

**MINUTES OF THE REGULAR BOARD MEETING HELD AT TAHAYGHEN
ELEMENTARY SCHOOL IN MASSET ON MARCH 28, 2017**

PRESENT WERE: Harmony Williams, Chairperson
Elizabeth Condrotte, Trustee
Kim Goetzinger, Trustee (via teleconference)
Denise Husband, Trustee

ALSO PRESENT: Dawna Day, Superintendent
Shelley Sansome, Secretary Treasurer
Kirsten Gillespie, Confidential Admin Assistant/Minute Taker

ABSENT WERE: Wilson Brown, Trustee

MEMBERS OF THE PUBLIC:

Andrew Hudson
Ian Keir
Archie Stocker
Steve Querengesser
Maureen Benoit
Warren Wesley
Donna Wesley
Tammy Gates
Warren McIntyre
Leanne Seifert
Jennifer Vince

1. Call to Order

Chairperson Harmony Williams called the meeting to order at 1800 (6:00pm) hours and acknowledged that the meeting was held on traditional territory of the Haida Nation.

2. Approval of Agenda

R17032801 THAT the agenda be approved as circulated with the following additions:
7.9 Aboriginal Education Updates

MOTION CARRIED

3. Approval of the Minutes of Prior Meeting and Receipt of Records of Closed Meetings

R17032802 THAT the minutes of the regular meeting of February 28, 2017 be approved as presented.

MOTION CARRIED

4. Delegations/Presentations

NONE

5. Reports

5.1 Reports from the Chair

Chairperson Williams reported on her attendance at the last Regular Board meeting. She also attended the agenda setting meeting, is continuing her policy work as part of the Policy Committee, and had a few conference calls with the Minister regarding new announcements.

5.2 Trustee Reports

- Trustee Husband reported on her attendance at the last In Camera Meeting. She also attended the Agnes L. Mathers Elementary School (ALM) groundbreaking ceremony and attended the Branch Meeting at the Board Office.
- Trustee Goetzinger reported that she has received quite a few emails this last month. She also attended two conference calls with BC Public School Employers' Association (BCPSEA), the groundbreaking ceremony at Agnes L. Mathers (ALM), the Branch Meeting at the board office, and the budget meeting at Sk'aadgaa Naay Elementary. She has also received updates from the BC School Trustees' Association (BCSTA) on the sector leader speaker series and the next new trustee academy training. She also attended the open house at the Young Weavers in Skidegate and the Skidegate Community Comprehensive Plan Dinner.
- Trustee Condrotte reported that she attended the In Camera Meeting and some of the community budget consultations. She also attended the last Parent Advisory Council (PAC) Meeting.

R17032803 THAT The Board of Educaiton of School District No. 50 (Haida Gwaii) accepts the Trustee and senior management reports.

MOTION CARRIED

5.3 Superintendent of Schools Report

The Superintendent of Schools reported that this last month she has met with a small group of stakeholders to discuss the implementation of an island wide youth mental health strategy. She is hoping to hold a larger consultation in April. She also met with the Skidegate Band Council (SBC) to discuss concerns over alcohol and drug use on the island. She attended the last In Camera Meeting and the Principals Meeting. She has also been discussing with our IT Manager Steve Goffic about implementing a five (5) year IT plan. She was happy to report that all schools have completed the Foundation Skills Assessment (FSA) tests for the year and that principal Ian Keir was getting ready for the Science Fair on April 26. She attended the community budget consultations that have taken place so far and conducted community consultation regarding the 2017/2018 school calendar via an on-line survey. She also attended the groundbreaking ceremony at Agnes L. Mathers (ALM), the Branch Meeting held at the board office, the Joint Professional Development Committee Meeting, a meeting with Secretary Treasurer Sansome and the Employee Family Assistance Program, a demonstration on a new online attendance management system, and various conference calls with the Ministry. She is going to be

starting to work on reviewing our current transportation system and beginning community consultations regarding the amalgamation of the Masset schools. Lastly, she was happy to report that we are receiving \$740 for the Strong Start Program.

5.4 Secretary Treasurer Report

Secretary Treasurer Sansome reported that this month she has been busy conducting community budget consultation meetings. She attended the last Principals meeting and the groundbreaking ceremony at Agnes L. Mathers (ALM). She has attended various conference calls, a demonstration of a new electronic management system, and attended to various confidential personnel matters. Lastly, she was happy to report the the sale of our Oceanview Drive property has been completed and that we had received the funds from the sale.

5.5 Trustee Expenditure Report

R17032804 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the Trustee expenditure report for the month of February 2016.

MOTION CARRIED

6. Strategic and Policy Issues

6.1 Truth and Reconciliation Commission of Canada: Calls to Action

6.1.1 BCHRT Aboriginal Special Program

R17032805 THAT School District 50 (Haida Gwaii) staff start the process and talk to stakeholders about the BC Human Rights Tribunal Special Program and report back to the Board of Education with feedback.

MOTION CARRIED

6.2 BCSTA Support for Refugee Students

The Board of Education of School District 50 (Haida Gwaii) reviewed the letter from the BCSTA regarding support for refugee students.

6.3 BCSTA Teacher Recruitment and Retention for Northern, Remote, and Rural School Districts

Secretary Treasurer Sansome reported to the Board of Education of School District 50 (Haida Gwaii) that no additional funding has been received yet regarding this announcement but is looking forward to working on new ways to recruit teachers.

6.4 BCPSEA Memorandum of Agreement from Supreme Court of Canada Decision

Secretary Treasurer Sansome reported to the Board of Education of School District 50 (Haida Gwaii) that the district will be working with the Haida Gwaii Teachers Association (HGTA) regarding the Supreme Court of Canada decision.

6.5 Sandspit Busing Petition

R17032806 THAT the Board of Education of School District 50 (Haida Gwaii) send a formal letter in response to the Sandspit Busing Petition regarding transportation to the ferry for students who attend school on Graham Island and also provide information for parents regarding an emergency contact for students who are waiting for the ferry on Graham island.

MOTION CARRIED

6.6 Update on reformatting Policy Manual

The Board of Education reviewed the updated Policy Manual and reported that the School District website had been updated with the changes.

6.7 Revisions to Policy 6000 Utilization of Properties by General Public

R17032807 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Policy 6000 Utilization of Properties by General Public.

MOTION CARRIED

6.8 Policies for Deletion

R17032808 THAT the Board of Education of School District No. 50 (Haida Gwaii) deletes policies 6040 School Equipment, 4500 Damage to Property, 2120 Replacement Equipment, and 2115 Student Fees.

MOTION CARRIED

7. Operational Issues

7.1 February Finance Vouchers and Credit Card Statements

R17032809 THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for February 2017.

MOTION CARRIED

7.2 Budget Process Update

R17032810 THAT the Board of Education of School District No. 50 (Haida Gwaii) ask Superintendent Day to explore why Haida Language and Culture instructional time has been decreasing over the past five (5) years and review the past five (5) years of Board Meeting Minutes which pass motions regarding Haida Language and Culture.

MOTION CARRIED

7.3 Maintenance Update

The Board of Education of School District 50 (Haida Gwaii) discussed the Maintenance Report prepared by Maintenance and Facilities Manager Steve Goffic.

7.4 School Enhancement Projects

R17032811 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the Capital Bylaw No. 17/18-CP-SD50-01 be given first reading.

MOTION CARRIED

R17032812 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the Capital Bylaw No. 17/18-CP-SD50-01 be given second reading.

MOTION CARRIED

R17032813 THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to authorize Secretary Treasurer to read the Capital Bylaw No. 17/18-CP-SD50-01 a third time at the same Board meeting.

MOTION CARRIED

R17032814 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt the Capital Bylaw No. 17/18-CP-SD50-01 be given third and final reading.

MOTION CARRIED

7.5 2017/2018 Draft Calendar

R17032815 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt and approve option "C" as the 2017/2018 regular school calendar for all elementary and secondary schools.

MOTION CARRIED

R17032816 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt and approve option "C" as the 2017/2018 distributed learning school calendar.

MOTION CARRIED

7.6 Field Trip Applications

R17032817 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Ski & Snowboard trip for Gugangaay Tlaats'gaa Naay Secondary School.

MOTION CARRIED

7.7 Public Guardian and Trustee Education Assistance Fund

The Board of Education of School District 50 (Haida Gwaii) reviewed the letter from the Public Guardian and Trustee regarding education assistance fund.

7.8 Naloxone Kits in Schools

R17032818 THAT the Board of Education of School District No. 50 (Haida Gwaii) create a mental health and wellness portfolio.

MOTION CARRIED

7.9 Aboriginal Education Update

Superintendent day reported to the Board of Education of School District 50 (Haida Gwaii) that the Integrated Resource Package (IRP) 2017 has been approved by the Ministry of Education. Students from grades five (5) to seven (7) that take Haida Language will now be given credit by the ministry for graduation. She also reported on behalf of Aboriginal Principal Joanne Yovanovich on some key programs she has been busy with over the past month. Principal Yovanovich helped with organizing the Early Learning Forum which was held in February at Sk'aadga Naay Elementary School and hosted the Alder Reading Gala in Port Clements. She also had meetings with the Skidegate Band Council (SBC) and Old Masset Village Council (OMVC) to discuss Haida language programs and has been working with the Haida Education Council committee. She also attended the Ministry of Education Framework and Policy meeting in Vancouver.

8. Questions from the public

The Board of Education of Schools District No.50 (Haida Gwaii) and members of the public held a question and answer period. The following agenda items were discussed:

- The 2017/2018 Calendar. CUPE is concerned about the calendar changes and how days will lengthen to accommodate a two-week spring break.
- The calendar for 2018/2019 was discussed briefly on whether it will also be a two-week spring break.
- The survey for the 2017/2018 calendar was discussed and whether a good response was received.
- The decrease in Teachers on Call and how important it is to bring qualified teachers here.
- Concerns about transportation and how to spend less money on bussing.
- The Board and Superintendent's presence in the North was discussed.
- The School District website is being revised in hopes to make it more user friendly.
- Haida culture and history was discussed and how it is being taught in schools.

9. Adjournment

R17032819 THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2155 (7:55pm) hours.

MOTION CARRIED

Secretary Treasurer

Chairperson

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

April 25, 2017

AGENDA ITEM:

Finance Voucher March 31, 2017

The list of accounts payable is attached for your information. The following is a summary of accounts.

| | | | |
|------------------------------------|-----------------------|--------------|------------------------------|
| A/P Cheques Computer Generated | March 31, 2017 | \$93,860.26 | |
| ePayments | March 31, 2017 | \$871,197.07 | |
| Quick Pays | March 31, 2017 | \$355,495.06 | |
| TOTAL Accounts Payable..... | March 31, 2017 | | \$1,320,552.39 |
| Teachers | 15-Mar | \$84,550.00 | |
| AO/Exempt | 15-Mar | \$27,000.00 | |
| Teachers | 31-Mar | \$104,166.64 | |
| AO/Exempt | 31-Mar | \$33,290.90 | \$249,007.54 |
| CUPE | 4-Mar | \$49,411.90 | |
| Casuals | 4-Mar | \$10,700.83 | |
| TOC's | 4-Mar | \$10,790.55 | |
| CUPE | 18-Mar | \$34,954.93 | |
| Casuals | 18-Mar | \$4,887.47 | |
| TOC's | 18-Mar | \$3,510.72 | |
| | | | \$114,256.40 |
| TOTAL Payroll..... | March 31, 2017 | | \$363,263.94 |
| TOTAL A/P and Payroll | | | <u>\$1,683,816.33</u> |

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,683,816.33** for the month of March

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF MARCH 31, 2017

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|----------------------|-------------|--------------------------------|---------------|
| 57219 | 3/2/2017 | Ryan Brady & Dawn Goldbeck | \$ 195.00 |
| 57220 | 3/2/2017 | Canada Revenue Agency | \$ 838.27 |
| 57221 | 3/2/2017 | Laurie Chisholm | \$ 195.00 |
| 57222 | 3/2/2017 | Receiver General | \$ 614.55 |
| 57223 | 3/2/2017 | Judy Foster | \$ 130.00 |
| 57224 | 3/2/2017 | Great-West Life | \$ 540.44 |
| 57225 | 3/2/2017 | Great West Life | \$ 977.41 |
| 57226 | 3/2/2017 | London Life Insurance Company | \$ 882.33 |
| 57227 | 3/2/2017 | Minister of Finance | \$ 502.55 |
| 57228 | 3/2/2017 | Marlee Olson | \$ 182.00 |
| 57229 | 3/2/2017 | Joe Precourt | \$ 182.00 |
| 57230 | 3/2/2017 | SSQ INSURANCE COMPANY | \$ 38.80 |
| 57231 | 3/2/2017 | Gladys Vandal | \$ 140.00 |
| 57232 | 3/2/2017 | Katherine Wall | \$ 143.00 |
| 57233 | 3/2/2017 | Canada Customs And Revenue Age | \$ 1,863.09 |
| 57234 | 3/2/2017 | Canadian Western Trust | \$ 650.00 |
| 57235 | 3/2/2017 | Petty Cash | \$ 428.48 |
| 57236 | 3/9/2017 | Bank of Montreal | \$ 2,367.64 |
| 57237 | 3/9/2017 | Carr McLean | \$ 141.46 |
| 57238 | 3/9/2017 | Coquitlam School District | \$ 480.00 |
| 57239 | 3/9/2017 | Jack Littrell Photography | \$ 110.00 |
| 57240 | 3/9/2017 | Kiku Dhanwant | \$ 100.00 |
| 57241 | 3/9/2017 | Lavoie's Family Farm | \$ 40.00 |
| 57242 | 3/9/2017 | Pitney Bowes Leasing | \$ 12.10 |
| 57243 | 3/9/2017 | Receiver General | \$ 6,958.67 |
| 57244 | 3/9/2017 | Ayanna Rhindress | \$ 100.00 |
| 57245 | 3/9/2017 | Toby Sanmiya | \$ 50.00 |
| 57246 | 3/9/2017 | Southern Healthy Communities T | \$ 1,132.50 |
| 57247 | 3/9/2017 | Sarah Stevenson | \$ 100.00 |
| 57248 | 3/9/2017 | Super Duper Publications | \$ 90.45 |
| 57249 | 3/9/2017 | Telus Commuications Company | \$ 48.31 |
| 57250 | 3/9/2017 | Vancouver Textiles LTD | \$ 82.49 |
| 57251 | 3/9/2017 | West Vancouver Schools | \$ 525.00 |
| 57252 | 3/9/2017 | Westpoint Automotive | \$ 56.60 |
| 57253 | 3/22/2017 | Shelly Crack-NHGHHC | \$ 20.00 |
| 57254 | 3/22/2017 | Kone Inc. | \$ 1,813.13 |
| 57255 | 3/22/2017 | Msdsonline | \$ 1,348.00 |
| 57256 | 3/22/2017 | Leila Willis Newton | \$ 50.00 |
| 57257 | 3/22/2017 | Office Essentials | \$ 245.28 |

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF MARCH 31, 2017

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|------------------|-----------|------------------------------------|---------------------|
| 57258 | 3/22/2017 | Pitney Bowes Leasing | \$ 68.47 |
| 57259 | 3/22/2017 | Marnie Smith | \$ 94.03 |
| 57260 | 3/22/2017 | Staples Desjardins Card Servic | \$ 570.50 |
| 57261 | 3/22/2017 | Super Valu Store No. 43 | \$ 351.18 |
| 57262 | 3/22/2017 | Telus Commuications Company | \$ 48.31 |
| 57263 | 3/22/2017 | Bruce Tisdale | \$ 225.00 |
| 57264 | 3/22/2017 | George M Dawson Principal IN Trust | \$ 75.00 |
| 57265 | 3/22/2017 | Old Massett Village Council | \$ 3,800.00 |
| 57266 | 3/22/2017 | I.J. Rugman Floor Coverings | \$ 29,898.80 |
| 57267 | 3/22/2017 | Pearson Canada Assessment Inc. | \$ 983.54 |
| 57268 | 3/22/2017 | Smithers Lumber Yard Ltd. | \$ 13,371.96 |
| 57269 | 3/24/2017 | Masset Services | \$ 614.40 |
| 57270 | 3/24/2017 | Marg Parker | \$ 1,445.00 |
| 57271 | 3/24/2017 | Ranch Feeds | \$ 1,024.20 |
| 57272 | 3/29/2017 | Bank of Montreal | \$ 1,950.62 |
| 57273 | 3/29/2017 | Cortech Quality Presentation P | \$ 144.06 |
| 57274 | 3/29/2017 | Smithers Lumber Yard Ltd. | \$ 3,361.96 |
| 57275 | 3/29/2017 | Telus Commuications Company | \$ 48.31 |
| 57276 | 3/29/2017 | Visiplex, Inc. | \$ 6,368.00 |
| 57277 | 3/29/2017 | George M Dawson Principal IN Trust | \$ 1,165.00 |
| 57278 | 3/29/2017 | Canada Revenue Agency | \$ 660.06 |
| 57279 | 3/29/2017 | Receiver General | \$ 673.79 |
| 57280 | 3/29/2017 | Great-West Life | \$ 540.44 |
| 57281 | 3/29/2017 | Great West Life | \$ 988.54 |
| 57282 | 3/29/2017 | London Life Insurance Company | \$ 953.44 |
| 57283 | 3/29/2017 | Pitney Bowes Leasing | \$ 12.10 |
| 57284 | 3/29/2017 | SSQ INSURANCE COMPANY | \$ 38.80 |
| 57285 | 3/29/2017 | Westpoint Automotive | \$ 10.20 |
| TOTALS | | | \$ 93,860.26 |

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2017

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|----------|------------------------------------|--------|---------------|---------|
| 3/2/2017 | BC Principals & Vice Principals' | 9883 | \$ 691.25 | 7603 |
| 3/2/2017 | BC Teachers' Federation | 9884 | \$ 6,857.21 | 7603 |
| 3/2/2017 | BC Teachers' Federation | 9885 | \$ 6,308.68 | 7603 |
| 3/2/2017 | CUPE - Local 2020 | 9886 | \$ 3,094.39 | 7603 |
| 3/2/2017 | Haida Gwaii Consumers Co-operative | 9887 | \$ 9.54 | 7603 |
| 3/2/2017 | Haida Gwaii Teachers' Association | 9888 | \$ 2,618.02 | 7603 |
| 3/2/2017 | Haida Gwaii PVPA Association | 9889 | \$ 237.10 | 7603 |
| 3/2/2017 | Robert & Rachel Houston | 9890 | \$ 221.00 | 7603 |
| 3/2/2017 | Krueger, Tanya | 9891 | \$ 104.00 | 7603 |
| 3/2/2017 | Morneau Shepell Ltd. | 9892 | \$ 2,080.60 | 7603 |
| 3/2/2017 | Sian Nallaweg | 9893 | \$ 208.00 | 7603 |
| 3/2/2017 | Kathy Salanski | 9894 | \$ 78.00 | 7603 |
| 3/2/2017 | Roberta Wagenstein | 9895 | \$ 208.00 | 7603 |
| 3/2/2017 | Administrative Officers Pro D | 9896 | \$ 1,400.00 | 7603 |
| 3/2/2017 | Tawni-Marie Davidson | 9897 | \$ 177.21 | 7603 |
| 3/2/2017 | Mary L Disney | 9898 | \$ 108.12 | 7603 |
| 3/2/2017 | Vicki D. Ives | 9899 | \$ 11.20 | 7603 |
| 3/2/2017 | Joint Professional Development | 9900 | \$ 3,032.85 | 7603 |
| 3/2/2017 | Claudette L Lavoie | 9901 | \$ 213.38 | 7603 |
| 3/2/2017 | Zoe Sikora | 9902 | \$ 179.57 | 7603 |
| 3/2/2017 | Tahayghen Principal's IN Trust | 9903 | \$ 615.00 | 7603 |
| 3/7/2017 | ARI Financial Services Inc. | 9904 | \$ 163.74 | 7606 |
| 3/7/2017 | Alicia Embree | 9905 | \$ 600.00 | 7606 |
| 3/7/2017 | North Coast Occupational Therapy | 9907 | \$ 1,000.00 | 7606 |
| 3/7/2017 | Skidegate Band Council | 9908 | \$ 4,000.00 | 7606 |
| 3/7/2017 | Western Roofing Master Roofers | 9909 | \$ 201,647.88 | 7606 |
| 3/7/2017 | Wintergreen Learning Materials | 9910 | \$ 280.31 | 7606 |
| 3/7/2017 | Kirsten Gillespie | 9912 | \$ 75.26 | 7606 |
| 3/7/2017 | Steven Goffic | 9913 | \$ 730.34 | 7606 |
| 3/7/2017 | Vicki D. Ives | 9914 | \$ 628.32 | 7606 |
| 3/7/2017 | Candace M Weir | 9915 | \$ 108.12 | 7606 |
| 3/7/2017 | Sheila Wigmore | 9916 | \$ 300.00 | 7606 |
| 3/9/2017 | 518387 BC Ltd. | 9917 | \$ 1,821.75 | 7610 |
| 3/9/2017 | Aaron-Mark Services | 9918 | \$ 325.20 | 7610 |
| 3/9/2017 | Air Liquide Canada Inc. | 9919 | \$ 267.93 | 7610 |
| 3/9/2017 | Apple Canada Inc. C3120 | 9920 | \$ 105.28 | 7610 |
| 3/9/2017 | Thomas Arnatt | 9921 | \$ 100.00 | 7610 |
| 3/9/2017 | Atwell Family Foods | 9922 | \$ 422.35 | 7610 |
| 3/9/2017 | Big Red Enterprises LTD. | 9923 | \$ 2,520.50 | 7610 |
| 3/9/2017 | Black Press Ltd. | 9924 | \$ 110.00 | 7610 |
| 3/9/2017 | Charlotte Island Tires LTD. | 9925 | \$ 175.00 | 7610 |

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2017

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|-----------|------------------------------------|--------|---------------|---------|
| 3/9/2017 | Eagle Transit LTD. | 9926 | \$ 1,417.50 | 7610 |
| 3/9/2017 | FirstCanada ULC | 9927 | \$ 54,884.43 | 7610 |
| 3/9/2017 | Grand & Toy | 9928 | \$ 898.58 | 7610 |
| 3/9/2017 | Graydon Security Systems | 9929 | \$ 314.50 | 7610 |
| 3/9/2017 | Haida Gwaii Consumers Co-operative | 9930 | \$ 1,777.36 | 7610 |
| 3/9/2017 | Hecate 'Junk It' | 9931 | \$ 712.69 | 7610 |
| 3/9/2017 | Industrial Alliance | 9932 | \$ 63.30 | 7610 |
| 3/9/2017 | Inland Air | 9933 | \$ 61.80 | 7610 |
| 3/9/2017 | Insight Canada Inc. | 9934 | \$ 616.07 | 7610 |
| 3/9/2017 | Irene Klein | 9935 | \$ 56.45 | 7610 |
| 3/9/2017 | North Arm Transportation LTD. | 9936 | \$ 9,105.23 | 7610 |
| 3/9/2017 | North Coast Supply Co. LTD. | 9937 | \$ 72.98 | 7610 |
| 3/9/2017 | Northern Industrial Sales | 9938 | \$ 196.00 | 7610 |
| 3/9/2017 | Port Air Cargo | 9939 | \$ 168.00 | 7610 |
| 3/9/2017 | Rocky's Equipment Sales LTD. | 9940 | \$ 15.57 | 7610 |
| 3/9/2017 | Rootham Services Group Incl | 9941 | \$ 367.50 | 7610 |
| 3/9/2017 | School Specialty Canada | 9942 | \$ 118.36 | 7610 |
| 3/9/2017 | Skeena - Q C Regional District | 9943 | \$ 90.00 | 7610 |
| 3/9/2017 | Supreme Office Products | 9944 | \$ 703.35 | 7610 |
| 3/9/2017 | Tlc Automotive Services LTD. | 9945 | \$ 36.98 | 7610 |
| 3/9/2017 | United Library Services | 9946 | \$ 50.80 | 7610 |
| 3/9/2017 | Village Of Queen Charlotte | 9947 | \$ 185.67 | 7610 |
| 3/9/2017 | Western Campus Resources | 9948 | \$ 134.21 | 7610 |
| 3/9/2017 | Xerox Canada Ltd. | 9949 | \$ 244.62 | 7610 |
| 3/9/2017 | J. Kim Goetzinger | 9950 | \$ 936.12 | 7610 |
| 3/9/2017 | Yvonne Hughes | 9951 | \$ 291.60 | 7610 |
| 3/9/2017 | Dawna Johnson-Day | 9952 | \$ 456.78 | 7610 |
| 3/9/2017 | Sophie Peerless | 9953 | \$ 172.50 | 7610 |
| 3/9/2017 | Port Clements School Principal | 9954 | \$ 854.30 | 7610 |
| 3/16/2017 | Haida Gwaii Consumers Co-operative | 9955 | \$ 730.23 | 7614 |
| 3/16/2017 | Village Of Port Clements | 9956 | \$ 1,399.58 | 7614 |
| 3/16/2017 | Lao Peerless | 9957 | \$ 227.90 | 7614 |
| 3/22/2017 | Aaron-Mark Services | 9958 | \$ 58.88 | 7618 |
| 3/22/2017 | Apple Canada Inc. C3120 | 9959 | \$ 122.08 | 7618 |
| 3/22/2017 | Atwell Family Foods | 9960 | \$ 91.00 | 7618 |
| 3/22/2017 | BC Air Filter LTD. | 9961 | \$ 1,132.32 | 7618 |
| 3/22/2017 | Jennifer Brooks | 9962 | \$ 150.00 | 7618 |
| 3/22/2017 | Coastal Propane Inc. | 9963 | \$ 37,200.57 | 7618 |
| 3/22/2017 | Directdial.Com | 9964 | \$ 171.36 | 7618 |
| 3/22/2017 | Fictorie Construction Management L | 9965 | \$ 192,368.15 | 7618 |

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2017

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|-----------|------------------------------------|--------|---------------|---------|
| 3/22/2017 | Grand & Toy | 9966 | \$ 44.01 | 7618 |
| 3/22/2017 | Pebt, IN Trust | 9967 | \$ 7,382.29 | 7618 |
| 3/22/2017 | Tlc Automotive Services LTD. | 9968 | \$ 71.57 | 7618 |
| 3/22/2017 | Xerox Canada Ltd. | 9969 | \$ 1,304.61 | 7618 |
| 3/22/2017 | L. Alison Gear | 9970 | \$ 164.74 | 7618 |
| 3/22/2017 | Vicki D. Ives | 9971 | \$ 416.07 | 7618 |
| 3/22/2017 | William Pollard | 9972 | \$ 108.12 | 7618 |
| 3/22/2017 | Tahayghen Principal's IN Trust | 9973 | \$ 1,450.00 | 7618 |
| 3/22/2017 | Paula Varnell | 9974 | \$ 119.76 | 7618 |
| 3/22/2017 | Joanne Yovanovich | 9975 | \$ 305.87 | 7618 |
| 3/22/2017 | 518387 BC Ltd. | 9976 | \$ 4,714.50 | 7621 |
| 3/22/2017 | Apple Canada Inc. C3120 | 9977 | \$ 245.28 | 7621 |
| 3/22/2017 | Fictorie Construction Management L | 9978 | \$ 250,000.00 | 7621 |
| 3/22/2017 | Family Services Of Greater Vancouv | 9979 | \$ 4,033.85 | 7621 |
| 3/22/2017 | Haida Gwaii Trader.com | 9980 | \$ 21.00 | 7621 |
| 3/22/2017 | Harris & Company | 9981 | \$ 840.26 | 7621 |
| 3/22/2017 | North Arm Transportation LTD. | 9982 | \$ 3,291.58 | 7621 |
| 3/22/2017 | Northern Industrial Sales | 9983 | \$ 2,998.02 | 7621 |
| 3/22/2017 | Queen Charlotte Electronics | 9984 | \$ 315.00 | 7621 |
| 3/22/2017 | J. Kim Goetzinger | 9985 | \$ 6.55 | 7621 |
| 3/24/2017 | Atwell Family Foods | 9986 | \$ 41.92 | 7624 |
| 3/24/2017 | Rootham Services Group Incl | 9987 | \$ 746.55 | 7624 |
| 3/24/2017 | Skeena - Q C Regional District | 9988 | \$ 25.00 | 7624 |
| 3/24/2017 | Tlc Automotive Services LTD. | 9989 | \$ 66.73 | 7624 |
| 3/24/2017 | Village Of Masset | 9990 | \$ 505.02 | 7624 |
| 3/24/2017 | Allison Kozak | 9991 | \$ 97.82 | 7624 |
| 3/29/2017 | Atwell Family Foods | 9992 | \$ 144.40 | 7629 |
| 3/29/2017 | Canadian Freightways Limited | 9993 | \$ 525.78 | 7629 |
| 3/29/2017 | Grand & Toy | 9994 | \$ 236.84 | 7629 |
| 3/29/2017 | Haida Gwaii Consumers Co-operative | 9995 | \$ 816.41 | 7629 |
| 3/29/2017 | Inland Air | 9996 | \$ 44.00 | 7629 |
| 3/29/2017 | Insight Canada Inc. | 9997 | \$ 1,963.63 | 7629 |
| 3/29/2017 | Skeena - Q C Regional District | 9998 | \$ 27.00 | 7629 |
| 3/29/2017 | Sportfactor Inc. | 9999 | \$ 219.63 | 7629 |
| 3/29/2017 | SQX Dance Company | 10000 | \$ 649.69 | 7629 |
| 3/29/2017 | Telus | 10001 | \$ 940.07 | 7629 |
| 3/29/2017 | Tlc Automotive Services LTD. | 10002 | \$ 186.75 | 7629 |
| 3/29/2017 | Xerox Canada Ltd. | 10003 | \$ 467.37 | 7629 |
| 3/29/2017 | Verena Gibbs | 10004 | \$ 119.78 | 7629 |
| 3/29/2017 | Vicki D. Ives | 10005 | \$ 533.94 | 7629 |

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2017

| DATE | SUPPLIER | NUMBER | AMOUNT | Batch # |
|---------------|-----------------------------------|--------|----------------------|---------|
| 3/29/2017 | Ian J. Keir | 10006 | \$ 296.43 | 7629 |
| 3/29/2017 | Leighann Rodger | 10007 | \$ 208.80 | 7629 |
| 3/29/2017 | Shannon Wilson | 10008 | \$ 299.34 | 7629 |
| 3/29/2017 | BC Principals & Vice Principals' | 10009 | \$ 691.25 | 7631 |
| 3/29/2017 | BC Teachers' Federation | 10010 | \$ 6,586.13 | 7631 |
| 3/29/2017 | BC Teachers' Federation | 10011 | \$ 6,222.08 | 7631 |
| 3/29/2017 | CUPE - Local 2020 | 10012 | \$ 2,436.73 | 7631 |
| 3/29/2017 | Haida Gwaii Teachers' Association | 10013 | \$ 2,537.10 | 7631 |
| 3/29/2017 | Haida Gwaii PVPA Association | 10014 | \$ 237.10 | 7631 |
| 3/29/2017 | Monk Office Supply LTD. | 10015 | \$ 574.08 | 7631 |
| 3/29/2017 | Morneau Shepell Ltd. | 10016 | \$ 1,172.38 | 7631 |
| 3/29/2017 | Western Campus Resources | 10017 | \$ 471.71 | 7631 |
| 3/29/2017 | Xerox Canada Ltd. | 10018 | \$ 297.93 | 7631 |
| 3/29/2017 | Administrative Officers Pro D | 10019 | \$ 1,400.00 | 7631 |
| 3/29/2017 | Joint Professional Development | 10020 | \$ 3,032.85 | 7631 |
| 3/29/2017 | Bianca Swanson | 10021 | \$ 5.30 | 7631 |
| 3/31/2017 | Judy Hadcock | 9906 | \$ 3,675.00 | 7606 |
| 3/31/2017 | Ryan Brown | 9911 | \$ 2,371.03 | 7606 |
| TOTALS | | | \$ 871,197.07 | |

SCHOOL DISTRICT NO. 50
QUICK PAY REGISTER AS OF MARCH 31, 2017

| CHEQUE NUMBER | DATE | SUPPLIER | AMOUNT |
|------------------|-----------|----------------------------|----------------------|
| 626684 | 3/9/2017 | Canada Customs And Revenue | \$ 76,304.19 |
| 634920 | 3/2/2017 | Telus | \$ 856.51 |
| 626239 | 3/9/2017 | Canada Customs And Revenue | \$ 9,008.15 |
| 626193 | 3/9/2017 | Canada Customs And Revenue | \$ 19,250.89 |
| 222176 | 3/10/2017 | Teachers' Pension Plan | \$ 2,155.82 |
| 222178 | 3/10/2017 | Municipal Pension Plan | \$ 14,024.48 |
| 626459 | 3/14/2017 | Canada Customs And Revenue | \$ 5,710.74 |
| 614490 | 3/14/2017 | Canada Customs And Revenue | \$ 5,586.86 |
| 222374 | 3/14/2017 | Teachers' Pension Plan | \$ 107,031.32 |
| 222375 | 3/14/2017 | Municipal Pension Plan | \$ 3,799.95 |
| 634099 | 3/14/2017 | Pacific Blue Cross | \$ 3,252.26 |
| 634394 | 3/14/2017 | Pacific Blue Cross | \$ 9,906.30 |
| 626982 | 3/14/2017 | Canada Customs And Revenue | \$ 388.58 |
| 635036 | 3/16/2017 | MINISTER OF FINANCE | \$ 4,275.00 |
| 635611 | 3/16/2017 | MINISTER OF FINANCE | \$ 6,000.00 |
| 609272 | 3/20/2017 | Telus Communications (Bc) | \$ 1,830.31 |
| 609455 | 3/20/2017 | BC Hydro & Power Authority | \$ 5,819.25 |
| 609231 | 3/24/2017 | Canada Customs And Revenue | \$ 40,820.00 |
| 635731 | 3/24/2017 | Canada Customs And Revenue | \$ 20,094.16 |
| 609898 | 3/24/2017 | Canada Customs And Revenue | \$ 3,800.00 |
| 223408 | 3/24/2017 | Teachers' Pension Plan | \$ 1,528.37 |
| 223410 | 3/24/2017 | Municipal Pension Plan | \$ 13,569.92 |
| 607581 | 3/31/2017 | Yvette Marie Emerson | \$ 482.00 |
| TOTALS | | | \$ 355,495.06 |

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... March

DATE 18-Apr-17

| Period Ending | Pay Period | Payroll Group | Net Amount |
|----------------------|------------|---------------|---------------------|
| 15-Mar | PP#1-3Adv | Teachers | \$ 84,550.00 |
| 15-Mar | PP#1-3Adv | AO/Exempt | \$ 27,000.00 |
| 31-Mar | PP#1-3 | Teachers | \$ 104,166.64 |
| 31-Mar | PP#1-3 | AO/Exempt | \$ 33,290.90 |
| Total Net Pay | | | \$249,007.54 |

MEMORANDUM**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... March

DATE 18-Apr-17

| Period Ending | Pay Period | Payroll Group | Net Amount |
|----------------------|------------|---------------|----------------------|
| 4-Mar | PP #2-5 | CUPE | \$ 49,411.90 |
| 4-Mar | PP #2-5 | Casuals | \$ 10,700.83 |
| 4-Mar | PP #2-5 | TOC's | \$ 10,790.55 |
| 18-Mar | PP #2-6 | CUPE | \$ 34,954.93 |
| 18-Mar | PP #2-6 | Casuals | \$ 4,887.47 |
| 18-Mar | PP #2-6 | TOC's | \$ 3,510.72 |
| Total Net Pay | | | \$ 114,256.40 |

TRUSTEE EXPENDITURE REPORT

AS OF March 31, 2017

| | March | Year-To-Date | Amended Budget | Available | % Spent |
|------------|----------|--------------|----------------|-------------|---------|
| 4-40-19000 | 4,486.22 | 40,376.43 | 53,934.00 | 13,557.57 | 75% |
| 4-40-20000 | 86.19 | 724.48 | 910.00 | 185.52 | 80% |
| 4-40-34000 | 1,064.27 | 22,904.59 | 25,000.00 | 2,095.41 | 92% |
| 4-40-37000 | | 426.64 | 8,822.00 | 8,395.36 | 5% |
| 4-40-39000 | | 0.00 | 1,200.00 | 1,200.00 | 0% |
| 4-40-42005 | | 0.00 | | - | 0% |
| 4-40-43000 | | 0.00 | | - | 0% |
| 4-40-51000 | | 262.55 | 2,000.00 | 1,737.45 | 13% |
| 4-40-59000 | | 12,420.29 | - | (12,420.29) | 0% |

| | | | | | |
|--------------|-----------------|------------------|------------------|------------------|------------|
| Total | 5,636.68 | 77,114.98 | 91,866.00 | 14,751.02 | 84% |
|--------------|-----------------|------------------|------------------|------------------|------------|



APR 19 2017

NORTHERN SAVINGS CREDIT UNION

Summary for Account:

| | | | |
|-------------------|-----------|-----------------------|----------------|
| Previous Balance | 13,982.95 | Statement Date: | March 31, 2017 |
| Total Credits - | 13,982.95 | Payment Due Date: | April 21, 2017 |
| Total Debits + | 11,719.26 | Account Credit Limit: | 40,000.00 |
| Interest + | 0.00 | Available Credit: | 28,005.00 |
| New Balance | 11,719.26 | Interest Rates | |
| Min. Payment Due: | 352.00 | Purchases: | 19.49% |
| | | Cash Advances: | 19.49% |

| Slip Date | Post Date | Description | Amount |
|-----------|-----------|---------------------|-------------|
| MAR 16 | MAR 16 | PAYMENT - THANK YOU | 13,982.95CR |

| Slip Date | Post Date | Description | Amount |
|-----------|-----------|-----------------------------------------|--------|
| FEB 28 | MAR 01 | SERVICE BC - QCC QUEEN CHARLOT BC | 16.80 |
| MAR 03 | MAR 03 | ANNUAL FEE 03/17 THROUGH 02/18 | 25.00 |
| MAR 06 | MAR 06 | MASSET GROCERY LTD MASSET BC | 46.65 |
| MAR 09 | MAR 09 | SAPPORO JAPANESE RESTA QUEEN CHARLOT BC | 151.60 |
| MAR 21 | MAR 21 | SERVICE BC - QCC QUEEN CHARLOT BC | 16.80 |
| MAR 22 | MAR 22 | SAPPORO JAPANESE RESTA QUEEN CHARLOT BC | 49.32 |
| MAR 22 | MAR 22 | SMK*SURVEYMONKEY CA 971-2445555 BC | 288.00 |
| MAR 24 | MAR 24 | AIR CAN 0142175494257 WINNIPEG MB | 483.13 |
| | | ██████████ | |
| | | YZP YVR | |
| | | YVR YLW | |
| MAR 26 | MAR 26 | OCEAN VIEW RESTAURANT QUEEN CHARLOT BC | 18.43 |
| MAR 28 | MAR 28 | APPLE ONLINE STORE 800-676-2775 ON | 34.66 |
| MAR 28 | MAR 28 | APPLE ONLINE STORE 800-676-2775 ON | 66.08 |
| MAR 28 | MAR 28 | APPLE ONLINE STORE 800-676-2775 ON | 32.54 |
| MAR 28 | MAR 28 | APPLE ONLINE STORE 800-676-2775 ON | 110.88 |
| MAR 28 | MAR 28 | APPLE ONLINE STORE 800-676-2775 ON | 100.74 |
| MAR 29 | MAR 29 | APPLE ONLINE STORE 800-676-2775 ON | 23.58 |
| MAR 29 | MAR 29 | APPLE ONLINE STORE 800-676-2775 ON | 28.00 |
| MAR 29 | MAR 29 | APPLE ONLINE STORE 800-676-2775 ON | 6.66 |

Mail Payments to:
 CUETS FINANCIAL
 P.O. BOX 4637
 TORONTO, ON M5W 5C6

| | |
|-----------------------------|----------------|
| Account: | |
| Payment Due Date: | April 21, 2017 |
| Amount Past Due: | 0.00 |
| New Balance: | 11,719.26 |
| Minimum Payment Due: | 352.00 |
| Amount Paid: \$ | |

PFDCU3UD 026214

CONTROL SCHOOL DIST 50
 SCHOOL DISTRICT NO.50
 PO BOX 69
 QUEEN CHARLOTTE BC V0T 1S0

Detach this payment remittance slip and return with cheque or money order payable to "CUETS Financial". Payable at most Financial Institutions

Business MasterCard®

Provided by CUETS Financial



| Slip Date | Post Date | Description | Amount |
|-----------|-----------|-------------|--------------------|
| Name | | | Account Number |
| | | | Transactions Total |
| | | | \$1,498.87 |

| Slip Date | Post Date | Description | Amount |
|-----------|-----------|------------------------------------|--------------------|
| MAR 20 | MAR 20 | B.C. PRINCIPALS&VICE- VANCOUVER BC | 40.51 |
| Name | | | Account Number |
| | | | Transactions Total |
| | | | \$40.51 |

| Slip Date | Post Date | Description | Amount |
|-----------|-----------|-------------------------------------------------------------------------|----------|
| FEB 27 | MAR 01 | PACIFIC GATEWAY HOTEL RICHMOND BC FOLIO [REDACTED] | 506.40 |
| MAR 02 | MAR 02 | BCF - ONLINE COAST CAR VICTORIA BC | 300.00 |
| MAR 02 | MAR 02 | CPC/SCP #0646024 QUEEN CHARLOT BC | 234.33 |
| MAR 06 | MAR 06 | PACIFIC GATEWAY HOTEL RICHMOND BC FOLIO [REDACTED] | 470.41 |
| MAR 06 | MAR 06 | ADOBE *EXPORTPDF SUB 800-833-6687 CA US DOLLAR 26.74 X 1.37658937 | 36.81 |
| MAR 07 | MAR 07 | BAYVIEW MARKET PORT CLEMENTS BC | 215.79 |
| MAR 07 | MAR 07 | AIR CAN 0142174672915 WINNIPEG MB [REDACTED] | 1,057.61 |
| | | YZP YVR YVR YZP | |
| MAR 07 | MAR 07 | CRIMINAL REC CHECK VICTORIA BC | 112.00 |
| MAR 07 | MAR 07 | CRIMINAL REC CHECK VICTORIA BC | 140.00 |
| MAR 12 | MAR 12 | MARRIOTT VANCOUVER AIR RICHMOND BC FOLIO [REDACTED] | 346.12 |
| MAR 21 | MAR 21 | PACIFIC COASTAL AIRLIN RICHMOND BC | 1,329.74 |
| MAR 21 | MAR 21 | BCF - ONLINE COAST CAR VICTORIA BC | 115.00 |
| MAR 22 | MAR 22 | PACIFIC COASTAL AIRLIN RICHMOND BC | 599.77 |
| MAR 22 | MAR 22 | PACIFIC COASTAL AIRLIN RICHMOND BC | 1,688.84 |
| MAR 22 | MAR 22 | CRIMINAL REC CHECK VICTORIA BC | 28.00 |
| MAR 23 | MAR 23 | PACIFIC COASTAL AIRLIN MASSET BC | 39.90 |
| MAR 23 | MAR 23 | TRUE T SHIRTPRINTING C 604-7390015 BC | 1,290.28 |
| MAR 23 | MAR 23 | CPC/SCP #0646024 QUEEN CHARLOT BC | 89.25 |
| MAR 24 | MAR 24 | BCF - ONLINE COAST CAR VICTORIA BC | 300.00 |
| MAR 27 | MAR 27 | AIR CAN 0142175610875 WINNIPEG MB [REDACTED] | 531.43 |
| | | YVR YZP | |
| MAR 27 | MAR 27 | WESTJET 83821245486732 CALGARY AB [REDACTED] | 227.98 |
| | | YLW YVR | |
| MAR 28 | MAR 28 | MILE ZERO PUB MASSET BC | 100.08 |
| MAR 28 | MAR 28 | FAIRFIELD BY MARRIOTT- KELOWNA BC FOLIO [REDACTED] | 148.35 |
| MAR 30 | MAR 30 | MARRIOTT VANCOUVER AIR RICHMOND BC FOLIO [REDACTED] | 271.79 |

| | | | |
|------|--|--|--------------------|
| Name | | | Account Number |
| | | | Transactions Total |
| | | | \$10,179.88 |

0-1





**SCHOOL DISTRICT NO. 50 HAIDA GWAI
BOARD POLICY MANUAL**

Policy D.1 (Formerly 1240)

Policy Subject: CODE OF CONDUCT BEHAVIOUR EXPECTATIONS

Date Passed: October 1999

Date Approved: November, 1999

Date Amended: January 2008

Policy: Student Code of Conduct

POLICY

The Board of Education of School District No. 50 (Haida Gwaii) is committed to providing safe, caring and orderly environments for learning. To this end each school is expected to have a Code of Conduct for students that shall be developed and reviewed regularly with the involvement of students, parents and staff.

PROCEDURE

The school Code of Conduct provides a framework for the development of school wide expectations and is reflective of the norms and values of the school community. Each school shall, therefore, set standards of acceptable student behaviour, communicate these standards to students, parents and staff on an ongoing basis and enforce these within existing Board policies and regulations.

Responses to unacceptable behaviour are based on sound principles, are appropriate to the context, reflect proactive and preventative measures and are often restorative in nature.

Expectations regarding acceptable conduct are made known to all students, parents and school staff, as well as to temporary staff or visitors.

Expectations and consequences are consistently taught and reinforced throughout the school.

In order to provide the best possible education for all students in School District No. 50, all participants in the educational system are expected to be responsible citizens, demonstrating their understanding of the relationship between their rights and responsibilities.

Rights

As a participant you have the right:

- a) to the best education system possible;
- b) to be in an environment that is mutually respectful;
- c) to be in an environment that is safe and secure;
- d) to participate in the decision-making process, where appropriate;
- e) to participate in school activities, where appropriate;
- f) to appeal decisions made by school district personnel.

Responsibilities

As a participant you have the responsibility:

- a) of knowing the school rules and abiding by them;
- b) of behaving in a way which is neither harmful to the welfare of other students nor interferes with the learning of others;
- c) to do your best to work to support education in School District No. 50;
- d) to treat others with respect and dignity;
- e) to act in an appropriate and responsible manner towards others and their property;
- f) to be aware of those activities available for participation.
- g) to be familiar with your rights and to be aware of the appeal process of School District No. 50.

Code of Conduct documents shall contain the following elements:

1. Purpose/Content - a description that provides a rationale for the behaviour expectations. Each student shall be accorded certain minimal due process procedures before being disciplined for acts of misconduct committed at school or during school related activities. Simply stated, those procedures include: to be told what the rules are; to be told what rule has been violated; and to be given the opportunity to present his/her version of the facts. The right of procedural due process also includes the right to receive a punishment which fits the wrong done by the student and the right to appeal, under School District No. 50 (Haida Gwaii) Appeal Procedure Bylaw.

2. Conduct Expectations

a) Appropriate conduct - a description that conveys clearly how students are expected to conduct themselves at school, while going to and from school, and while attending any school function at any location.

b) Inappropriate conduct - statements that convey clearly what is considered to be inappropriate conduct. These include:

- behaviours that interfere with the learning of others
- behaviours that interfere with an orderly environment
- behaviours that create unsafe conditions
- acts of bullying, harassment or intimidation (see Policy 1250)
- acts of physical violence
- acts of retribution against a person who has reported incidents
- possession, use or distribution of illegal or restricted substances
- possession or use of weapons
- theft of or damage to property

c) Every teacher shall establish reasonable and clearly understood limits to the behaviour of his/her students. Such limits shall be kind, consistent and judicious disciplinary practices and should ensure a safe and secure learning environment for all students.

d) one or more statements that address the prohibited grounds of discrimination set out in the BC Human Rights Code in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment;

3. Potential Consequences - an explanation of the levels of behaviours and consequences. School based rules of conduct should not provide for mandatory suspensions. They should allow the principal some discretion to consider the circumstances of the offence. The hallmark of administrative authority will be fairness; every effort will be made to resolve problems utilizing district resources in co-operation with the students, parents or guardian. Suspensions should be reserved for cases of direct disobedience or abuse or threats of a serious nature. In dealing with student behaviour of a nature serious enough to warrant suspension, principals will be guided by the policy and procedure outlined in Policy 4300 Student Discipline - Suspensions.

4. Communication - processes for involving parent(s)/guardian(s) are described. The Principal shall involve members of the School community (students, staff and parents) in the formulation of school rules with respect to student behaviour which are consistent with Board policy. All rules under which suspensions might be made should include rules regarding provision of educational programs to suspended students. The Principal shall then be responsible to communicate on a regular basis, the rules to students, parents and staff and outline disciplinary procedures within his/her school.

5. Review Process - School Codes of Conduct will be reviewed by a District Code of Conduct committee.



**SCHOOL DISTRICT NO. 50 HAIDA GWAI
BOARD POLICY MANUAL**

Policy B.11 (Formerly 6020)

Policy Subject: DISPOSAL OF ASSETS

Date Passed: March 2003

Date Approved: March, 2003

Policy: DISPOSAL OF ASSETS

POLICY

If the Board of Education has a surplus of land or improvements, it may dispose of them as required.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Policy G.3 (Formerly 4405)

Policy Subject: VOLUNTEERS

Date Passed: MAY 2011

Policy: Volunteers

PREAMBLE

The purpose of this policy and procedure is to formally recognize and support the use of volunteers in schools, and to detail appropriate screening and acceptance procedures. The Board recognizes the value and encourages the use of volunteers in schools.

Volunteers may be engaged as resource people or in supportive services, as follows:

Resource volunteers have a relevant area of experience and expertise, and are involved on a short-term basis to enhance the education program e.g.: workshops, concerts, class presentations. Their visits are planned and supervised by a certified teacher. They do not work one on one or unsupervised with any students. These volunteers do not need to complete the Application Form.

Support service volunteers who directly or indirectly help teachers or groups of teachers to achieve educational objectives by providing non-instructional services, (e.g. team coaches, drivers, etc.) and may work more closely with students are required to complete the application in the procedure referred to in Item 1 under "Screening and Acceptance of Volunteers".

Volunteers, individually and in groups, will be governed by regulations determined by each school's principal, relating to the internal operation of the school, but no volunteer will be assigned to a teacher without the teacher's consent.

Principals are required to follow the Procedure "Screening and Acceptance of Volunteers" for all volunteers. The Board of Education delegates authority to the school principal to refuse to allow a volunteer to work in the school if these procedures are not agreed to by the volunteer or where the volunteer is not acceptable, following the screening process.

For insurance purposes, volunteers will be considered agents of the Board while providing volunteer services.

PROCEDURE

Screening and Acceptance of Volunteers

Principals are required to complete the following procedure in the screening and acceptance of all support service volunteers .

**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50
(HAIDA GWAI)**

ACTION SHEET

TO: Haida Gwaii Board of Education

DATE: April 20, 2017

SUBJECT: 2017 / 2018 Annual Budget

FROM: Shelley Sansome, Secretary Treasurer

For 2017/18, Boards must prepare an annual budget and have it adopted by bylaw on or before **June 30, 2017** as per section 113 of the *School Act* (Adoption of Budget), and submitted to the Ministry by this date.

The Board embarked on a budget process through transparent, inclusive and accountable processes that engaged the community for input. The following highlights that are included within the draft 2017/2018 annual budget resulted from these consultations:

- 0.857 FTE School District Psychologist
- 1.0 FTE Counsellor – South
- 1.0 FTE Counsellor - North
- 1.0 FTE Learning Resource Teacher – North
- Use of Learning Improvement Fund to increase Education Assistant time to support after school homework clubs
- Academic interventions available for 30 minutes after students are released
- CAT4 Testing to be used in all schools to assess essential learning outcomes
- \$15,000 for schools to support activities with a fine arts focus
- District School Psychologist to provide in-service for Education Assistants
- \$10,000 to hire facilitators for professional development days
- \$5,000 for release time for Distributed Learning Initiative
- \$5,000 for release time for Youth Mental Health Initiative
- \$1,000 for release time for Safe Schools initiatives
- \$1,000 for supplies to support Safe Schools initiatives



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI)**

Policy 3500-3

FIELD TRIP APPLICATION

| | |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation) | |
| Sponsor Teacher: C. Bellamy | School: PCES |
| Name of Field Trip (name of event, program / team, etc): Laskeek Bay/Limestone | Dates of Field Trip: May 15-18, 2017 |
| Number of Students Participating (please attach list of names): See attached | Number of Chaperones: 4 |
| Names of Teachers Involved: Chris Bellamy | |
| Name(s) of Local Guide(s): Lindsay Seegmiller, Vivian Pattison | |

| |
|-------------------------------------------------------|
| Objectives of Field Trip (curriculum relatedness): |
| - science/biology/ ecology, outdoor education |
| - wilderness first aid, survival skills, |
| - team building skills, independence, self-confidence |

| | |
|----------------------|--|
| Names of Chaperones: | |
| Miranda Barnhart | |
| Jessie Fletcher | |
| Ruth Bellamy | |

| |
|-----------------|
| Accommodations: |
| Camping |

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Travel Plans: group will travel by personal vehicle to the Moresby Explorers vessels. The group will travel via two boats and will set up camp on Limestone Island. Students will be organized into two groups. Each group will spend a night in Laskeek Bay monitoring for ancient murreletes. The other group will be learning wilderness first aid from Chris Bellamy/Ruth Bellamy who are recently certified. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safety Precautions: We will maintain a 4:13 adult to student ratio. The leaders will have a radio/SAT radio, fully equipped first aid supplies, clear student expectations, pre-meeting |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| |
|--|
| |
|--|

| |
|----------------------------------------------------------------------------------------------|
| Communication Plan: Families will be given a detailed outline. Chaperones will meet prior to |
| |
| |
| |

| Estimate of Expenses | | Estimate of Income | |
|----------------------------------|------|------------------------------------|-----------------|
| Transportation Costs | 3200 | Fundraising | |
| Substitute Costs | 0 | Direct Cost to Students/chaperones | 680 (\$40 each) |
| Accommodation | 0 | School Funds | 320 |
| Food | 700 | Other (Grant #1 pending) | 1600 |
| Other (first aid, propane, etc.) | 100 | Other (Grant #2 Pending) | 1400 |
| Estimated Total Cost: | 4000 | Estimated Total Income | 4000 |

| Itinerary for Each Day | |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date: | Itinerary: |
| May 15 | Groups travel via personal vehicle to MorEx Group sets up camp sites on Limestone Island Review safety expectations and guidelines |
| May 16 | Group 1 travels to Laskeek to work with facilitators on monitoring program Group 2 learns wilderness first aid, survival skills, outdoor education/ecology |
| May 17 | Group 2 travels to Laskeek to work with facilitators on monitoring program Group 1 learns wilderness first aid, survival skills, outdoor education/ecology |
| May 18 | Students clean up the campsite, final programming and return to Skidegate via Moresby Explorers |

| |
|-------------------------|
| Additional Information: |
| |
| |
| |


Applicant's Signature

Mar. 27, 2017
Date


Principal's Approval

Approval or Confirmation

Superintendent of Schools

Date