



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 5.1**

<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	January 28, 2020 Regular Board Meeting Minutes		

**Background/Discussion:**

APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS

- January 28, 2020 Regular Board Meeting Minutes

MOTION BY  
SECOND BY

**Recommended Action:**

Motion:

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the January 28, 2020 Regular Board Meeting Minutes.

Presented by: Board Chair

**MINUTES OF THE REGULAR BOARD MEETING VIA VIDEOCONFERENCING AT  
THE DISTRICT ADMINISTRATION OFFICE IN DAAJING GIIDS/QUEEN  
CHARLOTTE, GUDANGAAY TLAATS'GAA NAAY SECONDARY SCHOOL  
LIBRARY IN GAW TLAGEE/MASSET, AND GOOGLE MEET ON JANUARY 28, 2020**

**PRESENT:** Roeland Denooij, Chair  
Dana Moraes, Vice Chair  
Wilson Brown, Trustee  
Adeana Young, Trustee  
Julia Breese, Trustee  
Nathaniel White, Student Trustee – GTN

**REGRETS:** Maggie Borrowman, Student Trustee - GKNS

**ALSO PRESENT:** Carey Stewart, Superintendent of Schools  
Maureen Benoit, Human Resource Officer  
Colleen Bradley, Confidential Administrative Assistant/Note-taker

**MEMBERS OF THE PUBLIC:**  
Stephen Querengesser

**GOOGLE MEET:**  
Lao Peerless                      Warren McIntyre  
Ken Evans                         Steve Goffic

**1. ACKNOWLEDGEMENT OF HAIDA TERRITORY**

**2. CALL TO ORDER**

Chairperson Denooij called the meeting to order at 18:01 hours.

**3. PUBLIC QUESTION PERIOD**

The Board of Education of School District No. 50 (Haida Gwaii) invited members of the public to address agenda items during the Public Question Period. The following agenda items were discussed:

- No questions were posed at this time.

**4. APPROVAL OF AGENDA**

R20012801 MOTION BY Julia Breese  
SECOND BY Wilson Brown

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the January 28, 2020 Regular Board meeting agenda as circulated.

MOTION CARRIED

**5. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS**

**5.1 November 26, 2019 Regular Board meeting minutes**

R20012802 MOTION BY Dana Moraes

SECOND BY Adeana Young

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the November 26, 2019 minutes with the following changes:

- **7.2 Student Transportation Policy** – The Superintendent of Schools presented policy G.6.1 Transportation Assistance, regulation G.6.2 Transportation Assistance - Road, and regulation G.6.3 Application for Transportation Assistance Form and requested that the policies be recirculated to Stakeholders for 3 weeks for additional feedback. Trustee Breese stated she would like to see the school district engage the public for feedback on transportation and that the policies should be sent out to the public for feedback longer than 3 weeks due to the holiday approaching.

MOTION CARRIED

**5.2 November 26, 2019 & January 28, 2020 In-Camera Rise and Report**

Superintendent Stewart reported that personnel, property and student matters were discussed at the November 26, 2019 and January 28, 2020 In-Camera meeting.

**6. REPORT ON ACTION FROM PREVIOUS MEETING**

**6.1 Letter from Agnes L. Mathers PAC**

The Board of Education of School District No. 50 received a letter from Agnes L. Mather's Parent Advisory Council with concerns regarding academic standing. The Superintendent of Schools has brought these concerns to the District Parent Advisory Council for follow up.

**6.2 Disposable Property**

The Superintendent of Schools reported that he has received a large file containing some old land assessments, that this is still in progress and he does not have a formal report at this time.

**6.3 District Sports and Field Trip Accessibility**

The Superintendent of Schools stated that this topic was discussed at the recent Sk'aadgaa Naay PAC meeting. Current sport and field trip policy is that if the trip is related to the school, a certified teacher must accompany. It was noted that teachers who chaperone field trips do so voluntarily, often taking the lead to fundraise for the trip as well. Gwaii Trust grants and local Parent Advisory Councils (who have access to gaming grants) can help leverage some of the costs involved. The Board wants to seek ways to

better support teachers who volunteer their time for field trips. Superintendent Stewart, Trustee Wilson and Student Trustee White will take the lead on exploring ways the Board can better support teachers who volunteer their time for field trips and fundraising for field trips.

#### **6.4 BSCTA Facilitation Grant – Governance Expert**

Trustee Moraes made a recommendation to book a local Indigenous governance expert Satsan (Herb George) to facilitate. Superintendent Stewart will meet with Satsan in February 2020 to outline governance training and possible booking times. Trustee Young also suggested a professional development opportunity taking place at the Kay Llnagaay in April 2020. She will forward the information to the Board.

### **7. DELEGATIONS/PRESENTATIONS**

#### **7.1 Food Program Sponsorship – Ian Keir, GTNSS Principal**

Principal Keir was not able to present to the Board at this time. Trustee Denooij had an opportunity to speak with Principal Keir and reported that Gudangaay Tlaats'gaa Naay's food program will be receiving a \$10,000 grant from Langara Island Lodge. Langara Island Lodge has also expressed an interest in sponsorship and having their head chefs come to the high school to work with/mentor students.

R20012803 MOVED BY Wilson Brown  
SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Langara Island Lodge to sponsor Gudangaay Tlaats'gaa Naay Secondary School.

MOTION CARRIED

### **8. CHAIRPERSON REPORT**

- Trustee Denooij attended the Christmas concert at Sk'aadgaa Naay Elementary School; attended the Parent Advisory Council meeting at Sk'aadgaa Naay; attended the Winter Feast at Gidgalang Kuuyas Naay Secondary; and has had weekly meetings with the Superintendent of Schools. Trustee Denooij also attended the BCSTA Trustee Academy in November;
- Trustee Breese attended the BCSTA Trustee Academy in November; attended the Parent Advisory Council meeting at Port Clements Elementary School; attended the District Advisory Council meeting; and the craft night in Port Clements;
- Trustee Brown attended the BCSTA Trustee Academy in November and the Haida Education Committee meeting in January;
- Trustee Young attended the BCSTA Trustee Academy in November;
- Trustee Moraes attended the Parent Advisory Council meeting at Sk'aadgaa Naay; and the BCSTA Trustee Academy in November;

### **9. SUPERINTENDENT REPORT**

Superintendent Stewart attended the District Parent Advisory Council meeting where plans were discussed for parents to meet the Superintendent. Superintendent Stewart submitted the Mental Health Grant application to the Ministry of Education and was happy to report that it has been accepted. He hopes to have more details to share at next Board meeting.

## **10. STRATEGIC AND POLICY ISSUES**

### **10.1 Truth and Reconciliation Commission**

The Superintendent of Schools attended the Haida Gwaii Principals and Vice-Principals Association's Professional Development session where the Principal of Indigenous Education, Joanne Yovanovich, led activities focusing on Reconciliation and Indigenizing curriculum. The Superintendent of Schools would like the Principal of Indigenous Education to share this activity with the Board of Education of School District No. 50 (Haida Gwaii) as it also ties in to the District's Strategic Plan. The Superintendent of Schools would also like to look at how to increase Haida language and phrases, and how the District can model this.

### **10.2 Board of Education / Committee Annual Work Plan**

The Superintendent of Schools will add the Annual Work Plan to the professional calendar.

### **10.3 Roles:**

Trustee Denooij stated that currently there are gaps in policy regarding the roles of the Trustee, Chair, Superintendent and Secretary Treasurer. Trustees would like to see these policies have more detail and easier language. Trustee Moraes recommended creating a sub-committee who could look at the current policies and make appropriate changes.

#### **10.3.1 Trustee**

R20012804 MOVED BY Adeana Young  
SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) appoint Trustee Breese, Trustee Denooij and Trustee Young to form a sub-committee to rewrite the policy for Role of Trustee.

**MOTION CARRIED**

#### **10.3.2 Chair**

R20102805 MOVED BY Julia Breese  
SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) appoint Trustee Breese, Trustee Denooij and Trustee Young to form a sub-committee to rewrite the policy for Role of Chair.

## MOTION CARRIED

### **10.3.3 Superintendent**

A sub-committee to rewrite the policy for the role of Superintendent will be established at a later date.

### **10.3.4 Secretary Treasurer**

A sub-committee to rewrite the policy for the role of the Secretary Treasurer will be established at a later date.

### **10.4 Strategic Planning Timeline**

The Board of Education of School District No. 50 (Haida Gwaii) would like to engage the community, community partners, teachers and principals for feedback regarding the strategic plan. The Superintendent of Schools will coordinate a schedule and dates for The Board to meet to determine key questions and what form community engagement will take.

### **10.5 Masset Schools Amalgamation**

The Manager of Operations, Lao Peerless, stated that the school district is working with the Ministry on the funding model and design sheet. There are a few minor changes to make and the cost surveyor is pricing those changes out. Allocated funds are based on the submitted plan, any major alterations to the design would change the funding model.

### **10.6 BC School Trustees' Association Update**

Trustee Young reported that she will be attending the BCSTA Provincial Council meeting in February and that the BC School Trustees' Association Annual General Meeting is taking place in April.

### **10.7 Executive Compensation Disclosure Statement**

Superintendent Stewart thanked the Board for submitting the disclosure statements and reported that they have been filed.

## **11. OPERATIONAL ISSUES**

### **11.1 November 2019 & December 2019 Financial Vouchers**

Trustee Breese inquired what \$10,000 for Northern Savings Credit Union was for. Human Resource Officer, Maureen Benoit stated that she will find out and report back to the Board.

R20012806 MOTION BY Adeana Young  
SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the November 2019 and December 2019 Financial Vouchers.

MOTION CARRIED

**11.2 November 2019 & December 2019 Trustee Expenditure Report**

R20012807 MOTION BY Wilson Brown  
SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the November 2019 and December 2019 Trustee Expenditure Report.

MOTION CARRIED

**11.3 Gidgalang Kuuyas Naay Secondary Field Trip Application – YMCA French Language Exchange**

R20012808 MOTION BY Dana Moraes  
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Gidgalang Kuuyas Naay's field trip application for the YMCA French Language Exchange to Quebec.

MOTION CARRIED

**12. CORRESPONDENCE**

- No correspondence at the time of the meeting.

**13. QUESTION PERIOD**

The Board of Education of Schools District No. 50 (Haida Gwaii) and members of the public held a question and answer period. The following agenda items were discussed:

- Trustee Expenditure Report
- Sports and field trip accessibility
- Strategic Planning

**14. ADJOURNMENT**

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 19:19 hours.

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Chairperson

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Superintendent



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 5.2**

<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	February 28, 2020 In-Camera Risa and Report		

**Background/Discussion:**

Superintendent Stewart reported that personnel, property and student matters were discussed at the February 28, 2020 In-Camera meeting.

**Recommended Action:**

Presented by: Board Chair





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 6.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	<b>Disposable Property</b>		
<b>Background/Discussion:</b>  Lao Peerless, <i>Manager of Operations</i> will give an update on the Disposable Property during the Superintendent Reports.			
<b>Recommended Action:</b>  Information			
Presented by: Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 6.2**

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	Governance Expert		

**Background/Discussion:**

Herb George, facilitator for the School District 50 Trustee Governance Training was not well to meet February 20, 2020 regarding the planning of the Governance Training. I will notify Herb George next week to see how he is feeling.

**Recommended Action:**

Information

Presented by: Superintendent



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 9.1**

<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	<b>Bus Transportation Assistance</b>		

**Background/Discussion:**

Attached are the Bus Policy:

- Policy G.6.1
- Regulation G.6.2 Form
- Regulation G.6.3 Form

Insert the term *Not Limited too*

**Recommended Action:**

Presented by: Superintendent



**SCHOOL DISTRICT NO. 50 HAIDA GWAI  
BOARD POLICY MANUAL**

**Policy G.6.1**

**Policy Subject:** TRANSPORTATION ASSISTANCE

**Date Passed:** October 1999

**Date Approved:** November, 1999

**Policy:** TRANSPORTATION ASSISTANCE

**PREAMBLE**

The Board recognizes that not all areas of the school district are served by regular bus transportation routes. Further, that families are located outside the established walk limit of 2.3 km and therefore the Board recognizes payment of assistance to families who provide student transportation from their residences to a school.

Transportation payments will be governed by regulations set by the Board governing both the schedule of payments to be utilized and the criteria to be used in determining payment.

**PROCEDURE**

1. In order to receive transportation assistance, parents must make written application on standard forms provided from the Board Office. In August of each year, advertisements will be placed notifying parents that applications for transportation assistance will be accepted, subject to Board criteria.
2. To qualify for transportation assistance, parents/guardians must reside a minimum of 2.3 Km from a bus stop and/or school; or in cases where a student is severely disabled and would meet the qualifications as set out in the School Act for special circumstances.
3. Payment of transportation assistance will be on the basis of the number of days in attendance which has been confirmed by the school at which the student is in attendance. Where two (2) or more students of one family are enrolled in the transportation assistance plan, payment will be based on the largest number of days in attendance recorded for the family.
4. The schedule of assistance for road transportation is provided in the following table.

Rates for special program transportation will be negotiated on an individual basis.



**SCHOOL DISTRICT NO. 50 HAIDA GWAI  
BOARD POLICY MANUAL**

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**Regulation G.6.2 – TRANSPORTATION ASSISTANCE - ROAD**

**Adopted: November 1999  
Last Revision: January 2015**

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**PROCEDURE**

The following sets out the schedule of payment as approved by the Board for Road transportation.

	<u>Number of Pupils</u>				
Km	1	2	3	4	5
1	.60	1.00	1.40	1.80	2.20
2	.80	1.20	1.60	2.00	2.40
3	1.00	1.40	1.80	2.20	2.60
4	1.20	1.60	2.00	2.40	2.80
5	1.40	1.80	2.20	2.60	3.00
6	1.60	2.00	2.40	2.80	3.20
7	1.80	2.20	2.60	3.00	3.40
8	2.00	2.40	2.80	3.20	3.60
9	2.20	2.60	3.00	3.40	3.80
10	2.40	2.80	3.20	3.60	4.00
11	2.60	3.00	3.40	3.80	4.20
12	2.80	3.20	3.60	4.00	4.40
13	3.00	3.40	3.80	4.20	4.60
14	3.20	3.60	4.00	4.40	4.80
15	3.40	3.80	4.20	4.60	5.00

This formula is based on the following rates:  
40 cents per pupil; plus  
20 cents per km. per day to a maximum  
of \$13.00 per pupil per day.

Special Consideration: Transportation of students from Sandspit to Alliford Bay shall accrue \$13 per day per family.

Regulation G.6.3 Form

**School District No. 50 (Haida Gwaii)**

**Application for Transportation Assistance**  
 \_\_\_\_\_ **School Year**

“The Board recognizes that not all areas of the School District are served by regular bus transportation routes. Further, that families are located outside the established walk limit (2.3 km for all students) and therefore the Board recognize payment of assistance to families who provide student transportation from their residences to a school.

Transportation payments will be governed by regulations set by the Board governing both the schedule of payments to be utilized and the criteria to be used in determining payment.”

**PERSONAL INFORMATION:**

Start date for assistance	
Name of Parent or Guardian	
Street Address	
Post office Box Number	
Home Telephone Number	

**STUDENT(S) TO BE TRANSPORTED:**

Name	Age	Grade	School Attended

**MILEAGE:**

Distance from Pupils home to:	A: School attended	KM
	B: Nearest Bus Stop	KM
Daily Mileage Traveled:		
Please make sure to complete all Mileage areas when submitting this form. If necessary please clock this distance with your own vehicle.		

Please return these forms to:  
 School District No. 50 (Haida Gwaii)  
 PO Box 69  
 Queen Charlotte, BC  
 V0T 1S0  
 Phone (250) 559 8471  
 Fax (250) 559 8849

*School District use only*

Rate per day:	
District Approval:	



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAII**

<b><u>MEETING AGENDA ITEM # 9.2</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	<b>Masset School Amalgamation</b>		
<b>Background/Discussion:</b>  The update on the Masset School Amalgamation – Lao Peerless Operation Manager			
<b>Recommended Action:</b>  Information			
Presented by: Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 9.3**

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	Ministry of Education Haida Gwaii Visit		

**Background/Discussion:**

Essentially, they were looking to learn from our district through discussions on:

- Innovative practices in our schools and district that are leading to student success
- Strategic engagement and planning for student outcomes
- Analysis of evidence for student learning
- Unique challenges that our district may encounter
- Student outcome dashboards that would be helpful for your district

**Recommended Action:**

Information

Presented by: Superintendent





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.4</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	School Forecast		
<b>Background/Discussion:</b>  February 21, 2020 – 1701 Data Collection			
<b>Recommended Action:</b>  Oral Presentation			
Presented by: Superintendent			



**Board of Education**  
**School District No. 50 (Haida Gwaii)**  
*Office of the Superintendent of Schools*  
*Mr. Carey Stewart*  
*Office: 250-559-8471, Ext. 104*  
[cstewart@sds0.bc.ca](mailto:cstewart@sds0.bc.ca)

## District Student Forecast by School February 21, 2020

District 2019/2020

<b>Schools</b>	<b>Student Population</b>	<b>Ministry Designation</b>
<b>Tahayghen Elementary</b>	64	10
<b>Sk'aadgaa Naay Elementary</b>	146	20
<b>Port Clements Elementary</b>	18	6
<b>Agnes L. Mathers Elementary</b>	22	4
<b>Gudangaay Tlaats'gaa Naay Secondary</b>	79	20
<b>GidGalang Kuuyas Naay Secondary</b>	132	29
<b>Total:</b>	<b>461</b>	<b>89</b>

Report by:

Carey Stewart  
Superintendent/CEO  
SD50 (Haida Gwaii)



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 9.5**

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	Student Trustee		
<b>Background/Discussion:</b>  Student Trustee oral presentation			
<b>Recommended Action:</b>  Oral Presentation			
Presented by: Superintendent			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

**MEETING AGENDA ITEM # 9.6**

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	Alder Reading Gala		

**Background/Discussion:**

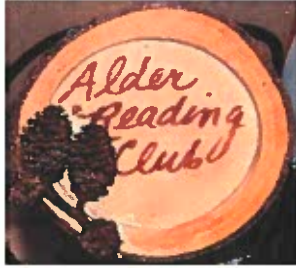
Alder Reading Gala. Took place Feb 20, 2020 in Port Clements Library.

The Gala was planned similar to the same type of Gala as past years. Students choose a book they have enjoyed reading and create a short presentation to share.

**Recommended Action:**

Information

Presented by: Superintendent



**Alders Reading Gala  
2019  
Theme : Kindness**

Welcome to Gala, JY  
Introduce Schools  
Book Tally of this year's books Lisa Waring

***Student Favourite books***

2019

2018- "Smile"

2017- "Archie Comics", "Harry Potter & the Philosopher's Stone",

2016- "The Fault in our Stars".

**10:50- 12:15** Student Sharing presentations

**ALM** Presentations

No students attending this year due to Ski Trip

**SNES** Presentations

14 Students 3 adults

Marika Gladstone, Sachi Dymont, Anneke Rigg-Denoij - Harry Potter and the Philosopher's Stone

Brooklyn Greenough- Refugee

Simone Barker- Peerless- Flash

Delaney Goetzinger – The Elite

Delaney Goetzinger (she is currently in Vancouver and I'm not sure if she is going to be back in time, but if she is, she will be there)

Cayanne Evans and Brooke Barker- Black Bears

Gradyon Wilson- Miles Morales: Spiderman

Katie Sinkins, Ella Husband-Earl, Marlee Spencer – Red Foxes

Tymeko Collinson and Eva Hans-Russ- Jelly Planet

## TAH Presentations

22 Students

Presley & Mady: Game Board  
Jasmine: Summary  
Frankie & Caleb: Report  
Isaac & Beren: poster  
Hope: Poster  
Padma & Priya: Plasticine & Poster  
Nora: Stop motion & Poster  
Layla: Poster  
Linden, Cecil, Aiden: Poster  
Sofia & Geneva: Poster  
Zefi, Maya, Freya: Poster  
Liz: Plasticine

## PORT CLEMENTS Presentations

8 Students attending

Daris Peerless — Amulet Series (poster/Imovie)  
Agua Bull — Dogman, Lord of the Fleas. (Poster iMovie)  
Mina Nyeholt — Emily the Strange (Poster iMovie)  
Carol-Anne Sanford — Smile (Poster)  
Jeremy Gaspar — That's Mean (Poster)  
Austin Beachy — That's Dangerous (Poster)  
Rocher Sheppard/ Gavin Anderson. Bone Series (?)

**12:15- 12:45** lunch

**12:45-1:30**

**Read: "We're All Wonders", by RJ Palacio**

**Student Art Activity**

Create a square for Paper Quilt using pastels, pencil crayons, pencils etc..

Each square will be a representation of yourself or of someone who is meaningful in your life: ie: family members, special relatives, special friends,

What are things that makes you unique? Special?

What talents do you have? Sing, draw, dance, crafts, run, read, fish, ride a bike, good frisbee thrower, paint,

What makes you a Wonder?

**1:30** Gift Bag, Snack

**2:00** Students Depart

## 2019 Alder Book List

Amulet Series  
Dogman, Lord of the Fleas.  
Emily the Strange  
Smile  
That's Mean  
That's Dangerous  
Bone Series (?)  
Harry Potter and the Philosopher's Stone x2  
Refugee  
Flash  
Black Bears  
Spiderman  
Jelly Planet  
The Elite  
Red Foxes  
Percy Jackson  
Smile  
The Babysitter's Club  
Thea Sisters  
I survived the attack of the Shark  
Watership Down  
BFG (Big Friendly Giant)  
Saddle Club  
Amulet

Hi Everyone,  
Helpful information for you to share with interested staff:  
Alder Reading Gala.  
Feb 20, 2020  
12:30pm-3:00pm  
Port Clements Library

We are planning for the same type of gala as past years, students choose a book they have enjoyed reading and create a short presentation to share.

Oral presentations can be individual, a pair or a group.  
The presentations should be short in nature 2-4 minutes in length.  
The presentation should include the title & author of the book.

Students should be encouraged to be creative with their presentations they don't have to be like a standard written "book report".

In the past year we have had:

posters,  
power points (if students are interested in this format, please note that the power point must be short),  
animated stop motion videos  
play,  
puppet show,  
songs sung and played on instruments,  
dioramas,  
paintings,  
huge paper animal creations

Ideally you would have a staff member or two involved they would gather up and meet with students to ensure they are participating and on track with their presentations.

Usually students are in Grade 4-7, we are planning for 60 students in total to attend.

Each Gala includes a student activity and sometimes a "guest speaker". A tally of the books read to determine the favourite student book of the year.

The following is our current fav books.

2019 "Smile" Harry Potter, Babysitters

2018- "Smile"



2017- “Archie Comics”, “Harry Potter & the Philosopher’s Stone”,  
2016- “The Fault in our Stars”.

In the past we have had presentations from High school students that have been well received, the younger students enjoy the presentations/sharing. I have witnessed elementary students decide to share after watching the older students, it was very empowering and validating.

A book/story is shared with the group, we read “We are All Wonders” last year.

The Gala ends with a tasty snack.

I will need student and teacher names and the book they will share along with the book cover of the version they are reading.

*This is our one district literacy event and we encourage you and your school to be involved & participate.*

Ok, I hope this helps you to share and encourage staff members :)



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 9.7</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	IT Update		
<b>Background/Discussion:</b>			
School District IT Department update by Steve Goffic			
<b>Recommended Action:</b>			
Information			
Presented by: Superintendent			



# IT Update

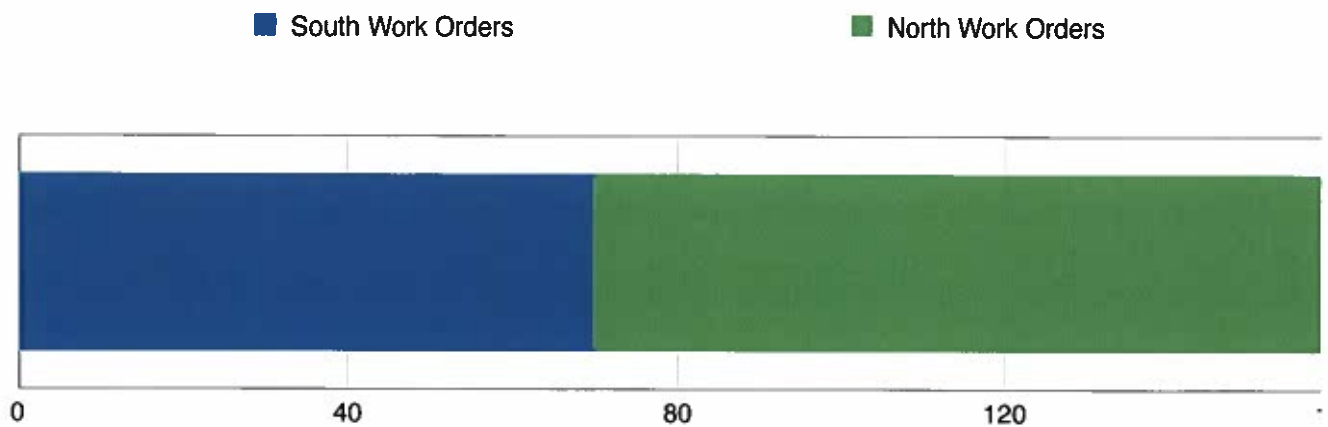
Feb 20, 2020

Steve Goffic  
IT Manager

## IT Update

- Ordered supplies
- Worked on migration SDS to SQL (on-going)
- Image SDS Server
- SDS Application Server - ProIV Update
- K12 Next Generation Network Ministry Meeting
- Migrated Tahayghen iPads to Jamf
- Migrated Port Clements iPads to Jamf
- Repair SD50 Website and update current version.
- Setup transportation remote user
- Replace battery back ups after damage during power outages.
- Attended: BC Digital Classroom Resources: Staying Connected
- K-12 NGN Quarterly Webinar Feb 6
- Install 22 new computers and cart GTN
- Install PanOS 8.1.13 (All Site Firewalls)
- Update Global protect
- Orientate New teaching staff on their classroom devices
- Gudangaay Tlaats'gaa Naay Secondary Bandwidth Upgrade 30Mbps to 100Mbps
- Gidgalang Kuuyas Naay Secondary Bandwidth Upgrade 50Mbps to 100Mbps
- Manage Data Center Move (on-going)

**Below are the numbers work orders completed in the time between January 1 to February 20**



# SCHOOL CALENDAR FORM - GENERAL

## 2020/2021 CALENDAR

**INSTRUCTIONS:** Using the Fill Colour tool, highlight the Non-Instructional days and Vacation Periods with the color in the legend.

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Instructional
- Non-Instructional
- Vacation Period
- Statutory Holiday

**Please Note** - Easter Monday and Boxing Day are not observed statutory holidays in British Columbia.

- NOTES (optional):**
- September 7- Labour Day
  - September 8- Schools open
  - September 25- Pro- D Day
  - October 12- Thanksgiving
  - October 23- Provincial Pro- D Day
  - November 1- Ministry Day
  - November 11- Remembrance Day
  - December 20- Pro-D Day
  - December 21- January 1- Winter Break
  - January 4- Schools reopen
  - February 15- Family Day
  - February 26- Pro D Day
  - March 15-26- Spring Break
  - April 2- Good Friday
  - April 5- Easter Monday
  - May 21- Pro D Day
  - May 24- Victoria Day
  - June 30- Administrative Day

- Instructional
- Non-Instructional
- Vacation Period
- Statutory Holiday



Ministry of Education

# SCHOOL CALENDAR FORM - GENERAL

For All

School Types Except Distributed Learning Schools

Before completing this form, read the **School Calendar Form Completion Instructions**.

Please note, this Excel form includes six sheets along the bottom of the screen:

(1) 'Calendar Information' - **REQUIRED**

(2)

'District and School Information' - **REQUIRED**

(3) '2020-21 Calendar' - **REQUIRED**

(4) '2021-22 Calendar' - **OPTIONAL**

(5) '2022-23 Calendar' - **OPTIONAL**

(6) '2020-

21 SAMPLE' - **DEMONSTRATION PURPOSES**

## CALENDAR INFORMATION

### District Contact Information:

Provide a contact person for this calendar submission.

Name:

Position:

Phone:

Email:

### Number of Days:

Provide a count of how many 'Days In Session' and 'Days of Instruction' will be provided each school year.

	Days In Session	Days of Instruction
2020-21	<input type="text" value="186"/>	<input type="text" value="179"/>
2021-22	<input type="text"/>	<input type="text"/>
2022-23	<input type="text"/>	<input type="text"/>

### Number of Hours of Instruction:

Provide a count of how many 'Hours of Instruction' will be offered each school year (by grade level).

	K	1 to 7	8 to 12
2020-21	<input type="text" value="853"/>	<input type="text" value="878"/>	<input type="text" value="952"/>
2021-22	<input type="text"/>	<input type="text"/>	<input type="text"/>
2022-23	<input type="text"/>	<input type="text"/>	<input type="text"/>

For questions about this form, please call (250) 387-8037.  
When complete, submit this form to [educ.schoolcalendars@gov.bc.ca](mailto:educ.schoolcalendars@gov.bc.ca)



Ministry of  
Education



# SCHOOL CALENDAR FORM - GENERAL

## DISTRICT AND SCHOOL INFORMATION

**School District:**

**050 - Haida Gwaii**

Select School District from drop-down menu

### Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	05050001	Gudangaay Tlaats'gaa Naay	0	No	Yes
2	05050002	Port Clements Elementary	0	Yes	No
3	05050004	Agnes L Mathers Elementary Secondar	0	Yes	No
4	05050008	Tahayghen Elementary	0	Yes	No
5	05050011	Sk'aadgaa Naay Elementary		Yes	No
6	05050012	Gidgalang Kuuyas Naay	0	No	Yes
7					
8					
9					
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12					
13					
14					
15					
16					
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39					



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 10.1.1</u></b>			
<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular Meeting	<b>Meeting Date:</b>	February 28, 2020
<b>Topic:</b>	Haida Gwaii Educational Framework		
<b>Background/Discussion:</b>  The Haida Gwaii Educational Framework come from the BC Ministry of Education 2019/20 Compliance Audit criteria.			
<b>Recommended Action:</b>  Information			
Presented by: Superintendent			

## **Haida Gwaii Education – Accountability Framework (Draft)**

The outline reflects the Ministry of Education Audit Criteria

### Criteria:

1. Evidence that the students are self-identified as being of Aboriginal Ancestry
2. Evidence that the parent or guardian of the student has been consulted;
3. Evidence that the Haida Education programs and services have involved the Haida communities in planning and delivery, either through indirect involvement or through a process of informed consent;
4. Evidence that the Haida Education programs and services provide a continuum of substantive learning experiences and/or support services throughout the school year.

### Visual Evidence

1. Evidence which describes how the programs will achieve the goals of:
  - a. Improved student academic performance
  - b. Increased student retention, attendance and graduation rates
2. Confirmation that students and/or parent/guardian have the opportunity to amend their declaration of Aboriginal Ancestry upon request.
3. Documented communication between the school and the parent/guardian.
4. Confirmation that the Haida communities have been given the opportunity for ongoing participation in the planning and delivery of the Haida Education Program.
5. Evidence of the additional Haida Educational program services provided for each student.
6. Verification that there is a planned continuum of learning experiences and/or support services provided to the student throughout the year.

### Understanding of the Program

1. To obtain an understanding of the program and to have context, perform the following steps:
  - a. Collect relevant evidence to gain an understanding of:
    - i. The program(s).
    - ii. How the program(s) is delivered to each student.
    - iii. How the program(s) was planned.
    - iv. The consultative process with parents and community.
    - v. How the records of services for individual students participating in the program/service are maintained.



2. Interview the appropriate staff to determine the process for program development and implementation for Aboriginal students.

#### Students reported as receiving Aboriginal Education

1. Examine school records for evidence of student self-identification of Aboriginal Ancestry. The evidence must show that self-identification of aboriginal ancestry has been made by the student or parent/guardian on the student's behalf. Examples of self-identification are:
  - a. a letter, telephone conversation records, indication on the student registration or permanent record cards including electronic data, facsimile confirmations, email confirmations.
  - b. While self-identification can be changed at any time, if a district reports the student as being of Aboriginal ancestry, then there must be evidence to substantiate self-identification at the time.
2. Interview the staff to determine the change process for a student's aboriginal ancestry designation.
3. Identify discrepancies on an *Observation Sheet* and attach supporting evidence.

#### Evidential Support

1. Interview appropriate staff to determine the process used to consult with the parents or guardians of each student.
2. Obtain evidence that the process is being followed such as:
  - a. Letter to parents.
  - b. Telephone logs.
  - c. Record of communication between parent and staff.
3. Identify discrepancies on an *Observation Sheet* and attach supporting evidence.
4. Interview appropriate staff to determine how the local communities have been involved in the planning and delivery of the aboriginal programs.
5. Obtain evidence supporting direct involvement or informed consent. Some examples of direct involvement include:
  - a. meeting minutes, agreements, memorandums of understanding, etc.
  - b. Conclude that an agreement is in place and there is evidence of ongoing community involvement.
6. Identify discrepancies on an *Observation Sheet* and attach supporting evidence.

### Confirm Program Delivery

1. For each of the students, interview staff to:
  - a. develop an understanding of the nature of the program/services, and
  - b. identify whether the student is receiving a **Language** and **Culture** program and/or support services program.
2. Verify whether the student's program/services is in addition to any other program or service. The following may be used as evidence:
  - a. program schedules, student timetables, logs, program outlines, daybooks, attendance, etc.
3. Identify discrepancies on an Observation Sheet and attach supporting documentation

### Relevant Learning Experiences/Support

1. Determine whether the programs/services provide a variety of relevant learning experiences/support throughout the school year for each student.
  - a. Are the support services planned and developed to assist the success of Aboriginal students in the school?
  - b. Does the student's program provide purposeful support services throughout the school year?
  - c. Are the Elders available to the students throughout the year?
  - d. Are the services provided, to each student, by personnel who are familiar with and sensitive to the values, beliefs and needs of the Haida communities?
  - e. Examples of services include: Elder, peer or community counselling; Aboriginal tutorial assistance; other services identified through the implementation of an enhancement agreement.
2. Identify discrepancies on an Observation Sheet and attach supporting evidence.

## ROLE OF THE TRUSTEE

Trustees are elected in accordance with the Local Government Act. The role of the trustee is to contribute the Board, a corporation that carries out the province of B.C. school system's legislated mandate;

*"The purpose of the British Columbia school system is to enable all learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy."*

Statement of Education Policy Order  
[\(Mandate for the School System\)](#)

As members of the corporate Board, trustees are accountable to the public for the delivery and quality of educational services. A primary focus of a trustee is the improvement of student achievement and outcomes within their school district.

The trustee shall:

1. Operate in an ethical, respectful and professional manner, taking no action that would compromise the Board and its decisions.
2. Strive to develop a positive and respectful culture with the Board, the District, students and the communities on Haida Gwaii.
3. Aim to work harmoniously with all other trustee in the spirit of cooperation and trust.
4. Become familiar with District policies and procedures and ensure that agendas and accompanying packages are read prior to meetings so that knowledgeable and effective participation is offered during Board business.
5. Attend all Board meetings, working sessions, and meetings of all committees of which they are Board-appointed members, except when absence is deemed unavoidable.
6. Respect and maintain the confidentiality of the Board and School District's business, including individual statements and opinions expressed during closed sessions.
7. Participate in the development process and approval of the annual budget.
8. Demonstrate fiscal accountability and ensure that the Board is meeting its legal and financial requirements and obligations.
9. Provide the Superintendent with counsel and advice, giving the benefit of the trustee's judgment, experience and familiarity with the community.
10. Endeavour to fairly, impartially and equitably ensure that the District and schools are administered by the most qualified and appropriate personnel.
11. Upon receiving a complaint or an inquiry from a parent, staff or community member about operations, refer the parent, staff or community member back to the teacher, Principal, or District Office personnel as outlined in the [School District 50 Communication Protocol](#).

12. Participate in Board/Trustee development sessions so that the quality of leadership and service in the District can be enhanced.
13. Immediately share with the Board and/or senior administration, through the Board Chair, any significant information that may impact the Board or School District.
14. Support a majority vote of the Board to advance the work of the Board and monitor progress to ensure decisions are implemented.
15. Disclose the nature of any conflict of interest to the Board and avoid exerting any influence on any School District issues when in conflict of interest arise as defined by legislation; by personal declaration, leaving the meeting, not taking part in the discussion or voting on issues when in conflict.
16. Be loyal and accessible to the community at large. This supersedes any conflicting loyalties to employees, advocacy or interest groups; political parties, other councils, electoral areas or communities.
17. Recognize that any interactions they have as individuals with staff, students, the community, the media or any other entities lack board authority and that personal opinions do not reflect the position of the Board.
18. Carry out their duty to vote on every motion before the Board unless conflict of interest is present, expressing their opinions during Board debate, but always abiding by majority decisions of the Board.
19. Conduct business in accordance with the Roberts Rules of order, the policies of the District, and the laws, rules and regulations governing education in B.C.

## ROLE OF THE CHAIR/VICE CHAIR

The Chairperson and the Vice-Chairperson shall be elected for a term of one (1) year in December of each year. The Vice-Chair shall act on behalf of the Board Chair if the Chair is absent or in conflict. When this situation arises, Vice-Chair shall have all the duties and responsibilities of the Board Chair. The Chair and Vice Chair are expected to fulfill the Roles of a Trustee in addition to being responsible for the items listed below.

### The Board Chair/Vice Chair Responsibilities:

- Act as the official spokesperson for the Board, ensuring that they speak for the Board as a whole and refrain from expressing personal viewpoints.
- Prior to each Board meeting confer with the Superintendent, and/or the Secretary Treasurer to review requests for delegations and set the meeting agenda.
- Conduct board meetings in a manner that is in accordance with the policies and procedures established by the Board, ensuring that meetings are run with efficiency, impartiality and openness while providing an environment where all trustees have an opportunity to speak on items related to the meeting agenda.
- Act as a signing officer for the District.
- Take any inappropriate trustee behavior to the Board for resolution.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	February 25, 2020
<b>Topic:</b>	January 2020 Finance Vouchers		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2020 Financial Vouchers.			
Presented by: Board Chair			

**FINANCE VOUCHER**

**REGULAR BOARD MEETING**

**BOARD MEETING:**

#####

**AGENDA ITEM:**

**Finance Voucher     January 31, 2020**

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	January 31, 2020	\$328,048.14	
ePayments	January 31, 2020	\$292,333.00	
Quick Pays	January 31, 2020	\$174,726.63	
<b>TOTAL Accounts Payable.....</b>	<b>January 31, 2020</b>		<b>\$795,107.77</b>
Teachers	15-Jan	\$76,620.00	
AO/Exempt	15-Jan	\$36,600.00	
Teachers	31-Jan	\$105,201.78	
AO/Exempt	31-Jan	\$87,198.14	\$305,619.92
CUPE	04-Jan	\$31,373.87	
Casuals	04-Jan	\$10,612.32	
TOC's	04-Jan	\$0.00	
CUPE	18-Jan	\$56,925.23	
Casuals	18-Jan	\$20,341.00	
TOC's	18-Jan	\$9,105.42	
			\$128,357.84
<b>TOTAL Payroll.....</b>	<b>January 31, 2020</b>		<b>\$433,977.76</b>
<b>TOTAL A/P and Payroll</b>			<b><u>\$1,229,085.53</u></b>

**RECOMMENDATION:**

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,229,085.53** for the month of January

**SCHOOL DISTRICT NO. 50 HAIDA GWAI  
CHEQUE REGISTER AS OF JANUARY 31, 2020**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
58644	01/09/2020	Canada Revenue Agency	\$ 712.78
58645	01/09/2020	City Centre Stores LTD.	\$ 79.84
58646	01/09/2020	Canada Revenue Agency	\$ 1,053.60
58647	01/09/2020	Receiver General	\$ 1,799.92
58648	01/09/2020	Great West Life	\$ 1,173.20
58649	01/09/2020	Alison Keery	\$ 50.00
58650	01/09/2020	London Life Insurance Company	\$ 316.13
58651	01/09/2020	Minister of Finance	\$ 731.14
58652	01/09/2020	Northern Vacuum & Sewing Centre	\$ 565.29
58653	01/09/2020	Pitney Bowes Leasing	\$ 59.57
58654	01/09/2020	Postage By Phone	\$ 400.00
58655	01/16/2020	101 Industries Ltd.	\$ 130,841.13
58656	01/16/2020	Aase Roof Inspection LTD.	\$ 2,109.92
58657	01/16/2020	Bush, Bohlman & Partners LLP	\$ 4,725.00
58658	01/16/2020	Christine Fraser	\$ 450.68
58659	01/16/2020	Landon Marshall	\$ 28.00
58660	01/16/2020	Old Massett Village Council	\$ 18,048.31
58661	01/16/2020	Deborah Rowe	\$ 250.00
58662	01/16/2020	Super Valu Store No. 43	\$ 1,049.20
58663	01/16/2020	Westpoint Automotive	\$ 120.19
58664	01/16/2020	Zonar Systems	\$ 63.00
58665	01/23/2020	BC Hydro & Power Authority	\$ 19,513.66
58666	01/23/2020	City Centre Stores LTD.	\$ 120.18
58667	01/23/2020	DNA Fire Doctors Inc.	\$ 7,004.75
58668	01/23/2020	Landon Marshall	\$ 14.00
58669	01/23/2020	MINISTER OF FINANCE	\$ 75.00
58670	01/23/2020	Odin Books	\$ 59.64
58671	01/23/2020	Pitneyworks	\$ 149.67
58672	01/23/2020	Postage By Phone	\$ 1,000.00
58673	01/23/2020	Super Valu Store No. 43	\$ 82.42
58674	01/30/2020	BCCASE	\$ 175.00
58675	01/30/2020	BCSTA	\$ 13.28
58676	01/30/2020	City Centre Stores LTD.	\$ 62.18
58677	01/30/2020	Curby Holdershaw	\$ 84.00
58678	01/30/2020	Kone Inc.	\$ 2,190.03
58679	01/30/2020	Minister Of Finance	\$ 23.77
58680	01/30/2020	Northern Savings Credit Union	\$ 30,000.00
58681	01/30/2020	Denise Russ	\$ 96.00
58682	01/30/2020	Staples Desjardins Card Service	\$ 2,100.26



**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**CHEQUE REGISTER AS OF JANUARY 31, 2020**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
58683	01/30/2020	Super Valu Store No. 43	\$ 337.45
58684	01/30/2020	Zonar Systems	\$ 63.00
58685	01/30/2020	Petty Cash	\$ 256.95
58686	01/30/2020	Shelley Sansome	\$ 100,000.00
<b>TOTALS</b>			<b>\$ 328,048.14</b>

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF JANUARY 31, 2020**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	<b>Batch #</b>
01/09/2020	518387 BC Ltd.	13928	\$ 3,349.50	8587
01/09/2020	BC Principals & Vice Principals' Association	13929	\$ 971.28	8587
01/09/2020	BC School Sports	13930	\$ 100.00	8587
01/09/2020	BC Teachers' Federation	13931	\$ 6,085.80	8587
01/09/2020	BC Teachers' Federation	13932	\$ 5,622.56	8587
01/09/2020	L.I.G Foods Ltd-dba Causeway Masset	13933	\$ 227.33	8587
01/09/2020	CUPE - Local 2020	13934	\$ 4,828.21	8587
01/09/2020	Driftech Mechanical Services	13935	\$ 3,671.67	8587
01/09/2020	Esc Automation Inc.	13936	\$ 226.01	8587
01/09/2020	Fast Fuel Limited Partnership	13937	\$ 595.58	8587
01/09/2020	Full Moon Photo	13938	\$ 20.16	8587
01/09/2020	Haida Gwaii Consumers Co-operative	13939	\$ 1,511.27	8587
01/09/2020	Haida Gwaii Teachers' Association	13940	\$ 2,330.13	8587
01/09/2020	Haida Gwaii PVPA Association	13941	\$ 193.97	8587
01/09/2020	Imperial Data Supply Corp	13942	\$ 268.80	8587
01/09/2020	Pacific Blue Cross	13943	\$ 809.67	8587
01/09/2020	Queen Charlotte Electronics	13944	\$ 307.13	8587
01/09/2020	Skyline Athletics	13945	\$ 30.67	8587
01/09/2020	SSQ INSURANCE COMPANY	13946	\$ 44.70	8587
01/09/2020	Technical Safety BC	13947	\$ 462.00	8587
01/09/2020	Telus	13948	\$ 1,337.17	8587
01/09/2020	Tlc Automotive Services LTD.	13949	\$ 129.65	8587
01/09/2020	Xerox Canada Ltd.	13950	\$ 922.16	8587
01/09/2020	Administrative Officers Pro D	13951	\$ 1,800.00	8587
01/09/2020	Talia Campos	13952	\$ 148.50	8587
01/09/2020	Canadian Western Trust	13953	\$ 4,505.08	8587
01/09/2020	Mary L Disney	13954	\$ 22.00	8587
01/09/2020	Colin Greenough	13955	\$ 22.80	8587
01/09/2020	Gudangaay Tlaats'gaa Naay IN Trust	13956	\$ 4,796.66	8587
01/09/2020	Joint Professional Development	13957	\$ 2,690.56	8587
01/09/2020	Allison Kozak	13958	\$ 39.38	8587
01/09/2020	Julia Maestrello	13959	\$ 74.05	8587
01/09/2020	Peter Reynolds	13960	\$ 32.94	8587
01/09/2020	Carey Stewart	13961	\$ 372.90	8587
01/09/2020	Tahayghen Principal's IN Trust	13962	\$ 125.00	8587
01/09/2020	Sandra Thomson	13963	\$ 30.00	8587
01/16/2020	Aaron-Mark Services	13964	\$ 1,251.50	8593
01/16/2020	Big Red Enterprises LTD.	13965	\$ 2,155.41	8593
01/16/2020	Black Press Group Ltd.	13966	\$ 235.48	8593
01/16/2020	Thea Borserio	13967	\$ 3,110.16	8593
01/16/2020	Charlotte Island Tires LTD.	13968	\$ 97.02	8593
01/16/2020	Driftech Mechanical Services	13969	\$ 1,680.00	8593
01/16/2020	Eagle Transit LTD.	13970	\$ 60.00	8593
01/16/2020	Fast Fuel Limited Partnership	13971	\$ 723.32	8593

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF JANUARY 31, 2020**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	<b>Batch #</b>
01/16/2020	Family Services Of Greater Vancouver	13972	\$ 5,237.98	8593
01/16/2020	Gwaii Taxi & Tours	13973	\$ 323.40	8593
01/16/2020	Haida Gwaii Consumers Co-operative	13975	\$ 1,550.25	8593
01/16/2020	Industrial Alliance	13976	\$ 64.74	8593
01/16/2020	McElhanney	13977	\$ 19,354.68	8593
01/16/2020	Morneau Shepell Ltd.	13978	\$ 2,056.15	8593
01/16/2020	North Arm Transportation LTD.	13979	\$ 4,919.29	8593
01/16/2020	Opus Framing & Art Supplies	13980	\$ 887.85	8593
01/16/2020	Pacific Ropes	13981	\$ 80,317.65	8593
01/16/2020	Port Air Cargo	13982	\$ 147.00	8593
01/16/2020	Technical Safety BC	13983	\$ 462.00	8593
01/16/2020	Telus Communications (Bc) Inc.	13984	\$ 1,788.50	8593
01/16/2020	TELUS Custom Security Systems	13985	\$ 314.48	8593
01/16/2020	Tlc Automotive Services LTD.	13986	\$ 344.94	8593
01/16/2020	Village Of Masset	13987	\$ 425.00	8593
01/16/2020	Village Of Port Clements	13988	\$ 2,228.64	8593
01/16/2020	Xerox Canada Ltd.	13990	\$ 171.64	8593
01/16/2020	Colleen Bradley	13991	\$ 21.56	8593
01/16/2020	Christine Cunningham	13992	\$ 38.55	8593
01/16/2020	Tiffany Lavoie	13993	\$ 1,094.50	8593
01/16/2020	Robert Vogstad	13994	\$ 72.60	8593
01/16/2020	Joanne Yovanovich	13995	\$ 646.50	8593
01/23/2020	Air Liquide Canada Inc.	13996	\$ 82.98	8598
01/23/2020	Akhurst Machinery Limited	13997	\$ 236.89	8598
01/23/2020	L.I.G Foods Ltd-dba Causeway Masset	13998	\$ 200.11	8598
01/23/2020	Coastal Propane Inc.	13999	\$ 49,559.17	8598
01/23/2020	Fast Fuel Limited Partnership	14000	\$ 588.69	8598
01/23/2020	Haida Gwaii Consumers Co-operative	14001	\$ 1,775.61	8598
01/23/2020	Haida Gwaii Recreation Commission	14002	\$ 1,500.00	8598
01/23/2020	Lwm Services Inc.	14003	\$ 2,984.62	8598
01/23/2020	North Arm Transportation LTD.	14004	\$ 5,062.57	8598
01/23/2020	Rootham Services Group Incl	14005	\$ 6,253.85	8598
01/23/2020	Sandspit Community Society	14006	\$ 4,689.76	8598
01/23/2020	Telus	14007	\$ 1,342.77	8598
01/23/2020	Tlc Automotive Services LTD.	14008	\$ 342.19	8598
01/23/2020	X10 Networks	14009	\$ 4,233.60	8598
01/23/2020	Xerox Canada Ltd.	14010	\$ 1,252.25	8598
01/23/2020	Jennifer Kellar	14011	\$ 29.01	8598
01/23/2020	Port Clements School Principal's In Trust	14012	\$ 164.85	8598
01/23/2020	Dorothy J. Sutherland	14013	\$ 24.75	8598
01/23/2020	Joanne Yovanovich	14014	\$ 144.09	8598
01/24/2020	Tawni-Marie Davidson	14015	\$ 628.49	8600
01/24/2020	Calida Erickson	14016	\$ 60.00	8600
01/24/2020	Tahayghen Principal's IN Trust	14017	\$ 615.00	8600

**SCHOOL DISTRICT NO. 50 HAIDA GWAI**  
**eREGISTER AS OF JANUARY 31, 2020**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	<b>Batch #</b>
01/30/2020	518387 BC Ltd.	14018	\$ 1,155.00	8605
01/30/2020	Apple Canada Inc. C3120	14019	\$ 89.54	8605
01/30/2020	Bandstra Transportation	14020	\$ 328.84	8605
01/30/2020	Bayview Market	14021	\$ 199.76	8605
01/30/2020	Esc Automation Inc.	14022	\$ 387.45	8605
01/30/2020	Fast Fuel Limited Partnership	14023	\$ 1,354.56	8605
01/30/2020	Grand & Toy	14024	\$ 395.71	8605
01/30/2020	Gwaii Taxi & Tours	14025	\$ 105.00	8605
01/30/2020	Haida Gwaii Consumers Co-operative	14026	\$ 2,700.60	8605
01/30/2020	North Coast Regional District	14027	\$ 280.00	8605
01/30/2020	North Coast Supply Co. LTD.	14028	\$ 109.19	8605
01/30/2020	NHA - Corporate	14029	\$ 4,800.00	8605
01/30/2020	Port Air Cargo	14030	\$ 110.25	8605
01/30/2020	Pebt, IN Trust	14031	\$ 11,151.95	8605
01/30/2020	Skyline Athletics	14032	\$ 26.84	8605
01/30/2020	TELUS Custom Security Systems	14033	\$ 314.48	8605
01/30/2020	The Learning Partnership	14034	\$ 64.00	8605
01/30/2020	Tlc Automotive Services LTD.	14035	\$ 121.64	8605
01/30/2020	Xerox Canada Ltd.	14036	\$ 466.88	8605
01/30/2020	Julia Breese	14037	\$ 483.15	8605
01/30/2020	Ainsley Brown	14038	\$ 49.50	8605
01/30/2020	GidGalang Kuuyas Naay PIT	14039	\$ 600.00	8605
01/30/2020	Steven Goffic	14040	\$ 226.35	8605
01/30/2020	Andre Johnstone	14041	\$ 493.50	8605
01/30/2020	Emily O'Gorman	14042	\$ 57.81	8605
01/31/2020	Robert Hadcock	13974	\$ 2,176.67	8593
01/31/2020	WEIGUM, Shirley	13989	\$ 1,827.00	8593
<b>TOTALS</b>			<b>\$ 292,333.00</b>	

**SCHOOL DISTRICT NO. 50 Haida Gwaii**  
**QUICK PAY REGISTER AS OF JANUARY 31, 2020**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
828174	2020-01-09	Canada Customs And Revenue	\$ 21,337.71
309551	2020-01-10	Municipal Pension Plan	\$ 15,970.47
309550	2020-01-10	Teachers' Pension Plan	\$ 1,827.32
828274	2020-01-14	Canada Customs And Revenue	\$ 5,840.73
825130	2020-01-14	Canada Customs And Revenue	\$ 8,482.37
825009	2020-01-14	Canada Customs And Revenue	\$ 1,687.86
833620	2020-01-16	Workers' Compensation Board	\$ 18,308.10
831107	2020-01-17	Pacific Blue Cross	\$ 3,850.39
831843	2020-01-17	Pacific Blue Cross	\$ 11,349.42
830344	2020-01-24	Canada Customs And Revenue	\$ 40,128.00
310419	2020-01-24	Municipal Pension Plan	\$ 8,375.93
830564	2020-01-24	Canada Customs And Revenue	\$ 5,160.00
833296	2020-01-24	Canada Customs And Revenue	\$ 9,224.29
813785	2020-01-31	Canada Customs And Revenue	\$ 22,702.04
840055	2020-01-31	Yvette Marie Emerson	\$ 482.00
<b>TOTALS</b>			<b>\$ 174,726.63</b>

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO Shelley Sansome  
Secretary-Treasurer**

**FROM Moira Dubasov  
Assistant Secretary-Treasurer**

**SUBJECT: Teachers Payroll for..... January**

**DATE 13-Feb-20**

Period Ending	Pay Period	Payroll Group	Net Amount
15-Jan	PP#1-1Adv	Teachers	\$ 76,620.00
15-Jan	PP#1-1Adv	AO/Exempt	\$ 36,600.00
31-Jan	PP#1-1	Teachers	\$ 105,201.78
31-Jan	PP#1-1	AO/Exempt	\$ 87,198.14
<b>Total Net Pay</b>			<b>\$305,619.92</b>

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO**           **Shelley Sansome**  
Secretary-Treasurer

**FROM**       **Moira Dubasov**  
Assistant Secretary-Treasurer

**SUBJECT:**   **Non-Teachers Payroll for...   January**

**DATE**           13-Feb-20

Period Ending	Pay Period	Payroll Group	Net Amount
04-Jan	PP #2-1	CUPE	\$ 31,373.87
04-Jan	PP #2-1	Casuals	\$ 10,612.32
04-Jan	PP #2-1	TOC's	\$ -
18-Jan	PP #2-2	CUPE	\$ 56,925.23
18-Jan	PP #2-2	Casuals	\$ 20,341.00
18-Jan	PP #2-2	TOC's	\$ 9,105.42
<b>Total Net Pay</b>			<b>\$ 128,357.84</b>





**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.2</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	February 25, 2020
<b>Topic:</b>	January 2020 Trustee Expenditure Report		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2020 Trustee Expenditure Report.			
Presented by: Board Chair			



**TRUSTEE EXPENDITURE REPORT**

AS OF January 31, 2020

	January	Year-To-Date	Annual Budget	Available	% Spent
4-40-19000	5,415.39	37,907.73	63,867.00	25,959.27	59%
4-40-20000	370.76	2,556.34	6,266.00	3,709.66	41%
4-40-31200		42,403.54	3,000.00	(39,403.54)	1413%
4-40-34000	5,239.91	21,240.03	45,000.00	23,759.97	47%
4-40-37000		8,014.45	9,185.00	1,170.55	87%
4-40-39000		0.00	1,135.00	1,135.00	0%
4-40-42000		0.00	5,000.00	5,000.00	0%
4-40-42025		627.85		(627.85)	0%
4-40-51000		311.15	1,000.00	688.85	31%
4-40-59000		0.00		-	0%

<b>Total</b>	<b>11,026.06</b>	<b>113,061.09</b>	<b>134,453.00</b>	<b>21,391.91</b>	<b>84%</b>
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Trustee Report July to June 2020



**THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

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**ACTION SHEET**

**TO:** The Haida Gwaii Board of Education  
**DATE:** February 25, 2020  
**SUBJECT:** 2019/2020 Amended Budget  
**FROM:**

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**DISCUSSION**

Pursuant to section 156 of the *School Act* (Accounting Practices), Boards of Education (the "Boards") are required to prepare and submit budgets to the Minister, in the form, with the information, and at the time required by the Minister. The Minister is requiring Amended Annual Budgets to be prepared, adopted by bylaw and submitted by February 28, 2020.

**RECOMMENDATION – FIRST READING**

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts School District Amended Budget Bylaw 2019/2020 be given first reading.

**RECOMMENDATION – SECOND READING**

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts School District Amended Budget Bylaw 2019/2020 be given second reading.

**RECOMMENDATION – UNANIMOUS CONSENT**

Unanimous consent of the Board of Education must be given to authorize the Secretary Treasurer to read the Amended Annual Budget Bylaw 2019/2020 a third time at the same board meeting.

THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to read the Amended Annual Budget Bylaw 2019/2020 a third time at the current board meeting.

**RECOMMENDATION – THIRD READING**

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt School District Amended Budget Bylaw 2019/2020 be given third and final reading.

Amended Annual Budget

## **School District No. 50 (Haida Gwaii)**

June 30, 2020

# School District No. 50 (Haida Gwaii)

June 30, 2020

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$13,546,501 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE 25th DAY OF FEBRUARY, 2020;

READ A SECOND TIME THE 25th DAY OF FEBRUARY, 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE 25th DAY OF FEBRUARY, 2020;

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Chairperson of the Board

(Corporate Seal)

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Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw 2019/2020, adopted by the Board the 25th DAY OF FEBRUARY, 2020.

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Secretary Treasurer

**School District No. 50 (Haida Gwaii)**

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	447,813	436,000
Adult	0,250	1,250
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>448,063</b>	<b>437,250</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	7,400,848	7,289,184
Other	96,996	96,996
Other Revenue	4,582,151	4,545,010
Rentals and Leases	52,221	62,221
Investment Income	22,000	14,790
Amortization of Deferred Capital Revenue	904,136	950,559
<b>Total Revenue</b>	<b>13,058,352</b>	<b>12,958,760</b>
<b>Expenses</b>		
Instruction	8,927,720	8,843,778
District Administration	1,229,721	1,009,995
Operations and Maintenance	2,944,697	2,876,316
Transportation and Housing	444,363	456,940
<b>Total Expense</b>	<b>13,546,501</b>	<b>13,187,029</b>
<b>Net Revenue (Expense)</b>	<b>(488,149)</b>	<b>(228,269)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>257,216</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(230,933)</b>	<b>(228,269)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(230,933)	(228,269)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(230,933)</b>	<b>(228,269)</b>

# School District No. 50 (Haida Gwaii)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	10,824,906	10,624,539
Special Purpose Funds - Total Expense	1,586,526	1,383,662
Capital Fund - Total Expense	1,135,069	1,178,828
Capital Fund - Tangible Capital Assets Purchased from Local Capital		341,400
<b>Total Budget Bylaw Amount</b>	<b>13,546,501</b>	<b>13,528,429</b>

## Approved by the Board

\_\_\_\_\_  
Signature of the Chairperson of the Board of Education

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of the Superintendent

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of the Secretary Treasurer

\_\_\_\_\_  
Date Signed

**School District No. 50 (Haida Gwaii)**

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(488,149)</u>	<u>(228,269)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Local Capital		(341,400)
<b>Total Acquisition of Tangible Capital Assets</b>	-	<u>(341,400)</u>
Amortization of Tangible Capital Assets	<u>1,149,057</u>	1,192,816
<b>Total Effect of change in Tangible Capital Assets</b>	<u>1,149,057</u>	851,416
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>660,908</u></u>	<u>623,147</u>



**School District No. 50 (Haida Gwaii)**

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	405,309		7,136,363	7,541,672
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(257,216)		(230,933)	(488,149)
<b>Net Changes for the year</b>	(257,216)	-	(230,933)	(488,149)
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>148,093</b>	<b>-</b>	<b>6,905,430</b>	<b>7,053,523</b>

**School District No. 50 (Haida Gwaii)**  
 Amended Annual Budget - Operating Revenue and Expense  
 Year Ended June 30, 2020

Schedule 2

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	6,114,322	6,205,522
Other	96,996	96,996
Other Revenue	4,282,151	4,245,010
Rentals and Leases	52,221	62,221
Investment Income	22,000	14,790
<b>Total Revenue</b>	<b>10,567,690</b>	<b>10,624,539</b>
<b>Expenses</b>		
Instruction	7,451,584	7,570,506
District Administration	1,229,721	899,605
Operations and Maintenance	1,699,238	1,697,488
Transportation and Housing	444,363	456,940
<b>Total Expense</b>	<b>10,824,906</b>	<b>10,624,539</b>
<b>Net Revenue (Expense)</b>	<b>(257,216)</b>	<b>-</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>257,216</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 50 (Haida Gwaii)**

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	9,794,915	9,778,920
ISC/LEA Recovery	(4,047,151)	(3,863,123)
Other Ministry of Education Grants		
Pay Equity	139,874	139,874
Transportation Supplement	149,851	149,851
Employer Health Tax Grant	71,501	
Support Staff Benefits Grant	5,332	
<b>Total Provincial Grants - Ministry of Education</b>	<u>6,114,322</u>	<u>6,205,522</u>
<b>Provincial Grants - Other</b>	<u>96,996</u>	<u>96,996</u>
<b>Other Revenues</b>		
Funding from First Nations	4,047,151	4,028,181
Miscellaneous		
Miscellaneous	235,000	216,829
<b>Total Other Revenue</b>	<u>4,282,151</u>	<u>4,245,010</u>
<b>Rentals and Leases</b>	<u>52,221</u>	<u>62,221</u>
<b>Investment Income</b>	<u>22,000</u>	<u>14,790</u>
<b>Total Operating Revenue</b>	<u>10,567,690</u>	<u>10,624,539</u>

**School District No. 50 (Haida Gwaii)**

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	2,664,543	2,896,561
Principals and Vice Principals	1,088,356	917,724
Educational Assistants	527,763	414,352
Support Staff	1,306,205	1,397,309
Other Professionals	865,360	565,020
Substitutes	421,014	405,997
<b>Total Salaries</b>	<b>6,873,241</b>	<b>6,596,963</b>
<b>Employee Benefits</b>	<b>1,505,322</b>	<b>1,528,022</b>
<b>Total Salaries and Benefits</b>	<b>8,378,563</b>	<b>8,124,985</b>
<b>Services and Supplies</b>		
Services	541,801	515,147
Student Transportation	74,628	74,628
Professional Development and Travel	455,967	486,125
Rentals and Leases	21,050	23,854
Dues and Fees	13,056	13,756
Insurance	34,334	46,187
Supplies	756,603	785,141
Utilities	548,904	554,716
<b>Total Services and Supplies</b>	<b>2,446,343</b>	<b>2,499,554</b>
<b>Total Operating Expense</b>	<b>10,824,906</b>	<b>10,624,539</b>

# School District No. 50 (Haida Gwaii)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	2,361,156	405,577	139,033			194,139	3,099,905
1.03 Career Programs	63,635						63,635
1.07 Library Services				34,433		1,759	36,192
1.08 Counselling				67,874			67,874
1.10 Special Education	118,363	27,491	388,730			90,316	624,900
1.31 Indigenous Education	121,389			159,437		15,063	295,889
1.41 School Administration		655,288		284,101		28,938	968,327
<b>Total Function 1</b>	<b>2,664,543</b>	<b>1,088,356</b>	<b>527,763</b>	<b>545,845</b>	<b>-</b>	<b>330,215</b>	<b>5,156,722</b>
<b>4 District Administration</b>							
4.11 Educational Administration					211,854		211,854
4.40 School District Governance				64,984			64,984
4.41 Business Administration				46,570	504,558		551,128
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>111,554</b>	<b>716,412</b>	<b>-</b>	<b>827,966</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration					105,577		105,577
5.50 Maintenance Operations				506,269		76,437	582,706
5.52 Maintenance of Grounds				11,510		8,362	19,872
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>517,779</b>	<b>105,577</b>	<b>84,799</b>	<b>708,155</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					43,371		43,371
7.70 Student Transportation				125,764		6,000	131,764
7.73 Housing				5,263			5,263
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131,027</b>	<b>43,371</b>	<b>6,000</b>	<b>180,398</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>2,664,543</b>	<b>1,088,356</b>	<b>527,763</b>	<b>1,306,205</b>	<b>865,360</b>	<b>421,014</b>	<b>6,873,241</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	3,099,905	714,874	3,814,779	861,745	4,676,524	4,724,767
1.03 Career Programs	63,635	14,707	78,342		78,342	120,256
1.07 Library Services	36,192	8,514	44,706	10,156	54,862	62,891
1.08 Counselling	67,874	16,969	84,843	5,302	90,145	90,145
1.10 Special Education	624,900	156,225	781,125	96,371	877,496	921,999
1.31 Indigenous Education	295,889	69,251	365,140	56,810	421,950	392,949
1.41 School Administration	968,327	216,725	1,185,052	67,213	1,252,265	1,257,499
<b>Total Function 1</b>	<b>5,156,722</b>	<b>1,197,265</b>	<b>6,353,987</b>	<b>1,097,597</b>	<b>7,451,584</b>	<b>7,570,506</b>
<b>4 District Administration</b>						
4.11 Educational Administration	211,854	49,336	261,190	60,368	321,558	255,779
4.40 School District Governance	64,984	4,372	69,356	91,060	160,416	134,453
4.41 Business Administration	551,128	72,262	623,390	124,357	747,747	509,373
<b>Total Function 4</b>	<b>827,966</b>	<b>125,970</b>	<b>953,936</b>	<b>275,785</b>	<b>1,229,721</b>	<b>899,605</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	105,577	24,686	130,263	47,408	177,671	183,117
5.50 Maintenance Operations	582,706	116,541	699,247	227,880	927,127	920,127
5.52 Maintenance of Grounds	19,872	3,384	23,256	7,480	30,736	30,736
5.56 Utilities	-	-	-	563,704	563,704	563,508
<b>Total Function 5</b>	<b>708,155</b>	<b>144,611</b>	<b>852,766</b>	<b>846,472</b>	<b>1,699,238</b>	<b>1,697,488</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	43,371	9,976	53,347	4,200	57,547	57,546
7.70 Student Transportation	131,764	26,353	158,117	210,847	368,964	372,730
7.73 Housing	5,263	1,147	6,410	11,442	17,852	26,664
<b>Total Function 7</b>	<b>180,398</b>	<b>37,476</b>	<b>217,874</b>	<b>226,489</b>	<b>444,363</b>	<b>456,940</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>6,873,241</b>	<b>1,505,322</b>	<b>8,378,563</b>	<b>2,446,343</b>	<b>10,824,906</b>	<b>10,624,539</b>

# School District No. 50 (Haida Gwaii)

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2020

	<b>2020 Amended Annual Budget</b>	<b>2020 Annual Budget</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	1,286,526	1,083,662
Other Revenue	300,000	300,000
<b>Total Revenue</b>	<b>1,586,526</b>	<b>1,383,662</b>
<b>Expenses</b>		
Instruction	1,476,136	1,273,272
District Administration	-	110,390
Operations and Maintenance	110,390	
<b>Total Expense</b>	<b>1,586,526</b>	<b>1,383,662</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 50 (Haida Gwaii)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2020

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Rural Education Enhancement Fund
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			5,197	298,306					
<b>Add: Restricted Grants</b>									
Provincial Grants - Ministry of Education	110,390	36,696		300,000	96,000	9,800	43,912	108,753	60,337
Other	110,390	36,696		300,000	96,000	9,800	43,912	108,753	60,337
<b>Less: Allocated to Revenue</b>	110,390	36,696		300,000	96,000	9,800	43,912	108,753	60,337
<b>Deferred Revenue, end of year</b>	-	-	5,197	298,306	-	-	-	-	-
<b>Revenues</b>	110,390	36,696		300,000	96,000	9,800	43,912	108,753	60,337
Provincial Grants - Ministry of Education									
Other Revenue	110,390	36,696		300,000	96,000	9,800	43,912	108,753	60,337
<b>Expenses</b>									
Salaries									
Teachers									
Educational Assistants							38,000	60,000	52,000
Support Staff		34,000			88,000	5,000			
Other Professionals									
Substitutes									
Employee Benefits									
Services and Supplies		2,696			8,000	1,000	5,912	9,753	8,337
	110,390	36,696		300,000	96,000	9,800	43,912	108,753	60,337
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-



**School District No. 50 (Haida Gwaii)**  
 Amended Annual Budget - Changes in Special Purpose Funds  
 Year Ended June 30, 2020

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Second Count	TOTAL
Deferred Revenue, beginning of year		\$ 9,419				\$ 312,679	\$ 625,601
Add: Restricted Grants							
Provincial Grants - Ministry of Education	79,977	681,989	3,979	32,500	12,774	-	1,277,107
Other	79,977	681,989	3,979	32,500	12,774	-	1,577,107
Less: Allocated to Revenue	79,977	691,408	3,979	32,500	12,774	-	1,586,526
Deferred Revenue, end of year	-	-	-	-	-	312,679	616,182
<b>Revenues</b>							
Provincial Grants - Ministry of Education	79,977	691,408	3,979	32,500	12,774	-	1,286,526
Other Revenue	79,977	691,408	3,979	32,500	12,774	-	1,586,526
<b>Expenses</b>							
Salaries							
Teachers		573,719					671,719
Educational Assistants							52,000
Support Staff							127,000
Other Professionals	60,000		3,400	10,000	9,000		60,000
Substitutes	60,000	573,719	3,400	10,000	9,000		22,400
Employee Benefits	14,000	114,689	579	2,000	1,000		167,966
Services and Supplies	5,977	3,000		20,500	2,774		485,441
	79,977	691,408	3,979	32,500	12,774	-	1,586,526
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-

**School District No. 50 (Haida Gwaii)**  
 Amended Annual Budget - Capital Revenue and Expense  
 Year Ended June 30, 2020

	2020 Amended Annual Budget			2020 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Amortization of Deferred Capital Revenue	904,136		904,136	950,559
<b>Total Revenue</b>	<b>904,136</b>	<b>-</b>	<b>904,136</b>	<b>950,559</b>
<b>Expenses</b>				
Operations and Maintenance		(13,988)	(13,988)	(13,988)
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,149,057		1,149,057	1,192,816
<b>Total Expense</b>	<b>1,149,057</b>	<b>(13,988)</b>	<b>1,135,069</b>	<b>1,178,828</b>
<b>Net Revenue (Expense)</b>	<b>(244,921)</b>	<b>13,988</b>	<b>(230,933)</b>	<b>(228,269)</b>
<b>Net Transfers (to) from other funds</b>				
<b>Total Net Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(244,921)</b>	<b>13,988</b>	<b>(230,933)</b>	<b>(228,269)</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.5</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	February 25, 2020
<b>Topic:</b>	<b>ALM Field Trip Application – Ski Trip to Terrace</b>		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve ALM's field trip application for a ski trip to Terrace.			
Presented by: Board Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)**

Policy 3500-3

## FIELD TRIP APPLICATION

**Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)**

Sponsor Teacher: Mr. Bedard	School: ALM
Name of Field Trip (name of event, program / team, etc): Ski Trip	Dates of Field Trip: Feb 27 <sup>th</sup> - Mar 2 <sup>nd</sup> , 2020
Number of Students Participating (please attach list of names):	Number of Chaperones: 5 parent and community members who will be skiing
Names of Teachers Involved: Will Bedard (VP), Kim Forbes(EA), and teacher to be named	
Name(s) of Local Guide(s):	

Objectives of Field Trip (curriculum relatedness): Outdoor education activity, Physical Education, Language Arts (reflection activity)

Names of Chaperones: Leon Zarry(parent)	Christianne Toms(community member)
Roberta Wagenstein (parent)	
Lauryn Houston(parent)	
Pete Houston(parent)	

Accommodations: Sandman Inn for two nights. Cabins on the ferry there and back.

Travel Plans: Taking BC Ferries on Thursday the 27 <sup>th</sup> at 10 pm to arrive at 7 am the next morning and then driving up to Shames mtn to ski and then group will drive to Terrace to check in to the hotel. Driving Back and forth between skiing and accommodations. Driving back to Prince Rupert on Sunday the 1 <sup>st</sup> and catching the late ferry to return Monday at 6am into Haida Gwaii.

Safety Precautions: First Aid attendants that work at Shames Mountain

Communication Plan: Cell phones, emails, and landlines.

Estimate of Expenses		Estimate of Income	
Transportation Costs	1523.6	Fundraising	4000
Substitute Costs	n/a	Direct Cost to Students	
Accommodation	3168	School Funds	500 outdoor ed
Food	700 - lunches 1000 - dinners	Other	4000 Gwaii trust
Other	1379 ski hill 60 - swim	Other	
Estimated Total Cost:	7830.6	Estimated Total Income	8500

Itinerary for Each Day	
Date:	Itinerary:
Feb 27th	Travel day - ferry
Feb 28th	Travel/Ski day - drive to Shames and check in to hotel
Feb 29th	Ski Day - Drive Terrace to Shames and return
Mar 1st	Ski and Travel day - return to Rupert pool for dinner and swim - ferry check in and 8.
March 2nd	Arrive 6 am to Skg - 730 am to Sandspit

Additional Information:

Applicant's Signature

Date

Principal's Approval

Approval or Confirmation

Superintendent of Schools

Date



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<b><u>MEETING AGENDA ITEM # 11.5</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular Board	<b>Meeting Date:</b>	February 25, 2020
<b>Topic:</b>	GKNS Field Trip Application – Ski Trip to Smithers		
<b>Background/Discussion:</b>			
<b>Recommended Action:</b>			
THAT the Board of Education of School District No. 50 (Haida Gwaii) approve GKNS's field trip application for a ski trip to Smithers.			
Presented by: Board Chair			



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)**

**Policy 3500-3**

**FIELD TRIP APPLICATION**

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Stephen Querengesser	School: GidGalang Kuuyas Naay Secondary
Name of Field Trip: GKNS Ski Trip	Dates of Field Trip: Feb 23 - Mar 3, 2020
Number of Students Participating: ~45 42	Number of Chaperones: ~9
Names of Employees Involved: Stephen Querengesser, Tricia Querengesser, <del>Sian Nallaweg</del> Joe Hallé	
Name(s) of Local Guide(s): Hudson Bay Mountain	

Objectives of Field Trip (curriculum relatedness): <i>See the Gwaii Trust values that we are meeting below:</i> <i>(iv.) promoting the well being of the community, (v.) fostering the spirit of cooperation, cultural understanding and trust by promoting the concept of islands as community, and</i> <i>(viii.) assisting in the promotion of education and artistic expression in the Community</i>
---

Names of Chaperones:	
Stephen Querengesser	Tricia Querengesser
Carrie Marshall	<del>Sian Nallaweg</del>
Pete Katinic ?	Ernie Gladstone
Jamie Dennis Mark Yaroshuck	Larry Collinson
Joe Hallé	<del>Marewyn Nicol ?</del>

Accommodations: The Florence Motel
---------------------------------------

Travel Plans: Ferry, two trucks and a chartered bus See attached itinerary for more info
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Safety Precautions: See attached
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Communication Plan:
See attached

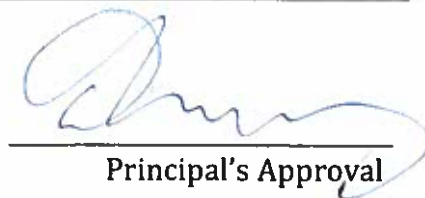
Estimate of Expenses		Estimate of Income	
Transportation Costs	7000	Fundraising	
Substitute Costs	800	Participation Fee	14000
Accommodation	4500	School Funds	600
Food	1000	Gwaii Trust	4000
Other - Ski Fees	5300	Other	
Estimated Total Cost:	18600	Estimated Total Income	18600

Itinerary for Each Day	
Date:	Itinerary:
February 28	Ferry to Prince Rupert
February 29	Drive to Smithers, go Skating at the Civic Arena
March 1	Ski Hudson Bay Mountain.
March 2	Ski Hudson Bay Mountain.
March 3	Ski Hudson Bay Mountain. Drive to Prince Rupert
March 4	Arrive in Skidegate ... go to school. see attached itinerary for more detail

Additional Information:
<i>see additional chaperone requirements on the ski hill.</i>

  
Applicant's Signature

*Jan 17/2020*  
Date

  
Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date



# SKI SMITHERS 2020

Thursday, December 12, 2019

Dear Parents:

GidGalang Kuuyas Naay Secondary School is planning its annual ski trip to Terrace/Smithers and your child has expressed interest in joining us. Lessons and equipment rental are included as part of the packages, and no ski experience is required.

This will be a school field trip and students will be under the care and direction of school personnel at all times. **Students must ensure they are eligible to participate under school field trip rules.**

A tentative schedule that we may follow is as such:

<b>Thursday, Feb 27</b>	Meet for Ferry to Rupert @ 8pm
<b>Friday, Feb 28</b>	Travel to Smithers – Check in to the Florence Motel Go Skating in Smithers at the CIVIC Arena
<b>Saturday, Feb 29</b>	Ski at Hudson Bay Mountain
<b>Sunday, March 1</b>	Ski at Hudson Bay Mountain
<b>Monday, March 2</b>	Ski at Hudson Bay Mountain Drive to Prince Rupert ( <i>leaving mountain at ~ 1:30pm</i> ) Arrive at Ferry to Skidegate @ 7pm
<b>Tuesday, March 3</b>	Arrive Skidegate @ 7am ( <i>approximately</i> ) Attend School

**COST** for **student** and **chaperone** skiers will be **\$300**. Skiers/boarders providing their own equipment **may deduct \$25** from the total. The money will cover all transportation, ferry fares, lodging, and breakfasts, ski passes, lessons, and equipment rental. **Students are responsible for ski clothing, lunch and dinner, etc.**

Students in financial need can apply to Mr. Bradley for the PAC to help out with part of the fee.

**For this High Risk Field Trip, the District requires that we secure additional signed releases and hold a parent meeting to ensure that parents and participants are fully aware of the hazards of skiing. Permission forms and Waiver forms will be handed out and completed at that meeting.**

**This meeting date will be Monday, January 20<sup>th</sup>, 7:30pm at GKNS. Money will be due by this date to secure a spot on the trip.**

**(alternate arrangements can be made, but need to happen in advance)**

If you are interested in being a chaperone, or if you have any further questions or concerns, please feel free to contact Stephen Querengesser at any time. (cell 637-1232, squerengesser@sd50.bc.ca)

Sincerely,



Stephen Querengesser

# 2020 GKNS Ski Trip Itinerary

## Thursday, February 27

Arrive at Ferry 8:00pm

- Ferry phone number is 250-559-8326 ext 2
- Students sleep in one general area.
  - No noise or movement by 11:30pm

## Friday, February 28

- ~~Drive to Shames Mountain and Ski till 3pm~~
  - ~~Drive to Terrace for Dinner~~
  - Drive to Smithers
  - Stay at the ~~Aspen Inn~~ (250-847-4551)
    - Curfew at 10:30pm, Lights out at 11:00pm
- Handwritten notes:* Skating 2:00 - 3:30pm  
Florence Motel

## Saturday, February 29

- Depart for Mountain at 7:15am
- Breakfast on the hill.
- Ski Hudson Bay Mountain in Smithers 1-250-847-2058
  - Leave mountain 3:30pm
- Arrive Smithers @4:30pm
  - Dinner in town
  - Go to the BV Aquatic Centre
- Curfew @ 11:00 pm, Lights out at 11:30pm

## Sunday, March 1

- Depart for Mountain at 7:15am
- Breakfast on the hill.
- Ski Hudson Bay Mountain in Smithers 1-250-847-2058
  - Leave mountain 3:30pm
- Arrive Smithers @4:30pm
  - Dinner in town
- Curfew @ 10:30 pm, Lights out at 11pm

## Monday, March 2

- Depart for Mountain at 7:15am
- Breakfast on Mountain
- Ski Hudson Bay Mountain in Smithers 1-250-847-2058
- Leave mountain 2:00pm and leave Smithers @3:00pm
- Dinner en route to ferry
  - Catch Ferry at 9pm from Prince Rupert

## Tuesday, March 3

- Arrive in Skidegate at 6:30am
  - Parents arrange pick up at ferry.

**Emergency Phone number – Stephen Querengesser (250) 637-1232**

# 2020 GKNS Ski Trip Emergency Plan

## Organizational Strategies

- Clear expectations for behavior, timeliness, and safety (ferry/bus/hotel/free-time/ski hill)
- Attendance check at each vehicle departure
- Attendance check at bed-time
- Room condition checks each morning at hotel
- Lessons required for all students on the hill
- Buddy system for free-time/ski hill
- Attendance checks at lunch/departure at ski-hill

## Equipment / Resources

- School First Aid Kit with Chaperones
- Cell phones (numbers below)
- Tow-rope, jumper cables, emergency toolkit, flares, etc.
- Three 4-WD Trucks, winter tread tires

## Expertise

- 10 teachers/parents with Ski/Snowboard expertise
- See Mountain Chaperone Guidelines

## Events considered

### Vehicle / Ferry Breakdown / Accident

- ensure safety of participants
- diagnose/attempt local repair
- call for tow/repair/dive service
- seek appropriate alt. transport
- contact school administration

### Injury / Illness

- ensure safety of participants
- administer local first aid
- seek medical assistance
- contact school administration (*if serious*)
- contact parent/guardian/spouse
- seek appropriate alt. transport/accommodation, if required

### Missed Ferry

- seek appropriate alt. transport/accommodation
- contact school administration
- contact parents/guardians/spouses

### Serious Student Misbehavior

- ensure safety of other participants
- contact school administration
- contact parent/guardian
- seek appropriate alt. transport home at parent expense (*if required*)

## Phone Numbers

- 250-559-8822 Deavlan Bradley, *Principal GKNS*
- 250-637-1232 Stephen Querengesser (cell) - *messages checked periodically*
- 250-847-4551 Aspen Inn
- 866-665-4299 Hudson Bay Mountain

Hello Teachers & Coordinators

After some internal discussion and feedback from some of you regarding the new chaperone ratio and the limit on additional \$30 tickets, we will be making a slight change to that policy.

- ✓ Chaperone ratio will stay 1:8
- Additional tickets at \$30 will stay at a limit of 5
- Any additional tickets and rentals (if needed) above and beyond will be given a 25% discount instead of full price.

This initial change to our policy was made to highlight the importance of the job of a School Group chaperone, and that this role is not to be taken lightly.

As for deciding which adults will get which ticket/price, we offer this suggestion.

The complimentary tickets should go to adults willing to adhere to all the roles and responsibilities of a chaperone;

- Chaperones are **required to attend a morning meeting with an instructor** to have their own specific safety talk and go over their duties for the day.
- One chaperone **must stay in the lodge at all times**. This is in the event of an injury or disciplinary procedure that results in a student's ticket/pass being taken away. Chaperones may rotate, but there must always be at least one in the lodge. The chaperone/s that is on lodge duty **must supply their cell phone number** so they can be reached in the events detailed above.
- Chaperones are required to **stay with their assigned group at all times**.
- Chaperones are expected to **help out in the rental shop with gear fitting in the morning**. This includes helping students find their boots and skis/snowboards, helping students get their boots on and helmet fitting. By helping out you are making sure that the students get out on the snow faster.
- Chaperones must **ensure that students show up for their assigned lesson**. Instructors have a list of names of students in their lessons, and will keep track if a student does not participate. Disciplinary procedures (ticket/pass taken away and student required to sit out the remainder of the day) will be taken if a student does not participate. Chaperones are also required to collect their assigned students after their lesson has been completed.
- Chaperones are responsible for **making sure everyone in their assigned group returns all their rental gear on time, in an orderly fashion and in good condition**.
- Chaperones are **expected to know and abide by the Alpine Responsibility Code and lead by example** e.g.: staying out of the Terrain Park and closed areas.
- All chaperones must be a **minimum ability level of intermediate skier or boarder**.

The \$30 tickets should go to adults willing to adhere to some of the roles and responsibilities. I suggest these responsibilities;

- One chaperone **must stay in the lodge at all times**. This is in the event of an injury or disciplinary procedure that results in a student's ticket/pass being taken away. Chaperones may

rotate, but there must always be at least one in the lodge. The chaperone/s that is on lodge duty **must supply their cell phone number** so they can be reached in the events detailed above.

- Chaperones are expected to **help out in the rental shop with gear fitting in the morning**. This includes helping students find their boots and skis/snowboards, helping students get their boots on and helmet fitting. By helping out you are making sure that the students get out on the snow faster.
- Chaperones are responsible for **making sure everyone in their assigned group returns all their rental gear on time, in an orderly fashion and in good condition**.

The additional tickets at 25% off should go to adults who are there to spend the day skiing with their child/children and who will not be held to same responsibilities as the other adults.

Thank you for your feedback, and I look forward to hosting your group on Hudson Bay Mountain.

Lex Rei-Jones

Inside Operations Manager

[lreijones@hudsonbaymountain.com](mailto:lreijones@hudsonbaymountain.com)

250-917-8198