



**SCHOOL DISTRICT NO. 50 HAIDA GWAI
BOARD POLICY MANUAL**

Policy B.3 (Formerly 2700-2)

Policy: School District Credit Cards

Date Passed: August 2001

Date Revised: February 2012

PREAMBLE

A School District credit card will be issued to the Confidential Secretary and as least two District Managers. Credit cards can be used in the following circumstances:

Purchasing of resources and supplies for the School District for

- expenses of District Managers while on business of the Board;
- other expenses while on business of the Board as approved by the Chief Executive Officer.

Each credit card will be established with a spending limit of forty thousand dollars (\$40,000.00).