



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM #4</u>			
Action:	X	Information:	
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	4. Approval of the agenda		
Background/Discussion:			
Recommended Action:			
Motion: THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the agenda as circulated.			
Presented by: Board Chair			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #5.1

Action:	X	Information:	
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	5.1 Approval of the minutes of the prior meeting and receipt of records of closed meetings.		

Background/Discussion:

Recommended Action:

Motion: THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the February 25, 2020 Regular Board Meeting minutes as presented.

Presented by: Board Chair

**MINUTES OF THE REGULAR BOARD MEETING VIA VIDEOCONFERENCING AT
THE DISTRICT ADMINISTRATION OFFICE IN DAAJING GIIDS/QUEEN
CHARLOTTE, GUDANGAAY TLAATS'GAA NAAY SECONDARY SCHOOL IN GAW
TLAGEE/MASSET, AND GOOGLE MEET
ON FEBRUARY 25, 2020**

- PRESENT:** Roeland Denooij, Chair
Dana Moraes, Vice Chair
Adeana Young, Trustee
Julia Breese, Trustee
Maggie Borrowman, Student Trustee, Gidgalang Kuuyas Naay
Nathaniel White, Student Trustee, Gudangaay Tlaats'gaa Naay
- ALSO PRESENT:** Carey Stewart, Superintendent
Maureen Benoit, Human Resource Officer
Colleen Bradley, Confidential Administrative Assistant / note-taker
- REGRETS:** Wilson Brown
- MEMBERS OF THE PUBLIC:**
Lao Peerless Warren McIntyre
Kris Olsen
- GOOGLE MEET:** Steve Goffic Stephen Querengesser
Jason Thompson

1. ACKNOWLEDGEMENT OF HAIDA TERRITORY

2. CALL TO ORDER

Chairperson Denooij called the meeting to order at 18:01 hours.

3. PUBLIC QUESTION PERIOD

The Board of Education of School District No. 50 (Haida Gwaii) invited members of the public to address agenda items during the Public Question Period. The following agenda items were discussed:

- No questions were posed at this time.

4. APPROVAL OF AGENDA

R20022501 MOTION BY Dana Moraes
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the agenda as presented with the following addition:

- 10.3.3 BCSTA Regional Leadership Series – Strategic Planning

MOTION CARRIED

5. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS

5.1 January 28, 2020 Regular Board meeting minutes

R20022502 MOTION BY Julia Breese

SECOND BY Adeana Young

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the January 28, 2020 Regular Board meeting minutes as presented.

MOTION CARRIED

5.2 February 25, 2020 In-Camera Rise and Report

Superintendent Stewart reported that personnel, property and student matters were discussed at the February 25, 2020 In-Camera meeting.

6. REPORT ON ACTION FROM PREVIOUS MEETING

6.1 Disposable Property

The Manager of Operations, Lao Peerless outlined the different methods of how School District No. 50 (Haida Gwaii) has acquired its properties. It is probable that many of the properties are held in trust, however, the Manager of Operations is still compiling a list of how these properties were received and the proper methods for disposing them.

6.2 Governance Training with Satsan (Herb George)

Superintendent Stewart has spoken with Satsan (Herb George) and has sent him some information regarding some areas of focus for training. A time has yet to be determined.

7. DELEGATIONS/PRESENTATIONS

- no presentations

8. CHAIRPERSON REPORT

- Chairperson Denooij has been meeting regularly with the Superintendent of Schools;
- Trustee Breese has been working with Trustee Young and Chairperson Denooij on drafting policies for role of Trustee, Chair and Vice-Chair; she has met with the Superintendent of Schools to discuss matters regarding student transportation; and participated in the Digital Threat Assessment on February 24th;

9. SUPERINTENDENT REPORT

9.1 Bus Transportation Assistance

The Superintendent of Schools reported that the draft bus policy and regulations were submitted in the Board package. Trustee Breese stated that it is vital to allow Tliiyaa/Tlell families to have their children attend Port Clements Elementary School as the length of time young students spend on the bus to attend Sk'aadgaa Naay Elementary is too long. Trustee Young stated that the policy should not be community specific but inclusive of all Haida Gwaii families who want their children to attend a school of their choice.

R20022503 MOTION BY Julia Breese
 SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) agree to offer transportation assistance, as listed in Policy G.6.2, for families who live in Tlell if they request funding for their children to attend Port Clements Elementary School.

R20022504 1ST AMENDMENT BY Julia Breese
 SECOND BY Dana Moraes

That the Board of Education of School District No. 50 (Haida Gwaii) amend motion R20022503 by removing "as listed in Policy G.6.2."

MOTION CARRIED

R20022505 2ND MOTION BY Adeana Young
 SECOND BY NO SECONDEES

THAT the Board of Education of School District No. 50 (Haida Gwaii) agree to offer transportation assistance for all families on Haida Gwaii.

MOTION DOES NOT STAND

R20022506 AMENDED MOTION BY Julia Breese
 SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) agree to offer transportation assistance for families that live in Tlell if they request funding for their children to attend Port Clements Elementary School.

AMENDED MOTION DEFEATED
OPPOSED: Adeana Young

R20022507 MOTION BY Dana Moraes
 SECOND BY Adeana Young

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopt policy G.6.1, Transportation Assistance; Regulation G.6.2, Transportation Assistance – Road; and Regulation G.6.3, Application for Transportation Assistance Form as presented.

MOTION CARRIED

9.2 Masset School Amalgamation

The Manager of Operations, Lao Peerless, reported that the design has been finalized and passed by the Ministry of Education; that the engineers have made a few amendments to their reports and that a progress report should be available in two to three weeks. The Ministry of Education is ready to release the funds for the project and once that is in place, a timeline can be established. Trustee Breese would like to see community engagement in Masset and Old Massett in the form of presentations once timeline and reports are available. The Superintendent of Schools stated that once there is factual information, they will share it with the public. Floor plans have been submitted to the Ministry; there have been some classroom designations moved around in order to meet Ministry standards

9.3 Ministry of Education Haida Gwaii Visit

The Superintendent of Schools reported that Katherine McIntosh and Roger Hazleden from the Ministry of Education visited Haida Gwaii and met with some administrators in the District to discuss innovative practices in our schools and district that are leading to student success, strategic engagement and planning for student outcomes as well as unique challenges that our district may encounter. Superintendent Stewart, and the principals of Gudangaay Tlaats'gaa Naay (Ian Keir) and Sk'aadgaa Naay (Leighann Rodger) will be attending a Think Tank in March facilitated by the Ministry of Education to give a presentation and to share ideas with other districts.

9.4 Schools Forecast

Superintendent Stewart reported that the student population is 461 students with 89 designated students

9.5 Student Trustees

The Superintendent of Schools introduced the two Student Trustees, Nathaniel White from Gudangaay Tlaats'gaa Naay Secondary and Maggie Borrowman from GidGalang Kuuyas Naay Secondary.

Student Trustee Borrowman reported that she had met with students and Student Council and is happy to share their ideas and to be a voice for student concerns. Two areas of concern Student Trustee Borrowman outlined were regarding more student support in the Learning Center and about academic advising programs.

Student Trustee White has not had an opportunity to meet with the student population however, the concerns regarding student support resonated with situations in the north.

9.6 Alder Reading Gala

Written information was submitted in the package. This year was a great success as there was a large turnout with many students participating.

9.7 IT Update

A written report was submitted in the Board package.

9.8 Budget Consultation

Superintendent Stewart will be looking at dates to meet with North and South end schools. A survey for staff and public feedback will be available on School District No. 50 (Haida Gwaii)'s website. Trustees have asked that the Superintendent request Principals to send an email to parents with a link to the survey.

9.9 2020/2021 School Calendar – Draft

The Superintendent of Schools stated that we have until the end of March 2020 to finalize the 2020/2021 School calendar and has requested to send the 2020/2021 Draft School Calendar out for feedback.

10. STRATEGIC AND POLICY ISSUES

10.1 Truth and Reconciliation Commission

10.1.1 Haida Gwaii Education – Accountability Framework

Superintendent Stewart stated that the Haida Gwaii Educational Framework has come From the Ministry of Education 2019/2020 compliance audit criteria and will be a standing item on the agenda.

10.2 Trustee and Chair/Vice Chair Roles

10.2.1 Roles of Trustee

Chairperson Denooij, Trustee Breese and Trustee Young have created drafts for the Role of the Trustee and Role of Chair/Vice-Chair that was included in the Board package. Trustee Breese stated that they tried to best reflect School District No. 50 (Haida Gwaii) when drafting these policies as well as have clearer language in the policy.

R20022508 MOTION BY Dana Moraes

SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) share draft Policy Role of Trustees, Role of Chair / Vice-Chair with Stakeholders for 30 days for feedback.

MOTION CARRIED

10.2.2 Roles Chair and Vice Chair

R20022509 MOTION BY Dana Moraes

SECOND BY Adeana Young

THAT the Board of Education of School District No. 50 (Haida Gwaii) share draft Policy Roll of Chair and Vice Chair with shareholders for 30 days for feedback.

MOTION CARRIED

10.3 BC School Trustees' Association Update

10.3.1 BC School Trustees' Association Provincial Council

Trustee Young attended Provincial Council and will send the other Trustees a slideshow of the presentations that were conducted at the meeting. Some of the discussions at Provincial Council were: increases in finances; the Province reducing their administration costs; more effort to reduce greenhouse gasses; student teacher ratios; Indigenous community engagement; and Post-Secondary and grade 12 success rates;

10.3.2 BC School Trustees' Association Annual General Meeting

Chairperson Denooij stated that this year's AGM is on April 16th to April 19th, last year 3 Trustees and one Staff attended. This year 2 Trustees will attend. It was asked if Student Trustees can attend the AGM, Trustee Moraes stated that normally, Student Trustees attend the BCSTA Academy. Chairperson Denooij will inquire about student trustee workshops/training.

10.3.3 BC School Trustees' Association Regional Leadership Series – Strategic Planning

Superintendent Stewart reported that the Regional Sessions will be online on March 2nd with Nanaimo as the host. This year's focus is on Strategic Planning. Both Chairperson Denooij and Trustee Moraes are happy to attend the videoconference. Superintendent Stewart will confirm on February 26th.

10.4 Trustee Training

The Superintendent of Schools will be sending the Trustees information on student achievement for their comments.

11. OPERATIONAL ISSUES

11.1 January 2020 Finance Vouchers

R20022510 MOTION BY Adeana Young

SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2020 Finance Vouchers.

MOTION CARRIED

11.2 January 2020 Trustee Expenditure Report

R20022511 MOTION BY Dana Moraes

SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2020 Trustee Expenditure Report.

MOTION CARRIED

Chairperson Denooij gave floor to Interim Secretary Treasurer Maureen Benoit

11.4 2019/2020 Amended Budget

R20022512 MOTION BY Dana Moraes
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts the School District Amended Budget Bylaw 2019/2020 be given first reading.

MOTION CARRIED

R20022513 MOTION BY Adeana Young
SECOND BY Dana Moraes

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts the School District Amended Budget Bylaw 2019/2020 be given second reading.

MOTION CARRIED

R20022514 MOTION BY Adeana Young
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to authorize the Secretary Treasurer to read the Amended Annual Budget Bylaw 2019/2020 a third time at the same board meeting.

MOTION CARRIED

R20022515 MOTION BY Dana Moraes
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts the School District Amended Budget Bylaw 2019/2020 be given third and final reading.

MOTION CARRIED

11.5 Agnes L. Mathers Field Trip Application – Ski Trip to Terrace

R20022516 MOTION BY Dana Moraes
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the Agnes L. Mathers Elementary School's field trip application ski trip to Terrace.

MOTION CARRIED

11.6 Gidgalang Kuuyas Naay Field Trip Application – Ski Trip to Smithers

R20022517 MOTION BY Adeana Young
SECOND BY Julia Breese

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the

Gidgalang Kuuyas Naay Secondary's field trip application ski trip to Smithers.

MOTION CARRIED

12. CORRESPONDANCE

- none

13. QUESTION PERIOD

The Board of Education of Schools District No. 50 (Haida Gwaii) and members of the public held a question and answer period. The following agenda items were discussed:

- Disposable property
- Masset school amalgamation
- 2019/2020 Amended Budget
- Roles of Trustees
- Student Trustee Report
- Budget Consultations
- Alder Reading Gala
- BCSTA Provincial Council

14. ADJOURNMENT

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 19:58 hours.

Chairperson

Superintendent



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM #9.1</u>			
Action:		Information:	X
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	9.1 Student Trustee		
Background/Discussion: Student Trustee Update on Learning for Home			
Recommended Action: Information Update			
Presented by: Maggie Borrowman, Gidgalang Kuuyas Naay Secondary School			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAII**

<u>MEETING AGENDA ITEM #9.2</u>			
Action:		Information:	X
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	9.2 COVID-19 Update		
Background/Discussion: School Updates: School Reports			
Recommended Action: Information Update			
Presented by: Superintendent			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #10.1

Action:		Information:	X
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	10.1 Truth and Reconciliation Commission		
Background/Discussion: Local Education Agreement (LEA) – April 15, 2020 School District 50 will continue the process of the (LEA) with Skidegate Band Council.			
Recommended Action: Information Update			
Presented by: Superintendent			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #10.3

Action:	X	Information:	
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	10.3 Trustee Roles		

Background/Discussion:

Recommended Action:

- THAT the Board of Education of School District No. 50 (Haida Gwaii) approve policy A.2.3 Role of the Trustee as presented.
- THAT the Board of Education of School District No. 50 (Haida Gwaii) approve policy A.2.4 Role of the Chair/Vice-Chair as presented.

Presented by: Board Chair



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Policy A.2.3

Policy Subject: Role of the Trustee

Date Passed:

Date Approved:

Date Amended: N/A

Policy: Role of the Trustee

ROLE OF THE TRUSTEE

Trustees are elected in accordance with the Local Government Act. The role of the trustee is to contribute to the Board, a corporation that carries out the province of B.C. school system's legislated mandate;

"The purpose of the British Columbia school system is to enable all learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy."

Statement of Education Policy Order
[\(Mandate for the School System\)](#)

As members of the corporate Board, trustees are accountable to the public for the delivery and quality of educational services. A primary focus of a trustee is the improvement of student achievement and outcomes within their school district.

The trustee shall:

1. Operate in an ethical, respectful and professional manner, taking no action that would compromise the Board and its decisions.
2. Strive to develop a positive and respectful culture with the Board, the District, students and the communities on Haida Gwaii.
3. Aim to work harmoniously with all other trustee in the spirit of cooperation and trust.
4. Become familiar with District policies and procedures and ensure that agendas and accompanying packages are read prior to meetings so that knowledgeable and effective participation is offered during Board business.
5. Attend all Board meetings, working sessions, and meetings of all committees of which they are Board-appointed members, except when absence is deemed unavoidable.
6. Respect and maintain the confidentiality of the Board and School District's business, including individual statements and opinions expressed during closed sessions.
7. Participate in the development process and approval of the annual budget.
8. Demonstrate fiscal accountability and ensure that the Board is meeting its legal and financial requirements and obligations.

9. Provide the Superintendent with counsel and advice, giving the benefit of the trustee's judgment, experience and familiarity with the community.
10. Endeavour to fairly, impartially and equitably ensure that the District and schools are administered by the most qualified and appropriate personnel.
11. Upon receiving a complaint or an inquiry from a parent, staff or community member about operations, refer the parent, staff or community member back to the teacher, Principal, or District Office personnel as outlined in the [School District 50 Communication Protocol](#).
12. Participate in Board/Trustee development sessions so that the quality of leadership and service in the District can be enhanced.
13. Immediately share with the Board and/or senior administration, through the Board Chair, any significant information that may impact the Board or School District.
14. Support a majority vote of the Board to advance the work of the Board and monitor progress to ensure decisions are implemented.
15. Disclose the nature of any conflict of interest to the Board and avoid exerting any influence on any School District issues when in conflict of interest arise as defined by legislation; by personal declaration, leaving the meeting, not taking part in the discussion or voting on issues when in conflict.
16. Be loyal and accessible to the community at large. This supersedes any conflicting loyalties to employees, advocacy or interest groups; political parties, other councils, electoral areas or communities.
17. Recognize that any interactions they have as individuals with staff, students, the community, the media or any other entities lack board authority and that personal opinions do not reflect the position of the Board.
18. Carry out their duty to vote on every motion before the Board unless conflict of interest is present, expressing their opinions during Board debate, but always abiding by majority decisions of the Board.
19. Conduct business in accordance with the Roberts Rules of order, the policies of the District, and the laws, rules and regulations governing education in B.C.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

Policy A.2.4

Policy Subject: Role of the Chair/Vice-Chair

Date Passed:

Date Approved:

Date Amended: N/A

Policy: Role of the Chair/Vice-Chair

ROLE OF THE CHAIR/VICE CHAIR

The Chairperson and the Vice-Chairperson shall be elected for a term of one (1) year in December of each year. The Vice-Chair shall act on behalf of the Board Chair if the Chair is absent or in conflict. When this situation arises, Vice-Chair shall have all the duties and responsibilities of the Board Chair. The Chair and Vice Chair are expected to fulfill the Roles of a Trustee in addition to being responsible for the items listed below.

The Board Chair/Vice Chair Responsibilities:

- Act as the official spokesperson for the Board, ensuring that they speak for the Board as a whole and refrain from expressing personal viewpoints.
- Prior to each Board meeting confer with the Superintendent, and/or the Secretary Treasurer to review requests for delegations and set the meeting agenda.
- Conduct board meetings in a manner that is in accordance with the policies and procedures established by the Board, ensuring that meetings are run with efficiency, impartiality and openness while providing an environment where all trustees have an opportunity to speak on items related to the meeting agenda.
- Act as a signing officer for the District.
- Take any inappropriate trustee behavior to the Board for resolution.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #10.4

Action:		Information:	x
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	10.4 On-line Leadership Series		

Background/Discussion:

April 23, 2020

Leadership Series conversation, Gordon Li looks forward to discussing the possibility of holding a Leadership Series Session in SD50 when the conditions in our communities adjust enough to make it viable and safe.

Gordon Li: Thank you for reaching out.

Recommended Action:

Information Update

Presented by: Superintendent



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #10.5

Action:		Information:	X
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	10.5 Amalgamation Update		
Background/Discussion: Share an update from Manager of Operations Lao Peerless.			
Recommended Action: Information Update			
Presented by: Superintendent			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #11.1

Action:	X	Information:	
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	11.1 February & March 2020 Finance Vouchers		
Background/Discussion:			
Recommended Action:			
Motion: THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February and March 2020 Finance Vouchers.			
Presented by: Board Chair			

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

March 31, 2020

AGENDA ITEM:

Finance Voucher February 29, 2020

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	February 29, 2020	\$72,481.59	
ePayments	February 29, 2020	\$381,939.88	
Quick Pays	February 29, 2020	\$404,120.19	
TOTAL Accounts Payable.....	February 29, 2020		\$858,541.66
Teachers	15-Feb	\$75,720.00	
AO/Exempt	15-Feb	\$36,600.00	
Teachers	28-Feb	\$108,573.34	
AO/Exempt	28-Feb	\$48,162.31	\$269,055.65
CUPE	01-Feb	\$57,303.76	
Casuals	01-Feb	\$22,888.67	
TOC's	01-Feb	\$9,539.18	
CUPE	15-Feb	\$58,524.01	
Casuals	15-Feb	\$20,803.92	
TOC's	15-Feb	\$10,598.58	
CUPE	29-Feb	\$56,696.18	
Casuals	29-Feb	\$25,906.80	
TOC's	29-Feb	\$13,556.46	
			\$275,817.56
TOTAL Payroll.....	February 29, 2020		\$544,873.21
TOTAL A/P and Payroll			\$1,403,414.87

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,403,414.87** for the month of February

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... February

DATE 19-Mar-20

Period Ending	Pay Period	Payroll Group	Net Amount
15-Feb	PP#1-2Adv	Teachers	\$ 75,720.00
15-Feb	PP#1-2Adv	AO/Exempt	\$ 36,600.00
28-Feb	PP#1-2	Teachers	\$ 108,573.34
28-Feb	PP#1-2	AO/Exempt	\$ 48,162.31
Total Net Pay			\$269,055.65

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... February

DATE 19-Mar-20

Period Ending	Pay Period	Payroll Group	Net Amount
01-Feb	PP #2-3	CUPE	\$ 57,303.76
01-Feb	PP #2-3	Casuals	\$ 22,888.67
01-Feb	PP #2-3	TOC's	\$ 9,539.18
15-Feb	PP #2-4	CUPE	\$ 58,524.01
15-Feb	PP #2-4	Casuals	\$ 20,803.92
15-Feb	PP #2-4	TOC's	\$ 10,598.58
29-Feb	PP #2-5	CUPE	\$ 56,696.18
29-Feb	PP #2-5	Casuals	\$ 25,906.80
29-Feb	PP #2-5	TOC's	\$ 13,556.46
Total Net Pay			\$ 275,817.56

SCHOOL DISTRICT NO. 50 HAIDA GWAI
CHEQUE REGISTER AS OF FEBRUARY 29, 2020

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
58687	02/06/2020	CDW Canada Corp.	\$ 6,935.19
58688	02/06/2020	Charlisle Clothiers LTD.	\$ 353.45
58689	02/06/2020	City Centre Stores LTD.	\$ 284.03
58690	02/06/2020	Pitney Bowes Canada	\$ 269.88
58691	02/06/2020	Staples Desjardins Card Service	\$ 51.50
58692	02/06/2020	Super Valu Store No. 43	\$ 41.26
58693	02/12/2020	3P Learning Canada Ltd.	\$ 525.00
58694	02/12/2020	CDW Canada Corp.	\$ 2,026.66
58695	02/12/2020	City Centre Stores LTD.	\$ 163.68
58696	02/12/2020	Dell Canada Inc.	\$ 9,087.47
58697	02/12/2020	Deluxe Canada	\$ 126.86
58698	02/12/2020	Masset Services	\$ 301.88
58699	02/12/2020	Northern Food Equipment	\$ 2,346.57
58700	02/12/2020	Skidegate Haida Immersion Program	\$ 400.00
58701	02/12/2020	Solte Consulting	\$ 236.37
58702	02/12/2020	Super Valu Store No. 43	\$ 123.61
58703	02/12/2020	Westpoint Automotive	\$ 371.92
58704	02/12/2020	Your Dollar Store W/ More	\$ 24.64
58705	02/21/2020	BC Hydro & Power Authority	\$ 15,534.38
58706	02/21/2020	City Centre Stores LTD.	\$ 67.98
58707	02/21/2020	Dell Canada Inc.	\$ 2,893.86
58708	02/21/2020	Nancy Mercer	\$ 100.00
58709	02/21/2020	Queen B's Cafe	\$ 154.35
58710	02/21/2020	Softchoice Corporation	\$ 6,777.16
58711	02/21/2020	Super Valu Store No. 43	\$ 1,256.07
58712	02/21/2020	Tricon Truss & Millwork Ltd.	\$ 1,107.48
58713	02/27/2020	Allpoints Fire Protection Ltd.	\$ 6,807.32
58714	02/27/2020	CDW Canada Corp.	\$ 2,567.85
58715	02/27/2020	City Centre Stores LTD.	\$ 268.91
58716	02/27/2020	Dynamic Aqua-Supply Ltd.	\$ 175.30
58717	02/27/2020	Fields, Haley	\$ 200.00
58718	02/27/2020	Curby Holdershaw	\$ 119.00
58719	02/27/2020	Isabel Creek Store	\$ 109.06
58720	02/27/2020	Person, Dean	\$ 50.00
58721	02/27/2020	Raven Calling Productions	\$ 337.51
58722	02/27/2020	Staples Desjardins Card Service	\$ 330.80
58723	02/27/2020	Super Valu Store No. 43	\$ 368.97
58724	02/27/2020	Wilson, Jen	\$ 50.00
58725	02/27/2020	Zonar Systems	\$ 63.00

SCHOOL DISTRICT NO. 50 HAIDA GWAI
CHEQUE REGISTER AS OF FEBRUARY 29, 2020

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
58726	02/27/2020	Canada Revenue Agency	\$ 1,390.27
58727	02/27/2020	Canada Revenue Agency	\$ 1,653.45
58728	02/27/2020	Receiver General	\$ 3,313.68
58729	02/27/2020	Great West Life	\$ 2,286.47
58730	02/27/2020	London Life Insurance Company	\$ 828.75
TOTALS			\$ 72,481.59

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF FEBRUARY 29, 2020

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
02/06/2020	Aaron-Mark Services	14043	\$ 69.74	8614
02/06/2020	Apple Canada Inc. C3120	14044	\$ 447.54	8614
02/06/2020	Joyce Bennett	14045	\$ 135.00	8614
02/06/2020	Black Press Group Ltd.	14046	\$ 110.00	8614
02/06/2020	Family Services Of Greater Vancouver	14047	\$ 4,947.14	8614
02/06/2020	Grand & Toy	14048	\$ 4,476.30	8614
02/06/2020	Haida Gwaii Consumers Co-operative	14049	\$ 562.72	8614
02/06/2020	Haida Gwaii Recreation Commission	14050	\$ 122,550.00	8614
02/06/2020	North Arm Transportation LTD.	14051	\$ 2,937.45	8614
02/06/2020	NHA - Corporate	14052	\$ 4,760.00	8614
02/06/2020	Rocky's Equipment Sales LTD.	14053	\$ 2,587.15	8614
02/06/2020	Sandspit Community Society	14054	\$ 6,048.65	8614
02/06/2020	University Of Toronto Press	14055	\$ 91.57	8614
02/06/2020	Village Of Queen Charlotte	14056	\$ 2,392.02	8614
02/06/2020	Xerox Canada Ltd.	14057	\$ 1,496.14	8614
02/06/2020	Gudangaay Tlaats'gaa Naay IN Trust	14058	\$ 4,048.14	8614
02/06/2020	Warren McIntyre	14059	\$ 99.00	8614
02/06/2020	Trisha Nalleweg	14060	\$ 342.07	8614
02/06/2020	Lao Peerless	14061	\$ 853.60	8614
02/06/2020	Sk'aadgaa Naay Elementary School PIT	14062	\$ 300.00	8614
02/06/2020	Vanessa Wahl	14063	\$ 111.95	8614
02/06/2020	Maureen Stella Lagroix	14064	\$ 500.00	8617
02/06/2020	Colleen Williams	14065	\$ 500.00	8617
02/12/2020	Aaron-Mark Services	14066	\$ 6,513.33	8620
02/12/2020	Apple Canada Inc. C3120	14067	\$ 1,985.19	8620
02/12/2020	Artstarts IN Schools	14068	\$ 6,885.00	8620
02/12/2020	Bayview Market	14069	\$ 195.00	8620
02/12/2020	Joyce Bennett	14070	\$ 343.00	8620
02/12/2020	Big Red Enterprises LTD.	14071	\$ 2,155.41	8620
02/12/2020	Black Press Group Ltd.	14072	\$ 704.23	8620
02/12/2020	L.I.G Foods Ltd-dba Causeway Masset	14073	\$ 637.50	8620
02/12/2020	Charlotte Island Tires LTD.	14074	\$ 384.00	8620
02/12/2020	Dell Canada Inc.	14075	\$ 459.56	8620
02/12/2020	Fast Fuel Limited Partnership	14076	\$ 1,300.88	8620
02/12/2020	Grand & Toy	14077	\$ 343.30	8620
02/12/2020	Gwaii Taxi & Tours	14078	\$ 362.25	8620
02/12/2020	Haida Gwaii Consumers Co-operative	14080	\$ 1,370.84	8620
02/12/2020	Jonathan Morgan & Company	14081	\$ 15,188.04	8620
02/12/2020	Lwm Services Inc.	14082	\$ 1,676.76	8620
02/12/2020	North Arm Transportation LTD.	14083	\$ 5,048.26	8620
02/12/2020	Office Essentials	14084	\$ 207.20	8620
02/12/2020	Port Air Cargo	14085	\$ 178.50	8620
02/12/2020	Telus Communications (Bc) Inc.	14086	\$ 1,803.68	8620
02/12/2020	Tlc Automotive Services LTD.	14087	\$ 240.43	8620

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF FEBRUARY 29, 2020

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
02/12/2020	Roberta Wagenstein	14088	\$ 14.30	8620
02/12/2020	Western Campus Resources	14090	\$ 367.50	8620
02/12/2020	Xerox Canada Ltd.	14091	\$ 245.76	8620
02/12/2020	Zep Sales & Services of Canada	14092	\$ 9,964.37	8620
02/12/2020	Christine Cunningham	14093	\$ 188.44	8620
02/12/2020	Tawni-Marie Davidson	14094	\$ 323.92	8620
02/12/2020	Kimberley Forbes	14095	\$ 28.60	8620
02/12/2020	GidGalang Kuuyas Naay PIT	14096	\$ 600.00	8620
02/12/2020	Gudangaay Tlaats'gaa Naay IN Trust	14097	\$ 948.51	8620
02/12/2020	Irene Klein	14098	\$ 14.85	8620
02/12/2020	R. David McLean	14099	\$ 148.50	8620
02/12/2020	Trisha Nalleweg	14100	\$ 1,075.13	8620
02/12/2020	Tahayghen Principal's IN Trust	14101	\$ 840.00	8620
02/13/2020	Melrene L. Engel	14102	\$ 1,500.00	8624
02/21/2020	518387 BC Ltd.	14103	\$ 9,192.75	8629
02/21/2020	BC School Sports	14104	\$ 250.00	8629
02/21/2020	Coastal Propane Inc.	14105	\$ 32,444.14	8629
02/21/2020	Driftech Mechanical Services	14106	\$ 1,538.88	8629
02/21/2020	Fast Fuel Limited Partnership	14107	\$ 1,331.87	8629
02/21/2020	Family Services Of Greater Vancouver	14108	\$ 820.31	8629
02/21/2020	Haida Gwaii Consumers Co-operative	14109	\$ 1,047.89	8629
02/21/2020	McElhanney	14110	\$ 11,491.28	8629
02/21/2020	North Coast Supply Co. LTD.	14111	\$ 268.66	8629
02/21/2020	Technical Safety BC	14112	\$ 155.00	8629
02/21/2020	Tlc Automotive Services LTD.	14113	\$ 43.48	8629
02/21/2020	Village Of Port Clements	14114	\$ 3,221.96	8629
02/21/2020	Xerox Canada Ltd.	14115	\$ 161.22	8629
02/21/2020	Josina Davis	14116	\$ 113.56	8629
02/21/2020	Gudangaay Tlaats'gaa Naay IN Trust	14117	\$ 250.00	8629
02/21/2020	Allison Kozak	14118	\$ 21.27	8629
02/21/2020	Emily O'Gorman	14119	\$ 168.83	8629
02/21/2020	Tahayghen Principal's IN Trust	14120	\$ 500.00	8629
02/21/2020	Sandra Thomson	14121	\$ 37.00	8629
02/21/2020	Joanne Yovanovich	14122	\$ 579.37	8629
02/27/2020	Apple Canada Inc. C3120	14123	\$ 1,556.58	8634
02/27/2020	Craven Huston Powers Architects	14124	\$ 1,995.00	8634
02/27/2020	Esc Automation Inc.	14125	\$ 742.61	8634
02/27/2020	Fast Fuel Limited Partnership	14126	\$ 508.00	8634
02/27/2020	Family Services Of Greater Vancouver	14127	\$ 3,452.40	8634
02/27/2020	Haida Gwaii Consumers Co-operative	14128	\$ 2,012.44	8634
02/27/2020	Indigo Books & Music Inc.	14129	\$ 350.79	8634
02/27/2020	Monk Office Supply LTD.	14130	\$ 689.69	8634
02/27/2020	North Coast Regional District	14131	\$ 20.00	8634
02/27/2020	Sandspit Community Society	14132	\$ 745.50	8634

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF FEBRUARY 29, 2020

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
02/27/2020	Schoolhouse Publications Inc.	14133	\$ 105.32	8634
02/27/2020	Tlc Automotive Services LTD.	14134	\$ 40.57	8634
02/27/2020	Xerox Canada Ltd.	14135	\$ 145.74	8634
02/27/2020	Agnes L Mathers Principal's In Trust	14136	\$ 79.20	8634
02/27/2020	Amanda Bedard	14137	\$ 322.15	8634
02/27/2020	Christine Cunningham	14138	\$ 178.63	8634
02/27/2020	Tawni-Marie Davidson	14139	\$ 828.44	8634
02/27/2020	Josina Davis	14140	\$ 27.37	8634
02/27/2020	Lorrie Joron	14141	\$ 100.00	8634
02/27/2020	Warren McIntyre	14142	\$ 64.90	8634
02/27/2020	Helen McPhee	14143	\$ 50.00	8634
02/27/2020	Emily O'Gorman	14144	\$ 9.20	8634
02/27/2020	Kieran Wake	14145	\$ 198.00	8634
02/27/2020	BC Principals & Vice Principals' Association	14146	\$ 1,942.56	8636
02/27/2020	BC Teachers' Federation	14147	\$ 11,911.12	8636
02/27/2020	BC Teachers' Federation	14148	\$ 12,277.15	8636
02/27/2020	CUPE - Local 2020	14149	\$ 8,028.80	8636
02/27/2020	Haida Gwaii Teachers' Association	14150	\$ 4,642.58	8636
02/27/2020	Haida Gwaii PVPA Association	14151	\$ 646.78	8636
02/27/2020	Industrial Alliance	14152	\$ 64.74	8636
02/27/2020	Morneau Shepell Ltd.	14153	\$ 4,405.93	8636
02/27/2020	Pacific Blue Cross	14154	\$ 1,672.00	8636
02/27/2020	Pebt, IN Trust	14155	\$ 11,571.98	8636
02/27/2020	SSQ INSURANCE COMPANY	14156	\$ 89.40	8636
02/27/2020	Administrative Officers Pro D	14157	\$ 3,600.00	8636
02/27/2020	Canadian Western Trust	14158	\$ 9,010.16	8636
02/27/2020	Joint Professional Development	14159	\$ 5,604.59	8636
02/28/2020	Robert Hadcock	14079	\$ 2,176.67	8620
02/28/2020	WEIGUM, Shirley	14089	\$ 1,827.00	8620
TOTALS			\$ 381,939.88	

SCHOOL DISTRICT NO. 50 Haida Gwaii
QUICK PAY REGISTER AS OF FEBRUARY 29, 2020

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
822222	02/07/20	Canada Customs And Revenue	\$ 78,500.20
822704	02/07/20	Canada Customs And Revenue	\$ 72,120.25
311772	02/07/20	Teachers' Pension Plan	\$ 2,617.43
311771	02/07/20	Municipal Pension Plan	\$ 15,722.84
838395	02/14/20	Minister of Finance	\$ 26,608.62
833842	02/14/20	Canada Customs And Revenue	\$ 1,955.92
813225	02/14/20	Canada Customs And Revenue	\$ 5,621.48
631213	02/14/20	Canada Customs And Revenue	\$ 1,685.50
313659	02/14/20	Teachers' Pension Plan	\$ 92,285.66
313228	02/14/20	Teachers' Pension Plan	\$ 2,119.44
313226	02/14/20	Municipal Pension Plan	\$ 15,657.51
313658	02/14/20	Municipal Pension Plan	\$ 5,296.19
871592	02/25/20	Pacific Blue Cross	\$ 10,969.50
806615	02/25/20	Canada Customs And Revenue	\$ 39,768.00
806120	02/25/20	Canada Customs And Revenue	\$ 5,160.00
840257	02/25/20	Canada Customs And Revenue	\$ 23,169.75
871671	02/25/20	Pacific Blue Cross	\$ 4,379.90
871391	02/28/20	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 404,120.19

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

April 28, 2020

AGENDA ITEM:

Finance Voucher March 31, 2020

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	March 31, 2020	\$148,885.06	
ePayments	March 31, 2020	\$239,240.36	
Quick Pays	March 31, 2020	\$377,269.02	
TOTAL Accounts Payable.....	March 31, 2020		\$765,394.44
Teachers	13-Mar	\$75,420.00	
AO/Exempt	13-Mar	\$35,300.00	
Teachers	31-Mar	\$108,998.20	
AO/Exempt	31-Mar	\$47,463.20	\$267,181.40
CUPE	14-Mar	\$55,349.62	
Casuals	14-Mar	\$25,956.34	
TOC's	14-Mar	\$16,110.99	
CUPE	28-Mar	\$17,119.93	
Casuals	28-Mar	\$7,980.45	
TOC's	28-Mar	\$0.00	
			\$122,517.33
TOTAL Payroll.....	March 31, 2020		\$389,698.73
TOTAL A/P and Payroll			<u>\$1,155,093.17</u>

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,155,093.17** for the month of **March**

**SCHOOL DISTRICT NO. 50 HAIDA GWAI
CHEQUE REGISTER AS OF MARCH 31, 2020**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
58731	03/05/2020	BC Hydro And Power Authority	\$ 39.97
58732	03/05/2020	City Centre Stores LTD.	\$ 274.21
58733	03/05/2020	North Beach Surf Shop	\$ 358.40
58734	03/05/2020	Michelle Prouty	\$ 150.69
58735	03/05/2020	Deborah Rowe	\$ 1,625.00
58736	03/05/2020	Skidegate Inlet Construction	\$ 7,094.92
58737	03/05/2020	Staples Desjardins Card Servic	\$ 460.32
58738	03/05/2020	Super Valu Store No. 43	\$ 161.87
58739	03/05/2020	Tricon Truss & Millwork Ltd.	\$ 16,145.92
58740	03/05/2020	Westpoint Automotive	\$ 152.51
58741	03/12/2020	CDW Canada Corp.	\$ 822.48
58742	03/12/2020	City Centre Stores LTD.	\$ 228.69
58743	03/12/2020	Shelley Crack	\$ 36.93
58744	03/12/2020	Christine Fraser	\$ 541.27
58745	03/12/2020	I.J. Rugman Floor Coverings	\$ 225.05
58746	03/12/2020	Isabel Creek Store	\$ 96.40
58747	03/12/2020	Odin Books	\$ 688.38
58748	03/12/2020	Super Valu Store No. 43	\$ 152.08
58749	03/12/2020	Petty Cash	\$ 288.65
58750	03/19/2020	JAMF Software, LLC	\$ 35.00
58751	03/19/2020	Quality Saw & Knife Ltd.	\$ 189.07
58752	03/19/2020	Queen B's Cafe	\$ 127.58
58753	03/19/2020	Receiver General	\$ 7,482.78
58754	03/19/2020	Super Valu Store No. 43	\$ 744.33
58755	03/26/2020	Aaron Goetzinger Ltd.	\$ 1,055.25
58756	03/26/2020	Allpoints Fire Protection Ltd.	\$ 11,780.48
58757	03/26/2020	BC Hydro & Power Authority	\$ 11,924.96
58758	03/26/2020	CDW Canada Corp.	\$ 796.62
58759	03/26/2020	David Nairne & Associates LTD.	\$ 1,785.00
58760	03/26/2020	Christine Fraser	\$ 565.56
58761	03/26/2020	I.J. Rugman Floor Coverings	\$ 7,173.78
58762	03/26/2020	Kone Inc.	\$ 2,190.03
58763	03/26/2020	Masset in Motion	\$ 50,000.00
58764	03/26/2020	Rachael Pinsky	\$ 105.00
58765	03/26/2020	Tricon Truss & Millwork Ltd.	\$ 23,322.88
58766	03/26/2020	Zonar Systems	\$ 63.00
Totals			\$ 148,885.06

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF March 31, 2020

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
03/05/2020	Artstarts IN Schools	14160	\$ 6,270.00	8641
03/05/2020	Bayview Market	14161	\$ 350.00	8641
03/05/2020	Big Red Enterprises LTD.	14162	\$ 2,155.41	8641
03/05/2020	L.I.G Foods Ltd-dba Causeway Masset	14163	\$ 177.64	8641
03/05/2020	Craven Huston Powers Architects	14164	\$ 5,085.36	8641
03/05/2020	EMCO Corporation	14165	\$ 1,416.87	8641
03/05/2020	Esc Automation Inc.	14166	\$ 129.15	8641
03/05/2020	Fast Fuel Limited Partnership	14167	\$ 767.46	8641
03/05/2020	First Truck Center Vancouver	14168	\$ 3,750.70	8641
03/05/2020	Gwaii Taxi & Tours	14169	\$ 289.80	8641
03/05/2020	Haida Gwaii Consumers Co-operative	14170	\$ 810.74	8641
03/05/2020	North Arm Transportation LTD.	14171	\$ 2,715.89	8641
03/05/2020	North Coast Regional District	14172	\$ 45.00	8641
03/05/2020	Charleen O'Brien	14173	\$ 475.00	8641
03/05/2020	Rootham Services Group Incl	14174	\$ 1,171.28	8641
03/05/2020	School Specialty Canada	14175	\$ 425.35	8641
03/05/2020	Tlc Automotive Services LTD.	14176	\$ 87.23	8641
03/05/2020	Xerox Canada Ltd.	14177	\$ 611.17	8641
03/05/2020	Tawni-Marie Davidson	14178	\$ 197.46	8641
03/05/2020	Sheri Disney	14179	\$ 22.00	8641
03/05/2020	Sarah Finnie	14180	\$ 325.54	8641
03/05/2020	Kimberley Forbes	14181	\$ 28.60	8641
03/05/2020	GidGalang Kuuyas Naay PIT	14182	\$ 1,400.00	8641
03/05/2020	Debi Laughlin	14183	\$ 300.30	8641
03/05/2020	Lao Peerless	14184	\$ 309.10	8641
03/05/2020	Sophie Peerless	14185	\$ 38.36	8641
03/05/2020	Port Clements School Principal's In Trust	14186	\$ 850.44	8641
03/05/2020	Sk'aadgaa Naay Elementary School PIT	14187	\$ 50.00	8641
03/05/2020	Joanne Yovanovich	14188	\$ 422.06	8641
03/12/2020	Aaron-Mark Services	14189	\$ 1,697.42	8646
03/12/2020	Air Liquide Canada Inc.	14190	\$ 160.61	8646
03/12/2020	BC School Sports	14191	\$ 100.00	8646
03/12/2020	CUPE - Local 2020	14192	\$ 2,330.54	8646
03/12/2020	E.B. Horsman & Son	14193	\$ 1,458.21	8646
03/12/2020	Fast Fuel Limited Partnership	14194	\$ 436.73	8646
03/12/2020	Family Services Of Greater Vancouver	14195	\$ 4,350.93	8646
03/12/2020	Haida Gwaii Consumers Co-operative	14197	\$ 2,165.64	8646
03/12/2020	North Coast Supply Co. LTD.	14198	\$ 89.81	8646
03/12/2020	Sandspit Community Society	14199	\$ 6,414.45	8646
03/12/2020	Skyline Athletics	14200	\$ 714.33	8646
03/12/2020	Spectrum Educational Supplies LTD.	14201	\$ 364.57	8646
03/12/2020	Telus Communications (Bc) Inc.	14202	\$ 1,794.50	8646
03/12/2020	Tlc Automotive Services LTD.	14203	\$ 68.80	8646
03/12/2020	Uline	14204	\$ 1,283.60	8646

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF March 31, 2020

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
03/12/2020	Village Of Masset	14205	\$ 425.00	8646
03/12/2020	Xerox Canada Ltd.	14207	\$ 1,935.85	8646
03/12/2020	Maureen Benoit	14208	\$ 104.03	8646
03/12/2020	Reginald Davidson	14209	\$ 228.63	8646
03/12/2020	Steven Goffic	14210	\$ 377.94	8646
03/12/2020	Andre Johnstone	14211	\$ 80.00	8646
03/12/2020	Ian J. Keir	14212	\$ 922.17	8646
03/12/2020	R. David McLean	14213	\$ 23.08	8646
03/12/2020	Erin Reid	14214	\$ 3,646.10	8646
03/12/2020	Daniel Schulbeck	14215	\$ 27.48	8646
03/12/2020	Carey Stewart	14216	\$ 346.02	8646
03/12/2020	Tahayghen Principal's IN Trust	14217	\$ 450.00	8646
03/12/2020	Johanne S. Young	14218	\$ 49.50	8646
03/19/2020	Haida Gwaii Consumers Co-operative	14219	\$ 301.38	8648
03/19/2020	Indigo Books & Music Inc.	14220	\$ 316.97	8648
03/19/2020	Xerox Canada Ltd.	14221	\$ 460.03	8648
03/19/2020	Maureen Benoit	14222	\$ 708.40	8648
03/19/2020	Kenneth Evans	14223	\$ 62.70	8648
03/19/2020	_GidGalang Kuuyas Naay Scholarship	14224	\$ 500.00	8648
03/19/2020	Gudangaay Tlaats'gaa Naay IN Trust	14225	\$ 1,499.00	8648
03/19/2020	Allison Kozak	14226	\$ 77.00	8648
03/19/2020	Trisha Nalleweg	14227	\$ 287.50	8648
03/19/2020	Daniel Schulbeck	14228	\$ 126.71	8648
03/19/2020	Kieran Wake	14229	\$ 458.70	8648
03/26/2020	518387 BC Ltd.	14230	\$ 2,903.25	8651
03/26/2020	Bandstra Transportation	14231	\$ 1,652.50	8651
03/26/2020	BC Teachers' Federation	14232	\$ 2,000.00	8651
03/26/2020	Charlotte Island Tires LTD.	14233	\$ 357.57	8651
03/26/2020	Coastal Propane Inc.	14234	\$ 61,198.16	8651
03/26/2020	Driftech Mechanical Services	14235	\$ 156.82	8651
03/26/2020	Fast Fuel Limited Partnership	14236	\$ 1,382.97	8651
03/26/2020	First Truck Center Vancouver	14237	\$ 785.82	8651
03/26/2020	Harris & Company	14238	\$ 372.41	8651
03/26/2020	Hecate 'Junk It'	14239	\$ 534.19	8651
03/26/2020	Lwm Services Inc.	14240	\$ 59,435.46	8651
03/26/2020	North Coast Regional District	14241	\$ 40.00	8651
03/26/2020	Purolator Courier LTD.	14242	\$ 235.01	8651
03/26/2020	Richelieu	14243	\$ 7,353.92	8651
03/26/2020	Rootham Services Group Incl	14244	\$ 24,826.14	8651
03/26/2020	Tlc Automotive Services LTD.	14245	\$ 49.39	8651
03/26/2020	Village Of Port Clements	14246	\$ 2,085.76	8651
03/26/2020	Xerox Canada Ltd.	14247	\$ 540.33	8651
03/26/2020	Tawni-Marie Davidson	14248	\$ 215.25	8651
03/26/2020	Tiffany Lavoie	14249	\$ 1,165.95	8651

SCHOOL DISTRICT NO. 50 HAIDA GWAI
eREGISTER AS OF March 31, 2020

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
03/26/2020	Lao Peerless	14250	\$ 423.55	8651
03/31/2020	Robert Hadcock	14196	\$ 2,176.67	8646
03/31/2020	WEIGUM, Shirley	14206	\$ 1,827.00	8646
TOTALS			\$ 239,240.36	

**SCHOOL DISTRICT NO. 50 Haida Gwaii
QUICK PAY REGISTER AS OF MARCH 31, 2020**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
314848	3-05-20	Municipal Pension Plan	\$ 16,239.27
314842	3-05-20	Teachers' Pension Plan	\$ 2,155.76
871058	3-09-20	Canada Customs And Revenue	\$ 80,050.23
871233	3-09-20	Canada Customs And Revenue	\$ 12,510.88
871932	3-09-20	Canada Customs And Revenue	\$ 24,232.50
874290	3-10-20	Canada Customs And Revenue	\$ 23,001.81
314846	3-12-20	Municipal Pension Plan	\$ 5,331.60
314837	3-12-20	Teachers' Pension Plan	\$ 93,280.75
828967	3-13-20	Canada Customs And Revenue	\$ 6,055.80
871399	3-13-20	Canada Customs And Revenue	\$ 1,685.48
871185	3-13-20	Canada Customs And Revenue	\$ 4,316.65
874757	3-13-20	Canada Customs And Revenue	\$ 6,846.67
831545	3-15-20	Canada Customs And Revenue	\$ 39,648.00
315855	3-19-20	Municipal Pension Plan	\$ 15,058.82
315849	3-19-20	Teachers' Pension Plan	\$ 2,588.51
83112	3-25-20	Canada Customs And Revenue	\$ 4,640.00
864316	3-25-20	Canada Customs And Revenue	\$ 23,644.89
826422	3-30-20	Pacific Blue Cross	\$ 4,379.90
826229	3-30-20	Pacific Blue Cross	\$ 10,969.50
826970	3-30-20	MINISTER OF FINANCE	\$ 150.00
826992	3-31-20	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 377,269.02

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

**TO Shelley Sansome
Secretary-Treasurer**

**FROM Moira Dubasov
Assistant Secretary-Treasurer**

SUBJECT: Teachers Payroll for..... March

DATE 22-Apr-20

Period Ending	Pay Period	Payroll Group	Net Amount
13-Mar	PP#1-3Adv	Teachers	\$ 75,420.00
13-Mar	PP#1-3Adv	AO/Exempt	\$ 35,300.00
31-Mar	PP#1-3	Teachers	\$ 108,998.20
31-Mar	PP#1-3	AO/Exempt	\$ 47,463.20
Total Net Pay			\$267,181.40

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... March

DATE 22-Apr-20

Period Ending	Pay Period	Payroll Group	Net Amount
14-Mar	PP #2-6	CUPE	\$ 55,349.62
14-Mar	PP #2-6	Casuals	\$ 25,956.34
14-Mar	PP #2-6	TOC's	\$ 16,110.99
28-Mar	PP #2-7	CUPE	\$ 17,119.93
28-Mar	PP #2-7	Casuals	\$ 7,980.45
28-Mar	PP #2-7	TOC's	\$ -
Total Net Pay			\$ 122,517.33



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #11.2

Action:	X	Information:	
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	11.2 February & March 2020 Trustee Expenditure Report		
Background/Discussion:			
Recommended Action:			
Motion: THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February and March 2020 Trustee Expenditure Report.			
Presented by: Board Chair			

TRUSTEE EXPENDITURE REPORT

AS OF February 28, 2020

	February	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	5,415.39	43,323.12	64,984.00	21,660.88	67%
4-40-20000	370.75	2,927.09	4,372.00	1,444.91	67%
4-40-31200		42,403.54	42,404.00	0.46	100%
4-40-34000	944.32	22,184.35	32,336.00	10,151.65	69%
4-40-37000		8,014.45	9,185.00	1,170.55	87%
4-40-39000		0.00	1,135.00	1,135.00	0%
4-40-42000		0.00	5,000.00	5,000.00	0%
4-40-42025		627.85		(627.85)	0%
4-40-51000		311.15	1,000.00	688.85	31%
4-40-59000	91.22	91.22		(91.22)	0%

Total	6,821.68	119,882.77	160,416.00	40,533.23	75%
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TRUSTEE EXPENDITURE REPORT

AS OF March 31, 2020

	March	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	5,415.39	48,738.51	64,984.00	16,245.49	75%
4-40-20000	370.76	3,297.85	4,372.00	1,074.15	75%
4-40-31200		42,403.54	42,404.00	0.46	100%
4-40-34000		23,665.18	32,336.00	8,670.82	73%
4-40-37000	1,480.83	8,014.45	9,185.00	1,170.55	87%
4-40-39000		0.00	1,135.00	1,135.00	0%
4-40-42000		0.00	5,000.00	5,000.00	0%
4-40-42025		627.85		(627.85)	0%
4-40-51000		311.15	1,000.00	688.85	31%
4-40-59000		91.22		(91.22)	0%
Total	7,266.98	127,149.75	160,416.00	33,266.25	79%



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM # 11.3

Action:	X	Information:	
Meeting:	Regular Board	Meeting Date:	April 28, 2020
Topic:	2020/21 Capital Bylaw Plan		

Background/Discussion:

Capital Bylaw No. 2020/21-CP-SD50-01: Capital Bylaw Plan 2020/21

Recommended Action:

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the 2020/21 Capital Bylaw Plan 2020/21-CP-SD-01.

Presented by: Human Resources Officer

CAPITAL BYLAW NO. 2020/21-CP-SD50-01
CAPITAL PLAN 2020/21

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 50 (Haida Gwaii) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2020/21 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 05,2020, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 50 (Haida Gwaii) Capital Bylaw No.2020/21-CP-SD50-01

READ A FIRST TIME THE 28th DAY OF April 2020;
READ A SECOND TIME THE 28th DAY OF April 2020;
READ A THIRD TIME, PASSED THE 28th DAY OF April 2020.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 50 (Haida Gwaii) Capital Bylaw No. 2020/21-CP-SD50-01 adopted by the Board the 28th day of April 2020.

Secretary-Treasurer

ANNUAL PROGRAMS FUNDING AGREEMENT

This Annual Programs Funding Agreement dated for reference the 1st day of March 2020, is in effect for the 2020/21 fiscal year period of April 1, 2020 to March 31, 2021.

BETWEEN: Her Majesty the Queen in Right of the Province of British Columbia,
represented by the Minister of Education (the "Ministry")

OF THE FIRST PART

AND: the Board of Education of School District No. 50 (Haida Gwaii) (the "Board")

OF THE SECOND PART.

The parties agree as follows:

1. DEFINITIONS

1.01 In this Agreement, unless the context otherwise requires:

"Agreement" means the Annual Programs Funding Agreement;

"Board" or "Board of Education" means a board of school trustees constituted under the *School Act* [RSBC 1996] c. 412 and any person designated by the Board to act with respect to a provision of this Agreement;

"Business Day" means a day, other than a Saturday or Sunday or Statutory Holiday, on which Provincial government offices are open for normal business in British Columbia;

"Capital Funding Grant" means a funding grant authorized by the Minister of Finance in accordance with section 56.1 of the *Financial Administration Act* [RSBC 1996] c. 138;

"Certificate of Approval" means the Certificate of Approval described in paragraph 3.04;

"Eligible Expenditure(s)" means those expenditure(s) areas more particularly described in paragraph 3.01;

"Event of Force Majeure" means invasion, rebellion, hostilities, sabotage, government regulations or controls, acts of God, strikes, lockouts or labour disputes that are a major disabling event or circumstance in relation to the normal operations of the party concerned as a whole that is beyond the reasonable control of the party directly affected and results in a material delay, interruption or failure by such party in carrying out its duties, covenants or obligations under this Agreement;

"Minister" means the Minister of Education, and includes the Deputy Minister of Education and any person designated by either of them to act with respect to a provision of this Agreement;

"Ministry" means the Ministry of Education of the Province of British Columbia;

"Project" means the project(s) described in paragraph 3.01;

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

"Schools Protection Program" means the risk management program administered and delivered by the Risk Management Branch of the Ministry of Finance in conjunction with the Ministry of Education, and includes the "Schools Protection Program Reference Manual" and all amendments and updates to the program and manual;

"Treasury Board" means the Treasury Board established under the *Financial Administration Act* [RSBC 1996] c. 138.

2. SCHEDULES

2.01 The following Schedule(s) form an integral part of this Annual Programs Funding Agreement:

- A. Communications Protocol Agreement on Capital Projects between the Ministry of Education and School Districts

3. PROVINCIAL FUNDING CONTRIBUTIONS AND OBLIGATIONS

3.01 The Ministry will provide to the Board capital funding to be used for the purposes of the following Project:

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Gidgalang Kuuyas Naay Secondary	SEP - Building Enclosure Upgrades - Roofing replacement	\$500,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Sk'aadgaa Naay Elementary	SEP - Building Enclosure Upgrades - Renewal of SBS Membrane	\$1,000,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

Existing Bus Fleet #	New Bus Type	Amount Funded by Ministry	Next Steps & Timing
New Request	C 76 with 0 wheelchair spaces	\$141,483	This bus provided as per the BCTEA First Nations Student Transportation Plan Agreement. Proceed to ordering the school bus(es) between March 4, 2020 and May 4, 2020 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbc.org

- 3.02 The Ministry will, in no event, provide more than the amount listed above.
- 3.03 The Ministry will provide the capital funding in paragraph 3.01 in the form of a Capital Funding Grant.
- 3.04 Payment of a Capital Funding Grant is subject to the Ministry issuing a Certificate of Approval for the Project in paragraph 3.01 in accordance with Treasury Board policies and directives and to the following conditions:
 - a) in no case may the Board make a draw against funds available under a Certificate of Approval, unless the draw is reimbursement for Eligible Expenditure(s) properly incurred by the Board in connection with the Project;
 - b) the Ministry may modify or withhold a Capital Funding Grant and applicable Certificate of Approval, or any portion thereof, in the event the Board fails to observe, perform and comply with any provision of this Agreement or if, in the opinion of the Ministry, there has been a material change in the Project;
 - c) the Board will comply with all applicable policies and directives of the Treasury Board respecting Capital Funding Grants.
- 3.05 Notwithstanding any other provision of this Agreement, the payment of funds by the Ministry to the Board, pursuant to this Agreement, is subject to the provisions of the *Financial Administration Act* ("the Act"), which makes that payment obligation subject to:
 - a) there being sufficient monies available in an appropriation, as defined in the Act, to enable the Ministry, in any fiscal year or part thereof when any payment of money by the Ministry to the Board falls due pursuant to this Agreement, to make that payment;

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

- b) Treasury Board, as defined in the Act, not having controlled or limited, pursuant to the Act, expenditure(s) under any appropriation referred to in this subparagraph a).

4. BOARD OBLIGATIONS

4.01 The Board will:

- a) carry out the Project in a manner that ensures:
 - i) delivery within budget;
 - ii) completion by March 31, 2021;
 - iii) scope details are fully met upon completion;
 - iv) accrued cost-savings realized from completed capital projects as approved in this Agreement are reported to the Ministry and transferred into the school district's Minister-Restricted Capital account, unless otherwise agreed to in writing by the Ministry.
- b) comply with all policies and best practices related to Capital Project Procurement, as documented in the Capital Asset Management Framework and Capital Procurement Checklist published by the Ministry of Finance;
- c) procure the Project in accordance with the Capital Asset Management Framework;
- d) include in any contracts all standard insurance and indemnification clauses required by the Schools Protection Program;
- e) all communication related to the Capital Project conforms to the "Communications Protocol Agreement on Capital Projects between the Ministry of Education and School Districts" (provided as Schedule A). Note this protocol may be amended from time to time by the Ministry, with the most current version of the protocol being used.

4.02 Provide written notice to the Ministry of Education immediately upon completion of each Project. (Note: the Ministry will be following up with school districts regarding delayed and/or incomplete projects in early January, at which time the Ministry may choose to reallocate associated funds depending on the status of the Project).

4.03 At the request of the Ministry, prepare additional reports relating to the Project.

4.04 Notify the Ministry immediately, in writing, should any Event of Force Majeure arise that could materially affect the scope, costs or schedule of the Project.

4.05 Indemnify and save harmless the Province of British Columbia and its employees and agents from and against any losses, claims, damages, actions, causes of action, costs and expenses that the Province of British Columbia or any of its employees or agents may sustain, incur, suffer or be put to at any time, either before or after this agreement ends, which are based upon, arise out of or occur, directly or indirectly, by reason of, any act or

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

omission by the Board or by any of its agents, employees, officers, directors, or contractors with respect to the Project.

- 4.06 Purchase school buses through the Request for Standing Offer (RFSO) portal available through the Association of School Transportation Services of BC (ASTSBC).
- 4.07 Reserve two (2) percent of the Total Funding amount provided under the Bus Acquisition Program in paragraph 3.01 as fee payment for ASTSBC's administration services. The ASTSBC will invoice the Board once buses have been ordered. This fee is included in the Capital Funding Grant and is not an additional cost to the Board.

5. EVENT OF FORCE MAJEURE

5.01 In the Event of Force Majeure:

- a) the Board will immediately notify the Ministry, in writing, describing the Event of Force Majeure.
- b) within five (5) Business Days of being notified of the Event of Force Majeure, the Ministry will communicate with the Board to explore what steps are to be taken to mitigate the Event of Force Majeure, determine an appropriate course of action, and establish an estimated cost related to the Event of Force Majeure.
- c) the course of action must be agreed to by the Ministry and the Board.
- d) either party may request the assistance of an independent cost consultant appointed by mutual agreement of the parties.
- e) the Ministry will not approve any expenditure(s) incurred prior to the agreed course of action unless the costs were demonstrably incurred for the preservation of life and/or safety.

6. PUBLIC ANNOUNCEMENTS

- 6.01 Any public announcement relating to the Project will be in accordance with the "Communications Protocol Agreement on Capital Projects between the Ministry of Education and School Districts" (provided as Schedule A).

7. NOTICE

- 7.01 Any notice or communication required or permitted to be given under this Agreement will be in writing and will be considered to have been sufficiently given if delivered by hand or electronic transmission to the physical address or electronic mail address of each party set out below:

- a) if to the Board:

School District No. 50 (Haida Gwaii)

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

PO Box 69, Queen Charlotte City, BC V0T 1S0
Attention: Moira Dubasov, Assistant Secretary Treasurer
Email: mdubasov@sd50.bc.ca

b) if to the Ministry:

Ministry of Education
PO Box 9151 Stn Prov Govt, Victoria, BC, V8W 9H1
Attention: Ravnit Aujla
Email: Ravnit.Aujla@gov.bc.ca

7.02 Any such notice or communication will be considered to have been received:

- a) if delivered by hand during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day;
- b) if sent by electronic transmission during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day, provided that:
 - i) the receiving party has, by electronic transmission or by hand delivery, acknowledged to the notifying party that it has received such notice; or
 - ii) within twenty-four (24) hours after sending the notice, the notifying party has also sent a copy of such notice to the receiving party by hand delivery.

7.03 Delivery by mail will not be considered timely notice under this Agreement.

7.04 In the event a contact name changes for either the Ministry or for the Board, then parties must be notified within five (5) Business Days.

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

IN WITNESS WHEREOF the parties have executed this Agreement, in duplicate, as of the day and year first above written.

SIGNED on behalf of Her Majesty the Queen)
in Right of the Province of British Columbia)
by a duly authorized designate of the)
Minister of Education)

Authorized Signatory (For the Minister of Education)

Name (Print)

Title

Date Signed (Month/Day/Year)

SIGNED on behalf of the Board)
of Education of School District)
No. 50 (Haida Gwaii) by its duly)
authorized signatories)

Signatory (Secretary Treasurer)

Name (Print)

Date Signed (Month/Day/Year)

SCHEDULE A

**COMMUNICATIONS PROTOCOL AGREEMENT ON CAPITAL PROJECTS BETWEEN THE
MINISTRY OF EDUCATION AND SCHOOL DISTRICTS**

PROJECT AGREEMENT STAGE

News Release

After the Minister or designate signs a funding agreement with the school district for a capital project the Ministry of Education may issue a news release. In all such news releases, the school district may have a quote from a designated representative.

Signage

All construction projects approved in the Ministry of Education's Capital Plan must be identified by a construction sign prominently displayed at the site. Signs must conform to Government of B.C.'s Infrastructure Sign Specifications and be produced by Government Communications and Public Engagement (GCPE) graphics department. In addition to the BC logo, school districts and other funding partners will be identified with their logos on signage. They are to be installed as soon as possible after announcement of the project, and amended to include the amount of investment and date of completion after award of the construction contract and preferably before the start of work. The signs are to remain on the site until the work is completed and after any completion ceremonies where applicable. A digital picture of the sign is to be sent to GCPE after it has been installed. Cost of the sign is to be funded from the approved construction budget. School districts are responsible for installing the signs. Sign design and installation steps are included in the Ministry of Education's School Construction Project Sign Protocol.

GROUNDBREAKING STAGE

Public Announcements, Official Events or Ceremonies

An official ceremony may be held to commemorate the ground-breaking for a project. No public announcement of a project under this protocol shall be made by either party without the prior consent of the other party.

The Ministry of Education shall receive **at least four (4) weeks' notice** of any proposed public announcement or official ceremony related to the ground-breaking for a capital project. The Provincial Minister or designated representative shall participate in such announcements or ceremonies, to take place at a mutually agreed upon date and location.

The parties shall co-operate in the organization of announcements or ceremonies. Messages and public statements for such events should be mutually agreed upon.

News Release

On the day of a ground-breaking ceremony the Ministry of Education may issue a news release. In all such news releases, the school district may have a quote from a designated representative.

OFFICIAL OPENING STAGE

Public Announcements, Official Events or Ceremonies

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

A ceremony may be held to commemorate the official opening of a project. No public announcement of a project under this protocol shall be made by either party without the prior consent of the other party.

The Ministry of Education shall receive **at least six (6) weeks' notice** of any proposed public announcement or official ceremony related to the opening of a capital project. The Provincial Minister or designated representative shall participate in such announcements or ceremonies, to take place at a mutually agreed date and location.

The parties shall co-operate in the organization of announcements or ceremonies. Messages and public statements for such events should be mutually agreed upon.

News Release

On the day of an official opening ceremony, the Ministry of Education may issue a news release. In all such news releases, the school district may have a quote from a designated representative.

Plaques

The Ministry of Education may request the district provide and install, upon completion of major capital projects, a plaque bearing an appropriate inscription. The design, wording and specifications of such plaques must be approved by the Ministry of Education. Cost of the plaque is to be funded from the approved construction budget.

SCHOOL CONSTRUCTION PROJECT SIGN PROTOCOL

All construction projects approved in the Ministry of Education's Capital Plan must be identified by a construction sign prominently displayed at the site. Signs must conform to Government of B.C.'s Infrastructure Sign Specifications and be produced by Government Communications and Public Engagement (GCPE) graphics department. In addition to the BC logo, school districts and other funding partners will be identified with their logos on signage. Sign production must only be handled by Queens Printer.

Signs are to be installed as soon as possible after announcement of the project, and amended to include the amount of investment and date of completion after award of the construction contract and preferably before the start of work. The signs are to remain on the site until the work is completed and after any completion ceremonies where applicable.

A digital picture of the sign is to be sent to GCPE after it has been installed. Cost of the sign is to be funded from the approved construction budget. These are the standard small sign size: 1951 mm x 1220 mm (C035_u_1951x1220). The school districts are responsible for installing the signs.

The steps from design to installation are as follows:

1. Project is announced;

2020/21 Annual Programs Funding Agreement for School District No. 50 (Haida Gwaii)

2. Government Communications and Public Engagement (GCPE) will have their graphics department create a construction sign;
3. The GCPE graphics department will create and send the approved file to Queens Printer for print production;
4. Queens Printer will notify GCPE when the sign is ready;
5. GCPE will notify the district when the sign is ready to be ordered and provide them with the online requisition form: <http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx> ;
6. The school district orders, pays and arranges for the sign to be installed. (signs are to be post mounted in a visible location);
7. District will notify GCPE when the sign is installed and send photo as confirmation.



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 11.4</u>			
Action:		Information:	X
Meeting:	Regular Board	Meeting Date:	April 28, 2020
Topic:	Budget Planning		
Background/Discussion: Responses from 2020-21 Budget Planning Public Consultation Meetings and On-Line Survey.			
Recommended Action: Information			
Presented by: Human Resources Officer			

2020-2021 Budget Planning Public Consultation Feedback – March 2020

1. Are there any programs, services, activities or district initiatives we should maintain as a high priority as we develop the budget?
 - Specialized training for Education Assistants
 - Counselling services
 - Swimming pool
 - Certified Youth counsellors targeting kids who need it
 - Outdoor and life skills
 - Outdoor Education
 - Mental Health classes
 - Youth Counsellor
 - Qualified Counsellors
 - Counsellors
 - EAs in classrooms
 - Proper grade divisions in classrooms
 - More Haida cultural activities, hosting feasts, etc...
 - Counselling emotional/social support for students who need
 - Counselling services for all students
 - Have classes outside
 - Community groups sharing facilities
 - Adult education, community groups sharing facilities, gym and weight room
 - Adult GED programs
 - The current low student to teacher ratios
 - Lunch program
 - Financially support extra-curricular sporting / cultural / student activities
 - Mental health services for both students and for staff
 - Increasing EAs in all classrooms. Our schools have a high number of multi-grade classrooms and our students and teachers need MORE support.
 - Counseling is important as well academics and skills re planning 10. Keep the money in the classroom for the students.
 - IT
 - Low student to teacher ratios
 - Understanding how we lose high school students to other districts is vital to understanding how to improve the offerings in the high schools...
 - i. There must be robust ways of supporting students getting university prep courses, despite low enrollment numbers. Without those options, we will certainly lose students to other districts where they will have to go to access these courses.
 - ii. Shop - it is a shame we have no shop program at GKN. Beautiful facility just sitting there, underutilized. Get it up and running, please!
 - iii. Sports - competitive sports in high school is really important for many kids, including ours. Having limited sports options will drive kids away
 - Outdoor education
 - High quality academics

- Sports - find ways to make these happen reliance is on teacher volunteers; can we encourage more community volunteers can we compensate teachers in some way for large amounts of volunteer time?
- Counselling
- Stronger support for the E-bus/Alternate education program ... this program has been almost abandoned. There is a responsibility to offer a different learning situation for our students who feel "the bricks and mortar" model doesn't work for them.
- ELL/ESL program needs considerable expansion ... there will be at least 15 students whose first language is not English next year.
- Full time counselling, more outdoor education for everyone daily, hot lunch program
- Language and music and arts programs including guest programs.
- Sports, extracurricular activities, school trips

2. Are there any programs, services, activities or district initiatives you would like us to consider adding as we develop the budget?

- Experiential learning that is volunteering for agencies outside school (i.e. looking after elders)
- Gymnastics
- Food coordinators and local traditional food in programs
- Hands-on food activities
- Outdoors: gardening, outdoor adventures, hiking, survival
- A qualified counsellor in every school, all day long
- More Gymnastics
- Music, Art with local mentors
- Filtered water for refillable bottles water fountains
- Music, Art
- Choir and Band (Music Teacher)
- Music class
- Primary/Elementary, Middle School, High School
- Extending hours for public use of weight room (just a thought)
- Reducing 3-4 split grade classrooms to single to 2 grade splits
- Ensuring ALL staff have opportunities to learn Haida words or phrases to use in their classroom
- Offering counseling services in every school all day long
- Covering sports and outdoor education costs
- Supporting a recycling or composting program in all schools (ie less garbage bags!! etc)
- Hiring knowledgeable agencies to offer programs and visit schools where services are lacking
- All the schools should have full time lunch programs that can be paid for by parents. I would be willing to pay quite a bit for the ease of not having to worry about it! Also maybe building a cafeteria in the school
- Relief support to the extracurricular sporting coaches (teachers) who work at other schools/entities - going without pay to take high school kids off island to participate in sporting events.
- Mental health services for both students and for staff
- Outdoor Ed, hot lunch... even soup a few times a week.

- Alternate gym class as active is important for health. Keep gym classes or alternate all year round.
- Coding opportunities for children
Bussing access for field trips- have the bus drivers work full time to allow for field trips to be booked anytime
- Distance learning is important and under-resourced.
- High school sports
- More STEM - particularly coding and computer literacy. Web-design.
- A course that provides real life skills: regarding jobs, wages, budgeting with life bills such as rent, hydro, gas, phone groceries, dental, etc.
- More choices for credit classes
- Better options or plans for funding for students to attend school ski trips and sports trips
- More music and theatre
- Better support for district learning center and Distance courses so students can access more options in a supported way
- Trauma informed schools
- South end water bottle/water fountains (no more mouth fountains)
- Update smart phone/hand held device policy
- Before school/after school care in the district
- Haida names for Agnes L. Mathers, Port Clements school
- LED lights
- Play first, then lunch in elementary, nutritional break in high school
- More qualified EA's
- More wellness days for all district children and staff
- Bring back volunteers (rarely see ANY community volunteers in high school, builds relationships, helps with fostering connections to people, other than their device)
- Hot lunch every day from high school home ec/cafeteria class (utilize the classroom to help feed the school)
- French Immersion for elementary school.
- Music, art, industrial arts or shop class, regular school sports programs, off-island travel, social media awareness, guest speakers

3. Are there any programs, services, activities or district initiatives you would like us to consider eliminating or reducing as we develop the budget?

- Top staff i.e. exempt at board office
- Board meeting expenses, i.e. food, drinks, water bottles, etc...
- Classes with more than two grades
- Get more staff at after-school programs, so all students can attend
- Less staff at the Board Office, spend more on teachers and students
- Split classes with more than 2 grades
- Do not move school
- PLEASE STOP:
 - using plastic bottles, utensils, plates, Styrofoam, etc at ALL meetings
 - using catering services at ALL meetings
 - increasing the heavy "top-up" staff (IE, board staff where jobs are doubled up, VP/P

time in decreasing enrollment schools, etc) to spend on increasing the classroom resources that are needed

- Replacement for every staff absence may not be necessary - some staff replacement can be streamlined at sites to non-replacement or internal replacement. Principals should be encouraged to do that.
- Vice Principals are not necessary for any of our schools. Pay a smaller allocation for a leadership support role, and do away with "Vice-Principal" title.
- We don't need student support teachers at each site, we need educated professionals - psychologists/ psychiatrists as student mental health support. We spend huge amounts of money on uncertified supports at this higher level that are not benefiting our students - have the "Leadership support role" take on those liaison positions to work with Mental Health professionals or employ a north & a south end professional. Post at 1FTE or you will not get good qualified applicants, and post in May not September!
- Top heavy expenditures at the board level
- VP positions as an increase cost and when both absent still need a Teacher in charge and subs for classes the admin teach in.
- Moresby Camp - have all Island track and field tournament over two to three days.
- Travel by staff, use webinars. Only go if Ministry is covering full cost.
- Food for the public at board meetings
- Reduce, reduce, reduce everywhere.

4. Are there any other efficiency measures or cost-saving ideas we should consider as we develop the budget?

- Single-use plastics ban
- Re-use food, compost
- Transportation costs reductions, short buses
- Do not move school
- Look @ bus transportation, do we need full-sized buses? Can we use vans/smaller buses?
- Recycling, less garbage cans, bags, etc..
- Less face-to-face meetings
- No plastic water bottles
- Recycling plastic bags in school
- Compost
- Board can move into one of the many schools that are under capacity instead of paying to run a separate building
- Buses. Biking, walking, carpooling locally
- Follow through when training bus drivers
- Solar panels for energy conservation
- Shared spaces or classrooms in schools to reduce waste ie lights, garbage, etc
- Offer shared spaces with community organizations to offset empty spaces and help support community members who may also teach students new skills ie Haida artists, weavers, cooks, coaches, etc
- You guys do this every year so I trust that you know what is better ways to do things than me as just a parent and not in the school
- Review staff mileage (some staff are being paid out huge mileage and others are not at all) and off Island travel expenses of exempt staff. Do multiple people need to go on the

same trip - only if there's subsidy or it's paid for by another entity - otherwise limit to one representative off Island to report back. Keep the money on the kids.

- Top heavy expenditures at the board level
- With our student enrollment decreasing each year and ample space in all schools, consider moving the district office into free space at the schools.
- Sub costs and the hardship on students is another cost. Plan with both union reps a meaningful Ministry day with something for everyone or rather, employee group. Cut at the Board office as well.
- Keep on an eye on legal fees
- Perhaps looking at how kids can be part of virtual classrooms within the District so as to not feel so alone and isolated. . For example, the physics students north and south could work together in a bigger virtual classroom, or maybe work with other students at another district.
- Not sure, whatever happened to the Special Advisor? What did the ministry have to say about the large costs to our district? When will this be made public? Are you considering any of the suggestions to eliminate the high overhead or ratio of management to district enrolment?
- Better collaboration between schools - joint programming between Sk'aadga Naay and GKNSS

5. What other information would you like us to know that will help us establish this year's budget?

- Fruit trees and berry bushes
- Do not move school
- Students suffer from mental illness
- Pay non-union members (exempt staff) an hourly rate based on education and training
- Put the money into the KIDS. Our student base allocation in the school based operating budgets - money that goes to the students is shrinking each year regardless of the increase that is coming from the Ministry of Ed. that shouldn't be happening - it should be increasing too.
- I think there is near a mental health crisis in the schools in the North. We NEED qualified on-site counsellors to address this. Students' needs are plentiful /not being met- emotionally...the stress level of the caring adults in the school is at times, off the charts and I see repeated negative, physical manifestations of this.....it's unhealthy.
- Legal fees and other professional feels are high and have been so for the last 6 or so years.. need a healthy workplace. Emails from POPARD, Autism, etc.. could webinars for staff working with kids with exceptionalities be provided, would help. Review bussing, is it saving money?
- There have been a lot of dollars wasted on severance packages. This cannot continue. As long as the Board behaves as it did in the past, this waste will continue as teachers and administrators find themselves unable to work in the environment established under this Board.
- The After School program via Haida Gwaii Recreation needs to be reinstated.
- Our children, no matter what the age, need more play. (outdoor & risk). However, we can make that happen, let's make it happen. We are slowly losing sight and perception to identify expression, let's bring back joy and fun, it's not all desk and curriculum minutes, we are unique and so lucky to live on the traditional territory of the Haida

Nation, let's celebrate the connection to the land and ocean. Keep on doing what you're doing, Haawa.

Other Comments and Concerns:

- At the time of hiring, share the school culture with staff member, special programs, etc.
- Hire Helping teachers/Provide In-service on a regular basis
- More Mentors
- Outdoor Activities on a regular basis: bike hikes, kayaking, paddleboards
- Follow School Plans and Local Educational Agreements
- More events like the Early Learning Forum
- Encourage meaningful Pro-d
- Activities where schools get together, e. g. elementary school sports
- Barriers: communication, transportation
- MMAC: to happen in grade 7, or even every grade and every year (5-12)
- Cultural ambassador to travel through the district.
- Catchment areas would prevent students from attending Haida Immersion
- More grades at ALM
- Exit surveys for students
- Gymnasium (ALM) needs an overhaul, showers, storage, bathrooms, peeling siding
- Board meetings on-line
- More Education Assistants
- Remove rocks in the field
- More Trustee community visits
- Budget should reflect School Plan goals
- Integrate Outdoor Ed., Music and Art into the classroom
- Maintenance on school fields
- Teaching through play and skills from Early Learning courses
- Primary and elementary school specialist teachers
- Mentorship and/or helping teachers for new teachers or teachers with new assignments
- Increased Speech and Language Pathologist hours
- More funding and staffing (Teachers and Clerical) for Distance Learning Program



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 11.5</u>			
Action:		Information:	X
Meeting:	Regular Board	Meeting Date:	April 28, 2020
Topic:	Secretary Treasurer Vacancy		
Background/Discussion: Update on Secretary Treasurer vacancy.			
Recommended Action: Information			
Presented by: Human Resources Officer			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #11.6

Action:	X	Information:	
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	11.6 2020/2021 Calendar		

Background/Discussion:

Recommended Action:

Motion: THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the 2020/2021 Calendar as presented.

Presented by: Board Chair

SCHOOL CALENDAR FORM - GENERAL

For All

School Types Except Distributed Learning Schools

Before completing this form, read the **School Calendar Form Completion Instructions**.

Please note, this Excel form includes six sheets along the bottom of the screen:

- (1) 'Calendar Information' - **REQUIRED** (2)
- 'District and School Information' - **REQUIRED**
- (3) '2020-21 Calendar' - **REQUIRED**
- (4) '2021-22 Calendar' - **OPTIONAL**
- (5) '2022-23 Calendar' - **OPTIONAL** (6) '2020-21 SAMPLE' - **DEMONSTRATION PURPOSES**

CALENDAR INFORMATION

District Contact Information:

Provide a contact person for this calendar submission.

Name:	<input type="text" value="Joanne Yovanovich"/>
Position:	<input type="text" value="Principal of Indigenous Education"/>
Phone:	<input type="text" value="250-559-8471 ext 102"/>
Email:	<input type="text" value="lyovanovich@sd50.bc.ca"/>

Number of Days:

Provide a count of how many 'Days In Session' and 'Days of Instruction' will be provided each school year.

	Days In Session	Days of Instruction
2020-21	<input type="text" value="186"/>	<input type="text" value="179"/>
2021-22	<input type="text"/>	<input type="text"/>
2022-23	<input type="text"/>	<input type="text"/>

Number of Hours of Instruction:

Provide a count of how many 'Hours of Instruction' will be offered each school year (by grade level).

	K	1 to 7	8 to 12
2020-21	<input type="text" value="853"/>	<input type="text" value="878"/>	<input type="text" value="952"/>
2021-22	<input type="text"/>	<input type="text"/>	<input type="text"/>
2022-23	<input type="text"/>	<input type="text"/>	<input type="text"/>

For questions about this form, please call (250) 387-8037.
When complete, submit this form to educ.schoolcalendars@gov.bc.ca



Ministry of Education

SCHOOL CALENDAR FORM - GENERAL

DISTRICT AND SCHOOL INFORMATION

School District:

050 - Haida Gwaii

Select School District from drop-down menu

Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	05050001	Gudangaay Tlaats'gaa Naay	0	No	Yes
2	05050002	Port Clements Elementary	0	Yes	No
3	05050004	Agnes L Mathers Elementary Secondar	0	Yes	No
4	05050008	Tahayghen Elementary	0	Yes	No
5	05050011	Sk'aadgaa Naay Elementary		Yes	No
6	05050012	Gidgalong Kuuyas Naay	0	No	Yes
7					
8					
9					
10					
11					
12					
13					
14					
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39					

SCHOOL CALENDAR FORM - GENERAL

2020/2021 CALENDAR

INSTRUCTIONS: Using the Fill Colour tool, highlight the Non-Instructional days and Vacation Periods with the colours in the legend.

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Instructional
- Non-Instructional
- Vacation Period
- Statutory Holiday

Please Note - Easter Monday and Boxing Day are not observed statutory holidays in British Columbia.

- NOTES (optional):**
- September 7- Labour Day
 - September 8- Schools open
 - September 25- Pro- D Day
 - October 12- Thanksgiving
 - October 23- Provincial Pro- D Day
 - November 1- Ministry Day
 - November 11- Remembrance Day
 - December 20- Pro-D Day
 - December 21- January 1- Winter Break
 - January 4- Schools reopen
 - February 15- Family Day
 - February 26- Pro D Day
 - March 15-26- Spring Break
 - April 2- Good Friday
 - April 5- Easter Monday
 - May 21- Pro D Day
 - May 24- Victoria Day
 - June 30- Administrative Day

- Instructional
- Non-Instructional
- Vacation Period
- Statutory Holiday



Ministry of Education

SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

DISTRICT AND SCHOOL INFORMATION

School District:

050 - Haida Gwaii

Select School District from drop-down menu

Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	05099107	SD 50 Distributed Learning Program	0	No	Yes
2					
3					
4					
5					
6					
7					
8					
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25					

SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

2020/2021 CALENDAR

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
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21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
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MAY						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

■ Days Available for Instruction
 ■ Other Days in session
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of Education



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

MEETING AGENDA ITEM #12.1

Action:		Information:	X
Meeting:	Regular Board Meeting	Meeting Date:	April 28, 2020
Topic:	12.1 Heritage Housing Society		

Background/Discussion:

The Queen Charlotte Heritage Housing Society is seeking a letter of support from School District 50 to add to their funding application to establish an 8 Unit Townhouse complex.

Recommended Action:

Information only – attempt to reach out to this society was taken.

Presented by: Superintendent