

**MINUTES OF THE REGULAR BOARD MEETING HELD AT THE  
GWAII TRUST OFFICES ON DECEMBER 15, 2015**

**PRESENT WERE:** Elizabeth Condrotte, Chairperson  
Kim Goetzinger, Trustee  
Denise Husband, Trustee  
Wilson Brown, Trustee  
Harmony Williams, Trustee

**ALSO PRESENT:** Angus Wilson, Superintendent of Schools  
Shelley Sansome, Secretary Treasurer

**MEMBERS OF THE PUBLIC:**

Carla Lutner  
Lori Wiedeman  
Ryan Brown  
Steve Goffic

**1. Call to Order**

Secretary Treasurer Sansome called the meeting to order at 1801 hours given that Trustees had yet to elect a chairperson.

The Secretary Treasurer acknowledged that the meeting is being held in the traditional territory of the Haida Nation.

**2. Elections**

**2.1 Annual Election of Board Chair**

The Secretary Treasurer requested nominations from Trustees for the position of Chairperson of the Board of Education via email. Trustee Condrotte was elected by acclamation and assumed the chair.

**2.2 Annual Election of Board Vice Chair**

Trustees declined their nominations for the position of Vice Chairperson; therefore, the position will remain vacant.

*Trustee Brown joined the meeting.*

**2.3 Committee Representatives**

R15121501 MOTION KIM GOETZINGER  
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) change the name of the committee representative list to Trustee portfolios.

MOTION CARRIED

The Board of Education of School District No. 50 (Haida Gwaii) selected the portfolios they'd like to be responsible for during 2016 as follows:

Cultural and District Sports: Denise Husband, Alternate: Kim Goetzinger  
District Resource Centre: Denise Husband, Alternate: Kim Goetzinger  
Professional Development: Denise Husband, Alternate: Kim Goetzinger  
Haida Education Council: Harmony Williams, Alternate: Wilson Brown  
BC Public Schools Employers' Association: Kim Goetzinger, Alternate: Elizabeth Condrotte  
BC Schools Trustees' Association: Elizabeth Condrotte, Alternate: Harmony Williams  
District Parent Advisory Council: Kim Goetzinger, Alternate: Elizabeth Condrotte  
Community Relations: Kim Goetzinger, Alternate: Wilson Brown

### **3. Approval of Agenda**

R15121502 MOTION BY DENISE HUSBAND  
SECONDED BY HARMONY WILLIAMS

THAT the agenda be approved as circulated with the following additions:

5.2 Sandspit Bussing;  
8.2 NDIT Trades Funding;  
8.3 Tsunami Evacuation Bus;  
8.4 Next Generation Network.

MOTION CARRIED

### **4. Approval of Minutes**

R15121503 MOTION BY DENISE HUSBAND  
SECONDED BY KIM GOETZINGER

THAT the minutes of the regular meeting of November 24, 2015 be approved as presented.

MOTION CARRIED

### **5. Report of Action(s) from Previous Meeting**

#### **5.1 Skidegate Sidewalks**

Superintendent Wilson informed the Board of Education of School District No. 50 (Haida Gwaii) that the Skidegate Band Council indicated they will meet to discuss the board's concern regarding student pedestrians leaving Sk'aadgaa Naay Elementary and walking towards Skidegate Day Care.

#### **5.2 Sandspit Bussing**

Superintendent Wilson will distribute the results of a recent Sandspit parent bussing survey on December 16, 2015 to the Board.

## **6. Reports**

### **6.1 Trustee Reports**

- Trustee Goetzinger reported on her attendance at the BC School Trustees' Association Academy and shared the following highlights: board visioning, include board vision on all agendas to be revisited every three months, board governance, BCSTA considering making Academy training mandatory with accreditation, upcoming Northern Education Aboriginal Education symposium, Northwest Branch meeting to be held at the BCSTA AGM, strategic planning booklet, and Trustee training suggestions for future Academies.
- Trustee Williams reported on her attendance at a Haida Education Committee meeting and a policy meeting.
- Trustee Brown reported on his involvement with emails, correspondence with administration, and learning district processes and procedures.
- Trustee Husband reported on her attendance at the Queen Charlotte Secondary School Parent Advisory Council meeting where parents requested all policy revisions to be posted on the district website, as well as a professional development opportunity with teacher Tom Kertes where stakeholders requested kindergarten teachers and early learning service providers increase their communication to ensure all pre-schoolers acquire the necessary skills prior to entering kindergarten.
- Chairperson Condrotte reported on her attendance at the BC School Trustees' Association Academy and shared her enthusiasm to embark on strategic planning. She also brought back resources to share with Trustees.

### **6.2 Superintendent of Schools' Report**

The Superintendent of Schools reported on his meeting Premier Clark, a meeting with Deputy Minister Byng, a District Parent Advisory Council meeting, a Haida Education Council meeting, an interview by Tahayghen Elementary students, an upcoming special education and enrolment audit, he shared the six-year completion rates, visited schools, and attended a number of funerals.

### **6.3 Secretary Treasurer's Report**

The Secretary Treasurer reported on her attendance at an Attendance and Wellness conference call with Harris School Solutions, completion of the Government Reporting Entity quarterly financial report, budget projections, unionized seniority lists, leave of absence management and a number of confidential personnel matters.

### **6.4 Trustee Expenditure Report**

RI5121504    MOTION BY KIM GOETZINGER  
                  SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the Trustee expenditure report for the month of November 2015.

MOTION CARRIED

## **7. Strategic and Policy Issues**

### **7.1 Chief Matthews Expansion**

The Board of Education of School District No. 50 (Haida Gwaii) discussed Premier Clark's commitment of \$150,000 for Old Massett Village Council to prepare a feasibility study to expand Chief Matthews School. The government committed an additional four million dollars for this project once the study is complete.

### **7.2 New Curriculum Implementation**

R15121505 MOTION BY KIM GOETZINGER  
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve two additional non-instructional days to be scheduled to be held on February 5, 2016 and April 22, 2016 to focus on new curriculum implementation.

MOTION CARRIED

### **7.3 Aboriginal Education Symposium**

Trustee Goetzinger informed the Board of Education of School District No. 50 (Haida Gwaii) that the Prince George School District is seeking all Boards to support their upcoming Aboriginal Education Symposium. Trustee Goetzinger will present a recommendation at the January 2016 board meeting.

TABLED

## **8. Operational Issues**

### **8.1 November Finance Voucher**

R15121506 MOTION BY HARMONY WILLIAMS  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for November 2015.

MOTION CARRIED

### **8.2 Northern Development Initiatives Trust Trades Funding**

The Board of Education of School District No. 50 (Haida Gwaii) discussed the Northern Development Initiative Trust funding available for trades initiatives.

### **8.3 Tsunami Evacuation Busses**

The Board of Education of School District No. 50 (Haida Gwaii) discussed tsunami evacuation plans for Tahayghen Elementary and George M. Dawson Secondary Schools. The following points were discussed:

- Bus purchased a couple of years ago for Tahayghen is no longer insurable due to body corrosion;
- FirstBus has provided one bus for each school in Masset;
- Staff licensed to drive busses;
- \$70,000 per annum for evacuation busses;
- Tsunami towers built in Indonesia;
- Evacuation sites and access;
- Time to warm up bus took too long during tsunami drill;
- Plan B required;

- GMD revising evacuation plans;
- Funding sources to assist with additional bussing costs;
- Partnership with the Village of Masset;
- Negotiate a reduced rate with FirstStudent.

R15121507 MOTION BY HARMONY WILLIAMS  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) direct administration to provide tsunami evacuation options for schools located in Masset, BC at the January 2016 Board meeting.

MOTION CARRIED

R15121508 MOTION BY KIM GOETZINGER  
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve twenty-one thousand dollars to be paid to FirstStudent for the accessibility of two busses to be solely used for evacuation purposes for the months of September, October and November.

MOTION CARRIED

#### **8.4 Next Generation Network**

R15121509 MOTION BY KIM GOETZINGER  
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves \$40,145.00 to be spent on Next Generation Network upgrades.

MOTION CARRIED

#### **9. Questions from the public**

The Board of Education and members of the public held a question and answer period regarding the option to pause costs of evacuation busses until a better price is negotiated.

#### **10. Adjournment**

R151215045 MOTION BY HARMONY WILLIAMS

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 1934 hours.

MOTION CARRIED

On January 11, I attended a Meeting called by CHN to discuss the future of the Moresby Mountain Adventure Camp, MMAC, should the proposed cut block adjacent to the camp be approved by MOF. Also attending the meeting were representatives from MMAC, Skidegate Band Council, Elders and Chiefs.

The actions supporting MMAC to this date by the various stakeholders were discussed including the SD50 and DPAC letters. Also discussed were possible actions that might be taken to support MMAC, particularly if the application has been approved.

I attended the Port Clements Parent Advisory Committee meeting that same evening and informed them of the situation due to their support of MMAC as a member of DPAC. The meeting resolved to discuss the situation with their local municipal representatives.

#### Trustee Portfolios:

Further to the management of portfolios it is my vision that they will provide us with support towards creating the strategic plan. All of the three sub-portfolios within the Education Portfolio are the responsibility of Trustees Husband and Goetzinger.

It would be most helpful to the board to be informed of the committee structures, and to have calendars of district cultural and sports events as well as all professional development activities. The board should have a closer liaison with these committees, which can be provided by the members responsible for this portfolio.

The District Resource Center is in need of current evaluation with regards to its educational effectiveness, especially as a support for the new curriculum, and its cost effectiveness.

It goes without saying that the Education Portfolio is the most important of all the portfolios and no doubt the most work. There should be recommendations forthcoming on all the matters that fall within this portfolio before the budget process starts.

Aboriginal and Haida Education must be one of the goals in our Strategic Plan, which must also be supported by plans for including Ab Ed in all aspects of education and adapting our own Haida vision into the new curriculum. This portfolio should also include revisiting the agreements the district has already signed regarding Haida Education and bringing them up to date and aligned with the new curriculum as well. Trustees Williams and Brown have the responsibility to consult with the Haida

Education Committee, and to bring their concerns and recommendations in these and other matters to the board.

The other two portfolios, Finance and Personnel and Community Relations largely involve liaison with provincial bodies, making our needs known, getting support and learning from other districts and reporting back to ours. In this we must work closely with our senior staff through whom most of the communication is funneled. Trustees Goetzinger and I have the most responsibility for this portfolio with Trustee Williams covering as alternate for the BCSTA relations.

I would like to add to my portfolio, under the title of Local Community, a closer relationship with all the other governing bodies on Haida Gwaii as well as all the stakeholders that we serve and who serve us. This relationship will be vital to the creation of a strategic plan that will lead our district into the future and which belongs to the whole community of Haida Gwaii.

The final responsibility for all planning and budgeting lies with the board as a whole and good information results in good planning.

**TRUSTEE EXPENDITURE REPORT  
AS OF December 31, 2015**

		December	Year-To-Date	Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	4,418.92	24,023.10	53,400.00	29,376.90	45%
4-40-20000	GOV BENEFITS	80.35	430.40	-	(430.40)	0%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	3,330.12	10,469.76	30,000.00	19,530.24	35%
4-40-37000	GOV DUES & FEES		6,822.21	10,000.00	3,177.79	68%
4-40-39000	INSURANCE		0.00	1,200.00	1,200.00	0%
4-40-42005	ELECTIONS	85.00	4,249.05	-	(4,249.05)	0%
4-40-43000	GOV TELECOMMUNICATIONS		0.00	-	-	0%
4-40-51000	GOV SUPPLIES	25.34	275.34	15,000.00	14,724.66	2%
4-40-58000	FURNITURE & EQUIPMENT		0.00	2,000.00	2,000.00	0%

<b>Total</b>		<b>7,939.73</b>	<b>46,269.86</b>	<b>111,600.00</b>	<b>65,330.14</b>	<b>41%</b>
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## FINANCE VOUCHER

## REGULAR BOARD MEETING

### BOARD MEETING:

January 26, 2015

### AGENDA ITEM:

#### Finance Voucher    December 31, 2015

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	December 31, 2015	\$69,508.37	
ePayments	December 31, 2015	\$213,916.04	
Quick Pays	December 31, 2015	\$514,723.14	
			<hr/>
TOTAL Accounts Payable..... December 31, 2015			\$798,147.55
Teachers	15-Dec	\$215,788.05	
AO/Exempt	15-Dec	\$66,185.82	
Teachers	0-Jan	\$0.00	
AO/Exempt	0-Jan	\$0.00	\$281,973.87
CUPE	28-Nov	\$50,957.77	
Casuals	28-Nov	\$15,195.76	
TOC's	28-Nov	\$6,528.04	
CUPE	12-Dec	\$48,868.55	
Casuals	12-Dec	\$9,310.81	
TOC's	12-Dec	\$7,556.99	
CUPE	26-Dec	\$36,756.76	
Casuals	26-Dec	\$6,972.91	
TOC's	26-Dec	\$5,531.59	
			\$187,679.18
TOTAL Payroll..... December 31, 2015			<hr/> \$469,653.05
TOTAL A/P and Payroll			<hr/> <hr/> \$1,267,800.60

### RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling \$1,267,800.60 for the month of December

# MEMORANDUM

SCHOOL  
DISTRICT NO. 50  
Haida Gwaii

TO Shelley Sansome  
Secretary-Treasurer

FROM Moira Dubasov  
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... December

DATE 18-Jan-16

Period Ending	Pay Period	Payroll Group	Net Amount
15-Dec	PP#1-12	Teachers	\$ 215,788.05
15-Dec	PP#1-12	AO/Exempt	\$ 66,185.82
0-Jan	0-Jan	Teachers	\$ -
0-Jan	0-Jan	AO/Exempt	\$ -
Total Net Pay			\$281,973.87

# MEMORANDUM

SCHOOL  
DISTRICT NO. 50  
Haida Gwaii

TO Shelley Sansome  
Secretary-Treasurer

FROM Moira Dubasov  
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... December

DATE 18-Jan-16

Period Ending	Pay Period	Payroll Group	Net Amount
28-Nov	PP #2-24	CUPE	\$ 50,957.77
28-Nov	PP #2-24	Casuals	\$ 15,195.76
28-Nov	PP #2-24	TOC's	\$ 6,528.04
12-Dec	PP #2-25	CUPE	\$ 48,868.55
12-Dec	PP #2-25	Casuals	\$ 9,310.81
12-Dec	PP #2-25	TOC's	\$ 7,556.99
Total Net Pay			\$ 187,679.18

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF DECEMBER 31, 2015**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
56484	12/1/2015	Jorgenson Lockers	\$ 2,773.39
56485	12/3/2015	Bank of Montreal	\$ 6,754.07
56486	12/3/2015	Charlisle Clothiers LTD.	\$ 11.16
56487	12/3/2015	Old Massett Village Council	\$ 2,150.00
56488	12/3/2015	Dr. Rob Baker, Inc.	\$ 300.00
56489	12/3/2015	Great-West Life	\$ 492.11
56490	12/3/2015	Great West Life	\$ 1,149.08
56491	12/3/2015	Haida Gwaii Recreation Commisson	\$ 1,560.00
56492	12/3/2015	Shelly Crack-NHGHHC	\$ 66.00
56493	12/3/2015	HS Facilities Planning	\$ 9,975.00
56494	12/3/2015	Jack Littrell Photography	\$ 32.10
56495	12/3/2015	London Life Insurance Company	\$ 1,584.70
56496	12/3/2015	Office Essentials	\$ 971.34
56497	12/3/2015	Pacific Educational Press	\$ 502.32
56498	12/3/2015	Padlock Distributors	\$ 73.34
56499	12/3/2015	Scholar's Choice	\$ 242.54
56500	12/3/2015	SSQ INSURANCE COMPANY	\$ 36.60
56501	12/3/2015	Stuck on Designs	\$ 136.34
56502	12/3/2015	Receiver General	\$ 416.94
56503	12/3/2015	Super Valu Store No. 43	\$ 4.80
56504	12/3/2015	Telus Commuications Company	\$ 338.17
56505	12/3/2015	Westpoint Automotive	\$ 19.36
56506	12/3/2015	Zep Sales & Services of Canada	\$ 7,037.88
56507	12/3/2015	George M Dawson Principal IN Trust	\$ 2,000.00
56508	12/10/2015	BC Learning Network	\$ 1,470.00
56509	12/10/2015	Charlisle Clothiers LTD.	\$ 93.15
56510	12/10/2015	Laurie Chisholm	\$ 234.00
56511	12/10/2015	Old Massett Village Council	\$ 60.00
56512	12/10/2015	Margaret Edgars	\$ 125.00
56513	12/10/2015	Judy Foster	\$ 221.00
56514	12/10/2015	Shelly Crack-NHGHHC	\$ 33.00
56515	12/10/2015	Kiku's Kitchen	\$ 100.00
56516	12/10/2015	Les Plan Educational Services	\$ 189.00
56517	12/10/2015	Pitneyworks	\$ 37.70
56518	12/10/2015	Joe Precourt	\$ 208.00
56519	12/10/2015	Queen B's Cafe	\$ 252.00
56520	12/10/2015	Toby Sanmiya	\$ 100.00
56521	12/10/2015	Staples Desjardins Card Service	\$ 877.49
56522	12/10/2015	Stirling Head Enterprises Inc.	\$ 77.65
56523	12/10/2015	Katherine Wall	\$ 247.00
56524	12/10/2015	Westpoint Automotive	\$ 524.48
56525	12/17/2015	BC Hydro & Power Authority	\$ 15,959.81
56526	12/17/2015	Old Massett Village Council	\$ 3,350.00

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF DECEMBER 31, 2015**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
56527	12/17/2015	Federal Express Canada LTD.	\$ 49.70
56528	12/17/2015	Harris School Solutions	\$ 1,680.00
56529	12/17/2015	Shelly Crack-NHGHHC	\$ 211.50
56530	12/17/2015	Kone Inc.	\$ 2,000.15
56531	12/17/2015	LIDEC Inc.	\$ 240.87
56532	12/17/2015	Stephanie Pryce	\$ 65.63
56533	12/17/2015	Robert B. Spears-Pianoforte	\$ 600.00
56534	12/17/2015	Super Valu Store No. 43	\$ 772.39
56535	12/17/2015	Telus Commuications Company	\$ 96.62
56536	12/17/2015	Westpoint Automotive	\$ 44.62
56537	12/17/2015	George M Dawson Principal IN Trust	\$ 500.00
56538	12/17/2015	Petty Cash -Port Clements School	\$ 460.37
<b>TOTALS</b>			<b>\$ 69,508.37</b>

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF DECEMBER 31, 2015**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
12/1/2015	J. Kim Goetzinger	8114	\$ 70.20	7208
12/1/2015	Sheila Wigmore	8115	\$ 250.00	7208
12/3/2015	Aaron-Mark Services	8116	\$ 13.25	7214
12/3/2015	All West Glass	8117	\$ 213.83	7214
12/3/2015	Apple Canada Inc. C3120	8118	\$ 102.48	7214
12/3/2015	Atwell Family Foods	8119	\$ 594.89	7214
12/3/2015	BC Principals & Vice Principals' Association	8120	\$ 691.25	7214
12/3/2015	BC Teachers' Federation	8121	\$ 6,385.52	7214
12/3/2015	BC Teachers' Federation	8122	\$ 5,919.44	7214
12/3/2015	Jaskwaan Amanda Bedard	8126	\$ 325.00	7214
12/3/2015	Coastal Propane Inc.	8123	\$ 26.00	7214
12/3/2015	CUPE - Local 2020	8124	\$ 3,129.30	7214
12/3/2015	CUPE Local 2020 Pro D	8125	\$ 7,250.32	7214
12/3/2015	Delmas Co-Operative	8127	\$ 1,399.51	7214
12/3/2015	Eagle Transit LTD.	8128	\$ 698.25	7214
12/3/2015	Esc Automation Inc.	8129	\$ 84.00	7214
12/3/2015	Gore Creek Tech	8130	\$ 85.00	7214
12/3/2015	Grand & Toy	8131	\$ 43.22	7214
12/3/2015	Graydon Security Systems	8132	\$ 9,284.17	7214
12/3/2015	Haida Gwaii Forest Products Joint	8133	\$ 584.38	7214
12/3/2015	Haida Gwaii Teachers' Association	8134	\$ 2,172.34	7214
12/3/2015	Hands On Media Education	8135	\$ 550.00	7214
12/3/2015	Haida Gwaii PVPA Association	8136	\$ 151.35	7214
12/3/2015	Industrial Alliance	8137	\$ 14.38	7214
12/3/2015	Inland Air	8138	\$ 32.50	7214
12/3/2015	Nelson Education LTD.	8139	\$ 193.29	7214
12/3/2015	North Coast Supply Co. LTD.	8140	\$ 31.17	7214
12/3/2015	Purolator Courier LTD.	8142	\$ 113.68	7214
12/3/2015	School Specialty Canada	8143	\$ 4.90	7214
12/3/2015	Sportfactor Inc.	8144	\$ 184.89	7214
12/3/2015	Tlc Automotive Services LTD.	8145	\$ 68.97	7214
12/3/2015	Xerox Canada Ltd.	8147	\$ 1,955.80	7214
12/3/2015	Administrative Officers Pro D	8148	\$ 1,400.00	7214
12/3/2015	Agnes L Mathers Principal's in Trust	8149	\$ 2,125.22	7214
12/3/2015	Dennis S. Baran	8150	\$ 609.28	7214
12/3/2015	Jennifer C. Byrne-Wissink	8151	\$ 293.51	7214
12/3/2015	Elizabeth A. Condrotte	8152	\$ 2,327.44	7214
12/3/2015	Freda P. Davis	8153	\$ 100.78	7214
12/3/2015	Jessie Fletcher	8154	\$ 175.00	7214
12/3/2015	Yvonne Hughes	8155	\$ 874.80	7214
12/3/2015	Joint Professional Development	8156	\$ 3,395.59	7214
12/3/2015	Queen Charlotte School Principals in Trust	8157	\$ 700.00	7214
12/3/2015	Leighann Rodger	8158	\$ 918.34	7214
12/3/2015	Mariajose Santander	8159	\$ 391.94	7214

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF DECEMBER 31, 2015**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
12/3/2015	Daniel Schulbeck	8160	\$ 100.93	7214
12/3/2015	Tara Sjolund	8161	\$ 86.88	7214
12/3/2015	Norman R. Wagner	8162	\$ 207.16	7214
12/10/2015	Aaron-Mark Services	8163	\$ 869.14	7220
12/10/2015	Atwell Family Foods	8164	\$ 128.04	7220
12/10/2015	Jaskwaan Amanda Bedard	8165	\$ 4,687.50	7220
12/10/2015	Big Red Enterprises LTD.	8166	\$ 2,520.50	7220
12/10/2015	Charlotte Island Tires LTD.	8167	\$ 299.82	7220
12/10/2015	Clearbrook Hydroseeding LTD	8168	\$ 105.19	7220
12/10/2015	Delmas Co-Operative	8169	\$ 976.33	7220
12/10/2015	Alicia Embree	8170	\$ 1,025.00	7220
12/10/2015	Family Services Of Greater Vancouver	8171	\$ 449.40	7220
12/10/2015	Full Moon Photo	8172	\$ 387.01	7220
12/10/2015	Grand & Toy	8173	\$ 176.69	7220
12/10/2015	Graydon Security Systems	8174	\$ 1,196.61	7220
12/10/2015	J.Appleseed	8175	\$ 705.18	7220
12/10/2015	Krueger, Tanya	8176	\$ 247.00	7220
12/10/2015	Sian Nallaweg	8177	\$ 247.00	7220
12/10/2015	North Coast Supply Co. LTD.	8178	\$ 42.14	7220
12/10/2015	Port Air Cargo	8179	\$ 236.25	7220
12/10/2015	Kathy Salanski	8180	\$ 208.00	7220
12/10/2015	Supreme Office Products	8182	\$ 574.59	7220
12/10/2015	Roberta Wagenstein	8183	\$ 221.00	7220
12/10/2015	Xerox Canada Ltd.	8184	\$ 185.29	7220
12/10/2015	Agnes L Mathers Principal's in Trust	8185	\$ 49.98	7220
12/10/2015	Freda P. Davis	8186	\$ 398.60	7220
12/10/2015	Verena Gibbs	8187	\$ 49.00	7220
12/10/2015	Steven Goffic	8188	\$ 369.42	7220
12/10/2015	Lorrie Joron	8189	\$ 44.79	7220
12/10/2015	Corrine J. McGuffie	8190	\$ 11.19	7220
12/10/2015	Emily O'Gorman	8191	\$ 95.15	7220
12/10/2015	Jennifer Parser	8192	\$ 35.00	7220
12/10/2015	Port Clements School Principal's in Trust	8193	\$ 124.89	7220
12/10/2015	Peter Reynolds	8194	\$ 140.00	7220
12/10/2015	Megan Romas	8195	\$ 119.78	7220
12/10/2015	Shelley Sansome	8196	\$ 376.74	7220
12/10/2015	Robert Vogstad	8197	\$ 69.96	7220
12/10/2015	Calvin Westbrook	8198	\$ 500.00	7220
12/10/2015	Joanne Yovanovich	8199	\$ 483.51	7220
12/17/2015	518387 BC Ltd.	8200	\$ 1,711.50	7226
12/17/2015	Atwell Family Foods	8201	\$ 621.94	7226
12/17/2015	BC Air Filter LTD.	8202	\$ 787.16	7226
12/17/2015	Cardinal Coach Lines ULC	8203	\$ 73,574.43	7226
12/17/2015	Coastal Propane Inc.	8204	\$ 33,676.58	7226

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF DECEMBER 31, 2015**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
12/17/2015	Delmas Co-Operative	8205	\$ 2,221.07	7226
12/17/2015	Alicia Embree	8206	\$ 200.00	7226
12/17/2015	EMCO Corporation	8207	\$ 526.89	7226
12/17/2015	Grand & Toy	8208	\$ 48.94	7226
12/17/2015	Harris & Company	8209	\$ 85.65	7226
12/17/2015	Island Blue Print Co. LTD.	8210	\$ 157.89	7226
12/17/2015	Lwm Services Inc.	8211	\$ 714.60	7226
12/17/2015	Morneau Shepell Ltd.	8212	\$ 1,712.39	7226
12/17/2015	Netlink Computer Inc.	8213	\$ 128.80	7226
12/17/2015	North Arms Transportation LTD.	8214	\$ 725.94	7226
12/17/2015	Pebt, IN Trust	8216	\$ 5,246.23	7226
12/17/2015	Telus Communications (Bc) Inc.	8217	\$ 1,860.01	7226
12/17/2015	Tlc Automotive Services LTD.	8218	\$ 152.87	7226
12/17/2015	United Library Services	8219	\$ 544.65	7226
12/17/2015	Xerox Canada Ltd.	8220	\$ 472.72	7226
12/17/2015	Dennis S. Baran	8221	\$ 661.13	7226
12/17/2015	Yvonne Hughes	8222	\$ 291.60	7226
12/17/2015	Vicki D. Ives	8223	\$ 15.60	7226
12/17/2015	Jennifer Kellar	8224	\$ 50.00	7226
12/17/2015	Vanessa Marie	8225	\$ 583.58	7226
12/17/2015	Sophie Peerless	8226	\$ 65.18	7226
12/17/2015	Port Clements School Principal's in Trust	8227	\$ 417.23	7226
12/17/2015	Queen Charlotte School Principals in Trust	8228	\$ 4,634.53	7226
12/17/2015	Mariajose Santander	8229	\$ 60.42	7226
12/17/2015	Tara Sjolund	8230	\$ 47.70	7226
12/17/2015	Tahayghen Principal's IN Trust	8231	\$ 500.00	7226
12/17/2015	Calvin Westbrook	8232	\$ 63.60	7226
12/17/2015	Angus W.R. Wilson	8233	\$ 239.56	7226
12/31/2015	Judy Hadcock	8141	\$ 3,675.00	7214
12/31/2015	WEIGUM, Shirley	8146	\$ 2,754.81	7214
TOTALS			\$ 213,916.04	



**SCHOOL DISTRICT NO. 50**  
**QUICK PAY REGISTER AS OF DECEMBER 31, 2015**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
787489	12/17/2015	MINISTER OF FINANCE	\$ 6,214.50
183655	12/4/2015	Teachers' Pension Plan	\$ 2,505.63
183657	12/4/2015	Municipal Pension Plan	\$ 14,146.91
691607	12/9/2015	Canada Customs And Revenue	\$ 33,221.33
691803	12/9/2015	Canada Customs And Revenue	\$ 5,630.16
413665	12/9/2015	Canada Customs And Revenue	\$ 21,317.03
413981	12/14/2015	Canada Customs And Revenue	\$ 3,340.98
403630	12/14/2015	Canada Customs And Revenue	\$ 2,929.91
692318	12/14/2015	Canada Customs And Revenue	\$ 279.96
184177	12/14/2015	Teachers' Pension Plan	\$ 125,291.46
184178	12/14/2015	Municipal Pension Plan	\$ 3,863.27
786585	12/15/2015	Pacific Blue Cross	\$ 9,808.31
784958	12/15/2015	Pacific Blue Cross	\$ 3,561.69
787076	12/17/2015	MINISTER OF FINANCE	\$ 5,445.00
184805	12/18/2015	Teachers' Pension Plan	\$ 1,798.09
184806	12/18/2015	Municipal Pension Plan	\$ 13,978.84
969824	12/24/2015	Canada Customs And Revenue	\$ 72,927.84
296152	12/24/2015	Canada Customs And Revenue	\$ 18,886.25
960168	12/24/2015	Canada Customs And Revenue	\$ 9,856.25
185219	12/24/2015	Teachers' Pension Plan	\$ 139,286.49
185221	12/29/2015	Municipal Pension Plan	\$ 3,863.27
961055	12/31/2015	Yvette Marie Emerson	\$ 482.00
186021	12/31/2015	Teachers' Pension Plan	\$ 2,654.30
186022	12/31/2015	Municipal Pension Plan	\$ 13,433.67
<b>TOTALS</b>			<b>\$ 514,723.14</b>

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## NORTHERN SAVINGS CREDIT UNION

### Summary for Account: [REDACTED]

Previous Balance	0.00	Statement Date:	November 30, 2015
Total Credits -	0.00	Payment Due Date:	December 21, 2015
Total Debits +	0.00		
Interest +	0.00	Account Credit Limit:	40,000.00
New Balance	0.00	Available Credit:	39,987.00
		Interest Rates	
Min. Payment Due:	0.00	Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.  
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
OCT 29	NOV 03	AIR CAN 0142154752497 WINNIPEG CD [REDACTED] YZP YVR YVR YKA YKA YVR YVR YZ	1,016.66
OCT 29	NOV 03	AIR CAN 0142154752498 WINNIPEG CD [REDACTED] YZP YVR YVR YKA YKA YVR YVR YZ	1,016.66
OCT 29	NOV 03	AIR CAN 0142154752496 WINNIPEG CD [REDACTED] YZP YVR YVR YKA YKA YVR YVR YZ	1,016.66
OCT 29	NOV 03	AIR CAN 0142154752500 WINNIPEG CD [REDACTED] YZP YVR YVR YKA	1,016.66

Mail Payments to:  
CUETS FINANCIAL  
P.O. BOX 4637  
TORONTO, ON M5W 5C6

### Account: [REDACTED]

Payment Due Date: December 21, 2015  
Amount Past Due: 0.00  
New Balance: 0.00

Minimum Payment Due: 0.00

Amount Paid: \$

PO BOX 69  
QUEEN CHARLOTTE BC V0T 1S0

Detach this payment remittance slip and return with cheque or  
money order payable to "CUETS Financial". Payable at  
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Slip Date	Post Date	Description	Amount
		YVR YKA	
		YKA YVR	
		YVR YZ	
OCT 29	NOV 03	AIR CAN 0142154752126 WINNIPEG CD	786.71
		[REDACTED]	
		YVR YKA	
		YKA YVR	
		YVR YZ	
NOV 04	NOV 06	CRIMINAL REC CHECK VICTORIA CD	112.00
NOV 06	NOV 08	CITY CENTRE STORE LTD. QUEEN CHARLOTCD	65.56
NOV 07	NOV 09	THE GROUND GALLERY & C MASSET CD	41.82
NOV 16	NOV 18	CRIMINAL REC CHECK VICTORIA CD	56.00
NOV 17	NOV 18	MACLURES CABS VANCOUVER CD	22.00
NOV 17	NOV 20	AIR CAN 0142153493059 WINNIPEG CD	26.25
		[REDACTED]	
NOV 19	NOV 20	BEST BUY #705 VANCOUVER CD	167.99
NOV 21	NOV 24	AIR CAN 0142153493059 WINNIPEG CD	26.25
		[REDACTED]	
NOV 24	NOV 26	BAYVIEW MARKET PORT CLEMENTSCD	31.51
NOV 26	NOV 27	CITY CENTRE STORE LTD. QUEEN CHARLOTCD	38.99
NOV 26	NOV 27	CHARLISLE CLOTHIERS LT. QUEEN CHARLOTCD	228.16
NOV 26	NOV 27	MEEGANS STORE LTD. QUEEN CHARLOTCD	20.03
NOV 26	NOV 29	FORBES QUEEN CHAR 5575 QUEEN CHARLOTCD	36.69
NOV 27	NOV 30	CPC/SCP #0646024 QUEEN CHARLOTCD	13.76
NOV 30	NOV 30	TOTAL PURCHASES \$16,439.83	0.00
		TOTAL \$16,439.83	

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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Slip Date	Post Date	Description	Amount
OCT 29	NOV 03	YKA YVR YVR YZ AIR CAN 0142154752501 WINNIPEG CD	1,016.66
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752499 WINNIPEG CD	1,016.66
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752502 WINNIPEG CD	1,016.66
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752613 WINNIPEG CD	1,016.66
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752612 WINNIPEG CD	1,016.66
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752718 WINNIPEG CD	286.78
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752905 WINNIPEG CD	1,016.66
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752124 WINNIPEG CD	379.18
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752125 WINNIPEG CD	786.71
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752123 WINNIPEG CD	786.71
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752127 WINNIPEG CD	786.71
OCT 29	NOV 03	Y2P YVR YVR YKA YKA YVR YVR YZ AIR CAN 0142154752128 WINNIPEG CD	786.71

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NORTHERN SAVINGS CREDIT UNION

## Summary for Account [REDACTED]

Previous Balance	0.00	Statement Date:	November 30, 2015
Total Credits -	0.00	Payment Due Date:	December 21, 2015
Total Debits +	0.00		
Interest +	0.00	Account Credit Limit:	40,000.00
New Balance	0.00	Available Credit:	38,152.00
		Interest Rates	
Min. Payment Due:	0.00	Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.  
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
OCT 31	NOV 02	RADISSON HOTEL VANCOUV VANCOUVER CD	322.90
NOV 02	NOV 03	VISTAPR*VISTAPRINT.CA 866-6148002 CD	58.79
NOV 10	NOV 11	STAPLES #189 RICHMOND HILLCD	26.14
NOV 10	NOV 11	WESTIN (WESTIN HOTELS) 604-6823377 CD	528.75
NOV 11	NOV 12	PACIFIC COASTAL AIRLIN RICHMOND CD	262.61
NOV 12	NOV 12	CIVICINFO BC 250-383-4898 CD	300.00
NOV 10	NOV 13	AIR CAN 0142155220304 WINNIPEG CD	562.01
		GOETZINGER/KIM MRS	
		YZP YVR	
		YVR YZP	
NOV 11	NOV 13	AIR CAN 0142155249150 WINNIPEG CD	309.88
		BEDARD/AMANDA MS	
		YVR YZP	
NOV 11	NOV 13	AIR CAN 0142155251606 WINNIPEG CD	614.51
		YOVANOVICH/JOANNE MS	
		YZP YVR	
		YVR YZP	
NOV 13	NOV 15	OLYMPIC INTERNATIONAL NORTH VANCOUVC	1,295.84
NOV 13	NOV 16	HOLIDAY INN VANCOUVER VANCOUVER CD	266.80
NOV 14	NOV 16	MARRIOTT VANCOUVER PIN VANCOUVER CD	186.83
NOV 13	NOV 17	PACIFIC COASTCOM COMMU BURNABY CD	1,270.05
NOV 17	NOV 18	INDIGO ONLINE BRAMPTON CD	62.68

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TORONTO, ON M5W 5C6

Account: [REDACTED]

Payment Due Date: December 21, 2015  
Amount Past Due: 0.00  
New Balance: 0.00

Minimum Payment Due: 0.00

Amount Paid: \$

[REDACTED]  
[REDACTED]  
SCHOOL DISTRICT NO.50  
PO BOX 69  
QUEEN CHARLOTTE BC V0T 1S0

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Slip Date	Post Date	Description	Amount
NOV 19	NOV 20	MARRIOTT VANCOUVER PIN VANCOUVER CD	373.66
NOV 19	NOV 22	CPC/SCP #0646024 QUEEN CHARLOTCD	336.00
NOV 20	NOV 22	INDIGO ONLINE BRAMPTON CD	25.71
NOV 21	NOV 23	HILTON VANCOUVER AIRPO RICHMOND CD	602.60
NOV 23	NOV 24	INDIGO ONLINE BRAMPTON CD	15.71
NOV 24	NOV 25	WESTIN (WESTIN HOTELS) 604-6823377 CD	36.03
NOV 25	NOV 25	WEBNAMESCA INC 604-633-3097 CD	14.56
NOV 25	NOV 26	LOREX CANADA INC. MARKHAM CD	2,658.59
NOV 26	NOV 29	ELAN TRAVEL PRINCE RUPERTCD	220.50
NOV 26	NOV 29	AIR CAN 0141611819129 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819138 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819139 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819144 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819143 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819141 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819142 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819140 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819147 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819148 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819145 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819146 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819149 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819151 WINNIPEG CD	885.62
		YVP YVR	
NOV 26	NOV 29	AIR CAN 0141611819149 WINNIPEG CD	885.62
		YVP YVR	
NOV 27	NOV 29	BCF - ONLINE COAST CAR VICTORIA CD	300.00
NOV 28	NOV 30	GEORGIAN COURT HOTEL VANCOUVER CD	400.20
NOV 29	NOV 30	MARRIOTT VANCOUVER AIR RICHMOND CD	469.20
NOV 30	NOV 30	TOTAL PURCHASES \$24,804.85	0.00
		TOTAL \$24,804.85	

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DEC 15 2015

## NORTHERN SAVINGS CREDIT UNION

### Summary for Account: [REDACTED]

Previous Balance	0.00	Statement Date:	November 30, 2015
Total Credits -	0.00	Payment Due Date:	December 21, 2015
Total Debits +	0.00		
Interest +	0.00	Account Credit Limit:	40,000.00
New Balance	0.00	Available Credit:	40,000.00
		Interest Rates	
Min. Payment Due:	0.00	Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.  
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
NOV 07	NOV 09	BUDS BAR AND GRILL MASSET CD	95.49
NOV 11	NOV 13	DELTA SUNSHINE TAXI # SURREY CD	29.00
NOV 12	NOV 13	BLACKTOP & CHECKER CAB VANCOUVER CD	13.46
NOV 12	NOV 13	CHOCOLATE ARTS VANCOUVER BC CD	46.10
NOV 13	NOV 15	BLACKTOP & CHECKER CAB VANCOUVER CD	29.40
NOV 15	NOV 16	OCEAN VIEW RESTAURANTO QUEEN CHARLOTCD	111.81
NOV 16	NOV 17	PREMIER CREEK LODGING QUEEN CHARLOTCD	438.44
NOV 17	NOV 18	KAAY BISTRO SKIDEGET CD	49.88
NOV 22	NOV 23	BLACKTOP & CHECKER CAB VANCOUVER CD	38.00
NOV 30	NOV 30	TOTAL PURCHASES \$851.58	0.00
		TOTAL \$851.58	

Mail Payments to:  
CUETS FINANCIAL  
P.O. BOX 4637  
TORONTO, ON M5W 5C6

Account: [REDACTED]

5525 9471 4000 0750

Payment Due Date: December 21, 2015  
Amount Past Due: 0.00  
New Balance: 0.00

Minimum Payment Due: 0.00

Amount Paid: \$

[REDACTED] NO 50  
PO BOX 69  
QUEEN CHARLOTTE BC V0T 1S0

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**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**ACTION SHEET**

TO: Board of Education

DATE: January 26, 2016

SUBJECT: Amended Budget Bylaw 2015/2016

FROM: Shelley Sansome, Secretary Treasurer

---

**FIRST READING - RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) adopts that School District Amended Annual Budget Bylaw 2015/2016 be given first reading.

**SECOND READING - RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) adopts that School District Amended Annual Budget Bylaw 2015/2016 be given second reading.

**UNANIMOUS CONSENT – RECOMMENDATION**

Unanimous consent of the Board must be given to authorize the Secretary Treasurer to read the Amended Annual Budget Bylaw 2015/2016 a third time at the same Board meeting.

**THIRD READING - RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) adopt that Amended Annual Budget Bylaw 2015/2016 be given third and final reading.



Amended Annual Budget

## **School District No. 50 (Haida Gwaii)**

June 30, 2016

# School District No. 50 (Haida Gwaii)

June 30, 2016

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2015/2016 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenue and expense for the 2015/2016 fiscal year and the total budget bylaw amount of \$11,780,111 for the 2015/2016 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2015/2016.

READ A FIRST TIME THE 26th DAY OF JANUARY, 2016;

READ A SECOND TIME THE 26th DAY OF JANUARY, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE 26th DAY OF JANUARY, 2016;

(Corporate Seal)

---

Chairperson of the Board

---

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw 2015/2016, adopted by the Board the 26th DAY OF JANUARY, 2016.

---

Secretary Treasurer

# School District No. 50 (Haida Gwaii)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	545,000	530,000
Adult	3,125	13,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>548,125</b>	<b>543,000</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	6,607,008	6,910,468
Other Revenue	4,397,695	4,243,308
Rentals and Leases	32,000	32,000
Investment Income	6,454	6,454
Amortization of Deferred Capital Revenue	898,986	688,610
<b>Total Revenue</b>	<b>11,942,143</b>	<b>11,880,840</b>
<b>Expenses</b>		
Instruction	7,969,200	8,007,365
District Administration	670,429	691,390
Operations and Maintenance	2,534,098	2,830,098
Transportation and Housing	606,384	533,038
<b>Total Expense</b>	<b>11,780,111</b>	<b>12,061,891</b>
<b>Net Revenue (Expense)</b>	<b>162,032</b>	<b>(181,051)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>59,109</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>221,141</b>	<b>(181,051)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	221,141	(181,051)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>221,141</b>	<b>(181,051)</b>

# School District No. 50 (Haida Gwaii)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	10,197,635	10,140,651
Special Purpose Funds - Total Expense	887,117	1,034,271
Capital Fund - Total Expense	695,359	886,969
<b>Total Budget Bylaw Amount</b>	<b>11,780,111</b>	<b>12,061,891</b>

Approved by the Board

**DRAFT**

Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

**DRAFT - Not Finalized**

January 18, 2016 17:14

Page 3

# School District No. 50 (Haida Gwaii)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>162,032</b>	<b>(181,051)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Amortization of Tangible Capital Assets	695,359	886,969
<b>Total Effect of change in Tangible Capital Assets</b>	<b>695,359</b>	<b>886,969</b>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>857,391</b>	<b>705,918</b>

**School District No. 50 (Haida Gwaii)**

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2016

	<b>Operating Fund</b>	<b>Special Purpose Fund</b>	<b>Capital Fund</b>	<b>2016 Amended Annual Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Accumulated Surplus (Deficit), beginning of year</b>	59,109		7,041,072	<b>7,100,181</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(59,109)		221,141	<b>162,032</b>
<b>Net Changes for the year</b>	<u>(59,109)</u>	<u>-</u>	<u>221,141</u>	<u><b>162,032</b></u>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<u>-</u>	<u>-</u>	<u><b>7,262,213</b></u>	<u><b>7,262,213</b></u>

# School District No. 50 (Haida Gwaii)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	6,019,891	6,323,197
Other Revenue	4,080,181	3,779,000
Rentals and Leases	32,000	32,000
Investment Income	6,454	6,454
<b>Total Revenue</b>	<b>10,138,526</b>	<b>10,140,651</b>
<b>Expenses</b>		
Instruction	7,201,870	7,092,881
District Administration	670,429	691,390
Operations and Maintenance	1,718,952	1,823,342
Transportation and Housing	606,384	533,038
<b>Total Expense</b>	<b>10,197,635</b>	<b>10,140,651</b>
<b>Net Revenue (Expense)</b>	<b>(59,109)</b>	<b>-</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>59,109</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>



# School District No. 50 (Haida Gwaii)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	10,070,961	10,071,684
AANDC/LEA Recovery	(4,130,010)	(3,827,427)
Other Ministry of Education Grants		
Pay Equity	139,874	139,874
Administrative Savings	(60,934)	(60,934)
<b>Total Provincial Grants - Ministry of Education</b>	<b>6,019,891</b>	<b>6,323,197</b>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	4,028,181	3,727,000
Miscellaneous		
District Entered	52,000	52,000
<b>Total Other Revenue</b>	<b>4,080,181</b>	<b>3,779,000</b>
<b>Rentals and Leases</b>	<b>32,000</b>	<b>32,000</b>
<b>Investment Income</b>	<b>6,454</b>	<b>6,454</b>
<b>Total Operating Revenue</b>	<b>10,138,526</b>	<b>10,140,651</b>

# School District No. 50 (Haida Gwaii)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source  
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	3,355,156	3,082,140
Principals and Vice Principals	851,577	833,600
Educational Assistants	505,725	658,295
Support Staff	1,129,021	1,156,554
Other Professionals	397,162	397,162
Substitutes	235,877	225,628
<b>Total Salaries</b>	<b>6,474,518</b>	<b>6,353,379</b>
<b>Employee Benefits</b>	<b>1,545,372</b>	<b>1,445,730</b>
<b>Total Salaries and Benefits</b>	<b>8,019,890</b>	<b>7,799,109</b>
<b>Services and Supplies</b>		
Services	448,188	494,716
Student Transportation	571,138	499,614
Professional Development and Travel	224,695	251,828
Rentals and Leases	23,896	18,500
Dues and Fees	12,895	19,375
Insurance	23,596	24,905
Supplies	288,336	515,553
Utilities	585,001	517,051
<b>Total Services and Supplies</b>	<b>2,177,745</b>	<b>2,341,542</b>
<b>Total Operating Expense</b>	<b>10,197,635</b>	<b>10,140,651</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2016

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	2,867,544	98,254	171,092			119,559	3,256,449
1.03 Career Programs	34,742						34,742
1.07 Library Services	24,739	857		37,767		470	63,833
1.08 Counselling	23,410						23,410
1.10 Special Education	195,881	19,360	334,633			34,660	584,534
1.30 English Language Learning	42,425						42,425
1.31 Aboriginal Education	166,415			112,322		12,392	291,129
1.41 School Administration		733,106		247,390		14,789	995,285
<b>Total Function 1</b>	<b>3,355,156</b>	<b>851,577</b>	<b>505,725</b>	<b>397,479</b>	<b>-</b>	<b>181,870</b>	<b>5,291,807</b>
<b>4 District Administration</b>							
4.11 Educational Administration					142,165		142,165
4.40 School District Governance				50,537			50,537
4.41 Business Administration				54,611	181,965		236,576
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>105,148</b>	<b>324,130</b>	<b>-</b>	<b>429,278</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				14,250	73,032		87,282
5.50 Maintenance Operations				592,970		46,000	638,970
5.52 Maintenance of Grounds				5,546		3,015	8,561
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>612,766</b>	<b>73,032</b>	<b>49,015</b>	<b>734,813</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				13,208			13,208
7.70 Student Transportation						4,355	4,355
7.73 Housing				420		637	1,057
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,628</b>	<b>-</b>	<b>4,992</b>	<b>18,620</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>3,355,156</b>	<b>851,577</b>	<b>505,725</b>	<b>1,129,021</b>	<b>397,162</b>	<b>235,877</b>	<b>6,474,518</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2016

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2016 Amended Annual Budget \$	2016 Annual Budget \$
<b>1 Instruction</b>						
1.02 Regular Instruction	3,256,449	810,550	4,066,999	375,847	4,442,846	3,922,822
1.03 Career Programs	34,742	8,217	42,959		42,959	23,416
1.07 Library Services	63,833	15,961	79,794	22,920	102,714	105,410
1.08 Counselling	23,410	6,249	29,659	2,546	32,205	116,298
1.10 Special Education	584,534	141,408	725,942	107,952	833,894	1,138,007
1.30 English Language Learning	42,425	10,012	52,437		52,437	69,992
1.31 Aboriginal Education	291,129	73,662	364,791	55,849	420,640	420,640
1.41 School Administration	995,285	233,764	1,229,049	45,126	1,274,175	1,296,296
<b>Total Function 1</b>	<b>5,291,807</b>	<b>1,299,823</b>	<b>6,591,630</b>	<b>610,240</b>	<b>7,201,870</b>	<b>7,092,881</b>
<b>4 District Administration</b>						
4.11 Educational Administration	142,165	31,509	173,674	34,543	208,217	202,967
4.40 School District Governance	50,537	910	51,447	44,546	95,993	111,600
4.41 Business Administration	236,576	52,956	289,532	76,687	366,219	376,823
<b>Total Function 4</b>	<b>429,278</b>	<b>85,375</b>	<b>514,653</b>	<b>155,776</b>	<b>670,429</b>	<b>691,390</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	87,282	17,150	104,432	33,166	137,598	139,869
5.50 Maintenance Operations	638,970	137,283	776,253	255,000	1,031,253	1,131,831
5.52 Maintenance of Grounds	8,561	1,714	10,275	15,885	26,160	27,789
5.56 Utilities	-	-	-	523,941	523,941	523,853
<b>Total Function 5</b>	<b>734,813</b>	<b>156,147</b>	<b>890,960</b>	<b>827,992</b>	<b>1,718,952</b>	<b>1,823,342</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	13,208	2,937	16,145		16,145	16,246
7.70 Student Transportation	4,355	943	5,298	570,538	575,836	493,371
7.73 Housing	1,057	147	1,204	13,199	14,403	23,421
<b>Total Function 7</b>	<b>18,620</b>	<b>4,027</b>	<b>22,647</b>	<b>583,737</b>	<b>606,384</b>	<b>533,038</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	-	-	-	-	-	-
<b>Total Functions 1 - 9</b>	<b>6,474,518</b>	<b>1,545,372</b>	<b>8,019,890</b>	<b>2,177,745</b>	<b>10,197,635</b>	<b>10,140,651</b>

# School District No. 50 (Haida Gwaii)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2016

	2016 Amended Annual Budget \$	2016 Annual Budget \$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	587,117	587,271
Other Revenue	300,000	447,000
<b>Total Revenue</b>	<b>887,117</b>	<b>1,034,271</b>
<b>Expenses</b>		
Instruction	767,330	914,484
Operations and Maintenance	119,787	119,787
<b>Total Expense</b>	<b>887,117</b>	<b>1,034,271</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2016

Deferred Revenue, beginning of year

Add: Restricted Grants  
Provincial Grants - Ministry of Education  
Other

Less: Allocated to Revenue  
Deferred Revenue, end of year

Revenues  
Provincial Grants - Ministry of Education  
Other Revenue

Expenses  
Salaries  
Teachers  
Educational Assistants  
Support Staff

Employee Benefits  
Services and Supplies

Net Revenue (Expense)

Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Service Delivery Transformation
\$	\$	\$	\$	\$	\$	\$	\$	\$
119,787	210,118	4,986	276,480	96,000	9,800	43,912	106,000	25,000
119,787	210,118	1,425	300,000	96,000	9,800	43,912	106,000	-
119,787	210,118	1,500	300,000	96,000	9,800	43,912	106,000	-
-	-	4,911	276,480	-	-	-	-	25,000
119,787	210,118	1,500	300,000	96,000	9,800	43,912	106,000	-
119,787	210,118	1,500	300,000	96,000	9,800	43,912	106,000	-
	134,475					16,749		
	35,693					16,337	55,516	
	170,168			65,250		33,086	55,516	-
	39,950			15,250		2,883	15,255	
119,787	210,118	1,500	300,000	15,500	9,800	7,943	35,229	-
119,787	210,118	1,500	300,000	96,000	9,800	43,912	106,000	-
-	-	-	-	-	-	-	-	-

**School District No. 50 (Haida Gwaii)**  
**Amended Annual Budget - Changes in Special Purpose Funds**  
**Year Ended June 30, 2016**

	Second Count	TOTAL
	\$	\$
Deferred Revenue, beginning of year	188,972	495,438
Add: Restricted Grants		
Provincial Grants - Ministry of Education		587,042
Other	-	300,000
		887,042
Less: Allocated to Revenue	-	887,117
Deferred Revenue, end of year	188,972	495,363
Revenues		
Provincial Grants - Ministry of Education		587,117
Other Revenue		300,000
		887,117
Expenses		
Salaries		
Teachers		151,224
Educational Assistants		107,546
Support Staff		65,250
		324,020
Employee Benefits		73,338
Services and Supplies		489,759
		887,117
Net Revenue (Expense)	-	-

**School District No. 50 (Haida Gwaii)**

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget			2016 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Other Revenue		17,514	17,514	17,308
Amortization of Deferred Capital Revenue	898,986		898,986	688,610
<b>Total Revenue</b>	<b>898,986</b>	<b>17,514</b>	<b>916,500</b>	<b>705,918</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	695,359		695,359	886,969
<b>Total Expense</b>	<b>695,359</b>	<b>-</b>	<b>695,359</b>	<b>886,969</b>
<b>Net Revenue (Expense)</b>	<b>203,627</b>	<b>17,514</b>	<b>221,141</b>	<b>(181,051)</b>
<b>Net Transfers (to) from other funds</b>				
<b>Total Net Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>203,627</b>	<b>17,514</b>	<b>221,141</b>	<b>(181,051)</b>





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**Policy 3500-3**

**FIELD TRIP APPLICATION**

**Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)**

**Sponsor Teacher:**  
**Stephen Querengesser**

**School:**  
**Queen Charlotte Secondary**

**Name of Field Trip**  
**QCSS Ski Trip**

**Dates of Field Trip:**  
**Feb 25<sup>th</sup> – 29<sup>th</sup>, 2016**

**Number of Students Participating:**  
**35**

**Number of Chaperones:**  
**8 Chaperones**

**Names of Teachers Involved:**  
**Stephen Querengesser, Norman Wagner**

**Objectives of Field Trip (curriculum relatedness):**

***See the Gwaii Trust values that we are meeting below:***

***(iv.) promoting the well being of the community, (v.) fostering the spirit of cooperation, cultural understanding and trust by promoting the concept of islands as community, and (viii.) assisting in the promotion of education and artistic expression in the Community***

<b>Names of Chaperones:</b>	
<b>Stephen Querengesser</b>	<b>Maureen Benoit</b>
<b>Norman Wagner</b>	<b>Lori Wiedeman</b>
<b>Curby Holdershaw</b>	<b>Maitland Groom</b>
<b>Duncan White</b>	
<b>Peter Katinic</b>	

**Accommodations:**

**Florence Motel, Smithers, BC, Feb 26<sup>th</sup> and 27<sup>th</sup>.**

**Travel Plans:**

**Ferry**

**Charter Bus with First Bus Canada out of Prince Rupert with a driver.**

**Shames Mountain Bus up the Mountain**

**One emergency 4wd vehicle**

<b>Safety Precautions:</b>
see attached

<b>Communication Plan:</b>
see attached

Estimate of Expenses		Estimate of Income	
Transportation Costs		Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost:		Estimated Total Income	

Itinerary for Each Day	
Date:	Itinerary:
Feb 25	Ferry Thursday night to Prince Rupert
Feb 26	Charter Bus Friday to Shames and then to Smithers after Skiing at Shames
Feb 27	Charter Bus Saturday up the Mountain and down
Feb 28	Charter Bus Sunday up the Mountain. Quit early and bus to Prince Rupert Ferry Terminal. Ferry Sunday night back to Haida Gwaii
	...see attached for more details...

<b>Additional Information:</b>

\_\_\_\_\_  
Applicant's Signature

Jan. 18, 2016  
Date

  
Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date

## **Travel Plan / Itinerary**

We have chartered a highway bus for this trip that has a 48-passenger capacity.

Thursday, Feb 25	Meet at 8:00pm for 10:00 pm ferry to Prince Rupert
Friday, Feb 26	Breakfast in Rupert before bussing to Shames Mountain Ski/Ride Shames Bus to Smithers Stay at Florence Motel
Saturday, Feb 27	Ski / Ride Smithers (stay at Florence Motel)
Sunday, Feb 28	Ski / Ride Smithers Return to Florence to before bussing to Prince Rupert Ferry back to Skidegate on 10pm ferry
Monday, Feb 29	Arrive Skidegate @ 7:00am (approximately) Attend School

Students should arrange for parents to pick them up on the Monday morning, February 29<sup>th</sup> by 7:00am.

## **Communication Plan**

Daily check-ins will be made with Deavian Bradley, email will be checked every morning and evening.

250-559-8499 Deavian Bradley, *Principal QCSS*  
250-637-1232 Stephen Querengesser (emergency cell)  
250-847-2678 Florence Motel  
866-665-4299 Hudson Bay Mountain (Ski Smithers)

[squerengesser@sd50.bc.ca](mailto:squerengesser@sd50.bc.ca)

# **Emergency Plan**

## **Organizational Strategies**

- Clear expectations for behaviour, timeliness, and safety (ferry/bus/hotel/free-time/ski hill)
- Attendance check at each bus departure
- Attendance check at bed-time
- Room condition checks each morning at hotel
- Lessons required for students on the hill
- Buddy system for free-time/ski hill
- Attendance checks at lunch/departure at ski-hill

## **Equipment / Resources**

- School First Aid Kit on bus
- Three FRS radios with up to 3.2km range for teachers (chaperones encouraged to carry one too)
- One 4-WD Vehicle with winter tires (not for student transportation except for special circumstances)
- Travel by charter bus to limit dangers due to bad weather and to increase driver responsibility

## **Expertise**

- 11 teachers/parents (4 advanced skiers, 2 advanced snowboarders)

## **Events considered**

### **Bus / Ferry Breakdown / Accident**

- ensure safety of participants
- diagnose/attempt local repair
- call for tow/repair service
- seek appropriate alt. transport
- contact school administration

### **Injury / Illness**

- ensure safety of participants
- administer local first aid
- seek medical
- contact school administration (*if serious*)
- contact parent/guardian/spouse
- seek appropriate alt. transport/accommodation, if required

### **Missed Ferry**

- seek appropriate alt. transport/accommodation
- contact school administration
- contact parents/guardians/spouses
- post on the school website current plans

### **Serious Student Misbehavior**

- ensure safety of other participants
- contact school administration
- contact parent/guardian
- seek appropriate alt. transport home at parent expense (*if required*)