



## SCHOOL DISTRICT NO. 50 HAIDA GWAI BOARD POLICY MANUAL

### **Policy D.2 (Formerly 4410)**

**Policy Subject:** TRAVELLING ON SCHOOL BUSES

**November 1999**

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### **PREAMBLE**

The Board recognizes that attendance at school is essential for students. To this end, the Board may provide transportation to school for its more distant students, subject to adequate numbers of students from an area.

### **REGULATION**

1. All students being transported on school buses are subject to Student Rules While Travelling on School Buses-4410-1.
2. Principals will ensure Regulation 4410-Travelling on School Buses is brought to the attention of staff, students and parents at the beginning of each school year and thereafter as required.
3. Parents will be responsible for students until they board the bus, and after they leave the bus.
4. In case of continuing bus misbehaviours, the bus driver will be responsible for ensuring the students are assigned seats.
5. The loading of buses is to be carried out in safe and orderly manner.
6. Students/and their parents will be held responsible for wilful damage to and school bus as provided for Regulation 4500-Damage to Property.
7. Bus drivers shall have authority to maintain order on the bus and shall report serious or repeated misbehaviour to the Principal. Bus suspension should be used only after other means of discipline have failed.
8. Bus drivers will not normally remove a student at any point other than his place of disembarkation. The driver will consult with the Principal to determine whether the student is to be carried on the homeward trip of the same day.
9. Parents shall be advised by the Principal of the school in all cases of serious or repeated misbehaviour.
10. All bus suspensions must be reported to the Chief Executive Officer.

### Short Term Suspension

11. Bus drivers shall have authority to suspend a student(s) for (1) day from the bus if the safe conduct of the bus is threatened. Such suspension shall be clearly stated to the student and a statement must be submitted to the Principal concerned giving the name of the student and the nature of the misbehaviour involved.
12. Principals are authorized to suspend a student from the right to travel on a school bus for up to five (5) days for misbehaviour.

### Long Term Suspension

13. Serious or repeated misbehaviour may result in bus suspension for more than five (5) days. These will be reviewed by the Board as set out in Regulation 4300-Student Discipline-Suspensions.
14. Bus riding privileges in the case of long term suspension may only be reinstated by the Board.

### Extra/Co-Curricular Bussing

15. When teachers are involved with extra/co-curricular activities, they are responsible for supervision of students. At the same time the bus driver has responsibility for judgements when the safe conduct of the bus is threatened.

### Student Rules

1. Students must not litter or trespass on private property while waiting for the bus.
2. Students must stay well off the roadway until the bus arrives at the scheduled stop.
3. Students must not talk to the driver or in any way distract him/her while the bus is under way.
4. Students must remain in their assigned seats until the bus has come to a full stop.
5. Eating and drinking are prohibited on the bus except as approved by the bus driver.
6. Smoking is prohibited on the bus at all times
7. Students should not take any articles on the bus which may constitute a safety hazard.
8. Students must obey the instructions given by the bus driver. The driver is in charge of the bus and has authority to suspend a student if the safe conduct of the bus is threatened. The driver will report students to the Principal in cases of misbehaviour or disobedience. Repeated offence may mean loss of bus privilege.

9. Any malicious damage done to a school bus will be charged to the parents and/or guardians of the students responsible for the damage,
10. Students are expected to show respect to fellow passengers on any school bus.