



THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 (HAIDA GWAI)

2017 TRUSTEE PORTFOLIOS

Chairperson: Harmony Williams
Vice Chairperson: Kim Goetzinger

PORTFOLIO	TRUSTEE
EDUCATION	
Cultural, District Sports	Wilson Brown
Professional Development	Denise Husband
ABORIGINAL EDUCATION	
Haida Education Council, Local Education Agreement	Kim Goetzinger
FINANCE AND PERSONNEL	
BC Public Schools Employers' Association (BCPSEA)	Kim Goetzinger
Labour Management	Elizabeth Condrotte
COMMUNITY RELATIONS	
BC Schools Trustees' Association (BCSTA)	Harmony Williams
District Parent Advisory Council	Elizabeth Condrotte
Community Relations Liaison	Denise Husband
Sexual Orientation	Denise Husband

** All Trustees are available as alternates for each committee.

**MINUTES OF THE REGULAR BOARD MEETING HELD AT SCHOOL DISTRICT
ADMINISTRATIVE OFFICE, NOVEMBER 28, 2017**

PRESENT WERE: Denise Husband, Trustee
Wilson Brown, Trustee
Elizabeth Condrotte, Trustee
Kim Goetzinger, Trustee

ALSO PRESENT: Dawna Day, Superintendent of Schools
Shelley Sansome, Secretary Treasurer
Colleen Bradley, Confidential Admin Assistant/Minute Taker

ABSENT WERE: Harmony Williams, Chairperson

MEMBERS OF THE PUBLIC:

Andrew Hudson
Kim Claggett
Steve Querengesser
Russ Flemming
David Reynolds
Mike Hennigan
Martin Favreau

1. Call to Order

Vice Chair Kim Goetzinger called the meeting to order at 18:03 hours and acknowledged that the meeting was held on traditional territory of the Haida Nation. A moment of silence was taken to acknowledge grieving families during this difficult time.

2. Approval of Agenda

R17112801 THAT the agenda be approved as circulated.

MOTION CARRIED

3. Approval of the Minutes of Prior Meeting and Receipt of Records of Closed Meetings

3.1 September 26, 2017 Regular Board Meeting Minutes

R17112802 THAT the minutes of the regular meeting of Sept 26, 2017 be approved as presented

MOTION CARRIED

3.2 October 23, 2017 Rise and Report

Superintendent Day reported on property, personnel and student matters from the October 23, 2017 in-camera meeting.

3.3 November 28, 2017 Rise and Report

Superintendent Day reported on property, personnel and student matters from the November 28, 2017 in-camera meeting.

4. Report on Actions From Previous Meetings

4.1 Sandspit Students' Transportation to GKNS

Superintendent Day reported that the transportation service for Gidgalang Kuuyass Naay Secondary students residing in Sandspit has been well received. Safety concerns have been addressed and all but one student rides the bus.

4.2 Capital Funding for Daycare Space

Superintendent Day reported that the application for Stage 1 funding from the Ministry of Children and Family Development (MCFD) for daycare spaces in Masset has been successful. Challenges to consider are the five year operating commitment and 10% district capital funding.

4.3 Masset Schools Committee Update

TABLED

5. Delegation/Presentation – Kim Claggett

5.1 Youth Strategies/Drug Prevention in Schools

Kim Claggett, a parent of a student enrolled at Gidgalang Kuuyaas Naay Secondary, addressed concerns regarding youth drug use/activity. There is a desire to offer alternative activities for student participation. Ms. Claggett requested use of the school gymnasium for dances as well as transportation service to be provided by the district. Superintendent Day will follow up with the request and write a letter of support for an application to the Gwaii Trust Society to support an application for funding to contract the "Odd Squad" to make student presentations in New Year.

6. Reports

6.1 Reports from the Chair

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Chairperson's written report.

6.2 Trustee Reports

- Trustee Goetzinger reported on her participation with evaluation committee meetings, attendance at a Provincial Council meeting, attended the Haida Women's dialogue sessions and the Remembrance Service in Queen Charlotte.
- Trustee Husband reported on attending the Don Burnsticks session at GidGalang Kuuyas Naay, a transportation meeting at Port Clements, a FASD Pro-D at GKNS, strategic planning sessions, trauma-informed training at Port Clements Elementary, Youth Drug & Alcohol meeting at Board Office, Remembrance Day Service at ALM, and completed Naloxone Training with Public Nurse.
- Trustee Condrotte attended the trauma training in Port Clements, BC School Trustee Association Annual Academy in Richmond, participated in a Pre-Conference on Child & Youth Mental Health in BC.
- Trustee Brown attended a Pro-D day and Remembrance Day Services.

6.3 Superintendent of Schools Report

The Superintendent of Schools reported on a Youth Drug & Alcohol meeting, funding provided to the district in partnership with the Ministry of Children & Family Development to recruit a Child and Youth Wellness Support Worker for Port Clements and Masset. She shared information on

the Pro-D *Trauma Informed Practice in Education Session* held for all staff on November 1st. Along with Joanne Yovanovich, Principal of Aboriginal Education held brainstorming sessions 2 days with Aboriginal Education Principal and Haida language teachers, First Nations Resource Workers, and Elders. She is focussing on the development of a district wide' Framework for Enhancing Student Learning in compliance with Ministry direction, attended a DPAC session and talked about the start of a review of the district website to ensure that it is very user friendly and informative. The Superintendent also attended a Superintendents' conference in Vancouver, participated in interviews for new staff, and attended a joint Pro-D committee meeting. She will be working with the Joint Pro-D Committee to create a joint survey to teachers regarding new curriculum.

6.4 Secretary Treasurer Report

The Secretary Treasurer reported that she worked on student transportation services from Sandspit to Alliford Bay for GKNS students, the Student Achievement Data report to the Ministry of Education, and labour management meeting with CUPE. Secretary Treasurer Sansome attended the 3rd annual partner liaison meeting with Ministry, attended a Principals' meeting, submitted 1701 enrollment data reports, the General Reporting Entity report, and worked with new teachers to allocate rural and remote fund. In addition, Secretary Treasurer Sansome participated in meeting with representatives from the Ministry of Children and Family Development to enhance partnership and student services. She attended a board retreat, managed staff leave of absence requests, prepared the CommunityLINK and Form 1530 reports for the Ministry, participated in a conference call with the Vancouver Island Regional Library, post and fill activities for five position and participated in confidential meetings related to personnel matters.

6.5 Trustee Expenditure Report

R17112803 THAT the Board of Education of School District No.50 (Haida Gwaii) receive and file the Trustee expenditure report for the months of September and October 2017.

MOTION CARRIED

6.6 Principal of Aboriginal Education Report

The Board of Education of School District No.50 (Haida Gwaii) received and filed the Principal of Aboriginal Education report for November 2017.

6.7 Information and Technology Manager Report

The Board of Education of School District No.50 (Haida Gwaii) received and filed the Information Technology Manager report for November 2017.

6.8 Maintenance and Transportation Manager Report

The Board of Education of School District No.50 (Haida Gwaii) received and filed the Maintenance and Transportation Supervisor report for November 2017.

7. Strategic and Policy Issues

7.1 Truth and Reconciliation Commission

Superintendent Day will research costs to have Tom Swanky present in the district with the possibility to host a regional conference in Haida Gwaii.

7.1.1 Student Performance for BCSTA AGM

WITHDRAWN

7.2 Haida Language and Cultural Meeting

Superintendent Day discussed this agenda item during the presentation of her monthly report.

7.3 Fiscal Sustainability Review

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Fiscal Sustainability Review report.

7.4 French Immersion Notice

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a copy of a letter distributed to parents of French Immersion students.

7.5 Substitute Teacher Policy

Secretary Treasurer Sansome informed the Board of Education of School District No. 50 (Haida Gwaii) of challenges recruiting Teachers Teaching on Call and the need to hire non-certified replacement teachers. The Secretary Treasurer will submit revisions to the Substitute Teacher policy to the policy committee for their consideration.

7.6 Changes to Grade 10-12 Implementation Schedule

The Superintendent of Schools provided an update on changes to the rollout of the new curriculum. Grade 10 changes will be implemented fully next year and the changes to Grades 11 and 12 Curriculum will be fully implemented the following year. Parents are encouraged to visit the ministry website for more specific information on the new curriculum.

7.7 Aims Draft Revisions

R17112804 Motion for Skidegate Haida Immersion Program (SHIP) to approve spelling and definitions prior to circulating draft revisions to the Aims policy to stakeholders.

MOTION CARRIED

8. Operational Issues

8.1 September and October 2017 Finance Vouchers

R17112805 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the September and October 2017 Financial Vouchers.

MOTION CARRIED

8.2 2017/2018 Enrollment

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a copy of the 2017/2018 Enrollment report indicating 517.5 full time equivalent (FTE) students.

8.3 Nominal Roll Audit

Superintendent Day informed the Board of Education of School District No. 50 (Haida Gwaii) of a recent INAC nominal roll audit.

8.4 Professional Development Planning Update

The Superintendent of Schools is working with the joint professional development committee, to develop a survey for teachers to determine how they are managing new curriculum changes.

8.5 District Parent Advisory Council Update

The next District Parent Advisory Council meeting will be held on December 01, 2017.

8.6 BC Human Rights Tribunal Special Application Update

The Superintendent of Schools is in the process of preparing an application for an HRC exemption respecting the hiring of teachers and staff of Aboriginal ancestry.

8.7 Debrief October 23, 2017 Landslide

The Superintendent of Schools and the Maintenance and Transportation Supervisor met with Village of Queen Charlotte to review process and protocols during emergencies.

8.8 Large Scale Assessment Policy & Learning Resources Policy

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a copy of the Large Scale Assessment Policy & Learning Resources Policy.

8.9 Drug Awareness Update

The Superintendent of Schools is working with community members on a Local Team to address opioid use concerns.

8.10 Signing Authority Update

DELETED FROM AGENDA

8.11 Statement of Financial Information

R171128406 THAT The Board of Education of Schools District No.50 (Haida Gwaii) approve the Statement of Financial Information for the year ended June 30, 2017.

MOTIONED CARRIED

9. Questions and Enquiries Relating to the Board Meeting

The Board of Education of School District No.50 (Haida Gwaii) and members of the public held a question and answer period. The following agenda items were discussed:

- Construction of Agnes L. Mathers School;
- Day care in Masset and effect on Strong Start;
- District Parent Advisory Council schedule;
- Amalgamation of Masset schools;
- Parent Advisory Councils responsibilities;
- Mirroring the Child & Youth Wellness Support Worker for the south;
- Drug awareness, Odd Squad, and film "Through the Lens";
- Trustee involvement with the professional development committee;
- French immersion notices and support for student transitions;
- Secondment agreements;
- Haida language support;
- Lobbying government for additional funds;
- Language, culture, and reconciliation.

10. Adjournment

R17112807 THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2100 hours.

MOTION CARRIED

Secretary Treasurer

Chairperson

DRAFT



SCHOOL DISTRICT 50 (HAIDA GWAI)

MASSET SCHOOLS COMMITTEE

TERMS OF REFERENCE

SD 50 places the utmost importance on ensuring that students have the best access to exemplary educational opportunities. The ability to ensure that this is possible is tied, in large part, to the availability of financial resources for educational purposes.

School District 50 operates two (2) schools in the Village of Masset; Tahayghen Elementary School and Gudangaay Tlaats'gaa Naay Secondary School.

The District is currently in a position where enrolment at both schools is much lower than the capacity of each school. In addition, Tahayghen Elementary School has a very high Facilities Condition Index (FCI). This index is based on an evaluation of the condition of the facility and assesses how worthwhile it is to continue to renovate and repair the building. The higher the FCI, the higher the need to direct funding to operational matters thus decreasing financial resources available for educational programs and supports for students.

ROLE OF THE MASSET SCHOOLS COMMITTEE

Prior to making a decision to amalgamate the schools or maintain two schools in Masset, the District will establish a *Masset Schools Committee* whose initial mandate will be to advise the Board of Education on matters pertaining to the pending decision and act as a conduit for information shared between the school board and the school communities. Such matters include but are not limited to:

- Value of the potential amalgamation to students
- Value of the potential amalgamation to the school district
- Value of the potential amalgamation to the communities

COMMITTEE MEMBERSHIP

The Committee will be comprised of:

From the District:

- The Superintendent of Schools (Committee Chair)
- The Secretary Treasurer
- ~~The Maintenance Supervisor~~
- Tahayghen Elementary School and Gudangaay Tlaats'gaa Naay Secondary School Principals
- ~~A member of CUPE~~
- ~~A member of HGTA~~
- A member of the SD 50 Board of Education

From the Community:

- Two members of the Tahayghen Parent Advisory Council (PAC) as appointed by the Tahayghen PAC
- Two members of the Gudangaay Tlaats'gaa Naay Parent Advisory Council (PAC) as appointed by the Gudangaay Tlaats'gaa Naay PAC
- ~~An individual appointed by Old Masset Village Council~~
- ~~An individual appointed by the Council of the Haida Nation~~
- ~~An individual appointed by the Village of Masset~~
- ~~Two student representatives as selected by the Principals~~
- ~~A representative of the local RCMP detachment~~

GUIDING PRINCIPLES: (moved to before Phase 1).

- ***The committee recognizes that both schools are on the traditional territory of the Haida Nation.***
- ***The committee recognizes that for a variety of reasons, which may include ongoing intergenerational trauma related to the effects of the Residential School System, or other traumatic experiences in the public school system, that some members of the public may wish to avoid attending events at the schools. Accordingly, to provide an appropriate venue in which all community members can participate in this process, all public meetings will be held in Old Massett.***
- ***The Committee recognizes that this process, if done wrong, has the potential to negatively impact the learning outcomes of youth in the North End, and runs the risks of eroding confidence in public education in Masset.***
- ***In order to reach a fully informed decision, the community will engage in a process that is multi-faceted and meaningful for the citizens of Masset and Old Massett and not restricted by arbitrary deadlines.***
- The Committee will work to ensure that recommendations to the Board place great emphasis on student safety and well-being.
- The Committee will work to ensure that recommendations made with respect to the amalgamation of Tahayghen Elementary and Gudangaay Tlaats'gaa Naay schools will also focus strongly on ensuring that the district offers the best educational programming for its students.
- The Committee will work to ensure that key information regarding the amalgamation of the schools is made available to all interested parties.

- The Community members of the Committee will make every effort to bring forward concerns expressed by parents, students, and other members of the communities of Masset and Old Masset to the Committee meetings.

PHASE 1: PRE-BOARD DECISION (~~OCTOBER, 2017 TO JANUARY, 2017~~):

- *Upon forming, the Committee's initial meeting shall focus on two main areas.*
 - *To compile an initial list of questions to be presented to the board/district along with a request to present that information at a public session.*
 - *To identify other individuals or groups that will be affected by the decision or who are deemed to have potentially relevant information pertaining to the decision. Once those groups or individuals are identified the committee will request specific information or feedback from each and extend an invitation to participate in the public session.*
- *Once the requested information is compiled, the board will host a public session to make the requested information available and to attempt to answer any new or follow-up questions.*
- The Committee shall meet at a minimum, once monthly, to advise the board on all matters pertaining to the impending decision on the future configuration of the Masset schools and to make recommendations to the Board whether or not to amalgamate Tahayghen and Gudangaay Tlaats'gaa Naay schools.
- ~~The Committee will provide to the Board, its recommendation regarding the future of Masset schools at the January, 2018 board meeting.~~
- Meetings will be chaired by the Superintendent of Schools
- Meeting minutes will be taken by a school district staff member and made available to the public via the school district website following their approval by the committee.

PHASE 2 – Public Consultation ~~BOARD DECISION (JANUARY, 2018 TO FEBRUARY, 2018)~~

The committee will engage the community in a multi-faceted consultative process. This should include, but is not limited to: face-to-face meetings, surveys, structured public meeting (eg. world café), focus groups, and other methods of grassroots engagement.

The committee will conduct this process in a way that is thorough and meaningful while respecting the need for a decision.

The Board of Education of School District 50 will review the report of the Committee ~~at its January, 2018 Regular Board Meeting~~ *upon its completion* and will make every effort to make a final decision regarding the future structure of Masset schools ~~no later than its February Board meeting~~ in a timely way.

PHASE 3 – POST BOARD DECISION (~~COMMENCING MARCH, 2018~~)

After considering the Committee Report, and should the District determine that its best option is to retain two schools in Masset, the work of the Committee will be concluded.

After considering the Masset Schools Committee Report, and should the District determine that its best option is to amalgamate the Masset schools the work of the Committee will be concluded. *An Amalgamation Committee will be formed and* will continue to meet to make recommendations to the district on matters pertaining to the amalgamation as described below in PHASE 4.

PHASE 4:

THE AMALGAMATION PROCESS:

~~Following a decision to amalgamate the Masset schools, the Committee shall continue to meet, at a minimum, once monthly, to advise the board on matters pertaining to the amalgamation of Tahayghen and Gudangaay Tlaats'gaa Naay schools.~~

~~Meetings times will be determined by the committee.~~

~~Minutes will be recorded at each meeting and, once approved by the committee, will be posted on the school district website.~~

~~The Committee will work closely with the district to advise the district on matters pertaining to the amalgamation and will continue to be a conduit to parents, students and members of the community to ensure that consultation and community consultations continue both during the planning stage of amalgamation and during the transition to a K-12 school.~~

~~The Committee's mandate will continue post-amalgamation to ensure that there is a smooth and transparent transition for students moving from Tahayghen Elementary School to Gudangaay Tlaats'gaa Naay Secondary School.~~

~~The Masset Schools Committee will be dissolved when the PAC is in place for the K-12 school.~~

**TRUSTEE EXPENDITURE REPORT
AS OF November 30, 2017**

	November	Year-To-Date	Budget	Available	% Spent
4-40-19000	4,524.43	22,622.15	54,843.00	32,220.85	41%
4-40-20000	87.40	436.95	1,275.00	838.05	34%
4-40-34000	6,283.67	18,177.24	27,000.00	8,822.76	67%
4-40-37000		7,050.43	8,822.00	1,771.57	80%
4-40-39000	1,135.00	1,135.00		(1,135.00)	0%
4-40-42000		0.00	1,200.00		0%
4-40-42005		0.00		-	0%
4-40-51000	255.69	803.23		(803.23)	0%
4-40-59000		108.59		(108.59)	0%

Total	12,286.19	50,333.59	93,140.00	41,606.41	54%
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Dec 10, 2017
(Oct 30-Dec 10/17)
Joanne Yovanovich
Principal of Ab.Ed

Attended:

- SNES (In charge) 2 days covered for Leighann
- P/VP Meeting @QCDO
- Haida Foods Committee Meeting regarding Haida Foods Committee, setting our priorities, responsibilities and terms of reference and collaboration agreement with Waterloo University.
- Ministry of Education, Ab Ed Gathering in Richmond. At this gathering I had a conversation with Anne Hill and she would like me to be involved in the next phase of the Indigenous Language IRP process. More info in the new year on what this initiative would entail.
- UBC Math Meeting to review draft chapters with Dr. Cynthia Nicol & Dr. Jo-ann Archibald
- Early Learning Forum meetings
- Attended a meeting with BCPVPA President here.
- Interviews for Child Youth Support Worker
- Met with Kiku about the local food to school programs and setting the direction for the Local Food Learning Circle.
- Interviews for Food Coordinator @SNES
- Several phone conferences with Langara College for the Ocean Plastic Project and setting up meetings with Skidegate Band Council
- Discussions about the UNBC student practicums and possibilities for support with our schools' Haida Language programs.

Note Worthy Activities:

Prepped & Organized for HEC meeting that was postponed to the New Year due to deaths/funerals and availability of members.

Nominal Review Audit, completed & submitted to INAC, hopefully this is the final round of the audit process.

Human Right's Exemption Application gathering information to create the application.

Planning for small group Math Meetings to be held this year.

Working with Dr. Cynthia Nicol & Dr. Jo-ann Archibald on 2 chapters for Education Journals. Both draft chapters will be submitted this month. One Chapter "Transformative Education for Mathematics Learning: Indigenous Storywork as Methodology" and the other chapter "Living Culturally Responsive Pedagogies and Methodologies": Both chapters include our work with the Culturally Responsive math group meetings we have hosted.

IT Update

Nov 1 to Dec 11

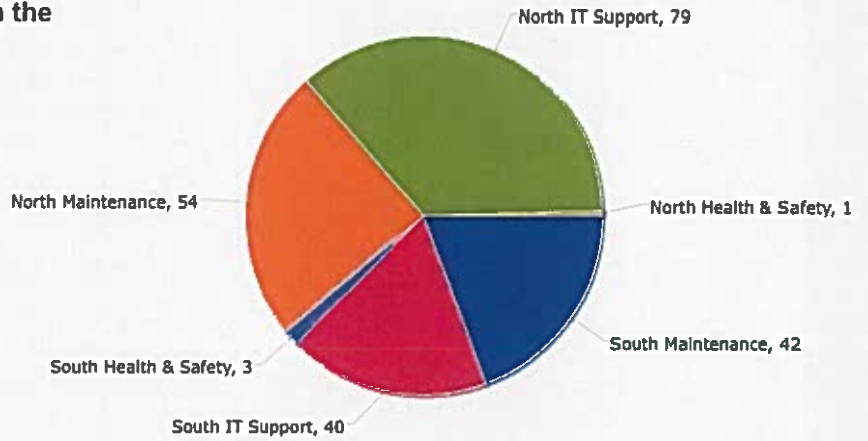


Steve Goffic
IT Manager

IT Update

- Order supplies
- Planning Christmas break Work
- IT Meeting Board Office
- Attended SDS implementation Meeting
- Repair CNC machine

Below are the work orders completed in the time between Nov 1 to Dec 11



Department COUNT(tickets.ticketmaskid)

North Health & Safety 1

North IT Support 79

North Maintenance 54

South Health & Safety 3

South IT Support 40

South Maintenance 42

**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50
(HAIDA GWAI)**

ACTION SHEET

TO: Haida Gwaii Board of Education
DATE: December 14, 2017
SUBJECT: Maintenance & Transportation Report
FROM: Lao Peerless, Maintenance and Transportation Supervisor

Maintenance & Transportation Supervisor

- Putting together the rest of the SEP GTN windows and doors project
- Organizing maintenance personnel
- South and North Maintenance closed off 33 work orders
- ALM smell investigation
- ALM design of sidewalks
- Implementation of several AFG projects



October 24, 2017

Ref: 196771

Dear Superintendents:

Re: Changes to Grades 10-12 Implementation Schedule

I am writing to update you on the implementation of the new provincial curriculum for Grades 10 to 12, and the associated changes to the 2018 Graduation Program.

Implementing the new curriculum is a major priority for government; it is highlighted as a key objective in the Minister's mandate letter from the Premier; and, is an important foundation from which we will continue to improve the quality and outcomes of the BC education system. As such, we are committed to ensuring the provincial curriculum rollout from Kindergarten to Grade 12 is successful.

As you know, the draft curriculum for Grades 10 to 12 has been available for use and feedback since July 2016, with the original aim to fully implement the new curriculum in the beginning of July 2018. The new curriculum contains fully updated course content for every subject area with a focus on big ideas and core competencies, including Aboriginal content, and in the case of some subject areas, completely new course structures. Associated with the rollout of the new curriculum are changes to the 2018 Graduation Program, which includes two new provincial graduation assessments and a renewed focus on career education.

Many teachers have begun implementing and exploring the new curriculum in their classrooms. The Ministry of Education continues to receive positive feedback as the momentum builds toward the full implementation of the renewed curriculum. However, at the same time, we have also heard from many educators and partner groups that more time is required to ensure the Ministry of Education, teachers, administrators and post-secondary institutions—along with students and parents—are fully prepared.

To most effectively prepare for a successful implementation, the following changes have been made to the implementation schedule:

- a) **Grade 10:** As scheduled, full implementation of the new curriculum for all subject areas in Grade 10 will be effective July 2018. The Grade 10 curriculum documents will be finalized and available for use by April 2018.

.../2

- b) **Grades 11 and 12:** Grade 11 and 12 courses will receive one additional year of transition support prior to full implementation in July 2019. The Grade 11 and 12 curriculum will also be finalized and available online June 30, 2018.
- c) **Numeracy Assessment:** The provincial graduation numeracy assessment will be implemented for the first time in January 2018, with subsequent sessions in June and August 2018.
- d) **Literacy Assessment:** The provincial graduation literacy assessment will align with the implementation of the Grade 11 and 12 curriculum, and the first administration will now be scheduled for January 2020.

During the extended implementation period, the Ministry will be working with school districts and our education partners to update our curriculum implementation support strategy to help ensure readiness across the education system.

We recognize the wide range of implementation readiness across the education system. This new timeline to implement the Grade 11 and 12 curriculum allows schools and districts to further explore the new curriculum. It also enables teachers to embed concepts found in the draft curriculum into the current course structures such as integrating core competencies or learning and understanding about Aboriginal worldviews and perspectives.

We are committed to ensuring ongoing improvements across our education system. We would like to ensure the vision for the provincial education program, aligns with the system's readiness to adopt these new practices in ways that will result in measurable improvements for all students.

Thank you for your partnership in transforming BC's education system. If you have any further questions, please contact Suzanne Hoffman, Superintendent of Learning Transformation by phone at (604) 418-5287 or by email at Suzanne.Hoffman@gov.bc.ca.

Sincerely,



D. Scott MacDonald
Deputy Minister

pc: Board of Education Chairs
Tom Longridge, President, BCSSA
Kevin Reimer, President, BCPVPA
Suzanne Hoffman, Superintendent, Learning Transformation, Ministry of Education

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

December 19, 2017

AGENDA ITEM:

Finance Voucher November 30, 2017

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	November 30, 2017	\$46,191.62	
ePayments	November 30, 2017	\$438,840.88	
Quick Pays	November 30, 2017	\$310,509.65	
TOTAL Accounts Payable..... November 30, 2017			\$795,542.15
Teachers	15-Nov	\$111,150.00	
AO/Exempt	15-Nov	\$11,100.00	
Teachers	30-Nov	\$116,637.07	
AO/Exempt	30-Nov	\$41,107.77	\$279,994.84
CUPE	11-Nov	\$51,561.18	
Casuals	11-Nov	\$9,959.75	
TOC's	11-Nov	\$11,580.76	
CUPE	25-Nov	\$52,747.32	
Casuals	25-Nov	\$11,874.23	
TOC's	25-Nov	\$13,135.13	
			\$150,858.37
TOTAL Payroll..... November 30, 2017			\$430,853.21
TOTAL A/P and Payroll			\$1,226,395.36

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling \$1,226,395.36 for the month of November

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF NOVEMBER 30, 2017

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
57564	11/7/2017	Busy Bee Tools	\$ 630.22
57565	11/7/2017	Canada Revenue Agency	\$ 289.79
57566	11/7/2017	Laurie Chisholm	\$ 182.00
57567	11/7/2017	Receiver General	\$ 1,059.74
57568	11/7/2017	Old Massett Village Council	\$ 600.00
57569	11/7/2017	Global Industrial Canada Inc	\$ 1,088.91
57570	11/7/2017	Great-West Life	\$ 700.68
57571	11/7/2017	Great West Life	\$ 1,437.04
57572	11/7/2017	London Life Insurance Company	\$ 1,774.50
57573	11/7/2017	Marlee Olson	\$ 247.00
57574	11/7/2017	Queen B's Cafe	\$ 201.70
57575	11/7/2017	SSQ INSURANCE COMPANY	\$ 45.80
57576	11/7/2017	Katherine Wall	\$ 221.00
57577	11/7/2017	Westpoint Automotive	\$ 33.97
57578	11/9/2017	Staples Desjardins Card Serve	\$ 369.89
57579	11/9/2017	Westpoint Automotive	\$ 43.88
57580	11/16/2017	BC Hydro & Power Authority	\$ 19,503.79
57581	11/16/2017	Chown Enterprises Inc.	\$ 56.00
57582	11/16/2017	Driftech Mechanical Services	\$ 209.66
57583	11/16/2017	Rick Grange	\$ 36.00
57584	11/16/2017	Pitney Bowes Leasing	\$ 59.57
57585	11/16/2017	Postage Solutions Inc.	\$ 96.48
57586	11/16/2017	Royal Canadian Legion Br. #2	\$ 200.00
57587	11/16/2017	Techno CNC Systems llc.	\$ 898.88
57588	11/16/2017	Telus Commuications Company	\$ 96.62
57589	11/16/2017	EdClub Inc.	\$ 141.75
57590	11/16/2017	George M Dawson - Petty Cash	\$ 449.01
57591	11/16/2017	George M Dawson Principal IN Charge	\$ 10,000.00
57592	11/21/2017	COHO COMMUNICATIONS LTD.	\$ 630.17
57593	11/21/2017	Dg MacLachlan LTD.	\$ 61.32
57594	11/21/2017	Rick Grange	\$ 40.00
57595	11/21/2017	Telus Commuications Company	\$ 48.31
57596	11/21/2017	Vancouver School Board	\$ 518.00
57597	11/29/2017	Canadian Parents For French	\$ 60.00
57598	11/29/2017	Justine Matchitt	\$ 300.00
57599	11/29/2017	Lavoie's Family Farm	\$ 90.00
57600	11/29/2017	Linda O'neill	\$ 595.38
57601	11/29/2017	Staples Desjardins Card Serve	\$ 240.88
57602	11/29/2017	Super Valu Store No. 43	\$ 1,507.58

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF NOVEMBER 30, 2017

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
57603	11/29/2017	Westpoint Automotive	\$ 43.49
57604	11/30/2017	Busy Bee Tools	\$ 50.33
57605	11/30/2017	Catsports Mikasa Canada	\$ 504.53
57606	11/30/2017	Southern Healthy Communities	\$ 45.00
57607	11/30/2017	Staples Desjardins Card Serve	\$ 624.69
57608	11/30/2017	Telus Commuications Company	\$ 48.31
57609	11/30/2017	UPS Canada	\$ 109.75
TOTALS			\$ 46,191.62

SCHOOL DISTRICT NO. 50
eREGISTER AS OF NOVEMBER 30, 2017

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
11/7/2017	Aaron-Mark Services	10897	\$ 961.42	7879
11/7/2017	Atwell Family Foods	10898	\$ 102.15	7879
11/7/2017	BC Principals & Vice Principals' Association	10899	\$ 755.44	7879
11/7/2017	BC Teachers' Federation	10900	\$ 6,934.38	7879
11/7/2017	BC Teachers' Federation	10901	\$ 5,998.32	7879
11/7/2017	Big Red Enterprises LTD.	10902	\$ 2,520.50	7879
11/7/2017	Black Press Ltd.	10903	\$ 1,493.03	7879
11/7/2017	Charlotte Island Tires LTD.	10904	\$ 346.89	7879
11/7/2017	CUPE - Local 2020	10905	\$ 4,375.84	7879
11/7/2017	CUPE Local 2020 Pro D	10906	\$ 3,667.05	7879
11/7/2017	FirstCanada ULC	10907	\$ 56,710.27	7879
11/7/2017	Family Services Of Greater Vancouver	10908	\$ 3,986.02	7879
11/7/2017	Full Moon Photo	10909	\$ 112.00	7879
11/7/2017	Haida Gwaii Consumers Co-operative	10911	\$ 733.01	7879
11/7/2017	Haida Gwaii Teachers' Association	10912	\$ 2,632.21	7879
11/7/2017	Haida Gwaii PVPA Association	10913	\$ 140.00	7879
11/7/2017	Robert & Rachel Houston	10914	\$ 247.00	7879
11/7/2017	Industrial Alliance	10915	\$ 63.30	7879
11/7/2017	Insight Canada Inc.	10916	\$ 925.28	7879
11/7/2017	Krueger, Tanya	10917	\$ 234.00	7879
11/7/2017	Morneau Shepell Ltd.	10918	\$ 1,277.58	7879
11/7/2017	North Coast Occupational Therapy	10920	\$ 1,111.00	7879
11/7/2017	North Coast Supply Co. LTD.	10921	\$ 3.80	7879
11/7/2017	Opus Framing & Art Supplies	10922	\$ 687.76	7879
11/7/2017	Rocky's Equipment Sales LTD.	10923	\$ 287.36	7879
11/7/2017	Rootham Services Group Incl	10924	\$ 4,730.36	7879
11/7/2017	Kathy Salanski	10925	\$ 221.00	7879
11/7/2017	Tlc Automotive Services LTD.	10926	\$ 73.26	7879
11/7/2017	Roberta Wagenstein	10927	\$ 247.00	7879
11/7/2017	Western Campus Resources	10928	\$ 250.78	7879
11/7/2017	Xerox Canada Ltd.	10929	\$ 1,046.82	7879
11/7/2017	Administrative Officers Pro D	10930	\$ 1,400.00	7879
11/7/2017	Tawni-Marie Davidson	10932	\$ 939.60	7879
11/7/2017	Jessie Fletcher	10933	\$ 3,000.00	7879
11/7/2017	Yvonne Hughes	10934	\$ 72.08	7879
11/7/2017	Joint Professional Development	10935	\$ 3,128.45	7879
11/7/2017	Rhonda McNeil	10936	\$ 247.00	7879
11/7/2017	Trisha Nalleweg	10919	\$ 208.00	7879
11/7/2017	Lao Peerless	10937	\$ 363.58	7879
11/7/2017	Port Clements School Principal's in Trust	10938	\$ 81.00	7879
11/7/2017	Megan Romas	10939	\$ 632.20	7879
11/7/2017	Lisa Ann Waring	10940	\$ 47.70	7879
11/9/2017	Atwell Family Foods	10941	\$ 57.62	7882
11/9/2017	Directdial.Com	10942	\$ 237.44	7882

SCHOOL DISTRICT NO. 50
eREGISTER AS OF NOVEMBER 30, 2017

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
11/9/2017	Full Moon Photo	10943	\$ 210.00	7882
11/9/2017	Geopacific Consultants Ltd.	10944	\$ 55.72	7882
11/9/2017	Haida Gwaii Consumers Co-operative	10945	\$ 100.03	7882
11/9/2017	Insight Canada Inc.	10946	\$ 1,850.82	7882
11/9/2017	Northwest Community College	10947	\$ 119.25	7882
11/9/2017	Port Air Cargo	10948	\$ 194.25	7882
11/9/2017	School Specialty Canada	10949	\$ 2,333.92	7882
11/9/2017	Village Of Masset	10950	\$ 400.00	7882
11/9/2017	Village Of Port Clements	10951	\$ 2,004.42	7882
11/9/2017	Ryan Brown	10952	\$ 334.96	7882
11/9/2017	Mary L Disney	10953	\$ 163.81	7882
11/9/2017	Autum M Gates	10954	\$ 47.70	7882
11/9/2017	Vicki D. Ives	10955	\$ 734.62	7882
11/9/2017	Tahayghen Principal's IN Trust	10956	\$ 730.00	7882
11/9/2017	Donna M. Wesley	10957	\$ 47.70	7882
11/16/2017	Aaron-Mark Services	10958	\$ 42.82	7899
11/16/2017	Coastal Propane Inc.	10959	\$ 5,911.21	7899
11/16/2017	Eagle Transit LTD.	10960	\$ 1,575.00	7899
11/16/2017	Fictorie Construction Management Ltd	10961	\$ 229,144.65	7899
11/16/2017	Graydon Security Systems	10962	\$ 314.48	7899
11/16/2017	Harris & Company	10963	\$ 2,719.60	7899
11/16/2017	Hunter Litigation Chambers	10964	\$ 5,000.00	7899
11/16/2017	North Arm Transportation LTD.	10965	\$ 6,138.68	7899
11/16/2017	North Coast Regional District	10966	\$ 30.00	7899
11/16/2017	Pebt, IN Trust	10967	\$ 8,510.12	7899
11/16/2017	Qay'llnagaay Heritage Centre	10968	\$ 830.00	7899
11/16/2017	School Specialty Canada	10969	\$ 596.74	7899
11/16/2017	Telus Communications (Bc) Inc.	10970	\$ 1,788.92	7899
11/16/2017	Xerox Canada Ltd.	10971	\$ 2,531.33	7899
11/16/2017	Colleen J. Beachy	10972	\$ 93.24	7899
11/16/2017	J. Kim Goetzing	10973	\$ 779.26	7899
11/16/2017	Irene Klein	10974	\$ 82.68	7899
11/16/2017	Meaghan MacArthur	10975	\$ 3,560.84	7899
11/16/2017	Emily O'Gorman	10976	\$ 105.24	7899
11/16/2017	Jenna Perry	10977	\$ 700.74	7899
11/16/2017	Port Clements School Principal's in Trust	10978	\$ 53.60	7899
11/16/2017	GidGalang Kuuyas Naay PIT	10979	\$ 94.59	7899
11/16/2017	Leighann Rodger	10980	\$ 55.98	7899
11/16/2017	Tahayghen Principal's IN Trust	10981	\$ 500.00	7899
11/16/2017	Johanne S. Young	10982	\$ 494.78	7899
11/21/2017	518387 BC Ltd.	10983	\$ 115.50	7901
11/21/2017	Atwell Family Foods	10984	\$ 720.18	7901
11/21/2017	Coastal Propane Inc.	10985	\$ 2,136.96	7901
11/21/2017	Full Moon Photo	10986	\$ 30.36	7901

SCHOOL DISTRICT NO. 50
eREGISTER AS OF NOVEMBER 30, 2017

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
11/21/2017	Haida Gwaii Consumers Co-operative	10987	\$ 886.44	7901
11/21/2017	Insight Canada Inc.	10988	\$ 447.99	7901
11/21/2017	Spectrum Educational Supplies LTD.	10989	\$ 45.25	7901
11/21/2017	Vancouver Kidsbooks	10990	\$ 71.81	7901
11/21/2017	Vicki D. Ives	10991	\$ 566.83	7901
11/21/2017	Irene Klein	10992	\$ 131.26	7901
11/21/2017	Shelley Sansome	10993	\$ 1,054.11	7901
11/21/2017	Derek J. Seifert	10994	\$ 286.20	7901
11/21/2017	Johanne S. Young	10995	\$ 25.44	7901
11/29/2017	Haida Gwaii Consumers Co-operative	10996	\$ 834.70	7908
11/29/2017	Tlc Automotive Services LTD.	10997	\$ 189.57	7908
11/29/2017	Linda Tollas	10998	\$ 50.00	7908
11/29/2017	Utp Inc. Distribution Division	10999	\$ 46.65	7908
11/29/2017	Xerox Canada Ltd.	11000	\$ 581.00	7908
11/29/2017	Mary L Disney	11001	\$ 119.78	7908
11/29/2017	Irene Klein	11002	\$ 47.70	7908
11/29/2017	Bernadette Marie	11003	\$ 119.78	7908
11/29/2017	Joan Moody	11004	\$ 50.00	7908
11/29/2017	Trisha Nalleweg	11005	\$ 100.00	7908
11/29/2017	Derek J. Seifert	11006	\$ 286.20	7908
11/29/2017	Harmony Williams	11007	\$ 522.00	7908
11/30/2017	Judy Hadcock	10910	\$ 2,625.00	7879
11/30/2017	Ryan Brown	10931	\$ 2,371.03	7879
11/30/2017	Apple Canada Inc. C3120	11008	\$ 3,967.61	7909
11/30/2017	Atwell Family Foods	11009	\$ 379.43	7909
11/30/2017	Haida Gwaii Consumers Co-operative	11010	\$ 181.65	7909
11/30/2017	Haida Gwaii Recreation Commission	11011	\$ 18,984.01	7909
11/30/2017	North Coast Regional District	11012	\$ 65.00	7909
11/30/2017	North Coast Supply Co. LTD.	11013	\$ 22.39	7909
11/30/2017	Northern Industrial Sales	11014	\$ 2,648.20	7909
11/30/2017	Purolator Courier LTD.	11015	\$ 31.82	7909
11/30/2017	Rocky's Equipment Sales LTD.	11016	\$ 12.32	7909
11/30/2017	Linda Tollas	11017	\$ 50.00	7909
11/30/2017	Wintergreen Learning Materials	11018	\$ 634.31	7909
11/30/2017	Xerox Canada Ltd.	11019	\$ 712.86	7909
11/30/2017	Agnes L Mathers Principal's in Trust	11020	\$ 137.00	7909
11/30/2017	Colleen Bradley	11021	\$ 230.00	7909
11/30/2017	Vicki D. Ives	11022	\$ 153.29	7909
11/30/2017	Tiffany Lavoie	11023	\$ 1,273.06	7909
11/30/2017	Port Clements School Principal's in Trust	11024	\$ 310.62	7909
11/30/2017	Lisa Ann Waring	11025	\$ 22.26	7909
11/30/2017	Joanne Yovanovich	11026	\$ 292.11	7909
TOTALS			\$ 438,840.88	

SCHOOL DISTRICT NO. 50
QUICK PAY REGISTER AS OF November 30, 2017

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
242186	11/3/2017	Municipal Pension Plan	\$ 12,885.87
242181	11/3/2017	Teachers' Pension Plan	\$ 2,028.53
611785	11/9/2017	Canada Customs And Revenue	\$ 35,500.01
622668	11/9/2017	Canada Customs And Revenue	\$ 19,340.14
611502	11/9/2017	Canada Customs And Revenue	\$ 1,844.20
620096	11/13/2017	Canada Customs And Revenue	\$ 3,837.60
611040	11/14/2017	Canada Customs And Revenue	\$ 390.66
622316	11/14/2017	Canada Customs And Revenue	\$ 3,934.54
242634	11/14/2017	Municipal Pension Plan	\$ 4,882.91
242633	11/14/2017	Teachers' Pension Plan	\$ 117,086.07
614710	11/17/2017	MINISTER OF FINANCE	\$ 4,425.00
614427	11/17/2017	MINISTER OF FINANCE	\$ 5,850.00
607609	11/17/2017	Pacific Blue Cross	\$ 13,422.40
607755	11/17/2017	Pacific Blue Cross	\$ 3,103.44
243274	11/17/2017	Municipal Pension Plan	\$ 13,023.84
243273	11/17/2017	Teachers' Pension Plan	\$ 2,730.03
636228	11/24/2017	Canada Customs And Revenue	\$ 44,460.00
619534	11/24/2017	Canada Customs And Revenue	\$ 17,788.88
636713	11/24/2017	Canada Customs And Revenue	\$ 2,440.00
6322739	11/27/2017	Telus	\$ 1,053.53
632950	11/30/2017	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 310,509.65

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... November

DATE 11-Dec-17

Period Ending	Pay Period	Payroll Group	Net Amount
15-Nov	PP#1-11Adv	Teachers	\$ 111,150.00
15-Nov	PP#1-11Adv	AO/Exempt	\$ 11,100.00
30-Nov	PP#1-11	Teachers	\$ 116,637.07
30-Nov	PP#1-11	AO/Exempt	\$ 41,107.77
Total Net Pay			\$279,994.84

MEMORANDUM**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... November

DATE 11-Dec-17

Period Ending	Pay Period	Payroll Group	Net Amount
11-Nov	PP #2-23	CUPE	\$ 51,561.18
11-Nov	PP #2-23	Casuals	\$ 9,959.75
11-Nov	PP #2-23	TOC's	\$ 11,580.76
25-Nov	PP #2-24	CUPE	\$ 52,747.32
25-Nov	PP #2-24	Casuals	\$ 11,874.23
25-Nov	PP #2-24	TOC's	\$ 13,135.13
Total Net Pay			\$ 150,858.37