

**MINUTES OF THE REGULAR BOARD MEETING HELD AT THE  
DISTRICT ADMINISTRATION OFFICE ON FEBRUARY 23, 2016**

**PRESENT WERE:** Elizabeth Condrotte, Chairperson  
Kim Goetzinger, Trustee  
Denise Husband, Trustee  
Wilson Brown, Trustee  
Harmony Williams, Trustee

**ALSO PRESENT:** Angus Wilson, Superintendent of Schools  
Shelley Sansome, Secretary Treasurer

**MEMBERS OF THE PUBLIC:**

Leighann Rodger  
Maureen Benoit  
Steve Querengesser  
Lori Weideman  
Sarah Davidson  
Billy Yovanovich  
Greg Martin  
Midori Campos  
Stacey Marple  
Mary Disney  
Ron Williams

**1. Call to Order**

Chair Condrotte called the meeting to order at 1918 hours and acknowledged that the meeting was held on the traditional territory of the Haida Nation.

**2. Approval of Agenda**

RI6022301 MOTION BY KIM GOETZINGER  
SECONDED BY HARMONY WILLIAMS

THAT the agenda be approved with the following amendments:

- Add 4.2 Mayor Martin Presentation;
- Add 4.3 Haida Gwaii Collaboration;
- Delete 6.4 French Immersion Policy.

MOTION CARRIED

**3. Approval of the Minutes of Prior Meetings and Receipt of  
Records of Closed Meetings**

**3.1 January 26, 2016 Rise and Report**

The Superintendent of Schools reported on property, personnel and student matters from the January 26, 2016 In-camera meetings.

### **3.2 Approval of Minutes**

R16022302 MOTION BY HARMONY WILLIAMS  
SECONDED BY DENISE HUSBAND

THAT the minutes of the regular meeting of January 26, 2016 be approved as presented.

MOTION CARRIED

## **4. Delegations/Presentations**

### **4.1 After School Sport and Arts Initiative Award**

Superintendent Wilson informed the Board of Education of School District No. 50 (Haida Gwaii) that the district received the Premiere's Award for Innovation resulting from a variety of programming.

### **4.2 Mayor Martin: Youth Substance Use Early Intervention and Prevention**

Village of Queen Charlotte Mayor Greg Martin presented an Early Intervention and Prevention Program to the Board that will be fully funded by the Minister of Education to address teen alcohol and drug use. Superintendent Wilson will collaborate with Principals to determine which is the best program to meet their schools' needs.

R16022303 MOTION BY KIM GOETZINGER  
SECONDED BY HARMONY WILLIAMS

THAT the Board of Education of School District No. 50 (Haida Gwaii) apply for a one-time grant to support this initiative.

MOTION CARRIED UNANIMOUSLY

### **4.3 Haida Gwaii Collaboration Presentation**

Superintendent Wilson shared a You Tube video illustrating the success of the teacher peer collaboration project in the Haida Gwaii School District.

## **5. Reports**

### **5.1 Report from Chair**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Chairperson's written report.

### **5.2 Trustee Reports**

- Trustee Husband reported on her attendance at the Ministry of Children and Family Development duty to report training, a strategic planning session with the board, a handball event held at Agnes L. Mathers Elementary Jr Secondary School, shop classes with her Living and Learning students three times per week to assist with their transition to secondary school, tutoring sessions with e-school students, and interviews with e-school students as part of their Planning 10 credit.
- Trustee Brown reported on his participation with the board strategic planning session, as well as his efforts to generate public interest in education to participate in dialogue to make pro-active decisions that move education forward.

- Trustee Williams reported on her attendance at the board strategic planning session and the overlap between her employment and role as trustee as she spends a lot of time with youth.
- Trustee Goetzinger reported on her attendance at a Labour Management Meeting, a board strategic planning session, a District Parent Advisory Council meeting, and reading emails.

### **5.3 Superintendent of Schools' Report**

The Superintendent of Schools reported on his involvement with strategic planning, a District Parent Advisory Council meeting, a new curriculum meeting, meetings with the BC Teachers' Federation regarding First Nations indigenous education issues, the Early Learning Forum, an interview with CFTK radio station regarding lead in the water at schools in Prince Rupert, north end evacuation busses, corresponding with NCAA regarding a former student being recognized for Haida Language credits in the United States, and Apple to visit the district on April 12<sup>th</sup>.

### **5.4 Secretary Treasurer's Report**

The Secretary Treasurer reported on her participation in a Request for Proposals course, the SADE report, the board strategic planning session, organizing an Excel training professional development day for staff, meetings with CUPE Local 2020 executive, a three-year enrolment projection report for the Ministry of Education, recruitment of three temporary positions, an on-line budget survey, a budget consultation PowerPoint presentation, melding language in the HGTA collective agreement, working with mentor who is Secretary Treasurer in Revelstoke, 1701 second enrolment count report, leaves of absence management, and confidential personnel matters.

### **5.5 Trustee Expenditure Report**

RI6022304 MOTION BY KIM GOETZINGER  
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the Trustee expenditure report for the month of January 2016.

MOTION CARRIED

## **6. Strategic and Policy Issues**

### **6.1 Queen Charlotte Secondary School Name Change**

RI6022305 MOTION BY KIM GOETZINGER  
SECONDED BY HARMONY WILLIAMS

THAT the Board of Education of School District No. 50 (Haida Gwaii) legally change Queen Charlotte Secondary School name to Gidgalang Kuuyas Naay.

MOTION CARRIED UNANIMOUSLY

## **6.2 Draft Strategic Plan**

RI6022306 MOTION BY KIM GOETZINGER  
SECONDED BY WILSON BROWN

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the draft strategic plan to be circulated to stakeholders for input.

MOTION CARRIED

## **6.3 2016/2017 Budget Process**

The Board of Education of School District No. 50 (Haida Gwaii) approved the 2016/2017 Budget Process Schedule.

## **7. Operational Issues**

### **7.1 January Finance Voucher**

RI6022307 MOTION BY DENISE HUSBAND  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for January 2016.

MOTION CARRIED

## **7.2 2016/2017 Calendar Regulation**

Superintendent Wilson informed the Board of Education of School District No. 50 (Haida Gwaii) informed the Board of the Ministry of Education's calendar regulations.

## **8. Questions from the public**

The Board of Education and members of the public held a question and answer period. The following agenda items were discussed:

- Skidegate Band Council offer to assist with district fundraising to support students;
- 50% reduction to the cost of Masset evacuation busses to be implemented immediately.

## **9. Adjournment**

RI6022308 MOTION BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2045 hours.

MOTION CARRIED

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Secretary Treasurer

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Chairperson

**TRUSTEE EXPENDITURE REPORT**  
**AS OF February 28, 2016**

|            | February | Year-To-Date | Amended Budget | Available | % Spent |
|------------|----------|--------------|----------------|-----------|---------|
| 4-40-19000 | 4,266.98 | 32,709.00    | 50,537.00      | 17,828.00 | 65%     |
| 4-40-20000 | 65.33    | 574.56       | 910.00         | 335.44    | 63%     |
| 4-40-34000 | 853.33   | 14,586.24    | 30,000.00      | 15,413.76 | 49%     |
| 4-40-37000 |          | 6,822.21     | 8,822.00       | 1,999.79  | 77%     |
| 4-40-39000 |          | 0.00         | 1,200.00       | 1,200.00  | 0%      |
| 4-40-42005 |          | 4,249.05     | 4,249.00       | (0.05)    | 100%    |
| 4-40-43000 |          | 0.00         | -              | -         | 0%      |
| 4-40-51000 |          | 275.34       | 275.00         | (0.34)    | 100%    |
| 4-40-58000 |          | 0.00         | -              | -         | 0%      |

|              |                 |                  |                  |                  |            |
|--------------|-----------------|------------------|------------------|------------------|------------|
| <b>Total</b> | <b>5,185.64</b> | <b>59,216.40</b> | <b>95,993.00</b> | <b>36,776.60</b> | <b>62%</b> |
|--------------|-----------------|------------------|------------------|------------------|------------|



## **BUDGET PROCESS FOR 2016/2017**

### **On-Line Consultation** (survey available at [www.sd50.bc.ca](http://www.sd50.bc.ca))

Thursday, February 11

Survey distributed

Friday, April 1

Survey concludes

### **District Funding Announcement**

Friday, March 11

2016/2017 Preliminary Operating Grant Information

### **Lunch Box Meetings**

Friday, March 11

All welcome

12:00 – 1:00

QCSS, Queen Charlotte

Monday, March 14

All welcome

12:00 – 1:00

GMD, Masset

Tuesday, March 15

All welcome

12:00 – 1:00

PCES, Port Clement

Wednesday, March 16

All welcome

11:55 – 12:55

SNES, Skidegate

Thursday, March 17

All welcome

12:00 – 1:00

ALM, Sandspit

### **Management Meeting – Draft Budget**

Tuesday, March 29

Exempt/PVP

10:00 – 2:00

District Admin Office

Tuesday, March 29

Trustees/Exempt

1:00 – 4:00

District Admin Office

### **Budget & Strategic Plan Presentations**

Monday, April 11

All welcome

7:00 pm

SNES, Skidegate

Tuesday, April 12

All welcome

7:00 pm

GMD, Masset

### **Ratify Budget**

Tuesday, May 24

Board Meeting

7:00 PM

PCES, Port Clements

# FINANCE VOUCHER

REGULAR BOARD MEETING

**BOARD MEETING:**

March 29, 2016

**AGENDA ITEM:**

**Finance Voucher    February 29, 2016**

The list of accounts payable is attached for your information. The following is a summary of accounts.

|                                    |                          |              |                       |
|------------------------------------|--------------------------|--------------|-----------------------|
| A/P Cheques Computer Generated     | February 29, 2016        | \$57,877.15  |                       |
| ePayments                          | February 29, 2016        | \$213,063.32 |                       |
| Quick Pays                         | February 29, 2016        | \$363,379.62 |                       |
| <b>TOTAL Accounts Payable.....</b> | <b>February 29, 2016</b> |              | <b>\$634,320.09</b>   |
| Teachers                           | 15-Feb                   | \$85,800.00  |                       |
| AO/Exempt                          | 15-Feb                   | \$27,920.00  |                       |
| Teachers                           | 29-Feb                   | \$109,095.14 |                       |
| AO/Exempt                          | 29-Feb                   | \$35,151.28  | \$257,966.42          |
| CUPE                               | 6-Feb                    | \$47,096.21  |                       |
| Casuals                            | 6-Feb                    | \$8,766.03   |                       |
| TOC's                              | 6-Feb                    | \$9,226.35   |                       |
| CUPE                               | 20-Feb                   | \$49,854.21  |                       |
| Casuals                            | 20-Feb                   | \$10,242.97  |                       |
| TOC's                              | 20-Feb                   | \$6,937.57   |                       |
|                                    |                          |              | \$132,123.34          |
| <b>TOTAL Payroll.....</b>          | <b>February 29, 2016</b> |              | <b>\$390,089.76</b>   |
| <b>TOTAL A/P and Payroll</b>       |                          |              | <b>\$1,024,409.85</b> |

**RECOMMENDATION:**

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,024,409.85** for the month of February

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF FEBRUARY 29, 2016**

| CHEQUE<br>NUMBER | DATE      | SUPPLIER                           | AMOUNT       |
|------------------|-----------|------------------------------------|--------------|
| 56599            | 2/4/2016  | All Pro Industrial Products In     | \$ 1,085.49  |
| 56600            | 2/4/2016  | Laurie Chisholm                    | \$ 234.00    |
| 56601            | 2/4/2016  | Judy Foster                        | \$ 234.00    |
| 56602            | 2/4/2016  | LIDEC Inc.                         | \$ 168.61    |
| 56603            | 2/4/2016  | Pearson Canada Assessment Inc.     | \$ 148.92    |
| 56604            | 2/4/2016  | Joe Precourt                       | \$ 247.00    |
| 56605            | 2/4/2016  | R & R Rewinding Ltd.               | \$ 912.04    |
| 56606            | 2/4/2016  | Reliable Promotions                | \$ 776.88    |
| 56607            | 2/4/2016  | Sandspit Community Hall            | \$ 210.00    |
| 56608            | 2/4/2016  | Shoppers Drug Mart #2259           | \$ 117.45    |
| 56609            | 2/4/2016  | Super Valu Store No. 43            | \$ 260.78    |
| 56610            | 2/4/2016  | Telus Commuications Company        | \$ 48.31     |
| 56611            | 2/4/2016  | Katherine Wall                     | \$ 208.00    |
| 56612            | 2/4/2016  | Wilson, Janine                     | \$ 1,000.00  |
| 56613            | 2/4/2016  | Kevin May                          | \$ 503.50    |
| 56614            | 2/4/2016  | Petty Cash                         | \$ 217.30    |
| 56615            | 2/11/2016 | Mind-Full Consulting               | \$ 147.38    |
| 56616            | 2/11/2016 | Reliable Parts-Canada              | \$ 88.89     |
| 56617            | 2/11/2016 | Westpoint Automotive               | \$ 414.02    |
| 56618            | 2/11/2016 | George M Dawson Principal IN Trust | \$ 500.00    |
| 56619            | 2/11/2016 | Petty Cash                         | \$ 422.77    |
| 56620            | 2/19/2016 | Natalie Affolter                   | \$ 50.00     |
| 56621            | 2/19/2016 | Thomas Arnatt                      | \$ 200.00    |
| 56622            | 2/19/2016 | BC Hydro & Power Authority         | \$ 24,488.44 |
| 56623            | 2/19/2016 | Cecil Brown                        | \$ 100.00    |
| 56624            | 2/19/2016 | Busy Bee Tools                     | \$ 4,824.77  |
| 56625            | 2/19/2016 | Charlisle Clothiers LTD.           | \$ 40.15     |
| 56626            | 2/19/2016 | Chief Matthews School              | \$ 9,500.00  |
| 56627            | 2/19/2016 | Shelly Crack-NHGHC                 | \$ 219.00    |
| 56628            | 2/19/2016 | Pamela Ewasiuk                     | \$ 50.00     |
| 56629            | 2/19/2016 | H.R. MacMillan Space Centre        | \$ 68.25     |
| 56630            | 2/19/2016 | Knotty Yew Services Kris Olsen     | \$ 1,365.00  |
| 56631            | 2/19/2016 | Lavoie's Family Farm               | \$ 55.00     |
| 56632            | 2/19/2016 | Martin Wood                        | \$ 100.00    |
| 56633            | 2/19/2016 | Kyla Mitchell                      | \$ 107.95    |
| 56634            | 2/19/2016 | NHA - Corporate                    | \$ 4,700.00  |
| 56635            | 2/19/2016 | Marg Parker                        | \$ 200.00    |
| 56636            | 2/19/2016 | Super Valu Store No. 43            | \$ 198.82    |



**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF FEBRUARY 29, 2016**

| <b>CHEQUE<br/>NUMBER</b> | <b>DATE</b> | <b>SUPPLIER</b>             | <b>AMOUNT</b>       |
|--------------------------|-------------|-----------------------------|---------------------|
| 56637                    | 2/19/2016   | Telus Commuications Company | \$ 48.31            |
| 56638                    | 2/19/2016   | Kevin May                   | \$ 551.20           |
| 56639                    | 2/25/2016   | April Johnson               | \$ 175.00           |
| 56640                    | 2/25/2016   | BC Hydro & Power Authority  | \$ 199.12           |
| 56641                    | 2/25/2016   | BCASBO                      | \$ 1,050.00         |
| 56642                    | 2/25/2016   | Old Massett Village Council | \$ 1,200.00         |
| 56643                    | 2/25/2016   | Jorden G. Wolfe             | \$ 340.00           |
| 56644                    | 2/25/2016   | Queen B's Cafe              | \$ 100.80           |
| <b>TOTALS</b>            |             |                             | <b>\$ 57,877.15</b> |

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF FEBRUARY 29, 2016**

| DATE      | SUPPLIER                          | NUMBER | AMOUNT      | Batch # |
|-----------|-----------------------------------|--------|-------------|---------|
| 2/4/2016  | Atwell Family Foods               | 8362   | \$ 250.00   | 7264    |
| 2/4/2016  | Delmas Co-Operative               | 8363   | \$ 557.07   | 7264    |
| 2/4/2016  | Directdial.Com                    | 8364   | \$ 562.81   | 7264    |
| 2/4/2016  | Dr. Rob Baker, Inc.               | 8365   | \$ 300.00   | 7264    |
| 2/4/2016  | Eagle Transit LTD.                | 8366   | \$ 698.25   | 7264    |
| 2/4/2016  | Gbc Canada Inc.                   | 8367   | \$ 88.70    | 7264    |
| 2/4/2016  | Grand & Toy                       | 8368   | \$ 365.50   | 7264    |
| 2/4/2016  | Industrial Alliance               | 8369   | \$ 56.62    | 7264    |
| 2/4/2016  | Krueger, Tanya                    | 8370   | \$ 208.00   | 7264    |
| 2/4/2016  | Sian Nallaweg                     | 8371   | \$ 247.00   | 7264    |
| 2/4/2016  | North Arm Transportation LTD.     | 8372   | \$ 5,247.73 | 7264    |
| 2/4/2016  | Queen Charlotte Electronics       | 8373   | \$ 193.25   | 7264    |
| 2/4/2016  | Rocky's Equipment Sales LTD.      | 8374   | \$ 190.35   | 7264    |
| 2/4/2016  | Kathy Salanski                    | 8375   | \$ 195.00   | 7264    |
| 2/4/2016  | School Specialty Canada           | 8376   | \$ 118.90   | 7264    |
| 2/4/2016  | Supreme Office Products           | 8377   | \$ 26.61    | 7264    |
| 2/4/2016  | Vereburn Supply Ltd.              | 8378   | \$ 7.94     | 7264    |
| 2/4/2016  | Roberta Wagenstein                | 8379   | \$ 247.00   | 7264    |
| 2/4/2016  | Xerox Canada Ltd.                 | 8380   | \$ 514.18   | 7264    |
| 2/4/2016  | Yakoun River Inn                  | 8381   | \$ 294.00   | 7264    |
| 2/4/2016  | Agnes L Mathers Principal's       | 8382   | \$ 10.49    | 7264    |
| 2/4/2016  | Dennis S. Baran                   | 8383   | \$ 140.00   | 7264    |
| 2/4/2016  | Josina Davis                      | 8384   | \$ 74.82    | 7264    |
| 2/4/2016  | Mary L Disney                     | 8385   | \$ 366.13   | 7264    |
| 2/4/2016  | Steven Goffic                     | 8386   | \$ 359.34   | 7264    |
| 2/4/2016  | Vicki D. Ives                     | 8387   | \$ 284.00   | 7264    |
| 2/4/2016  | Allison Kozak                     | 8388   | \$ 47.70    | 7264    |
| 2/4/2016  | Maureen Stella Lagroix            | 8389   | \$ 125.08   | 7264    |
| 2/4/2016  | Vanessa Marie                     | 8390   | \$ 255.14   | 7264    |
| 2/4/2016  | Ruby Moody                        | 8391   | \$ 500.00   | 7264    |
| 2/4/2016  | Queen Charlotte School Principals | 8392   | \$ 100.00   | 7264    |
| 2/4/2016  | Shelley Sansome                   | 8393   | \$ 177.25   | 7264    |
| 2/4/2016  | Daniel Schulbeck                  | 8394   | \$ 101.89   | 7264    |
| 2/4/2016  | Tahayghen Principal's IN Trust    | 8395   | \$ 50.00    | 7264    |
| 2/4/2016  | Candace M Weir                    | 8396   | \$ 125.08   | 7264    |
| 2/4/2016  | Angus W.R. Wilson                 | 8397   | \$ 536.59   | 7264    |
| 2/11/2016 | Atwell Family Foods               | 8398   | \$ 173.00   | 7268    |
| 2/11/2016 | Big Red Enterprises LTD.          | 8399   | \$ 2,520.50 | 7268    |
| 2/11/2016 | Charlotte Island Tires LTD.       | 8400   | \$ 270.45   | 7268    |
| 2/11/2016 | Delmas Co-Operative               | 8401   | \$ 1,440.31 | 7268    |
| 2/11/2016 | Grand & Toy                       | 8402   | \$ 4.66     | 7268    |

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF FEBRUARY 29, 2016**

| DATE      | SUPPLIER                           | NUMBER | AMOUNT       | Batch # |
|-----------|------------------------------------|--------|--------------|---------|
| 2/11/2016 | Haida Gwaii Forest Products Joint  | 8404   | \$ 241.92    | 7268    |
| 2/11/2016 | Lwm Services Inc.                  | 8405   | \$ 6,675.57  | 7268    |
| 2/11/2016 | Tlc Automotive Services LTD.       | 8406   | \$ 53.98     | 7268    |
| 2/11/2016 | United Library Services            | 8407   | \$ 318.51    | 7268    |
| 2/11/2016 | Xerox Canada Ltd.                  | 8409   | \$ 2,700.56  | 7268    |
| 2/11/2016 | Josina Davis                       | 8410   | \$ 44.52     | 7268    |
| 2/11/2016 | Marjorie Fregin                    | 8411   | \$ 180.00    | 7268    |
| 2/11/2016 | J. Kim Goetzinger                  | 8412   | \$ 115.30    | 7268    |
| 2/11/2016 | Yvonne Hughes                      | 8413   | \$ 583.20    | 7268    |
| 2/11/2016 | Emily O'Gorman                     | 8414   | \$ 127.85    | 7268    |
| 2/11/2016 | Port Clements School Principal     | 8415   | \$ 220.27    | 7268    |
| 2/11/2016 | Queen Charlotte School Principals  | 8416   | \$ 100.00    | 7268    |
| 2/19/2016 | 518387 BC Ltd.                     | 8417   | \$ 399.00    | 7272    |
| 2/19/2016 | Aaron-Mark Services                | 8418   | \$ 258.59    | 7272    |
| 2/19/2016 | Apple Canada Inc. C3120            | 8419   | \$ 156.80    | 7272    |
| 2/19/2016 | Atwell Family Foods                | 8420   | \$ 337.07    | 7272    |
| 2/19/2016 | Charlotte Island Tires LTD.        | 8421   | \$ 41.62     | 7272    |
| 2/19/2016 | Coastal Propane Inc.               | 8422   | \$ 57,077.34 | 7272    |
| 2/19/2016 | Delmas Co-Operative                | 8423   | \$ 433.80    | 7272    |
| 2/19/2016 | Esc Automation Inc.                | 8424   | \$ 132.30    | 7272    |
| 2/19/2016 | Family Services Of Greater Vancouv | 8425   | \$ 3,835.91  | 7272    |
| 2/19/2016 | Grand & Toy                        | 8426   | \$ 81.37     | 7272    |
| 2/19/2016 | Graydon Security Systems           | 8427   | \$ 314.50    | 7272    |
| 2/19/2016 | Haida Gwaii Forest Products Joint  | 8428   | \$ 39.42     | 7272    |
| 2/19/2016 | Hemlock Printers Ltd.              | 8429   | \$ 13,532.53 | 7272    |
| 2/19/2016 | Queen Charlotte Youth Education So | 8430   | \$ 776.01    | 7272    |
| 2/19/2016 | Port Air Cargo                     | 8431   | \$ 189.00    | 7272    |
| 2/19/2016 | Pebt, IN Trust                     | 8432   | \$ 5,273.41  | 7272    |
| 2/19/2016 | School District No. 23 (Okanagan)  | 8433   | \$ 62.68     | 7272    |
| 2/19/2016 | Skeena - Q C Regional District     | 8434   | \$ 200.00    | 7272    |
| 2/19/2016 | Tlc Automotive Services LTD.       | 8435   | \$ 845.35    | 7272    |
| 2/19/2016 | Village Of Port Clements           | 8436   | \$ 501.00    | 7272    |
| 2/19/2016 | Xerox Canada Ltd.                  | 8437   | \$ 1,352.30  | 7272    |
| 2/19/2016 | Yakoun River Inn                   | 8438   | \$ 176.40    | 7272    |
| 2/19/2016 | Amanda Bedard                      | 8439   | \$ 239.56    | 7272    |
| 2/19/2016 | Melrene L. Engel                   | 8440   | \$ 70.00     | 7272    |
| 2/19/2016 | Verena Gibbs                       | 8441   | \$ 119.78    | 7272    |
| 2/19/2016 | J. Kim Goetzinger                  | 8442   | \$ 8.00      | 7272    |
| 2/19/2016 | Jennifer Kellar                    | 8443   | \$ 100.00    | 7272    |
| 2/19/2016 | Tina Ooishi                        | 8444   | \$ 35.00     | 7272    |

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF FEBRUARY 29, 2016**

| DATE          | SUPPLIER                          | NUMBER | AMOUNT               | Batch # |
|---------------|-----------------------------------|--------|----------------------|---------|
| 2/19/2016     | Natalie Pearson                   | 8445   | \$ 1,200.00          | 7272    |
| 2/19/2016     | Leighann Rodger                   | 8446   | \$ 761.80            | 7272    |
| 2/25/2016     | Apple Canada Inc. C3120           | 8447   | \$ 1,680.00          | 7280    |
| 2/25/2016     | Atwell Family Foods               | 8448   | \$ 193.95            | 7280    |
| 2/25/2016     | Cardinal Coach Lines ULC          | 8449   | \$ 60,806.43         | 7280    |
| 2/25/2016     | Clearbrook Hydroseeding LTD       | 8450   | \$ 30.00             | 7280    |
| 2/25/2016     | Delmas Co-Operative               | 8451   | \$ 370.37            | 7280    |
| 2/25/2016     | Alicia Embree                     | 8452   | \$ 1,225.00          | 7280    |
| 2/25/2016     | Grand & Toy                       | 8453   | \$ 385.99            | 7280    |
| 2/25/2016     | Haida Gwaii Trader.com            | 8454   | \$ 21.00             | 7280    |
| 2/25/2016     | Insight Canada Inc.               | 8455   | \$ 270.73            | 7280    |
| 2/25/2016     | North Arm Transportation LTD.     | 8456   | \$ 13,906.21         | 7280    |
| 2/25/2016     | North Coast Supply Co. LTD.       | 8457   | \$ 91.94             | 7280    |
| 2/25/2016     | Purolator Courier LTD.            | 8458   | \$ 23.54             | 7280    |
| 2/25/2016     | Skeena - Q C Regional District    | 8459   | \$ 15.00             | 7280    |
| 2/25/2016     | Sportfactor Inc.                  | 8460   | \$ 479.32            | 7280    |
| 2/25/2016     | Supreme Office Products           | 8461   | \$ 483.84            | 7280    |
| 2/25/2016     | Tlc Automotive Services LTD.      | 8462   | \$ 81.77             | 7280    |
| 2/25/2016     | Van Houtte Coffee Services Inc.   | 8463   | \$ 1,386.00          | 7280    |
| 2/25/2016     | Village Of Port Clements          | 8464   | \$ 97.44             | 7280    |
| 2/25/2016     | Xerox Canada Ltd.                 | 8465   | \$ 1,955.80          | 7280    |
| 2/25/2016     | Duane Alsop                       | 8466   | \$ 822.62            | 7280    |
| 2/25/2016     | Amanda Bedard                     | 8467   | \$ 1,250.00          | 7280    |
| 2/25/2016     | Ryan Brown                        | 8468   | \$ 358.78            | 7280    |
| 2/25/2016     | Mary L Disney                     | 8469   | \$ 617.98            | 7280    |
| 2/25/2016     | J. Kim Goetzinger                 | 8470   | \$ 429.76            | 7280    |
| 2/25/2016     | Marion Pierce                     | 8471   | \$ 189.13            | 7280    |
| 2/25/2016     | Queen Charlotte School Principals | 8472   | \$ 283.25            | 7280    |
| 2/25/2016     | James M. Reid                     | 8473   | \$ 107.50            | 7280    |
| 2/25/2016     | Shelley Sansome                   | 8474   | \$ 166.60            | 7280    |
| 2/25/2016     | Tahayghen Principal's IN Trust    | 8475   | \$ 960.00            | 7280    |
| 2/29/2016     | Judy Hadcock                      | 8403   | \$ 3,675.00          | 7268    |
| 2/29/2016     | WEIGUM, Shirley                   | 8408   | \$ 2,754.81          | 7268    |
| <b>TOTALS</b> |                                   |        | <b>\$ 213,063.32</b> |         |

**SCHOOL DISTRICT NO. 50**  
**QUICK PAY REGISTER AS OF FEBRUARY 29, 2016**

| CHEQUE<br>NUMBER | DATE      | SUPPLIER                    | AMOUNT               |
|------------------|-----------|-----------------------------|----------------------|
| 266299           | 2/1/2016  | MINISTER OF FINANCE         | \$ 5,009.50          |
| 898660           | 2/9/2016  | Canada Customs And Revenue  | \$ 78,829.54         |
| 899746           | 2/9/2016  | Canada Customs And Revenue  | \$ 10,711.53         |
| 115045           | 2/9/2016  | Canada Customs And Revenue  | \$ 19,176.55         |
| 890547           | 2/12/2016 | Canada Customs And Revenue  | \$ 279.96            |
| 115498           | 2/12/2016 | Canada Customs And Revenue  | \$ 3,628.67          |
| 200535           | 2/12/2016 | Canada Customs And Revenue  | \$ 1,943.29          |
| 189303           | 2/12/2016 | Teachers' Pension Plan      | \$ 3,933.06          |
| 189105           | 2/12/2016 | Teachers' Pension Plan      | \$ 117,362.28        |
| 189107           | 2/12/2016 | Municipal Pension Plan      | \$ 3,655.01          |
| 189306           | 2/12/2016 | Municipal Pension Plan      | \$ 13,252.88         |
| 265159           | 2/16/2016 | Pacific Blue Cross          | \$ 3,561.69          |
| 264567           | 2/16/2016 | Pacific Blue Cross          | \$ 10,492.65         |
| 265962           | 2/18/2016 | MINISTER OF FINANCE         | \$ 6,159.50          |
| 607148           | 2/18/2016 | Telus Communications (Bc)   | \$ 1,851.81          |
| 607743           | 2/22/2016 | Telus                       | \$ 897.82            |
| 703452           | 2/24/2016 | Canada Customs And Revenue  | \$ 41,628.00         |
| 704273           | 2/24/2016 | Canada Customs And Revenue  | \$ 4,500.00          |
| 189632           | 2/24/2016 | Canada Customs And Revenue  | \$ 20,208.53         |
| 190386           | 2/26/2016 | Teachers' Pension Plan      | \$ 2,835.04          |
| 190387           | 2/26/2016 | Municipal Pension Plan      | \$ 12,914.99         |
| 607655           | 2/26/2016 | Workers' Compensation Board | \$ 65.32             |
| 613111           | 2/29/2016 | Yvette Marie Emerson        | \$ 482.00            |
| <b>TOTALS</b>    |           |                             | <b>\$ 363,379.62</b> |

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Shelley Sansome  
Secretary-Treasurer

**FROM** Moira Dubasov  
Assistant Secretary-Treasurer

**SUBJECT:** Teachers Payroll for..... February

**DATE** 14-Mar-16

| Period Ending        | Pay Period | Payroll Group | Net Amount          |
|----------------------|------------|---------------|---------------------|
| 15-Feb               | PP#1-2Adv  | Teachers      | \$ 85,800.00        |
| 15-Feb               | PP#1-2Adv  | AO/Exempt     | \$ 27,920.00        |
| 29-Feb               | PP#1-2     | Teachers      | \$ 109,095.14       |
| 29-Feb               | PP#1-2     | AO/Exempt     | \$ 35,151.28        |
| <b>Total Net Pay</b> |            |               | <b>\$257,966.42</b> |

**MEMORANDUM****SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Shelley Sansome  
Secretary-Treasurer

**FROM** Moira Dubasov  
Assistant Secretary-Treasurer

**SUBJECT:** Non-Teachers Payroll for... February

**DATE** 14-Mar-16

| Period Ending        | Pay Period | Payroll Group | Net Amount           |
|----------------------|------------|---------------|----------------------|
| 6-Feb                | PP #2-3    | CUPE          | \$ 47,096.21         |
| 6-Feb                | PP #2-3    | Casuals       | \$ 8,766.03          |
| 6-Feb                | PP #2-3    | TOC's         | \$ 9,226.35          |
| 20-Feb               | PP #2-4    | CUPE          | \$ 49,854.21         |
| 20-Feb               | PP #2-4    | Casuals       | \$ 10,242.97         |
| 20-Feb               | PP #2-4    | TOC's         | \$ 6,937.57          |
| <b>Total Net Pay</b> |            |               | <b>\$ 132,123.34</b> |

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)

**ACTION SHEET**

**TO:** The Board of Education  
**FROM:** Angus Wilson, Superintendent  
**DATE:** March 14, 2016  
**SUBJECT:** 2016/17 Calendar

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**REFERENCE:** Land Act, School Act

**BACKGROUND:** School District 50 has previously explored various alternative calendars, but at this time is issuing a relatively 'standard' calendar. All models have 'pluses and minuses' that a Board must carefully consider. If the Board wishes to explore other designs for future years, staff can present to the Board and public different models that may be of interest in the new school year.

**DISCUSSION**

**RECOMMENDATION**

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) approve the 2016/17 School Calendar.



# SCHOOL CALENDAR FORM - GENERAL

For All

School Types Except Distributed Learning Schools

Before completing this form, read the **School Calendar Form Completion Instructions**.

Please note, this Excel form includes six sheets along the bottom of the screen:

- (1) 'Calendar Information' - *REQUIRED*
- (2) 'District and School Information' - *REQUIRED*
- (3) '2016-17 Calendar' - *REQUIRED*
- (4) '2017-18 Calendar' - *OPTIONAL*
- (5) '2018-19 Calendar' - *OPTIONAL*
- '2016-17 SAMPLE' - *DEMONSTRATION PURPOSES*

(6)

## CALENDAR INFORMATION

### District Contact Information:

Provide a contact person for this calendar submission.

|           |                           |
|-----------|---------------------------|
| Name:     | Angus Wilson              |
| Position: | Superintendent of Schools |
| Phone:    | 250 559 8471 ext 104      |
| Email:    | awilson@sd50.bc.ca        |

### Number of Days:

Provide a count of how many 'Days In Session' and 'Days of Instruction' will be provided each school year.

|         | Days In Session | Days of Instruction |
|---------|-----------------|---------------------|
| 2016-17 | 192             | 183                 |
| 2017-18 |                 |                     |
| 2018-19 |                 |                     |

### Number of Hours of Instruction:

Provide a count of how many 'Hours of Instruction' will be offered each school year (by grade level).

|         | K   | 1 to 7 | 8 to 12 |
|---------|-----|--------|---------|
| 2016-17 | 869 | 874    | 1006    |
| 2017-18 |     |        |         |
| 2018-19 |     |        |         |

For questions about this form, please call (250) 387-8037.

When complete, submit this form to [educ.schoolcalendars@gov.bc.ca](mailto:educ.schoolcalendars@gov.bc.ca).