

**MINUTES OF THE REGULAR BOARD MEETING HELD AT THE
DISTRICT ADMINISTRATION OFFICE ON MARCH 22, 2016**

PRESENT WERE: Elizabeth Condrotte, Chairperson
Denise Husband, Trustee
Wilson Brown, Trustee

ALSO PRESENT: Angus Wilson, Superintendent of Schools
Shelley Sansome, Secretary Treasurer

ABSENT WERE: Kim Goetzinger, Trustee
Harmony Williams, Trustee

MEMBERS OF THE PUBLIC:

Leighann Rodger
Maureen Benoit
Steve Querengesser
Sarah Davidson
Stacey Marple
Marcie Watkins
Emily Collins
Darcy Pollard
Lucy Neville
Laura Bishop
Jenny White
Toby Sanmiya
Jenny Kellar

1. Call to Order

Chair Condrotte called the meeting to order at 1907 hours and acknowledged that the meeting was held on the traditional territory of the Haida Nation.

2. Approval of Agenda

R16032901 MOTION BY DENISE HUSBAND
SECONDED BY WILSON BROWN

THAT the agenda be approved with the following additions:

- 4.1 Mt. Moresby Adventure Camp;
- 4.2 After School Sports and Art Initiative;
- 4.3 Changing Results in Young Readers;
- 7.5 Agnes L. Mathers Field Trip Application.

MOTION CARRIED

3. Approval of the Minutes of Prior Meetings and Receipt of Records of Closed Meetings

3.1 January 26, 2016 Rise and Report

The Superintendent of Schools reported on property, personnel and student matters from the February 22 and 23, 2016 In-camera meetings.

3.2 Approval of Minutes

RI6032902 MOTION BY WILSON BROWN
SECONDED BY DENISE HUSBAND

THAT the minutes of the regular meeting of February 23, 2016 be approved as presented.

MOTION CARRIED

4. Delegations/Presentations

4.1 Mt. Moresby Adventure Camp

Representatives of Mt. Moresby Adventure Camp thanked the Board of Education of School District No. 50 (Haida Gwaii) for financial support over the past several years. They provided a brief history of the camp, future plans and their commitment to work in conjunction with other camps to share resources.

4.2 After School Sport and Arts Initiative Award

Jenny White representing DASH, a nonprofit organization with the aim to support healthy schools in BC, presented Haida Gwaii Rec in partnership with School District No. 50 (Haida Gwaii) the 2015 Premier's award for innovation.

4.3 Changing Results in Young Readers

Principal Rodger and Teacher Watkins updated the Board of Education of School District No. 50 (Haida Gwaii) on the Changing Results in Young Readers program that has been running for the past four years with involvement from nine teachers. The presenters thanked the board for financial support and requested funding be made available so the program can continue during the 2016/2017 school year.

5. Reports

5.1 Report from Chair

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Chairperson's written report.

RI6032903 MOTION BY WILSON BROWN
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) write a letter to community organizations to set a meeting date to discuss transportation on Haida Gwaii.

MOTION CARRIED

5.2 Trustee Reports

- Trustee Husband reported on her attendance at a Queen Charlotte Secondary Parent Advisory Council meeting, a district sports committee conference call, a meeting regarding the special education and enrolment audit, as well as a meeting with the Queen Charlotte Secondary Principal regarding school budgets.
- Trustee Brown reported on his attendance at a Tahayghen Elementary and George M. Dawson Secondary Parent Advisory Council meetings, meetings with Old Massett Village Council Chief and Education Administrator, efforts to increase stakeholder involvement in educational decision-making processes, visits to schools, and discussed an opportunity for a northern forum to address stakeholder questions regarding new curriculum.

5.3 Superintendent of Schools' Report

The Superintendent of Schools reported on his involvement with budget meetings, a conference call with a Member of the Legislative Assembly, conference calls, and met with the Scholarship Foundation of the Pacific.

5.4 Secretary Treasurer's Report

The Secretary Treasurer reported on her involvement with preparing the draft 2016/2017 preliminary budget, attendance at budget meetings, recruitment of the Working Foreman position, leave of absence management and confidential personnel matters.

5.5 Trustee Expenditure Report

RI6032904 MOTION BY DENISE HUSBAND
SECONDED BY WILSON BROWN

THAT the Board of Education of School District No. 50 (Haida Gwaii) receive and file the Trustee expenditure report for the month of February 2016.

MOTION CARRIED

6. Strategic and Policy Issues

6.1 Budget Process Update

The Secretary Treasurer updated the Board of Education of School District No. 50 (Haida Gwaii) on the budget meetings process.

7. Operational Issues

7.1 Enrolment/Special Education Audit

The Superintendent of Schools updated the Board of Education of School District No. 50 (Haida Gwaii) on the recent enrolment and special education audit. Corrections have been made to enrolment and special education at the cost of approximately \$120,000 in reduced funding. All items identified in the audit have been addressed at the schools.

7.2 January Finance Voucher

RI6032905 MOTION BY WILSON BROWN
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for February 2016.

MOTION CARRIED

7.3 2016/2017 Calendar

RI6032906 MOTION BY WILSON BROWN
SECONDED BY DENISE HUSBAND

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the 2016/2017 Calendar as presented with amendment to non-instructional days.

MOTION CARRIED

7.4 Estimated Operating Grant

The Secretary Treasurer informed the Board of Education of School District No. 50 (Haida Gwaii) that the 2016/2017 Estimated Operating Grant will be less \$320,000 than this year's grant.

7.5 Field Trip

RI6032907 MOTION BY DENISE HUSBAND
SECONDED BY WILSON BROWN

THAT the Board of Education of School District No. 50 (Haida Gwaii) approve the field trip application submitted by Agnes L. Mathers Elementary Jr. Secondary School.

MOTION CARRIED

8. Questions from the public

The Board of Education and members of the public held a question and answer period. The following agenda items were discussed:

- Enrolment audit results not available to district yet;
- Special education audit report can be made available to public upon request with confidential information removed;
- Audit funding reduction implemented immediately;
- Distributed learning model financial implications;
- Alternative for tsunami evacuation bussing costs;
- Change of pro-d day rationale;
- Water lead testing in schools;
- Estimated operating grant.

9. Adjournment

RI6032908 MOTION BY WILSON BROWN

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2035 hours.

MOTION CARRIED

Secretary Treasurer

Chairperson

Maintenance Update

Winter 2015/2016



Steve Goffic
Facilities Manager

SNES

- Boiler inspections complete
- Built a ukulele rack
- Repaired exterior lights

QCSS

- Boiler inspections complete
- Made a new sign for the front entrance
- New security camera system installation

ALM

- Water testing
- Boiler inspections complete
- Fixed leak on boiler
- Patched holes in walls

GMD

- Water testing
- Boiler inspections complete
- Completed grow room

TAH

- Water testing
- Replaced water line to kitchen
- Boiler inspections complete
- Repaired boiler
- New security camera system installation

PORT

- Water testing in gym
- Boiler inspections complete
- Replace security lights

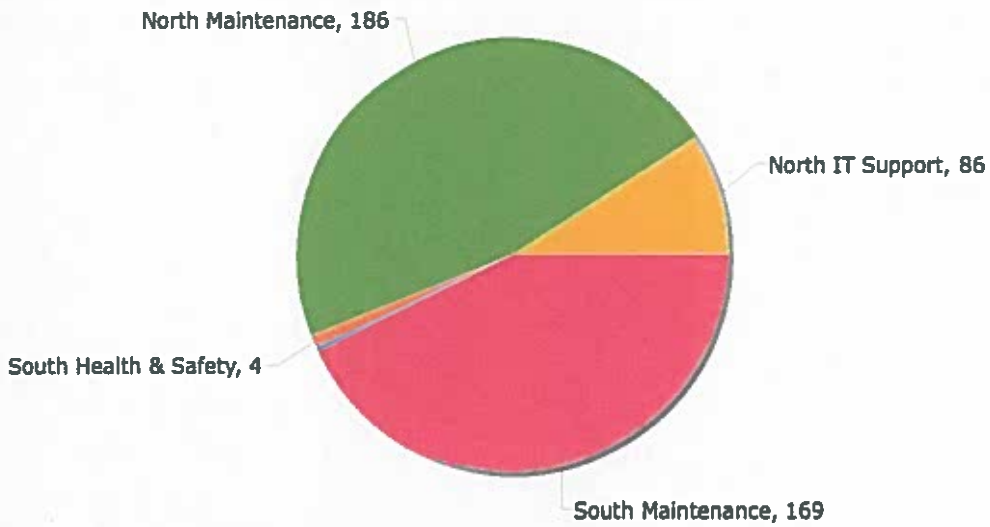
QC Housing

- Repaired leaky roof

- Repaired boiler
- Repaired dryer

Over the winter we mostly focus on work orders. Here are the numbers we've completed over the winter:

October 2015, March 2016



North IT Support	86
North Maintenance	186
South Health & Safety	4
South Maintenance	169

TRUSTEE EXPENDITURE REPORT

AS OF March 31, 2016

	March	Year-To-Date	Amended Budget	Available	% Spent
4-40-19000	4,346.00	37,055.00	50,537.00	13,482.00	73%
4-40-20000	72.08	646.64	910.00	263.36	71%
4-40-34000	254.33	14,840.57	30,000.00	15,159.43	49%
4-40-37000		6,822.21	8,822.00	1,999.79	77%
4-40-39000	800.00	800.00	1,200.00	400.00	67%
4-40-42005		4,249.05	4,249.00	(0.05)	100%
4-40-43000		0.00	-	-	0%
4-40-51000		275.34	275.00	(0.34)	100%
4-40-58000		0.00	-	-	0%

Total	5,472.41	64,688.81	95,993.00	31,304.19	67%
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THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50
(HAIDA GWAI)

ACTION SHEET

TO: The Board of Education

FROM: Angus Wilson
Superintendent

DATE: April 19, 2016

SUBJECT: Agnes L Mathers E School Restructuring

BACKGROUND

ALM's e school is in need of restructuring based on the results of our recent audit. In essence, as e school students tend to sign up later than Sept 30, we will lose considerable funding should be we audited. (We lost about \$20 000 in this audit). If we become a Distributed Learning School, we lose a small amount of funding per FTE, but we are able to receive funding up to three times per year. K-9 education remains similar to what it is today, but there will be more emphasis on online learning in 10-12.

RECOMMENDATION

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) authorize the Superintendent to proceed with altering E School to a DL model for the 2016/17 year.

SCHOOL ACT

- (b) part of the area of the school district becomes included in another school district, or
- (c) the school district is abolished.

(3) Without limiting subsection (2), the Lieutenant Governor in Council may make provision for

- (a) the use and administration of property used and administered by the board, but not vested in the board,
- (b) the transfer and payment of the liabilities of the board and for raising funds necessary for payment of the liabilities, or
- (c) the use and expenditure of the proceeds of the sale of any asset of the board.

Division 6 - Offences

Maintenance of order

177 (1) A person must not disturb or interrupt the proceedings of a school or an official school function.

(2) A person who is directed to leave the land or premises of a school by a principal, vice principal, director of instruction or a person authorized by the board to make that direction

- (a) must immediately leave the land and premises, and
- (b) must not enter on the land and premises again except with prior approval from the principal, vice principal, director of instruction or a person who is authorized by the board to give that approval.

(3) A person who contravenes subsection (1) or (2) commits an offence.

(4) A principal, vice principal, or director of instruction of a school or a person authorized by the board may, in order to restore order on school premises, require adequate assistance from a peace officer.

[2002-53-87, effective May 30/02]

Division 7 — Validation of Fees

Validation of fees — International Baccalaureate program

178 (1) Despite section 82 and despite any decision of a court to the contrary made before or after the coming into force of this section or section 82.31, the fees set and charged by a board, from July 1, 2002 to the date this section comes into force, in relation to an International Baccalaureate program that would have been validly set and charged had the board set and charged those fees in accordance with section 82.31 (3) are conclusively deemed to have been validly set and charged, and all fees collected by the board are conclusively deemed to have been validly collected.

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

April 26, 2016

AGENDA ITEM:

Finance Voucher March 31, 2016

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	March 31, 2016	\$58,185.56	
ePayments	March 31, 2016	\$152,170.12	
Quick Pays	March 31, 2016	\$355,580.79	
TOTAL Accounts Payable.....	March 31, 2016		\$565,936.47
Teachers	15-Mar	\$86,750.00	
AO/Exempt	15-Mar	\$27,920.00	
Teachers	31-Mar	\$109,770.18	
AO/Exempt	31-Mar	\$34,754.76	\$259,194.94
CUPE	5-Mar	\$45,535.20	
Casuals	5-Mar	\$11,152.30	
TOC's	5-Mar	\$13,180.95	
CUPE	20-Mar	\$46,845.91	
Casuals	20-Mar	\$9,099.63	
TOC's	20-Mar	\$7,981.50	
			\$133,795.49
TOTAL Payroll.....	March 31, 2016		\$392,990.43
TOTAL A/P and Payroll			<u>\$958,926.90</u>

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$958,926.90** for the month of **March**

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF MARCH 31, 2016

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
56645	3/4/2016	Laurie Chisholm	\$ 234.00
56646	3/4/2016	Judy Foster	\$ 156.00
56647	3/4/2016	Great-West Life	\$ 494.30
56648	3/4/2016	Great West Life	\$ 1,163.32
56649	3/4/2016	Haida Gwaii Recreation Commission	\$ 600.00
56650	3/4/2016	London Life Insurance Company	\$ 1,779.65
56651	3/4/2016	Joe Precourt	\$ 208.00
56652	3/4/2016	Princess Auto	\$ 666.04
56653	3/4/2016	Queen B's Cafe	\$ 239.40
56654	3/4/2016	SSQ INSURANCE COMPANY	\$ 36.60
56655	3/4/2016	Receiver General	\$ 424.96
56656	3/4/2016	Vancouver Kidsbooks	\$ 195.26
56657	3/4/2016	Katherine Wall	\$ 221.00
56658	3/4/2016	Westpoint Automotive	\$ 116.14
56659	3/4/2016	Kevin May	\$ 471.70
56660	3/9/2016	BC Boilers Services Ltd.	\$ 2,231.25
56661	3/9/2016	Cecil Brown	\$ 155.79
56662	3/9/2016	Charlisle Clothiers LTD.	\$ 101.69
56663	3/9/2016	Shelly Crack-NHGHHC	\$ 240.00
56664	3/9/2016	Old Massett Village Council	\$ 1,200.00
56665	3/9/2016	George M. Dawson P.A.C	\$ 19.83
56666	3/9/2016	Lavoie's Family Farm	\$ 50.00
56667	3/9/2016	Staples Desjardins Card Service	\$ 2,035.30
56668	3/9/2016	Super Valu Store No. 43	\$ 201.71
56669	3/9/2016	The Masset Rollergirls	\$ 100.00
56670	3/9/2016	The Mehrit Centre	\$ 1,932.00
56671	3/9/2016	Westpoint Automotive	\$ 53.19
56672	3/9/2016	George M Dawson Principal IN Trust	\$ 380.17
56673	3/9/2016	Petty Cash -Port Clements School	\$ 464.22
56674	3/17/2016	BC Hydro & Power Authority	\$ 14,182.56
56675	3/17/2016	BC Public Service Agency Fin.M	\$ 420.00
56676	3/17/2016	Canaan Site Furnishings	\$ 1,961.12
56677	3/17/2016	Ben Davidson	\$ 120.85
56678	3/17/2016	Amber Faktor	\$ 100.00
56679	3/17/2016	Nancy Hett	\$ 353.80
56680	3/17/2016	Brogan Kişş	\$ 120.85
56681	3/17/2016	Kone Inc.	\$ 1,702.47
56682	3/17/2016	Masset Services	\$ 140.00
56683	3/17/2016	Michael Mayr	\$ 133.80
56684	3/17/2016	Msdsonllne	\$ 1,348.00

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF MARCH 31, 2016

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
56685	3/17/2016	NHA - Corporate	\$ 4,700.00
56686	3/17/2016	Northern Laboratories (2010) Ltd	\$ 182.70
56687	3/17/2016	Princess Auto	\$ 3,883.10
56688	3/17/2016	Receiver General	\$ 6,794.88
56689	3/17/2016	Sandspit PAC	\$ 74.00
56690	3/17/2016	Kara Sievewright	\$ 100.00
56691	3/17/2016	Stuck on Designs	\$ 104.37
56692	3/17/2016	Vancouver Kidsbooks	\$ 39.15
56693	3/17/2016	Westpoint Automotive	\$ 168.68
56694	3/17/2016	Kevin May	\$ 479.12
56695	3/23/2016	Air Liquide Canada Inc.	\$ 290.01
56696	3/23/2016	Les Editions CEC Inc.	\$ 36.23
56697	3/23/2016	Office Essentials	\$ 700.00
56698	3/23/2016	Pearson Canada Assessment Inc.	\$ 123.90
56699	3/23/2016	Super Valu Store No. 43	\$ 140.54
56700	3/23/2016	Zee Medical Inc.	\$ 125.54
56701	3/23/2016	Great-West Life	\$ 494.30
56702	3/23/2016	Great West Life	\$ 1,152.97
56703	3/23/2016	London Life Insurance Company	\$ 1,379.10
56704	3/23/2016	SSQ INSURANCE COMPANY	\$ 36.60
56705	3/23/2016	Receiver General	\$ 425.40
TOTALS			\$ 58,185.56

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2016

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
3/4/2016	Atwell Family Foods	8476	\$ 81.57	7286
3/4/2016	Bandstra Transportation	8477	\$ 152.50	7286
3/4/2016	BC Principals & Vice Principals' Association	8478	\$ 691.25	7286
3/4/2016	BC Teachers' Federation	8479	\$ 6,246.91	7286
3/4/2016	BC Teachers' Federation	8480	\$ 6,241.68	7286
3/4/2016	Black Press Ltd.	8481	\$ 150.20	7286
3/4/2016	Harmonie Blais	8482	\$ 3,420.00	7286
3/4/2016	CUPE - Local 2020	8483	\$ 2,845.17	7286
3/4/2016	Delmas Co-Operative	8484	\$ 725.94	7286
3/4/2016	Eagle Transit LTD.	8485	\$ 1,186.50	7286
3/4/2016	Grand & Toy	8486	\$ 22.14	7286
3/4/2016	Haida Gwaii Teachers' Association	8487	\$ 2,181.13	7286
3/4/2016	Haida Gwaii PVPA Association	8488	\$ 229.54	7286
3/4/2016	Industrial Alliance	8489	\$ 55.74	7286
3/4/2016	Krueger, Tanya	8490	\$ 234.00	7286
3/4/2016	Lejbak Consulting	8491	\$ 21,014.17	7286
3/4/2016	Morneau Shepell Ltd.	8492	\$ 1,420.13	7286
3/4/2016	Sian Nallaweg	8493	\$ 234.00	7286
3/4/2016	Northern Savings Insurance	8494	\$ 960.00	7286
3/4/2016	Kathy Salanski	8495	\$ 182.00	7286
3/4/2016	School Specialty Canada	8496	\$ 676.35	7286
3/4/2016	Sinclair Supply Ltd.	8497	\$ 1,365.53	7286
3/4/2016	Roberta Wagenstein	8498	\$ 234.00	7286
3/4/2016	Administrative Officers Pro D	8499	\$ 1,400.00	7286
3/4/2016	Daniel W. Burton	8500	\$ 108.12	7286
3/4/2016	Monika Edinger	8501	\$ 69.96	7286
3/4/2016	Jessie Fletcher	8502	\$ 47.70	7286
3/4/2016	Joint Professional Development	8503	\$ 3,119.73	7286
3/4/2016	Bernadette Marie	8504	\$ 119.78	7286
3/4/2016	Corrine J. McGuffie	8505	\$ 35.82	7286
3/4/2016	Shelley Sansome	8506	\$ 52.89	7286
3/4/2016	Robert Vogstad	8507	\$ 69.96	7286
3/4/2016	Angus W.R. Wilson	8508	\$ 499.26	7286
3/9/2016	Aaron-Mark Services	8509	\$ 490.67	7291
3/9/2016	Apple Canada Inc. C3120	8510	\$ 23.24	7291
3/9/2016	Atwell Family Foods	8511	\$ 411.79	7291
3/9/2016	Bandstra Transportation	8512	\$ 288.14	7291
3/9/2016	Big Red Enterprises LTD.	8513	\$ 2,520.50	7291
3/9/2016	Charlotte Island Tires LTD.	8514	\$ 100.00	7291
3/9/2016	Craven Huston Powers Architects	8515	\$ 1,575.00	7291
3/9/2016	Delmas Co-Operative	8516	\$ 1,836.31	7291
3/9/2016	Dr. Rob Baker, Inc.	8517	\$ 300.00	7291

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2016

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
3/9/2016	Eecol Electric Company	8518	\$ 103.05	7291
3/9/2016	Grand & Toy	8519	\$ 16.96	7291
3/9/2016	Halfordsmailorder.com	8520	\$ 590.86	7291
3/9/2016	Imperial Data Supply Corp	8521	\$ 88.47	7291
3/9/2016	Inland Air	8522	\$ 24.00	7291
3/9/2016	North Coast Supply Co. LTD.	8523	\$ 89.56	7291
3/9/2016	Northern Industrial Sales	8524	\$ 6,600.82	7291
3/9/2016	Rocky's Equipment Sales LTD.	8525	\$ 193.15	7291
3/9/2016	Rootham Services Group Incl	8526	\$ 7,410.38	7291
3/9/2016	Supreme Office Products	8527	\$ 47.02	7291
3/9/2016	Tlc Automotive Services LTD.	8528	\$ 693.54	7291
3/9/2016	United Library Services	8529	\$ 43.41	7291
3/9/2016	Xerox Canada Ltd.	8530	\$ 839.55	7291
3/9/2016	Dennis S. Baran	8531	\$ 335.00	7291
3/9/2016	Josina Davis	8532	\$ 38.04	7291
3/9/2016	Marissa Jones	8533	\$ 60.42	7291
3/9/2016	Tiffany Lavoie	8534	\$ 2,190.86	7291
3/9/2016	Port Clements School Principal's in Trust	8535	\$ 979.08	7291
3/9/2016	Marni York	8536	\$ 100.00	7291
3/17/2016	518387 BC Ltd.	8537	\$ 94.50	7295
3/17/2016	Aaron-Mark Services	8538	\$ 368.75	7295
3/17/2016	Artstarts IN Schools	8539	\$ 4,770.00	7295
3/17/2016	Atwell Family Foods	8540	\$ 245.65	7295
3/17/2016	Bandstra Transportation	8541	\$ 145.44	7295
3/17/2016	Delmas Co-Operative	8542	\$ 1,294.74	7295
3/17/2016	Family Services Of Greater Vancouver	8543	\$ 3,916.72	7295
3/17/2016	Graydon Security Systems	8544	\$ 314.50	7295
3/17/2016	Inland Air	8546	\$ 93.25	7295
3/17/2016	Lwm Services Inc.	8547	\$ 390.00	7295
3/17/2016	North Coast Supply Co. LTD.	8548	\$ 15.43	7295
3/17/2016	Northern Industrial Sales	8549	\$ 300.90	7295
3/17/2016	Port Air Cargo	8550	\$ 189.00	7295
3/17/2016	Prolab Scientific	8551	\$ 2,190.83	7295
3/17/2016	Pebt, IN Trust	8552	\$ 7,326.58	7295
3/17/2016	Purolator Courier LTD.	8553	\$ 46.84	7295
3/17/2016	Telus Communications (Bc) Inc.	8554	\$ 1,867.48	7295
3/17/2016	Village Of Masset	8555	\$ 488.10	7295
3/17/2016	Xerox Canada Ltd.	8557	\$ 1,274.61	7295
3/17/2016	Dennis S. Baran	8558	\$ 413.19	7295
3/17/2016	Amanda Bedard	8559	\$ 393.43	7295
3/17/2016	Maureen Benoit	8560	\$ 62.92	7295
3/17/2016	Ryan Brown	8561	\$ 468.69	7295
3/17/2016	Tyler Crosby	8562	\$ 193.95	7295
3/17/2016	Freda P. Davis	8563	\$ 451.36	7295

SCHOOL DISTRICT NO. 50
eREGISTER AS OF MARCH 31, 2016

DATE	SUPPLIER	NUMBER	AMOUNT	Batch #
3/17/2016	Monika Edinger	8564	\$ 58.30	7295
3/17/2016	Yvonne Hughes	8565	\$ 291.60	7295
3/17/2016	Marylynn A. Hunt	8566	\$ 36.57	7295
3/17/2016	Sheila Karrow	8567	\$ 26.75	7295
3/17/2016	Allison Kozak	8568	\$ 47.70	7295
3/17/2016	Vanessa Marie	8569	\$ 517.37	7295
3/17/2016	Joan Moody	8570	\$ 165.75	7295
3/17/2016	Emily O'Gorman	8571	\$ 217.09	7295
3/17/2016	Tina Ooishi	8572	\$ 28.00	7295
3/17/2016	Queen Charlotte School Principals in Trust	8573	\$ 375.00	7295
3/17/2016	Tahayghen Principal's IN Trust	8574	\$ 500.00	7295
3/17/2016	Calvin Westbrook	8575	\$ 108.12	7295
3/17/2016	Angus W.R. Wilson	8576	\$ 379.48	7295
3/17/2016	Joanne Yovanovich	8577	\$ 349.87	7295
3/23/2016	Apple Canada Inc. C3120	8578	\$ 56.00	7300
3/23/2016	Atwell Family Foods	8579	\$ 7.64	7300
3/23/2016	Delmas Co-Operative	8580	\$ 155.54	7300
3/23/2016	Alicia Embree	8581	\$ 600.00	7300
3/23/2016	North Arm Transportation LTD.	8582	\$ 4,757.32	7300
3/23/2016	United Library Services	8583	\$ 27.43	7300
3/23/2016	Xerox Canada Ltd.	8584	\$ 103.87	7300
3/23/2016	Amanda Bedard	8585	\$ 85.08	7300
3/23/2016	Behn Cochrane	8586	\$ 37.81	7300
3/23/2016	Josina Davis	8587	\$ 8.48	7300
3/23/2016	Leighann Rodger	8588	\$ 1,223.28	7300
3/23/2016	Daniel Schulbeck	8589	\$ 160.85	7300
3/23/2016	Corina R. Stewart-Burton	8590	\$ 23.85	7300
3/23/2016	Calvin Westbrook	8591	\$ 17.85	7300
3/23/2016	BC Principals & Vice Principals' Association	8592	\$ 691.25	7302
3/23/2016	BC Teachers' Federation	8593	\$ 6,389.74	7302
3/23/2016	BC Teachers' Federation	8594	\$ 6,303.15	7302
3/23/2016	CUPE - Local 2020	8595	\$ 2,767.10	7302
3/23/2016	Haida Gwaii Teachers' Association	8596	\$ 2,211.38	7302
3/23/2016	Haida Gwaii PVPA Association	8597	\$ 228.09	7302
3/23/2016	Telus	8598	\$ 912.20	7302
3/23/2016	Administrative Officers Pro D	8599	\$ 1,400.00	7302
3/23/2016	Joint Professional Development	8600	\$ 3,090.45	7302
3/31/2016	Judy Hadcock	8545	\$ 3,675.00	7295
3/31/2016	WEIGUM, Shirley	8556	\$ 2,754.81	7295
TOTALS			\$ 152,170.12	

SCHOOL DISTRICT NO. 50
QUICK PAY REGISTER AS OF MARCH 31, 2016

CHEQUE NUMBER	DATE	SUPPLIER	AMOUNT
613374	3/9/2016	Canada Customs And Revenue	\$ 76,064.71
613981	3/9/2016	Canada Customs And Revenue	\$ 10,711.53
613484	3/9/2016	Canada Customs And Revenue	\$ 18,865.77
191710	3/11/2016	Municipal Pension Plan	\$ 12,809.56
191707	3/11/2016	Teachers' Pension Plan	\$ 2,440.89
613795	3/14/2016	Canada Customs And Revenue	\$ 2,721.96
613832	3/14/2016	Canada Customs And Revenue	\$ 354.28
189981	3/14/2016	Canada Customs And Revenue	\$ 2,613.28
191900	3/14/2016	Municipal Pension Plan	\$ 3,655.01
191897	3/14/2016	Teachers' Pension Plan	\$ 115,077.69
606196	3/14/2016	Pacific Blue Cross	\$ 11,189.86
606757	3/14/2016	Pacific Blue Cross	\$ 3,561.69
606794	3/16/2016	MINISTER OF FINANCE	\$ 5,284.00
606550	3/16/2016	MINISTER OF FINANCE	\$ 6,765.00
628989	3/24/2016	Canada Customs And Revenue	\$ 41,368.00
628216	3/24/2016	Canada Customs And Revenue	\$ 4,500.00
602485	3/24/2016	Canada Customs And Revenue	\$ 19,298.03
192949	3/24/2016	Municipal Pension Plan	\$ 13,487.17
192947	3/24/2016	Teachers' Pension Plan	\$ 4,330.36
602714	3/31/2016	Yvette Marie Emerson	\$ 482.00
TOTALS			\$ 355,580.79

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Teachers Payroll for..... March

DATE 19-Apr-16

Period Ending	Pay Period	Payroll Group	Net Amount
15-Mar	PP#1-3Adv	Teachers	\$ 86,750.00
15-Mar	PP#1-3Adv	AO/Exempt	\$ 27,920.00
31-Mar	PP#1-3	Teachers	\$ 109,770.18
31-Mar	PP#1-3	AO/Exempt	\$ 34,754.76
Total Net Pay			\$259,194.94

MEMORANDUM**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Shelley Sansome
Secretary-Treasurer

FROM Moira Dubasov
Assistant Secretary-Treasurer

SUBJECT: Non-Teachers Payroll for... March

DATE 19-Apr-16

Period Ending	Pay Period	Payroll Group	Net Amount
5-Mar	PP #2-5	CUPE	\$ 45,535.20
5-Mar	PP #2-5	Casuals	\$ 11,152.30
5-Mar	PP #2-5	TOC's	\$ 13,180.95
20-Mar	PP #2-6	CUPE	\$ 46,845.91
20-Mar	PP #2-6	Casuals	\$ 9,099.63
20-Mar	PP #2-6	TOC's	\$ 7,981.50
Total Net Pay			\$ 133,795.49

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MAR 15 2016

NORTHERN SAVINGS CREDIT UNION

Summary for Account: [REDACTED]

Previous Balance	0.00	Statement Date:	February 29, 2016
Total Credits -	0.00	Payment Due Date:	March 21, 2016
Total Debits +	0.00	Account Credit Limit:	40,000.00
Interest +	0.00	Available Credit:	40,000.00
New Balance	0.00		
Min. Payment Due:	0.00	Interest Rates	
		Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
JAN 30	FEB 01	YELLOW CAB CO LTD VANCOUVER CD	35.50
JAN 30	FEB 02	SUTTON PLACE HOTEL VAN VANCOUVER CD	493.50
JAN 30	FEB 02	AIR CAN 0142157173685 WINNIPEG CD	26.25
		[REDACTED]	
		YVR YZP	
FEB 06	FEB 09	BAYVIEW MARKET PORT CLEMENTSCD	39.30
FEB 29	FEB 29	TOTAL PURCHASES \$594.55	0.00
		TOTAL \$594.55	

Mail Payments to:
CUETS FINANCIAL
P.O. BOX 4637
TORONTO, ON M5W 5C6

Account: [REDACTED]

Payment Due Date:	March 21, 2016
Amount Past Due:	0.00
New Balance:	0.00

Minimum Payment Due: 0.00

Amount Paid: \$

[REDACTED]
[REDACTED]
PO BOX 69
QUEEN CHARLOTTE BC V0T 1S0

Detach this payment remittance slip and return with cheque or money order payable to "CUETS Financial". Payable at most Financial Institutions

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MAR 15 2016

NORTHERN SAVINGS CREDIT UNION

Summary for Account: [REDACTED]

Previous Balance	0.00	Statement Date:	February 29, 2016
Total Credits	- 0.00	Payment Due Date:	March 21, 2016
Total Debits	+ 0.00		
Interest	+ 0.00	Account Credit Limit:	40,000.00
New Balance	0.00	Available Credit:	40,000.00
Interest Rates			
Min. Payment Due:	0.00	Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
FEB 10	FEB 12	RICHMOND TAXI #73 RICHMOND CD	32.20
FEB 11	FEB 12	UBC PARKING-DIGITAL PA VANCOUVER CD	14.00
FEB 29	FEB 29	TOTAL PURCHASES \$46.20	0.00
		TOTAL \$46.20	

Mail Payments to:
CUETS FINANCIAL
P.O. BOX 4637
TORONTO, ON M5W 5C6

Account: [REDACTED]

Payment Due Date:	March 21, 2016
Amount Past Due:	0.00
New Balance:	0.00
Minimum Payment Due:	0.00

Amount Paid: \$

PFDCU3UD 017782

[REDACTED]
SCHOOL DISTRICT #50
PO BOX 69
QUEEN CHARLOTTE BC V0T 1S0

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MAR 15 2016

NORTHERN SAVINGS CREDIT UNION

Summary for Account:

Previous Balance	0.00	Statement Date:	February 29, 2016
Total Credits	- 0.00	Payment Due Date:	March 21, 2016
Total Debits	+ 0.00		
Interest	+ 0.00	Account Credit Limit:	40,000.00
New Balance	0.00	Available Credit:	39,693.00
		Interest Rates	
Min. Payment Due:	0.00	Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
JAN 30	FEB 01	COAST COAL HARBOUR HOT VANCOUVER CD	317.26
FEB 09	FEB 10	PACIFIC COASTAL AIRLIN RICHMOND CD	611.32
FEB 10	FEB 12	TRC VANCOUVER DELTA CD	3,106.70
FEB 01	FEB 14	PRO ED INC 05124513246 TX US DOLLAR 48 35 X 1.43143743	69.21
FEB 14	FEB 16	HOLIDAY INN VANCOUVER VANCOUVER CD	752.80
FEB 15	FEB 16	PACIFIC COASTAL AIRLIN RICHMOND CD	1,849.71
FEB 15	FEB 17	ICBC #86123 QUEEN CHARLOTCD	3,071.00
FEB 16	FEB 17	CITY CENTRE STORE LTD. QUEEN CHARLOTCD	71.47
FEB 18	FEB 19	PACIFIC COASTAL AIRLIN RICHMOND CD	530.47
FEB 18	FEB 19	ACT*BCSSA 877-551-5560 CD	334.54
FEB 22	FEB 25	AIR CAN 0142159137764 WINNIPEG CD	692.21
		YZP YVR YVR YZP	
FEB 26	FEB 28	COAST PLAZA AT STANLEY VANCOUVER CD	559.32
FEB 26	FEB 28	COAST PLAZA AT STANLEY VANCOUVER CD	559.32
FEB 26	FEB 28	COAST PLAZA AT STANLEY VANCOUVER CD	559.32
FEB 29	FEB 29	TOTAL PURCHASES \$13,084.65	0.00
		TOTAL \$13,084.65	

Mail Payments to:
CUETS FINANCIAL
P.O. BOX 4637
TORONTO, ON M5W 5C6

Account:

Payment Due Date: March 21, 2016
Amount Past Due: 0.00
New Balance: 0.00

Minimum Payment Due: 0.00

Amount Paid: \$

PFDCU3UD 017783

SCHOOL DISTRICT NO.50
PO BOX 69
QUEEN CHARLOTTE BC V0T 1S0

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APR 18 2016

NORTHERN SAVINGS CREDIT UNION

Summary for Account: [REDACTED]

Previous Balance	0.00	Statement Date:	March 31, 2016
Total Credits	- 0.00	Payment Due Date:	April 21, 2016
Total Debits	+ 0.00		
Interest	+ 0.00	Account Credit Limit:	40,000.00
New Balance	0.00	Available Credit:	38,201.00
Interest Rates			
Min. Payment Due:	0.00	Purchases:	19.49%
		Cash Advances:	19.49%

This is a courtesy statement only.
Payment will be remitted by your employer.

Slip Date	Post Date	Description	Amount
MAR 01	MAR 02	SAVOY EQUIPMENT LTD. VERNON CD	722.12
MAR 01	MAR 03	PACIFIC COASTCOM COMMU BURNABY CD	526.39
MAR 01	MAR 03	ICBC #86123 QUEEN CHARLOTCD	713.00
MAR 02	MAR 03	RAMADA INN-VANCOUVER A RICHMOND CD	307.05
MAR 06	MAR 11	DELTA TOWN AND COUNTRY DELTA CD	429.40
MAR 16	MAR 17	PACIFIC COASTAL AIRLIN RICHMOND CD	466.42
MAR 16	MAR 18	CRIMINAL REC CHECK VICTORIA CD	28.00
MAR 18	MAR 20	BCF - ONLINE COAST CAR VICTORIA CD	300.00
MAR 30	MAR 31	PACIFIC COASTAL AIRLIN RICHMOND CD	573.52
MAR 30	MAR 31	PACIFIC COASTAL AIRLIN RICHMOND CD	1,147.04
MAR 30	MAR 31	PACIFIC COASTAL AIRLIN RICHMOND CD	78.75
MAR 31	MAR 31	TOTAL PURCHASES \$5,291.69	0.00
		TOTAL	\$5,291.69

Mail Payments to:
CUETS FINANCIAL
P.O. BOX 4637
TORONTO, ON M5W 5C6

Account:	[REDACTED]
Payment Due Date	April 21, 2016
Amount Past Due	0.00
New Balance:	0.00
Minimum Payment Due:	0.00
Amount Paid: \$	

[REDACTED]
SCHOOL DISTRICT NO.50
PO BOX 69
QUEEN CHARLOTTE BC V0T 1S0

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March 14, 2016

VIA EMAIL
Ref: 186571

To: All Secretary-Treasurers
All School Districts

Re: 2016/17 Annual Facility Grant

The Ministry of Education will provide an Annual Facility Grant (AFG) allocation of \$114.496 million in 2016/17 to fund maintenance and repairs of capital infrastructure in school districts. This year, the AFG funding allocation will be made up of \$25.196 million from the Ministry's operating budget and \$89.300 million from Government's capital funding allocation. (Please see attached 2016/17 Annual Facility Grant Allocation table.)

In 2016/17, \$2.0 million will again be allotted from the operating portion of the AFG funding allocation to support Capital Asset Management Services (CAMS). School districts are expected to utilize the facility condition assessment information for their facilities in the CAMS database to help guide their AFG spending decisions.

A further \$4.0 million from the operating portion will be used by the Ministry to fund start-up costs of upgrades, which began in 2014/15, to the Provincial Learning Network (PLNet) for the Next Generation Network (NGN).

Each school district must provide the Ministry with an AFG Expenditure Plan for 2016/17 using the AFG template provided.

The template requires all work using AFG funds planned between April 1, 2016, and March 31, 2017, to be identified by facility. (Please note that work using any AFG funds carried over from 2014/15 should not be included in the AFG Expenditure Plan for 2016/17.) School districts must again indicate whether the planned AFG work will specifically address a VFA requirement as identified in the most recent Facility Condition Assessment (FCA) undertaken by a VFA Canada assessment team. However, those VFA requirements must be further attributed with a VFA Uniformat Code, as may be chosen from the pull-down menu provided. A separate tab has also been included that provides additional detail regarding the sub-categories of Uniformat codes used for an FCA and should help to make the most appropriate selection from the pull-down menu.

.../2

Ministry of
Education

Planning and Major Projects
Division

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

Notably, the Actual Cost column, coloured in blue, is not to be used in the initial submission of the AFG Expenditure Plan. School districts must submit this additional information after March 31, 2017, when the value of completed AFG work for individual facilities is fully known.

This year's net AFG operating allocation of \$19.196 million (\$25.196 million less the CAMS and PLNet contributions) will be paid to school districts in one installment in July 2016. Each school district will be granted a single Certificate of Approval (COA) for its portion of the \$89.300 million capital allocation. A standard capital bylaw adopted by the board of education, using the project numbers provided in the attached table will be required prior to the issue of the COA. In accordance with Provincial Treasury policy, draws against the COA should not occur until capital project expenditures have been made.

School districts are requested to submit their AFG Expenditure Plan to their Planning Officer as soon as possible. School districts will receive their COA for AFG as soon as they have submitted the required capital bylaw and spending plan. Please contact your Planning Officer if you have any questions regarding the new AFG Expenditure Plan template.

School districts are encouraged to maximize all AFG spending for capital-related maintenance work that meets the criteria for capitalization and to follow the AFG policy, which can be found at the following link:

<http://www2.gov.bc.ca/gov/topic.page?id=478C400B42B14DCBAC27CBA0E659863F>

Please be reminded that all such planned AFG work must be completed by March 31, 2017, when the COA will expire.

For your reference, the 2016/17 Annual Facility Grant Allocation table is also posted on the Ministry's capital planning website, at:

<http://www2.gov.bc.ca/gov/topic.page?id=DEDC8587EAC34EEB96A41583B7C0BB2D>

Thank you for your attention to the requirements around the allocation and use of AFG funding.

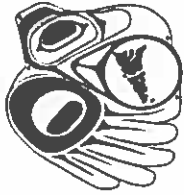
Sincerely,



Renée Mouteney, MBA
Executive Director, Capital Delivery

Attachments: 2016-17 AFG Spending Plan Template
2016-17 AFG Allocation

pc: All Superintendents of Schools
All Regional Directors, Capital Management Branch
All Planning Officers, Capital Management Branch



CAPITAL PROJECT BYLAW NO. 127089

A BYLAW by the Board of Education of School District No. 50 (Haida Gwaii) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, RSBC 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 127089 (Annual Facilities Grant).

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$537,939 for Project No. 127089 is hereby adopted.
2. This Bylaw may be cited as School District No. 50 (Haida Gwaii) Capital Bylaw No. 127089.

Read a first time the 26th day of April, 2016.

Read a second time the 26th day of April, 2016.

Read a third time, passed and adopted the 26th day of April, 2016.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No.50 (Haida Gwaii) Capital Bylaw No. 127089 adopted by the Board the 26th day of April, 2016.

Secretary-Treasurer

Annual Facilities Grant (AFG) EXPENDITURE PLAN
 Period: April 1, 2016 – March 31, 2017

Facility	Description of Work	Cost Estimate	Comments	Is this a VFA Requirement	VFA Uniformat Code (see uniformat tab for more info)
1	GMD				
2	GMD	22,278	Cooking Stations	Yes	C30 Interior Finishes
3	GMD	13,351	Plumbing fixtures include wall mounted	Yes	D20 Plumbing
4	GMD	56,612	Kitchen cabinets and countertops	Yes	C30 Interior Finishes
5	GMD	17,205	Floor finishes and related base.	Yes	C30 Interior Finishes
6	GMD	32,066	Class Rooms	Yes	D50 Electrical
7	GMD	110,000	Replace DDC	Yes	D30 HVAC
8	TAH	20,000	Playground	No	G20 Site Improvement
9	TAH	30,000	Intercom	No	D50 Electrical
10	TAH	5,385	Exterior Walls	Yes	B20 Exterior Enclosure
11	TAH	12,000	Exterior Walls	Yes	B20 Exterior Enclosure
12	ALM	10,000	Gym Flooring	Yes	C30 Interior Finishes
13	QCSS	100,000	School		G90 Other Site Construction
14	QCSS	9,040	Science room countertop	No	C10 Interior Construction
15	QCSS	32,000	Replace Phone System	No	D50 Electrical
16	QCSS	1,654	No Seismic Restraint	Yes	D50 Electrical
17	SNES	5,200	Gym Flooring	Yes	C30 Interior Finishes
18	SNES	5,000	Exterior Fixtures Renewal	Yes	D50 Electrical
19	PORT	10,000	Class Room Repairs	No	C10 Interior Construction
20	BO,TAH,GMD,ALM	2,958	Class Room Repairs	Yes	C30 Interior Finishes
21		15,000	NGN	No	D50 Electrical
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					

EXPENDITURE PLAN TOTAL	\$	509,749
2016/17 TOTAL ALLOCATION TO DISTRICT	\$	509,749
REMAINING AFG AVAILABLE	\$	-



March 15, 2016

Ref: 186656

All Superintendents
All Secretary-Treasurers
All School Districts

Re: School Enhancement Program (formerly Routine Capital) – 2016/17 Call for Projects

This letter is to invite you to submit your proposals for the School Enhancement Program (SEP) for the 2016/17 fiscal year. The goal of this program is to help school districts extend the life of their facilities and school-based assets.

Eligible projects must be more than \$100,000, but not exceed \$3,000,000 and may include:

- Electrical upgrades (power supply and distribution systems);
- Energy upgrades;
- Health and Safety upgrades (fire systems, indoor air quality);
- Mechanical upgrades (heating, ventilation, plumbing); and
- Roofing upgrades

Projects submitted must be completed by March 31, 2017.

Priority will be given to projects with the greatest opportunity to improve facilities (greatest impact on FCI, VFA priority). Consideration will also be given to whether the project proposals:

1. Address issues affecting safety or the effective functioning of the school;
2. Are in schools identified with identified long-term utilization;
3. Are in schools with high capacity utilization;
4. Are in schools with unique significant importance to the District such as those in rural areas with limited alternatives;
5. Where the benefits over the costs of the improvements are positive over the appropriate time horizon for the investment.

.../2

**Ministry of
Education**

Capital Delivery
Planning and Major Projects
Division

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

SEP projects must meet Generally Accepted Accounting Principles (GAAP) for capital improvements. Investments not eligible for SEP funding include, but are not limited to, day to day wear and tear, painting, flooring, parking and driveway repairs, and playfield repairs.

A maximum of five projects will be considered from each school district. The Project Proposal Data Sheet is attached. Please return your completed sheet to your Planning Officer by April 15, 2016.

The ministry will review all submissions and respond to Districts by May 31, 2016.

Sincerely,



Nicole Pharand-Fraser, Director
Construction and Routine Capital Branch

Attachments: Project Proposal Data Sheet

pc: All Facility Managers
Renée Mounteney, Executive Director, Capital Delivery Branch
All Regional Directors, Capital Delivery Branch
All Planning Officers, Capital Delivery Branch
Ian Aaron, Director, School District Financial Reporting Branch
Linda Seabrook, Lead Financial Accountant-Reporting, School District Financial Reporting Branch

FACILITY INFORMATION					PROJECT COST		
Project Priority	Facility Name	Location	Primary Driver	Project Description	Project Benefits	School Enhancement Funding	SD Contributions
1	George Dawson Secondary	M Masset	Energy Savings	Replace roofing and insulate. Replace all windows. Replace siding and insulation	Replacing the building envelope would greatly extend the life of the capital asset, while providing energy savings.	\$2,695,670	\$20,000
2	George Dawson Secondary	M Masset	System Renewal	Perimeter Heat System - Hydronic Fin Tube Renewal	Efficient distribution of heat	\$235,329	\$10,000
3	George Dawson Secondary	M Masset	Safety	Retaining Wall (Concrete) Renewal	The retaining wall is beyond its useable life. Replacing it would ensure safe passage for students and community.	\$166,277	\$10,000
4	George Dawson Secondary	M Masset	Energy Savings	Lighting Fixtures - Interior Renewal	LED lighting would provide Energy savings.	\$252,141	\$10,000
5	Sk'aadгаа Naay Elementary	Skidegate	System Renewal	SBS Modified Membrane Renewal	Prevent interior damage from water leaking.	\$260,396	\$10,000