



**SCHOOL DISTRICT NO. 50 HAIDA GWAI
BOARD POLICY MANUAL**

POLICY E.4 (Formerly 3601)

COACHES & SPONSORS OF EXTRA-CURRICULAR & CO-CURRICULAR ACTIVITIES

November 1999

September 2008

PROCEDURE

A. In the selection of coaches and sponsors of extra-curricular/co-curricular activities principals will be guided by the following priorities:

1. Teachers/Principals/Vice Principals of the host school
2. Support Staff of the host school
3. Other District Teachers/Principals/Vice Principals Employees
4. Other District Employees
5. Adult Volunteers

B. Careful matching of personnel with activities must reflect the following competencies:

1. Experience in the activity.
2. Experience in safety issues associated with the activity.
3. Experience in working with youth of similar age.
4. Clear criminal record.

C. The principal has the responsibility to determine the suitability of coaches and sponsors having regard to such factors as the type of activity, the duration of the activity, the age of the students, the number of other supervisors, and other such factors.

D. When competing with other schools, District participants shall be accompanied by a teacher principal/vice principal or employee of the District whenever possible.

E. Legal and insurance coverage for volunteers is provided by the Board confirming their appointment as community coaches.

F. To assist in yearly transition, all accounting shall be verified by the exiting coach.