

**MINUTES OF THE REGULAR BOARD MEETING VIA VIDEOCONFERENCE AT THE DISTRICT ADMINISTRATION  
OFFICE IN DAAJING GIDS/QUEEN CHARLOTTE, GUDANGAAY TLAATS'GAA NAAY SECONDARY IN GAW  
TLAGEE/MASSET AND VIA GOOGLE MEET ON TUESDAY, APRIL 2<sup>ND</sup>, 2019**

**PRESENT WERE:** Roeland Denooij, Chair  
Dana Moraes, Vice Chair  
Julia Breese, Trustee (via videoconference)  
Wilson Brown, Trustee (via videoconference)

**ALSO PRESENT:** Joanne Yovanovich, Interim Superintendent  
Shelley Sansome, Secretary Treasurer  
Piet Langstraat, Special Advisor  
Colleen Bradley, Confidential Administrative Assistant/Note-taker

**MEMBERS OF THE PUBLIC:**

**Videoconference:**

Verena Gibbs  
David Reynolds  
Patrike McElvoy  
Freda Davis  
Donna Wesley  
Warren Wesley  
Sephina Jones

**District Administration Office:**

Lao Peerless  
Stephen Querengesser

**Google Meet:**

Leighann Rodger  
Jason Thompson  
Keshia Cutter

**1. ACKNOWLEDGEMENT OF HAIDA TERRITORY**

**2. CALL TO ORDER**

Chairperson Denooij called the meeting to order at 1804 hours.

**3. PUBLIC QUESTION PERIOD (10 Minutes Total)**

The Board of Education of School District No. 50 (Haida Gwaii) invite members of the public to address agenda items during the Public Question Period. Xaayda Kil/Xaad Kill /Haida Language Immersion was discussed.

**4. APPROVAL OF AGENDA**

**R19040201** THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the agenda as circulated with the following additions:

- 9.3 External Facilitation Support;
- 10.9 Field Trip Applications;

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

**5. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND  
RECEIPT OF RECORDS OF CLOSED MEETINGS**

**5.1 February 26, 2019 Regular Board meeting minutes**

**5.2 April 02, 2019 In-Camera Rise and Report**

Interim Superintendent Yovanovich reported that personnel and student matters were discussed at the April 02, 2019 In-Camera meeting.

- R19040202** THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the February 29, 2019 Regular Board meeting minutes with amendment to 9.2 Funding Model Review: a sub-committee will be formed for the funding model review as discussed by Trustees to establish recommendations.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

## **6. REPORT ON ACTION FROM PREVIOUS MEETING**

### **6.1 Special Advisor Report**

Special Advisor Langstraat has a written report that is available on School District 50's website. In his report, Special Advisor Langstraat addressed concerns that were raised by the public at the February 26, 2019 Board meeting. Additionally, other concerns were subsequently brought to Special Advisor Langstraat's attention:

- The manner in which the interim Superintendent was notified that the Board was going to undertake a search for a permanent Superintendent
- The Board's involvement in the appointment of the Special Advisor
- The extent to which the former Superintendent continued to have involvement in the operations of the District.

The Special Advisor reported that from his investigation, the previous Superintendent has not had continued involvement in the operations of the District.

### **6.2 BC Human Rights Tribunal**

The Interim Superintendent of Schools asked the Board of Education for clarification regarding the intent of the Special Program application. It was suggested to review the Council of the Haida Nation (CHN) and Parks Canada within their job postings.

- R19040203** THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Interim Superintendent to work with CUPE and the Haida Gwaii Teachers' Association to request an exemption from lay-off language within Collective Agreements regarding newly hired staff of Haida ancestry.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

### **6.3 Premier Award – no applicants submitted.**

### **6.4 Official Languages in Educational Program (OLEP)**

Interim Superintendent is working with the President of the Council of the Haida Nation, Gaagwiis (Jason Alsop), to receive matching or increased funding than what is received by OLEP.

### **6.5 2019/2020 Calendar**

- R19040204** THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the 2019/2020 Calendar as presented.

MOVED: Trustee Breese  
SECOND: Trustee Moraes  
MOTION CARRIED

## **6.6 Transportation Policy Review**

**R19040205** THAT the Board of Education of School District No. 50 (Haida Gwaii) develop a sub-committee to review the current Transportation and Transportation Assistance policies and make recommendations for any changes.

MOVED: Trustee Breese  
SECOND: Trustee Moraes  
MOTION CARRIED

The sub-committee members will include: Trustee Julia Breese, Operations Manager Lao Peerless, Chairperson Roeland Denooij.

## **7. DELEGATIONS/PRESENTATIONS**

### **7.1 Sexual Orientation and Gender Identity (SOGI)**

Tahayghen Elementary School Principal, Verena Gibbs, gave a presentation about what SOGI (Sexual Orientation and Gender Identity) is, its history, and how it creates an inclusive, respectful, safe environment for all students, staff and community in BC schools.

## **8. CHAIRPERSON REPORT**

Chairperson Denooij reported that he attended the February GidGalang Kuuyas Naay Parent Advisory Council meeting, participated in Pink Shirt day at Sk'aadGaa Naay Elementary school, has been working with Special Advisor Langstraat regarding the hiring of a Superintendent and that he will be attending the BC School Trustees' Association Annual General Meeting in April. Trustee Denooij reported that Trustee Moraes participated at the career fair at GidGalang Kuuyas Naay Secondary and attended the Skidegate Haida Immersion Program (SHIP) where it was announced that 9 fluent speaking Elders will receive honorary doctorates from Vancouver Island University. He reported that Trustee Moraes, Trustee Breese and Trustee Brown have also been working with Special Advisor Langstraat regarding personnel matters.

## **9. STRATEGIC AND POLICY ISSUES**

### **9.1 Truth and Reconciliation Commission**

#### **9.1.1 Indigenous Protocol**

Document was included in the Board meeting package and is available on School District 50's website.

### **9.2 By-Election Update**

Secretary Treasurer Sansome informed the Board of Education of School District No. 50 (Haida Gwaii) that an advertisement for the By-Election were posted for 2 consecutive weeks; the general election is Saturday, May 11, 2019. Nomination packages are available at the District Administration office, Tahayghen Elementary, Gudangaay Tlaats'gaa Naay Secondary and at the Masset Village Council office. The deadline for nominations is Friday, April 5, 2019 at 4:00 PM.

### **9.3 External Facilitation Support**

The Board of Education of School District No. 50 (Haida Gwaii) discussed an opportunity for the BC School Trustees' Association to provide up to 2 days of paid facilitation for professional learning offered by Boards who wish for further training in a focused topic of their choosing.

**R19040206** THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Secretary Treasurer and Special Advisor to find a facilitator to work with the Board to help with training related to financial health and budgeting.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

## **10. OPERATIONAL ISSUES**

### **10.1 February 2019 Finance Vouchers**

**R19040207** THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February 2019 Financial Vouchers.

MOVED: Trustee MORAES

SECOND: Trustee BREESE

MOTION CARRIED

### **10.2 February 2019 Trustee Expenditure Report**

**R19040208** THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February 2019 Expenditure Report.

MOVED: Trustee Breese

SECOND: Trustee Brown

MOTION CARRIED

### **10.3 Masset Schools Consolidation Update**

Special Advisor Langstraat informed the Board of Education of School District No. 50 (Haida Gwaii) that a written report is available on School District 50's website illustrating information gathered regarding Masset schools consolidation.

### **10.4 2019/2020 Budget Update**

Secretary Treasurer Sansome informed the Board of Education of School District No. 50 that comments were reviewed and compiled to generate 20 different themes. A follow-up survey was circulated to rate these identified themes in order of priority with 85 responses compiled and posted on School District 50's website. Public budget meetings have been scheduled to be held on April 16<sup>th</sup> at 6:00 PM at the District Board office in Daajing Giids, and on April 17<sup>th</sup> at 6:00 PM at Gudangaay Tlaats'gaa Naay Secondary in Gaw Tlagee.

### **10.5 Joint First Nation Student Transportation Plans – TABLED**

### **10.6 2019/2020 Capital Plan Bylaw**

Supporting documents were included in the Board meeting package.

**R19040209** THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt Capital Plan Bylaw 2019/2020-CPSD50-01 be given first reading.

MOVED: Trustee Moraes

SECOND: Trustee Breese  
MOTION CARRIED

**R19040210** THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts Capital Plan Bylaw 2019/2020-CPSD50-01 be given 2<sup>nd</sup> reading.

MOVED: Trustee Breese  
SECOND: Trustee Moraes  
MOTION CARRIED

**R19040211** THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to read Capital Plan Bylaw 2019/2020-CPSD50-01 a third time of the current board meeting.

MOVED: Trustee Moraes  
SECOND: Trustee Breese  
MOTION CARRIED

**R19040212** THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Capital Plan Bylaw 2019/2020-CPSD50-01 be given 3<sup>rd</sup> final and reading.

MOVED: Trustee Breese  
SECOND: Trustee Moraes  
MOTION CARRIED

#### **10.7 Youth Trade Capital Equipment Program**

Interim Superintendent informed the Board of Education of School District No. 50 (Haida Gwaii) that the Youth Trade Capital Equipment Program submitted to the Ministry of Education for 2 years of funding; funds should be received by March 31.

#### **10.8 BC School Trustees' Association Annual General Meeting -**

The Board of Education of School District No. 50 (Haida Gwaii) discussed the upcoming AGM to be held

#### **10.9 Field Trip Applications**

##### **10.9.1 Sk'aadgaa Naay Elementary – Vancouver Trip**

**R19040213** THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip application from Sk'aadgaa Naay Elementary for a trip to Vancouver.

MOVED: Trustee Moraes  
SECOND: Trustee Breese  
MOTION CARRIED

##### **10.9.2 Sk'aadgaa Naay Elementary – Seafood Harvesting**

**R19040214** THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip application from Sk'aadgaa Naay Elementary for Seafood Harvesting.

MOVED: Trustee Moraes  
SECOND: Trustee Breese  
MOTION CARRIED

##### **10.9.3 Gudangaay Tlaats'gaa Naay Secondary – Seafood Harvesting**

**R19040215** THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip application from Gudangaay Tlaats'gaa Naay Secondary for Seafood Harvesting.

MOVED: Trustee Breese  
SECOND: Trustee Brown  
MOTION CARRIED

**11. CORRESPONDENCE**

**11.1 Rural Education Enhancement Fund**

Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) of the Rural Education Enhancement Fund (REEF) available to rural districts with communities that only have one school in the community that could be at risk of closing. \$160,000 was requested; was given \$35,000 for Agnes L Mathers, \$25,000 for Port Clements Elementary School. This is School District 50's first time receiving this grant and will be furthered discussed at budget planning meetings.

**11.2 Agnes L. Mathers Press Release**

The Board of Education of School District No. 50 (Haida Gwaii) discussed the Agnes L Mathers press release regarding the soil contamination at Agnes L Mathers Elementary School. A report will be available in the next few weeks. The Secretary Treasurer submitted the claim to the School Protection Program for all associated costs to be reimbursed regarding the soil contamination.

**12. QUESTIONS AND INQUIRIES RELATING TO THE BOARD MEETING:**

The Board of Education of Schools District No. 50 (Haida Gwaii) and members of the public held a question and answer period. The following agenda items were discussed:

- Special Advisor Langstraat's report
- Bussing services for students living on reserve
- Haida Immersion
- Education regarding child abuse
- By-election update
- Masset schools amalgamation and public input meetings

**13. ADJOURNMENT**

**R19040216** THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 1943 hours.

MOTION CARRIED

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Chairperson

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Secretary Treasurer

# TRUSTEE EXPENDITURE REPORT

AS OF March 31, 2019

		March	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	4,322.25	41,100.55	61,148.00	20,047.45	67%
4-40-20000	GOV BENEFITS	290.58	1,408.93	6,266.00	4,857.07	22%
4-40-31200	PROFESSIONAL SERVICES-LEGAL		3,387.64	3,388.00	0.36	100%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	-1,352.58	38,690.94	35,014.00	(3,676.94)	111%
4-40-37000	GOV DUES & FEES		9,184.77	8,822.00	(362.77)	104%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		7,557.38		(7,557.38)	0%
4-40-42025	ELECTIONS		8,611.24	20,000.00	11,388.76	43%
4-40-51000	GOV SUPPLIES		644.46	1,000.00	355.54	64%
4-40-59000	COMPUTER EQUIPMENT		9,410.09	7,515.00	(1,895.09)	125%

<b>Total</b>	<b>FURNITURE &amp; EQUIPMENT</b>	<b>3,260.25</b>	<b>119,996.00</b>	<b>144,288.00</b>	<b>24,292.00</b>	<b>83%</b>
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## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

### **POLICY G.6 Transportation of students - School busses**

**Date Passed:** October 1999

**Date Approved:** November, 1999

**Date Amended:** May 22, 2018

#### **Preamble:**

Transportation to and from school is the responsibility of parents/guardians. However, the Haida Gwaii School District #50 may provide transportation for students to attend school and other school related functions under certain circumstances as permitted by Sections 83 and 85 of the BC School Act.

#### **Definitions:**

- i. Eligible Rider: A student who is registered to be bussed to school on a daily basis
- ii. Courtesy Rider: a student who may ride the bus on occasion with prior approval

#### **1.0 Provisions of Transportation School Busses:**

1.1 Where there are sufficient students to justify the service and where road conditions are suitable for school buses, school bus transportation may be provided for students who:

- i. reside within the School District boundary;
- ii. live a considerable distance from the nearest school.

1.2 If the Board determines that school bus transportation is not practical, transportation assistance may be available as per SD 50 Policy D.3 *Transportation Assistance*.

#### **1.2 Rider Eligibility:**

- i. A student must be registered annually as an eligible or courtesy rider in order to ride a school bus.
- ii. A student may be considered to be eligible for transportation to and from school if his or her home address is at least 2.3 km from the school.
- iii. Chaperones (with cleared Vulnerable Sector Checks), for school related special events or field trips are also eligible to ride the bus under the direction of the Principal.





## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

### **1.2.1 Students with Special Needs**

Students with special needs, are eligible for transportation or transportation assistance regardless of eligibility as approved by the Transportation Supervisor.

## **2.0 Administrative Procedures**

### **2.1 The Superintendent:**

- i. is responsible for all matters pertaining to the transportation of students on busses in our district.
- ii. may place video surveillance equipment and other monitoring devices on busses pending required consultation.
- iii. may reduce the limit in 1.2
  - ii. limit where special circumstances apply.
  - iii. will inform the board in matters that involve:
    - a. a permanent change to the ridership in the amount of the lowest ridership on a single route,
    - b. a change in the number of busses/routes available
    - c. Board level suspensions of riders

### **2.2 Courtesy Riders:**

- i. Requests for courtesy rider transportation must be made in writing to the Transportation Supervisor
- ii. The criteria for approving courtesy rider requests will be based on:
  - a. Available space
  - b. Age of student
  - c. Distance from the school
  - d. Safety

In the event of long term ill health or temporary handicap, the Transportation Supervisor may determine that the student is eligible to become a regular rider on the bus.



## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

- iii. Bus schedules, routes, and pick up/drop off locations will not be adjusted for courtesy riders.
- iv. Courtesy ridership is subject to cancellation at any time.

### **2.3 Bus Routes**

#### **2.3.1 Transportation Supervisor:**

- i. Is responsible for setting Bus routes
- ii. will review all school bus routes annually to ensure the continued application of the conditions stipulated by this Policy.
- iii. may deem it necessary to change school bus routes during the current school year. Parents or guardians of students who would be affected by the change shall be notified in writing at least two (2) weeks prior to any such change taking effect.
- iv. reviews written applications from parents/guardians who wish to seek an adjustment or an addition to a route based on the following criteria:
  - a. Safety of the students affected
  - b. Cost of providing the service
  - c. The number of students directly affected must be more than four (4)
  - d. Space limitations of the particular bus route
  - e. Implications for other students on the affected route
  - f. Road conditions of proposed route or extension, and,
  - g. Younger students or students with health problems will be given preference over other students

#### **2.3.1 Bus Stops**

- i. Except for extra-curricular trips, boarding and disembarking in locations other than a designated bus stop is not permitted.



## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

### **2.4 Bus Cancellations, Delays or Emergency Situations**

The decision to cancel or delay school bus service for reasons such as adverse weather or safety matters, will be made by the Transportation Supervisor or delegate unless there is immediate risk to riders, in which case the driver will act accordingly.

- ii. The Transportation Supervisor will ensure that the Principal of affected schools is notified.
- iii. The Principal will be responsible for notifying parents or student emergency contacts.

2.4.1. In situations where the bus breaks down or where travel during trips becomes unsafe, the following procedures will apply:

- i. The driver will make every effort to ensure the immediate safety of all riders
- ii. The driver will notify the school principal and/or dispatcher
- iii. The principal or designate will notify parents/guardians
- iv. Unless directed otherwise by the driver or emergency responder, students will remain on the bus until such time as it is deemed safe for students to leave the bus.

2.4.2 This information will be included in parent/student handbooks or information packages.

### **2.5 Rider Conduct**

- i. All riders are expected to follow the direction of the driver, as well as District and School Codes of Conduct at all times.
- ii. School Principals or their designates are responsible for addressing any disciplinary issues or investigations into conduct of student riders.
- iii. School Principals may implement disciplinary measures up to and including suspension of riding privileges.



**SCHOOL DISTRICT NO. 50 HAIDA GWAI  
BOARD POLICY MANUAL**

**Policy D.2 (Formerly 4410)**

**Policy Subject:** TRAVELLING ON SCHOOL BUSES

**November 1999**

**Policy:** TRAVELLING ON SCHOOL BUSES

**PREAMBLE**

The Board recognizes that attendance at school is essential for students. To this end, the Board may provide transportation to school for its more distant students, subject to adequate numbers of students from an area.

**REGULATION**

1. All students being transported on school buses are subject to Student Rules While Travelling on School Buses-4410-1.
2. Principals will ensure Regulation 4410-Travelling on School Buses is brought to the attention of staff, students and parents at the beginning of each school year and thereafter as required.
3. Parents will be responsible for students until they board the bus, and after they leave the bus.
4. In case of continuing bus misbehaviours, the bus driver will be responsible for ensuring the students are assigned seats.
5. The loading of buses is to be carried out in safe and orderly manner.
6. Students/and their parents will be held responsible for wilful damage to and school bus as provided for Regulation 4500-Damage to Property.
7. Bus drivers shall have authority to maintain order on the bus and shall report serious or repeated misbehaviour to the Principal. Bus suspension should be used only after other means of discipline have failed.
8. Bus drivers will not normally remove a student at any point other than his place of disembarkation. The driver will consult with the Principal to determine whether the student is to be carried on the homeward trip of the same day.
9. Parents shall be advised by the Principal of the school in all cases of serious or repeated misbehaviour.
10. All bus suspensions must be reported to the Chief Executive Officer.

### Short Term Suspension

11. Bus drivers shall have authority to suspend a student(s) for (1) day from the bus if the safe conduct of the bus is threatened. Such suspension shall be clearly stated to the student and a statement must be submitted to the Principal concerned giving the name of the student and the nature of the misbehaviour involved.
12. Principals are authorized to suspend a student from the right to travel on a school bus for up to five (5) days for misbehaviour.

### Long Term Suspension

13. Serious or repeated misbehaviour may result in bus suspension for more than five (5) days. These will be reviewed by the Board as set out in Regulation 4300-Student Discipline-Suspensions.
14. Bus riding privileges in the case of long term suspension may only be reinstated by the Board.

### Extra/Co-Curricular Bussing

15. When teachers are involved with extra/co-curricular activities, they are responsible for supervision of students. At the same time the bus driver has responsibility for judgements when the safe conduct of the bus is threatened.

### Student Rules

1. Students must not litter or trespass on private property while waiting for the bus.
2. Students must stay well off the roadway until the bus arrives at the scheduled stop.
3. Students must not talk to the driver or in any way distract him/her while the bus is under way.
4. Students must remain in their assigned seats until the bus has come to a full stop.
5. Eating and drinking are prohibited on the bus except as approved by the bus driver.
6. Smoking is prohibited on the bus at all times.
7. Students should not take any articles on the bus which may constitute a safety hazard.
8. Students must obey the instructions given by the bus driver. The driver is in charge of the bus and has authority to suspend a student if the safe conduct of the bus is threatened. The driver will report students to the Principal in cases of misbehaviour or disobedience. Repeated offence may mean loss of bus privilege.

9. Any malicious damage done to a school bus will be charged to the parents and/or guardians of the students responsible for the damage,
10. Students are expected to show respect to fellow passengers on any school bus.



## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

### **Policy D.3 (Formerly 2720)**

**Policy Subject:** TRANSPORTATION ASSISTANCE

**Date Passed:** October 1999

**Date Approved:** November, 1999

**Policy:** TRANSPORTATION ASSISTANCE

### **PREAMBLE**

The Board recognizes that not all areas of the school district are served by regular bus transportation routes. Further, that families are located outside the established walk limit of 4.8 km (3 miles) and therefore the Board recognizes payment of assistance to families who provide student transportation from their residences to the school located in the regular attendance area.

Transportation payments will be governed by regulations set by the Board governing both the schedule of payments to be utilized and the criteria to be used in determining payment.

### **PROCEDURE**

1. In order to receive transportation assistance, parents must make written application on standard forms provided from the Board Office. In August of each year, advertisements will be placed notifying parents that applications for transportation assistance will be accepted, subject to Board criteria.
2. To qualify for transportation assistance, parents must reside a minimum of 4.8 km (3 miles) from the school in their attendance area; or in excess of 4.8 km (3 miles) from the end of an established bus run in their attendance area; or in cases where a student is severely disabled and would meet the qualifications as set out in the School Act for special circumstances.
3. Payment of transportation assistance will be on the basis of the number of days in attendance which has been confirmed by the school at which the student is in attendance. Where two (2) or more students of one family are enrolled in the transportation assistance plan, payment will be based on the largest number of days in attendance recorded for the family.
4. The schedules of assistance for road transportation and water transportation are provided in the following tables.

Rates for special program transportation will be negotiated on an individual basis.



## FINANCE VOUCHER

## REGULAR BOARD MEETING

### BOARD MEETING:

April 23, 2019

### AGENDA ITEM:

#### Finance Voucher      March 31, 2019

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	March 31, 2019	\$119,050.76	
ePayments	March 31, 2019	\$405,001.14	
Quick Pays	March 31, 2019	\$328,353.75	
<b>TOTAL Accounts Payable.....</b>	<b>March 31, 2019</b>		<b>\$852,405.65</b>
Teachers	15-Mar	\$78,250.00	
AO/Exempt	15-Mar	\$29,650.00	
Teachers	31-Mar	\$104,043.05	
AO/Exempt	31-Mar	\$38,323.43	\$250,266.48
CUPE	2-Mar	\$56,961.59	
Casuals	2-Mar	\$21,888.51	
TOC's	2-Mar	\$16,063.57	
CUPE	16-Mar	\$60,366.62	
Casuals	16-Mar	\$22,464.40	
TOC's	16-Mar	\$18,833.58	
CUPE	30-Mar	\$20,571.93	
Casuals	30-Mar	\$5,159.67	
TOC's	30-Mar	\$0.00	
			<b>\$222,309.87</b>
<b>TOTAL Payroll.....</b>	<b>March 31, 2019</b>		<b>\$472,576.35</b>
<b>TOTAL A/P and Payroll</b>			<b>\$1,324,982.00</b>

### RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,324,982.00** for the month of March

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF MARCH 31, 2019**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
58215	3/11/2019	BC Ferry Corporation	\$ 59.10
58216	3/11/2019	BCASBO	\$ 1,050.00
58217	3/11/2019	Carlyle Shepard & Co.	\$ 17,325.00
58218	3/11/2019	City Centre Stores LTD.	\$ 202.41
58219	3/11/2019	Graydon Electrical Contracting	\$ 314.48
58220	3/11/2019	Inlet Coffee & Cafe	\$ 430.00
58221	3/11/2019	Isabel Creek Store	\$ 182.91
58222	3/11/2019	Softchoice Corporation	\$ 3,650.93
58223	3/11/2019	Staples Desjardins Card Service	\$ 96.83
58224	3/11/2019	Super Valu Store No. 43	\$ 180.03
58225	3/11/2019	Terry's Lock & Security	\$ 1,803.20
58226	3/11/2019	Westpoint Automotive	\$ 63.18
58227	3/11/2019	Will Murphy	\$ 100.00
58228	3/11/2019	Zonar Systems	\$ 63.00
58229	3/11/2019	Shelley Sansome	\$ 680.06
58230	3/13/2019	Archer CRM Partnership	\$ 16,695.79
58231	3/13/2019	Queen B's Cafe	\$ 121.27
58232	3/13/2019	Southern Healthy Communities T	\$ 345.68
58233	3/14/2019	BC CASE	\$ 425.00
58234	3/14/2019	Canada Revenue Agency	\$ 326.68
58235	3/14/2019	Great-West Life	\$ 783.37
58236	3/14/2019	Great West Life	\$ 1,017.45
58237	3/14/2019	London Life Insurance Company	\$ 663.58
58238	3/14/2019	Trevor Russ	\$ 33.50
58239	3/19/2019	BC Hydro & Power Authority	\$ 39.22
58240	3/19/2019	Charlisle Clothiers LTD.	\$ 72.71
58241	3/19/2019	Old Massett Village Council	\$ 4,200.00
58242	3/19/2019	Inlet Coffee & Cafe	\$ 400.00
58243	3/19/2019	J & F Distributors	\$ 142.96
58244	3/19/2019	Westpoint Automotive	\$ 1,483.43
58245	3/27/2019	BC Hydro & Power Authority	\$ 6,050.79
58246	3/27/2019	Gateway Glass Ltd.	\$ 683.22
58247	3/27/2019	Kone Inc.	\$ 2,056.37
58248	3/27/2019	Msdsonline	\$ 1,598.00
58249	3/27/2019	Raven Hydronic Supply Ltd.	\$ 884.80
58250	3/27/2019	Staples Desjardins Card Service	\$ 402.66
58251	3/27/2019	Super Valu Store No. 43	\$ 736.79
58252	3/27/2019	Tricon Truss & Millwork Ltd.	\$ 53,623.36
58253	3/27/2019	Zonar Systems	\$ 63.00
<b>TOTALS</b>			<b>\$ 119,050.76</b>

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF MARCH 31, 2019**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	<b>Batch #</b>
3/11/2019	Air Liquide Canada Inc.	12778	\$ 49.30	8327
3/11/2019	Apple Canada Inc. C3120	12779	\$ 3,898.69	8327
3/11/2019	Bandstra Transportation	12780	\$ 1,702.84	8327
3/11/2019	BC School Sports	12781	\$ 175.00	8327
3/11/2019	Bro-Dart LTD.	12782	\$ 31.40	8327
3/11/2019	L.I.G Foods Ltd-dba Causeway Masset	12783	\$ 432.66	8327
3/11/2019	Charleen O'Brien	12784	\$ 350.10	8327
3/11/2019	Driftech Mechanical Services	12785	\$ 1,203.08	8327
3/11/2019	E.B. Horsman & Son	12786	\$ 521.26	8327
3/11/2019	Fast Fuel Limited Partnership	12787	\$ 1,907.82	8327
3/11/2019	Grand & Toy	12788	\$ 642.90	8327
3/11/2019	Haida Gwaii Consumers Co-operative	12789	\$ 3,101.20	8327
3/11/2019	Hecate 'Junk It'	12790	\$ 498.75	8327
3/11/2019	Indigo Books & Music Inc.	12791	\$ 19.73	8327
3/11/2019	Lwm Services Inc.	12792	\$ 1,061.79	8327
3/11/2019	Make a Future	12793	\$ 262.50	8327
3/11/2019	North Arm Transportation LTD.	12794	\$ 5,259.96	8327
3/11/2019	North Coast Regional District	12795	\$ 280.00	8327
3/11/2019	North Coast Supply Co. LTD.	12796	\$ 125.54	8327
3/11/2019	Purolator Courier LTD.	12797	\$ 83.37	8327
3/11/2019	Sandspit Community Society	12798	\$ 2,774.00	8327
3/11/2019	Educator Supplies Limited	12799	\$ 72.78	8327
3/11/2019	School Specialty Canada	12800	\$ 25.88	8327
3/11/2019	Spectrum Educational Supplies LTD.	12801	\$ 584.18	8327
3/11/2019	Technical Safety BC	12802	\$ 462.00	8327
3/11/2019	Tlc Automotive Services LTD.	12803	\$ 134.21	8327
3/11/2019	X10 Networks	12804	\$ 4,233.60	8327
3/11/2019	Xerox Canada Ltd.	12805	\$ 1,082.80	8327
3/11/2019	Rachel Fraser	12806	\$ 14.28	8327
3/11/2019	Trisha Nalleweg	12807	\$ 313.22	8327
3/11/2019	Emily O'Gorman	12808	\$ 47.01	8327
3/11/2019	Daniel Schulbeck	12809	\$ 140.47	8327
3/11/2019	Tahayghen Principal's IN Trust	12810	\$ 200.00	8327
3/11/2019	Sheila Wigmore	12811	\$ 146.88	8327
3/13/2019	Big Red Enterprises LTD.	12814	\$ 2,155.41	8330
3/13/2019	Gwaii Taxi & Tours	12815	\$ 2,205.00	8330
3/13/2019	Skeena Sight and Sound	12816	\$ 90.09	8330
3/13/2019	Amanda Bedard	12817	\$ 487.28	8330
3/13/2019	William Bedard	12818	\$ 43.79	8330
3/13/2019	Talia Campos	12819	\$ 145.80	8330
3/13/2019	Gudangaay Tlaats'gaa Naay IN Trust	12820	\$ 1,050.00	8330
3/13/2019	Jennifer Kellar	12821	\$ 128.52	8330
3/13/2019	Irene Klein	12822	\$ 16.47	8330
3/13/2019	Sk'aadgaa Naay Elementary School PIT	12823	\$ 1,000.00	8330

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF MARCH 31, 2019**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
3/13/2019	Sandra Thomson	12824	\$ 24.00	8330
3/13/2019	Colleen Williams	12825	\$ 449.56	8330
3/13/2019	Joanne Yovanovich	12826	\$ 539.04	8330
3/14/2019	BC Principals & Vice Principals'	12827	\$ 647.52	8332
3/14/2019	BC Teachers' Federation	12828	\$ 6,152.91	8332
3/14/2019	BC Teachers' Federation	12829	\$ 5,805.15	8332
3/14/2019	CUPE - Local 2020	12830	\$ 3,755.08	8332
3/14/2019	Haida Gwaii Teachers' Association	12831	\$ 2,359.92	8332
3/14/2019	Haida Gwaii PVPA Association	12832	\$ 219.79	8332
3/14/2019	Industrial Alliance	12833	\$ 64.74	8332
3/14/2019	Morneau Shepell Ltd.	12834	\$ 1,336.46	8332
3/14/2019	Pebt, IN Trust	12835	\$ 10,659.42	8332
3/14/2019	SSQ INSURANCE COMPANY	12836	\$ 48.00	8332
3/14/2019	Administrative Officers Pro D	12837	\$ 1,200.00	8332
3/14/2019	Canadian Western Trust	12838	\$ 4,625.00	8332
3/14/2019	Kenneth Evans	12839	\$ 45.00	8332
3/14/2019	Joint Professional Development	12840	\$ 2,798.04	8332
3/14/2019	Tahayghen Principal's IN Trust	12841	\$ 450.00	8332
3/14/2019	Joanne Yovanovich	12842	\$ 532.44	8332
3/19/2019	518387 BC Ltd.	12843	\$ 2,220.75	8335
3/19/2019	Aaron-Mark Services	12844	\$ 863.20	8335
3/19/2019	BC Air Filter LTD.	12845	\$ 884.38	8335
3/19/2019	L.I.G Foods Ltd-dba Causeway Masset	12846	\$ 305.93	8335
3/19/2019	Charlotte Island Tires LTD.	12847	\$ 352.03	8335
3/19/2019	Eagle Transit LTD.	12848	\$ 30.00	8335
3/19/2019	Jonathan Morgan & Company	12849	\$ 30,178.79	8335
3/19/2019	North Coast Regional District	12850	\$ 50.00	8335
3/19/2019	North Coast Supply Co. LTD.	12851	\$ 45.34	8335
3/19/2019	Pacific Ropes	12852	\$ 197,984.05	8335
3/19/2019	Port Air Cargo	12853	\$ 147.00	8335
3/19/2019	Skidegate Band Council	12854	\$ 7,145.04	8335
3/19/2019	George Stein	12855	\$ 3,231.25	8335
3/19/2019	Village Of Port Clements	12856	\$ 3,278.86	8335
3/19/2019	William Bedard	12857	\$ 189.00	8335
3/19/2019	Talia Campos	12858	\$ 145.80	8335
3/19/2019	Kimberley Forbes	12859	\$ 14.04	8335
3/19/2019	Steven Goffic	12860	\$ 359.64	8335
3/19/2019	Gudangaay Tlaats'gaa Naay IN Trust	12861	\$ 500.00	8335
3/19/2019	Trisha Nalleweg	12862	\$ 510.00	8335
3/27/2019	Bandstra Transportation	12863	\$ 60.20	8339
3/27/2019	BC Teachers' Federation	12864	\$ 2,000.00	8339
3/27/2019	L.I.G Foods Ltd-dba Causeway Masset	12865	\$ 185.19	8339
3/27/2019	Coastal Propane Inc.	12866	\$ 887.04	8339
3/27/2019	Fast Fuel Limited Partnership	12867	\$ 2,894.35	8339

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF MARCH 31, 2019**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
3/27/2019	First Truck Center Vancouver	12868	\$ 1,124.35	8339
3/27/2019	Graydon Security Systems	12869	\$ 314.48	8339
3/27/2019	Haida Gwaii Consumers Co-operative	12870	\$ 2,172.70	8339
3/27/2019	Haida Gwaii Trader.com	12871	\$ 79.80	8339
3/27/2019	Inland Air	12872	\$ 165.32	8339
3/27/2019	NHA - Corporate	12873	\$ 4,700.00	8339
3/27/2019	Opus Framing & Art Supplies	12874	\$ 58.36	8339
3/27/2019	Purolator Courier LTD.	12875	\$ 318.66	8339
3/27/2019	Shift Energy Group Inc	12876	\$ 25,321.43	8339
3/27/2019	Telus	12877	\$ 1,351.59	8339
3/27/2019	Telus Communications (Bc) Inc.	12878	\$ 3,628.80	8339
3/27/2019	Tlc Automotive Services LTD.	12879	\$ 171.23	8339
3/27/2019	Total Power Limited	12880	\$ 20,949.60	8339
3/27/2019	Village Of Masset	12881	\$ 400.00	8339
3/27/2019	Xerox Canada Ltd.	12882	\$ 3,238.20	8339
3/27/2019	Tawni-Marie Davidson	12883	\$ 123.93	8339
3/27/2019	Tiffany Lavoie	12884	\$ 687.74	8339
3/27/2019	Emily O'Gorman	12885	\$ 313.98	8339
3/27/2019	Port Clements School Principal PIT	12886	\$ 391.53	8339
3/27/2019	Donna M. Wesley	12887	\$ 48.60	8339
3/29/2019	Robert Hadcock	12812	\$ 2,278.33	8328
3/29/2019	WEIGUM, Shirley	12813	\$ 1,827.00	8328
TOTALS			\$ 405,001.14	

**SCHOOL DISTRICT NO. 50**  
**QUICK PAY REGISTER AS OF MARCH 31, 2019**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
283458	3/8/2019	Teachers' Pension Plan	\$ 2,554.78
283459	3/8/2019	Municipal Pension Plan	\$ 16,060.97
601480	3/8/2019	Canada Customs And Revenue	\$ 21,761.46
607309	3/8/2019	Canada Customs And Revenue	\$ 75,124.91
607850	3/8/2019	Canada Customs And Revenue	\$ 12,261.55
606294	3/13/2019	Pacific Blue Cross	\$ 2,100.00
606543	3/13/2019	Pacific Blue Cross	\$ 327.02
613801	3/14/2019	MINISTER OF FINANCE	\$ 3,112.50
613048	3/14/2019	MINISTER OF FINANCE	\$ 2,662.50
601909	3/14/2019	Canada Customs And Revenue	\$ 6,488.14
638939	3/14/2019	Canada Customs And Revenue	\$ 5,555.79
607600	3/14/2019	Canada Customs And Revenue	\$ 433.04
283993	3/14/2019	Municipal Pension Plan	\$ 5,975.72
283991	3/14/2019	Teachers' Pension Plan	\$ 87,560.60
284736	3/22/2019	Teachers' Pension Plan	\$ 3,930.31
284737	3/22/2019	Municipal Pension Plan	\$ 15,611.34
802301	3/22/2019	Canada Customs And Revenue	\$ 23,191.12
613225	3/22/2019	Canada Customs And Revenue	\$ 38,060.00
613666	3/22/2019	Canada Customs And Revenue	\$ 5,100.00
618184	3/29/2019	Yvette Marie Emerson	\$ 482.00
<b>TOTALS</b>			<b>\$ 328,353.75</b>

# MEMORANDUM

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO**               **Shelley Sansome**  
                      Secretary-Treasurer

**FROM**           **Moiria Dubasov**  
                      Assistant Secretary-Treasurer

**SUBJECT:**      **Teachers Payroll for..... March**

**DATE**            **12-Apr-19**

Period Ending	Pay Period	Payroll Group	Net Amount
15-Mar	PP#1-3Adv	Teachers	\$ 78,250.00
15-Mar	PP#1-3Adv	AO/Exempt	\$ 29,650.00
31-Mar	PP#1-3	Teachers	\$ 104,043.05
31-Mar	PP#1-3	AO/Exempt	\$ 38,323.43
Total Net Pay			\$250,266.48

**MEMORANDUM**

**SCHOOL**  
**DISTRICT NO. 50**  
**Haida Gwaii**

**TO** **Shelley Sansome**  
Secretary-Treasurer

**FROM** **Maira Dubasov**  
Assistant Secretary-Treasurer

**SUBJECT:** **Non-Teachers Payroll for... March**

**DATE** 12-Apr-19

Period Ending	Pay Period	Payroll Group	Net Amount
2-Mar	PP #2-5	CUPE	\$ 56,961.59
2-Mar	PP #2-5	Casuals	\$ 21,888.51
2-Mar	PP #2-5	TOC's	\$ 16,063.57
16-Mar	PP #2-6	CUPE	\$ 60,366.62
16-Mar	PP #2-6	Casuals	\$ 22,464.40
16-Mar	PP #2-6	TOC's	\$ 18,833.58
30-Mar	PP #2-7	CUPE	\$ 20,571.93
30-Mar	PP #2-7	Casuals	\$ 5,159.67
30-Mar	PP #2-7	TOC's	\$ -
Total Net Pay			\$ 222,309.87



## THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50 (HAIDA GWAI)

**TO:** Haida Gwaii Board of Education  
**DATE:** April 18, 2019  
**SUBJECT:** 2019/2020 Budget  
**FROM:** Shelley Sansome, Secretary Treasurer

---

Boards must prepare an annual budget and have it adopted by bylaw on or before June 30, 2019 as per section 113 of the *School Act* (Adoption of Budget), and submitted to the Ministry by this date.

Our goal this year was to embark on the budget process through transparent, inclusive and accountable processes that engaged the community for input.

The first step of the strategy was to consult with stakeholders to identify priorities on how we can use available resources to continue a high achieving and sustainable organization for many years to come. We circulated two on-line budget consultation surveys, attended four Parent Advisory Council meetings, and attended three meetings with staff to discuss priorities, successes and challenges for educational planning purposes.

Exempt staff and Principals met to review stakeholder feedback and set draft priorities to present to Trustees. A subsequent meeting was held with Principals, senior management and Trustees to review and modify the 2019 / 2020 budget plan. Public meetings were held in Daajing Giids/Queen Charlotte and Gwa Tlaxee/Masset to present the draft budget and for the board to make any final adjustments.

The following are cost pressures that need to be considered within the budget:

- Enrolment decline
- Capital projects
- Unfunded exempt and principal salary and benefit increases
- Teacher incremental salary increases
- BC Hydro increases
- Fuel increases
- Medical/dental premium increases
- BCPSEA and PEBT employee benefit group increases
- School District Software upgrades
- Funding protection may not continue after next year

Stakeholders provided a number of valuable suggestions that the Trustees have included in next year's budget:

- Rotating school furniture/equipment budget
- Decrease district administration budget
- Increase instruction budget

- A full-time administrator at each school daily
- Investing in literacy and numeracy: acquisition of resources and building capacity
- Support for Tahayghen and Gudangaay Tlaats'gaa Naay school consolidation planning
- Increase information technology support
- Transportation savings to be used to increase field trips
- Additional Education Assistant and Administrative Assistant support for small schools with four-grade class splits
- Funding for professional development presenters
- Funding for Collaboration/Mentorships

Our funding is mainly based on our enrolment. Next year we project 437.25 FTE students, 271 whom self-identify as Indigenous. We receive additional funding for 24 students with designated special needs, in addition to 58 students with Individual Education Plans (IEPs) who do not generate additional funds but do require additional supports. Specific information per school is as follows:

ALM:	31 FTE students, 1.8 FTE Teachers, 5 FNRW hours/week, 45 EA hours/week, 1.0 FTE Administrative Officer
GKNSS:	125 FTE students, 8.71 FTE Teachers, 27.5 FNRW hours/week, 92.5 EA hours/week, 1.0 FTE Administrative Officer
SNES:	108 FTE students, 7.8 FTE Teachers, 27.5 FNRW hours/week, 80 EA hours/week, 1.0 FTE Administrative Officer
PCES:	26 FTE students, 1.8 FTE Teachers, 5 FNRW hours/week, 60 EA hours/week, 1.0 FTE Administrative Officer
TAH:	66 FTE students, 5.0 FTE Teachers, 27.5 FNRW hours/week, 100 EA hours/week, 1.0 FTE Administrative Officer
GTNSS:	80 FTE students, 7.8 FTE Teachers, 27.5 FNRW hours/week, 57.5 EA hours/week, 1.0 FTE Administrative Officer

**\*\* Please note Teacher FTE is based on enrolment, First Nations Resource Workers (FNRW) time is based on number of self-identified students, Education Assistant (EA) time is based on number of students with identified special needs.**

### **Recommendation**

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Annual Budget bylaw for fiscal year 2019/2020 in the amount of \$13,213,639 be given first reading.

Annual Budget

## **School District No. 50 (Haida Gwaii)**

June 30, 2020

# School District No. 50 (Haida Gwaii)

June 30, 2020

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

## **ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (HAIDA GWAI) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$13,213,639 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE 23rd DAY OF APRIL, 2019;

READ A SECOND TIME THE 28th DAY OF MAY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF MAY, 2019;

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**Chairperson of the Board**

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**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Annual Budget Bylaw 2019/2020, adopted by the Board the 28th DAY OF MAY, 2019.

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**Secretary Treasurer**

# School District No. 50 (Haida Gwaii)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	436,000	461,000
Adult	1,250	0,125
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>437,250</b>	<b>461,125</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	7,289,184	7,156,139
Other	96,996	396,996
Other Revenue	4,545,010	4,260,988
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
Amortization of Deferred Capital Revenue	950,559	829,557
<b>Total Revenue</b>	<b>12,958,760</b>	<b>12,720,691</b>
<b>Expenses</b>		
Instruction	8,843,778	8,580,476
District Administration	1,009,995	1,156,475
Operations and Maintenance	2,876,316	2,742,124
Transportation and Housing	456,940	512,354
<b>Total Expense</b>	<b>13,187,029</b>	<b>12,991,429</b>
<b>Net Revenue (Expense)</b>	<b>(228,269)</b>	<b>(270,738)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>		244,456
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(228,269)</b>	<b>(26,282)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(228,269)	(26,282)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(228,269)</b>	<b>(26,282)</b>

# School District No. 50 (Haida Gwaii)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	10,624,539	10,477,341
Special Purpose Funds - Total Expense	1,383,662	1,442,271
Capital Fund - Total Expense	1,178,828	1,071,817
Capital Fund - Tangible Capital Assets Purchased from Local Capital	26,610	
<b>Total Budget Bylaw Amount</b>	<b>13,213,639</b>	<b>12,991,429</b>

## Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
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Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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**School District No. 50 (Haida Gwaii)**

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2020

	<b>2020 Annual Budget</b>	<b>2019 Amended Annual Budget</b>
	<b>\$</b>	<b>\$</b>
<b>Surplus (Deficit) for the year</b>	<b>(228,269)</b>	<b>(270,738)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Local Capital	<b>(26,610)</b>	
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(26,610)</b>	<b>-</b>
Amortization of Tangible Capital Assets	<b>1,192,816</b>	<b>1,071,817</b>
<b>Total Effect of change in Tangible Capital Assets</b>	<b>1,166,206</b>	<b>1,071,817</b>
	<b>-</b>	<b>-</b>
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>937,937</b>	<b>801,079</b>



**School District No. 50 (Haida Gwaii)****Schedule 2**

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	6,205,522	6,013,868
Other	96,996	96,996
Other Revenue	4,245,010	4,245,010
Rentals and Leases	62,221	62,221
Investment Income	14,790	14,790
<b>Total Revenue</b>	<b>10,624,539</b>	<b>10,432,885</b>
<b>Expenses</b>		
Instruction	7,570,506	7,248,595
District Administration	899,605	1,046,085
Operations and Maintenance	1,697,488	1,670,307
Transportation and Housing	456,940	512,354
<b>Total Expense</b>	<b>10,624,539</b>	<b>10,477,341</b>
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>(44,456)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>		<b>244,456</b>
<b>Net Transfers (to) from other funds</b>		
Local Capital		(200,000)
<b>Total Net Transfers</b>	<b>-</b>	<b>(200,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 50 (Haida Gwaii)**

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	9,778,920	9,587,266
DISC/LEA Recovery	(3,863,123)	(3,863,123)
Other Ministry of Education Grants		
Pay Equity	139,874	139,874
Transportation Supplement	149,851	149,851
<b>Total Provincial Grants - Ministry of Education</b>	<b>6,205,522</b>	<b>6,013,868</b>
<b>Provincial Grants - Other</b>	<b>96,996</b>	<b>96,996</b>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	4,028,181	4,028,181
Miscellaneous		
Miscellaneous	216,829	216,829
<b>Total Other Revenue</b>	<b>4,245,010</b>	<b>4,245,010</b>
<b>Rentals and Leases</b>	<b>62,221</b>	<b>62,221</b>
<b>Investment Income</b>	<b>14,790</b>	<b>14,790</b>
<b>Total Operating Revenue</b>	<b>10,624,539</b>	<b>10,432,885</b>

**School District No. 50 (Haida Gwaii)**

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	2,896,561	2,639,311
Principals and Vice Principals	917,724	689,213
Educational Assistants	414,352	600,967
Support Staff	1,397,309	1,257,004
Other Professionals	565,020	747,718
Substitutes	405,997	457,464
<b>Total Salaries</b>	<b>6,596,963</b>	<b>6,391,677</b>
<b>Employee Benefits</b>	<b>1,528,022</b>	<b>1,435,612</b>
<b>Total Salaries and Benefits</b>	<b>8,124,985</b>	<b>7,827,289</b>
<b>Services and Supplies</b>		
Services	515,147	676,247
Student Transportation	74,628	47,213
Professional Development and Travel	486,125	407,089
Rentals and Leases	23,854	123,851
Dues and Fees	13,756	12,848
Insurance	46,187	65,567
Interest		-
Supplies	785,141	701,747
Utilities	554,716	615,490
<b>Total Services and Supplies</b>	<b>2,499,554</b>	<b>2,650,052</b>
<b>Total Operating Expense</b>	<b>10,624,539</b>	<b>10,477,341</b>

# School District No. 50 (Haida Gwaii)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	2,525,296	249,679	35,212	103,821		194,139	3,108,147
1.03 Career Programs	96,205						96,205
1.07 Library Services				32,300		1,759	34,059
1.08 Counselling				67,874			67,874
1.10 Special Education	163,555	27,491	379,140			90,316	660,502
1.31 Aboriginal Education	111,505			141,126		6,408	259,039
1.41 School Administration		640,554		284,101		28,938	953,593
<b>Total Function 1</b>	<b>2,896,561</b>	<b>917,724</b>	<b>414,352</b>	<b>629,222</b>	<b>-</b>	<b>321,560</b>	<b>5,179,419</b>
<b>4 District Administration</b>							
4.11 Educational Administration					169,589		169,589
4.40 School District Governance				63,867			63,867
4.41 Business Administration				47,052	246,483	2,000	295,535
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,919</b>	<b>416,072</b>	<b>2,000</b>	<b>528,991</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration					105,577		105,577
5.50 Maintenance Operations				506,269		76,437	582,706
5.52 Maintenance of Grounds				19,872			19,872
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>526,141</b>	<b>105,577</b>	<b>76,437</b>	<b>708,155</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					43,371		43,371
7.70 Student Transportation				125,764		6,000	131,764
7.73 Housing				5,263			5,263
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131,027</b>	<b>43,371</b>	<b>6,000</b>	<b>180,398</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>2,896,561</b>	<b>917,724</b>	<b>414,352</b>	<b>1,397,309</b>	<b>565,020</b>	<b>405,997</b>	<b>6,596,963</b>

# School District No. 50 (Haida Gwaii)

Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	3,108,147	714,874	3,823,021	901,746	4,724,767	4,723,161
1.03 Career Programs	96,205	24,051	120,256		120,256	118,866
1.07 Library Services	34,059	8,515	42,574	20,317	62,891	66,433
1.08 Counselling	67,874	16,969	84,843	5,302	90,145	78,593
1.10 Special Education	660,502	165,126	825,628	96,371	921,999	916,536
1.31 Aboriginal Education	259,039	64,759	323,798	69,151	392,949	354,240
1.41 School Administration	953,593	238,398	1,191,991	65,508	1,257,499	990,766
<b>Total Function 1</b>	<b>5,179,419</b>	<b>1,232,692</b>	<b>6,412,111</b>	<b>1,158,395</b>	<b>7,570,506</b>	<b>7,248,595</b>
<b>4 District Administration</b>						
4.11 Educational Administration	169,589	39,005	208,594	47,185	255,779	424,214
4.40 School District Governance	63,867	6,266	70,133	64,320	134,453	144,288
4.41 Business Administration	295,535	67,973	363,508	145,865	509,373	477,583
<b>Total Function 4</b>	<b>528,991</b>	<b>113,244</b>	<b>642,235</b>	<b>257,370</b>	<b>899,605</b>	<b>1,046,085</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	105,577	24,686	130,263	52,854	183,117	155,960
5.50 Maintenance Operations	582,706	116,541	699,247	220,880	920,127	927,292
5.52 Maintenance of Grounds	19,872	3,384	23,256	7,480	30,736	30,691
5.56 Utilities	-	-	-	563,508	563,508	556,364
<b>Total Function 5</b>	<b>708,155</b>	<b>144,611</b>	<b>852,766</b>	<b>844,722</b>	<b>1,697,488</b>	<b>1,670,307</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	43,371	9,975	53,346	4,200	57,546	42,406
7.70 Student Transportation	131,764	26,353	158,117	214,613	372,730	435,884
7.73 Housing	5,263	1,147	6,410	20,254	26,664	34,064
<b>Total Function 7</b>	<b>180,398</b>	<b>37,475</b>	<b>217,873</b>	<b>239,067</b>	<b>456,940</b>	<b>512,354</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>6,596,963</b>	<b>1,528,022</b>	<b>8,124,985</b>	<b>2,499,554</b>	<b>10,624,539</b>	<b>10,477,341</b>

# School District No. 50 (Haida Gwaii)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2020

	2020 Annual Budget	2019 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	1,083,662	1,142,271
Other		300,000
Other Revenue	300,000	
<b>Total Revenue</b>	<b>1,383,662</b>	<b>1,442,271</b>
<b>Expenses</b>		
Instruction	1,273,272	1,331,881
District Administration	110,390	110,390
<b>Total Expense</b>	<b>1,383,662</b>	<b>1,442,271</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 50 (Haida Gwaii)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

Schedule 3A

Deferred Revenue, beginning of year

Add: Restricted Grants  
Provincial Grants - Ministry of Education  
Other

Less: Allocated to Revenue

Deferred Revenue, end of year

## Revenues

Provincial Grants - Ministry of Education  
Other Revenue

## Expenses

Salaries  
Teachers  
Educational Assistants  
Support Staff  
Other Professionals  
Substitutes

Employee Benefits  
Services and Supplies

Net Revenue (Expense)

Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	CommunityLINK	Rural Education Enhancement Fund	Classroom Enhancement Fund - Overhead
\$	\$	\$	\$	\$	\$	\$	\$	\$
		5,197	290,223					(9,483)
110,390	36,696			96,000	9,800	108,753	60,337	79,977
110,390	36,696		300,000	96,000	9,800	108,753	60,337	79,977
110,390	36,696		300,000	96,000	9,800	108,753	60,337	70,474
-	-	5,197	290,223	-	-	-	-	20
110,390	36,696		300,000	96,000	9,800	108,753	60,337	70,474
110,390	36,696	-	300,000	96,000	9,800	108,753	60,337	70,474
	31,195			67,048		14,442	51,286	
	31,195			71,030		57,809	51,286	54,392
110,390	5,501		300,000	17,870	9,800	8,671	9,051	11,060
110,390	36,696	-	300,000	7,100	9,800	42,273	60,337	5,022
-	-	-	-	96,000	9,800	108,753	-	70,474
-	-	-	-	-	-	-	-	-

# School District No. 50 (Haida Gwaii)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Classroom Enhancement Fund - Staffing	Second Count	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	12,848	206,518	505,303
Add: Restricted Grants			
Provincial Grants - Ministry of Education	591,212		1,093,165
Other	591,212	-	1,393,165
Less: Allocated to Revenue	591,212	-	1,383,662
Deferred Revenue, end of year	12,848	206,518	514,806
Revenues			
Provincial Grants - Ministry of Education	591,212		1,083,662
Other Revenue	591,212	-	300,000
Expenses			
Salaries			
Teachers	455,233		455,233
Educational Assistants			96,923
Support Staff			110,415
Other Professionals			54,392
Substitutes			3,982
	455,233	-	720,945
Employee Benefits	135,979		188,132
Services and Supplies			474,585
	591,212	-	1,383,662
Net Revenue (Expense)	-	-	-



**School District No. 50 (Haida Gwaii)**

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2020

	2020 Annual Budget			2019 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Other Revenue			-	15,978
Amortization of Deferred Capital Revenue	950,559		950,559	829,557
<b>Total Revenue</b>	<b>950,559</b>	<b>-</b>	<b>950,559</b>	<b>845,535</b>
<b>Expenses</b>				
Operations and Maintenance		(13,988)	(13,988)	
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,192,816		1,192,816	1,071,817
<b>Total Expense</b>	<b>1,192,816</b>	<b>(13,988)</b>	<b>1,178,828</b>	<b>1,071,817</b>
<b>Net Revenue (Expense)</b>	<b>(242,257)</b>	<b>13,988</b>	<b>(228,269)</b>	<b>(226,282)</b>
<b>Net Transfers (to) from other funds</b>				
Local Capital			-	200,000
<b>Total Net Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	26,610	(26,610)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>26,610</b>	<b>(26,610)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(215,647)</b>	<b>(12,622)</b>	<b>(228,269)</b>	<b>(26,282)</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI/QUEEN CHARLOTTE)**

**FIELD TRIP APPLICATION**

**PLEASE COMPLETE THIS APPLICATION AND FORWARD TO THE SUPERINTENDENT OF SCHOOLS**

**(A COPY WILL BE RETURNED TO YOU AS CONFIRMATION)**

**SPONSOR TEACHER: LEIGHANN  
RODGER, KEN EVANS AND MARISSA  
JONES**

**SCHOOL: SK'AADGAA NAAY  
ELEMENTARY**

**NAME OF FIELD TRIP (NAME OF EVENT,  
PROGRAM / TEAM, ETC): MOUNT MORESBY  
ADVENTURE CAMP**

**DATES OF FIELD TRIP:  
JUNE 17-21, 2019**

**NUMBER OF STUDENTS  
PARTICIPATING:  
19**

**NUMBER OF CHAPERONES:  
2 SD50 STAFF PLUS MMAC  
CHAPERONES**

**NAMES OF STAFF INVOLVED:  
KEN EVANS AND MARISSA JONES**

**OBJECTIVES OF FIELD TRIP (CURRICULUM RELATEDNESS):**

**OUTDOOR EDUCATION AND SOCIAL RESPONSIBILITY**

**NAMES OF PARTICIPATING STUDENTS:**

**ATTACHED ON FINAL PAGE**

**NAMES OF CHAPERONES:**

**KEN EVANS**

**MARISSA JONES**

**ACCOMMODATIONS:**

**CABINS AT MOUNT MORESBY ADVENTURE CAMP**

**TRAVEL PLANS:**

**TAKE FERRY FROM SKIDEGATE LANDING TO ALLIFORD BAY  
MEET BUS AT FERRY LANDING AT 10:15 AM ON JUNE 17  
TRAVEL BY BUS TO MOUNT MORESBY ADVENTURE CAMP  
STAY AT MOUNT MORESBY ADVENTURE CAMP UNTIL JUNE 21  
TRAVEL BACK TO FERRY LANDING BY BUS ON JUNE 21  
DEPART FROM FERRY LANDING AT 12:25 PM  
RETURN TO SCHOOL AT 1:00PM**

**SAFETY PRECAUTIONS:**

**APPROPRIATE EQUIPMENT FOR EACH ACTIVITY  
VALID 1<sup>ST</sup> AID TICKETS OF ORGANIZERS  
EXPERIENCED INSTRUCTORS  
NUMEROUS CHAPERONES  
CELL PHONES  
VEHICLE READY FOR TRANSPORTATION**

<b>COMMUNICATION PLAN:</b>
<b>SATELLITE PHONE</b>

ESTIMATE OF EXPENSES		ESTIMATE OF INCOME	
TRANSPORTATION COSTS	\$750	FUNDRAISING	
SUBSTITUTE COSTS		DIRECT COST TO STUDENTS	
ACCOMMODATION		SCHOOL FUNDS	\$750
FOOD		OTHER	
OTHER		OTHER	
ESTIMATED TOTAL COST	\$750	ESTIMATED TOTAL INCOME	\$750
TOTAL FUNDS RAISED TO DATE			

ITINERARY FOR EACH DAY	
DATE:	ITINERARY:
JUNE 17	DEPART FROM SNES. TAKE THE FERRY 9:40AM TO ALLIFORD BAY.
	DRIVE TO MOUNT MORESBY ADVENTURE CAMP
JUNE 18	AT CAMP
JUNE 19	AT CAMP
JUNE 20	AT CAMP
JUNE 21	RETURN TO ALLIFORD BAY. TAKE THE 12:25PM FERRY AND RETURN TO SKIDEGATE LANDING RETURN TO SCHOOL BY 1:00PM

<b>ADDITIONAL INFORMATION:</b>
<b>MMAC STAFF INCLUDE:</b>
Stu Crawford
Lella Willis Newton
Emily Lytle
Ryan Weaver
Anni Koenig




APPLICANT'S SIGNATURE                      APRIL 10, 2019                      DATE                      PRINCIPAL'S APPROVAL

APPROVAL OR CONFIRMATION	
_____ SUPERINTENDENT OF SCHOOLS	_____ DATE



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAII)**

**Policy 3500-3**

**FIELD TRIP APPLICATION**

**Please complete this application and forward to the Superintendent of Schools  
(a copy will be returned to you as confirmation)**

**Sponsor Teacher:** Deavlan Bradley

**School:** GKNSS

**Name of Field Trip (name of event, program  
/ team, etc):** Grad Trip 2019

**Dates of Field Trip:**  
May 24-26

**Number of Students Participating  
(please attach list of names):**  
ceitlynn.epners@canada.ca  
15

**Number of Chaperones:**  
2

**Names of Teachers Involved:** Deavlan Bradley, Jenna Perry

**Name(s) of Local Guide(s):** NA

**Objectives of Field Trip (curriculum relatedness):**

Grad Trips are designed to allow students time and opportunity to reflect on their years together as a cohort and to experience some time together. This aligns with core competencies that are coming into effect next year for senior grades.

**Names of Chaperones:**

Deavlan Bradley

Jenna Perry

**Accommodations:**

Alaska View Lodge

**Travel Plans:**

Parent provided and volunteer travel to the lodge. Student will stay at the lodge and spend time on the beach during the days.

**Safety Precautions:**

We will not be isolated from communication. Some students will want to surf or

swim, making this a possible high risk trip. Time at the beach will be supervised at all times.

**Communication Plan:**

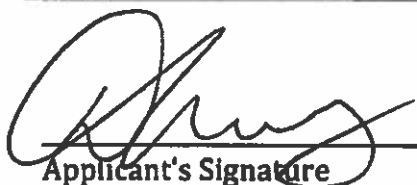
Chaperone cell phone will be in touch with Megan Romas, school employee and EMS provider on island. Phones at the lodge are also accessible.

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$1000	Fundraising	\$1500
Substitute Costs	\$400	Direct Cost to Students	0
Accommodation	\$1500	School Funds	\$500
Food	\$600	Other	
Other		Other	
Estimated Total Cost:	\$3500	Estimated Total Income	\$2000

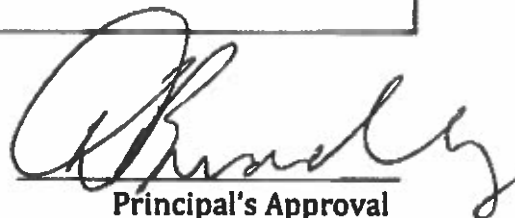
**Itinerary for Each Day**

Date:	Itinerary:
May 24	Attend school. Parents will drop students off at Alaska View Lodge that evening. Car pooling will be arranged as needed.
May 25	Breakfast at the lodge, beach day. Picnic lunch. Dinner at the lodge
May 26	Breakfast at the lodge, beach day. Picnic lunch. Parent pick-up.

**Additional Information:**

  
Applicant's Signature

April 16, 2019  
Date

  
Principal's Approval

**Approval or Confirmation**

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

From: **Shelley Sansome** [ssansome@sd50.bc.ca](mailto:ssansome@sd50.bc.ca)   
Subject: Poll Vote  
Date: April 10, 2019 at 8:26 PM  
To: **Trustees** [trustees@sd50.bc.ca](mailto:trustees@sd50.bc.ca)  
Cc: **Piet Langstraat** [systemicsconsulting@telus.net](mailto:systemicsconsulting@telus.net), **Joanne Yovanovich** [jyovanovich@sd50.bc.ca](mailto:jyovanovich@sd50.bc.ca)

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SS

Good evening:

North Arm is donating \$2,500 to GTN to purchase sport jerseys. The school would like to print North Arm's logo on these jerseys to publicly recognize this generous gift. This type of public on-going recognition may encourage other companies to make further donations to the schools. However, Policy B.15,1.4 attached, states schools must obtain approval of the board to do so. They'd like to place the jersey order as soon as possible and therefore we're seeking your response to the resolution below that will require ratification at the April 23rd public board meeting. Please reply to this email at your earliest convenience indicating whether you are in agreement or opposed:

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Gudangaay Tlaats'gaa Naay Secondary School to accept a \$2,500 donation by North Arm Transportation Ltd to purchase sport jerseys and print the company logo on these jerseys.

Thanks!

Kind regards,  
Shelley Sansome  
Secretary Treasurer  
Haida Gwaii School District  
250-559-8471, ext 103  
[www.sd50.bc.ca](http://www.sd50.bc.ca)



B15.External-  
Fundin...s-1.pdf



## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

### **Policy B.15 External Funding Through Donations or Partnerships**

**Date Passed:** June 2018

#### **Preamble**

The Haida Gwaii Board of Education believes that public education should be funded from Provincial Government grants. However, in order to provide enhanced or enriched educational opportunities for students and/or develop positive relationships with the community the Board may seek or accept external funding through donations or partnerships.

The Haida Gwaii School District is a recognized charitable organization under the Income Tax Act, and as such is prepared to accept donations from donors or foundations.

The Board is also willing to consider partnerships with private or public sector enterprises within the provisions of the policy.

#### **Definitions:**

##### **Donations/Donors**

Individuals, groups or foundations that make donations of goods, services, or cash to the district.

A donation may qualify for a tax receipt. Donations may be made for specific purposes.

##### **Partnerships - Partners**

A partnership is formed through an agreement between the Board and an individual, group, or business intended to generate revenue for, or provide goods and services to the District.

##### **Business:**

A person, partnership, or corporation engaged in commerce, manufacturing, or a service; a profit-seeking enterprise.

#### **1.0 Guiding Principles**

The following guiding principles will govern the acceptance by the district of accepting external funding through donations or partnerships:

##### **1.1 External funding through donations or partnerships:**

- i. must align with the Boards A.1: Aims Policy.
- ii. must not impair the rights of the Board and educational professionals in the district to determine the nature of the educational program to be offered to students, or the way in which it is delivered.
- iii. must not result in an opportunity for the Province to reduce operating or special purpose grants.



## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

- iv. must not involve the district in anything that would, in the opinion of the Board, appear to be taking an inappropriate stand on a contentious political, moral, or social issue.
- v. must not require students to observe, listen to, or read commercial advertising.

### **1.2 Agreements:**

- i. to provide educational resources must not limit or require teachers to use these resources in their classes.
- ii. that provide external funding through donations or partnerships will include a specific expiry date.

### **1.3 Education resources**

- i. that are offered to the school or district through a donation or partnership will be considered under the provisions of this policy.

### **1.4 Recognition of the donor, partner or business**

- i. will be through a website or in a program or newsletter, or a posting that may be time limited such as for a tournament, a performance or a season.
- ii. Any proposal for ongoing recognition or advertising must be approved by the Board.
- iii. will take into account students' ages and their vulnerability to commercial values and messages, in accordance with Haida Gwaii standards
- iv. Businesses may only have a visible presence in a school upon approval of the Board according to the provisions of this policy.
- v. Business donors will not be involved in the operations of the district but may have expectations that their donation is recognized in accordance with this policy.

### **1.5 Individuals or businesses must satisfy all equity considerations, and safety, health and environmental regulations related to their form of business.**

### **1.6 Board members will not participate in lobbying, acceptance of gifts or individual meetings with potential donors, businesses or partners.**

- i. Any attempt to lobby, gift or meet with any individual board member will be reported to the board as a whole.

## **2.0 Administrative Procedures**

- i. The Secretary Treasurer is responsible for managing funding from external donations and partnerships.
- ii. Any proposal that requests ongoing recognition of the donor will be sent to the Board.





## **SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL**

### **2.1 Donations**

- i. Decisions in regard to external funding or support in amounts less than \$1000 will be made by principals in accordance with the provisions of this policy following consultation with the staff and PAC.
- ii. Decisions in regard to external funding or support in amounts more than \$1000 will be made by the Secretary Treasurer.

### **2.2 Proposals for external funding:**

- i. All proposals for external funding or support in excess of \$1000 through donations or partnerships will be submitted to the Secretary Treasurer of the school district for review. Such proposals will indicate clearly:
  - a. what the individual or business is contributing
  - b. a best estimate of the value of the contribution
  - c. the forms of recognition or opportunities requested of the district in return for the contribution.
- ii. The Secretary Treasurer will review each proposal, consulting with the Principal as appropriate,
- iii. Evaluation criteria for proposals will include:
  - a. consistency with the Guiding Principles in this policy
  - b. the amount of the benefits being provided to the district
  - c. the quality of the product or service
  - d. the reputation of the individual or company
  - e. the ability, capacity and skill of the individual or corporation to fulfill the contract
  - f. the form of recognition, if any, for the contribution being made

APR 09 2019



April 8, 2019

Roeland Denooij  
Chair, School District 50 Board of Trustees  
PO Box 69, 107 3<sup>rd</sup> Avenue  
Queen Charlotte, BC V0T 1S0

Dear Mr. Denooij:

**Re: Application for a Non-Medical Cannabis Retail Store License**  
**Applicant: Edgelow Capital Investments Incorporated**  
**Proposed Establishment Name: Gwaii Ganja**  
**Proposed Establishment Location: 101 Causeway Street, Queen Charlotte, BC V0T 1S0**

This letter is to advise that the Village of Queen Charlotte has received a referral from the Liquor and Cannabis Regulation Branch (LCRB) for a non-medical cannabis retail store within our municipal boundaries. The LCRB referral is attached for your information.

The role of a local government in the cannabis retail store licensing program is to gather the views of residents prior to making written recommendations to the LCRB. As per our policy ADM-015 Cannabis Related Business Application Process, the Village will be posting a public notice of the application referral in the Haida Gwaii Trader, on Facebook and around the community with posters.

The Village has also decided to send out letters to all of the property owners within 100 meters of the proposed location, as well as the Council of the Haida Nation, the Skidegate Band Council, the Old Massett Village Council, Port Clements, Masset, the North Coast Regional District, the Northern Health Authority, School District 50, the Living and Learning School, and the RCMP to request input.

The date for receiving written comments either through the mail or via email to the Chief Administrative Officer at [cao@queencharlotte.ca](mailto:cao@queencharlotte.ca) is **May 3, 2019**.

Once written comments have been received, Village staff will prepare a report for Council, and the application and staff report will be reviewed during the regular public Council meeting on **May 22, 2019**. Public will be welcome to attend this meeting and will have an additional opportunity to provide verbal or written comments at that time. Following this, the Council will make a resolution with any applicable comments, on whether or not to support the application.

.../2

**Page 2 – Gwaii Ganja application for a Non-Medical Cannabis Retail Store License**

The Village recommendation must be considered by the LCRB, however even if the Village is supportive, the LCRB has discretion whether or not to issue the license.

This process will allow our Council to make an informed decision and we appreciate any input you would like to provide related to this application. Please feel free to contact me directly with any questions.

Yours truly,

A handwritten signature in blue ink, appearing to be 'Lori Wiedeman', with a long horizontal flourish extending to the right.

**Lori Wiedeman  
Chief Administrative Officer**

**Attachment**



Job #001656

March 25, 2019

via email: [office@queencharlotte.ca](mailto:office@queencharlotte.ca)

Lori Wiedeman  
Chief Administrative Officer  
Village of Queen Charlotte  
P.O. Box 580-903 A Oceanview Drive  
Queen Charlotte, BC V0T 1S0

Dear Lori Wiedeman:

**Re: Application for a Non-Medical Cannabis Retail Store Licence**  
**Applicant: Edgelow Capital Investments Incorporated**  
**Proposed Establishment Name: Gwali Ganja**  
**Proposed Establishment Location: 101 Causeway Street, in Queen Charlotte**

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The Applicant, Edgelow Capital Investments Incorporated, has applied to the Liquor and Cannabis Regulation Branch (LCRB) for a Non-Medical Cannabis Retail Store (CRS) licence proposed to be located at the above-noted address. The applicant is requesting operating hours from 10:00am to 10:00pm Sunday through Wednesday, and 10:00am to 11:00pm Thursday through Saturday. The applicant contact is Brionne Lavoie / 403-702-0230 / [Lavoie.Brionne@gmail.com](mailto:Lavoie.Brionne@gmail.com).

Local governments and Indigenous nations are a crucial part of the licensing process. Section 33(1) of the *Cannabis Control and Licensing Act* prevents the LCRB from issuing a CRS licence without a positive recommendation regarding the CRS licence application from the local government or Indigenous nation.

The LCRB is requesting the Village of Queen Charlotte's Council to consider the application and provide the LCRB with a written recommendation with respect to the application. To assist with your assessment of the application, a site map of the proposed cannabis retail store is attached. The following link opens a document which provides specific and important information and instructions on your role in the CRS licensing process, including requirements for gathering the views of residents.

Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores  
OR

Indigenous Nations' Role in Licensing Non-Medical Cannabis Retail Stores

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Liquor and Cannabis  
Regulation Branch

Mailing Address:  
PO Box 9292 Stn Prov Govt  
Victoria BC V8W 9J8

Location:  
645 Tye Road  
Victoria BC V9A 6X5  
Phone: 250 952-5787  
Facsimile: 250 952-7066

Website:  
[www.gov.bc.ca/cannabisregulationandlicensing](http://www.gov.bc.ca/cannabisregulationandlicensing)

The LCRB will initiate an applicant suitability assessment regarding this CRS application, also known as a "fit and proper" assessment, which is comprised of financial integrity checks and security screenings of the applicant and persons associated with the applicant. Once the assessment is complete, you will be notified of the LCRB's determination. You may choose to withhold your recommendation until the LCRB has made a final decision regarding the applicant's suitability.

If you choose not to make any recommendation regarding this application, please contact the LCRB at the earliest convenience. Please note that a Cannabis Retail Store Licence cannot be issued unless the LCRB receives a positive recommendation from the local government or Indigenous nation. Similarly, if a local government or Indigenous nation decides not to make any recommendation, the LCRB will not consider the application any further.

If you have any questions regarding this application please contact me at 778-698-9084 or by email at [Teresa.Cinco@gov.bc.ca](mailto:Teresa.Cinco@gov.bc.ca).

Sincerely,



Teresa Cinco  
Senior Licensing Analyst  
Liquor and Cannabis Regulation Branch

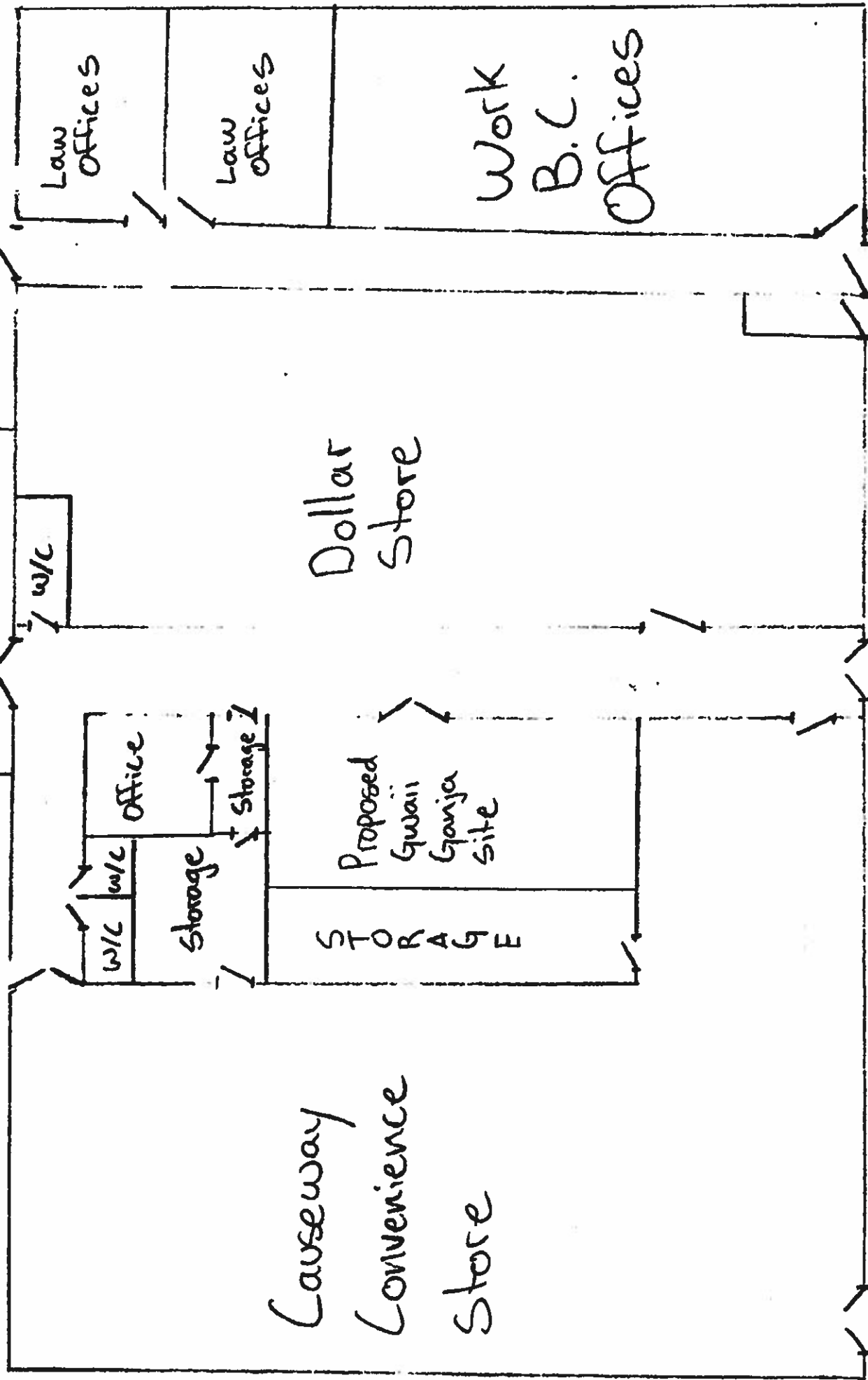
Attachment

copy: Edgelow Capital Investments Incorporated

# Building Site Plan

## Physical Security Features

- Safe for money in "Office"
- Security cameras at all building entrances
- Secure loading bay with metal door under lock and key



Surrounding Buildings Site Plan

Haida Gwaii  
Hospital

Restaurant/  
Motel

Ocean view Drive

Pub

Warf way

Apartments  
/Tattoo Shop

BC

Ambulance  
Station

RCMP

Station

House

House

Organic  
store

Restaurant

Warf way

Misc  
Furniture  
Retail

Retail  
Clothing Store

Insurance

Credit  
Union

Parking

Causeway street

Warf way

Causeway  
Convenience

Dollar Store

Offices

Parking

Visitors  
Information  
Center

Ocean

Proposed Site  
for Gwaii Gaing

Queen Charlotte  
Town Square



[www.bcedaccess.com](http://www.bcedaccess.com)  
[bcedcaccess@gmail.com](mailto:bcedcaccess@gmail.com)  
[@bcedaccess](https://twitter.com/bcedaccess)

April 15, 2019

Dear British Columbia Public Boards of Education:

It is that time of year again where you are preparing, deliberating and voting on your next budget. We'd like to share some thoughts on the choices you will need to make.

*BCedAccess Society is an organization serving families of school-aged children and youth with disabilities and complex learners, from all over British Columbia. Our parent/guardian support group has nearly 1700 members and continues to grow. We work together to provide support and to educate one another about the rights of our children to equitably access their education. In addition, we engage with other education stakeholders to make things better for children and youth with disabilities now and in the future.*

This year, the Ministry of Education increased special education supplemental funding to Levels 1, 2 and 3 by greater than cost of living. Here are the increases:

Level 1 - 8.8%

Level 2 - 4.1%

Level 3 - 4.6%

We look forward to seeing how this money will be applied to improving equitable access to education for students with disabilities and complex learners. Our parent support group members will likely be at your school board meetings asking questions about this.

Our thoughts:

All children and youth have the right to equitable access to education.



The purpose of the BC Human Rights Code is to foster a society where there are no impediments to free and full participation in the economic, social, political and cultural life of our province. It is also intended to promote a climate of understanding, mutual respect, and equity in dignity and rights, to protect people from discrimination, to provide those people with a means of redress, and to identify and eliminate persistent patterns of inequality associated with discrimination prohibited by the Code.

Discrimination is an action or a decision that treats a person or a group badly for reasons such as their race, gender identity or expression, or disability. It's important to note that absence of intention to discriminate is not a legal defence.

The BC Human Rights Code is guided by the Canadian Human Rights Act, and Canada's Act is informed by the United Nations Human Rights Council. Around the world, inclusive education is a goal and a pursuit and our country is signatory to agreements that say we will do this.

Catalina Devandas, the UN Special Rapporteur on the rights of persons with disabilities made the following comments on April 12, 2019 after looking at inclusive education in Canada:

*"However, I am concerned that most provincial and territorial policies are yet to implement fully inclusive education systems and that students with disabilities in other parts of Canada may receive considerably different levels of support. I was informed that many children with disabilities are still being taught in segregated classrooms or in special education schools, and I received worrisome reports that children with disabilities can be put on partial school days or temporarily removed from school, for periods of up to six months without access to education.*

*I also noted a disconnection between the State's commitment to inclusion in legislation and policies, and everyday implementation in practice, reflected in long waiting time and lack of services for students with disabilities and their families, putting them under significant emotional and financial pressure. I was also informed that children with disabilities in segregated classes or those that have followed some kind of individualized education plan may receive a different certification or diploma than other children, which limits their opportunities for enrolling in education at higher levels."*

We know that school districts around BC believe in inclusive education and strive to work towards it in a collaborative manner.

Unfortunately, discrimination is still a regular feature of education in BC. It's difficult to move from an ideal to a reality without a plan. We hope that every district's strategic plan has a specific component that will effectively move them along the continuum to a fully inclusive education. This component should echo a similar component that should be embedded in the BC Education Plan.

A School Board budget is an excellent place to start implementing changes to move towards an inclusive model, to align with Canada's agreement to the United Nations' Convention on the Rights of Persons with Disabilities and its Optional Protocol.

Here are some suggestions we have for you to consider. This is not an exhaustive list and if you connect with other school boards around the province and across Canada, you will find that many are implementing effective strategies.

1. Make your current EAs full time (a minimum of 35 hours per week)
2. Properly equipped sensory rooms creating sensory sensitive spaces.  
Allocate extra funding for each school in each school budget that carries a directive for the Administrator to implement.
3. Make assistive technology a priority and provide training and resources for teachers to implement them.
4. Stop deploying specialist teachers as replacements for absent classroom teachers - hire the teachers that your district needs.
5. Hire more school psychologists and conduct more assessments.
6. Provide up to date training in current educational practices and put a call to action for educators and educational assistants to be in line with the prescribed training.
7. Provide training for all levels of management on inclusion and support for students with disabilities.
8. Ensure that all secondary students with disabilities have access to all academic courses to ensure that they have the opportunity to graduate with a Dogwood.

This means that all the sports academies, academic and fine arts specialty programs, and even French Immersion, are all programs of choice. As such they should be funded AFTER assuring that adequate services and supports have been provided to ensure equitable access to education for *all* students, including students with disabilities.

This in no way means that we feel these choice programs are unimportant. And we want to see equity of access to these programs as well.

We encourage you to read these cases:

Moore v. Her Majesty the Queen in Right of the Province of British Columbia  
as represented by the Ministry of Education and the Board of Education School District  
No. 44 (North Vancouver)

<https://www.canlii.org/en/ca/scc/doc/2012/2012scc61/2012scc61.html?resultIndex=1>  
<http://www.ccdonline.ca/en/humanrights/litigation/Moore-Case-Key-Findings-9Nov2012>  
<https://www.scc-csc.ca/case-dossier/info/sum-som-eng.aspx?cas=34041>

Attorney General of British Columbia and Medical  
Services Commission of

British Columbia *Appellants/Respondents on cross-appeal*

v.

Connor Auton, an Infant, by his Guardian *ad litem*, Michelle Auton,  
and the said Michelle Auton in her personal capacity, Michelle Tamir,  
an Infant, by her Guardian *ad litem*, Sabrina Freeman, and the said  
Sabrina Freeman in her personal capacity, Jordan Lefaivre, an Infant,  
by his Guardian *ad litem*, Leighton Lefaivre, and the said  
Leighton Lefaivre in his personal capacity, Russell Gordon Pearce,  
an Infant, by his Guardian *ad litem*, Janet Gordon Pearce, and  
the said Janet Gordon Pearce in her  
personal capacity *Respondents/Appellants on cross-appeal*

<https://scc-csc.lexum.com/scc-csc/scc-csc/en/item/2195/index.do>

Darren Hewko, an infant, by his guardian ad litem,  
Shirley Hewko, and the said Shirley Hewko in her personal capacity

Her Majesty the Queen  
in Right of the Province of British Columbia  
as represented by the Attorney General of British Columbia  
and the Board of School Trustees of School District #34 (Abbotsford)

[https://asntest.files.wordpress.com/2015/04/hewko\\_bc\\_11\\_03\\_06.pdf](https://asntest.files.wordpress.com/2015/04/hewko_bc_11_03_06.pdf)

## CRPD Article 24

<https://www.un.org/development/desa/disabilities/convention-on-the-rights-of-persons-with-disabilities/article-24-education.html>

Ultimately, we believe that it's important to look at inclusion and the supports required for it as inextricably linked. We believe that with a sound plan, each district can move forward in their pursuit of inclusive education. We believe that your budget is a good place to start, and we look forward to seeing what you will implement for the future of children and youth with disabilities and their equity of access to the same educational opportunities as their peers.

Sincerely,

Tracy Humphreys  
Founder and Chair, BCEdAccess Society