students or students with health problems will be given preference over other students

2.3.1 Bus Stops

- i. Except for extra-curricular trips, boarding and disembarking in locations other than a designated bus stop is not permitted.



SCHOOL DISTRICT NO. 50 HAIDA GWAII BOARD POLICY MANUAL

2.4 Bus Cancellations, Delays or Emergency Situations

The decision to cancel or delay school bus service for reasons such as adverse weather or safety matters, will be made by the Transportation Supervisor or delegate unless there is immediate risk to riders, in which case the driver will act accordingly.

- ii. The Transportation Supervisor will ensure that the Principal of affected schools is notified.
- iii. The Principal will be responsible for notifying parents or student emergency contacts.

2.4.1. In situations where the bus breaks down or where travel during trips becomes unsafe, the following procedures will apply:

- i. The driver will make every effort to ensure the immediate safety of all riders
- ii. The driver will notify the school principal and/or dispatcher
- iii. The principal or designate will notify parents/guardians
- iv. Unless directed otherwise by the driver or emergency responder, students will remain on the bus until such time as it is deemed safe for students to leave the bus.

2.4.2 This information will be included in parent/student handbooks or information packages.

2.5 Rider Conduct

- i. All riders are expected to follow the direction of the driver, as well as District and School Codes of Conduct at all times.
- ii. School Principals or their designates are responsible for addressing any disciplinary issues or investigations into conduct of student riders.
- iii. School Principals may implement disciplinary measures up to and including suspension of riding privileges.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Policy D.2 (Formerly 4410)

Policy Subject: TRAVELLING ON SCHOOL BUSES

November 1999

Policy: TRAVELLING ON SCHOOL BUSES

PREAMBLE

The Board recognizes that attendance at school is essential for students. To this end, the Board may provide transportation to school for its more distant students, subject to adequate numbers of students from an area.

REGULATION

1. All students being transported on school buses are subject to Student Rules While Travelling on School Buses-4410-1.
2. Principals will ensure Regulation 4410-Travelling on School Buses is brought to the attention of staff, students and parents at the beginning of each school year and thereafter as required.
3. Parents will be responsible for students until they board the bus, and after they leave the bus.
4. In case of continuing bus misbehaviours, the bus driver will be responsible for ensuring the students are assigned seats.
5. The loading of buses is to be carried out in safe and orderly manner.
6. Students/and their parents will be held responsible for wilful damage to and school bus as provided for Regulation 4500-Damage to Property.
7. Bus drivers shall have authority to maintain order on the bus and shall report serious or repeated misbehaviour to the Principal. Bus suspension should be used only after other means of discipline have failed.
8. Bus drivers will not normally remove a student at any point other than his place of disembarkation. The driver will consult with the Principal to determine whether the student is to be carried on the homeward trip of the same day.
9. Parents shall be advised by the Principal of the school in all cases of serious or repeated misbehaviour.
10. All bus suspensions must be reported to the Chief Executive Officer.

Short Term Suspension

11. Bus drivers shall have authority to suspend a student(s) for (1) day from the bus if the safe conduct of the bus is threatened. Such suspension shall be clearly stated to the student and a statement must be submitted to the Principal concerned giving the name of the student and the nature of the misbehaviour involved.
12. Principals are authorized to suspend a student from the right to travel on a school bus for up to five (5) days for misbehaviour.

Long Term Suspension

13. Serious or repeated misbehaviour may result in bus suspension for more than five (5) days. These will be reviewed by the Board as set out in Regulation 4300-Student Discipline-Suspensions.
14. Bus riding privileges in the case of long term suspension may only be reinstated by the Board.

Extra/Co-Curricular Bussing

15. When teachers are involved with extra/co-curricular activities, they are responsible for supervision of students. At the same time the bus driver has responsibility for judgements when the safe conduct of the bus is threatened.

Student Rules

1. Students must not litter or trespass on private property while waiting for the bus.
2. Students must stay well off the roadway until the bus arrives at the scheduled stop.
3. Students must not talk to the driver or in any way distract him/her while the bus is under way.
4. Students must remain in their assigned seats until the bus has come to a full stop.
5. Eating and drinking are prohibited on the bus except as approved by the bus driver.
6. Smoking is prohibited on the bus at all times.
7. Students should not take any articles on the bus which may constitute a safety hazard.
8. Students must obey the instructions given by the bus driver. The driver is in charge of the bus and has authority to suspend a student if the safe conduct of the bus is threatened. The driver will report students to the Principal in cases of misbehaviour or disobedience. Repeated offence may mean loss of bus privilege.

9. Any malicious damage done to a school bus will be charged to the parents and/or guardians of the students responsible for the damage,
10. Students are expected to show respect to fellow passengers on any school bus.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Policy D.3 (Formerly 2720)

Policy Subject: TRANSPORTATION ASSISTANCE

Date Passed: October 1999

Date Approved: November, 1999

Policy: TRANSPORTATION ASSISTANCE

PREAMBLE

The Board recognizes that not all areas of the school district are served by regular bus transportation routes. Further, that families are located outside the established walk limit of 4.8 km (3 miles) and therefore the Board recognizes payment of assistance to families who provide student transportation from their residences to the school located in the regular attendance area.

Transportation payments will be governed by regulations set by the Board governing both the schedule of payments to be utilized and the criteria to be used in determining payment.

PROCEDURE

1. In order to receive transportation assistance, parents must make written application on standard forms provided from the Board Office. In August of each year, advertisements will be placed notifying parents that applications for transportation assistance will be accepted, subject to Board criteria.
2. To qualify for transportation assistance, parents must reside a minimum of 4.8 km (3 miles) from the school in their attendance area; or in excess of 4.8 km (3 miles) from the end of an established bus run in their attendance area; or in cases where a student is severely disabled and would meet the qualifications as set out in the School Act for special circumstances.
3. Payment of transportation assistance will be on the basis of the number of days in attendance which has been confirmed by the school at which the student is in attendance. Where two (2) or more students of one family are enrolled in the transportation assistance plan, payment will be based on the largest number of days in attendance recorded for the family.
4. The schedules of assistance for road transportation and water transportation are provided in the following tables.

Rates for special program transportation will be negotiated on an individual basis.



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Date: February 1, 2019

Title: New Joint First Nation Student Transportation Plan Submission Requirements

As communicated in the Week of January 14, 2019 DM Bulletin, transportation is a key commitment in the new *BC Tripartite Education Agreement: Supporting First Nation Student Success* (BCTEA) to ensure that First Nation Students living on-reserve get to and from BC Public Schools. As part of this commitment Boards of Education (Boards) and First Nations are required to develop a Joint First Nation Student Transportation Plan (Joint Plans) to address students' transportation needs.

The Parties to BCTEA have been working since December 2018 to finalize a template Joint First Nation Student Transportation Plan and related instructions. The Parties' work has involved establishing guiding principles, criteria and expectations to guide Boards and First Nations in developing their Joint Plans and to support the BCTEA Parties in evaluating the merits of these Plans. Submission requirements have been finalized and relevant documents are listed below:

1. [Guiding Principles for Developing Joint First Nation Student Transportation Plans \(Guiding Principles\)](#);
2. [Submission Requirements](#); and
3. [Transportation Service Worksheet](#).

Boards and First Nations were encouraged several times over the fall of 2018 and winter 2019 to work together to determine First Nation Student transportation needs and to begin the collaborative process to develop a Joint Plan. The BCTEA Parties recognize that some Boards and First Nations may have developed a Joint Plan through this early collaborative process. If the Joint Plan contains the same information outlined in the Submission Requirements and Transportation Service Worksheets, and aligns with the Guiding Principles, please submit it in the current state. If not, please use the Transportation Service Worksheet to complete development of a Joint Plan for submission. Note that the Transportation Service Worksheet is preferred for consistency and expedient review. **Signed Joint Plans are due to the Ministry by March 8, 2019.** Please send them to educ.srsd@gov.bc.ca.

It is recognized that some Boards and First Nations may have existing Local Education Agreements (LEAs) that address transportation. The Boards and First Nations may agree the existing transportation arrangements meet the needs of First Nation Students and these Submission Requirements, or that the First Nation Student Transportation Plan process requires amendments to their LEA.

The Joint Plans will be reviewed by the tripartite Joint First Nation Student Transportation Committee (Joint Committee) comprised of representatives of BC, Canada and FNESC. **Decisions of the Joint Committee will be communicated to Boards and First Nations by April 12, 2019.** Joint Plans will be supported by a First Nation Student Transportation Fund comprised at the outset of existing federal funding equivalent to the Student Location Factor of the Operating Grants Manual and the provincial Student Transportation Fund. The Fund will be paid by the Government of Canada and administered by the Ministry.



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Please note that the focus is on operating costs associated with First Nation Student transportation needs and services. If transportation capital implications are identified by the Board and First Nation in their planning process, please clearly outline them in a separate document for further consideration by the Joint Committee. Further information will be forthcoming regarding transportation plans for Treaty First Nations and block-funded First Nations. The Parties encourage these groups to continue with the planning processes.

If you have any questions about the attached Submission Requirements or related materials, please contact Caroline Ponsford at caroline.ponsford@gov.bc.ca.

Sincerely,

Ministry of Education



Ministry of
Education

First Nations Education Steering Committee



Indigenous Services Canada



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Worksheet B - Transportation Service: Agreement Not Reached

Refer to the Submission Requirements for more detailed instructions on each of the steps.
NOTE: The transportation service can be provided by the Board of Education or First Nation.

School District: 50 Haida Gwaii
Complete per Board of Education for each First Nation organized by transportation service (and/or school)

STEP 1		
Transportation Service Proposed to First Nation Students		
Number of First Nation Students	Total	Agreement
	245	No Agreement

NOTE: Only fill in Worksheet B for those First Nation Students where no agreement has been reached on transportation services

Specify Transportation Services			STEP 2 - Current Transportation Service			STEP 3 - Identified Transportation Service	
First Nation	School Name	Location	Distance to School (KMs)	Transportation Issue/Gap		STEP 4 - Cost of Current Service	STEP 4 - Additional Cost of Service
				Transportation Service	Number of First Nation Students		
Skidegate Band Council	Sk'aadga Naay Elementary	5	5	20	64	Transportation available for FN students residing off reserve attending school in Skidegate	Skidegate Band Council requesting Haida Gwaii Board provide bus service to students to improve safety related to students walking a long busy roads, in the dark and surrounded by black bears.
	Gidgalang Kuuyaas Naay Secondary	11	11	61	61	Bussing before/after school to/from Skidegate.	\$185,000
Skidegate Band Council							\$0

SDSO provides bussing to students residing of the reserve of Skidegate enrolled at Gidgalang Kuuyaas Naay Secondary. Bussing is available to students residing on the reserve of Skidegate more than 5 km distance from Sk'aadga Naay Elementary. We're requesting \$135,00 to purchase an bus and \$50,000 per year to operate this new route.

Board and First Nation confirmation of outstanding area(s) of agreement

Total Additional Cost of Transportation Service
\$185,000

Chief of the First Nation (or delegate)

Board Chair

Worksheet A - Transportation Services: Agreement Reached

NOTE: The transportation service can be provided by the Board of Education or First Nation. Refer to the Submission Requirements for more detailed instructions on each of the steps.

School District:	SD50 Haida Gwaii
First Nation:	Old Massett Village

STEP 1		Transportation Service Proposed to First Nation Students	
Number of First Nation Students		Agreement	No Agreement
	Total	71	71

STEP 2 - Specify Transportation Services

School Attending		Average Distance from First Nation Community to School (KM/s)	Number of First Nation Students Served						3g Extra-curricular	STEP 3 Cost of Transportation
Name	Location		3a Walk	3b Parental Transportation Assistance	3c Specific Bus or Ferry Route	3c School Bus Run	3d Ferry	3e Special Needs		
Tahaghen Elementary	Masset	5 km	0			22				\$ 55,257.50
Gudangaay Tlaats'gaa Naay Secondary	Masset	5 km	0			49				\$ 122,992.50

Total Estimated Cost of Agreed Services

\$ 178,250.00

Memo

To: Board of Education SD50 (Haida Gwaii)
From: Piet Langstraat, Special Advisor
Date: May 21, 2019
Re: Public Meeting Items

There are a number of items I would like to share and discuss with the Board of Education.

1. Amalgamation of Tahayghen Elementary and Gudangaay Tlaats'gaa Naay Secondary Schools

A community meeting was held in Old Massett on May 2, 2019. Participants generated a number of constructive suggestions for the plans for the amalgamation of the two schools. On May 24, 2019 the Steering Committee met with the architect to discuss the suggestions from the May 2 meeting and to begin moving from conceptual discussions to creating working drawings for the renovations of Gudangaay Tlaats'gaa Naay Secondary School.

2. Haida Immersion

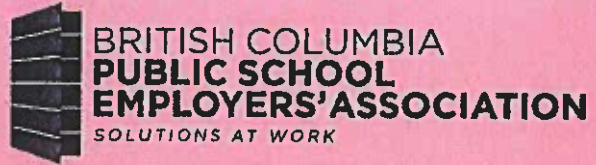
The letter from the Board of Education to the Minister of Education requesting support for the implementation of a Haida Immersion Program was well received. As a result of the request to the Minister, Assistant Deputy Minister Jennifer McCrae and Denise Augustine, Lead Indigenous Learner will be attending the June 25, 2019 meeting of the Board of Education to discuss support for the immersion program.

TRUSTEE EXPENDITURE REPORT
AS OF April 30, 2019

		April	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	4,322.25	45,422.80	61,148.00	15,725.20	74%
4-40-20000	GOV BENEFITS	290.60	1,699.53	6,266.00	4,566.47	27%
4-40-31200	PROFESSIONAL SERVICES-LEGAL	705.90	4,093.54	3,388.00	(705.54)	121%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	4,584.68	43,275.62	35,014.00	(8,261.62)	124%
4-40-37000	GOV DUES & FEES		9,184.77	8,822.00	(362.77)	104%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		7,557.38		(7,557.38)	0%
4-40-42025	ELECTIONS	1,898.57	10,509.81	20,000.00	9,490.19	53%
4-40-51000	GOV SUPPLIES		644.46	1,000.00	355.54	64%
4-40-59000	COMPUTER EQUIPMENT		9,410.09	7,515.00	(1,895.09)	125%
Total		11,802.00	131,798.00	144,288.00	12,490.00	91%

BCPSEA Proposal S.6

Date: April 9, 2019 Time: 4:16



LETTER OF UNDERSTANDING No. 4

BETWEEN:

BRITISH COLUMBIA PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

AND

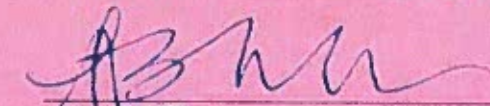
BRITISH COLUMBIA TEACHERS' FEDERATION

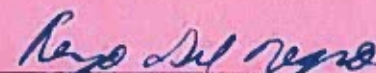
Re: Employment Equity – Aboriginal Employees

The parties recognize that Aboriginal employees are underrepresented in the public education system. The parties are committed to redress the under-representation of Aboriginal employees and therefore further agree that:

1. They will encourage ~~the employer~~ **local boards of education** and the local **teacher unions** to make application to the Human Rights Tribunal under section 42 of the *Human Rights Code* to obtain approval for a "special program" that would serve to attract and retain Aboriginal employees.
2. The parties will encourage local boards of education and local teacher unions to include layoff protections for Aboriginal employees in applications to the Human Rights Tribunal.
3. The parties will assist ~~the employer~~ **local boards of education** and the local **teacher unions** as requested in the application for and implementation of a "special program" consistent with this Letter of Understanding.

Signed this 9th day of April _____, 2019


For BCTF
Jody Polukoshko


For BCPSEA



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

POLICY D.4 (Formerly 3500)

FIELD TRIPS

Date Passed: November 1999

Date Amended: September 2008, June 2015

Jan 2019

It is recognized by the Board of Education that field trips are extra-curricular and that teachers and chaperones are donating their time for the benefit of students. Sponsoring or chaperoning field trips is not mandatory. However, any field trip must include an SD50 employee as a chaperone.

PROCEDURE

A. APPROVALS

1. Principal Approved Field Trips

ON-ISLAND

- (a) The trip does not take students off Haida Gwaii;**
- (b) The trip does not involve students in overnight absences;**
- (c) No fee is charged to students except as approved under POLICY 2115 STUDENT FEES;**
- (d) Parent request forms are mandatory for each student, prior to the proposed trip, except for walking field trips;**
- (e) Use of private vehicles must meet requirements of Board policy #4420;**
- (f) The Superintendent of Schools is notified of the trips requiring parent consent forms;**
- (g) Substitute costs are charged to the school's field trip budget or other appropriate school budget;**
- (h) The number of such trips is at the discretion of the school principal and is limited to his/her budget.**
- (i) Chaperone to student ratio for Principal Approved field trips shall be equivalent to requirements for a classroom.**

OFF-ISLAND OR OVERNIGHT

- (a) These trips may involve students being absent overnight; and/or a student use fee above those approved under the Schedule of Student Charges;**



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

- (b) The trip does not take the students out of District for more than five (5) school days;
- (c) and (f) above
- (d) Parent request forms are mandatory for each student prior to the proposed trip;
- (e) Substitute costs are charged to the school's field trip budget or other appropriate school budget;
- (f) All funding come from fund raising activities, student fees and/or school based budgets;
- (g) The number of such trips is at the discretion of the school principal and is limited by his/her budgets;
- (h) Chaperone to student ratio for Principal Approved field trips shall be 1 chaperone for every ten students.

2. Superintendent Approved Field Trips

- (a) Trips that take students out of Province and/or out of District for more than five (5) days require Board approval;
- (b) Parent request forms are mandatory for each student prior to the proposed trip;
- (c) High Risk Field Trips that occur with experienced staff and are of an ongoing or repeat nature. These include annual ski trips, regular kayak sessions, or other events that recur with frequency with the same staff.
- (d) Final approval may be granted by the Superintendent of Schools upon submission of a detailed itinerary and list of participants.
- (e) Chaperone to student ratio for Superintendent Approved field trips shall be one chaperone for every eight students.

3. Board of Education Approved Field Trips

- (a) All new field trips of higher risk must be approved by the Board of Education. These include ski trips, kayaking trips, out of country, etc. that are undertaken as new activities or with wholly new staff supervising them. Please see Principal for further information.

B. RESPONSIBILITIES

1. Sponsor Teachers/Coaches/Supervisors

- (a) Shall provide the principal with objectives; itinerary, participants, budget and a source of funds;
- (b) Shall make it clear to participants that it is a privilege to travel on behalf of the school and school district and, for disregard of travel rules, the privilege may be withdrawn;



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

- (c) Shall ensure that all participants have met participant criteria set by the school;
- (d) Shall make necessary contacts with others involved in the field trip to ensure the best possible activity;
- (e) Shall ensure that travel consent forms have been completed and filed with the principal;
- (f) Shall collect user fees and deposit with school secretary directing distribution of receipts to Principal or District Sports Chairperson for District Sports activities;
- (g) Shall ensure that procedures are in place to deal with any participant having medical alert status;
- (h) Shall provide participants and parents/guardians with a trip itinerary. This should include one or more phone numbers, through which the supervisor might be reached in an emergency;
- (i) Shall advise participants, in advance, of the expectations regarding their behaviour and outline the consequences of inappropriate behaviour;
- (j) Shall ensure that transportation of students is in keeping with Board Policy #4420;
- (k) Shall be considered to be on supervision throughout a field trip and are expected to provide reasonable supervision. Reasonable supervision is that which would be provided by a careful and prudent parent;
- (l) Shall ensure adequate supervision for the duration of the field trip. For overnight field trips ensure male supervision for male students and female supervision for female students. If this is not possible, special arrangements must be approved by the principal and parent/guardian;
- (m) Shall have a procedure for contacting parents/guardians should the need arise.
- (n) Shall try to have students move about in groups of two (2) or more, when on their own;
- (o) Shall, if billeting, try to arrange for pairs to be accommodated;
- (p) Understand it is the responsibility of the teacher(s) in charge of the field trip to organize adequate supervision. These teacher(s) may not relinquish responsibility, but they may schedule specific times when they are free of supervision duties and able to pursue meeting individual or personal needs.
- (q) Shall abstain from the consumption of alcohol, marijuana or any illegal substance for the duration of the field trip. This includes cases in which students are billeted.
- (r) Ensure that participants leave the field trip site in a clean and orderly condition;
- (s) Be courteous in informing those involved of cancellations or changes in itinerary;
- (t) Shall provide a report to the principal.
- (u) Chaperone to student ratio for Board of Education Approved field trips shall be one chaperone for every eight students.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

2. Student Expectations

- A. Obey instructions/directions of the supervisor;
- B. Understand that it is a privilege to travel on behalf of the school and school district and, for disregard of travel rules, the privilege may be withdrawn;
- C. Conduct themselves in a manner that will bring credit to their parents/guardians, their supervisors, their school and the district;
- D. Return completed Parent Request Forms and travel fee in advance of the trip;
- E. Cooperate with their classroom teachers and staff and complete assignments;
- F. Ride on school arranged transportation, unless arrangements have been made with the supervisor and the principal prior to the travel;
- G. Be in the company of one or more "buddies" at all times;
- H. Assist in any clean-up at the activity site or during related activities;
- I. Obtain express permission of the supervisor prior to participation in any unscheduled/unplanned activity;
- J. Comply with criteria specific to the activity as outlined by the school and supervisor in the planning stages. I.e.: Attendance to school & associated meetings, curfews optional activities, access of funds, sportsmanlike conduct in practices and events;
- K. Attend school if it is in session, up until the time of departure and immediately upon return, unless excused by the supervisor.
- L. Each participating student shall have in their possession any necessary personal identification (photo id, student card, passport, etc.).

Further, the consumption of alcoholic beverages or the use of illegal substances will result in the immediate withdrawal of participation in the activity, and associated privileges to travel and the return home of the student as soon as convenient at the expense of the parent/guardian.

If in the opinion of the supervisor and principal there are any other serious misconduct the student may be suspended and returned home at the expense of the parent/guardian including behaviours such as physical or mental intimidation.

C. APPLICATION PROCESS

1. Application Process

- (a) The sponsoring teacher/coach shall make application to the principal of the school for a field trip, applications must include proposed itinerary, budget, list of participants, supervisors and safety plan;
- (b) Upon approval the principal shall make formal application to the Superintendent of Schools where applicable;
- (c) Field trip proposals needing Superintendent approval or Board of Education approval shall be filed with sufficient lead time to accommodate this process;
- (d) A report on each field trip must be filed with the principal or Superintendent of Schools according to the level of the approval.

D. FUNDING FOR PROVINCIAL EVENTS



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

1. Teams or individuals attending a provincial, national or international competition will receive funding support for air travel costs through the District Office to a maximum of \$10,000.00 per competition.
2. In order to qualify for funding, teams or individuals must have qualified for the provincial competition. A report of the qualification process for each event must be included in the application to the Board of Education for funding.
3. It is expected that each school will have in its Code of Conduct specific policies and procedures related to student eligibility regarding field trips and provincial events.

Please find the following on SD50's website under **Employee Resources > Commonly Requested Forms** below the Field Trips section:

Form 3500-1 Parent Request Form Student Activity

Form 3500-2 Higher Risk Field Trip Parent Permission Student Activity

Form 3500-3 Field Trip Information Template



**THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 (HAIDA GWAI)**

2018/2019 TRUSTEE PORTFOLIOS

Chairperson: Roeland Denooij
Vice Chairperson: Dana Moraes

PORTFOLIO	TRUSTEE
EDUCATION	
Cultural, District Sports	Dana Moraes, Alt: Wilson Brown
Professional Development	Julia Breese, Alt: Dana Moraes
ABORIGINAL EDUCATION	
Haida Education Council	Wilson Brown, Alt: Dana Moraes
Local Education Agreement (OMVC & Skidegate)	Wilson Brown, Alt: Dana Moraes
FINANCE AND PERSONNEL	
BC Public Schools Employers' Association (BCPSEA)	Julia Breese, Alt: vacant
Labour Management	Julia Breese, Alt: vacant
Finance & Audit	Vacant
COMMUNITY RELATIONS	
BC Schools Trustees' Association (BCSTA)	Roeland Denooij, Alt: vacant
District Parent Advisory Council	Julia Breese, Alt: vacant
Community Relations Liaison	Julia Breese, Alt: vacant
Sexual Orientation	Julia Breese, Alt: Dana Moraes

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

May 28, 2019

AGENDA ITEM:

Finance Voucher April 30, 2019

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	April 30, 2019	\$77,589.45	
ePayments	April 30, 2019	\$480,227.41	
Quick Pays	April 30, 2019	\$338,840.22	
TOTAL Accounts Payable.....	April 30, 2019		\$896,657.08
Teachers	15-Apr	\$80,850.00	
AO/Exempt	15-Apr	\$29,650.00	
Teachers	30-Apr	\$109,206.92	
AO/Exempt	30-Apr	\$41,706.30	\$261,413.22
CUPE	13-Apr	\$74,011.64	
Casuals	13-Apr	\$20,810.35	
TOC's	13-Apr	\$14,400.27	
CUPE	27-Apr	\$61,210.82	
Casuals	27-Apr	\$18,077.69	
TOC's	27-Apr	\$11,046.71	
			\$199,557.48
TOTAL Payroll.....	April 30, 2019		\$460,970.70
TOTAL A/P and Payroll			<u>\$1,357,627.78</u>

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,357,627.78** for the month of April

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF APRIL 30, 2019

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
58254	4/3/2019	Canada Revenue Agency	\$ 660.68
58255	4/3/2019	CASSA	\$ 394.37
58256	4/3/2019	Great-West Life	\$ 783.37
58257	4/3/2019	Great West Life	\$ 1,019.04
58258	4/3/2019	Insight Media Centre LTD	\$ 93.75
58259	4/3/2019	London Life Insurance Company	\$ 700.03
58260	4/3/2019	Scott Freight Services	\$ 74.44
58261	4/3/2019	Super Valu Store No. 43	\$ 261.20
58262	4/3/2019	Tricon Truss & Millwork Ltd	\$ 4,265.56
58263	4/3/2019	Petty Cash	\$ 115.96
58264	4/11/2019	Barbara McBride	\$ 2,516.85
58265	4/11/2019	East Van Graphics	\$ 1,543.50
58266	4/11/2019	Gracie's Place	\$ 617.03
58267	4/11/2019	Ileah Mattice	\$ 750.00
58268	4/11/2019	Pitney Bowes Leasing	\$ 12.10
58269	4/11/2019	Queen B's Cafe	\$ 269.59
58270	4/11/2019	Super Valu Store No. 43	\$ 209.15
58271	4/11/2019	Westpoint Automotive	\$ 122.10
58272	4/11/2019	Shelley Sansome	\$ 320.32
58273	4/17/2019	BC Hydro & Power Authority	\$ 19,746.59
58274	4/17/2019	Inlet Coffee & Cafe	\$ 240.00
58275	4/17/2019	Prosser HR Solutions	\$ 12,097.59
58276	4/17/2019	Receiver General	\$ 7,286.24
58277	4/17/2019	Staples Desjardins Card Service	\$ 49.59
58278	4/17/2019	Shelley Sansome	\$ 357.98
58279	4/26/2019	Canadian Inst. of Reading	\$ 900.00
58280	4/26/2019	Christy Konschuh	\$ 61.56
58281	4/26/2019	Ben Davidson	\$ 50.00
58282	4/26/2019	East Van Graphics	\$ 1,543.50
58283	4/26/2019	Funk It	\$ 137.76
58284	4/26/2019	Inlet Coffee & Cafe	\$ 400.00
58285	4/26/2019	Dana Moraes	\$ 333.60
58286	4/26/2019	Techno CNC Systems llc.	\$ 19,606.00
58287	4/26/2019	William NC Yovanovich	\$ 50.00
TOTALS			\$ 77,589.45

SCHOOL DISTRICT NO. 50
eREGISTER AS OF APRIL 30, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
4/3/2019	Artstarts IN Schools	12888	\$ 7,680.00	8350
4/3/2019	BC Principals & Vice Principals' Association	12889	\$ 647.52	8350
4/3/2019	BC School Superintendents' Ass.	12890	\$ 262.50	8350
4/3/2019	BC Teachers' Federation	12891	\$ 12,238.47	8350
4/3/2019	Big Red Enterprises LTD.	12892	\$ 2,155.41	8350
4/3/2019	Harmonie Blais	12893	\$ 1,188.80	8350
4/3/2019	Coastal Propane Inc.	12894	\$ 24,627.39	8350
4/3/2019	CUPE - Local 2020	12895	\$ 3,795.36	8350
4/3/2019	Driftech Mechanical Services	12896	\$ 3,563.78	8350
4/3/2019	Gwaii Taxi & Tours	12897	\$ 1,995.00	8350
4/3/2019	Haida Gwaii Consumers Co-operative	12898	\$ 431.22	8350
4/3/2019	Haida Gwaii Teachers' Association	12899	\$ 2,464.85	8350
4/3/2019	Harris & Company	12900	\$ 188.16	8350
4/3/2019	Haida Gwaii PVPA Association	12901	\$ 219.79	8350
4/3/2019	Industrial Alliance	12902	\$ 64.74	8350
4/3/2019	Insight Canada Inc.	12903	\$ 1,360.37	8350
4/3/2019	Jonathan Morgan & Company	12904	\$ 30,178.82	8350
4/3/2019	Morneau Shepell Ltd.	12905	\$ 1,336.46	8350
4/3/2019	North Coast Occupational Therapy	12906	\$ 4,836.08	8350
4/3/2019	North Coast Regional District	12907	\$ 102.00	8350
4/3/2019	Purolator Courier LTD.	12908	\$ 191.36	8350
4/3/2019	Sandspit Community Society	12909	\$ 15,000.00	8350
4/3/2019	School Specialty Canada	12910	\$ 2,294.40	8350
4/3/2019	SSQ INSURANCE COMPANY	12911	\$ 48.00	8350
4/3/2019	George Stein	12912	\$ 640.75	8350
4/3/2019	Tlc Automotive Services LTD.	12913	\$ 234.39	8350
4/3/2019	Zep Sales & Services of Canada	12914	\$ 107.79	8350
4/3/2019	Administrative Officers Pro D	12915	\$ 1,200.00	8350
4/3/2019	Canadian Western Trust	12916	\$ 4,625.00	8350
4/3/2019	Joint Professional Development	12917	\$ 2,798.04	8350
4/3/2019	Lao Peerless	12918	\$ 1,169.85	8350
4/3/2019	Sophie Peerless	12919	\$ 33.03	8350
4/3/2019	Leighann Rodger	12920	\$ 137.71	8350
4/3/2019	Tahayghen Principal's IN Trust	12921	\$ 615.00	8350
4/11/2019	Aaron-Mark Services	12922	\$ 939.44	8357
4/11/2019	Joyce Bennett	12923	\$ 250.00	8357
4/11/2019	Charlotte Island Tires LTD.	12924	\$ 678.06	8357
4/11/2019	Driftech Mechanical Services	12925	\$ 820.36	8357
4/11/2019	E.B. Horsman & Son	12926	\$ 1,366.90	8357

SCHOOL DISTRICT NO. 50
eREGISTER AS OF APRIL 30, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
4/11/2019	Fast Fuel Limited Partnership	12927	\$ 833.89	8357
4/11/2019	First Truck Center Vancouver	12928	\$ 1,701.36	8357
4/11/2019	Family Services Of Greater Vancouver	12929	\$ 4,398.01	8357
4/11/2019	Graydon Security Systems	12930	\$ 628.96	8357
4/11/2019	Haida Gwaii Consumers Co-operative	12932	\$ 1,626.44	8357
4/11/2019	Insight Canada Inc.	12933	\$ 2,523.70	8357
4/11/2019	Pacific Ropes	12934	\$ 115,823.63	8357
4/11/2019	Port Air Cargo	12935	\$ 73.50	8357
4/11/2019	Rocky's Equipment Sales LTD.	12936	\$ 339.07	8357
4/11/2019	School Specialty Canada	12937	\$ 153.68	8357
4/11/2019	Shift Energy Group Inc	12938	\$ 25,321.43	8357
4/11/2019	Anita Simonsen	12939	\$ 1,069.20	8357
4/11/2019	Spectrum Educational Supplies LTD.	12940	\$ 4.31	8357
4/11/2019	Tlc Automotive Services LTD.	12941	\$ 56.23	8357
4/11/2019	Village Of Queen Charlotte	12942	\$ 2,392.02	8357
4/11/2019	Xerox Canada Ltd.	12944	\$ 2,346.58	8357
4/11/2019	Maureen Benoit	12945	\$ 122.04	8357
4/11/2019	Roeland Denooij	12946	\$ 679.33	8357
4/11/2019	Janet D. Gray	12947	\$ 15.00	8357
4/11/2019	Gudangaay Tlaats'gaa Naay IN Trust	12948	\$ 187.50	8357
4/11/2019	Irene Klein	12949	\$ 21.60	8357
4/11/2019	Trisha Nalleweg	12950	\$ 700.00	8357
4/11/2019	Sophie Peerless	12951	\$ 12.00	8357
4/11/2019	Port Clements School Principal's in Trust	12952	\$ 481.58	8357
4/11/2019	GidGalang Kuuyas Naay PIT	12953	\$ 1,200.00	8357
4/17/2019	Apple Canada Inc. C3120	12954	\$ 5,868.80	8361
4/17/2019	BC Air Filter LTD.	12955	\$ 1,260.49	8361
4/17/2019	Black Press Ltd.	12956	\$ 1,749.55	8361
4/17/2019	Coastal Propane Inc.	12957	\$ 53,670.95	8361
4/17/2019	Fast Fuel Limited Partnership	12958	\$ 1,136.92	8361
4/17/2019	First Truck Center Vancouver	12959	\$ 57.38	8361
4/17/2019	Grand & Toy	12960	\$ 321.99	8361
4/17/2019	Haida Gwaii Trader.com	12961	\$ 42.00	8361
4/17/2019	Harris & Company	12962	\$ 136.76	8361
4/17/2019	Kms Tools And Equipment	12963	\$ 20.12	8361
4/17/2019	Lin Haw International Co. Ltd.	12964	\$ 3,194.85	8361
4/17/2019	North Arm Transportation LTD.	12965	\$ 8,181.97	8361
4/17/2019	North Coast Supply Co. LTD.	12966	\$ 25.71	8361

SCHOOL DISTRICT NO. 50
eREGISTER AS OF APRIL 30, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
4/17/2019	Pacific Ropes	12967	\$ 25,876.23	8361
4/17/2019	Purolator Courier LTD.	12968	\$ 57.15	8361
4/17/2019	Rootham Services Group Incl	12969	\$ 6,831.03	8361
4/17/2019	Sandy Alsop	12970	\$ 500.00	8361
4/17/2019	Tlc Automotive Services LTD.	12971	\$ 139.05	8361
4/17/2019	Jennifer Kellar	12972	\$ 122.04	8361
4/17/2019	R. David McLean	12973	\$ 486.00	8361
4/17/2019	Emily O'Gorman	12974	\$ 30.00	8361
4/17/2019	William Pollard	12975	\$ 145.80	8361
4/17/2019	GidGalang Kuuyas Naay PIT	12976	\$ 61.60	8361
4/17/2019	James Roberts	12977	\$ 22.00	8361
4/17/2019	Leighann Rodger	12978	\$ 367.05	8361
4/17/2019	Tahayghen Principal's IN Trust	12979	\$ 615.00	8361
4/26/2019	Aaron-Mark Services	12980	\$ 157.67	8367
4/26/2019	Bandstra Transportation	12981	\$ 724.99	8367
4/26/2019	Butler Workplace Solutions	12982	\$ 728.00	8367
4/26/2019	Clearbrook Hydroseeding LTD	12983	\$ 551.26	8367
4/26/2019	Fast Fuel Limited Partnership	12984	\$ 600.75	8367
4/26/2019	Gore Creek Tech	12985	\$ 1,029.86	8367
4/26/2019	Kms Tools And Equipment	12986	\$ 113.13	8367
4/26/2019	Lwm Services Inc.	12987	\$ 390.00	8367
4/26/2019	McElhanney	12988	\$ 53,639.82	8367
4/26/2019	Pebt, IN Trust	12989	\$ 10,802.25	8367
4/26/2019	Telus Communications (Bc) Inc.	12990	\$ 1.45	8367
4/26/2019	Tlc Automotive Services LTD.	12991	\$ 127.43	8367
4/26/2019	Deavlan Bradley	12992	\$ 80.95	8367
4/26/2019	Tawni-Marie Davidson	12993	\$ 223.20	8367
4/26/2019	Kristen Olsen	12994	\$ 100.80	8367
4/26/2019	Kimberley Reid	12995	\$ 110.16	8367
4/26/2019	Leighann Rodger	12996	\$ 94.37	8367
4/26/2019	Megan Romas	12997	\$ 377.69	8367
4/26/2019	Lynn Scott	12998	\$ 150.00	8367
4/30/2019	Robert Hadcock	12931	\$ 2,278.33	8357
4/30/2019	WEIGUM, Shirley	12943	\$ 1,827.00	8357
TOTALS			\$ 480,227.41	

SCHOOL DISTRICT NO. 50
QUICK PAY REGISTER AS OF APRIL 30, 2019

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
285748	4/5/2019	Teachers' Pension Plan	\$ 4,290.83
285747	4/5/2019	Municipal Pension Plan	\$ 15,741.43
629193	4/8/2019	Canada Customs And Revenue	\$ 23,713.96
618537	4/9/2019	Canada Customs And Revenue	\$ 75,760.08
618137	4/9/2019	Canada Customs And Revenue	\$ 12,261.46
618940	4/12/2019	Canada Customs And Revenue	\$ 433.00
286494	4/12/2019	Municipal Pension Plan	\$ 5,975.72
286493	4/12/2019	Teachers' Pension Plan	\$ 87,557.58
629837	4/12/2019	Canada Customs And Revenue	\$ 8,536.38
802432	4/12/2019	Canada Customs And Revenue	\$ 7,155.15
620871	4/12/2019	Workers' Compensation Board	\$ 21,250.23
620720	4/12/2019	MINISTER OF FINANCE	\$ 2,587.50
620308	4/12/2019	MINISTER OF FINANCE	\$ 2,362.50
620005	4/16/2019	Pacific Blue Cross	\$ 10,037.67
620967	4/16/2019	Pacific Blue Cross	\$ 3,588.24
286902	4/18/2019	Municipal Pension Plan	\$ 5,162.15
612083	4/24/2019	Canada Customs And Revenue	\$ 5,100.00
612375	4/24/2019	Canada Customs And Revenue	\$ 39,100.00
802684	4/24/2019	Canada Customs And Revenue	\$ 7,744.34
615777	4/30/2019	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 338,840.22

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Shelley Sansome**
Secretary-Treasurer

FROM **Moira Dubasov**
Assistant Secretary-Treasurer

SUBJECT: **Teachers Payroll for..... April**

DATE **08-May-19**

Period Ending	Pay Period	Payroll Group	Net Amount
15-Apr	PP#1-4Adv	Teachers	\$ 80,850.00
15-Apr	PP#1-4Adv	AO/Exempt	\$ 29,650.00
30-Apr	PP#1-4	Teachers	\$ 109,206.92
30-Apr	PP#1-4	AO/Exempt	\$ 41,706.30
Total Net Pay			\$261,413.22

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Shelley Sansome**
 Secretary-Treasurer

FROM **Maira Dubasov**
 Assistant Secretary-Treasurer

SUBJECT: **Non-Teachers Payroll for... April**

DATE **08-May-19**

Period Ending	Pay Period	Payroll Group	Net Amount
13-Apr	PP #2-8	CUPE	\$ 74,011.64
13-Apr	PP #2-8	Casuals	\$ 20,810.35
13-Apr	PP #2-8	TOC's	\$ 14,400.27
27-Apr	PP #2-9	CUPE	\$ 61,210.82
27-Apr	PP #2-9	Casuals	\$ 18,077.69
27-Apr	PP #2-9	TOC's	\$ 11,046.71
Total Net Pay			\$ 199,557.48

Annual Budget

School District No. 50 (Haida Gwaii)

June 30, 2020

School District No. 50 (Haida Gwaii)

June 30, 2020

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$13,213,639 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE 23rd DAY OF APRIL, 2019;

READ A SECOND TIME THE 28th DAY OF MAY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF MAY, 2019;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Annual Budget Bylaw 2019/2020, adopted by the Board the 28th DAY OF MAY, 2019.

Secretary Treasurer

School District No. 50 (Haida Gwaii)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	436,000	461,000
Adult	1,250	0,125
Total Ministry Operating Grant Funded FTE's	437,250	461,125
Revenues	\$	\$
Provincial Grants		
Ministry of Education	7,289,184	7,156,139
Other	96,996	396,996
Other Revenue	4,545,010	4,260,988
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
Amortization of Deferred Capital Revenue	950,559	829,557
Total Revenue	12,958,760	12,720,691
Expenses		
Instruction	8,843,778	8,580,476
District Administration	1,009,995	1,156,475
Operations and Maintenance	2,876,316	2,742,124
Transportation and Housing	456,940	512,354
Total Expense	13,187,029	12,991,429
Net Revenue (Expense)	(228,269)	(270,738)
Budgeted Allocation (Retirement) of Surplus (Deficit)		244,456
Budgeted Surplus (Deficit), for the year	(228,269)	(26,282)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(228,269)	(26,282)
Budgeted Surplus (Deficit), for the year	(228,269)	(26,282)

School District No. 50 (Haida Gwaii)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	10,624,539	10,477,341
Special Purpose Funds - Total Expense	1,383,662	1,442,271
Capital Fund - Total Expense	1,178,828	1,071,817
Capital Fund - Tangible Capital Assets Purchased from Local Capital	26,610	
Total Budget Bylaw Amount	13,213,639	12,991,429

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
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Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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School District No. 50 (Haida Gwaii)
Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2020

Statement 4

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(228,269)	(270,738)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(26,610)	
Total Acquisition of Tangible Capital Assets	(26,610)	-
Amortization of Tangible Capital Assets	1,192,816	1,071,817
Total Effect of change in Tangible Capital Assets	1,166,206	1,071,817
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	937,937	801,079

School District No. 50 (Haida Gwaii)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	6,205,522	6,013,868
Other	96,996	96,996
Other Revenue	4,245,010	4,245,010
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
Total Revenue	10,624,539	10,432,885
Expenses		
Instruction	7,570,506	7,248,595
District Administration	899,605	1,046,085
Operations and Maintenance	1,697,488	1,670,307
Transportation and Housing	456,940	512,354
Total Expense	10,624,539	10,477,341
Net Revenue (Expense)	-	(44,456)
Budgeted Prior Year Surplus Appropriation		244,456
Net Transfers (to) from other funds		
Local Capital		(200,000)
Total Net Transfers	-	(200,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 50 (Haida Gwaii)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	9,778,920	9,587,266
DISC/LEA Recovery	(3,863,123)	(3,863,123)
Other Ministry of Education Grants		
Pay Equity	139,874	139,874
Transportation Supplement	149,851	149,851
Total Provincial Grants - Ministry of Education	6,205,522	6,013,868
Provincial Grants - Other	96,996	96,996
Other Revenues		
LEA/Direct Funding from First Nations	4,028,181	4,028,181
Miscellaneous		
Miscellaneous	216,829	216,829
Total Other Revenue	4,245,010	4,245,010
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
Total Operating Revenue	10,624,539	10,432,885

School District No. 50 (Haida Gwaii)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
Salaries		
Teachers	2,896,561	2,639,311
Principals and Vice Principals	917,724	689,213
Educational Assistants	414,352	600,967
Support Staff	1,397,309	1,257,004
Other Professionals	565,020	747,718
Substitutes	405,997	457,464
Total Salaries	6,596,963	6,391,677
Employee Benefits	1,528,022	1,435,612
Total Salaries and Benefits	8,124,985	7,827,289
Services and Supplies		
Services	515,147	676,247
Student Transportation	74,628	47,213
Professional Development and Travel	486,125	407,089
Rentals and Leases	23,854	123,851
Dues and Fees	13,756	12,848
Insurance	46,187	65,567
Interest		-
Supplies	785,141	701,747
Utilities	554,716	615,490
Total Services and Supplies	2,499,554	2,650,052
Total Operating Expense	10,624,539	10,477,341

School District No. 50 (Haida Gwaii)

Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	2,525,296	249,679	35,212	103,821		194,139	3,108,147
1.03 Career Programs	96,205						96,205
1.07 Library Services				32,300		1,759	34,059
1.08 Counselling				67,874			67,874
1.10 Special Education	163,555	27,491	379,140			90,316	660,502
1.31 Aboriginal Education	111,505			141,126		6,408	259,039
1.41 School Administration		640,554		284,101		28,938	953,593
Total Function 1	2,896,561	917,724	414,352	629,222	-	321,560	5,179,419
4 District Administration							
4.11 Educational Administration					169,589		169,589
4.40 School District Governance				63,867			63,867
4.41 Business Administration				47,052	246,483	2,000	295,535
Total Function 4	-	-	-	110,919	416,072	2,000	528,991
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					105,577		105,577
5.50 Maintenance Operations				506,269		76,437	582,706
5.52 Maintenance of Grounds				19,872			19,872
5.56 Utilities							-
Total Function 5	-	-	-	526,141	105,577	76,437	708,155
7 Transportation and Housing							
7.41 Transportation and Housing Administration					43,371		43,371
7.70 Student Transportation				125,764		6,000	131,764
7.73 Housing				5,263			5,263
Total Function 7	-	-	-	131,027	43,371	6,000	180,398
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	2,896,561	917,724	414,352	1,397,309	565,020	405,997	6,596,963

School District No. 50 (Haida Gwaii)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2020 Annual Budget \$	2019 Amended Annual Budget \$
1 Instruction						
1.02 Regular Instruction	3,108,147	714,874	3,823,021	901,746	4,724,767	4,723,161
1.03 Career Programs	96,205	24,051	120,256		120,256	118,866
1.07 Library Services	34,059	8,515	42,574	20,317	62,891	66,433
1.08 Counselling	67,874	16,969	84,843	5,302	90,145	78,593
1.10 Special Education	660,502	165,126	825,628	96,371	921,999	916,536
1.31 Aboriginal Education	259,039	64,759	323,798	69,151	392,949	354,240
1.41 School Administration	953,593	238,398	1,191,991	65,508	1,257,499	990,766
Total Function 1	5,179,419	1,232,692	6,412,111	1,158,395	7,570,506	7,248,595
4 District Administration						
4.11 Educational Administration	169,589	39,005	208,594	47,185	255,779	424,214
4.40 School District Governance	63,867	6,266	70,133	64,320	134,453	144,288
4.41 Business Administration	295,535	67,973	363,508	145,865	509,373	477,583
Total Function 4	528,991	113,244	642,235	257,370	899,605	1,046,085
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	105,577	24,686	130,263	52,854	183,117	155,960
5.50 Maintenance Operations	582,706	116,541	699,247	220,880	920,127	927,292
5.52 Maintenance of Grounds	19,872	3,384	23,256	7,480	30,736	30,691
5.56 Utilities	-	-	-	563,508	563,508	556,364
Total Function 5	708,155	144,611	852,766	844,722	1,697,488	1,670,307
7 Transportation and Housing						
7.41 Transportation and Housing Administration	43,371	9,975	53,346	4,200	57,546	42,406
7.70 Student Transportation	131,764	26,353	158,117	214,613	372,730	435,884
7.73 Housing	5,263	1,147	6,410	20,254	26,664	34,064
Total Function 7	180,398	37,475	217,873	239,067	456,940	512,354
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	6,596,963	1,528,022	8,124,985	2,499,554	10,624,539	10,477,341

School District No. 50 (Haida Gwaii)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2020

Schedule 3

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	1,083,662	1,142,271
Other		300,000
Other Revenue	300,000	
Total Revenue	1,383,662	1,442,271
Expenses		
Instruction	1,273,272	1,331,881
District Administration	110,390	110,390
Total Expense	1,383,662	1,442,271
Budgeted Surplus (Deficit), for the year		

School District No. 50 (Haida Gwaii)

Annual Budget - Budgets in Special Purpose Funds

Year Ended June 30, 2020

Deferred Revenue, beginning of year

Add: Restricted Grants

Provincial Grants Ministry of Education
Other

Less: Allocated to Revenue

Deferred Revenue, end of year

Revenues

Provincial Grants - Ministry of Education
Other Revenue

Expenses

Salaries

Teachers

Educational Assistants

Support Staff

Other Professionals

Substitutes

Employee Benefits

Services and Supplies

Net Revenue (Expense)

Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	CommunityLINK	Rural Education Enhancement Fund	Classroom Enhancement Fund - Overhead
\$	\$	\$	\$	\$		\$	\$	\$
		5,197	290,223					(9,483)
110,390	36,696		300,000	96,000	9,800	108,753	60,337	79,977
110,390	36,696		300,000	96,000	9,800	108,753	60,337	79,977
110,390	36,696		300,000	96,000	9,800	108,753	60,337	70,474
-	-	5,197	290,223	-	-	-	-	20
110,390	36,696		300,000	96,000	9,800	108,753	60,337	70,474
110,390	36,696		300,000	96,000	9,800	108,753	60,337	70,474
-	31,195					14,442	51,286	
				67,048		43,367		54,392
-	31,195			3,982				
				71,030		57,809	51,286	54,392
110,390	5,501		300,000	17,870	9,800	8,671	9,051	11,060
110,390	36,696		300,000	7,100	9,800	42,273		5,022
-	-		-	96,000	9,800	108,753	60,337	70,474
-	-		-	-	-	-	-	-

School District No. 50 (Haida Gwaii)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Classroom Enhancement Fund - Staffing	Second Count	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	12,848	206,518	505,303
Add: Restricted Grants			
Provincial Grants - Ministry of Education	591,212		1,093,165
Other	591,212	-	1,393,165
Less: Allocated to Revenue	591,212	-	1,383,662
Deferred Revenue, end of year	12,848	206,518	514,806
Revenues			
Provincial Grants - Ministry of Education	591,212		1,093,165
Other Revenue	591,212	-	1,383,662
Expenses			
Salaries	455,233		455,233
Teachers			96,923
Educational Assistants			110,415
Support Staff			54,392
Other Professionals			3,982
Substitutes			720,945
Employee Benefits	135,979		188,132
Services and Supplies	591,212	-	474,585
Net Revenue (Expense)	-	-	1,383,662

School District No. 50 (Haida Gwaii)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget			2019 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Other Revenue			-	15,978
Amortization of Deferred Capital Revenue	950,559		950,559	829,557
Total Revenue	950,559	-	950,559	845,535
Expenses				
Operations and Maintenance		(13,988)	(13,988)	
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,192,816		1,192,816	1,071,817
Total Expense	1,192,816	(13,988)	1,178,828	1,071,817
Net Revenue (Expense)	(242,257)	13,988	(228,269)	(226,282)
Net Transfers (to) from other funds				
Local Capital			-	200,000
Total Net Transfers	-	-	-	200,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	26,610	(26,610)	-	
Total Other Adjustments to Fund Balances	26,610	(26,610)	-	
Budgeted Surplus (Deficit), for the year	(215,647)	(12,622)	(228,269)	(26,282)



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI/QUEEN CHARLOTTE)**

FIELD TRIP APPLICATION

PLEASE COMPLETE THIS APPLICATION AND FORWARD TO THE SUPERINTENDENT OF SCHOOLS (A COPY WILL BE RETURNED TO YOU AS CONFIRMATION)	
SPONSOR TEACHER: LEIGHANN RODGER, KEN EVANS AND MARISSA JONES	SCHOOL: SK'AADGAA NAAY ELEMENTARY
NAME OF FIELD TRIP (NAME OF EVENT, PROGRAM / TEAM, ETC): MOUNT MORESBY ADVENTURE CAMP	DATES OF FIELD TRIP: JUNE 17-21, 2019
NUMBER OF STUDENTS PARTICIPATING: 19	NUMBER OF CHAPERONES: 2 SD50 STAFF PLUS MMAC CHAPERONES
NAMES OF STAFF INVOLVED: KEN EVANS AND MARISSA JONES	

OBJECTIVES OF FIELD TRIP (CURRICULUM RELATEDNESS):
OUTDOOR EDUCATION AND SOCIAL RESPONSIBILITY

NAMES OF PARTICIPATING STUDENTS:	ATTACHED ON FINAL PAGE
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NAMES OF CHAPERONES:	
KEN EVANS	MARISSA JONES

ACCOMMODATIONS:
CABINS AT MOUNT MORESBY ADVENTURE CAMP

TRAVEL PLANS:
TAKE FERRY FROM SKIDEGATE LANDING TO ALLIFORD BAY MEET BUS AT FERRY LANDING AT 10:15 AM ON JUNE 17 TRAVEL BY BUS TO MOUNT MORESBY ADVENTURE CAMP STAY AT MOUNT MORESBY ADVENTURE CAMP UNTIL JUNE 21 TRAVEL BACK TO FERRY LANDING BY BUS ON JUNE 21 DEPART FROM FERRY LANDING AT 12:25 PM RETURN TO SCHOOL AT 1:00PM

SAFETY PRECAUTIONS:
APPROPRIATE EQUIPMENT FOR EACH ACTIVITY VALID 1ST AID TICKETS OF ORGANIZERS EXPERIENCED INSTRUCTORS NUMEROUS CHAPERONES CELL PHONES VEHICLE READY FOR TRANSPORTATION

COMMUNICATION PLAN:
SATELLITE PHONE

ESTIMATE OF EXPENSES		ESTIMATE OF INCOME	
TRANSPORTATION COSTS	\$750	FUNDRAISING	
SUBSTITUTE COSTS		DIRECT COST TO STUDENTS	
ACCOMMODATION		SCHOOL FUNDS	\$750
FOOD		OTHER	
OTHER		OTHER	
ESTIMATED TOTAL COST	\$750	ESTIMATED TOTAL INCOME	\$750
TOTAL FUNDS RAISED TO DATE			

ITINERARY FOR EACH DAY	
DATE:	ITINERARY:
JUNE 17	DEPART FROM SNES. TAKE THE FERRY 9:40AM TO ALLIFORD BAY.
	DRIVE TO MOUNT MORESBY ADVENTURE CAMP
JUNE 18	AT CAMP
JUNE 19	AT CAMP
JUNE 20	AT CAMP
JUNE 21	RETURN TO ALLIFORD BAY. TAKE THE 12:25PM FERRY AND RETURN TO SKIDEGATE LANDING RETURN TO SCHOOL BY 1:00PM

ADDITIONAL INFORMATION:
MMAC STAFF INCLUDE:
Stu Crawford
Leila Willis Newton
Emily Lytle
Ryan Weaver
Anni Koenig




APPLICANT'S SIGNATURE APRIL 10, 2019 DATE PRINCIPAL'S APPROVAL

APPROVAL OR CONFIRMATION	
_____ SUPERINTENDENT OF SCHOOLS	_____ DATE



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Midori Campos	School: GTN
Name of Field Trip (name of event, program / team, etc): GRIO - MMAE	Dates of Field Trip: 5-8 June
Number of Students Participating (please attach list of names): GRIO - 24 students	Number of Chaperones: 1 + MMAE : Moresby Explorer staff
Names of Teachers Involved: Midori Campos	

Objectives of Field Trip (curriculum relatedness):

Names of Chaperones:	
Midori Campos	

Accommodations:
MMAE Bunkhouse, camping

Travel Plans:
Bus to Skidegate, ferry to Sandspit Bus to MMAE
Boat to Gwaii Haanas

Safety Precautions:
Experienced, trained MMAE staff

Communication Plan:
Satellite Phone for emergencies.

Estimate of Expenses		Estimate of Income	
Transportation Costs		Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost:		Estimated Total Income	

Itinerary for Each Day	
Date:	Itinerary:
	See attached.

Additional Information:

Applicant's Signature _____

Date

May 17/2019.

Principal's Approval _____

Approval or Confirmation	
Superintendent of Schools _____	Date _____



MOUNT MORESBY ADVENTURECAMP

**GRADE 10 Forest Stewardship Program and Gwaii Haanas Trip Dates:
Wednesday, June 5 - Saturday, June 8, 2019**

**Please read and sign the attached forms and return them to the school as soon as possible
and no later than Monday, May 27th.**

Dear Parents,

Welcome to the Mount Moresby Adventure Camp's Grade 10 Forest Stewardship Program and Gwaii Haanas Out trip!

The Forest Stewardship Program (FSP) was developed in 2006 to strengthen the connections between youth and the diverse natural environments of Haida Gwaii through experiential education (that is, learning by exploring and having fun!) In 2015, we began a new partnership with Gwaii Haanas, in which we extended the grade 9 camp to include a 3 day trip into Gwaii Haanas. Due to weather, we were unable to do the GH portion of camp last year, but will be making up for it this year!

On Wednesday, June 5th, the Grade 10 class will be bussed down to Mount Moresby Adventure camp. An SD50 Staff Member will accompany them for the week, and they will be met at camp by a team of MMAC staff who will offer unique, land-based programming and activities. Students sleep in bunk beds in the bunkhouse and tents at Windy Bay.

On Thursday, June 6th we will be transported by Moresby Explorers to Gwaii Haanas. We will make a stop at T'aanuu, and camp in tents at Windy Bay on Thursday and Friday nights. On Saturday, June 8th, the group will be transported back to MMAC, then return by ferry and bus to Graham Island.

This is an incredible learning experience for the students as it will provide them with a first-hand opportunity to witness and contribute to a rich history of cultural and environmental stewardship. With the continued generosity and commitment to the education of our youth of Gwaii Haanas and Parks Canada, we hope this program will become an integral part of the MMAC experience.

Mount Moresby Adventure Camp and Windy Bay

- **Location:** South of Sandspit on the eastern shore of Mosquito Lake, about 3 km back from Moresby Camp on Cumshewa Inlet.
- **Facility:** Built in 2000, includes 2 large long-house style buildings. The big lodge has 2 rooms with bunk beds and an upstairs loft. The smaller building is a kitchen/dining hall.
- **Accommodations:** You will be sleeping in the upstairs loft of the bunkhouse which is outfitted with a few bed frames (priority is given to visiting elders) and mattresses on the floor. You will be able to

hear the students downstairs in the bunk rooms. Remember: the first night is always the hardest as the kids are so excited. You will be sleeping in tents during our time at Windy Bay. By the second night, getting them to bed is much easier as they are usually so tired from the full day of activities. However, it never hurts to pack a pair of earplugs!

● **Creature Comforts:** There are no showers at the camp, though a dip in the lake/ocean is always refreshing! ☺ There are outhouses, solar panels and back up generator provides electricity, and the kitchen has potable running water. We will be transporting our potable water to Windy Bay. There is no internet or cell phone reception; however, we have a satellite phone for emergency use.

● **Food:** Our two cooks prepare fantastic food and source as much as possible from local farms and vendors. The food is healthy, nutritious, and a highlight of any MMAC program!

● **Getting Oriented:** You will meet with one of the MMAC staff to learn about our emergency procedures and safety plan, as well as familiarize yourself with the location of the First Aid kits, radios and satellite phone.

MMAC Instructors

- **Experienced:** In outdoor education, leadership, and first aid (many with 80-hr Wilderness First Responder certification).
- **Local:** Instructors are mainly local Haida Gwaii residents and many work in the schools and communities where your children work and play.
- **Visitors:** The FSP often involves visiting guests, including weavers and carvers, or people working in the forest environment or fisheries departments. We will also have the privilege of learning from the Watchmen in Gwaii Haanas. The depth of experience and expertise our visitors bring never fails to capture the students' attentions and imaginations.

Forest Stewardship Program

- **Activities:** Activities are wide-ranging including hiking, trail building, tree climbing, kayaking/canoeing, orienteering, weaving, mapping, fire making, shelter building, fishing, forest games, swimming, etc. A focus of this year's grade 9 program is to explore and make comparisons between the environments of MMAC and Gwaii Haanas.
- **Schedule:** The program is busy and the days are full. We run morning, afternoon and evening programs and students tend to be ready for bed by the end of the day! We recognize that rest is as important as play, and schedule breaks and free time throughout the day also.

Please see the packing list for camp, as the proper clothing and equipment is essential for ensuring your child has a good time at camp. Thank you for sending your child on a new adventure and for helping them with the pre-trip preparation. We really appreciate your time and support.

Please read and sign the attached forms and return them to the school as soon as possible and no later than Monday, May 27th .

If you have any questions about the program, please don't hesitate to contact the school or me at mmacexecutivedirector@gmail.com



SCHOOL DISTRICT NO. 50 HAIDA GWAI
GUDANGAAY TLAATS'GAA NAAY SECONDARY SCHOOL
PARENT CONSENT/REQUEST FORM - STUDENT ACTIVITY

Name of Student (s): _____ Date: _____

Home Telephone Number: _____

The information below pertains to a school sponsored student activity:

Description of activity: Grade 10 - Mount Moresby Adventure Camp - Forest Stewardship Program and Gwai Haanas Trip

Location: MMAC and Gwai Haanas

Dates of activity: 5 - 8 June 2019

Method of Transportation: Bus, ferry, boat

Participant Travel Fee: N/A.

Departure time: _____ return time: _____

Sponsor: M. Idori Campos

Teacher/ Employees involved: M. Idori Campos

If you have any questions regarding this activity please contact the undersigned.


Ian Keir, Principal

PARENTS/GUARDIANS PLEASE REVIEW THE STUDENT EXPECTATIONS ON THE REVERSE SIDE AND SIGN YOUR CONSENT. THIS FORM AND ANY TRAVEL FEE MUST BE RETURNED TO THE SCHOOL BY, _____.

For office use only.

Notes/other arrangements: _____

Student Expectations
Extra-Curricular Travel Policy Gudangaay Tlaats'gaa Naay Secondary

- A. Obey instructions/directions of the supervisor;
- B. Understand that it is a privilege to travel on behalf of the school and school district and, for disregard of travel rules, the privilege may be withdrawn;
- C. Conduct themselves in a manner that will bring credit to their parents/guardians, their supervisors, their school and the district;
- D. Return completed Parent Request Forms and travel fee in advance of the trip;
- E. Cooperate with their classroom teachers and staff and complete assignments;
- F. Ride on school arranged transportation, unless arrangements have been made with the supervisor and the principal prior to the travel;
- G. Be in the company of one or more "buddies" at all times;
- H. Assist in any clean-up at the activity site or during related activities;
- I. Obtain express permission of the supervisor prior to participation in any unscheduled/unplanned activity;
- J. Comply with criteria specific to the activity as outlined by the school and supervisor in the planning stages. I.e.: Attendance to school & associated meetings, curfews optional activities, access of funds, sportsmanlike conduct in practices and events;
- K. Attend school if it is in session, up until the time of departure and immediately upon return, unless excused by the supervisor.
- L. Each participating student shall have in their possession any necessary personal identification (photo id, student card, passport, etc.).

Further, the consumption of alcoholic beverages or the use of illegal substances will result in the immediate withdrawal of participation in the activity, and associated privileges to travel and the return home of the student as soon as convenient at the expense of the parent/guardian.

If in the opinion of the supervisor and principal there are any other serious misconduct the student may be suspended and returned home at the expense of the parent/guardian including behaviours such as physical or mental intimidation.

I have read and understand the information above, the School Student Expectations and request that my son/daughter be included in this activity and give permission to seek medical attention if necessary.

Signature:

Student

Parent/Guardian

MSP Care Card number: as on file, or...

Special Medical Concerns: _____

Parent Cell/Contact number _____



**GUDANGAAY TLAATS'GAA NAAY SECONDARY
SCHOOL DISTRICT NO. 50 HAIDA GWAI
PARENT PERMISSION FORM – HIGHER RISK FIELD TRIP**

Name of Student (s): _____ **Date:** _____

Home Telephone Number: _____

I have read, am informed and understand that _____ activity my child signs up to participate in will require high risk permission (possible activities are: water sports, certain travel, kayaking, tree climbing/rappelling, swimming etc)

I am aware and understand that participation in the High Risk Field Trip involves certain inherent risks, dangers and hazards which may result in serious injury, loss or damage of property or possible death. I release and agree to indemnify and hold harmless the Board of Education of School District 50 (Haida Gwaii), its employees and its agents (the Releases), from any loss, claim or demand for any and all negligence arising as a result of the student's involvement or participation in the field trip except where such negligence is caused by the releases.

I understand and accept the Board and its employees and agents may at any time cancel the field trip for appropriate reasons including travel advisories. Accordingly I agree to waive any and all claims against the Board, its employees and agents for any monetary loss arising from the cancellation of the Higher Risk Field Trip.

I understand that during the field trip the student may incur additional unforeseen financial expenses required for reasons of safety and I agree to waive the reimbursement for any and all claims against the Board, its employees and agents for any such expenses that are reasonably required.

I request that my child, _____ participate in the GR10-MHAC trip day high risk activities. The ratio of students to adult supervision will be _____.

In the event of an emergency when a family member cannot be contacted at home, please try to reach on of the following emergency contacts:

Name: _____ **Phones:** _____

Name: _____ **Phones:** _____

Students Care Card Number: _____ **As On File or...** _____

Any medical / health concerns we should be aware of:

Signature: _____
Parent / Guardian

Please return the 2 page, signed both sides to the school, if you have any questions regarding the activities, please contact the Principal at the school office.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI)**

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Dave Wahl	School: SNES
Name of Field Trip (name of event, program / team, etc): Grade 7 Trip to Lepas Bay	Dates of Field Trip: June 4 - 7
Number of Students Participating (please attach list of names): 17	Number of Chaperones: 4
Names of Teachers Involved: Dave Wahl	

Objectives of Field Trip (curriculum relatedness):
This trip relates to the following core competencies in the new curriculum – positive self identity, positive cultural identity, creative thinking, critical thinking

Names of Chaperones:	
Dave Wahl Dan Burton Nadine Wilson Marissa Jones Dale Judd (RCMP Officer)	

Accommodations:
Provided by Rediscovery Camp

Travel Plans:
Travel arranged by Rediscovery Camps – Helijet will be contracted to provide transportation to Lepas Bay.
The Rediscovery team will be coming into our classroom to review the itinerary, safety expectations and to provide us with a list of items to bring to Lepas Bay.

Safety Precautions:

Dave Wahl and other chaperones will provide behavioural support for the Rediscovery staff who will make sure all wilderness safety protocols are followed. Rediscovery staff is responsible for lifeguarding and water safety as well as all First Aid.

Communication Plan:

Rediscovery will manage emergency communication.

Estimate of Expenses		Estimate of Income	
Transportation, Food and Instructor Costs	\$6220	Fundraising	\$7000
Helijet	\$11356	Direct Cost to Students	\$0
Airport Fee	\$275	School Funds	\$1000 – school trip funds
Insurance (Rediscovery)	\$500	GT TAP (secure)	\$5000 TAP
Bus – June 4	\$500	GT Youth Grant (pending)	\$10 000 Youth
		Upcoming school fundraisers	Estimated:
		- Loonie Auction	\$1500
		- Track and Field BBQ	\$1000
		- Bose Speaker Raffle	\$1500
Estimated Total Cost:	\$18851	Estimated Total Income	\$17 000 Or \$22 000 (if GT Youth is successful)
		Note: if there is a shortfall due to unsuccessful Youth Grant, DW and LR will organize additional fundraisers as needed in 2019/2020. - hot dog sales - BBQ's	

Itinerary for Each Day**Date:****Itinerary:**

Specific Itinerary will be provided by Rediscovery Staff

This will be made available in mid May.

Additional Information:
We will be performing a beach clean-up.


Applicant's Signature

May 2, 2019
Date


Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools
(a copy will be returned to you as confirmation)

Sponsor Teacher: Jenny Parser	School: Agnes L Mathers
Name of Field Trip: MMAC	Dates of Field Trip: June 17 th - 21 st
Number of Students Participating (please attach list of names): 5	Number of Chaperones: 1
Names of Teachers Involved: Jenny Parser	
Name(s) of Local Guide(s): TBA	

Objectives of Field Trip (curriculum relatedness): Outdoor education

Names of Chaperones:	Jenny Parser

Accommodations: Two large long-house style buildings: bunk beds to sleep on. No showers. Solar panels provide electricity. Kitchen has potable running water.

Travel Plans: The school will bus the students to Alliford bay to meet with MMAC group at 10:15 am on June 17 th . The students will be taking a bus to the camp which is on the eastern shore of Mosquito lake. Stay until the 21 st .

Safety Precautions: Parents will be instructed to make sure the students have all the proper clothing and gear for the 5-day camp. They will also have to provide all the pertinent medical information for each participant. First aid tickets for all instructors Experienced instructors
--

Vehicle ready for transportation
Cell phones

Communication Plan: They have a satellite phone for emergency use.

Estimate of Expenses		Estimate of Income	
Transportation Costs	750\$	Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost: 750		Estimated Total Income	


Itinerary for Each Day	
Date: June 17 th June 21 st	Itinerary:
June 17 th	Leave from ALM at 9:45 and meet the SNES students and MMAC staff at Alliford bay at 10:15
	Drive to MMAC
June 18 th	At camp
June 19 th	At camp
June 20 th	At camp
June 21 st	Return to Alliford Bay

Additional Information:

MMAC STAFF: STU CRAWFORD
LEILA WILLIS NEWTON
EMILY LYTLE
RYAN WEAVER
ANNI KOENIG


Applicant's Signature

May 9th, 2010
Date


Principal's Approval

Approval or Confirmation

Superintendent of Schools

Date



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI

ACTION SHEET

TO: The Board of Education

FROM: Lao Peerless, Manager of Operations

DATE: May 17, 2019

SUBJECT: 2019/2020 Annual Facilities Grant

Policy statement

The Annual Facility Grant is intended for annual facility projects required to maintain facility assets through their anticipated economic life and to prevent premature deterioration of these assets.

Rationale or purpose of policy

The Annual Facility Grant was originally introduced as the 'Facilities Shareable Capital Allowance' in the 1988/89 school year. In recognition of the need for routine maintenance of school facilities, especially regarding roofs, this allowance was provided as part of school boards' operating budgets as a supplementary funding source for projects regularly required to extend the life of existing facilities.

Previously, these types of minor projects were funded only through the Ministry's capital envelope, and therefore subject to competing priorities for available provincial funding for the purpose of maintaining property eligible for capital funding support.

Option 1

District camera upgrade	15,000
Agnes L. Mathers camera's	13,000
Agnes L. Mathers playground	15,000
Agnes L. Mathers environmental study and remediation	83,241
Sk'aadgaa Naay base trim	35,000
Sk'aadgaa Naay road path	23,000
Sk'aadgaa Naay through road	20,000
Sk'aadgaa Naay sprinkler upgrade	60,000
Gidgalang Kuuyas Naay sprinkler upgrade	60,000
Gidgalang Kuuyas Naay exterior painting	23,000
Gidgalang Kuuyas Naay/ Sk'aadgaa Naay/Gudangaay Tlaats'gaa Naay gym blinds	30,000
Port Clements Elementary playground/field upgrade	25,000
Port Clements Elementary interior lighting upgrade	31,000
Tahayghen mechanical upgrade	20,000
Gudangaay Tlaats'gaa Naay mechanical upgrade	40,000
District network upgrade	40,000

Option 2

Gudangaay Tlaats'gaa Naay amalgamation	232,000
Sk'aadgaa Naay road path	23,000
Sk'aadgaa Naay sprinkler upgrade	60,000
Agnes L. Mathers environmental study and remediation	83,241
Agnes L. Mathers playground	15,000
Gidgalang Kuuyas Naay sprinkler upgrade	60,000
Port Clements Elementary interior lighting upgrade	20,000
District network upgrade	40,000