

**MINUTES OF THE REGULAR BOARD MEETING HELD AT TAHAYGHEN ELEMENTARY  
SCHOOL ON JANUARY 24, 2012**

**PRESENT WERE:** Elizabeth Condrotte, Chairperson  
Sharon Matthews, Vice Chairperson  
Kim Goetzinger, Trustee  
Carla Lutner, Trustee  
Warren Wesley, Trustee

**ALSO PRESENT:** Angus Wilson, Superintendent/Secretary Treasurer  
Shelley Sansome, Director of Human Resources

**MEMBERS OF THE PUBLIC:** Alex Rinfret  
Ryan Brown  
Steve Goffic  
Maureen Lagroix  
Tammy gates  
Vanessa Liston  
Evelyn von  
Johanna Young  
Bernadette Ouellet  
Donna Wesley  
Charlotte Marks

**1. Call to Order**

Chairperson Condrotte called the meeting to order at 1911 hours.

**2. Approval of Agenda**

R12012401 MOTION BY CARLA LUTNER  
SECONDED BY WARREN WESLEY

THAT the agenda be approved as circulated with the addition of 6.5 Email System.

MOTION CARRIED

**3. Approval of Minutes**

R12012402 MOTION BY WARREN WESLEY  
SECONDED BY SHARON MATTHEWS

THAT the minutes of the regular meeting of December 13, 2011 be approved as circulated.

MOTION CARRIED

**4. Rise and Report**

**4.1 December 13, 2011 In-Camera Board Meeting**

The Superintendent/Secretary Treasurer reported on property, personnel and student matters from the December 13, 2011 In-camera Board meeting.

**4.2 January 24, 2012 In-Camera Board Meeting**

The Superintendent/Secretary Treasurer reported on property, personnel and student matters from the January 24, 2012 In-camera Board meeting.

**5. Strategic and Policy Issues**

**5.1 Trustee Strategic Planning Session**

The Board of Education of School District No. 50 (Haida Gwaii) scheduled a strategic planning session to be held in February 2012.

**5.2 Alternate School Calendar Update**

The Superintendent/Secretary Treasurer updated the Board of Education of School District No. 50 (Haida Gwaii) on feedback received from stakeholders thus far regarding an alternate school calendar. An announcement will be published in the Observer to seek further input up to February 28, 2012.

**5.3 Haida Immersion Update**

The Superintendent/Secretary Treasurer updated the Board of Education of School District No. 50 (Haida Gwaii) on the Kindergarten Haida Immersion program at Tahayghen Elementary School.

R12012403 MOTION BY KIM GOETZINGER  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) initiates a pilot Haida Kindergarten Immersion program at Sk'aadgaa Naay Elementary School.

MOTION CARRIED

The following points were discussed:

- No funding available;
- 0.2 FTE Teaching position;
- Satisfaction surveys to be distributed to parents;
- Partnership opportunities with Chief Matthews School and Skidegate Haida Immersion Program;
- Haida Immersion growth.

**5.4 Enhancement Agreement**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) on the scheduled signing of the Enhancement Agreement.

**5.5 Policy 2700-2 School District Credit Cards Notice of Motion**

R12012404 MOTION BY  
SECONDED BY

THAT the Board of Education of School District No. 50 (Haida Gwaii) makes notice of motion to revise policy 2700-2 School District Credit Cards.

MOTION CARRIED

**5.6 Tahayghen Field Trip Application**

R12012505 MOTION BY WARREN WESLEY  
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) ratify the 2012 Surfing field trip application for Tahayghen Elementary School.

MOTION CARRIED

The Board of Education of School District No. 50 (Haida Gwaii) requested the school to submit written emergency procedures detailing rescue procedures.

**6. Operational Issues**

**6.1 October Finance Voucher**

R12012406 MOTION BY CARLA LUTNER  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for the month of December 2011.

MOTION CARRIED

**6.2 Playground Bylaw**

R12012407 MOTION BY SHARON MATTHEWS  
SECONDED BY CARLA LUTNER

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that the Capital Project Bylaw 126363 in the amount of \$15,000 be given first reading.

MOTION CARRIED

R12012408 MOTION BY CARLA LUTNER  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that the Capital Project Bylaw 126363 in the amount of \$15,000 be given second reading.

MOTION CARRIED

R12012409 MOTION BY WARREN WESLEY  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to read the Capital Project Bylaw 126363 in the amount of \$15,000 a third time at the current board meeting.

MOTION CARRIED

R120124010 MOTION BY CARLA LUTNER  
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that the Capital Project Bylaw 126363 in the amount of \$15,000 be given third and final reading.

MOTION CARRIED

### **6.3 Sk'aadga Naay Elementary School Water Report**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) of procedures implemented to manage the water shortage in Skidegate at Sk'aadga Naay Elementary School.

### **6.4 BCPSEA/BCTF Bargaining**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) that no progress has resulted from teacher collective bargaining.

R12012411 MOTION BY SHARON MATTHEWS  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) cancel recess pending agreement from Principals and Exempt staff.

MOTION CARRIED

### **6.5 Email System**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) that email communications have increased by 90% since last year. Consequently, the District will be transferring our email account to Google.

## **7. Reports**

### **7.1 Trustee Reports**

- Trustee Wesley reported on his involvement with the District Parent Advisory Committee and the Tahayghen Elementary breakfast program.
- Chairperson Condrotte reported on her involvement with the Port Clements Elementary Parent Advisory Committee and the Farm to School program.
- Trustee Lutner reported on her attendance at BC Public Schools Employers' Association Symposium and Annual General Meeting, a Labour Management meeting and the Sk'aadgaa Naay Elementary Parent Advisory Committee meeting.
- Vice Chairperson Matthews reported a quiet month.
- Trustee Goetzing reported on her attendance at the Sk'aadgaa Naay Elementary Parent Advisory Committee meeting.

### **7.2 Superintendent/Secretary Treasurer's Report**

The Superintendent/Secretary Treasurer reported on his involvement with continuing to provide a non-sexist work environment in partnership with the Haida Gwaii Teachers' Association and CUPE Local 2020, culturally responsive education, and the District Parent Advisory Committee. Mr. Wilson congratulated George M. Dawson Secondary for receiving a \$50,000 Future Shop grant for their computer lab and thanked Teacher Vanessa Liston for her efforts in creating the successful application.

Mr. Wilson presented Haida resources developed and donated by the Skidegate Haida Immersion Program to be added to the District Resource Centre, and a Math book developed in collaboration with Principal of Aboriginal Education Joanne Yovanovich; which incorporates Haida culture into the curriculum.

### **7.3 HGTA Presentation**

The Haida Gwaii Teachers' Association President invited Trustees, staff and the public to a tea in February. Ms. von Almassy subsequently reported the feedback she received from Teachers regarding an alternate school calendar.

## **8. Information Items**

### **8.1 Trustee Expenditure Report**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Trustee Expenditure Report for December 2011.

### **8.2 From the Legislature - BCSTA**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a copy of the BC School Trustees' Association's *From the Legislature*.

### **8.3 Langley DPAC Letter**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a copy of the Langley District Parent Advisory Council letter dated January 4, 2012.

## **9. Questions from the public**

The Board of Education and members of the public held a question and answer period. The following matters were discussed:

- Google email server;
- Teachers impact on the economy;
- Enhancement Agreement;
- Letter to the Ministry of Education regarding funding;
- iPad costs;
- Foundation Skills Assessment.

## **10. Adjournment**

R12012412 MOTION BY CARLA LUTNER  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2037 hours.

MOTION CARRIED

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Superintendent/Secretary Treasurer

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Chairperson

**POLICY 2700-2**

**SCHOOL DISTRICT CREDIT CARDS**

**August 2001**

**Revision February 2012**

**PREAMBLE**

A School District credit card will be issued to the Confidential Secretary and as least two District Managers. Credit cards can be used in the following circumstances:

Purchasing of resources and supplies for the School District for

- expenses of District Managers while on business of the Board;
- other expenses while on business of the Board as approved by the Chief Executive Officer.

Each credit card will be established with a spending limit of forty thousand dollars (\$40,000.00).

# FINANCE VOUCHER

REGULAR BOARD MEETING

**BOARD MEETING:**

February 28, 2012

**AGENDA ITEM:**

**Finance Voucher      January 31, 2012**

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	January 31, 2012	\$138,862.16	
ePayments	January 31, 2012	\$149,430.62	
Quick Pay	January 31, 2012	\$132,184.20	
<b>TOTAL Accounts Payable.....</b>	<b>January 31, 2012</b>		<b>\$420,476.98</b>
Teachers	13-Jan	\$88,175.00	
AO/Exempt	13-Jan	\$27,220.00	
Teachers	31-Jan	\$109,754.90	
AO/Exempt	31-Jan	\$34,598.51	\$259,748.41
CUPE	31-Dec	\$33,467.61	
Casuals	31-Dec	\$269.38	
TOC's	31-Dec	\$0.00	
CUPE	14-Jan	\$51,594.43	
Casuals	14-Jan	\$7,542.90	
TOC's	14-Jan	\$4,283.30	
			\$97,157.62
<b>TOTAL Payroll.....</b>	<b>January-31-12</b>		<b>\$356,906.03</b>
<b>TOTAL A/P and Payroll</b>			<b>\$777,383.01</b>

**RECOMMENDATION:**

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$777,383.01** for the month of January



**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF January 31, 2012**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
53201	01/11/2012	518387 BC Ltd.	\$ 476.00
53202	01/11/2012	Abbott Fire Protection Ltd.	\$ 6,653.16
53203	01/11/2012	Ac/Dc MacHining	\$ 5,722.38
53204	01/11/2012	Andrew Sheret LTD	\$ 45.56
53205	01/11/2012	BC Teachers' Federation	\$ 10,864.55
53206	01/11/2012	Big Red Enterprises LTD.	\$ 1,731.07
53207	01/11/2012	Charlotte Island Tires LTD.	\$ 313.96
53208	01/11/2012	Empire Music Co. LTD.	\$ 74.70
53209	01/11/2012	Esc Automation Inc.	\$ 188.05
53210	01/11/2012	Family Services Of Greater Van	\$ 4,138.54
53211	01/11/2012	Flag Outlet	\$ 148.62
53212	01/11/2012	Kim Goetzinger	\$ 840.91
53213	01/11/2012	Great West Life	\$ 1,085.65
53214	01/11/2012	Greenbarn Potters Supply LTD.	\$ 424.20
53215	01/11/2012	Haida Gwaii Recreation Commiss	\$ 604.00
53216	01/11/2012	Hemlock Printers Ltd.	\$ 6,237.99
53217	01/11/2012	Industrial Alliance Pacific	\$ 9.90
53218	01/11/2012	Jack Littrell Photography	\$ 75.00
53219	01/11/2012	Kone Inc.	\$ 1,184.75
53220	01/11/2012	London Life Insurance Company	\$ 3,315.55
53221	01/11/2012	Minister Of Finance	\$ 14.20
53222	01/11/2012	Monk Office Supply LTD.	\$ 1,692.88
53223	01/11/2012	Morneau Shepell Ltd.	\$ 1,680.11
53224	01/11/2012	Observer Publishing CO LTD.	\$ 35.73
53225	01/11/2012	Pacific Blue Cross	\$ 11,762.49
53226	01/11/2012	Pacific Educational Press	\$ 53.11
53227	01/11/2012	Purolator Courier LTD.	\$ 323.76
53228	01/11/2012	R & R Rewinding Ltd.	\$ 266.56
53229	01/11/2012	Rootham Services Group Incl	\$ 655.20
53230	01/11/2012	Roots Of Empathy	\$ 85.00
53231	01/11/2012	School Specialty Canada	\$ 14.48
53232	01/11/2012	Skeena - Q C Regional District	\$ 10.00
53233	01/11/2012	TSS Total Safety Services Inc.	\$ 2,807.91
53234	01/11/2012	Westpoint Automotive	\$ 19.11
53235	01/11/2012	Xerox Canada Ltd.	\$ 4,301.85
53236	01/11/2012	Zep Sales & Services of Canada	\$ 2,245.36
53237	01/11/2012	Axa Assurances Inc.	\$ 39.70
53238	01/11/2012	Petty Cash -Port Clements School	\$ 385.72
53239	01/20/2012	518387 BC Ltd.	\$ 834.40
53240	01/20/2012	Ac/Dc MacHining	\$ 4,975.39
53241	01/20/2012	BC School Trustees Association	\$ 851.20
53242	01/20/2012	Firstbus Canada	\$ 35,451.36

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF January 31, 2012**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
53243	01/20/2012	Lavoie's Family Farm	\$ 150.00
53244	01/20/2012	Cheryl Turner, M.Ed. Psych.	\$ 10,322.34
53245	01/20/2012	Duncan White	\$ 41.98
53246	01/24/2012	Northern Shores Lodging & Catering	\$ 3,920.00
53247	01/30/2012	Air Liquide Canada Inc.	\$ 75.60
53248	01/30/2012	Artel Educational Resources LTD	\$ 52.15
53249	01/30/2012	BC School Trustees Association	\$ 170.50
53250	01/30/2012	Charlisle Clothiers LTD.	\$ 53.35
53251	01/30/2012	City Centre Stores LTD.	\$ 47.30
53252	01/30/2012	Copper Beech	\$ 271.20
53253	01/30/2012	Yvette Marie Emerson	\$ 482.00
53254	01/30/2012	Esc Automation Inc.	\$ 190.07
53255	01/30/2012	Jessie Fletcher	\$ 165.00
53256	01/30/2012	Jack Littrell Photography	\$ 800.00
53257	01/30/2012	Nadine Jones	\$ 56.39
53258	01/30/2012	Meegan's Store LTD.	\$ 111.98
53259	01/30/2012	Mills Office Productivity	\$ 57.96
53260	01/30/2012	Monk Office Supply LTD.	\$ 738.19
53261	01/30/2012	Netlink Computer Inc.	\$ 39.33
53262	01/30/2012	Nelson Education LTD.	\$ 326.89
53263	01/30/2012	Northern Industrial Sales	\$ 192.88
53264	01/30/2012	Observer Publishing CO LTD.	\$ 68.32
53265	01/30/2012	Pitney Bowes Global Credit Service	\$ 564.28
53266	01/30/2012	Purolator Courier LTD.	\$ 49.63
53267	01/30/2012	Rootham Services Group Incl	\$ 1,831.20
53268	01/30/2012	Barbara Sly	\$ 150.00
53269	01/30/2012	Super Valu Store No. 43	\$ 140.02
53270	01/30/2012	Xaad Kihlgaa HI Suu.u Society	\$ 50.00
53271	01/30/2012	Xerox Canada Ltd.	\$ 2,713.60
53272	01/30/2012	Zep Sales & Services of Canada	\$ 953.18
53273	01/30/2012	George M Dawson Principal IN Trust	\$ 980.00
53274	01/30/2012	Petty Cash	\$ 456.76
<b>TOTALS</b>			<b>\$ 138,862.16</b>

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF January 31, 2012**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	<b>Batch #</b>
01/11/2012	Aaron-Mark Services	3544	\$ 195.20	5963
01/11/2012	BC Principals & Vice Principals'	3545	\$ 493.75	5963
01/11/2012	CUPE - Local 2020	3546	\$ 3,967.55	5963
01/11/2012	Delmas Co-Operative	3547	\$ 200.31	5963
01/11/2012	Grand & Toy	3548	\$ 274.84	5963
01/11/2012	Haida Gwaii Teachers' Association	3549	\$ 2,187.82	5963
01/11/2012	Haida Gwaii PVPA Association	3550	\$ 217.32	5963
01/11/2012	Lwm Services Inc.	3551	\$ 1,353.80	5963
01/11/2012	Masset Haida Television Society	3552	\$ 525.00	5963
01/11/2012	North Arms Transportation LTD.	3553	\$ 22,429.76	5963
01/11/2012	North Coast Supply Co. LTD.	3554	\$ 42.88	5963
01/11/2012	North Pacific Seaplanes LTD.	3555	\$ 168.52	5963
01/11/2012	Officeworks Plus	3556	\$ 67.65	5963
01/11/2012	Pacific Controls LTD.	3557	\$ 107.64	5963
01/11/2012	Saanich Plumbing & Heating LTD.	3558	\$ 82.70	5963
01/11/2012	Smart Apple Media	3559	\$ 272.53	5963
01/11/2012	Telus	3560	\$ 334.76	5963
01/11/2012	Administrative Officers Pro D	3561	\$ 1,800.00	5963
01/11/2012	Melanie Baerg	3562	\$ 538.74	5963
01/11/2012	Joint Professional Development	3563	\$ 3,080.13	5963
01/11/2012	Sheila Karrow	3564	\$ 59.93	5963
01/11/2012	Joel Lagasse	3565	\$ 57.11	5963
01/11/2012	Sharon Matthews	3566	\$ 785.15	5963
01/11/2012	Sophie Peerless	3567	\$ 48.75	5963
01/11/2012	Megan Romas	3568	\$ 142.82	5963
01/20/2012	Apple Canada Inc. C3120	3569	\$ 2,787.90	5968
01/20/2012	Pebt, IN Trust	3570	\$ 10,446.64	5968
01/20/2012	Telus Communications (Bc) Inc.	3571	\$ 4,276.57	5968
01/20/2012	Tlc Automotive Services LTD.	3572	\$ 50.01	5968
01/20/2012	United Library Services	3573	\$ 735.97	5968
01/20/2012	Village Of Port Clements	3574	\$ 49.50	5968
01/20/2012	Western Campus Resources	3575	\$ 78.43	5968
01/20/2012	Ryan Brown	3576	\$ 46.80	5968
01/20/2012	Martin Cross	3577	\$ 319.03	5968
01/20/2012	L. Alison Gear	3578	\$ 1,013.61	5968
01/20/2012	Steven Goffic	3579	\$ 4,381.96	5968
01/20/2012	R. David McLean	3580	\$ 370.99	5968
01/20/2012	Port Clements School Principal	3581	\$ 150.00	5968
01/20/2012	Queen Charlotte School Principals	3582	\$ 14,307.34	5968
01/20/2012	Sk'aadgaa Naay Elementary School	3583	\$ 54.58	5968
01/20/2012	Lisa Ann Waring	3584	\$ 112.40	5968
01/20/2012	Warren Wesley	3585	\$ 245.44	5968

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF January 31, 2012**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
01/20/2012	Colleen Williams	3586	\$ 150.00	5968
01/30/2012	Aaron-Mark Services	3587	\$ 146.06	5974
01/30/2012	Atwell Family Foods	3588	\$ 470.02	5974
01/30/2012	Bandstra Transportation	3589	\$ 69.90	5974
01/30/2012	Blackwater Excavation & Landscapin	3590	\$ 5,672.80	5974
01/30/2012	British Columbia Safety Authority	3591	\$ 1,543.00	5974
01/30/2012	Ken Campbell	3592	\$ 3,750.00	5974
01/30/2012	Coastal Propane Inc.	3593	\$ 23,006.01	5974
01/30/2012	Delmas Co-Operative	3594	\$ 1,978.97	5974
01/30/2012	Eagle Transit LTD.	3595	\$ 403.20	5974
01/30/2012	Grand & Toy	3596	\$ 712.38	5974
01/30/2012	Graydon Security Systems	3597	\$ 335.40	5974
01/30/2012	Indigo Books & Music Inc.	3598	\$ 13.42	5974
01/30/2012	Knowbuddy Resources	3599	\$ 415.03	5974
01/30/2012	Koffman Kalef	3600	\$ 142.02	5974
01/30/2012	North Arms Transportation LTD.	3601	\$ 23,550.11	5974
01/30/2012	North Pacific Seaplanes LTD.	3602	\$ 22.00	5974
01/30/2012	Northwest Community College	3603	\$ 109.00	5974
01/30/2012	Officeworks Plus	3604	\$ 44.74	5974
01/30/2012	Pacific Controls LTD.	3605	\$ 392.69	5974
01/30/2012	Port Air Cargo	3606	\$ 235.20	5974
01/30/2012	Riverworks Farm	3607	\$ 57.00	5974
01/30/2012	Saanich Plumbing & Heating LTD.	3608	\$ 176.69	5974
01/30/2012	George Stein	3609	\$ 135.00	5974
01/30/2012	Sun Life Of Canada	3610	\$ 765.51	5974
01/30/2012	Supreme Office Products	3611	\$ 437.40	5974
01/30/2012	Telus	3612	\$ 291.96	5974
01/30/2012	Telus Communications (Bc) Inc.	3613	\$ 62.36	5974
01/30/2012	Tlc Automotive Services LTD.	3614	\$ 113.83	5974
01/30/2012	United Library Services Inc.	3615	\$ 1,126.84	5974
01/30/2012	Village Of Masset	3616	\$ 1,174.57	5974
01/30/2012	Western Campus Resources	3617	\$ 74.16	5974
01/30/2012	Melanie Baerg	3618	\$ 1,248.90	5974
01/30/2012	Catherine Baran	3619	\$ 136.25	5974
01/30/2012	Corrine J. McGuffie	3620	\$ 71.53	5974
01/30/2012	Ruby Moody	3621	\$ 10.66	5974
01/30/2012	Daniel Schulbeck	3622	\$ 292.07	5974
01/30/2012	Colleen Williams	3623	\$ 532.86	5974
01/30/2012	Angus W.R. Wilson	3624	\$ 663.52	5974
01/30/2012	Shannon Wilson	3625	\$ 35.73	5974
Totals			\$ 149,430.62	

**SCHOOL DISTRICT NO. 50**  
**QUICK PAY REGISTER AS OF January 31, 2012**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
69729	01/05/2012	(250) 387-8293 Municipal Pension Plan	\$ 11,825.19
69730	01/05/2012	( 1) 387-1002 Teachers' Pension Plan	\$ 1,414.34
70814	01/20/2012	(250) 387-8293 Municipal Pension Plan	\$ 5,872.73
100854	01/03/2012	( ) RP-0003 Canada Customs And Revenue	\$ 1,666.50
101603	01/03/2012	( ) RP-0002 Canada Customs And Revenue	\$ 17,946.43
122859	01/24/2012	( ) RP-0002 Canada Customs And Revenue	\$ 8,702.87
266134	01/25/2012	(800) 663-7100 MINISTER OF FINANCE	\$ 6,106.00
266370	01/25/2012	(800) 663-7100 MINISTER OF FINANCE	\$ 5,378.00
266675	01/17/2012	( ) RP-0001 Canada Customs And Revenue	\$ 43,338.00
266950	01/24/2012	( ) RP-0002 Canada Customs And Revenue	\$ 2,820.00
267246	01/18/2012	(888) 922-2768 Workers' Compensation Board	\$ 16,649.80
894318	01/20/2012	(800) 224-9376 BC Hydro & Power Authority	\$ 10,464.34
<b>TOTALS</b>			<b>\$132,184.20</b>

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Angus Wilson  
Secretary-Treasurer

**FROM** Moira Dubasov  
Assistant Secretary-Treasurer

**SUBJECT:** Teachers Payroll for..... January

**DATE** 20-Feb-12

Period Ending	Pay Period	Payroll Group	Net Amount
13-Jan	PP#1-1 Adv	Teachers	\$ 88,175.00
13-Jan	PP#1-1 Adv	AO/Exempt	\$ 27,220.00
31-Jan	PP #1-1	Teachers	\$ 109,754.90
31-Jan	PP #1-1	AO/Exempt	\$ 34,598.51
Total Net Pay			\$259,748.41

**MEMORANDUM****SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Angus Wilson  
Secretary-Treasurer

**FROM** Moira Dubasov  
Assistant Secretary-Treasurer

**SUBJECT:** Non-Teachers Payroll for... January

**DATE** 20-Feb-12

Period Ending	Pay Period	Payroll Group	Net Amount
31-Dec	PP #2-1	CUPE	\$ 33,467.61
31-Dec	PP #2-1	Casuals	\$ 269.38
31-Dec	PP #2-1	TOC's	\$ -
14-Jan	PP #2-2	CUPE	\$ 51,594.43
14-Jan	PP #2-2	Casuals	\$ 7,542.90
14-Jan	PP #2-2	TOC's	\$ 4,283.30
Total Net Pay			\$ 97,157.62

Haida Gwaii  
Preliminary  
FOR 2011/12

	Total Enrollment February 17, 2012		Projected Enrollment September 30, 2011		Difference
	Regular FTE	Adults	Regular FTE	Adults	
Agnes L Mathers Elem -Secondary	48.6250	10.0000	50.0000	6.0000	2.6250
Queen Charlotte Secondary	152.4375	0.3750	158.0000	2.0000	-7.1875
Port Clements Elementary	36.0000	0.0000	42.0000		-6.0000
Sk'aadgaa Naay Elementary School	177.0000	0.0000	181.0000		-4.0000
Tahayghen Elementary School	99.0000	0.0000	102.0000		-3.0000
George Dawson Secondary School	101.7500	0.0000	105.0000	1.0000	-4.2500
<b>Total</b>	<b>614.8125</b>	<b>10.3750</b>	<b>638.0000</b>	<b>9.0000</b>	<b>-21.8125</b>



Helda Gwali  
February 2012  
FOR 2011/12

20-Feb-12

SCHOOLS	K	K Full-day	1	2	3	4	5	6	7	8	9	10	11	12	Ungraded	Total	FTE Students	Adult Students	FTE
Agnes L Mathers Elem -Secondary		3	6	3	5	3	2	2	2	2	3	10	10	12	30	93	48.6250	10.0000	58.6250
Queen Charlotte Secondary										39	30	27	34	26	2	158	152.4375	0.3750	152.8125
Port Clements Elementary		5	3	6	6	3	3	7	3							36	36.0000		36.0000
SK'aadgaa Naay Elementary School		14	19	21	30	27	16	28	22							177	177.0000		177.0000
Tahavghen Elementary School		6	9	7	9	10	23	17	18							99	99.0000		99.0000
George Dawson Secondary School										20	21	31	20	12		104	101.7500		101.7500
																0	0.0000		0.0000
																0	0.0000		0.0000
<b>Total</b>	<b>0</b>	<b>28</b>	<b>37</b>	<b>37</b>	<b>50</b>	<b>43</b>	<b>44</b>	<b>54</b>	<b>45</b>	<b>61</b>	<b>54</b>	<b>68</b>	<b>64</b>	<b>50</b>	<b>32</b>	<b>667</b>	<b>614.8125</b>	<b>10.3750</b>	<b>625.1875</b>

28 124 186 183 114 32 667

Haide Gwali February 2012 FOR 2011/12													20-Feb-12						
SCHOOLS	K	K Full-day	1	2	3	4	5	6	7	8	9	10	11	12	Ungraded	Total	FTE Students	Adult Students	FTE
Agnes L Mathers Elem -Secondary		3	6	3	5	3	2	2	1	2	1	1				28	28.0000		28.0000
Adult Ed												2	4	5	12	29		10.0000	10.0000
Eschool									1		1	8	6	7	1	24	20.6250		20.6250
Total	0	3	6	3	5	3	2	2	2	2	3	10	10	12	13	81	48.6250	10.0000	58.6250

3 14 9 15 22 13 76

Haide Gwali February 2012 FOR 2011/12		
SCHOOLS	K	K Full-day
Agnes L Mathers Elem -Secondary		3
Queen Charlotte Secondary		0
Port Clements Elementary		5
Sk'aadga Naay Elementary School		14
Tahayghen Elementary School		6
George Dawson Secondary School		0
Total	0	28

28

Halda Gwaii  
September, 2011  
FOR 2011/12

	Total Enrollment February 17, 2012				Total Enrollment September 30, 2011				Difference
	Regular FTE		Total FTE		Regular FTE		Total FTE		
	Adults	Adults	Adults	Adults	Adults	Adults	Adults	Adults	
Agnes L Mathers Elem -Secondary	48.6250	10.0000	58.6250	45.3750	9.3750	54.7500	3.8750		
Queen Charlotte Secondary	152.4375	0.3750	152.8125	154.1250		154.1250	-1.3125		
Port Clements Elementary	36.0000	0.0000	36.0000	41.0000		41.0000	-5.0000		
Sk'aadgaa Naay Elementary School	177.0000	0.0000	177.0000	176.0000		176.0000	1.0000		
Tahayghen Elementary School	99.0000	0.0000	99.0000	100.0000		100.0000	-1.0000		
George Dawson Secondary School	101.7500	0.0000	101.7500	105.6250		105.6250	-3.8750		
<b>Total</b>	<b>614.8125</b>	<b>10.3750</b>	<b>625.1875</b>	<b>622.1250</b>	<b>9.3750</b>	<b>631.5000</b>	<b>-6.3125</b>		

**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**ACTION SHEET**

TO: Board of Education

FROM: Angus Wilson, Superintendent/Secretary Treasurer

DATE: February 28, 2012

SUBJECT: Amended Budget Bylaw 2011/2012

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**REFERENCE**

Amended Annual Budget Fiscal Year 2011/2012 document, copy attached.

**BACKGROUND**

Once final enrolment numbers have been submitted and verified by each District, the Province provides each District with their final funding for the fiscal year.

Each district is therefore required to pass an amended budget with these final funding amounts from the Province, as well as any other changes in revenue and expenditures.

**FIRST READING - ACTION REQUIRED**

As Trustees and members of the public are in possession of a copy of the Document for the Amended Annual Budget Bylaw, the Secretary Treasurer must present the Bylaw by reading the title and give a summary of its contents.

**RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) adopts that School District Amended Annual Budget be given first reading.

**SECOND READING - RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) adopts that School District Amended Annual Budget be given second reading.

**UNANIMOUS CONSENT  
ACTION REQUIRED**

Unanimous consent of the Board must be given to authorize the Secretary Treasurer to read the Amended Annual Budget Bylaw a third time at the same Board meeting.

**RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to the Secretary Treasurer to read the School District Amended Annual Budget a third time at the current Board meeting.

**THIRD READING - RECOMMENDATION**

That the Board of Education of School District No. 50 (Haida Gwaii) adopt that Amended Annual Budget 2011/2012 Bylaw be given third and final reading.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (Haida Gwaii) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2011/2012 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw for fiscal year 2011/2012.
3. The attached Schedule "A" showing the estimated revenue and expenditure for the 2011/2012 fiscal year and the total budget bylaw amount of \$10,281,196 for the 2011/2012 fiscal year was prepared in accordance with the Act.
4. The "A" Schedules are adopted as the amended annual budget of the Board for the fiscal year 2011/2012.

READ A FIRST TIME THE 28th DAY OF FEBRUARY, 2012;

READ A SECOND TIME THE 28th DAY OF FEBRUARY, 2012;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF FEBRUARY, 2012.

\_\_\_\_\_  
Chairperson of the Board

(Corporate Seal)

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Amended Annual Budget Bylaw 2011/2012, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

\_\_\_\_\_  
Secretary Treasurer

**DRAFT**

**SCHOOL DISTRICT  
AMENDED ANNUAL BUDGET  
FISCAL YEAR 2011/2012**

SCHOOL DISTRICT NUMBER 50	NAME OF SCHOOL DISTRICT Haida Gwaii	YEAR 2011/2012
OFFICE LOCATION 334 - 7th Ave Box 69		TELEPHONE NUMBER 250-559-8471
CITY/PROVINCE Queen Charlotte B.C.		POSTAL CODE V0T 1S0
WEBSITE ADDRESS www.sd50.bc.ca		
NAME OF SUPERINTENDENT Angus Wilson		NAME OF SECRETARY-TREASURER Angus Wilson

**DECLARATION AND SIGNATURES**

*We, the undersigned, certify that the attached is a correct and true copy of the Amended Annual Budget of School District No. 50 (Haida Gwaii) for the year ended June 30, 2012.*

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY-TREASURER	DATE SIGNED

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)  
2011/2012 AMENDED ANNUAL BUDGET**

**TABLE OF CONTENTS**

**SCHEDULES**

Operating Fund

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Revenue and Expenditure	Schedule A1
Revenue By Source	Schedule A2
Expense By Object	Schedule A3
Expense By Function, Program and Object	Schedule A4.1
Expense By Function, Program and Object	Schedule A4.2



**SCHOOL DISTRICT No. 50 (Haida Gwaii)**  
**OPERATING FUND**  
**AMENDED ANNUAL BUDGET - REVENUE AND EXPENDITURE**

Schedule A1

	2011/2012 AMENDED ANNUAL BUDGET	2011/2012 ANNUAL BUDGET
Ministry Funded School-Age FTE	622.125	638.000
Ministry Funded Adult FTE	9.125	9.000
Ministry Funded Other FTE		
<b>TOTAL FTE</b>	<b>631.250</b>	<b>647.000</b>
<b>REVENUE (Schedule A2)</b>		
620 Provincial Grants - Ministry of Education	\$ 6,446,525	\$ 6,423,946
641 Provincial Grants - Other		
610 Federal Grants		
640 Other Revenue	3,766,465	3,733,014
650 Rentals and Leases	42,794	120,000
660 Investment Income	6,515	7,148
<b>Total Revenue</b>	<b>10,262,299</b>	<b>10,284,108</b>
<b>EXPENSE (Schedule A3)</b>		
Salaries		
110 Teachers	3,168,518	3,357,646
105 Principals and Vice Principals	928,174	846,226
123 Educational Assistants	775,757	752,059
120 Support Staff	1,442,418	1,352,287
130 Other Professionals	129,000	117,000
140 Substitutes	215,837	212,476
Total Salaries	6,659,704	6,637,694
Employee Benefits	1,436,316	1,391,183
Total Salaries and Benefits	8,096,020	8,028,877
Services and Supplies	2,185,176	2,255,231
<b>Total Expense</b>	<b>10,281,196</b>	<b>10,284,108</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(18,897)</b>	<b>-</b>
<b>INTERFUND TRANSFERS</b>		
Capital Asset Purchases		
Local Capital		
District Entered		
<b>REDUCTION OF UNFUNDED LIABILITY</b>		
Employee Future Benefits		
	(18,897)	-
<b>BUDGETED PRIOR YEAR OPERATING SURPLUS APPROPRIATION</b>	<b>18,897</b>	
<b>BUDGETED RETIREMENT OF PRIOR YEAR DEFICITS</b>		
<b>BUDGETED BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BUDGET BYLAW AMOUNT</b>		
Total Expense	\$ 10,281,196	\$ 10,284,108
Interfund Transfers - Capital Asset Purchases		
Interfund Transfers - Local Capital & Other		
Reduction of Unfunded Liability		
Budgeted Retirement of Prior Year Deficits		
<b>TOTAL BUDGET BYLAW AMOUNT</b>	<b>\$ 10,281,196</b>	<b>\$ 10,284,108</b>

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)**  
**OPERATING FUND**  
**AMENDED ANNUAL BUDGET - REVENUE BY SOURCE**

Schedule A2

	2011/2012 AMENDED ANNUAL BUDGET	2011/2012 ANNUAL BUDGET
<b>620 PROVINCIAL GRANTS - MINISTRY OF EDUCATION</b>		
621 Operating Grant, Ministry of Education	\$ 9,711,434	\$ 9,711,434
627 LEA/INAC Recovery	(3,667,224)	(3,667,224)
629 Other Ministry of Education Grants (Specify)		
Strong Start	96,000	90,000
Ready Set Learn	9,800	9,800
FSA Exam	4,348	
Education Guarantee	1,108	
Spec Equipment Grant	1,699	
Community Link	105,345	105,238
French Grant	44,141	44,141
Pay Equity	139,874	130,557
District Entered		
District Entered		
District Entered		
District Entered		
	<b>6,446,525</b>	<b>6,423,946</b>
<b>641 PROVINCIAL GRANTS - OTHER</b>		
<b>610 FEDERAL GRANTS</b>		
<b>640 OTHER REVENUE</b>		
630 School Referendum Taxes		
642 Other School District/Education Authorities		
643 Summer School Fees		
644 Continuing Education		
647 Offshore Tuition Fees		
648 LEA/Direct Funding from First Nations	3,667,224	3,667,224
649 Miscellaneous (Specify)		
Gwaii Trust Food	61,000	33,880
DPAC Gaming	2,000	
Literacy Now	20,000	20,000
Other	16,241	11,910
District Entered		
District Entered		
District Entered		
	<b>3,766,465</b>	<b>3,733,014</b>
<b>650 RENTALS AND LEASES</b>	<b>42,794</b>	<b>120,000</b>
<b>660 INVESTMENT INCOME</b>	<b>6,515</b>	<b>7,148</b>
<b>TOTAL OPERATING REVENUE (Schedule A1)</b>	<b>\$ 10,262,299</b>	<b>\$ 10,284,108</b>

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)**  
**OPERATING FUND**  
**AMENDED ANNUAL BUDGET - EXPENSE BY OBJECT**

Schedule A3

	2011/2012 AMENDED ANNUAL BUDGET	2011/2012 ANNUAL BUDGET
<b>SALARIES</b>		
110 Teachers	\$ 3,168,518	\$ 3,357,646
105 Principals and Vice Principals	928,174	846,226
123 Educational Assistants	775,757	752,059
120 Support Staff	1,442,418	1,352,287
130 Other Professionals	129,000	117,000
140 Substitutes	215,837	212,476
	<b>6,659,704</b>	<b>6,637,694</b>
<b>EMPLOYEE BENEFITS</b>		
	<b>1,436,316</b>	<b>1,391,183</b>
Total Salaries and Benefits	<b>8,096,020</b>	<b>8,028,877</b>
<b>SERVICES AND SUPPLIES</b>		
310 Services	505,166	532,750
330 Student Transportation	330,536	330,536
340 Professional Development and Travel	257,267	259,150
360 Rentals and Leases	8,760	8,760
370 Dues and Fees	19,375	19,375
390 Insurance	22,318	20,200
412 Interest		
510 Supplies	491,757	507,130
540 Utilities	549,997	577,330
Total Services and Supplies	<b>2,185,176</b>	<b>2,255,231</b>
<b>TOTAL OPERATING EXPENSE (Schedule A1)</b>	<b>\$ 10,281,196</b>	<b>\$ 10,284,108</b>

**DRAFT**

OPERATING FUND

AMENDED ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	110 TEACHERS SALARIES	105 PRINCIPALS & VICE PRINCIPALS SALARIES	123 EDUCATIONAL ASSISTANTS SALARIES	120 SUPPORT STAFF SALARIES	130 OTHER PROFESSIONALS SALARIES	140 SUBSTITUTES SALARIES	TOTAL SALARIES
<b>1 INSTRUCTION</b>							
1.02 Regular Instruction	2,594,885	\$ 208,465	\$	223,867	\$	111,942	\$ 3,139,159
1.03 Career Programs	43,516	7,996					51,512
1.07 Library Services	31,650	4,025		38,768		356	74,799
1.08 Counselling	13,632						13,632
1.10 Special Education	244,601	51,391	626,341			33,038	955,371
1.30 English as a Second Language	38,932		149,416			5,100	38,932
1.31 Aboriginal Education	183,799			246,771		6,456	338,315
1.41 School Administration	17,503	656,297					927,027
1.60 Summer School							
1.61 Continuing Education							
1.62 Off Shore Students							
1.64 Other							
1.65 Conseil Scolaire Francophone							
<b>Total Function 1</b>	<b>3,168,518</b>	<b>928,174</b>	<b>775,757</b>	<b>509,406</b>	<b>-</b>	<b>156,892</b>	<b>5,538,747</b>
<b>4 DISTRICT ADMINISTRATION</b>							
4.11 Educational Administration				71,895	65,000		136,895
4.40 School District Governance				41,237			41,237
4.41 Business Administration				138,857	37,000		175,857
4.65 Conseil Scolaire Francophone							
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>251,989</b>	<b>102,000</b>	<b>-</b>	<b>353,989</b>
<b>5 OPERATIONS AND MAINTENANCE</b>							
5.41 Operations and Maintenance Administration				58,957	22,000		80,957
5.50 Maintenance Operations				578,759		52,000	630,759
5.52 Maintenance of Grounds				21,872			21,872
5.56 Utilities							
5.65 Conseil Scolaire Francophone							
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>659,588</b>	<b>22,000</b>	<b>52,000</b>	<b>733,588</b>
<b>7 TRANSPORTATION AND HOUSING</b>							
7.41 Transportation and Housing Administration				8,728	5,000		13,728
7.65 Conseil Scolaire Francophone							
7.70 Student Transportation				12,707		6,700	6,700
7.73 Housing				21,435	5,000	245	12,952
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,435</b>	<b>5,000</b>	<b>6,945</b>	<b>33,380</b>
<b>9 DEBT SERVICES (OPERATING)</b>							
9.92 Interest on Bank Loans							
9.94 Interest on Temporary Borrowing							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUNCTIONS 1 - 9</b>	<b>\$ 3,168,518</b>	<b>\$ 928,174</b>	<b>\$ 775,757</b>	<b>\$ 1,442,418</b>	<b>\$ 129,000</b>	<b>\$ 215,837</b>	<b>\$ 6,659,704</b>

OPERATING FUND

AMENDED ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	TOTAL SALARIES	200 EMPLOYEE BENEFITS	TOTAL SALARIES AND BENEFITS	300-500 SERVICES AND SUPPLIES	2011/2012 TOTAL BUDGET EXPENSE	2011/2012 ANNUAL BUDGET
<b>1 INSTRUCTION</b>						
1.02 Regular Instruction	\$ 3,139,159	\$ 722,416	\$ 3,861,575	\$ 350,856	\$ 4,212,431	\$ 4,765,674
1.03 Career Programs	51,512	10,660	62,172	-	62,172	28,259
1.07 Library Services	74,799	17,187	91,986	58,500	150,486	171,203
1.08 Counselling	13,632	3,030	16,662	3,300	19,962	19,611
1.10 Special Education	955,371	204,574	1,159,945	103,860	1,263,805	1,136,208
1.30 English as a Second Language	38,932	8,167	47,099	9,000	56,099	49,779
1.31 Aboriginal Education	338,315	74,213	412,528	66,250	478,778	487,782
1.41 School Administration	927,027	204,495	1,131,522	64,887	1,196,409	841,167
1.60 Summer School	-	-	-	-	-	-
1.61 Continuing Education	-	-	-	-	-	-
1.62 Off Shore Students	-	-	-	-	-	-
1.64 Other	-	-	-	-	-	-
1.65 Conseil Scolaire Francophone	-	-	-	-	-	-
<b>Total Function 1</b>	<b>5,538,747</b>	<b>1,244,742</b>	<b>6,783,489</b>	<b>656,653</b>	<b>7,440,142</b>	<b>7,499,683</b>
<b>4 DISTRICT ADMINISTRATION</b>						
4.11 Educational Administration	136,895	30,663	167,558	23,775	191,333	211,195
4.40 School District Governance	41,237	750	41,987	72,585	114,572	115,772
4.41 Business Administration	175,857	32,618	208,475	144,000	352,475	312,249
4.65 Conseil Scolaire Francophone	-	-	-	-	-	-
<b>Total Function 4</b>	<b>353,989</b>	<b>64,031</b>	<b>418,020</b>	<b>240,360</b>	<b>658,380</b>	<b>639,216</b>
<b>5 OPERATIONS AND MAINTENANCE</b>						
5.41 Operations and Maintenance Administration	80,957	13,641	94,598	37,079	131,677	65,272
5.50 Maintenance Operations	630,759	104,459	735,218	323,020	1,058,238	1,031,833
5.52 Maintenance of Grounds	21,872	3,587	25,459	7,300	32,759	33,921
5.56 Utilities	-	-	-	536,000	536,000	536,000
5.65 Conseil Scolaire Francophone	-	-	-	-	-	-
<b>Total Function 5</b>	<b>733,588</b>	<b>121,687</b>	<b>855,275</b>	<b>903,399</b>	<b>1,758,674</b>	<b>1,667,026</b>
<b>7 TRANSPORTATION AND HOUSING</b>						
7.41 Transportation and Housing Administration	13,728	1,940	15,668	-	15,668	14,447
7.65 Conseil Scolaire Francophone	-	-	-	-	-	-
7.70 Student Transportation	6,700	1,206	7,906	351,436	359,342	359,342
7.73 Housing	12,952	2,710	15,662	33,328	48,990	104,394
<b>Total Function 7</b>	<b>33,380</b>	<b>5,856</b>	<b>39,236</b>	<b>384,764</b>	<b>424,000</b>	<b>478,183</b>
<b>9 DEBT SERVICES (OPERATING)</b>						
9.92 Interest on Bank Loans	-	-	-	-	-	-
9.94 Interest on Temporary Borrowing	-	-	-	-	-	-
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUNCTIONS 1 - 9</b>	<b>\$ 6,659,704</b>	<b>\$ 1,436,316</b>	<b>\$ 8,096,020</b>	<b>\$ 2,185,176</b>	<b>\$ 10,281,196</b>	<b>\$ 10,284,108</b>



BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI/QUEEN CHARLOTTE)

Policy 3500-3

## FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
<b>Sponsor Teacher:</b> Stephen Querengesser	<b>School:</b> Queen Charlotte Secondary
<b>Name of Field Trip:</b> QCSS Ski Trip 2012	<b>Dates of Field Trip:</b> February 23 <sup>th</sup> to February 27 <sup>th</sup>
<b>Number of Students Participating:</b> 47 (potentially)... most likely 37 or so.	<b>Number of Chaperones:</b> 14
<b>Names of Teachers Involved:</b> Stephen Querengesser, Preet Lidder, Oliver Kollar	

<b>Objectives of Field Trip (curriculum relatedness):</b>
Learn how to ski & snowboard (two mandatory lessons for each student)
Promote a life long physical activity
Encourage parent involvement in school activities

<b>Names of Chaperones:</b> all have tentatively said yes	
Steve Querengesser (Teacher)	Kirby Sears (Parent)
James Hilgemann (Parent)	Keith Moore (Parent)
Preet Lidder (Teacher)	Marlene Yasko (Parent)
Peter Katinic (Volunteer & Ski Instructor)	Shirley McKenzie (Parent)
Donna Hodgson (Parent/SEA)	Norm Sloan (Parent)
[REDACTED]	Duncan White (Retired Teacher)
[REDACTED]	Oliver Kollar (Teacher)

<b>Accommodations:</b>
Aspen Motel (Smithers, BC)

<b>Travel Plans, Safety Precautions, and Communication Plan</b>
See attached page.

# Travel Plan

We have chartered a highway bus for this trip that has a 48-passenger capacity.

Thursday, Feb 23	Meet at <b>10:00pm</b> for 11:59 pm ferry to Prince Rupert
Friday, Feb 24	Breakfast in Rupert before bussing to Shames <b>Ski / Ride Shames</b> Bus to Smithers (stay at Aspen Motel)
Saturday, Feb 25	<b>Ski / Ride Smithers</b> (stay at Aspen Motel)
Sunday, Feb 26	<b>Ski / Ride Smithers</b> Return to Aspen to before bussing to Prince Rupert Ferry back to Skidegate on 11pm ferry
Monday, Feb 27	Arrive Skidegate @ 6:30am ( <i>approximately</i> ) Attend School

Students should arrange for parents to pick them up on the Monday morning, February 27<sup>th</sup>. **Students must be prepared to attend school** on Monday morning, unless the sailing is significantly delayed or exceptionally rough. Sandspit and Tlell/Port students should make appropriate arrangements to remain in Charlotte or Skidegate on Monday morning.

## Communication Plan

Daily check-ins will be made with Kevin May, email will be checked every morning and evening, and updates will be posted to the school website tracking our progress.

250-559-8499 Kevin May, *Principal QCSS*  
250-637-1232 Steve Querengesser (emergency cell)  
250-847-4551 Aspen Motor Inn  
250-635-3773 Shames Mountain  
866-665-4299 Hudson Bay Mountain (Ski Smithers)

[squerengesser@sd50.bc.ca](mailto:squerengesser@sd50.bc.ca)  
<http://www.qcss.sd50.bc.ca/default.aspx>

# Emergency Plan

## Organizational Strategies

- Clear expectations for behaviour, timeliness, and safety (ferry/bus/hotel/free-time/ski hill)
- Attendance check at each bus departure
- Attendance check at bed-time
- Room condition checks each morning at hotel
- Lessons required for students on the hill
- Buddy system for free-time/ski hill
- Attendance checks at lunch/departure at ski-hill

## Equipment / Resources

- School First Aid Kit on bus
- Three FRS radios with up to 3.2km range for teachers (chaperones encouraged to carry one too)
- 4-WD Vehicle with winter tires (not for student transportation except for special circumstances)
- Travel by charter bus to limit dangers due to bad weather and to increase driver responsibility

## Expertise

- 14 teachers/parents (4 advanced skiers, 2 advanced snowboarders)

## Events considered

### Bus / Ferry Breakdown / Accident

- ensure safety of participants
- diagnose/attempt local repair
- call for tow/repair service
- seek appropriate alt. transport
- contact school administration

### Injury / Illness

- ensure safety of participants
- administer local first aid
- seek medical
- contact school administration (*if serious*)
- contact parent/guardian/spouse
- seek appropriate alt. transport/accommodation, if required

### Missed Ferry

- seek appropriate alt. transport/accommodation
- contact school administration
- contact parents/guardians/spouses
- post on the school website current plans

### Serious Student Misbehavior

- ensure safety of other participants
- contact school administration
- contact parent/guardian
- seek appropriate alt. transport home at parent expense (*if required*)



Estimate of Expenses		Estimate of Income	
Transportation Costs	\$ 6 411.60	Fundraising	\$ 0
Substitute Costs	\$ 750.00	Direct Cost to Students & Chaperones	\$ 14 643.33
Accommodation	\$ 3 602.40	School Funds	\$ 1 150.00
Emergency Preparedness	\$ 500.00	Gwaii Trust	\$ 2 000.00
Lesson, Rental, Lift Pass	\$ 5 795.00		
Estimated Total Cost:	\$ 17 059.00	Estimated Total Income	\$ 17 793.33

Itinerary for Each Day	
Date:	Itinerary:
February 23 <sup>th</sup>	Arrive at Skidegate Ferry Terminal 10:00pm to sail at 11:59pm.
February 24 <sup>th</sup>	Breakfast in Prince Rupert, then Bus to Shames Mountain. Ski & ride Shames Mountain. Eat dinner in Terrace. Bus to Smithers, and stay at the Aspen Motel.
February 25 <sup>th</sup>	Ski & ride Ski Smithers. Stay at the Aspen Motel.
February 26 <sup>th</sup>	Ski & ride Ski Smithers. Bus to Prince Rupert after an early dinner. Arrive Prince Rupert Ferry Terminal 9:00 to sail at 11:00 pm.
February 27 <sup>th</sup>	Arrive Skidegate Ferry Terminal at 6:30 am, and attend school.

Additional Information:

Stephen Querengesser

January 24<sup>th</sup>, 2012

Kevin May

Applicant's Signature

Date

Principal's Approval

Approval or Confirmation	
_____ Superintendent of Schools	_____ Date



February 21, 2012

## **A Message from the Honourable George Abbott**

The Old Massett Village Council, the Skidegate Band Council, the Council of the Haida Nation  
Official Signing of the Aboriginal Education Enhancement Agreement for Haida Gwaii

Today marks a milestone for local families, First Nations and the school district of Haida Gwaii as you officially sign your first Aboriginal Education Enhancement Agreement. Although I'm unable to join you today, I want to congratulate you on your achievement.

This agreement is the result of years of collaboration between communities and stakeholders. It provides a blueprint to strengthen support for Aboriginal students. As well, it will benefit all students as they gain a greater understanding and appreciation of Haida culture.

Aboriginal Education Enhancement Agreements support the integration of Aboriginal culture in B.C. schools. With Aboriginal communities involved in the design of programs, services and curriculum delivery aimed at improving Aboriginal student achievement, each and every child has the best chance for success.

Thank you for the work you have done to make this Agreement for Haida Gwaii possible.

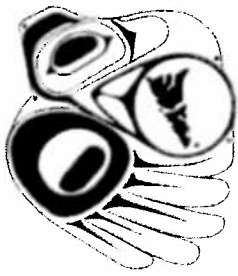
Sincerely,

A handwritten signature in cursive script that reads "George Abbott".

George Abbott  
Minister of Education

**TRUSTEE EXPENDITURE REPORT**  
**AS OF January 31, 2012**

	January	Year-To-Date	Budget	Available	% Spent
4-40-19000	4,324.33	25,174.71	41,237.00	16,062.29	61%
4-40-20000	74.19	442.87	750.00	307.13	59%
4-40-34000	4,822.51	19,297.95	43,120.00	23,822.05	45%
4-40-37000		7,675.30	10,000.00	2,324.70	77%
4-40-39000		0.00	1,200.00	1,200.00	0%
4-40-42025		8,812.08	15,000.00	6,187.92	59%
4-40-43000	57.08	201.39	1,000.00	798.61	20%
4-40-51000	164.31	164.31	3,415.00	3,250.69	5%
4-40-58000		4,546.12		(4,546.12)	
<b>Total</b>	<b>9,442.42</b>	<b>66,314.73</b>	<b>115,722.00</b>	<b>49,407.27</b>	<b>57%</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
HAIDA GWAI**

107 Third Avenue, PO Box 69  
Village of Queen Charlotte BC V0T 1S0  
Tel: (250)559-8471 Fax: (250)559-8849  
[www.sd50.bc.ca](http://www.sd50.bc.ca)

February 13, 2012

Dear Parent or Guardian,

In September, I sent a letter home giving an overview of the provincial Job Action implemented by the British Columbia Teacher's Federation (BCTF). In my letter I indicated that if the provincial situation became protracted, the School District may have to consider other options, including the possibility of cancelling recess.

The twelve (12) excluded staff in School District 50 have been doing the supervision duties of fifty (50) teachers in addition to their regular duties. At the Board Meeting on January 25, 2012, the Board unanimously passed the following motion:

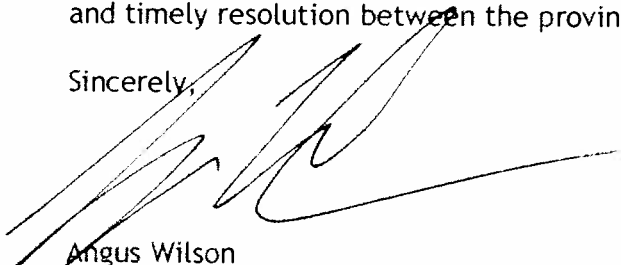
"That the Board of Education of School District No. 50 (Haida Gwaii) cancel recess pending agreement from exempt staff."

This resolution was necessitated by the continuation of job action under Phase One of the BCTF strike and the supervisory restrictions placed on its members by the BCTF. Despite these restrictions, District Staff, principals, teachers and support staff continue their efforts to minimize the impact of the provincial dispute and ensure learning needs are paramount.

Recess will be cancelled effective March 5<sup>th</sup>, 2012. In order to minimize disruptions to students and learning, the school day will end 15 minutes earlier than usual at elementary schools. Adjustments at secondary school will be very minor. Bus schedules will be adjusted to reflect the change to school end times and students will be bringing that information home. Information will also be posted on the District webpage. If parents have additional questions, please contact me at (250) 559 8471 ext104.

As a parent myself, this is a difficult decision to move forward with, but a necessary one. Again, thank you for your continued patience. We look forward to a successful and timely resolution between the provincial bargaining parties.

Sincerely,



Angus Wilson

Superintendent of Schools/Secretary Treasurer

## Principal/Vice Principal Meeting

**Date:** Wednesday, February 8<sup>th</sup>, 2012

**Time:** 10am-3pm

**Location:** MBO

**Recorder:** Deavlan

**Presenter:** Jo

### Agenda:

1. MMAC
2. HG Rec
3. Budget & Maintenance - Sanitation
4. Improving Student Achievement
5. Job Action updates - Recess Cancellation  
Labour Management issues
6. Pro D Follow up: Jo
7. Policy and procedure Updates and Review -
8. Updates from the Ministry  
Report Cards  
FSA check in
9. Strategic Planning - Enhancement Agreement  
Red Cedar  
Calendar 2012/13  
French Immersion  
Haida Immersion
10. Aboriginal Education -Targeted Funds  
Canoe Journeys  
Role Model
11. Other  
Sports expansion/Replacement considerations  
Leaves  
Other reports as needed

### Important Dates:

10 Non-Instructional Day  
14 Technology Meeting - Port  
15 Haida Education Council - QCBO  
16-18 Angus away

17 Elem Basketball Tourney - TBA  
22 EA Signing SNES  
23 EA Signing OMVC  
28 Board Meeting - QCSS

Next Meeting Wednesday, March 7th QC Office

Presenter Bernadette/Recorder Vicki



CANADIAN UNION OF PUBLIC EMPLOYEES  
BRITISH COLUMBIA DIVISION

510 - 1940 Canada Way, Burnaby, British Columbia V5G 1T3  
www.cupe-bc.ca  
Tel: 604 291 9119 Fax: 604 291 9043

January 23, 2012

Chair & Board  
Haida Gwaii Board of Education  
Box 69  
Queen Charlotte City BC V0T 1S0

Dear Chair & Board:

As you may be aware, Canada is currently in the process of negotiating a new trade agreement with the European Union. The Canada European Union Trade Agreement (CETA), however, goes far beyond simple trade in goods and services.

One of the things being demanded by the EU is to further limit the autonomy of organizations like local governments and school boards.

For example, the EU is insisting on full access to procurement from local governments and school boards. The Province, which has jurisdiction in these areas, has not indicated just what it will be giving up in the trade deal. It is time for BC to share the details of its "offer" to the EU.

If the province agrees to grant the EU these rights it would be one more power seized from school boards without their consent in British Columbia. Across Canada some local governments and school districts have protested against the impact that CETA will have on their autonomy. We hope you might think about doing the same by considering the attached resolution.

We believe local governments and school boards play a critical role in the life of our communities. We hope that you will agree this role is too important to have these powers eroded.

Yours sincerely,

Barry O'Neill  
President  
CUPE BC Division

BON/LW  
COPE-378

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Barry O'Neill, President  
Mark Hancock, Secretary-Treasurer

## **Possible Resolution on the Proposed Canada European Union Trade Agreement (CETA)**

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**WHEREAS** the Canadian government is close to concluding negotiations with the European Union (EU) on a Comprehensive Economic and Trade Agreement (CETA), with participation from the provinces and territories; and

**WHEREAS** the EU is insisting on full access to procurement by local governments and school boards which could significantly reduce their ability to hire or source locally or use public spending as a tool for economic development, environmental protection and support for local farmers and small businesses; and

**WHEREAS** government procurement rules combined with investment protections may lock in privatization and make it prohibitively expensive to bring privatized school board work back in house or to create new programs; and

**WHEREAS** school boards in British Columbia already have open and fair procurement policies;

**THEREFORE BE IT RESOLVED** that the Board of Education:

- Request the BC government to issue a clear, permanent exemption for BC school boards from the Canada-EU CETA agreement, and that it otherwise protect the powers of local governments and school boards; and
- Request the BC government to disclose what it is putting on the table regarding procurement, services and investment as part of CETA discussions, explain the impacts CETA would have on municipal and school board governance, and give school boards the freedom to decide whether or not they will be bound by the agreement.
- Send this resolution to the BCSTA and to local Members of Parliament and Members of the Legislative Assembly with a request that this policy be adopted.