

**MINUTES OF THE REGULAR BOARD MEETING HELD AT PORT  
CLEMENTS ELEMENTARY SCHOOL ON NOVEMBER 25, 2014**

**PRESENT WERE:** Elizabeth Condrotte, Chairperson  
Sharon Matthews, Trustee  
Warren Wesley, Trustee  
Carla Lutner, Trustee

**ALSO PRESENT:** Angus Wilson, Superintendent of Schools  
Shelley Sansome, Secretary Treasurer

**ABSENT WAS:** Kim Goetzinger, Vice Chairperson

**MEMBERS OF THE PUBLIC:**

Laura Bishop  
Jennifer Jury  
Matt Gaspar  
Joanne Young  
Reg Davidson

**1. Call to Order**

Chairperson Condrotte called the meeting to order at 1900 hours.

**2. Approval of Agenda**

RI4112501 MOTION BY WARREN WESLEY  
SECONDED BY SHARON MATTHEWS

THAT the agenda be approved as circulated with the additions of 3.1 Funding Support and 6.5 Target Funds.

MOTION CARRIED

**3. Presentation**

**3.1 Funding Support**

Parent Matt Gaspar requested the Board of Education of School District No. 50 (Haida Gwaii) consider increasing literacy support at Port Clements Elementary School.

**4. Approval of Minutes**

RI4112502 MOTION BY WARREN WESLEY  
SECONDED BY CARLA LUTNER

THAT the minutes of the regular meeting of October 28, 2014 be approved as presented.

MOTION CARRIED

**5. Rise and Report**

**5.1 November 25, 2014 In-Camera Board Meeting**

The Superintendent of Schools reported on personnel, student and property matters from the November 25, 2014 In-camera meeting.

**6. Strategic and Policy Issues**

**6.1 Student Trustee**

RI4112503 MOTION BY SHARON MATTHEWS  
SECONDED BY CARLA LUTNER

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve revisions to Student Trustee Policy.

TABLED

The following points were discussed:

- Concerns regarding student exposure to inappropriate conduct from members of the public;
- Circulate policy to all stakeholders and publish on district website;
- Educational opportunity for students to gain valuable skills.

**6.2 Transportation Assistance**

RI4112504 MOTION BY CARLA LUTNER  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) explores possible flat rates for transportation assistance funds.

TABLED

**6.3 Graduation Policy**

The Superintendent of Schools informed the Board of Education of School District No. 50 (Haida Gwaii) that he met with Grade 12 students at Queen Charlotte Secondary School to review the graduation policy and they have determined to send another letter to the Board regarding their request.

**6.4 Trustee Orientation**

The Board of Education of School District No. 50 (Haida Gwaii) scheduled a Trustee Orientation meeting to be held December 9, 2014 at 5:30 PM at the Queen Charlotte District Administration Office.

**6.5 Policy 3000 Learning Assistance**  
R14112505 MOTION BY CARLA LUTNER  
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve Policy 3000 Learning Assistance.

MOTION CARRIED

**7. Operational Issues**

**7.1 October Finance Voucher**  
R14112506 MOTION BY WARREN WESLEY  
SECONDED BY CARLA LUTNER

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for the month of October 2014.

MOTION CARRIED

**7.2 Statement of Financial Information**  
R14112507 MOTION BY SHARON MATTHEWS  
SECONDED BY CARLA LUTNER

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the Statement of Financial Information for the year ended June 30, 2014.

MOTION CARRIED

**7.3 Class Size Averages**

The Superintendent of Schools informed the Board of Education of School District No. 50 (Haida Gwaii) of the class size averages for the 2014/2015 school year.

**7.4 Queen Charlotte Trail**  
R14112508 MOTION BY WARREN WESLEY  
SECONDED SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the agreement between the district and Village of Queen Charlotte for the construction of a trail alongside the fence of Queen Charlotte Secondary School.

Tabled

Further information regarding the ownership of the land is required prior to approval.

**7.5 Target Funds**  
RI4112509 MOTION BY SHARON MATTHEWS  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) send a letter to the Minister of Education requesting to underspend target funds for the 2013/2014 school year.

MOTION CARRIED

**8. Reports**

**8.1 Trustee Reports**

- Trustee Wesley reported on his attendance at the Tahayghen Family Night and Remembrance Day ceremonies.
- Trustee Matthews reported on her attendance at the Tahayghen Family Night and the awards presentation, Remembrance Day ceremonies, and community gatherings to address suicide prevention.
- Trustee Lutner reported on her attendance at the Queen Charlotte Secondary School Parent Advisory Committee meeting, meet the teacher night at Queen Charlotte Secondary, Queen Charlotte Secondary volleyball tournament, Sk'aadgaa Naay Elementary soccer play date, Remembrance day ceremony at Sk'aadgaa Naay Elementary, laying of the wreath at the Queen Charlotte Legion's ceremony, and the Gwaii Trust's Economic Development forum.
- Chairperson Condrotte reported on her attendance at the Gwaii Trust's Economic Development forum, the Remembrance Day ceremony in Port Clements to lay the wreath on behalf of the district, an agenda-setting meeting, Taan's Moons book opening and Farm to School.

**8.2 Superintendent of Schools' Report**

The Superintendent of Schools reported on his involvement with recruitment of the Financial Services Manager, the Programme for International Student Assessment (PISA) to be performed at Queen Charlotte Secondary School, Haida Language, Young Aboriginal Women award, a BCSSA and BCASBO conference, and Taan's Moons book opening.

**8.3 Secretary Treasurer's Report**

The Secretary Treasurer reported on her involvement with the Statement of Financial Information, preparation for the Trustee orientation, recruitment, distribution of the Education Fund, a provincial leadership program, audit services, special education funding formula, other confidential personnel matters.

**9. Information Items**

**9.1 Trustee Expenditure Report**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Trustee Expenditure Report for October 31, 2014.

**9.2 Letter from the Deputy Minister**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a letter from the Deputy Minister regarding the Superintendent of Aboriginal Education.

**9.3 SHIP Newsletter**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the November 2014 Skidegate Haida Immersion Program newsletter.

**10. Questions from the public**


The Board of Education and members of the public held a question and answer period. The PISA assessment was discussed.

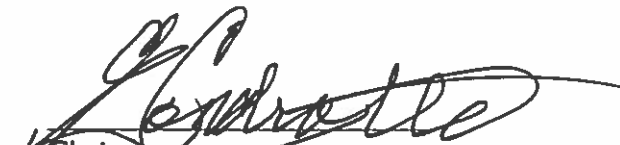
**11. Adjournment**

RI4112510 MOTION BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2024 hours.

MOTION CARRIED

  
Secretary Treasurer

  
Chairperson