

MINUTES OF THE REGULAR BOARD MEETING HELD ON FEBRUARY 26, 2019 VIA VIDEOCONFERENCE AT THE DISTRICT ADMINISTRATION OFFICE IN DAAJING GIIDS/QUEEN CHARLOTTE , AT GUDANGAAY TLAATS'GAA NAAY SECONDARY IN GAW TLAGEE/MASSET AND VIA GOOGLE MEET.

PRESENT WERE: Roeland Denooij, Chair (via videoconference)
Dana Moraes, Vice Chair
Julia Breese, Trustee
Wilson Brown, Trustee (via videoconference)

ALSO PRESENT: Joanne Yovanovich, Interim Superintendent
Shelley Sansome, Secretary Treasurer
Piet Langstraat, Special Advisor (via videoconference)
Colleen Bradley, Confidential Administrative Assistant / note-taker

MEMBERS OF THE PUBLIC:

Videoconference:

Dave Reynolds
Dejah Busch
Patrike McElvoy
Frieda Davis
Warren Wesley
Donna Wesley
Irene
Pauline Jones
Tara Sjolund

District Admin Office:

Lao Peerless
Linnaea Fyles
Leighann Rodger
Steve Querengesser
Jen Dysart
Leslie Johnson
Tracy Morton
Jason Alsop
Will Bedard

Google Meet:

Tammy Gates
Steve Goffic
Kaysha
Jo Brunsten
Ian Keir
Ken Evans
Janet Rigg
Julia Maloney McNab
Catherine Rigg
Jason Thompson

1. ACKNOWLEDGEMENT OF HAIDA TERRITORY

2. CALL TO ORDER

Chairperson Denooij called the meeting to order at 1808 hours.

3. PUBLIC QUESTION PERIOD (10 minutes total)

The Board of Education of School District No. 50 (Haida Gwaii) invite members of the public to address agenda items during the Public Question Period. Members of the public wanted to discuss the following agenda items:

- Article 9.3 Masset School amalgamation.
- Article 9.2 Funding Model Review.
- Superintendent Recruitment

4. APPROVAL OF AGENDA

R19022601 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the agenda as circulated with the following amendments:

9.7 Transportation

10.5.4 Field Trip - Gudangaay Tlaats'gaa Naay Secondary

MOVED: Trustee Breese

SECOND: Trustee Brown

MOTION CARRIED

5. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS

5.1 January 29, 2019 Regular Board meeting minutes

5.2 February 26, 2019 In-Camera Rise and Report

Interim Superintendent of schools reported that student, personnel and property matters were discussed.

R19022602 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the January 29, 2019 minutes with the following revisions:

8.3 2018/2019 Amended Budget, motions R19012926 and R19012927

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

6. REPORT ON ACTION FROM PREVIOUS MEETING

6.1 Special Advisor Report, Piet Langstraat

Special Advisor Langstraat submitted a written report and reiterated his responses to the concerns brought up at the January 29, 2019 Regular Board meeting including hiring practices, Superintendent recruitment, Masset Schools amalgamation and strategic planning framework.

R19022603 THAT the Board of Education of School District No. 50 (Haida Gwaii) direct the Interim Superintendent of Schools to work with Special Advisor, Piet Langstraat, on the application process to the BC Human Rights Tribunal regarding hiring practices.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

R19022604 THAT the Board of Education of School District No. 50 (Haida Gwaii) engage in the strategic planning process with Special Advisor, Piet Langstraat in April or May 2019.

MOVED: Trustee Breese

SECOND: Trustee Brown

MOTION CARRIED

6.2 Policy D.14 Draft Student Discipline – Suspensions

R19022605 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve to circulate the draft Student Discipline - Suspensions policy D.14 to stakeholders for feedback.

MOVED: Trustee Brown

SECOND: Trustee Moraes

MOTION CARRIED

6.3 Policy D.4 Draft Field Trip

R19022606 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve to circulate the draft Field Trip policy D.4 to stakeholders for feedback.

MOVED: Trustee Brown

SECOND: Trustee Julia

MOTION CARRIED

6.4 Communication Strategy

A draft has been created and will be further addressed during the strategic planning sessions.

6.5 Haida Immersion

The Interim Superintendent of Schools has had discussions with school Principals regarding Haida Immersion. This is a big task, with many layers that requires a lot of resources and likely will not be possible to implement by September 2019. This item will be added to as part of Strategic Planning.

R19022607 THAT the Board of Education of School District No. 50 (Haida Gwaii) explore opportunities to develop Haida language teachers' capacity and the creation of resources with an aim to implement a Haida Immersion program in future.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

6.6 Premiere's Award of Excellence

There are no candidates to date.

6.7 Official Languages in Education Program (OLEP)

President of the Council of the Haida Nation, Jason Alsop ,Gaagwiis, requested for a meeting to take place in the near future to discuss the Official Languages in Education Program.

6.8 Amended Budget - 3rd Reading

R19022608 THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that Amended Annual Budget Bylaw 2018/2019 be giving a third and final reading.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

AGAINST: Trustee Brown

6.9 2019/2020 Calendar

R19022609 THAT the Board of Education of School District No. 50 (Haida Gwaii) to circulate the 2019/2020 Calendar as presented for public feedback.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

6.10 Agnes L. Mathers Parent Advisory Council Letter

The Interim Superintendent of Schools reported that she has responded to the letter which was included in the Board meeting package.

7. DELEGATIONS/PRESENTATIONS

8. CHAIRPERSON REPORT

Chairperson Denooij reported that he attended the BC School Trustees' Association Provincial Council meetings that included a focus on the Funding Model Review. He attended a combined conference with the Ministry of Education Partnership meeting, as well as the Parent Advisory Council meeting at Gidgalang Kuuyas Naay Secondary and the Early Learning Forum at Sk'aadgaa Naay Elementary. Trustees Breese and Moraes have been working on the draft communication strategy. Trustee Moraes also participated in the Haida Education Council meeting, meetings with Special Advisor Langstraat, and attended the Early Learning Forum. Trustee Breese attended a meeting with Haida Gwaii Teachers' Association regarding negotiations.

9. STRATEGIC AND POLICY ISSUES

9.1 Truth and Reconciliation Commission

9.1.1 BC School Trustees' Association Indigenous Education Committee

9.2 Funding Model Review

BC School Trustees' Association is looking at a new funding model and is seeking input from all Boards. Three areas of focus are: equity of educational opportunities, accountability for use of funding and financial management.

9.3 Masset Schools Amalgamation

Special Advisor Langstraat and the Interim Superintendent of Schools will conduct consultations regarding the amalgamation.

9.4 First Nation Student Transportation Plan

The Secretary Treasurer stated that this is a part of the BC Tripartite Agreement. Currently, a number of school districts do not provide transportation to on-reserve students. School District 50 does, but will look at providing transportation for afterschool initiatives and has discussed increasing the number of bus stops and will be work with both Band Councils.

9.5 Chief Election Officer Appointment

The Secretary Treasurer stated that the School Act gives 30 days from the date of resignation to elect a Chief Election Officer.

R19022610 THAT the Board of Education of School District No. 50 (Haida Gwaii) appoint Duncan White as Chief Election Officer.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

9.6 Motion Tracking

R19022611 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve to activate the online program to track the approved motions of the Regular Board meetings.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

9.7 Transportation

Trustee Breese expressed concern that some elementary students from Port Clements spend up to 4 hours on the school bus as buses do not run to Port Clements Elementary School. It was thought that there was funding available for parents to drive their children to school however, funding is not available.

R19022612 THAT the Board of Education of School District No. 50 (Haida Gwaii) review the Transportation policy.

MOVED: Trustee Moraes

SECOND: Trustee Breese

MOTION CARRIED

10. OPERATIONAL ISSUES

10.1 February 2019 Finance Vouchers

R19022613 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the February 2019 Financial Vouchers.

MOVED: Trustee Brown

SECOND: Trustee Breese

MOTION CARRIED

10.2 January 2019 Trustee Expenditure Report

R19022614 THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the January 2019 Trustee Expenditure Report.

MOVED: Trustee Brown

SECOND: Trustee Moraes

MOTION CARRIED

10.3 Tahayghen Elementary School Playground

Information was included in the Board meeting package. More consultations will happen before installment.

R19022615 THAT the Board of Education of School District No. 50 (Haida Gwaii) extend the regular meeting past two hours.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

10.4 Seismic Mitigation Program

The Secretary Treasurer stated that the Ministry has a new seismic mitigation program; that contractors will be hired to do assessments at Agnes L Mathers Elementary, Gudangaay Tlaats'gaa Naay Secondary and Port Clements Elementary Schools. There will be an announcement this week from the Ministry regarding funding.

10.5 Field Trip Applications

10.5.1 Gidgalang Kuuyas Naay Secondary – Ski Trip

R19022616 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip for Gidgalang Kuuyas Naay Secondary's ski trip.

MOVED: Trustee Breese

SECOND: Trustee Brown

MOTION CARRIED

ABSTAINED: Trustee Moraes

10.5.2 Agnes L. Mathers Elementary- Swim and Ski Trip

R19022617 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip for Agnes L. Mathers Elementary swim and ski trip.

MOVED: Trustee Breese

SECOND: Trustee Moraes

MOTION CARRIED

10.5.3 Gudangaay Tlaats'gaa Naay Secondary – Post-Secondary Institution Tour

R19022618 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip for Gudangaay Tlaats'gaa Naay Secondary Post-Secondary Institution Tour.

MOVED: Trustee Brown

SECOND: Trustee Breese

MOTION CARRIED

10.5.4 Gudangaay Tlaats'gaa Naay Secondary – Sr. Boys Basketball Provincials
R19022619 THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip for Gudangaay Tlaats'gaa Naay Secondary BC 'A' Senior Boys Basketball Provincials.

MOVED: Trustee Brown

SECOND: Trustee Moraes

MOTION CARRIED

11. CORRESPONDANCE

11.1 BC School Trustees' Association Correspondences

11.1.1 Eligibility for Settlement Services

11.1.2 Changes to the Provincial Graduation Program

11.1.3 Public School Enrolment in B.C.

11.2 BC Canadian Forces Liaison Council

12. QUESTION PERIOD

- Bullying in schools
- Clarification regarding Piet Langstraat's report
- Funding Model Review
- HGTA Collective Agreement, classroom sizes and student support
- School amalgamation budget and feasibility
- Haida Immersion

13. ADJOURNMENT

The meeting adjourned at 2039 hours.

Chairperson

Secretary Treasurer



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

POLICY G.6 Transportation of students - School busses

Date Passed: October 1999

Date Approved: November, 1999

Date Amended: May 22, 2018

Preamble:

Transportation to and from school is the responsibility of parents/guardians. However, the Haida Gwaii School District #50 may provide transportation for students to attend school and other school related functions under certain circumstances as permitted by Sections 83 and 85 of the BC School Act.

Definitions:

- i. **Eligible Rider:** A student who is registered to be bussed to school on a daily basis
- ii. **Courtesy Rider:** a student who may ride the bus on occasion with prior approval

1.0 Provisions of Transportation School Busses:

1.1 Where there are sufficient students to justify the service and where road conditions are suitable for school buses, school bus transportation may be provided for students who:

- i. reside within the School District boundary;
- ii. live a considerable distance from the nearest school.

1.2 If the Board determines that school bus transportation is not practical, transportation assistance may be available as per SD 50 Policy D.3 *Transportation Assistance*.

1.2 Rider Eligibility:

- i. A student must be registered annually as an eligible or courtesy rider in order to ride a school bus.
- ii. A student may be considered to be eligible for transportation to and from school if his or her home address is at least 2.3 km from the school.
- iii. Chaperones (with cleared Vulnerable Sector Checks), for school related special events or field trips are also eligible to ride the bus under the direction of the Principal.



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1.2.1 Students with Special Needs

Students with special needs, are eligible for transportation or transportation assistance regardless of eligibility as approved by the Transportation Supervisor.

2.0 Administrative Procedures

2.1 The Superintendent:

- i. is responsible for all matters pertaining to the transportation of students on busses in our district.
- ii. may place video surveillance equipment and other monitoring devices on busses pending required consultation.
- iii. may reduce the limit in 1.2
- ii. limit where special circumstances apply.
- iii. will inform the board in matters that involve:
 - a. a permanent change to the ridership in the amount of the lowest ridership on a single route,
 - b. a change in the number of busses/routes available
 - c. Board level suspensions of riders

2.2 Courtesy Riders:

- i. Requests for courtesy rider transportation must be made in writing to the Transportation Supervisor
- ii. The criteria for approving courtesy rider requests will be based on:
 - a. Available space
 - b. Age of student
 - c. Distance from the school
 - d. Safety

In the event of long term ill health or temporary handicap, the Transportation Supervisor may determine that the student is eligible to become a regular rider on the bus.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

- iii. Bus schedules, routes, and pick up/drop off locations will not be adjusted for courtesy riders.
- iv. Courtesy ridership is subject to cancellation at any time.

2.3 Bus Routes

2.3.1 Transportation Supervisor:

- i. Is responsible for setting Bus routes
- ii. will review all school bus routes annually to ensure the continued application of the conditions stipulated by this Policy.
- iii. may deem it necessary to change school bus routes during the current school year. Parents or guardians of students who would be affected by the change shall be notified in writing at least two (2) weeks prior to any such change taking effect.
- iv. reviews written applications from parents/guardians who wish to seek an adjustment or an addition to a route based on the following criteria:
 - a. Safety of the students affected
 - b. Cost of providing the service
 - c. The number of students directly affected must be more than four (4)
 - d. Space limitations of the particular bus route
 - e. Implications for other students on the affected route
 - f. Road conditions of proposed route or extension, and,
 - g. Younger students or students with health problems will be given preference over other students

2.3.1 Bus Stops

- i. Except for extra-curricular trips, boarding and disembarking in locations other than a designated bus stop is not permitted.



SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

2.4 Bus Cancellations, Delays or Emergency Situations

The decision to cancel or delay school bus service for reasons such as adverse weather or safety matters, will be made by the Transportation Supervisor or delegate unless there is immediate risk to riders, in which case the driver will act accordingly.

- ii. The Transportation Supervisor will ensure that the Principal of affected schools is notified.
- iii. The Principal will be responsible for notifying parents or student emergency contacts.

2.4.1. In situations where the bus breaks down or where travel during trips becomes unsafe, the following procedures will apply:

- i. The driver will make every effort to ensure the immediate safety of all riders
- ii. The driver will notify the school principal and/or dispatcher
- iii. The principal or designate will notify parents/guardians
- iv. Unless directed otherwise by the driver or emergency responder, students will remain on the bus until such time as it is deemed safe for students to leave the bus.

2.4.2 This information will be included in parent/student handbooks or information packages.

2.5 Rider Conduct

- i. All riders are expected to follow the direction of the driver, as well as District and School Codes of Conduct at all times.
- ii. School Principals or their designates are responsible for addressing any disciplinary issues or investigations into conduct of student riders.
- iii. School Principals may implement disciplinary measures up to and including suspension of riding privileges.

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

April 2, 2019

AGENDA ITEM:

Finance Voucher February 28, 2019

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	February 28, 2019	\$55,595.31	
ePayments	February 28, 2019	\$397,973.08	
Quick Pays	February 28, 2019	\$329,426.43	
TOTAL Accounts Payable..... February 28, 2019			\$782,994.82
Teachers	15-Feb	\$78,700.00	
AO/Exempt	15-Feb	\$29,650.00	
Teachers	28-Feb	\$103,573.07	
AO/Exempt	28-Feb	\$38,323.40	\$250,246.47
CUPE	2-Feb	\$59,019.44	
Casuals	2-Feb	\$21,009.25	
TOC's	2-Feb	\$10,387.99	
CUPE	16-Feb	\$60,833.30	
Casuals	16-Feb	\$21,272.74	
TOC's	16-Feb	\$12,184.00	
			\$184,706.72
TOTAL Payroll..... February 28, 2019			\$434,953.19
TOTAL A/P and Payroll			<u>\$1,217,948.01</u>

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,217,948.01** for the month of February

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF FEBRUARY 28, 2019

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
58186	2/7/2019	Advantage Print & Design	\$ 385.00
58187	2/7/2019	Canada Revenue Agency	\$ 624.06
58188	2/7/2019	City Centre Stores LTD.	\$ 52.77
58189	2/7/2019	Ian Edwards	\$ 4,966.50
58190	2/7/2019	Elephant Cage Coffee Roasters	\$ 68.00
58191	2/7/2019	Emona Sales Ltd.	\$ 9,322.57
58192	2/7/2019	Ernie Gladstone	\$ 115.00
58193	2/7/2019	Great-West Life	\$ 783.37
58194	2/7/2019	Great West Life	\$ 1,026.12
58195	2/7/2019	Jack Litrell Photography	\$ 110.00
58196	2/7/2019	London Life Insurance Company	\$ 628.60
58197	2/7/2019	Sarah Pansino	\$ 72.80
58198	2/7/2019	Marg Parker	\$ 1,170.00
58199	2/7/2019	Denise Russ	\$ 150.00
58200	2/7/2019	Super Valu Store No. 43	\$ 222.26
58201	2/7/2019	The Original Queen B	\$ 175.00
58202	2/7/2019	Westpoint Automotive	\$ 98.26
58203	2/7/2019	Wolseley Canada Inc.	\$ 1,040.50
58204	2/20/2019	City Centre Stores LTD.	\$ 44.82
58205	2/20/2019	Staples Desjardins Card Servic	\$ 108.63
58206	2/20/2019	Super Valu Store No. 43	\$ 108.62
58207	2/20/2019	Shelley Sansome	\$ 289.90
58208	2/28/2019	BC Hydro & Power Authority	\$ 28,155.01
58209	2/28/2019	Northern Haida Gwaii Hospital	\$ 340.00
58210	2/28/2019	Professional Mechanical Ltd.	\$ 4,197.00
58211	2/28/2019	Denise Russ	\$ 64.00
58212	2/28/2019	Super Valu Store No. 43	\$ 785.41
58213	2/28/2019	Westpoint Automotive	\$ 8.11
58214	2/28/2019	Gudangaay Tlaats'gaa Naay Petty Cash	\$ 483.00
TOTALS			\$ 55,595.31

SCHOOL DISTRICT NO. 50
eREGISTER AS OF FEBRUARY 28, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
2/7/2019	Aaron-Mark Services	12680	\$ 18,626.59	8298
2/7/2019	BC Principals & Vice Principals' Association	12681	\$ 647.52	8298
2/7/2019	BC Teachers' Federation	12682	\$ 5,999.38	8298
2/7/2019	BC Teachers' Federation	12683	\$ 5,792.60	8298
2/7/2019	Bcsta Northwest Branch	12684	\$ 300.00	8298
2/7/2019	Big Red Enterprises LTD.	12685	\$ 2,155.41	8298
2/7/2019	Black Press Ltd.	12686	\$ 462.02	8298
2/7/2019	L.I.G Foods Ltd-dba Causeway Masset	12687	\$ 374.38	8298
2/7/2019	N. Harris Computer Corporation	12688	\$ 3,360.00	8298
2/7/2019	Charlotte Island Tires LTD.	12689	\$ 487.62	8298
2/7/2019	CUPE - Local 2020	12690	\$ 2,747.02	8298
2/7/2019	Driftech Mechanical Services	12691	\$ 260.50	8298
2/7/2019	Fast Fuel Limited Partnership	12692	\$ 951.45	8298
2/7/2019	First Truck Center Vancouver	12693	\$ 617.61	8298
2/7/2019	Family Services Of Greater Vancouver	12694	\$ 4,034.48	8298
2/7/2019	Grand & Toy	12695	\$ 109.94	8298
2/7/2019	Gwaii Taxi & Tours	12696	\$ 2,261.70	8298
2/7/2019	Haida Gwaii Consumers Co-operative	12698	\$ 1,535.03	8298
2/7/2019	Haida Gwaii Recreation Commission	12699	\$ 1,020.00	8298
2/7/2019	Haida Gwaii Teachers' Association	12700	\$ 2,314.73	8298
2/7/2019	Haida Gwaii PVPA Association	12701	\$ 199.79	8298
2/7/2019	Industrial Alliance	12702	\$ 64.74	8298
2/7/2019	Insight Canada Inc.	12703	\$ 316.65	8298
2/7/2019	Interior Turf Equipment	12704	\$ 752.80	8298
2/7/2019	Morneau Shepell Ltd.	12705	\$ 1,336.46	8298
2/7/2019	Northern Industrial Sales	12706	\$ 122.98	8298
2/7/2019	Ocean Dry Ent. Ltd Saanich Plumbing	12707	\$ 1,252.74	8298
2/7/2019	Powerschool Canada ULC	12708	\$ 1,462.55	8298
2/7/2019	Purolator Courier LTD.	12709	\$ 46.08	8298
2/7/2019	School Specialty Canada	12710	\$ 2,059.32	8298
2/7/2019	SSQ INSURANCE COMPANY	12711	\$ 48.00	8298
2/7/2019	Tlc Automotive Services LTD.	12712	\$ 278.77	8298
2/7/2019	Village Of Port Clements	12713	\$ 707.09	8298
2/7/2019	Xerox Canada Ltd.	12715	\$ 692.15	8298
2/7/2019	Zep Sales & Services of Canada	12716	\$ 69.31	8298
2/7/2019	Administrative Officers Pro D	12717	\$ 1,200.00	8298
2/7/2019	Maureen Benoit	12718	\$ 501.62	8298
2/7/2019	Colleen Bradley	12719	\$ 55.08	8298
2/7/2019	Deavlan Bradley	12720	\$ 97.71	8298
2/7/2019	Talia Campos	12721	\$ 207.36	8298
2/7/2019	Canadian Western Trust	12722	\$ 4,625.00	8298
2/7/2019	Tawni-Marie Davidson	12723	\$ 191.00	8298
2/7/2019	Jessie Fletcher	12724	\$ 500.00	8298

SCHOOL DISTRICT NO. 50
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DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
2/7/2019	Marylynn A. Hunt	12725	\$ 20.00	8298
2/7/2019	Joint Professional Development	12726	\$ 2,869.21	8298
2/7/2019	Patrick Moores	12727	\$ 1,125.18	8298
2/7/2019	Sk'aadgaa Naay Elementary School PIT	12728	\$ 200.00	8298
2/7/2019	Sandra Thomson	12729	\$ 24.00	8298
2/7/2019	Sheila Wigmore	12730	\$ 9.53	8298
2/7/2019	Joanne Yovanovich	12731	\$ 37.67	8298
2/20/2019	Aaron-Mark Services	12732	\$ 98.19	8303
2/20/2019	Butler Workplace Solutions	12733	\$ 5,059.60	8303
2/20/2019	N. Harris Computer Corporation	12734	\$ 739.22	8303
2/20/2019	Driftech Mechanical Services	12735	\$ 3,181.47	8303
2/20/2019	Fast Fuel Limited Partnership	12736	\$ 552.22	8303
2/20/2019	Full Moon Photo	12737	\$ 1,701.00	8303
2/20/2019	Haida Gwaii Consumers Co-operative	12738	\$ 203.06	8303
2/20/2019	North Arm Transportation LTD.	12739	\$ 4,014.26	8303
2/20/2019	North Coast Regional District	12740	\$ 40.00	8303
2/20/2019	Port Air Cargo	12741	\$ 147.00	8303
2/20/2019	Sandspit Community Society	12742	\$ 2,793.00	8303
2/20/2019	Tlc Automotive Services LTD.	12743	\$ 179.09	8303
2/20/2019	Village Of Port Clements	12744	\$ 501.00	8303
2/20/2019	Wintergreen Learning Materials	12745	\$ 68.21	8303
2/20/2019	Julia Breese	12746	\$ 1,348.73	8303
2/20/2019	Kenneth Evans	12747	\$ 30.00	8303
2/20/2019	Dana Moraes	12748	\$ 161.80	8303
2/20/2019	Kimberley Reid	12749	\$ 110.16	8303
2/20/2019	James Roberts	12750	\$ 22.00	8303
2/21/2019	Air Liquide Canada Inc.	12751	\$ 144.26	8307
2/21/2019	BC School Trustees Association	12752	\$ 5,853.75	8307
2/21/2019	Randy Cranston	12753	\$ 3,103.16	8307
2/21/2019	Harris & Company	12754	\$ 675.94	8307
2/21/2019	Pebt, IN Trust	12755	\$ 10,522.00	8307
2/21/2019	Roeland Denooij	12756	\$ 1,201.11	8307
2/21/2019	Andrew Finnie	12757	\$ 128.52	8307
2/21/2019	Rachel Fraser	12758	\$ 27.76	8307
2/21/2019	Verena Gibbs	12759	\$ 122.04	8307
2/21/2019	Emily O'Gorman	12760	\$ 93.57	8307
2/21/2019	GidGalang Kuuyas Naay PIT	12761	\$ 25.00	8307
2/21/2019	Tahayghen Principal's IN Trust	12762	\$ 740.00	8307
2/28/2019	Robert Hadcock	12697	\$ 2,278.33	8298
2/28/2019	WEIGUM, Shirley	12714	\$ 1,827.00	8298
2/28/2019	Aaron-Mark Services	12763	\$ 138.47	8317
2/28/2019	Coastal Propane Inc.	12764	\$ 42,857.44	8317

SCHOOL DISTRICT NO. 50
eREGISTER AS OF FEBRUARY 28, 2019

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
2/28/2019	Esc Automation Inc.	12765	\$ 24,001.95	8317
2/28/2019	Insight Canada Inc.	12766	\$ 3,925.34	8317
2/28/2019	NHA - Corporate	12767	\$ 9,400.00	8317
2/28/2019	Pacific Ropes	12768	\$ 190,569.48	8317
2/28/2019	Arthur Pearson	12769	\$ 358.40	8317
2/28/2019	Telus	12770	\$ 1,317.72	8317
2/28/2019	Telus Communications (Bc) Inc.	12771	\$ 1,787.72	8317
2/28/2019	Marjorie Fregin	12772	\$ 50.00	8317
2/28/2019	Irene Klein	12773	\$ 30.24	8317
2/28/2019	Kimberley P. Madore	12774	\$ 103.93	8317
2/28/2019	Emily O'Gorman	12775	\$ 93.99	8317
2/28/2019	Port Clements School Principal	12776	\$ 342.57	8317
2/28/2019	Daniel Schulbeck	12777	\$ 172.61	8317
TOTALS			\$ 397,973.08	

SCHOOL DISTRICT NO. 50
QUICK PAY REGISTER AS OF FEBRUARY 28, 2019

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
803417	2/8/2019	Canada Customs And Revenue	\$ 75,913.72
609794	2/8/2019	Canada Customs And Revenue	\$ 23,062.65
803233	2/8/2019	Canada Customs And Revenue	\$ 12,261.47
281126	2/8/2019	Municipal Pension Plan	\$ 15,592.02
281130	2/8/2019	Teachers' Pension Plan	\$ 1,924.77
630061	2/14/2019	Canada Customs And Revenue	\$ 1,091.09
609178	2/14/2019	Canada Customs And Revenue	\$ 4,848.39
803603	2/14/2019	Canada Customs And Revenue	\$ 433.02
281537	2/14/2019	Municipal Pension Plan	\$ 5,975.72
281536	2/14/2019	Teachers' Pension Plan	\$ 88,816.67
638262	2/15/2019	MINISTER OF FINANCE	\$ 2,700.00
638481	2/15/2019	MINISTER OF FINANCE	\$ 2,587.50
832063	2/15/2019	Pacific Blue Cross	\$ 9,042.04
832245	2/15/2019	Pacific Blue Cross	\$ 2,100.00
638718	2/22/2019	Canada Customs And Revenue	\$ 38,240.00
638253	2/22/2019	Canada Customs And Revenue	\$ 5,100.00
638033	2/22/2019	Canada Customs And Revenue	\$ 21,708.85
282553	2/22/2019	Teachers' Pension Plan	\$ 1,855.68
282554	2/22/2019	Municipal Pension Plan	\$ 15,690.84
607537	2/28/2019	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 329,426.43

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Shelley Sansome**
 Secretary-Treasurer

FROM **Moirá Dubasov**
 Assistant Secretary-Treasurer

SUBJECT: **Teachers Payroll for..... February**

DATE **08-Mar-19**

Period Ending	Pay Period	Payroll Group	Net Amount
15-Feb	PP#1-2Adv	Teachers	\$ 78,700.00
15-Feb	PP#1-2Adv	AO/Exempt	\$ 29,650.00
28-Feb	PP#1-2	Teachers	\$ 103,573.07
28-Feb	PP#1-2	AO/Exempt	\$ 38,323.40
Total Net Pay			\$250,246.47

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Shelley Sansome**
 Secretary-Treasurer

FROM **Moir Dubasov**
 Assistant Secretary-Treasurer

SUBJECT: **Non-Teachers Payroll for... February**

DATE 08-Mar-19

Period Ending	Pay Period	Payroll Group	Net Amount
2-Feb	PP #2-3	CUPE	\$ 59,019.44
2-Feb	PP #2-3	Casuals	\$ 21,009.25
2-Feb	PP #2-3	TOC's	\$ 10,387.99
16-Feb	PP #2-4	CUPE	\$ 60,833.30
16-Feb	PP #2-4	Casuals	\$ 21,272.74
16-Feb	PP #2-4	TOC's	\$ 12,184.00
Total Net Pay			\$ 184,706.72

TRUSTEE EXPENDITURE REPORT

AS OF February 28, 2019

		February	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	4,322.25	36,778.30	61,148.00	24,369.70	60%
4-40-20000	GOV BENEFITS	290.60	1,118.35	6,266.00	5,147.65	18%
4-40-31200	PROFESSIONAL SERVICES-LEGAL		3,387.64	3,388.00	0.36	100%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	8,354.21	40,043.52	35,014.00	(5,029.52)	114%
4-40-37000	GOV DUES & FEES	2,128.80	9,184.77	8,822.00	(362.77)	104%
4-40-39000	INSURANCE		0.00	1,135.00	1,135.00	0%
4-40-42000	OTHER CONTRACTS		7,557.38		(7,557.38)	0%
4-40-42025	ELECTIONS		8,611.24	20,000.00	11,388.76	43%
4-40-51000	GOV SUPPLIES	105.65	644.46	1,000.00	355.54	64%
4-40-59000	COMPUTER EQUIPMENT		9,410.09	7,515.00	(1,895.09)	125%

Total		15,201.51	116,735.75	144,288.00	27,552.25	81%
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TAHAYGHEN ELEMENTARY PARENT ADVISORY COUNCIL MEETING
FEBRUARY 5, 2019

Parents and staff present indicated the following points to be important to them:

- Support for split grade classes, increase Education Assistant hours
- Reduce pressure on parents asking for volunteers
- Regular schedules for staff that work at more than one school
- Homework support/after school support
- Some students really benefit from 3/4/5/6 classroom splits
- Support for teacher's key for students to be successful
- Winter activities
- Mt Moresby Adventure Camp opportunities
- Structured activities for primary students during recess and lunch, less free time
- Food: hot lunch available to students daily

GIDGALANG KUUYAAS NAAY SECONDARY PARENT ADVISORY COUNCIL MEETING
FEBRUARY 12, 2019

Parents present indicated the following points to be important to them:

- Distributed learning or alternate delivery models

SK'AADGAA NAAY ELEMENTARY STAFF MEETING FEBRUARY 19, 2019

Staff present indicated the following points to be important to them:

- Mentorship and collaboration opportunities
- Professional development
- Increase speech language pathologist supports
- Resources for parents
- Reduce catering expenses
- Increase counselling services
- Reduce amount of staff that only work at school one or two days per week, combine positions if possible for continuity
- Partnership opportunities with other districts
- Small classes: < 20 preferable
- Collaboration opportunities across district as well as with other districts
- Regularly scheduled meetings to be held with non-enrolling teachers
- After school transportation for students
- New curriculum resources

- Maintain and improve provincial networks
 - POPARD- provincial outreach program for autism and related disorders
 - POPFASD- provincial outreach program for fetal alcohol spectrum disorder
 - SET BC- this is the provincial program that helps implement technology
 - BCCASE- British Columbia Council for Administrators of Special Education
 - POPEY- Provincial outreach program for early years

GUDANGAAY TLAATS'GAA NAA Y SECONDARY STAFF MEETING FEBRUARY 25, 2019

Staff present indicated the following points to be important to them:

- Full-time counsellor
- One high school for entire island
- Join teams from both secondary schools
- Improve collaboration opportunities between schools for students and staff
- Athletics key to supporting kids with mental health and exposure to other opportunities outside our communities
- Resources, purchase textbooks
- Teacher collaboration program
- Share resources amongst schools
- Transportation to get students together
- Increase elders hours in classrooms
- Schedule meetings with Haida teachers and Band Education Coordinators
- Mandatory Haida language for all grade 8s
- Increase instructional time
- Stability and predictability of teaching assignments and appointments
- Increase academic supports in elementary schools

SK'AADGAA NAA Y ELEMENTARY PARENT ADVISORY COUNCIL MEETING FEBRUARY 28, 2019

Parents present indicated the following points to be important to them:

- Foster sense of community
- Safe walking path from road to school
- TRC calls to action
- Educate parents in Haida language instruction

- Evidence-based innovative approaches and policy
- Attuned to community
- Track record for piloting ideas
- Increase independent learning at high school
- Trades
- Steep learning curve to understand community needs
- Transparent decision-making processes, improve trust
- Leadership to build trust
- Experiential education
- Schedule a meeting with parents to share new curriculum, assessment, etc.
- Engage staff
- Need to heal
- Educational symposium
- Hire an inspiring leader
- Use pottery wheel and kiln at GKNSS
- Hot lunch program
- Grade split challenges
- Educational benefits of large split classes vs. travelling to another school

AGNES L. MATHERS ELEMENTARY PARENT ADVISORY AND STAFF HELD ON MARCH 5, 2019

Parents and staff present indicated the following points to be important to them:

- Full-time Principal
- Education Assistant support in each class during instructional hours
- Safety concerns, need to increase amount of supervision
- Field trips
- Improve communication with parents via newsletters
- School spirit low over past three years
- Outdoor education
- Greenhouse/gardening projects
- Field maintenance: remove rocks, install greenhouse, fix fencing
- Hire a behaviour support consultant to observe, plan and suggest plans
- District is in state of flux, no leadership/direction
- Continue to support student transportation, bus to GKN appreciated
- Hire a grant writer
- Increase speech language pathologist support

ON-LINE 2019/2020 BUDGET SURVEY FEEDBACK

Are there any programs, services, activities or district initiatives we should maintain as a high priority as we develop the budget?

Haida language, all the fine arts, sports

Improving quality of education in Masset schools with taking into account feedback from Masset teachers, students, administrators, and community members. Finding ways to meet community needs so that residents do not consistently feel ignored or that their needs are not as important as other communities. One thing to consider is that there is only one community without a new school building in the past number of decades: Masset.

District initiative to upgrade all classrooms with more updated technology. Eg. whiteboards, teleconference units, projectors. The classroom of the "future". With the ability to connect to other "off island" classrooms

Reading recovery, changing results for young children, student services (including a full time resource teacher to coordinate services)

Hot lunch program should go back to 2 days a week and a bigger budget as food is very expensive on the Gwaii and Sandspit is very expensive

Trades and technical training and the infrastructure that supports it

Supporting Indigenous learners.

Pupil teacher ratio and teaching assistant time. More support for high school sports travel.

The Foods Program is feeding our students healthy and consistent meals. I think this program is very valuable. We could have a better focus on Coast Days and the possibilities we could have with these days.

no

I don't think so

no I don't think so

Team sports

coast, sports

Team sports

the boiler being fully operational, minimal loud disruptive construction while school is going on and keep funding going to our awesome foods program. Also sports

More hands-on learning programs

Mental Health is vital and becoming more of a concern within the schools and communities. Having a full-time counselor at EVERY school in the district should be the top priority! Learning Haida, having outdoor ed opportunities etc are great, but without strong mental health support, the students CAN NOT learn!

EA Assistance for students with exceptionalities. Semestered courses so that students can obtain all courses needed for University as DL courses are not accepted by some universities if done in grade 12 year (was told this second hand...myth or truth) more sports and do north and south as kids once per month.

Food's Programs, Gardening, Athletics, Student Support Services (Mental health & Wellness)

I am not sure as I was never included in the programs, services, activities or district initiatives (I would need to learn about all of those before I could say which would be a high priority). But I would say the Haida language should be a high priority, the language teachers should be put in the core budget and not come out of targeted funds.

Keep instruction portion as high as possible. Currently the admin portion takes 10% which is very high when similar district budgets are compared to ours. (i.e., other districts have admin costs at 4% or 6%)

Are there any programs, services, activities or district initiatives you would like us to consider adding as we develop the budget?

- re-add French Immersion language to enrich rather than impoverish our curriculum
- hire a full-time counsellor for each end of the island

A District Event Planner

Enhancing supports for Haida language, outdoor education, and the farm to school program.

Full time resource teachers and counselled at each school. Students are wait listed and prioritized for counselling. Also more speech and language support - students are wait listed for services and students that do receive services are for 1/2 hour a week every other week.

Perhaps funding innovations and tracking impact over time would be worth the investment. What do schools want to try that could use some funding.

There should be a higher priority on outdoor education.

Bouldering wall in the gym. This will develop jobs, a sport and a promote a healthy active lifestyle. The upkeep for a bouldering wall is very easy and minimal. We have the space for it on the gym stage - we just need to plan it out. This bouldering wall could be a great way for students and the community to exercise and become a unified group through this sport.

boxing club,

I don't think so

no not really

not that i can think of

A new school would be cool.

Introduction to jobs in the fields of paramedics, or other first responder jobs

Mental Health services at EVERY school EVERY DAY with a qualified, certified counselor!!!!

Accounting, retail management, retail skills (entry level work), mentorship from community members...business persons. Reading program...math program (primary) ie Times Tables especially those with exceptionalities Haida Immersion (start primary). Presence of RCMP in our high schools to engage and promote community leadership skills to our youth. Take a student to work day might include auxiliary work. Fire department, ambulance...etc. More support for the students..needs vary. Support education of all staff (professional development that will help to increase our skills). Bring back lunch program for students at GKNS, feeding nutritionally helps...better then large bag of Lays Chips and 2 litre bottle of pop or energy drinks!

I want to see more happening between the high schools. There are very few things that help bring our island youth together. More sports competitions, joint teams, etc.

Put our language teachers in the core budget, not out of targeted or early leavers funds. Also add bussing for all our students (no 5 km limit), busses for the elementary students that have to walk to Sk'aadga Naay.

More transparent reporting to public about actual class sizes across the district. Instead of just the average, give the highest and lowest numbers as well.

Are there programs, services, activities or district initiatives we should consider eliminating or reducing as we develop the budget?

no

Not that I can think of.

When considering a tight budget, classroom teachers and keeping small student ratio in the classroom is key for student learning. Having innovative grants are great but not at expense of removing teachers from classrooms. With high trauma histories we know relationships are key to student learning and that is capable when class sizes are kept low.

I think reducing strong start days I know at ALM some days no one comes also volunteers I think are taking away paying jobs for staff

Catering lunches for meetings should be eliminated. People with jobs bring their own food or go out to eat, why is the SD spending so much money on free lunches? and now they are feeding people for Board meetings?!

If the Extra curricular transit assistance is going to be taken back at each year end, the money would be better off being allocated to each school's general budget. It can be used for travel assistance with sports and other programs and field trips. Unless of course we are allowed to use this budget line for such things.

I understand and respect why food is offered at Board meetings. I don't want to criticize or target Board meetings. Having said that, I wonder about catering in general. How much does the SD pay for catering every year on various meetings? Are there alternatives? Could money be spent more efficiently on services for students?

Red Alder, science fair, elementary sports should all be dropped.

I have no idea what to reduce.

no

I don't think so

no

no

the construction while we are trying to work

Mileage, travel, dinner expenses, water bottles, styrofoam plates, etc with exempt staff, Principals and board meetings, etc. They can pack a bag lunch, or go out for lunch, carpool or use the online meeting system like everyone else when they attend meetings! This is also bad for the environment!! Lead the way in recycling! Also, the board office seems overstaffed for such a shrinking district, that should be the first to be cut! The board office staff should be paid based on education, rather than the role they fill, etc.

District Board Office Finance Department. Maintenance supervisor position to half time. Travel reduction by all staff unless there is reimbursement from a ministry, etc. Put meetings back to 6:30 or 7 pm so more people getting off work may attend. Mount Morseby, scrap it and put the money into one session per year for the grade nines from both high schools.

I would need to learn about the above before I could say what to eliminate.

Trim the board office. What's the normal ratio of board staff to teachers across a variety of districts? Why are the teachers numbers going down when board staff numbers stay the same or are slightly increased?

Are there other efficiency measures or cost-saving ideas we should consider as we develop the budget?

Install automatic shut off switches for most, if not all, office areas, classes, gyms etc in each school

I think often, the cost-saving measures so far leave Masset schools wanting, so I would not encourage this frame of questioning.

Seek "shared" training for certificates that will help the students be gainfully employed seasonally after they are 16. First Aid, SVOP, Radio Operators etc. Great for summer jobs

I don't have the experience to comment in this area

Yes I think students should be involved MORE in fund raising for their off island trips as in skiing ect.

Also It would be nice if we could put some sort of notice out for giving the schools fish ect last year we had some which really help but not this year

As student enrolment goes down so should the administrative staff numbers. While SD 50 student enrolment has gone down, the board office has hired more staff and given themselves a 15% raise for less work.

We seem to be increasing top-heavy in terms of district administration.

I believe the foods program could be run a lot smoother. The teacher running the program is in charge of a broad scale of tasks. There should be a paid position to help the teacher plan the foods program, so money can be saved on equipment and food with better planning. A paid assistant could help with tracking inventories on fridges, freezers and equipment, plan meals that are healthy and cost efficient, and track the budget. Giving the teacher time to focus on the student learning and improvement.

more funding for school trips

I don't think so

no

idk

Yo

Rooftop solar panels, sensor lights when not in rooms, phone system (everyone has a cell phone), travel and meals for meetings, etc

Shared services with other districts, ie payroll and accounts payroll. Hire teacher subs on salary and reduce sub costs from the present amount. 8 hour custodians under supervision of Principal, cost saving measure, eliminates need for full time maintenance Supervisor and gives Principal more control over his/her school.

One central high school. Save the elementary schools. There are only ~200 high school students on the Island.

I would need to learn the budget before I could say to cut anything.

* Have lights and heat "powered" down during non usage hours/ days in school year. * Charge after school groups a fee to use buildings and equipment. * Shut down unused rooms to bare minimum heat and power. * Have janitorial staff sanitize desk tops/ work tables and high contact surfaces (door knobs, light switches, tap handles, soap dispensers, paper towel handles, etc) DAILY without exception. Currently this is NOT being done or is only partially done or is done to a very low standard. Proper cleanliness should reduce sick time which will save the District money on TTOCs.

What other information would you like us to know that will help us establish this year's budget?

-provide yearly, in-depth and open documentation, using spreadsheets sent via internet, regarding how much money comes into the district and from where and what its allocation might be. -provide detailed spreadsheets explaining where this money has been spent.

Please look at past budgets and habitual cut backs, and where those cut backs take place, before initiating the same measures that negatively affect education in Masset.

Invest, invest, invest! Plan a career and life skills fair for mid March with booths for students to visit and see what type of job options they have locally

Teachers work extremely well to deliver quality, caring instruction on Haida Gwaii. More resources to support a changing curriculum are essential for teachers to stay current.

Start with students in classrooms, as the highest priority for funding. The further away from students learning a person is, the lower the priority for funding them should be. That is diametrically opposed to the priorities now, where the trustees and administrators are given the most preferential treatment and funding priority instead of the kids.

Our district lacks an overall vision of what we stand for. Let's get all the stakeholders together and develop something that we could do really well as an on-going program.

I think that the school should be given a very detailed budget plan and what money can be spent by teachers, departments etc.

more jerseys

None

nothing

none

even though classes are shrinking it seems that this does not make the teachers/SEA less busy!! Consider keeping this current ratio and making it better at smaller schools by cutting back on unnecessary costs as listed above!

Keep it on a needs based budget for the students. Report on annual cost of running buses...can we use as a public transportation. Counselling a must and doctor visits (maintain support)

I would like to learn about the budget and what programs are paid for with funds in the SD 50

Compare our district spending allocations to other districts of similar size to check their spending percentages.



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Date: February 1, 2019

Title: New Joint First Nation Student Transportation Plan Submission Requirements

As communicated in the Week of January 14, 2019 DM Bulletin, transportation is a key commitment in the new *BC Tripartite Education Agreement: Supporting First Nation Student Success* (BCTEA) to ensure that First Nation Students living on-reserve get to and from BC Public Schools. As part of this commitment Boards of Education (Boards) and First Nations are required to develop a Joint First Nation Student Transportation Plan (Joint Plans) to address students' transportation needs.

The Parties to BCTEA have been working since December 2018 to finalize a template Joint First Nation Student Transportation Plan and related instructions. The Parties' work has involved establishing guiding principles, criteria and expectations to guide Boards and First Nations in developing their Joint Plans and to support the BCTEA Parties in evaluating the merits of these Plans. Submission requirements have been finalized and relevant documents are listed below:

1. [Guiding Principles for Developing Joint First Nation Student Transportation Plans \(Guiding Principles\);](#)
2. [Submission Requirements;](#) and
3. [Transportation Service Worksheet.](#)

Boards and First Nations were encouraged several times over the fall of 2018 and winter 2019 to work together to determine First Nation Student transportation needs and to begin the collaborative process to develop a Joint Plan. The BCTEA Parties recognize that some Boards and First Nations may have developed a Joint Plan through this early collaborative process. If the Joint Plan contains the same information outlined in the Submission Requirements and Transportation Service Worksheets, and aligns with the Guiding Principles, please submit it in the current state. If not, please use the Transportation Service Worksheet to complete development of a Joint Plan for submission. Note that the Transportation Service Worksheet is preferred for consistency and expedient review. **Signed Joint Plans are due to the Ministry by March 8, 2019.** Please send them to educ.srsd@gov.bc.ca.

It is recognized that some Boards and First Nations may have existing Local Education Agreements (LEAs) that address transportation. The Boards and First Nations may agree the existing transportation arrangements meet the needs of First Nation Students and these Submission Requirements, or that the First Nation Student Transportation Plan process requires amendments to their LEA.

The Joint Plans will be reviewed by the tripartite Joint First Nation Student Transportation Committee (Joint Committee) comprised of representatives of BC, Canada and FNEsc. **Decisions of the Joint Committee will be communicated to Boards and First Nations by April 12, 2019.** Joint Plans will be supported by a First Nation Student Transportation Fund comprised at the outset of existing federal funding equivalent to the Student Location Factor of the Operating Grants Manual and the provincial Student Transportation Fund. The Fund will be paid by the Government of Canada and administered by the Ministry.



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Please note that the focus is on operating costs associated with First Nation Student transportation needs and services. If transportation capital implications are identified by the Board and First Nation in their planning process, please clearly outline them in a separate document for further consideration by the Joint Committee. Further information will be forthcoming regarding transportation plans for Treaty First Nations and block-funded First Nations. The Parties encourage these groups to continue with the planning processes.

If you have any questions about the attached Submission Requirements or related materials, please contact Caroline Ponsford at caroline.ponsford@gov.bc.ca.

Sincerely,

Ministry of Education



Ministry of
Education

First Nations Education Steering Committee



Indigenous Services Canada



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Worksheet A - Transportation Services: Agreement Reached

Refer to the Submission Requirements for more detailed instructions on each of the steps.

NOTE: The transportation service can be provided by the Board of Education or First Nation.

School District:

First Nation:

SD50 Haida Gwaii

Skidegate Band Council

Complete one list per First Nation based on First Nation Students organized by school (or transportation service)

STEP 1

Transportation Service Proposed to First Nation Students		
Total	Agreement	No Agreement
81	81	0

Number of First Nation Students

STEP 2 - Specify Transportation Services

School Attending		Distance from First Nation Community to School (KMs)		Number of First Nation Students Served					STEP 3	
Name	Location			3a Walk	3c School Bus Run	3d Ferry	3e Special Needs	3f Other	3g Extra-curricular	Cost of Transportation
SK'aadgaa Naay Elementary	Skidegate	0			20					\$ 60,605.00
Gidgalang Kuuyaas Naay Secondary	Queen Charlotte	11			61					\$ 221,030.00
Total First Nation Students				0	81	0	0	0	0	

Total Estimated Cost of Agreed Services

\$ 281,635.00

STEP 4

Provide supplemental information here (or in a separate document) on the transportation services levels currently being provided to First Nation Students.

We provide a school bus to transport all students residing in the community of Skidegate to Gidgalang Kuuyaas Naay and some students residing in Skidegate to SK'aadgaa Elementary in Skidegate. First Nations students residing on and off reserve are supported with these two routes. \$30,000 has also been allocated this year to support and encourage students to participate in extracurricular activities.

STEP 5

Joint approval and sign-off indicating agreement on transportation services that are to be provided to First Nation Students:

Chief of the First Nation (or delegate)

Board Chair

Notes for STEP 3 - Total Cost of Transportation (annualized cost)

- 3a. Walk may include cost of walking school bus (including a supervisor); crossing guards
- 3b. Parental Transportation Assistance based on funding per kilometre and average distance to school or bus stop
- 3c. Bus Route cost based on total cost of delivering service for specific route/run (example, driver costs, fuel, insurance, vehicle maintenance, supervision, central administration) prorated based on First Nations Students(/passenger kilometres to total students(/passenger kilometres)).
- 3d. Ferry cost based on total cost of service prorated by First Nation Students to total passengers or cost of specific school ferry runs.
- 3e. Special needs students accommodated on regular school buses are costed as part of the bus service cost. Special needs students requiring customized transportation needs, such as special vehicles, are costed in 3e.
- 3f. Other
- 3g. Transportation assistance, taxi or bus transportation cost for transporting students to extracurricular activities.

Reported cost estimates subject to annual and special audit.

Refer to the Submission Requirements for more detailed instructions on each of the steps.

NOTE: The transportation service can be provided by the Board of Education or First Nation.

First Nation:

Old Massett Village Council

STEP 2 - Specify Transportation Services

Total Estimated Cost of Agreed Services

STEP 4

We have a bus that transports students residing in the community of Old Massett (OM) to our two public schools located in Masset. There are approximately ten bus stops in the community of OM. First Nations students are transported from Port Clements, New Town, Tow Hill and Old Massett to Masset. The total cost for this run is 178,250/annum. \$30,000 has been allocated to support student transportation to participate in after school extra curricular activities.

STEP 5

Joint approval and sign-off indicating agreement on transportation services that are to be provided to First Nation Students:

Chief of the First Nation (or delegate)	Board Chair	e
Notes for STEP 3 - Total Cost of Transportation (annualized cost)		
3a. Walk may include cost of walking school bus (including a supervisor); crossing guards		
3b. Parental Transportation Assistance based on funding per kilometre and average distance to school or bus stop		
3c. Bus Route cost based on total cost of delivering service for specific route/run (example, driver costs, fuel, insurance, vehicle maintenance, supervision, central administration) prorated based on First Nations Students(/passenger kilometres to total students(/passenger kilometres)).		
3d. Ferry cost based on total cost of service prorated by First Nation Students to total passengers or cost of specific school ferry runs.		
3e. Special needs students accommodated on regular school buses are costed as part of the bus service cost. Special needs students requiring customized transportation needs, such as special vehicles, are costed in 3e.		
3f. Other		
3g. Transportation assistance, taxi or bus transportation cost for transporting students to extracurricular activities.		
Reported cost estimates subject to annual and special audit.		



March 1, 2019

Ref: 208254

To: Secretary-Treasurer and Superintendent
School District No. 50 (Haida Gwaii)

Capital Plan Bylaw No. 2019/20-CPSD50-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2019/20

This letter is in response to your School District's 2019/20 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2018, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Please note that all school districts are required to keep project approval information confidential until after the Province has issued News Releases to the public on March 6th. Additionally, school districts receiving approval and funding specifically from the Playground Equipment Program (PEP) are required to keep that project information confidential until further written notice from the Ministry of Education.

Below you will see the major capital projects supported to proceed with Project Definition Reports (PDRs) as well as minor capital projects from the Ministry's 2019/20 annual capital programs that are approved for funding and are able to proceed to procurement.

**Ministry of
Education**

Capital Management Branch

Resource Management
Division

Mailing Address:

PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:

5th Floor, 620 Superior St
Victoria BC V8V 1V2

MAJOR CAPITAL PROJECTS (SMP, EXP)

New Projects

Project #	Project Name	Project Type	Next Steps
127785	Gudangaay Tlaats'gaa Naay Secondary School	School Consolidation	Submit draft business case to Planning Officer by Jul. 31, 2019.

Note: A PDR should normally be expected to be finalized within two months following the draft PDR deadlines noted above. After a draft PDR is submitted to the Ministry, follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, and budget details and the terms of project approval for the projects listed above. Also note that Capital Project Funding Agreements (CPFA) are not issued until after PDRs and all other required supporting documentation is received, reviewed and approved for funding by the Ministry.

All projects that the Ministry expects to be under PDR development, and have not already been received, are listed above – if a project is not listed, then the Ministry is not supporting the project and is not expecting a PDR.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Sk'Aadgaa Naay Elementary	SEP - Flooring Upgrades - Flooring Upgrades	\$270,000	Proceed to design, tender & construction. To be completed by March 31, 2020.
Gudangaay Tlaats'Gaa Naay Secondary	SEP - Washroom Upgrades - Washroom Upgrades	\$260,000	Proceed to design, tender & construction. To be completed by March 31, 2020.

Note: An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Routine Capital projects for the 2019/20 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2019/20 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Damien Crowell at Damien.Crowell@gov.bc.ca as soon as possible. At this time the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2019/20 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2020/21 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2019.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Palmer', is positioned above the printed name of the signatory.

Joel Palmer, Executive Director
Capital Management Branch

pc: Ryan Spillett, Director, Capital Projects Unit, Capital Management Branch
Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch
Damien Crowell, Planning Officer, Capital Management Branch
Rachelle Ray, Regional Director, Capital Management Branch
Krassimir Kostov, Planning Officer, Capital Management Branch

CAPITAL BYLAW NO. 2019/20-CPSD50-01
CAPITAL PLAN 2019/20

A BYLAW by the Board of Education of School District No. 50 (Haida Gwaii) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2019/20 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 1, 2019, is hereby adopted.
2. This Bylaw may be cited as School District No. 50 (Haida Gwaii) Capital Bylaw No. 2019/20-CPSD50-01.

READ A FIRST TIME THE 2nd DAY OF April, 2019;

READ A SECOND TIME THE 2nd DAY OF April, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 2nd DAY OF April, 2019;

CORPORATE SEAL

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 50 (Haida Gwaii) Capital Bylaw No. 2019/20-CPSD50-01 adopted by the Board the 2nd DAY OF April, 2019;

Secretary-Treasurer



March 4, 2019

Ref: 53600-35

To: Secretary-Treasurer and Superintendent
School District No. 50 (Haida Gwaii)

Re: Response to Youth Trade Capital Equipment Program Submission

This letter is to confirm your school district's Youth Trade Capital Equipment Program (YTCEP) submission to the Minister of Education for year 2 funding.

The Ministry of Education, Ministry of Advanced Education, Skills & Training, and the Industry Training Authority (ITA) are pleased to advise support to your school district in the following fiscal allocation amounts:

Confirmed:
2018/19 fiscal (ends March 31, 2019) - \$54,615

Payments will be made by ITA to your school district through electronic fund transfer by March 31, 2019.

Your school district will be given flexibility to adjust the priority of projects to be completed in each given fiscal year, provided you stay within the approved fiscal capital amount noted above and the original list of projects provided in your YTCEP submission. Please see attached list of project requests for your school district, as originally submitted for the YTCEP.

Key reporting accountabilities for your school district will be to:

- Provide an annual performance report to the ITA by October 31 of each year identifying the capital projects completed and / or acquisition made from the list of priorities;
- Include in your annual report a list of capital projects or acquisitions from the list of priorities which you intend to purchase from the following years' funding envelope;
- Provide in your annual report information on the increased participation and outcomes to your youth trades programs. Capital investments must support increased participation and outcomes from youth trades programs.

ITA will provide you with a reporting template for you to complete for each fiscal year.

Industry Training Authority
800-8100 Granville Avenue
Richmond, BC V6Y 3T6
www.itabc.ca

Customer Service
t 778.328.8700
tf 1.866.660.6011 (within BC)
f 778.328.8701

Corporate Office
t 778.785.2400
f 778.785.2401



Should you have any questions, please do not hesitate to contact Jason Leber, Program Manager (Youth), Industry Training Authority at jleber@itabc.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shelley Gray'.

Shelley Gray, Interim Chief Executive Officer
Industry Training Authority

cc: Farnaz Riahi, CFO, Industry Training Authority
Jason Leber, Program Manager (Youth), Industry Training Authority
Kim Buchanan, Director, Ministry of Advanced Education and Skills Training
Michael Nyikes, Director, Ministry of Education

Industry Training Authority
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Richmond, BC V6Y 3T6
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**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAI**

107 Third Avenue, PO Box 69
Village of Queen Charlotte BC V0T 1S0
Tel: (250)559-8471 Fax: (250)559-8849
www.sd50.bc.ca

February 27, 2019

Mr. Jonathan Foweraker, Director
Funding and Allocation
Ministry of Education
Sent via email to Jonathan.Foweraker@gov.bc.ca

Dear Jonathan:

Re: Rural Education Enhancement Fund Application

For the past two decades, the Haida Gwaii School District experienced significant financial pressure resulting from declining enrolment. For this reason, we're seeking funding under the Rural Education Enhancement Fund for both Agnes L. Mathers Elementary and Port Clements Elementary Schools in the amount of \$160,337 for the 2019/2020 school year.

The 2018/2019 district enrolment is 461.125 FTE. We anticipate a further reduction next year of twenty-four students and believe enrolment numbers will remain around 435 FTE for several years.

Agnes L. Mathers Elementary (ALM) School's current K – 7 student enrolment is 31 FTE and Port Clements Elementary (PCE) School is 23 FTE. The projected enrolment for the 2019/2020 year is stagnant for these two schools and there is not confidence these schools will grow by any significant amount in future. Each of these schools staff two classes: kindergarten to grade 3, and grades 4 to 7. There are many diverse student needs and mental health issues present in these student bodies. These small schools present district challenges to maintain administrative assistant support, prep time coverage, extracurricular opportunities, leadership insights, etc.

Agnes L. Mathers is located in the community of Sandspit with a population of 296. Sandspit is the sole community located on Moresby Island and is connected to Graham Island by a small vehicle ferry. ALM is the only school in Sandspit and if the school closes, students would be separated by the ocean from their community. Informal discussions with the community have taken place to consider the option of eliminating grades 4 to 7 or closing the school completely and transporting these students to Sk'aadgaa Naay Elementary School (SNES). SNES is located in Skidegate which is fifteen kilometers by road in addition to a twenty-five

minute ferry ride with unpredictable sailings due to extreme weather conditions each fall and winter. Parents/guardians have threatened to homeschool their children if either of these scenarios should occur. They believe the distance between communities is too large for children under the age of thirteen; once children enter grade 8 we provide transportation to secondary schools located in either Masset or Queen Charlotte.

The community of Port Clements has a population of 282 and the nearest community is Masset, located 50 kilometers north. Similar concerns have been raised by family members during discussions to transport PCES students to Masset. Ministry of Education operating capacity at PCES is 46 students. PCES was replaced in 2009 and was built as part of a multiplex facility build on the existing school site that houses local government offices, public library, and other community services.

Agnes L. Mathers Elementary was replaced in 2017 with a modular building. Northern Health has a medical clinic located within our school with a separate entrance to support community needs. The district is currently in negotiations with the Vancouver Island Regional Library to build a public library on our school property.

Closing both schools would result in approximately \$171,491 savings once additional bussing was implemented to transport students to another school. Eliminating one class from a school would have minimal financial impact on a school given staff may still be required to support these students' learning at the new school. Utility costs and other staffing remain the same at the departing school and for this reason, the board may need to consider closing the entire school to ensure resources aren't being depleted from other schools.

The Haida Gwaii Board of Education aims to provide the best quality education for each student. If we're able to secure funding via REEF we can improve equity within our district.

I can be reached at 250-559-8471, extension 103 or ssansome@sd50.bc.ca if further information is required.

Kind regards,



Shelley Sansome
Secretary Treasurer

Copy: Haida Gwaii Board of Education
 Joanne Yovanovich, Interim Superintendent
 Piet Langstraat, Special Advisor



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

PRESS RELEASE

Soil Contamination Concerns at Agnes L. Mathers Elementary School Field

Preliminary analyses of soil samples collected at Agnes L. Mathers Elementary (ALM) School Field, property identified by PID 012-883-310 in Sandspit, BC show light extractable petroleum hydrocarbon (LEPH) contamination identified in soil and groundwater.

McElhanney Consulting Services Ltd. were retained by Vancouver Island Regional Library (VIRL) to conduct an environmental site assessment at ALM as a measure of due diligence prior to redevelopment of a portion of the site as a public library facility. McElhanney identified two areas of potential environmental concern that require further investigation to confirm or refute the presence of contamination at the site. Based on the depth of the contamination (19'), there is no risk of dermal contact, and negligible risk to exposure to any LEPH vapour from the identified contamination.

The Haida Gwaii Board of Education have retained McElhanney to complete a supplemental environment site assessment to confirm the extent of the LEPH contamination in soil and groundwater in order to develop a remediation plan. This assessment will be conducted over spring break to minimize disruption to the school, any necessary remedial activities will occur during the summer months.

For further information, please contact the District Administration Office at 250-559-8471.

Posted this 8th of March, 2019