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March 27, 2020

Re: Staff Notice - RE: Return to Work

All staff, other than custodial and maintenance department employees, who are scheduled to return to work on Monday, March 30th are asked to stay at home on Monday and Tuesday. At this time, all regular wages will continue to be paid.

Administrators and Supervisors will be contacting all staff members on Monday or Tuesday to establish how we can best support students and our community essential workers during this unprecedented time.

Remember to protect yourself and others you must:

- Stay at home if you are sick or display symptoms
- Cover coughs and sneezes with the inside of your elbow
- Clean and disinfect frequently touched surfaced
- Clean your hands often
- · Avoid touching your eyes, nose and mouth
- Keep a distance of at least 2 metres from anyone living outside your home