

**MINUTES OF THE REGULAR BOARD MEETING HELD AT THE DISTRICT ADMINISTRATION  
OFFICE ON DECEMBER 13, 2011**

**PRESENT WERE:** Elizabeth Condrotte, Chairperson  
Sharon Matthews, Vice Chairperson  
Warren Wesley, Trustee  
Kim Goetzinger, Trustee

**ABSENT WAS:** Carla Lutner, Trustee

**ALSO PRESENT:** Angus Wilson, Superintendent/Secretary Treasurer  
Shelley Sansome, Director of Human Resources

**MEMBERS OF THE PUBLIC:** Marlene Yasko  
Christine Martynuik  
Jo-Anne MacMullin  
Alex Rinfret  
Evelyn von Almassy  
Susan Standbridge

The meeting was called to order at 1902 hours.

**1. Swearing-In New Trustees**

Superintendent/Secretary Treasurer Wilson led the swearing-in ceremony for all Trustees.

**2. Elections**

**2.1 Annual Election of Board Chair and Vice**

The Superintendent/Secretary Treasurer requested nominations from Trustees for the position of Chairperson of the Board of Education. Trustee Elizabeth Condrotte was nominated by Trustee Kim Goetzinger. Trustee Condrotte was elected by acclamation and assumed the chair.

**2.2 Election of Vice-Chair**

Chairperson Condrotte subsequently requested nominations for the position of Vice Chairperson. Trustee Sharon Matthews was nominated by Trustee Warren Wesley and was elected by acclamation.

### **2.3 Committee Representation**

The Board of Education of School District No. 50 (Haida Gwaii) selected the following Trustees as representatives on District and Provincial committees:

- Haida Education Council: Kim Goetzinger, Warren Wesley
- Haida Language Committee: Kim Goetzinger, Warren Wesley
- Enhancement Agreement: Sharon Matthews
- Finance and Personnel: Carla Lutner
- BC School Trustees Association: Sharon Matthews, Elizabeth Condrotte, Alternate: Kim Goetzinger
- District Resource Centre: Elizabeth Condrotte, Alternate: Kim Goetzinger
- District Parent Advisory Council: Warren Wesley, Alternate: Kim Goetzinger
- Professional Development: Elizabeth Condrotte, Alternate: Kim Goetzinger
- Cultural/Literacy: Warren Wesley, Alternate: Kim Goetzinger

### **3. Approval of Agenda**

R11121301 MOTION BY SHARON MATTHEWS  
SECONDED BY KIM GOETZINGER

THAT the agenda be approved as circulated with the additions of 6.2 Costs of Job Action and 7.6 Budget Info/Funding Announcement.

MOTION CARRIED

### **4. Approval of Minutes**

R11121302 MOTION BY WARREN WESLEY  
SECONDED BY SHARON MATTHEWS

THAT the minutes of the regular meeting of November 22, 2011 be approved as circulated.

MOTION CARRIED

### **5. Strategic and Policy Issues**

#### **5.1 Superintendent's Report**

R11121303 MOTION BY WARREN WESLEY  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the 2011 Superintendent's Report.

MOTION CARRIED

## **5.2 Cost of HGTA Job Action**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) the cost of the teacher job action to be \$60,360 which is primarily a measure of productivity since the beginning of the school year. Need to explore options regarding recess as the ability for Principals and Exempt staff to perform their regular duties is being hindered.

## **6. Operational Issues**

### **6.1 November Finance Voucher**

R11121304 MOTION BY SHARON MATTHEWS  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for the month of November 2011.

MOTION CARRIED

### **6.2 Board of Education Visioning Meeting**

The Superintendent/Secretary Treasurer discussed the opportunity for the Board to meet with senior staff to discuss district goals and will follow up via email.

### **6.3 Haida K position**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) of the appointment of a Kindergarten Haida Immersion Teacher effective January 1, 2012 at Tahayghen Elementary School.

### **6.4 Coquitlam Kindergarten Teacher Exchange Update**

The Superintendent/Secretary Treasurer updated the Board of Education of School District No. 50 (Haida Gwaii) on the exchange of kindergarten teachers with other districts to learn new ideas.

### **6.5 Signing Authority**

R11121305 MOTION BY SHARON MATTHEWS  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) authorize Chair Elizabeth Condrotte, Superintendent Angus Wilson and Assistant Secretary Treasurer Moira Dubasov to have bank signing authority for the school district effective December 14, 2011.

MOTION CARRIED

## **6.6 Budget Information/Funding Announcement**

The Superintendent/Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) of the Ministry of Education's funding announcement regarding the addition to transportation and small schools, as well as impacts of funding protection available.

## **7. Reports**

### **7.1 Trustee Reports**

- Trustee Matthews reported on her attendance at the First Nations Education Steering Committee workshop and the tribute to elders.
- Trustee Wesley reported on his involvement with the Tahayghen Elementary breakfast program, the George M. Dawson Secondary Haida Language class, the BC Schools' Trustee Association Academy, and swearing-in meeting for Carla Lutner.
- Trustee Goetzing on her attendance at the BC School Trustees Association Academy;
- Trustee Condrotte reported on her attendance at the BC School Trustees' Association Academy and the special meeting to swear-in Trustee Carla Lutner.

### **7.2 Superintendent/Secretary Treasurer's Report**

The Superintendent/Secretary Treasurer reported on his attendance at the Northern Zone facilities meeting held in Smithers, the Deputy Minister's meeting, as well as his involvement with the sprinkler system at George M. Dawson Secondary, and the elders tribute.

## **8. Information Items**

### **8.1 Trustee Expenditure Report**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Trustee Expenditure Report for November 2011.

## **9. Questions from the public**

The Board of Education and members of the public held a question and answer period. The following matters were discussed:

- Cancelling recess in the New Year;
- Meeting with Deputy Minister;
- Less meetings because of inability to meet with teachers;
- Underfunding;
- District housing;
- Sick rates and absentee rates;
- Transportation and housing grants;
- iPads;
- Student completion rates;
- On-line tutors.

**10. Adjournment**

R11121306 MOTION BY WARREN WESLEY  
SECONDED BY KIM GOETZINGER

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2029 hours.

MOTION CARRIED

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Superintendent/Secretary Treasurer

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Chairperson

Policy Subject: SCHOOL DISTRICT CREDIT CARDS

Date Passed: August 2001

Date Amended: NA

Policy: SCHOOL DISTRICT CREDIT CARDS

Policy No. 2700-2

Date Approved: August, 2001

Date Amended: January 2012

#### PREAMBLE

A School District credit card will be issued to *the Confidential Secretary and at least two each of the four* District Managers.

Credit cards can be used in the following circumstances:

*Purchasing of resources and supplies for the School District*

for expenses of District Managers while on business of the Board

for other expenses while on business of the Board as approved by the Chief

Executive Officer.

~~Each credit card will be established with a spending limit of five thousand dollars (\$5,000.00).~~

Please see attached pdf for Request for Payment Form.



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI/QUEEN CHARLOTTE)**

**FIELD TRIP APPLICATION**

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: <i>Ian Keir, Christine Cunningham</i>	School: <i>Tahayghen</i>
Name of Field Trip (name of event, program / team, etc): <i>Surfing</i>	Dates of Field Trip: <i>JAN 26, 27 FEB 3, 4, 24, Mar 2</i>
Number of Students Participating: <i>6</i>	Number of Chaperones: <i>4</i>
Names of Teachers Involved: <i>IAN KEIR, CHRISTINE CUNNINGHAM</i>	

Objectives of Field Trip (curriculum relatedness):	<i>Related to the Phys. Ed learning outcomes around movement skills, safety, participation, and knowledge of healthy living.</i>
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Names of Participating Students:	
<i>Kebe Adams</i>	
<i>Rhiannon Baranyais</i>	
<i>Taylor Lantis</i>	
<i>Damek Racette</i>	
<i>Anni Koraig</i>	
<i>Quylia Hepburn</i>	

Names of Chaperones:	<i>Ian Keir</i>
<i>Nate Solley</i>	<i>Christine Cunningham</i>
<i>Harmony Williams</i>	

Accommodations: <i>N/A</i>
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Travel Plans: <i>- Harmony Williams will be transporting students in the 'Youth Van'</i>
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Safety Precautions: Nate Salley is a surfing instructor with his non-profit organization 'Operation Ocean'. Ian Keir is certified in First Aid. We have a very low ratio of instructors to students 2:1.

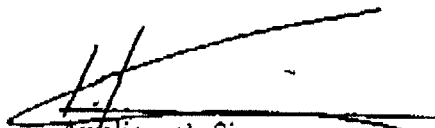
Communication Plan: Cell phone present with group at all times. Reception from the beach. Multiple vehicles on site in case of emergency.

Instructor

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$0	Fundraising	\$500
Substitute Costs	\$500	Direct Cost to Students	\$0
Accommodation	0	School Funds	0
Food	0	Other	0
Other	0	Other	0
Estimated Total Cost	\$500	Estimated Total Income	\$500
Total Funds Raised to Date		\$500	

Itinerary for Each Day	
Date:	Itinerary:
Jan 20, 27	12:20 - Leave school in 'Youth Van'
Feb 3, 9, 24	12:45 - Meet at Agate Beach Campground
March 2	1:00 - Suit-up and stretch
	1:25 - Instruction, lessons, practice
	2:30 - Depart

Additional Information:  
 It goes without saying that the instructors will be diligent in regards to safety. Alternate activities are planned for days with poor weather and wave conditions.

  
 Applicant's Signature

\_\_\_\_\_ Date

\_\_\_\_\_ Principal's Approval

Approval or Confirmation



# FINANCE VOUCHER

REGULAR BOARD MEETING

**BOARD MEETING:**

January 24, 2012

**AGENDA ITEM:**

**Finance Voucher      December 31, 2011**

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	December 31, 2011	\$79,144.74	
ePayments	December 31, 2011	\$142,308.49	
Quick Pays	December 31, 2011	<u>\$425,828.70</u>	
<b>TOTAL Accounts Payable.....</b>	<b>December 31, 2011</b>		<b>\$647,281.93</b>
Teachers	0-Jan	\$0.00	
AO/Exempt	0-Jan	\$0.00	
Teachers	15-Dec	\$211,749.98	
AO/Exempt	15-Dec	\$62,946.25	\$274,696.23
CUPE	03-Dec	\$54,818.72	
Casuals	03-Dec	\$10,228.76	
TOC's	03-Dec	\$7,516.80	
CUPE	17-Dec	\$53,463.56	
Casuals	17-Dec	\$12,361.53	
TOC's	17-Dec	\$5,219.59	
			\$143,608.96
<b>TOTAL Payroll.....</b>	<b>December-31-11</b>		<b><u>\$418,305.19</u></b>
<b>TOTAL A/P and Payroll</b>			<b><u><u>\$1,065,587.12</u></u></b>

**RECOMMENDATION:**

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$1,065,587.12** for the month of December

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF December 31, 2011**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
53115	12/05/2011	518387 BC Ltd.	\$ 1,290.80
53116	12/05/2011	Kim Goetzinger	\$ 909.41
53117	12/08/2011	BC College of Teachers	\$ 200.00
53118	12/08/2011	Harmonie Blais	\$ 1,200.00
53119	12/08/2011	Robert Botel	\$ 190.00
53120	12/08/2011	Dave's Backhoe Service	\$ 338.80
53121	12/08/2011	Edvantage Interactive	\$ 65.40
53122	12/08/2011	Empire Music Co. LTD.	\$ 2,210.60
53123	12/08/2011	Esc Automation Inc.	\$ 138.84
53124	12/08/2011	Michael Fladmark	\$ 121.80
53125	12/08/2011	Gbc Canada Inc.	\$ 184.62
53126	12/08/2011	Geography Challenge	\$ 39.20
53127	12/08/2011	Joanne Mills	\$ 63.80
53128	12/08/2011	Rainbow Lynn Kennedy	\$ 180.00
53129	12/08/2011	MERRY MACCALLUM	\$ 200.00
53130	12/08/2011	Minister Of Finance	\$ 133.99
53131	12/08/2011	Monk Office Supply LTD.	\$ 263.41
53132	12/08/2011	Moonshine Milling	\$ 448.00
53133	12/08/2011	Nebs Business Products Limited	\$ 253.86
53134	12/08/2011	Office Essentials	\$ 118.72
53135	12/08/2011	Opus Framing & Art Supplies	\$ 26.49
53136	12/08/2011	Pitney Bowes Of Canada LTD.	\$ 156.74
53137	12/08/2011	Prussin Music Inc.	\$ 321.55
53138	12/08/2011	Purolator Courier LTD.	\$ 727.03
53139	12/08/2011	R.Bury Media And Supplies LTD.	\$ 165.89
53140	12/08/2011	Royal Canadian Legion	\$ 35.00
53141	12/08/2011	School Specialty Canada	\$ 354.84
53142	12/08/2011	Sharp's Audio Visual	\$ 5,937.12
53143	12/08/2011	Sitka Studio	\$ 13.44
53144	12/08/2011	Brad Tanner	\$ 155.00
53145	12/08/2011	Vereburn Supply Ltd.	\$ 197.34
53146	12/08/2011	Xerox Canada Ltd.	\$ 1,012.72
53147	12/08/2011	George M Dawson Principal IN T	\$ 495.10
53148	12/08/2011	Pearson Canada Inc. T46254	\$ 38.07
53149	12/14/2011	Ac/Dc MacHining	\$ 21,858.24
53150	12/14/2011	BC Hydro & Power Authority	\$ 17,488.32
53151	12/14/2011	Big Red Enterprises LTD.	\$ 1,731.07
53152	12/14/2011	John Broadhead	\$ 50.00
53153	12/14/2011	Carr McLean	\$ 64.85
53154	12/14/2011	Echo Bay S & G Inc.	\$ 302.40
53155	12/14/2011	Yvette Marie Emerson	\$ 482.00
53156	12/14/2011	Esc Automation Inc.	\$ 715.91
53157	12/14/2011	Full Moon Photo	\$ 56.00
53158	12/14/2011	Jack Littrell Photography	\$ 48.00

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF December 31, 2011**

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
53159	12/14/2011	Lavoie's Family Farm	\$ 75.00
53160	12/14/2011	Minister Of Finance	\$ 41.80
53161	12/14/2011	Minister Of Finance	\$ 51.68
53162	12/14/2011	Dana Moraes	\$ 140.00
53163	12/14/2011	Morneau Shepell Ltd.	\$ 1,683.47
53164	12/14/2011	Nu Tech Systems	\$ 1,384.32
53165	12/14/2011	Pitney Bowes Global Credit Ser	\$ 85.52
53166	12/14/2011	Pitneyworks	\$ 29.16
53167	12/14/2011	Purolator Courier LTD.	\$ 171.71
53168	12/14/2011	QCI Disposal Services	\$ 250.75
53169	12/14/2011	R & R Island Electric	\$ 1,138.74
53170	12/14/2011	Rootham Services Group Incl	\$ 1,445.92
53171	12/14/2011	Royal Canadian Legion	\$ 35.00
53172	12/14/2011	Leanne Seifert	\$ 500.00
53173	12/14/2011	Westpoint Automotive	\$ 135.29
53174	12/14/2011	Wintergreen Learning Materials	\$ 9.55
53175	12/14/2011	Xerox Canada Ltd.	\$ 649.81
53176	12/14/2011	George M Dawson Principal IN T	\$ 513.19
53177	12/15/2011	The Purple Onion Deli	\$ 792.40
53178	12/20/2011	BC Hydro & Power Authority	\$ 51.65
53179	12/20/2011	Beng Favreau	\$ 1,133.33
53180	12/20/2011	Robert Botel	\$ 80.00
53181	12/20/2011	Charlotte Island Tires LTD.	\$ 401.00
53182	12/20/2011	Esc Automation Inc.	\$ 2,032.84
53183	12/20/2011	Michael Fladmark	\$ 55.10
53184	12/20/2011	Full Moon Photo	\$ 56.00
53185	12/20/2011	Stan Hovde	\$ 80.00
53186	12/20/2011	Jack Littrell Photography	\$ 700.00
53187	12/20/2011	Joanne Mills	\$ 63.80
53188	12/20/2011	Rainbow Lynn Kennedy	\$ 105.00
53189	12/20/2011	MERRY MACCALLUM	\$ 110.00
53190	12/20/2011	Minister Of Finance	\$ 6.44
53191	12/20/2011	Mountain Equipment Co-Op	\$ 42.56
53192	12/20/2011	Nelson Education LTD.	\$ 443.17
53193	12/20/2011	Observer Publishing CO LTD.	\$ 50.74
53194	12/20/2011	Opus Framing & Art Supplies	\$ 45.18
53195	12/20/2011	School Specialty Canada	\$ 298.50
53196	12/20/2011	Super Valu Store No. 43	\$ 624.88
53197	12/20/2011	Brad Tanner	\$ 60.00
53198	12/20/2011	Xerox Canada Ltd.	\$ 1,786.87
53199	12/20/2011	George M Dawson Principal IN T	\$ 500.00
53200	12/20/2011	Jo-Anne M. MacMullin	\$ 300.00
<b>TOTALS</b>			<b>\$ 79,144.74</b>

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF December 31, 2011**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	<b>Batch #</b>
12/05/2011	Marylynn A. Hunt	3459	\$ 66.04	5935
12/05/2011	Tricia Jung	3460	\$ 62.11	5935
12/05/2011	Christine Martynuik	3461	\$ 299.68	5935
12/05/2011	Warren Wesley	3462	\$ 835.27	5935
12/08/2011	Aaron-Mark Services	3463	\$ 49.93	5938
12/08/2011	Apple Canada Inc. C3120	3464	\$ 1,165.25	5938
12/08/2011	Atwell Family Foods	3465	\$ 553.62	5938
12/08/2011	Delmas Co-Operative	3468	\$ 381.16	5938
12/08/2011	Eagle Transit LTD.	3469	\$ 470.40	5938
12/08/2011	FirstCanada ULC	3470	\$ 420.00	5938
12/08/2011	Steven Goffic	3471	\$ 1,960.00	5938
12/08/2011	Koffman Kalef	3472	\$ 5,453.34	5938
12/08/2011	Crystal Nottingham	3474	\$ 190.00	5938
12/08/2011	Officeworks Plus	3475	\$ 143.53	5938
12/08/2011	Pacific Controls LTD.	3476	\$ 393.40	5938
12/08/2011	Saanich Plumbing & Heating LTD.	3477	\$ 883.95	5938
12/08/2011	United Library Services Inc.	3478	\$ 155.01	5938
12/08/2011	Village Of Masset	3479	\$ 28.25	5938
12/08/2011	Western Campus Resources	3480	\$ 156.87	5938
12/08/2011	Dennis S. Baran	3481	\$ 621.68	5938
12/08/2011	Maureen Benoit	3482	\$ 50.34	5938
12/08/2011	Freda P. Davis	3483	\$ 407.68	5938
12/08/2011	Moira Dubasov	3484	\$ 117.52	5938
12/08/2011	David M. Greenall	3485	\$ 89.35	5938
12/08/2011	Vicki D. Ives	3486	\$ 72.80	5938
12/08/2011	Ruby Moody	3487	\$ 18.08	5938
12/08/2011	Wendy Pazarena	3488	\$ 338.00	5938
12/08/2011	Port Clements School Principal	3489	\$ 126.56	5938
12/08/2011	Queen Charlotte School Principals	3490	\$ 650.00	5938
12/08/2011	Shelley Sansome	3491	\$ 224.64	5938
12/08/2011	Angus W.R. Wilson	3492	\$ 170.27	5938
12/08/2011	Joanne Yovanovich	3493	\$ 375.19	5938
12/14/2011	Aaron-Mark Services	3494	\$ 2,651.62	5948
12/14/2011	Atwell Family Foods	3495	\$ 274.03	5948
12/14/2011	Canadian Freightways Limited	3496	\$ 93.86	5948
12/14/2011	Coastal Propane Inc.	3497	\$ 26,446.98	5948
12/14/2011	Delmas Co-Operative	3498	\$ 1,140.02	5948
12/14/2011	Eagle Transit LTD.	3499	\$ 1,575.00	5948
12/14/2011	Eecol Electric Company	3500	\$ 748.23	5948
12/14/2011	FirstCanada ULC	3501	\$ 35,451.36	5948
12/14/2011	Grand & Toy	3502	\$ 137.45	5948
12/14/2011	North Arms Transportation LTD.	3503	\$ 3,438.65	5948
12/14/2011	North Coast Supply Co. LTD.	3504	\$ 521.98	5948
12/14/2011	North Pacific Seaplanes LTD.	3505	\$ 148.00	5948

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF December 31, 2011**

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
12/14/2011	Officeworks Plus	3506	\$ 112.00	5948
12/14/2011	Port Air Cargo	3507	\$ 267.58	5948
12/14/2011	Riverworks Farm	3508	\$ 57.00	5948
12/14/2011	Sandspit Services (Taxi)	3509	\$ 1,498.40	5948
12/14/2011	Sun Life Of Canada	3510	\$ 744.06	5948
12/14/2011	Telus Communications (Bc) Inc.	3511	\$ 4,355.71	5948
12/14/2011	Tlc Automotive Services LTD.	3512	\$ 141.70	5948
12/14/2011	Village Of Port Clements	3513	\$ 50.00	5948
12/14/2011	Dennis S. Baran	3514	\$ 437.88	5948
12/14/2011	Elizabeth A. Condrotte	3515	\$ 1,610.12	5948
12/14/2011	Tawni-Marie Davidson	3516	\$ 130.20	5948
12/14/2011	David M. Greenall	3517	\$ 61.67	5948
12/14/2011	Claudette L Lavoie	3518	\$ 684.08	5948
12/14/2011	Port Clements School Principal	3519	\$ 990.82	5948
12/14/2011	Queen Charlotte School Principals	3520	\$ 8,622.50	5948
12/14/2011	Shelley Sansome	3521	\$ 2,460.64	5948
12/14/2011	Robert Vogstad	3522	\$ 65.52	5948
12/14/2011	Johanne S. Young	3523	\$ 117.52	5948
12/16/2011	Steven Goffic	3471	\$ 2,015.00	5938
12/20/2011	Atwell Family Foods	3524	\$ 577.08	5953
12/20/2011	Delmas Co-Operative	3525	\$ 456.74	5953
12/20/2011	Eecol Electric Company	3526	\$ 654.41	5953
12/20/2011	Graydon Security Systems	3527	\$ 335.40	5953
12/20/2011	Northern Shores Lodging & Catering	3528	\$ 134.40	5953
12/20/2011	Crystal Nottingham	3529	\$ 110.00	5953
12/20/2011	Officeworks Plus	3530	\$ 44.74	5953
12/20/2011	Pacific Controls LTD.	3531	\$ 55.93	5953
12/20/2011	Pebt, IN Trust	3532	\$ 9,724.14	5953
12/20/2011	Saanich Plumbing & Heating LTD.	3533	\$ 85.60	5953
12/20/2011	George Stein	3534	\$ 1,122.50	5953
12/20/2011	United Library Services	3535	\$ 73.09	5953
12/20/2011	Dennis S. Baran	3536	\$ 400.44	5953
12/20/2011	Noel J Bellis	3537	\$ 224.00	5953
12/20/2011	Tyler Crosby	3538	\$ 102.00	5953
12/20/2011	Gladys Gladstone	3539	\$ 22.00	5953
12/20/2011	Ian J. Keir	3540	\$ 66.05	5953
12/20/2011	Wendy Pazarena	3541	\$ 121.68	5953
12/20/2011	Angus W.R. Wilson	3542	\$ 490.63	5953
12/20/2011	Joanne Yovanovich	3543	\$ 1,361.36	5953
12/30/2011	Blackwater Excavation & Landscaping	3466	\$ 2,536.80	5938
12/30/2011	Ken Campbell	3467	\$ 3,750.00	5938
12/30/2011	Steven Goffic	3471	\$ 1,960.00	5938
12/30/2011	Northern Shores Lodging & Catering	3473	\$ 3,920.00	5938
<b>TOTALS</b>			<b>\$ 142,308.49</b>	

**SCHOOL DISTRICT NO. 50**  
**QUICK PAY REGISTER AS OF December 31, 2011**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPPLIER</b>	<b>AMOUNT</b>
67593	12/09/2011	387-8293 Municipal Pension Plan	\$ 11,884.29
105787	12/02/2011	RP-0002 Canada Customs And Revenue	\$ 19,127.50
105973	12/02/2011	RP-0003 Canada Customs And Revenue	\$ 1,874.34
106842	12/02/2011	RP-0001 Canada Customs And Revenue	\$ 35,261.65
107074	12/02/2011	RP-0002 Canada Customs And Revenue	\$ 2,756.34
107317	12/02/2011	RP-0003 Canada Customs And Revenue	\$ 72.08
67595	12/09/2011	387-1002 Teachers' Pension Plan	\$ 1,218.36
67857	12/14/2011	387-8293 Municipal Pension Plan	\$ 2,265.00
67859	12/14/2011	387-1002 Teachers' Pension Plan	\$ 109,999.84
68672	12/22/2011	387-1002 Teachers' Pension Plan	\$ 2,152.23
857746	12/16/2011	RP-0002 Canada Customs And Revenue	\$ 21,331.39
858125	12/16/2011	RP-0003 Canada Customs And Revenue	\$ 3,155.98
68671	12/22/2011	387-8293 Municipal Pension Plan	\$ 12,139.78
111444	12/23/2011	663-7100 MINISTER OF FINANCE	\$ 5,471.00
69028	12/29/2011	387-8293 Municipal Pension Plan	\$ 2,265.00
69029	12/29/2011	387-1002 Teachers' Pension Plan	\$ 110,625.10
111656	12/23/2011	663-7100 MINISTER OF FINANCE	\$ 4,975.00
398959	12/22/2011	RP-0001 Canada Customs And Revenue	\$ 74,026.15
399341	12/22/2011	RP-0002 Canada Customs And Revenue	\$ 5,096.34
399583	12/22/2011	RP-0003 Canada Customs And Revenue	\$ 131.33
<b>TOTALS</b>			<b>\$425,828.70</b>

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO**           **Angus Wilson**  
Secretary-Treasurer

**FROM**       **Moira Dubasov**  
Assistant Secretary-Treasurer

**SUBJECT:**   **Teachers Payroll for..... December**

**DATE**       17-Jan-12

Period Ending	Pay Period	Payroll Group	Net Amount
15-Dec	PP#1-12	Teachers	\$ 211,749.98
15-Dec	PP#1-12	AO/Exempt	\$ 62,946.25
Total Net Pay			\$274,696.23

**MEMORANDUM****SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Angus Wilson  
Secretary-Treasurer

**FROM** Moira Dubasov  
Assistant Secretary-Treasurer

**SUBJECT:** Non-Teachers Payroll for... December

**DATE** 17-Jan-12

Period Ending	Pay Period	Payroll Group	Net Amount
03-Dec	PP #2-25	CUPE	\$ 54,818.72
03-Dec	PP #2-25	Casuals	\$ 10,228.76
03-Dec	PP #2-25	TOC's	\$ 7,516.80
17-Dec	PP #2-26	CUPE	\$ 53,463.56
17-Dec	PP #2-26	Casuals	\$ 12,361.53
17-Dec	PP #2-26	TOC's	\$ 5,219.59
Total Net Pay			\$ 143,608.96



**PRO-FORMA  
CAPITAL PROJECT BYLAW NO. 126363**

A BYLAW by the Board of Education of School District No. 50 (Haida Gwaii) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126363 (Parent Advisory Council Reimbursement for 2011 Playground Equipment Acquisitions).

NOW THEREFORE the Board agrees to the following:

- (a) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (b) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$15,000.00 for Project No. 126363 is hereby adopted.
2. This Bylaw may be cited as School District No. 50 (Haida Gwaii) Capital Project Bylaw No. 126363.

Read a first time the 24<sup>th</sup> day of January, 2012.

Read a second time the 24<sup>th</sup> day of January, 2012.

Read a third time, passed and adopted the 24<sup>th</sup> day of January, 2012.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Superintendent/Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 50 (Haida Gwaii) Capital Project Bylaw No. 126363 adopted by the Board the 24<sup>th</sup> day of January, 2012.

\_\_\_\_\_  
Superintendent/Secretary-Treasurer



VIA EMAIL  
Ref: 150861

December 7, 2011

Angus Wilson  
Secretary-Treasurer  
School District No. 50 (Haida Gwaii)  
PO Box 69  
Queen Charlotte City BC VOT 1S0  
Email: awilson@sd50.bc.ca

Dear Angus Wilson:

**Re: Parent Advisory Council Reimbursement for 2011 Playground Equipment Acquisitions - Capital Funding and Instructions**

On September 2, 2011, the Premier announced a new \$8 million capital program to fund the acquisition of new playground equipment, and the upgrading, repair or replacement of existing playground equipment. The announcement also provided that reimbursements would be made available to schools where new playground equipment had been acquired this calendar year prior to the implementation of the program.

The Capital Management Branch is responsible for the allocation of capital grants to school districts under the new program, with funding being split between the two fiscal years, 2011/12 and 2012/13.

School districts were recently notified about the first allocation for 2011/12, with capital funds made available to those districts that identified elementary and middle schools without elementary student access to adventure-style playground equipment.

This second and last capital funding allocation for 2011/12 is now being provided to school districts to reimburse Parent Advisory Councils (PACs) for contributions they made to acquire playground equipment between January 1, 2011 and September 2, 2011 for their schools - to a maximum of \$50,000 per school.

I am pleased to confirm that your School District has one or more schools that qualify for this current release of capital funding. Please refer to the Appendix A for a breakdown of the approved capital funding for each of the eligible PACs in your District.

As all funding will be provided to school districts using a Certificate of Approval (COA), the Board of Education is first required to adopt Capital Project Bylaw No. 126363 in the amount of \$15,000 before the single COA can be issued to the School District by the Ministry of Education. If you have any questions regarding the required project bylaw, please contact Cherrie Calvert, Project Information Analyst, at 250-356-6498.

.../2

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Ministry of Education	Resource Management Division	Mailing Address: PO Box 9151 STN PROV GOVT Victoria BC V8W 9H1 Telephone: (250) 356-7814 Facsimile: (250) 387-1451	Location: 4 <sup>th</sup> Floor 777 Broughton St Victoria BC
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If you have any concerns about a PAC or reimbursement amount listed in Appendix A, please contact your Planning Officer to discuss the matter.

While use of the reimbursement funding received from the Ministry through a school district is not restricted, PACs may wish to consider application of these funds to further enhance their school's playground. This could entail the installation of additional playground equipment modules; however, PACs may also wish to consider accessibility and inclusion for current and/or potential future use. Even if a school or local community currently does not have children or parents/caregivers with a disability, it is a possibility for the future. For more information about making play spaces accessible and inclusive, please refer to the Let's Play Toolkit, which was created by the Rick Hansen Foundation in partnership with the Province, at:

<http://www.rickhansen.com/school/Resources/LetsPlayBuildingAccessiblePlaySpaces.aspx>

Please note that funding for 2012/13 is intended for the upgrading of existing minimal playground equipment, and for the repair or replacement of existing playground equipment in poor condition. However, funds may first be allocated for any eligible new playground equipment requirements or PAC reimbursements that were not covered in 2011/12. If you haven't already done so, please advise your Planning Officer about any elementary or middle schools you believe may qualify for new equipment funding in 2012/13. Similarly, please contact your Planning Officer to discuss the potential eligibility of other PACs for receipt of reimbursement funding in the upcoming fiscal year.

Thank you for your assistance in sharing the information regarding the Let's Play Toolkit and in distributing the reimbursements to your Parent Advisory Council(s) as promptly as possible.

Yours sincerely,



Doug Stewart, Director  
Capital Management Branch

Attachment

pc: John Woycheshin, Regional Manager  
Cherrie Calvert, Project Information Analyst  
Craig Harris, Planning Officer

**Appendix A  
Playground Equipment - Capital Funding**

	Capital Funding Available
SD 50 Haida Gwaii	

PAC Reimbursements  
Tahayghen Elementary

\$15,000

**TOTAL Funds Available**      **\$15,000**

**TRUSTEE EXPENDITURE REPORT  
AS OF December 31, 2011**

	December	Year-To-Date	Budget	Available	% Spent
4-40-19000	3,959.93	20,850.38	41,237.00	20,386.62	51%
4-40-20000	69.89	368.68	750.00	381.32	49%
4-40-34000	6,580.59	14,475.44	43,120.00	28,644.56	34%
4-40-37000		7,675.30	10,000.00	2,324.70	77%
4-40-39000		0.00	1,200.00	1,200.00	0%
4-40-42025	76.51	8,812.08	15,000.00	6,187.92	
4-40-43000		144.31	1,000.00	855.69	14%
4-40-51000		0.00	3,415.00	3,415.00	0%
4-40-58000	20.48	4,546.12		(4,546.12)	
<b>Total</b>	<b>10,707.40</b>	<b>56,872.31</b>	<b>115,722.00</b>	<b>58,849.69</b>	<b>49%</b>



# From the Legislature

**BCSTA**British Columbia  
School Trustees  
Association

January 4, 2012

## Fall Session 2011

On November 29, 2011, the Legislature adjourned until February 14, 2012.

Significant legislation affecting boards of education was enacted in this past legislative session. This report focuses on the new *Teachers Act*. Information about the new *Family Law Act*, and amendments to the *Worker Compensation Act* and the *Freedom of Information and Protection of Privacy Act*, will follow.

## *Teachers Act* in force on January 9, 2012

Control of the teaching profession returns to a large extent to the Ministry of Education when Bill 12-2011, the *Teachers Act* (TA or “the Act”), comes into full force on January 9, 2012 (OIC 620 December 13, 2011), repealing the *Teaching Profession Act* (TPA). Follow up regulations have been enacted for the fees (*Fees Regulation*, OIC 637, December 14, 2011) and the oath of office (Schedule to OIC 620). Further regulations by the minister are anticipated shortly to complete the transition.

There are consequential changes to the *School Act* and some other legislation.

This report focuses on changes affecting boards of education and their staff. Independent school teachers are covered by the new Act but implications for independent schools are not discussed in this report.

Note on terminology: In this report, “teacher” describes those who hold a teaching certificate or a letter of permission, including those who hold administrative positions. The term used in the *Teachers Act* is “authorized person.”

## New Responsibilities and Powers

The Act will be administered by the Ministry of Education, which will acquire a new Teacher Regulation Branch. The Act defines roles for the British Columbia Teachers’ Council (“the Council”), the commissioner, the director of certification, the Disciplinary and Professional Conduct Board, and the minister of education.

### Teacher Regulation Branch

Staff members are to be government employees within the Ministry of Education. They will report to the commissioner or the director of certification (TA s.8).

The BC College of Teachers (“BCCT”) is dissolved and its legal obligations (such as employment contracts and office lease) will be assumed by the government (TA s. 87). The new Teacher Regulation Branch will continue to operate from the same premises.

## **BC Teachers' Council**

The new 16-member British Columbia Teachers' Council is composed of minister's appointees and five regionally elected practising teachers (TA s. 9). One of the appointees is non-voting and is expected to be a senior officer in the Ministry of Education. The nomination process for the other appointees will be spelled out in minister's regulations. There is no lay representative as there is on many professional bodies; that role will presumably be filled by a nominee from the BC Confederation of Parent Advisory Councils (TA s.9). (The provision allowing outside appointments to panels of the Disciplinary and Professional Conduct Board also provides an avenue for increasing lay participation in disciplinary decisions.)

Members of the former BCCT Council and others who were appointed to its discipline or qualifications committees or subcommittees cease to hold office when the TPA is repealed. They may continue in office for the limited purpose of completing ongoing inquiries (there are several at time of writing). If they withdraw, the commissioner can appoint a new panel or authorize the remaining members to continue.

The new Oath of Office for British Columbia Teachers' Council Members and Panel Members Regulation (OIC 620 December 13, 2011) is very clear about expectations regarding conflicting loyalties. Council or panel members must put the interests of the public above the interests of any organization with which they are affiliated. They must take steps to resolve any conflicts in a manner that protects the public interest, and conduct themselves in a manner that enhances public trust in the governance of the teaching profession. Elected Council members can be removed from office by a two-thirds vote of the other Council members and appointed Council members can be removed from office by the minister for failing to abide by the oath (TA s.11). Removal of a member from the Disciplinary and Professional Conduct Board by the minister for cause also terminates the person's membership in the Council (TA s.28).

The Council's primary role is to set standards. It has no direct role in teacher discipline. It does not direct the operations of the Teacher Regulation Branch, whose budget and staffing will be established through the normal Ministry of Education mechanisms. Remuneration of Council members is determined by the minister of education. The minister may remove Council members for breach of their oath of office, and may disallow Council standards, rules of practice and procedures or decisions about classifications of teaching certificates. The minister may amend Council standards to ensure compliance with trade and labour mobility treaties.

The Council sets standards for:

- Teacher education programs: the Council sets the standards for approval of a teacher education program and may determine if a teacher education program meets those standards. (Postsecondary institutions may submit their programs for approval.)
- Certification and maintenance of certification, including standards for training, conduct and competence and classification of certificates. The standards are applied by the director of certification, the commissioner and the Disciplinary and Professional Conduct Board.

The Council must report annually to the minister of education, and provide other reports as required (TA s.16, 17).

## **Disciplinary and Professional Conduct Board**

Teacher conduct regulation is the responsibility of the nine-member Disciplinary and Professional Conduct Board, composed of Council members selected by the minister of education (four from the eight who are BCTF nominees or elected members; five from the seven ministry appointees nominated

by other education stakeholders). Hearings will be conducted by panels appointed by the commissioner drawn from this Board.

Appeals from certification decisions may also be heard by panels of the Disciplinary and Professional Conduct Board.

The commissioner may appoint a person who is not a member of the Disciplinary and Professional Conduct to a panel to hear a hearing on a conduct matter or certification appeal (TA s. 57(3), 73(3)). It is expected that a roster will be established at some point.

The minister of education can remove a board member for cause (TA s.28). Remuneration and expenses are as set by the minister (TA s.29).

### **Interim Registrar**

The appointment of the previous registrar was terminated by the legislation. The Minister has appointed Susan Kennedy, an executive director in the ministry's Learning Division, as interim registrar until the *Teaching Profession Act* is repealed by the coming into force of the *Teachers Act*, when a commissioner will be appointed by Order in Council.

### **Commissioner**

Unlike the registrar under the TPA, the commissioner need not hold a teaching certificate.

The commissioner's responsibilities include:

- Receiving, screening and investigation of conduct and competence complaints and reports, deciding on interim suspensions, making or accepting proposals for consent resolutions, issuance of citations, assigning panels and determining the chair (TA s. 38, 44, 46, 47, 50,51, 52, 53, 56, 57)
- Making rules of practice and procedure (subject to the minister's regulations) (TA s. 40, 81)
- Establishing training requirements for panel members (TA s.29)
- Screening and preliminary review of appeals of certification decisions, assigning panels, deciding on whether there will be oral hearing or written submissions, and making other orders to facilitate just and timely resolution (TA s. 72)
- Annually reporting to the minister of education (TA s.5).

### **Director of Certification**

A director of certification will issue teaching certificates and letters of permission, and suspend or cancel certificates (for administrative reasons or as directed by the Disciplinary and Professional Conduct Board). Appeals of the director's certification decisions go to the commissioner, who may summarily dismiss after preliminary review or refer to a panel of the Disciplinary and Professional Conduct Board (TA s. 70-72).

The director is responsible for maintenance of a certificate holders list, online registry and employers list (TA s. 78-80), notification of suspension or cancellation decisions or agreements (TA s. 55, 67) and publication of panel decisions and reasons (TA s.66).

The director of certification is responsible for ensuring that criminal records checks are completed as required by the *Criminal Records Review Act* (TA s. 30,105; CRRA s.17.5-17.9).



## **Minister of Education**

The minister can remove appointed Council members for breach of their oath (TA 11) and Board members for cause (TA s.28). The minister can refuse to approve Council standards or practice rules or decisions about certificate classifications (TA s.14). The minister may make regulations including governing nominations and election to the Council, issuance of letters of permission, selection of non-board members to panels, practice and procedure (TA s. 81(1)).

## **Teacher Fees**

Teacher annual practice fees are established by regulation made by the Lieutenant Governor in Council; the Teachers' Council has no authority over the fees. There will be no special fee for retired teachers. Retired teachers will lose their teaching certificate if they do not pay the full practising fee by January 6, 2012.

The *Fees Regulation* (OIC 637/2011, December 14, 2011) sets new fees, including an annual practice fee of \$80, as the minister of education had indicated. (Current fees are \$120.)

Boards must deduct the annual fee once a year from the wage of any certificate holder employed by the board on April 30 and remit it to the government by May 15, except if another board or independent school authority has already remitted it. (Many teachers on call are employed by more than one employer.) Thus teachers do not have to sign payroll deduction authorizations and cannot withhold fees as a protest mechanism. Any certificate holders who don't have their annual fees remitted by their employer have to pay by May 31 and, if still in default by June 30, their certificate must be suspended until October 31 and then cancelled if still in default. Late fees (\$30-\$60) are also payable (TA s. 37, s. 120, new SA s.168.2, *Fee Regulation* s.6).

Fees go to the government into a *Teachers Act* Special Account, out of which the minister of education may pay expenses and any debts or obligations inherited from the BCCT. (TA s. 85).

## **Criminal Record Checks**

Currently, criminal record checks for teachers are performed by the College of Teachers under the section of the *Criminal Records Review Act* that deals with self-governing professions. In the new structure, the director of certification is responsible for ensuring that the requirements of the CRRRA are met; these are set out in a new Part 4.2 Director of Certification of the CRRRA (TA s. 101-106).

## **Teacher Conduct**

### **Reporting to the College**

The superintendents' and boards' duty to report discipline and resignations is unchanged under the new Act except that the reports go to the commissioner instead of the registrar (SA s. 16 and s.16.1).

The duty to report professional misconduct is the same, except that it has been extended to holders of letters of permission and the report goes to the commissioner instead of to the registrar. Thus a holder of a teaching certificate or letter of permission must provide a signed and written report if he or she has reason to believe that another holder of a teaching certificate or letter of permission has engaged in conduct that involves physical harm to a student, sexual abuse or sexual exploitation of a student, or significant emotional harm to a student. (TA s. 38)

### **Complaints and Reports: Summary Dismissals and Investigations**

Complaints and reports come from other teachers (professional misconduct reports – TA s. 38), superintendents or boards (teacher suspension, dismissal or discipline, breach of professional standards – SA s. 16 and 16.1), and the public. The commissioner can also investigate a teacher's conduct or competence on his own initiative. (TA s. 47(1)(b)).

The commissioner must respond to complaints received in writing and signed and make at least a preliminary review of the matters raised. The commissioner can decide not to proceed in certain circumstances, can defer pending resolution of another process (e.g., grievance), enter into a Consent Resolution Agreement, or issue a citation.

The legislation specifies the obligation of the commissioner, the panel or the director of certification to notify a person who submits complaints, or reports, the teacher who is the subject of a complaint or report, and of the disposition of the report or complaint and provide written reasons (TA s. 45(2), 46, 47(2), 52(2), 53(10), 66(1)). (An employer board may not be notified if the commissioner decides not to investigate a public complaint.)

The commissioner has a broader discretion than the registrar had under the TPA to summarily refuse to take further action on a complaint without conducting an investigation (beyond the preliminary review.) Whereas the registrar was required (under BCCT bylaws) to submit school district reports to the BCCT Preliminary Investigation Subcommittee, the commissioner can defer action on a matter raised by a report or complaint where the matter is being addressed in another process (such as arbitration), and may decide not to take further action in cases "where it is not in the public interest" to do so.

Investigations are carried out by the commissioner and the commissioner's staff; there will be no equivalent to the BCCT Preliminary Investigation Subcommittee.

The commissioner has been given broad investigatory powers. Under the existing power of SA s. 16 to require the production of board of education records relevant to a report from the board or superintendent (which also requires that copies be sent to the teacher), the commissioner can require any person to give evidence or to produce documents or other things relevant to an investigation, at any time during an investigation. The commissioner is authorized to enter the building of a school or board offices, inspect any record and interview any employee, the person who is the subject of investigation, the reporter or complainant, and any other person the commissioner considers may have relevant information. (TA s. 48, 49).

### **Consent Resolutions**

The Act spells out the consent resolution process, including provisions that encourage negotiation (by protecting documents prepared, information provided or admissions made from being used against the teacher in other non-criminal proceedings). Terms of consent resolutions are not confidential and will be made public except where publication would cause hardship to a person harmed by the teacher.

### **Public or *In Camera* Hearings**

If a consent resolution is not achieved, there would be a discipline hearing with a three-person panel of the Disciplinary and Professional Conduct Board. The hearing would be open to the public unless the panel decides that the damage from disclosure to the interest of any person outweighed the interest of the public in an open hearing. The rules for conducting hearings are made by the commissioner, subject to regulations of the minister, but panels may vary those rules (TA s. 59(2)).

### **Judicial Review but no Right of Appeal**

Under the TPA, a member could appeal any decision of the College Council or committee that affected him to the BC Supreme Court and, with leave, to the BC Court of Appeal. This right of appeal has been eliminated.

Although the decisions of the commissioner and panels are “final and binding” (TA s. 42), a court may (in judicial review proceedings) overturn a decision on grounds spelled out in the *Administrative Tribunals Act*, including patently unreasonable findings of fact or breaches of procedural fairness. Since the commissioner and panels are considered to be “expert tribunals,” the court will defer to findings within its area of expertise (TA s. 41(3) and ATA s. 58). Judicial review must be started within 60 days of the decision sought to be reviewed.

### **Online Registry and Employers List**

The online registry that includes teacher certificate status and discipline history (including consent resolutions) continues (TA s. 79).

Boards of education must annually submit lists of teachers employed in the past year in order that the director of certification maintain the Employers List (TA s. 80). The Employers List provides boards of education with employment history, which supports the process of checking references of candidates for employment as a teacher.

### **Transition**

#### **Continuity of certificates**

Certificates and letters of permission issued under the TPA continue except for non-practising certificates (TA s. 91, 93). These are rescinded unless payment of full fees is made to bring them to full practising certificates (by Jan 6, 2012).

#### **Ongoing Disciplinary Processes**

Members of the BCCT disciplinary and qualifications committees may continue in office to complete ongoing inquiries or hearings. If there are withdrawals, the commission can appoint a new panel or authorize the remaining members to continue.

#### **Existing Bylaws**

Bylaws established by the former BCCT Council respecting training and qualification standards and issuance of certificates, as well as criteria for approval of teacher education programs (BCCT Bylaw 5.C.03 and associated policies), continue in effect until the new Council establishes its own standards and classifications of certificates.



## *Langley District Parent Advisory Council*

4875 - 222 Street,  
Langley, B.C.,  
Canada V3A 3Z7

Langley School District 604-534-7891 Local 238 • [www.langleydpac.ca](http://www.langleydpac.ca) • [office@langleydpac.ca](mailto:office@langleydpac.ca)

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Wednesday, January 04, 2012

To whom it may concern:

The Langley District Parent Advisory Council, on behalf of the parents of Langley, wish to express our dissatisfaction and concern with the lack of progress of the negotiations between the British Columbia Teachers' Federation and the British Columbia Public School Employers Association thus far. We, as a parent body, are gravely concerned about the impact of the current job action on our children and on other areas of the educational system, namely provincial exams, Foundation Skill Assessments, the lack of report cards, the lack of district committees meeting, and the impact on Parent Advisory Councils across the province.

We are quite concerned regarding the lack of reliable information regarding report cards and provincial exams for Grades 10, 11, and 12. We understand that Grade 12 students are receiving graded report cards, that provincial exams for all Grade 10, 11, & 12 students will be going ahead with administration proctoring the exams. We understand that the provincials will be graded and the marks will be online for the students and their parents to see. That said, we also know that there is much misinformation out there and that most parents are not aware of these facts. The majority of parents are not aware that teachers, if requested by parents, are able to meet with them and share letters grades. It is crucial in semestered secondary schools that students know where they stand academically prior to entering provincial exams, but realistically they should have known where they stand in their courses long before now. We also are concerned for the Educational System in the Province of British Columbia as we can foresee that if these students fall behind due to the current teacher job action that there will be a ripple effect for the upcoming freshmen classes at universities across our province and possibly beyond over the next few years.

Parents of Langley, not to mention around the province, are very concerned about the success of all our students and the lack of **graded** report cards make our jobs as parents more difficult. Many students, and their parents, are becoming more anxious as the majority of our students and parents are being left in the dark as to how our students are performing in their classes and we are also finding many younger students are confused and somewhat angry about lack of grades on their report cards this term. Many parents are annoyed with the waste of paper and the cost incurred by sending home blank report cards via our children or in some districts via mail. Report cards are a vital instrument for many parents to determine whether or not they need to access

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## *Langley District Parent Advisory Council*

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outside help for their children, such as tutoring, in order for their children to be successful at school. This applies to all parents, but particularly parents of children that are at risk due to learning difference, disabilities, illness, etc. Without regular reporting parents cannot effectively support their children in their studies, and cannot determine when it is appropriate to bring in additional help via homework clubs, tutoring, etc. Also many have lost the opportunity for parent teacher conferences, which is most helpful after report cards are sent home, where discussion regarding students' progress takes place.

The data from the Foundation Skills Assessment is essential for School Planning Councils when determining their school plans. They also provide a snapshot as to how their children are doing in the areas of Literacy, Numeracy, and Writing, not to mention the satisfaction surveys that indicate how students feel about various areas of their schooling and school environment. It is obvious that if the Foundation Skills Assessment doesn't go forward this year School Planning Councils across the province will be lacking the critical data needed to make educated decisions going forward for the upcoming school year(s).

The current job action is also having a toll on district staff. Here in Langley we are working with a limited amount of district staff and with them putting in approximately 8000 minutes of supervision a week at school sites it leaves very little available time for anything outside their regular job duties, such as meetings with Partner Groups. We are particularly concerned that the various committees parents sit on at the district level (School Planning Council, District Achievement Contract, and Special Education Advisory Committee) have not been able to meet mainly because of the impact the job action is having at the district level. Losing that parent voice at the district planning level will have a strong negative affect on all students in the district. Beside this many other tasks are going undone or not being accomplished to the degree of effectiveness that they should be because their day is constantly interrupted in order to ensure the children of the district are safe before school, during recess and after school. Another main concern is that we are in the process of building one school and planning for the construction of two additional schools. The fact that our district staff is being over taxed by stepping into the teachers' role and being taken away from their responsibilities in the district is directly impacting the children in the Langley district in a very negative way. We need the finance staff to be able to do their jobs effectively, without interruption, and we need the educational staff to be able to concentrate on fulfilling

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## *Langley District Parent Advisory Council*

4875 - 222 Street,  
Langley, B.C.,  
Canada V3A 3Z7

Langley School District 604-534-7891 Local 238 • [www.langleydpac.ca](http://www.langleydpac.ca) • [office@langleydpac.ca](mailto:office@langleydpac.ca)

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their responsibilities so that students in Langley will have both the structural and educational resources that they need.

Parent Advisory Councils across the province have also been negatively impacted by the job action which is having a disastrous effect on school communities and their students. The ability for PACs to fundraise, etc. is greatly impeded by the Teachers' job action. PAC's regularly bridge the gap between what the Ministry can fund and what the children actually need to achieve a balanced education. PAC's regularly fund such items as library and classroom books, field trips, gym equipment, music and musical instruments, computers, other forms of technology, playgrounds, etc. to just to name a few areas that PACs make a difference in our schools. We are hearing repeatedly about the struggles that PACs are going through to fundraise because of the teachers' job action and if these obstacles remain in place both students and teachers will lose out on valuable educational resources.

We thank you for your time to consider our concerns. We wish to encourage you in the process of creating new legislation regarding class size and composition as this is an important area of legislation. Parents are concerned regarding how classroom size and composition affect our children, as it impacts all students in the province. Many parents are also hoping to see more dedicated funding for children with special needs, behavioural needs and/or giftedness as when these students are supported in the classroom all children have the opportunity to access their teachers equally and to have an opportunity to succeed equally. We hope to hear from you in the very near future.

Sincerely,

Tracy Wright, President  
Langley District Parent Advisory Council

cc: Minister of Education, BCPSEA, BCTF, BCSTA, BCPVPA, BC Boards of Education, BCCPAC, DPACs across BC, MLAs: Mary Polak and Rich Coleman.